



11 December 2019

### **NOTICE OF ORDINARY COUNCIL MEETING**

Your attendance is respectfully requested at the Ordinary Meeting of Cabonne Council convened for **Tuesday 17 December, 2019** commencing at **2:00pm**, at the Cabonne Council Chambers, Bank Street, Molong to consider the undermentioned business.

Yours faithfully

A handwritten signature in black ink, appearing to read "BJ Byrnes", is written over a light blue horizontal line.

BJ Byrnes  
**GENERAL MANAGER**

### **ORDER OF BUSINESS**

- 1) Open Ordinary Meeting
- 2) Consideration of Mayoral Minute
- 3) Consideration of General Manager's Report
- 4) Resolve into Committee of the Whole
  - a) Consideration of Called Items
  - b) Consideration of Closed Items
- 5) Adoption of Committee of the Whole Report

Please be advised that this Council meeting is being recorded. By speaking at this meeting, you agree to being recorded. Please ensure that if and when you speak you are respectful to others and use appropriate language at all times. Cabonne Council accepts no liability for any defamatory or offensive remarks or gestures made during the course of this meeting. The recording of this meeting will be made publicly available on Council's website.

## **ATTENDEES – DECEMBER 2019 COUNCIL MEETING**

2:00pm

Youth of the Month – Olivia Holland – Red Bend Catholic College





### **COUNCIL'S MISSION**

*“To be a progressive and innovative Council which maintains relevance through local governance to its community and diverse rural area by facilitating the provision of services to satisfy identified current and future needs.”*

### **COUNCIL'S VISION**

*Cabonne Council is committed to providing sustainable local government to our rural communities through consultation and sound financial management which will ensure equitable resource allocation.*

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**CONFIDENTIAL ITEMS**

Clause 240(4) of the Local Government (General) Regulation 2005 requires Council to refer any business to be considered when the meeting is closed to the public in the Ordinary Business Paper prepared for the same meeting. Council will discuss the following items under the terms of the Local Government Act 1993 Section 10A(2), as follows:

**ITEM 1 CARRYING OF COMMITTEE RESOLUTION INTO CLOSED  
COMMITTEE OF THE WHOLE MEETING**

*Procedural*

**ITEM 2 ENDORSEMENT OF PROCEEDINGS OF CONFIDENTIAL  
MATTERS CONSIDERED AT COMMITTEE OF THE WHOLE  
MEETING**

*Procedural*

**ITEM 3 SALE OF 184 GASKILL STREET CANOWINDRA (LOT 1 DP  
503767)**

*(c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business*

**ITEM 4 REQUEST FOR CONSIDERATION OF WATER CHARGES  
FOR 896000007**

*(b) matters in relation to the personal hardship of a resident or ratepayer*

**ITEM 5 DEBT RECOVERY REPORT OF OUTSTANDING DEBTS**

*(b) matters in relation to the personal hardship of a resident or ratepayer*

**ANNEXURE ITEMS**

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**ITEM 1 - APPLICATIONS FOR LEAVE OF ABSENCE**

**REPORT IN BRIEF**

<b>Reason For Report</b>	To allow tendering of apologies for councillors not present.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	4.5.1.g - Code of Meeting Practice adopted and implemented.
<b>Annexures</b>	Nil
<b>File Number</b>	\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\COUNCIL - COUNCILLORS LEAVE OF ABSENCE - 1079697

**RECOMMENDATION**

THAT any apologies tendered be accepted and the necessary leave of absence be granted.

**GENERAL MANAGER REPORT**

A call for apologies is to be made.

**ITEM 2 - DECLARATIONS OF INTEREST**

**REPORT IN BRIEF**

<b>Reason For Report</b>	To allow an opportunity for councillors to declare an interest in any items to be determined at this meeting.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	4.5.1.g - Code of Meeting Practice adopted and implemented.
<b>Annexures</b>	Nil
<b>File Number</b>	\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\COUNCIL - COUNCILLORS AND STAFF DECLARATIONS OF INTEREST - 2019 - 1079699

**RECOMMENDATION**

THAT the Declarations of Interest be noted.

**GENERAL MANAGER REPORT**

A call for Declarations of Interest.

**ITEM 3 - DECLARATIONS FOR POLITICAL DONATIONS**

**REPORT IN BRIEF**

<b>Reason For Report</b>	To allow an opportunity for Councillors to declare any Political Donations received.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	4.5.1.g - Code of Meeting Practice adopted and implemented.
<b>Annexures</b>	Nil
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\\GOVERNANCE\\COUNCIL MEETINGS\\COUNCIL - COUNCILLORS DECLARATION OF POLITICAL DONATIONS - 1079700

**RECOMMENDATION**

THAT any Political Donations be noted.

**GENERAL MANAGER REPORT**

A call for declarations of any Political Donations.

**ITEM 4 - MAYORAL MINUTE - APPOINTMENTS**

**REPORT IN BRIEF**

<b>Reason For Report</b>	To allow noting of the Mayoral appointments plus other Councillors' activities Reports.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	4.5.1.g - Code of Meeting Practice adopted and implemented.
<b>Annexures</b>	Nil
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\\GOVERNANCE\\COUNCIL MEETINGS\\MAYORAL MINUTES - 1079701

**RECOMMENDATION**

THAT the information contained in the Mayoral Minute be noted.

**GENERAL MANAGER REPORT**

A call for the Mayoral appointments and attendances as well as other Councillors' activities reports to be tabled/read out.

**ITEM 5 - COMMITTEE OF THE WHOLE**

**REPORT IN BRIEF**

<b>Reason For Report</b>	Enabling reports to be considered in Committee of the Whole to be called.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	4.5.1.g. Code of Meeting Practice adhered to
<b>Annexures</b>	Nil
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\GROUPING OF REPORT ADOPTION and BUSINESS PAPER ITEMS FOR NOTING REPORTS - 1079702

**RECOMMENDATION**

THAT Councillors call any items that they wish to be debated in Committee of the Whole.

**GENERAL MANAGER REPORT**

Council's Code of Meeting Practice allows for the Council to resolve itself into "committee of the whole" to avoid the necessity of limiting the number and duration of speeches as required by Clause 250 of the Local Government (General) Regulation 2005.

This item enables councillors to call any item they wish to be debated in "committee of the whole" at the conclusion of normal business.

The debate process during a 'normal' Council meeting limits the number and duration of speeches as required by Clause 250 of the Local Government (General) Regulation 2005.

Items should only be called at this time if it is expected that discussion beyond the normal debate process is likely to be needed.

**ITEM 6 - GROUPING OF REPORT ADOPTION**  
**REPORT IN BRIEF**

<b>Reason For Report</b>	Enabling procedural reports to be adopted.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	4.5.1.a - Provide quality administrative support and governance to councillors and residents.
<b>Annexures</b>	Nil
<b>File Number</b>	\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\GROUPING OF REPORT ADOPTION and BUSINESS PAPER ITEMS FOR NOTING REPORTS - 1079704

**RECOMMENDATION**

THAT:

1. Councillors call any items they wish to further consider
2. Items 7 to 9 be moved and seconded.

**GENERAL MANAGER REPORT**

Items 7 to 9 are considered to be of a procedural nature and it is proposed that they be moved and seconded as a group. Should any Councillor wish to amend or debate any of these items they should do so at this stage with the remainder of the items being moved and seconded.

**ITEM 7 - CONFIRMATION OF THE MINUTES**

**REPORT IN BRIEF**

<b>Reason For Report</b>	Adoption of the Minutes
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	4.5.1.g - Code of Meeting Practice adopted and implemented.
<b>Annexures</b>	1. November 12 2019 Extraordinary Council Minutes <a href="#"><u>↓</u></a> 2. November 26 2019 Ordinary Council Meeting Minutes <a href="#"><u>↓</u></a>
<b>File Number</b>	\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\COUNCIL - MINUTES - 2019 - 1079705

**RECOMMENDATION**

THAT the minutes of the Extraordinary meeting held 12 November 2019 and Ordinary meeting held 26 November 2019 be adopted.

**GENERAL MANAGER REPORT**

The following minutes are attached for endorsement:

1. Minutes of the Extraordinary Council meeting held on 12 November 2019.
2. Minutes of the Ordinary Council meeting held on 26 November 2019.

**ITEM 8 - SUPPORT FOR NSW PUBLIC LIBRARIES ASSOCIATION FUNDING CAMPAIGN**

**REPORT IN BRIEF**

<b>Reason For Report</b>	To obtain Council support for increased State Government Funding of Public Libraries
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	3.3.2.a - Operate libraries according to the service agreement with Orange City Council
<b>Annexures</b>	Nil
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\\COMMUNITY SERVICES\\LIBRARY AND PUBLIC INFORMATION ACCESS\\PUBLIC LIBRARIES NSW - 1079750

**RECOMMENDATION**

THAT Council:

1. Make representation to the local State Member, Mr Philip Donato, in relation to the need for a sustainable state funding model for the ongoing provision of public library services.
2. Write to the Hon. Don Harwin, Minister for the Arts and the Hon. Walt Secord, Shadow Minister for the Arts, calling for bi-partisan support for Consumer Price Index (CPI) indexation of state funding for NSW public libraries, as well as legislation of all elements of the 2019-20 to 2022-23 NSW state funding model.
3. Take a leading role in lobbying for sustainable state government funding for libraries.



4. Endorse the distribution of the NSW Public Libraries Association NSW library sustainable funding advocacy information in Council libraries, as well as consider involvement in any actions proposed by the Association.

## **DIRECTOR OF FINANCE AND CORPORATE SERVICES' REPORT**

The NSW Public Libraries Association's 2018-19 Renew Our Libraries campaign was a spectacular success, delivering an increase of \$60m in state funding for NSW public libraries over the quadrennial period 2019-20 to 2022-23. This is the largest single increase in state funding since the NSW Library Act was introduced in 1939.

This outcome was achieved as a result of the remarkable support of councils, libraries and communities across the state. Over 80% of NSW councils formally endorsed the Renew Our Libraries campaign through council resolutions.

The NSW Public Libraries Association has requested the support of NSW councils in its advocacy to State Government to develop a sustainable funding model for NSW libraries.

Renew Our Libraries Phase Two has recently been launched <https://renewourlibraries.com.au/>. Well known media and advocacy company Essential Media has been engaged to administer the campaign, the objectives of which are to:

- **Index the total increased state funding contribution** to the Consumer Price Index (CPI) in perpetuity. Without indexation the actual value of state funding for NSW libraries will decline over time, leaving NSW councils to either meet the shortfall or reduce services.
- **Protect the new funding commitment** by including all elements of the new state funding model in legislation through the Library Act and/or the Library Regulation. Currently, only the per-capita component of the funding model (increasing from \$1.85 per capita to \$2.85 per capita over the 4-year period 2019-20 to 2022-23) is included in library legislation, **leaving 46% of the total funding for NSW libraries at risk.**

### ***Index the Funding → Protect the Funding***

These two simple measures will ensure that NSW councils continue to receive a significantly increased state government contribution to the operation of public libraries across the state, which will be protected by legislation and will not be subject to cost of living attrition over time.

This will also mean that the NSW Public Libraries Association, its member councils and libraries across the state can direct their funds and efforts to the ongoing support and development of high quality library services for NSW

communities, rather than engaging in expensive and time consuming future funding campaigns.

This is Council's opportunity to lock in the historic 2019 state funding increase for NSW libraries once and for all, thereby ensuring the future prosperity of the NSW public library network.

Accordingly, it is recommended that Council supports the NSW Public Libraries Association by formally endorsing Phase Two of the Renew Our Libraries Campaign to secure a sustainable funding model for NSW public libraries in perpetuity.

## **ITEM 9 - NOVEMBER 2019 LOCAL TRAFFIC COMMITTEE MEETING**

### **REPORT IN BRIEF**

<b>Reason For Report</b>	For Council to ratify the recommendations of the committee
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	4.5.1.a - Provide quality administrative support and governance to councillors and residents
<b>Annexures</b>	1. November Traffic Committee Meeting Minutes <a href="#">↓</a>
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\\CORPORATE MANAGEMENT\\MEETINGS\\TRAFFIC COMMITTEES - 1083322

### **RECOMMENDATION**

THAT Council ratify the recommendations of the November 2019 Local Traffic Committee.

## **ACTING DIRECTOR OF ENGINEERING & TECHNICAL SERVICES' REPORT**

Attached are the minutes of the Local Traffic Committee meeting (LTC) held 21 November 2019. The items addressed and their associated recommendations are as follows:

### ***Item 3. Newcrest Orange Challenge Bike Ride 2020 on 22-03-2020 (6:00am-5:00pm)***

- That Council approve the request subject to:
  - Implementation of the Risk Management Plan and Traffic Management Plan, in accordance with the "Guide to Traffic and Transport

Management for Special Events" (RTA, v3.5 August 2018) for a Class 2 event.

- The event organisers are to maintain appropriate and adequate traffic measures for the safe movements of all road users and participants on all roads impacted by the event or management of the event.
- All participants must be briefed prior to the event about the need to comply with the Road Transport Act 2013 and Road Rules 2014.
- Written approval being obtained from NSW Police.
- Written approval being obtained from all affected Local Government and State Government Authorities.
- The event organiser notifying all emergency services and other affected organisations of the event.
- The event organiser debriefing Council on the event. This includes notifying Council of all incidents or near misses that occur during the event.
- The event organisers are to conduct a letter drop to all affected residents and businesses advising of the event a minimum of seven (7) days prior to the event.
- The applicant shall advertise the event and road closure in a local paper at least seven (7) day prior to the event, with this advertisement to include the type of event, route, closures and date and times. The advertisement is to be a minimum of ¼ page in size and to include contact phone numbers.
- Workers compensation for paid staff, personal accident for volunteers and insurance for theft, breakages will be the responsibility of the user.
- In the event of non-compliance to these conditions Council automatically withdraws its approval of the event.
- All documents requested must be submitted to Council by Friday 6 March 2020 and marked to the attention of Surendra Sapkota / Anantha Maddirala in the Technical Services Division.

***Item 4. Cargo 2 Grenfell Fundraiser Walk from 12-03-2020 to 14-03-2020***

- That Council approve the request subject to:
  - Implementation of the Risk Management Plan and Traffic Management Plan, in accordance with the "Guide to Traffic and Transport Management for Special Events" (RTA, v3.5 August 2018) for a Class 2 event.
  - NSW Road Rules being observed by participants at all times.
  - Written approval being obtained from NSW Police.
  - Written approval being obtained from all affected Local Government Authorities.
  - The event organiser notifying all emergency services, affected organisations and residents of the event.
  - The event organiser debriefing Council on the event. This includes notifying Council of all incidents or near misses that occur during the event.

***Item 5. Speed Advisory Sign Laneway Market Street, Molong***

- That Council respond to Timothy Dingwall that the laneway is a share road access and speed limit review would be confusing to Highway traffic. Hence providing speed sign of 15 kph on Laneway Market street is not accepted.

***Item 6. Concealed Driveway Signs 3-5 Winderra Drive***

- That Council respond to Andrew Mackinney that the traffic survey including sight distance will be conducted by the Council.

***Item 7. Pedestrian Warning Signs – Bell Street, Yeoval***

- That Council respond to Bonnie Sue Mawbey that the inspection pictures showed minimal signs of pedestrian activity and hence not recommended for the installation of Pedestrian signs.

***Item 8. No Parking Message on Road, Anglican Church, Bank Street, Molong***

- That Council accepts the request to provide a box with hatchings to be painted on road as a message for no parking.

***Item 9. "Keep Clear" Signs at Disability Access Points in Eugowra***

- That Council accepts the recommendation of removing the white box painted on the road in front of the Pharmacy and providing a ramp suitable for disability access with blisters on either side.

***Item 10. Truck Wash Entry & Exit from Mitchell Highway, Molong***

- That Council acknowledges the construction of the project depends on the availability of required funding.

***Item 11. Proposed School Bus Extension at Mullion Creek***

- That council supply a letter of support subject to:
  - Written approval or License received from Transport Authority of NSW to operate the school bus services in regional NSW.
  - NSW Road Rules being observed by operators at all times.
  - All National and State safety guidelines to conduct the school bus services in regional NSW are followed.

***Item 12. Safe Cycling Mudgee Central West Cycle Way March 2020***

- THAT Council reject the request as the Event Organisers couldn't specify the starting and finishing dates of the event. Guideposts have a specific function and are no provisions to use the posts for additional signs or decals associated with wayfinding. It's not in accordance with the relevant standards and guidelines.

**ITEM 10 - ENTRANCE FEES AT VILLAGE POOLS**

**REPORT IN BRIEF**

<b>Reason For Report</b>	To gain council approval for the charging of relevant entry fees to the village swimming pools.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	3.3.3.a - Maintain pools to safe operational standards
<b>Annexures</b>	Nil
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\\RECREATION AND CULTURAL SERVICES\\SERVICE PROVISION\\SWIMMING CENTRES OR POOLS - 1082891

**RECOMMENDATION**

THAT Council:

1. Approve the following entrance fees for Cudal, Cumnock, Manildra, Eugowra and Yeoval swimming pools:

Adult Daily	\$3
Child Daily	\$2
Senior Citizen Daily	\$2
Family Day Pass	\$10
Family Season Pass	\$125
Single Season Pass	\$70
Child Season Pass	\$55
Senior Single Season Pass	\$55

2. Advertise the fees for a period of 28 days in accordance with the requirements of the Local Government Act (1993).

**DIRECTOR OF FINANCE AND CORPORATE SERVICES' REPORT**

Council has recently taken over the running of the village swimming pools. It is the responsibility of Council to set the entrance fees which are detailed in the recommendation.

The village swimming pools are situated in Cudal, Cumnock, Manildra, Eugowra and Yeoval. The running of them is different than the pools in bigger towns Canowindra and Molong, which are run by contractors under a legal agreement.

Previously the pools were run by individual section 355 committees. In order to mitigate risk and comply with legislation Council has taken over the running of these pools.

The amounts as recommended have been taken from generally the lowest fees charged in the village pools in past years.

**ITEM 11 - BUILDING BETTER REGIONS FUND ROUND 4**

**REPORT IN BRIEF**

<b>Reason For Report</b>	To inform Council of projects suitable to submit for funding under Round 4 of the Federal Government's Building Better Regions Fund
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Up to \$1,063,500 from Reserves
<b>IPR Linkage</b>	3.3.5.a. Review community need for new and upgraded facilities
<b>Annexures</b>	Nil
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\ECONOMIC DEVELOPMENT\REPORTING\COUNCIL REPORTS - 1083146

**RECOMMENDATION**

THAT Council:

1. Submits the following projects for funding under Round 4 of the Building Better Regions Fund:
  - i. Cabonne Council Playground Upgrades \$400,000;
  - ii. Cabonne Council Refurbishment of Public Toilet Amenities \$300,000;
  - iii. Molong Recreation Ground Lighting Upgrade \$400,000;
  - iv. Tom Clyburn Oval, Canowindra Lighting Upgrade \$400,000;
  - v. Cudal Showground Power & Water Upgrades \$190,000;
  - vi. Eugowra Medical Centre Redevelopment \$252,000;
  - vii. Construction of New Molong Showground Amenities Block \$340,000.
2. Provides the following contributions towards the cost of the projects, should the applications be successful, and that those contributions be funded from Council's Reserves:
  - i. Cabonne Council Playground Upgrades \$200,000;

- ii. Cabonne Council Refurbishment of Public Toilet Amenities \$150,000;
- iii. Molong Recreation Ground Lighting Upgrade \$200,000;
- iv. Tom Clyburn Oval, Canowindra Lighting Upgrade \$200,000;
- v. Cudal Showground Power & Water Upgrades \$82,500;
- vi. Eugowra Medical Centre Redevelopment \$96,000;
- vii. Construction of New Molong Showground Amenities Block \$170,000.

### **COMMUNITY ENGAGEMENT AND DEVELOPMENT MANAGER'S REPORT**

The Federal Government is currently seeking projects to be submitted for funding under Round 4 of its Building Better Regions Fund.

Funding is available in two streams:

- 1. Infrastructure Projects Stream to build or improve infrastructure in drought affected areas;
- 2. Community Investments Stream to improve community capabilities in drought affected areas.

Applications close 19 December 2019.

Council has identified seven projects that meet the guidelines for funding Infrastructure Projects Stream and which are sufficiently advanced to comply with the assessment criteria.

Grants of \$20,000 to \$10 million are available on a dollar-for-basis, with the applicants to provide 50 per cent or more of the project costs.

The Cabonne projects identified as being most suitable to submit for funding under this round are listed below.

The total cost of the projects is \$2,212,000, requiring a 50 per cent contribution of \$1,106,000. Although two of the proponents are able to make smaller co-contributions, Council would have to contribute up to \$1,098,500 should all the funding applications be successful. Council would have to source these funds from reserves.

Project	Location	Proponent	Project estimated cost	Council contribution required	Contribution other than Council	Project readiness
Playground upgrades	Morris Park, Canowindra	Cabonne Council	\$400,000	\$200,000	\$0	No DA required;

**GENERAL MANAGER'S REPORT ON MATTERS FOR DETERMINATION SUBMITTED TO  
THE ORDINARY COUNCIL MEETING TO BE HELD ON TUESDAY 17 DECEMBER, 2019**

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	Molong Recreation Ground Mullion Creek Reserve Yeoval Recreation Ground Pillans Park, Molong					quotes sourced; upgrades sited within existing footprints
Refurbishment of public toilet amenities	Morris Park, Canowindra Memorial Park, Cudal	Cabonne Council	\$300,000	\$150,000	\$0	No DA required; quotes sourced; upgrades sited within existing footprints
Lighting upgrade	Molong Recreation Ground	Molong Advancement Group	\$400,000	\$200,000	\$0	Detailed site assessment and quote provided
Lighting Upgrade	Tom Clyburn Oval, Canowindra	Canowindra Community	\$400,000	\$200,000	\$0	Site-specific quote to be sourced
Showground power & water infrastructure upgrades	Cudal Showground	Cudal Central & Cudal Pony Club	\$190,000	\$82,500	\$12,500	No DA required; power upgrade will require Essential Energy approval once Level 3 design finalised; site specific quote and assessments undertaken
Medical Centre redevelopment	Eugowra	Eugowra Medical Centre Committee	\$252,000	\$96,000	\$30,000	Cabonne Council and Basix approved; plans finalised and approved; itemised builder's estimate
Construction of new showground amenities block	Molong Showground	Molong Show Society	\$340,000	\$170,000	\$0	DA approved; quotes provided
<b>Total cost</b>			<b>\$2,282,000</b>	<b>\$1,098,500</b>	<b>\$42,500</b>	

A \$377,000 project to upgrade Montana Park at Manildra was initially proposed by the Manildra and District Improvement Association (MADIA), but was not considered sufficiently developed to meet the BBRF guidelines. In discussions



with MADIA representatives, it was agreed to defer submission of the project to a subsequent BBRF round. However, with the park upgrades being planned in stages, MADIA will continue to apply for funding for the various stages through other grant programs.

Yeoval Progress Association has advised they wish to submit an application to upgrade Yeoval Hall through the next round of the Drought Communities Fund.

Cumnock Progress Association has advised they do not wish to take on new projects, with the major upgrade of the Cumnock Recreation Ground still underway and the showground pavilion extension in its early stages.

Cargo Progress Association wish to update their three-year plan before submitting further funding applications, but some smaller projects may be suitable for the Drought Communities Program.

## **ITEM 12 - LOCAL GOVERNMENT TOURISM CONFERENCE 2020**

### **REPORT IN BRIEF**

<b>Reason For Report</b>	To determine Council's attendance at the 2020 Local Government Tourism Conference at Jindabyne, NSW.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Approximately \$1,100 per delegate from Council's Tourism Budget
<b>IPR Linkage</b>	2.2.1.a. Promote strategies listed in the Tourism Plan
<b>Annexures</b>	Nil
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\GOVERNMENT RELATIONS\CONFERENCES\LGNSW TOURISM CONFERENCE - 1082258

### **RECOMMENDATION**

THAT Council:

1. Authorise Council's Tourism and Community Development Coordinator to attend the NSW Local Government Tourism Conference in Jindabyne from 16-18 March 2020.
2. Nominates a Councillor delegate or delegates to attend the NSW Local Government Tourism Conference in Jindabyne from 16-18 March 2020.

**COMMUNITY ENGAGEMENT AND DEVELOPMENT MANAGER'S REPORT**

Council's Tourism and Community Development Coordinator has provided the following report:

The 2020 Local Government NSW (LGNSW) Tourism Conference will be held from 16-18 March in Jindabyne with the support of Snowy Monaro Regional Council.

The Local Government Tourism Conference is an ideal platform for Councillors and tourism and events staff to receive professional development from industry experts, as well as discussing tourism-related issues with their peers and learning how other councils are engaging and managing their tourism industry and space.

In previous years, Council's Tourism and Community Development Coordinator has attended this conference, along with Council's delegate to the Cabonne Country Tourism Advisory Committee.

Council's delegate to the Cabonne Country Tourism Advisory Committee is Cr Jenny Weaver.

Registration, travel and accommodation costs for delegates has not been released yet by LGNSW but it is estimated to be approximately \$1,100 per delegate, as per previous years.

**ITEM 13 - EVENTS ASSISTANCE PROGRAM 2019/20**

**REPORT IN BRIEF**

<b>Reason For Report</b>	For council to consider applications for funding under the 2019/20 Events Assistance Program.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	To be funded from the 2019/20 Events Assistance Program
<b>IPR Linkage</b>	4.4.1.b - Implement funding opportunities through the Events Assistance Program
<b>Annexures</b>	1. F.O.O.D Week Inc - Event Assistance Program - 26-11-2019 <a href="#">↓</a> 2. Rally Till it Rains - Events Assistance Program <a href="#">↓</a>
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\GRANTS AND SUBSIDIES\PROGRAMS\EVENTS ASSISTANCE PROGRAM 2019 - 2020 - 1083022

### **RECOMMENDATION**

THAT Council approve funding under the 2019/2020 Events Assistance Program (EAP) to the following events:

1. 2020 F.O.O.D Week Inc. for \$5,000
2. Rally till it Rains for Yeoval Christmas Dinner for \$1000

### **COMMUNITY ENGAGEMENT AND DEVELOPMENT MANAGER'S REPORT**

Council has received two applications under the 2019/2020 Events Assistance Program (EAP) for events that promote Cabonne and that attracts visitors to the area.

Council's Tourism and Community Development Coordinator has provided the following assessments.

#### **Application 1**

<b>Event:</b>	F.O.O.D WEEK
<b>Date:</b>	27 March – 5 April 2020
<b>Requested Amount:</b>	\$5,000
To be funded:	A contribution towards the marketing and advertising of this event. Cabonne to be recognised and advertised in all promotional material and media.

#### **Event Description**

F.O.O.D Week is celebrating its 30th year and has been successful in expanding and promoting the region's diverse local cool climate food and wine. Today F.O.O.D Week consists of over 95 individual events and 7 signature events that showcase the diverse food and wine of the region as well as the many local businesses and tourist attractions on offer.

F.O.O.D Week is vital in marketing the region's produce, the farmers that grow and produce the food, the restaurants, chefs, cooks and caterers to an extensive reach that includes the Sydney and Canberra region and beyond.

The benefit of F.O.O.D Week to the region is extremely significant and includes:

- Positive economic stimulus through spending in the local area
- Huge media exposure and awareness of the region and attractions that help attract visitors during and after the event

- Increases the profile and credibility as one of the country's leading food and wine producing area.
- Encourages collaboration and consultation amongst the region's tourism industry which strengthens and presents new opportunities
- Assists in education of the sector and its contribution towards a healthy sustainable future for the region and Australia
- Increased visitation resulting in increased accommodation demand

During the event several thousand people will participate in the events and statistics from 2019 indicate that many who attend F.O.O.D Week return as visitors to the area. In 2019 the festival attracted 29,000 attendees compared to 26,000 in the previous year.

Income injected into the local economy is estimated to be over \$9 million.

F.O.O.D Week Inc. has applied for \$5,000 to support the marketing of this event. The sponsorship will go towards the printing of 10,000 copies of the program and the distribution in Sydney, Canberra, regionally and locally.

This year there are approximately 30 cellar doors, orchards, farm gates and businesses that are located in Cabonne and involved in F.O.O.D Week.

The F.O.O.D Week festival is viewed as an extremely valuable platform for the region's tourism profile to raise awareness as a premium food and wine destination. It is more than a festival F.O.O.D Week promotes year-round visitation to the region.

Cabonne Council's logo appears in all printed material, print advertising, the Cabonne banner will be erected at the night markets and Food Affair.

### **Assessment:**

As F.O.O.D Week is a significant flagship event that meets the Events Assistance Program guidelines that provides for a maximum of \$5,000.

Cabonne Council has allocated this amount in previous years to support the many events that F.O.O.D Week deliver and that are held in the Cabonne shire.

### **Application 2**

**Organisers**

Rally Till it Rains

**Event:**

Yeoval Community Christmas Dinner

**Date:**

20 December 2019

**Requested Amount:**

\$2,000

**To be funded:**

The support will highlight Cabonne Council's commitment to the local community during the ongoing drought.

## **Event Description**

The Yeoval Community Christmas dinner is for all Yeoval and district residents, as a means to support the community during the ongoing drought.

The aim of the funding is social support to reduce costs to ensure residents do not have to pay or reduce payment so that residents can afford to attend. Carols will be performed in Buckinbah Park Yeoval by local performers.

The community organisers estimate 250-300 attendees to the Yeoval Christmas dinner and that as much produce as possible will be purchased locally to boost the economy.

A number of community groups supporting this event, including Yeoval Central School, Yeoval Progress Association, Yeoval Men's Shed, Yeoval Baptist Church and Yeoval Dance Group

## **Assessment:**

The Rally Till it Rains Christmas Dinner that falls under the Yeoval Progress Association organization and meets the Events Assistance Program guidelines of a developing event for which the level of funding is up to \$500. However, in looking at similar events for Cabonne communities and given the consideration to the drought it is recommended that \$1000 is provided.

## **Events Assistance Program Expenditure**

**2019 - 2020 Funding Allocation** **\$53,803**

23 July	Canowindra Baroquefest	\$2,000
23 July	Melbourne Cup Visits Yeoval	\$2,000
23 July	Canobolas Endurance Riders	\$1,000
23 July	The Canowindra Phoenix Christmas in July	\$500
27 August	2019 Orange Wine Festival	\$5,000
27 August	PINK UP Molong	\$2,000
27 August	NSW Disc Golf Championships	\$500
24 September	Australian National Field Days	\$2,500
24 September	Eugowra Murals Weekend	\$2,000
24 September	Fanny Lumsden Country Halls Tour	\$500
24 September	Molong's Banjo Paterson's Dinner	\$1,000
22 October	Molong Bowling Club	\$1,500
22 October	Manildra Christmas Party	\$1,000
26 November	Australian Stock horse Society Camp	\$2,400
26 November	Cumnock Long White Lunch	\$1,000
26 November	Banjo Paterson Poetry Festival	\$1,000
26 November	Bite Riot Orange Apple Festival	\$1,000

26 November	Mullion Creek Christmas Party	\$400
26 November	CCTAC Christmas Lights Competition	\$500

<b>Total Expenditure</b>	<b>\$27,800</b>
<b>Funds Remaining</b>	<b>\$26,003</b>

## **ITEM 14 - MOLONG TRUCK WASH PROJECT**

### **REPORT IN BRIEF**

<b>Reason For Report</b>	Seeking Council approval not to proceed with the construction of Molong Truck Wash Project and for the termination of the Deed executed between the Council and the funding agencies.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Capital Funding will be adjusted in the next QBR by the relevant amount.
<b>IPR Linkage</b>	1.4.1.a - Construction of local roads
<b>Annexures</b>	Nil
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\COUNCIL PROPERTIES\DESIGN AND CONSTRUCTION\CONTRACT No 1008628 - CONSTRUCTION OF TRUCK WASH FACILITY, MOLONG NSW 2866 - 1080274

### **RECOMMENDATION**

THAT Council:

1. Communicate with the funding agencies to terminate the Deed associated with the Molong Truck Wash Project based on the following report.
2. All progress payments or milestone payments paid so far to the Council as described in the following report be returned as per the deed to the funding agencies.

## **TECHNICAL SERVICES MANAGER'S REPORT**

### **Background:**

In accordance with the Molong Truck Wash Funding Deed initially signed between the Cabonne Council and the funding agencies, the scope of the works are as follows:

- Construction of a single bay (32m x 5m) covered truck wash and effluent disposal pit,

- A treatment system including a three bed solids trap and dosing and aeration tanks before disposal into the Molong Sewerage Treatment Plant (STP),
- The effluent will be discharged to the secondary treatment, bioreactor system consisting of a series of poly tanks,
- Installation of lighting and AVDATA,
- There is a contingency to widen the bay in the future to allow for a double bay wash. This includes the ability for B Double to enter and turn off both bays easily.

The approved funding amounts are:

<b>Approved Funding</b>	
Restart NSW Funding Contribution	\$ 252,530.00
Federal Government Funding Contribution	\$ 252,530.00
Council Funding Contribution	\$ 256,410.00
<b>Total Approved Funding</b>	<b>\$ 761,470.00</b>

### **Survey and Design**

Council engaged Designs at M for the survey and design of civil, structural, electrical and wastewater pre-treatment components of the Truck Wash facility for B-Double in line with scope of works of the funding Deed including the design of the intersection upgrade of Mitchell Highway and Market Street. Designs at M completed the design as per the initial scope of works.

During this time, Council was requested by Livestock, Bulk and Rural Carriers Association (LBRCA) to modify the design to suit A-Double and B-Triple livestock trucks and to diversify the use of facility. LBRCA is a community of transport operators delivering Australia's essential agricultural products throughout country NSW. Council's management also agreed to diversify the use of facility and to accommodate A-Double and B-Triple livestock trucks in the design.

Accordingly, Council managed the design of the facility to accommodate the A-Double and B-Triple livestock including the corresponding waste treatment facility. The final design comprised of covered double bay truck wash (55m x 14.8m – total bay size) with pretreatment facility (32.3m x 10m) to accommodate the said livestock trucks. The pre-treated wastewater from the truck wash facility is finally treated in the nearby Molong sewage treatment plant. The final design also includes the upgrade of the intersection of Mitchell Highway and Market Street and widening of the highway and street.

After completion of the final design, the design and construction cost for this two-bay truck wash facility accommodating A-Double and B-Triple livestock

trucks is estimated as \$3,056,297.50, which includes 15% overhead and 15% contingencies. This cost also includes costs of roads design and construction at the intersection of Mitchell Highway and Market Street and pre-treatment facility.

<b>Capital Expenditure Estimate</b>		
<b>Separable Portion</b>	<b>Estimate</b>	<b>Estimate plus Contingency (15%)</b>
1 – Truck Wash	\$ 1,319,000	\$ 1,516,850
2 – Road Works	\$ 707,000	\$ 813,050
<b>Total</b>	<b>\$ 2,026,000</b>	<b>\$ 2,329,900</b>
<b>Funding Available</b>	<b>\$ 512,123</b>	<b>\$ 512,122</b>
<b>Funding Needs (Total – Avail.)</b>	<b>\$ 1,518,877</b>	<b>\$ 1,817,778</b>
3 – Roof Structure	\$ 285,000	\$ 327,750

For the commencement and completion of construction of the facility, an additional amount of \$1,817,778 is required to be approved by the Council after utilization of the approved total funding amount.

Furthermore, analysis has been undertaken with regard to annual income and expenditure, indicating an annual loss of \$15,628 from operation of the facility.

<b>Annual Expenditure (2019)</b>	
Operations & Maintenance	\$ 127,059
Depreciation	\$ 30,563
<b>Total Annual Expenditure</b>	<b>\$ 157,622</b>
<b>Annual Income (2019)</b>	
Operation of Truck wash	\$ 141,994
<b>Total Annual Income</b>	<b>\$ 141,994</b>
<b>Annual Difference</b>	<b>\$ - 15,628</b>

#### **Further Funding Availability**

A request has been forwarded to Infrastructure NSW requesting advice on the availability of funding both under RESTART funding, and other funding streams. The returned response indicated that there was no further funding available under RESTART funding program.



Any further funding is subject to relevant funding streams becoming available and successful application for this funding. It is unknown at this stage, how long this will take.

### **Options**

There are three options available to Council with regards to this matter:

Proceed with project delivery – This will require the extension of time for the contract deed, which will be negotiated with Infrastructure NSW, and the funding of the additional \$1,561,368 to deliver the truck wash facility. Council has already funding \$256,410 for the project.

Proceed with project subject to external funding- This will require the extension of time for the contract deed, which will be negotiated with Infrastructure NSW, and the funding of the additional \$1,561,368 will need to be sourced through external grants. This could be considered an unlikely endeavor and will more than likely only delay the project.

Abandon the project – Council may abandon the project under the funding provisions, with written notice to Infrastructure NSW. Costs to date will be borne by Council, and all funds paid to Council to date returned.

### **Conclusion**

Considering the total project cost and the utilisation of the said truck wash facility, this project does not appear to be financially viable.

Based on the above explanation, Council is recommended not to proceed with the construction of the truck wash facility and communicate with the funding agencies accordingly for the termination of the Deed and repay, as per the Deed, the funding agencies all progress payments or milestone payments paid so far to the Council. The repayment to the funding agencies will be from the approved budget allocated as the Council contribution for the project.

## **ITEM 15 - DETAILED INVESTIGATION AND DESIGN OF MOLONG TOWN LEVEE**

### **REPORT IN BRIEF**

<b>Reason For Report</b>	For the approval of Council's contribution for detailed investigation and design of Molong Town Levee in accordance with the terms set out in the Office of Environment and Heritage Funding Agreement.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	\$87,666.67 to be allocated from Council reserve.

<b>IPR Linkage</b>	5.2.2.c - Implement Molong Floodplain Management Plan
<b>Annexures</b>	Nil
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\\SEWERAGE AND DRAINAGE\\FLOOD MITIGATION\\MOLONG FLOODPLAIN - 1083601

### **RECOMMENDATION**

THAT Council approve \$87,666.67 from Council reserve as Council contribution for detailed investigation and design of Molong Town Levee in accordance with the terms set out in the Office of Environment and Heritage Funding Agreement as described in the following report.

### **TECHNICAL SERVICES MANAGER'S REPORT**

This Molong Town Levee project seeks to undertake a detailed investigation into the options outlined in the recently commissioned Molong Town Levee Feasibility Study. The finalised study contains three alignment options, with a further three options relating to Annual Recurrence Intervals of 5 years, 20 years and 50 years. The area of concern is within the township of Molong, immediately surrounding Molong Creek. The aim of this project is to fully explore the options to hand and identify the best possible plan to proceed with. Community Consultation will occur to confirm the supported option, then detailed design for that option will be undertaken. This process will deliver a considered plan for the future of Floodplain Management in Molong.

In line with this, Cabonne Council had submitted an application for funding to Office of Environment and Heritage (OEH) on 20 March 2019 for the detailed investigation and design of Molong Town Levee.

In response to the application, Council has been awarded a grant under the NSW Government Floodplain Management Program. The offer is subject to Council undertaking to meet the balance of funds for the project. The estimated total cost associated with detailed investigation and design of Molong Town Levee during the funding application is \$263,000.00. The maximum grant funding amount awarded under the NSW Floodplain Management Program is \$210,400.00 with a funding ratio 2:1 (OEH Grant : Council Contribution). The Funding term completion date is 30 June 2022.

In accordance with the terms set out in the Funding Agreement, Council is required to contribute \$87,666.67 (one third of the total estimated cost) to meet the balance of the estimated cost (\$263,000.00) for the project.

Molong Creek has a relatively narrow floodplain at Molong and most of the town is located on higher ground above the floodplain. However, much of the commercial area and some residential development lies within the floodplain. Molong Creek flooding and local drainage issues commence to impact the Molong township for events larger than around the 5 to 10 year ARI (20 to 10% AEP). A major Molong Creek flood occurred in November 2005 similar in magnitude to the 1% AEP event, followed by a major local storm in 2006 that

caused flash flooding and highlighted a significant overland flooding problem within the town. Both events caused extensive damage to the central business district of the town and resulted in business closures and significant loss to the local economy over many weeks. Evacuations took place across several areas of the town and all of this raised concerns within the community, and Council, regarding the floodplain risk management measures applied within Molong.

This project proposes to carry forward momentum gained through the completion of a Flood Study and Feasibility report to conduct a more in depth investigation of the suggested options. Out of this investigation, the most suitable and supported option will be confirmed and a detailed design for implementation will be prepared.

It is recommended to approve \$87,666.67 from Council reserve as Council contribution for detailed investigation and design of Molong Town Levee in accordance with the terms set out in the Funding Agreement.

**ITEM 16 - DEVELOPMENT APPLICATION 2014/0114/04 - MODIFICATION TO EXTRACTIVE INDUSTRY, LOT 775 DP 813587, 1654 THE ESCORT WAY, BORENORE**

**REPORT IN BRIEF**

<b>Reason For Report</b>	To obtain council consent to modify development consent applying to DA 2014/0114
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	4.5.3.a - Assess and determine planning and development applications to foster community growth within the shire
<b>Annexures</b>	1. Draft conditions of approval DA 2014 114 4↓
<b>File Number</b>	\\Development Applications\\DEVELOPMENT APPLICATION\\2014\\03-2014-0114 - 1068310

**RECOMMENDATION**

THAT Modification Application DA 2010/0114/04 for increased extraction at Bald Hill Quarry located upon Lot 775 DP 813587, 1654 The Escort Way, Borenore, be granted consent subject to the conditions attached to the planning assessment report.

**TOWN PLANNER'S REPORT**

**ADVISORY NOTES**

Record of voting

In accordance with s375A of the Local Government Act 1993, a division is required to be called when a motion for a planning decision is put at a meeting of Council or a Council Committee. A division under s375A of the Act is required when determining this planning application.

### **Political Disclosures**

In accordance with s147(4) of the Environmental Planning and Assessment Act 1979, a person making a planning application to Council is required to disclose political donations and gifts made within 2 years prior to the submission of the application and concluding when the application is determined.

In accordance with s147(5) of the Environmental Planning and Assessment Act 1979, a person making a public submission to Council in relation to a planning application made to Council is required to disclose political donations and gifts made within 2 years prior to the submission being made and concluding when the application is determined.

Political donations and gifts (if any) to be disclosed include:

- All reportable political donations made to any local councillor or Council,
- All gifts made to any local councillor or employee of the Council.

Nil planning application disclosures have been received. Nil public submission disclosures have been received.

## **SUMMARY**

The following report provides an assessment of the modification application 2014/114/4 for an extractive industry on Lot 775 DP 813587, 1654 The Escort Way, Borenore, being land known as Bald Hill Quarry.

The application has been referred to the Council for determination as submissions have been received.

It is recommended that the modification application be approved subject to the attached modified conditions of consent.

Applicant: Hamcon Civil

Owner: Formerly MA & SL Hammond and currently WJ Maas

Proposal: Modification of consent for extractive industry

Increase in annual extraction rate from 60,000 tonnes per annum  
to 150,000 tonnes per annum

Location: Lot 775 DP 813587, 1654 The Escort Way, Borenore

Zone: RU1 Primary Production

## **BACKGROUND**

Quarry activity has been established upon the subject land for over 70 years. State government legislation introduced in the 1990s required mines and quarries to obtain development consent under the Environmental Planning &

Assessment Act. A State Environmental Planning Policy was introduced in 2007 to guide planning assessment of mining, petroleum production and extractive industries.

A Development Application was approved by Cabonne Council on 7 March 1994 vide DA 93/183 for establishment of a commercial gravel quarry upon the subject land. Extraction of up to 15,000 cubic metres of gravel per annum was permitted under the approval. Approval permitted the extraction of gravel from the quarry pit, processing on-site of material, storage of material on site, and transport of processed aggregate off site. The approval also incorporated requirements for site sediment/erosion control, site rehabilitation and environmental management.

The quarry occupies an area of approximately 5ha of the overall 96ha rural holding. A dwelling is located on the southern side of the property. Access to the farm, the residence and the quarry is gained from a shared access off The Escort Way.

Council's delegated approval was granted to DA 2014/114 on 17 March 2014, to increase the quarry production from 15,000 cubic metres per annum to 30,000 cubic metres (approx. 60,000 tonnes) per annum. The increase in production did not require expansion of the quarry footprint, its processing operation, its ancillary infrastructure or its environmental management.

The development consent has subsequently been modified, with council approval granted on 28 July 2015 to realign a section of internal haul road, construct a new intersection to service the adjusted haul road and its junction with The Escort Way, provide for maximum vehicle movements to / from the site rather than a daily average figure of truck movements, and as a result of a neighbourhood complaint – to review the hours of operation of the quarry to reflect cumulative use of the property by light vehicles, trucks, services vehicles, farm and domestic vehicles.

Further modification approvals issued in 2018 granted permission for a minor increase in the footprint of the quarry to achieve a quarry wall batter finished gradient of 5:1 as required by the terms of the development consent, and approval for blasting to be undertaken at the quarry a maximum of four (4) times per year.

Under part 4 of the Environmental Planning & Assessment Act extractive industries may require development consent. Schedule 3 of the regulations applies and establishes criteria for determination of development deemed likely to have environmental impact. Such development is described as designated development. Clauses 35 & 36 of Schedule 3 of the regulations permit development assessment of certain activities without requiring an Environmental Impact Study (a requirement of designated development), when the proposed development does not significantly increase the environmental impacts of the total development (that is the existing development together with the additions or alterations).

As the proposed modification is to remain generally within the footprint of the approved existing quarry, and no significant physical changes are required to facilitate the increased extraction, the council was satisfied that the development could be assessed by merit based consideration of a Statement of Environmental Effects.

An Environmental Protection Licence (EPL) was issued in October 2014 by the NSW Environment Protection Authority (EPA) to regulate the various component activities of the approved extractive industry. The proponent (Hamcon Civil) commenced operation under the 2014 approvals and had been working with council, EPA and RMS to address the required conditions of development consent and the EPL conditions.

During 2019 Maas Group Pty Ltd purchased shares in Hamcon Civil Pty Ltd, and Regional Hardrock (Orange) Pty Ltd purchased the subject property previously held by MA & SL Hammond of Hamcon Civil. The Director / Secretary of Hamcon Civil Pty Ltd and Regional Hardrock (Orange) Pty Ltd is identified as Wesley J Maas.

## **THE PROPOSAL**

The applicant seeks to modify the 2014 development consent for an extractive industry (gravel quarry) on Lot 775 DP 813587 to increase the annual extraction rate of material from the quarry from the approved 60,000 tonnes per annum to 150,000 tonnes per annum, being an increase in production of 90,000 tonnes per annum.

The proposal would comprise of the following:

- Extraction from an area of approximately 5ha to a depth floor level of 750m AHD of volcanic siltstone and limited volumes of overburden
- Production of up to 150,000 tonnes per annum of siltstone products for a period of 36 years
- On site crushing, screening and stockpiling of extracted material to produce a range of aggregate and crushed stone products
- Continued use of the existing internal haul road and intersection with The Escort Way
- Transportation of material / product off site using 19m maximum truck and dog combination vehicles
- Minor establishment and augmentation of ancillary infrastructure, including bund walls, water management structures and fencing
- Construction and rehabilitation of a final landform that would be geotechnically stable and would be suitable for a final land use of intermittent grazing consistent with the current surrounding rural land use.
- An increase in vehicle movements to and from the site as a result of the increased extraction volumes proposed was initially identified and later revised such that there would be a nil increase in traffic generation

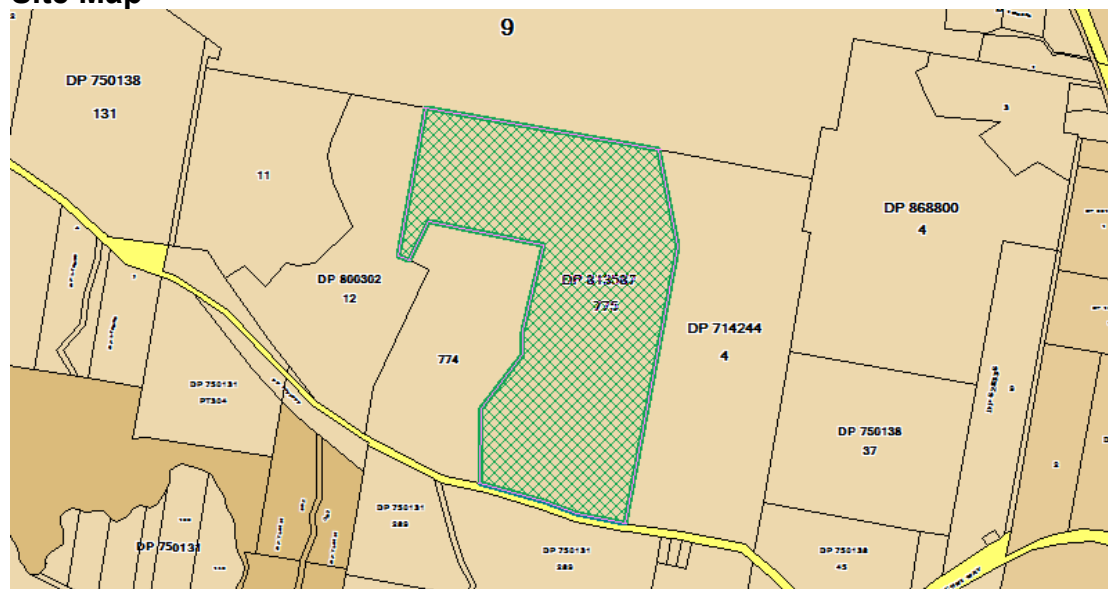
- Increased volumes of water would be required to suppress dust during reconstruction of the bund walls, and for site dust suppression including stockpiles.

The proposal includes the following site works:

- Extension of the southern and eastern boundaries of the quarry by approximately 2,400m<sup>2</sup>
- Removal of existing bund walls and vegetation within the proposed expansion area (including removal of established White Box trees)
- Reconstruction of the bund walls and re-planting of vegetation
- Extraction from base floor level 759.5 (as at 31 August 2018) to a depth of base floor level 750 AHD

No other changes to the site and surrounds are proposed by the modification application.

### **Site Map**



Site map





Aerial view of subject land



Aerial view of quarry

The extractive industry (quarry) is located at the northern end of the subject property. The remainder of the holding is utilized as a grazing enterprise.



The quarry operation involves the extraction of a shale rock from the hillside quarry site. Gravel is fractured and removed by a front end loader, while deeper, less fractured areas may require ripping by excavator or dozer. Blasting may occur up to four (4) times per year to win the resource material.

The material is further processed onsite via a crushing and screening plant to create different sized gravel depending on its proposed use. On-site processing has in the past also included crushing and blending of small quantities of demolition material (ie bricks and concrete) to decrease product plasticity. This process requires material to be transported to the site for storage and processing. The blended material accounted for 3 to 5% of the finished product.

Processed aggregate is stock piled onsite, for sale or use off-site. It is transported off-site using a standard 19m truck and dog, carrying approximately 16 cubic metres.

The quarry foot print and associated sediment ponds, bund walls and perimeter landscaping vegetative utilizes approximately 5ha of the 96ha holding. Ancillary infrastructure to the quarry includes an internal haul road.

## **LEGISLATIVE REQUIREMENTS**

Environmental Planning & Assessment Regulation 2000 - Designated and integrated development

### **Designated development**

Development described in Part 1 of Schedule 3 of the Environmental Planning and Assessment Regulation 2000 is declared to be designated development for the purpose of the Environmental Planning and Assessment Act, 1979, unless it is declared not to be designated development by provision of Part 2 or 3 of that schedule.

Clause 19 of Schedule 3 designated development defines extractive industries as follows:

*19 (1) Extractive industries (being industries that obtain extractive materials by methods including excavating, dredging, tunnelling or quarrying or that store, stockpile or process extractive materials by methods including washing, crushing, sawing or separating):*

*(a) that obtain or process for sale, or reuse, more than 30,000 cubic metres of extractive material per year, or*

*(b) that disturb or will disturb a total surface area of more than 2 hectares of land by:*

*(i) clearing or excavating, or*

*(ii) constructing dams, ponds, drains, roads or conveyors, or*

*(iii) storing or depositing overburden, extractive material or tailings,  
or*

*(c) that are located:*

- (i) in or within 40 metres of a natural waterbody, wetland or an environmentally sensitive area, or*
  - (ii) within 200 metres of a coastline, or*
  - (iii) in an area of contaminated soil or acid sulphate soil, or*
  - (iv) on land that slopes at more than 18 degrees to the horizontal, or*
  - (v) if involving blasting, within 1,000 metres of a residential zone or within 500 metres of a dwelling not associated with the development, or*
  - (vi) within 500 metres of the site of another extractive industry that has operated during the last 5 years.*
- (2) This clause does not apply to:*
- (a) extractive industries on land to which the following environmental planning instruments apply:*
    - (i) Sydney Regional Environmental Plan No 11--Penrith Lakes Scheme ,*
    - (ii) Western Division Regional Environmental Plan No 1--Extractive Industries , or*
  - (b) maintenance dredging involving the removal of less than 1,000 cubic metres of alluvial material from oyster leases, sediment ponds or dams, artificial wetland or deltas formed at stormwater outlets, drains or the junction of creeks with rivers, provided that:*
    - (i) the extracted material does not include contaminated soil or acid sulphate soil, and*
    - (ii) any dredging operations do not remove any seagrass or native vegetation, and*
    - (iii) there has been no other dredging within 500 metres during the past 5 years, or*
  - (c) extractive industries undertaken in accordance with a plan of management (such as river, estuary, land or water management plans), provided that:*
    - (i) the plan is prepared in accordance with guidelines approved by the Secretary and includes consideration of cumulative impacts, bank and channel stability, flooding, ecology and hydrology of the area to which the plan applies, approved by a public authority and adopted by the consent authority and reviewed every 5 years, and*
    - (ii) less than 1,000 cubic metres of extractive material is removed from any potential extraction site that is specifically described in the plan, or*
  - (d) the excavation of contaminated soil for treatment at another site, or*
  - (e) artificial waterbodies, contaminated soil treatment works, turf farms, or waste management facilities or works, specifically referred to elsewhere in this Schedule, or*
  - (f) development for which State Environmental Planning Policy No 52--Farm Dams and Other Works in Land and Water Management Plan Areas requires consent, or*
  - (g) maintenance dredging of alluvial material from oyster leases and adjacent areas in Wallis Lake, but only if the dredging is undertaken*

*in accordance with the document entitled Protocol for Wallis Lake Oyster Lease Maintenance Dredging approved by the Secretary and published in the Gazette, as amended by the Secretary from time to time by publication of an amended Protocol in the Gazette.*

The development is defined as an extractive industry. The operational quarry has an area of 5ha.

Part 2 of the schedule addresses alterations and addition and whether such are designated development.

Clauses 35 and 36 of the schedule apply to this development:

***Clause 35 - Is there a significant increase in the environmental impacts of the total development?***

*Development involving alterations or additions to development (whether existing or approved) is not designated development if, in the opinion of the consent authority, the alterations or additions do not significantly increase the environmental impacts of the total development (that is the development together with the additions or alterations) compared with the existing or approved development.*

**Note:** Development referred to in this clause is not designated development for the purposes of section 77A of the Act. This means that section 98 of the Act (Appeal by an objector) will not extend to any such development even if it is State significant development.

**Comment:** The proposed modification seeks to increase the extraction rate of the extractive industry, however will be operating in accordance with the existing operation constraints being the hours of operation, the limit on truck movements and the footprint (aside from the proposed minor extension). The applicant has demonstrated that the proposed modification will not result in significant environmental impacts, with biodiversity and noise assessments being undertaken that outline that the proposal can be undertaken without an adverse (or significant increase) in the environmental impact arising from the extractive industry. The 3 prior modifications (DA2014/0114/1-3) have had negligible environmental impacts on top of the original 2014 approval. Therefore, Council as the consent authority has formed the opinion that the proposed development comprises alterations and additions and can proceed as a modification pursuant to clause 4.55(2) of the *Environmental Planning and Assessment Act 1979*.

***36 Factors to be taken into consideration***

*In forming its opinion as to whether or not development is designated development, a consent authority is to consider:*

*(a) the impact of the existing development having regard to factors including:*

- (i) previous environmental management performance, including compliance with the conditions of any consents, licences, leases or authorisations by a public authority and compliance with any relevant codes of practice, and*
- (ii) rehabilitation or restoration of any disturbed land, and*
- (iii) the number and nature of all past changes and their cumulative effects, and*

*(b) the likely impact of the proposed alterations or additions having regard to factors including:*

- (i) the scale, character or nature of the proposal in relation to the development, and*
- (ii) the existing vegetation, air, noise and water quality, scenic character and special features of the land on which the development is or is to be carried out and the surrounding locality, and*
- (iii) the degree to which the potential environmental impacts can be predicted with adequate certainty, and*
- (iv) the capacity of the receiving environment to accommodate changes in environmental impacts, and*

*(c) any proposals:*

- (i) to mitigate the environmental impacts and manage any residual risk, and*
- (ii) to facilitate compliance with relevant standards, codes of practice or guidelines published by the Department or other public authorities.*

**Comment:** The existing extractive industry has overall had minimal impact on the surrounding area. The subject site has operated as a quarry intermittently for approx. 70 years, with a formal approval being issued in 1993 to establish the quarry as a commercial operation. Since the quarry has been formally operating (1993), the site had generally operated within the conditions of consent and the EPA license. Where there have been breaches in the past, the applicant has been informed, and the issues rectified. Recently (early - mid 2019) there have been breaches in regard to hours of operation and the extraction rate, this has also triggered a breach of the EPA license, with the alterations and additions of this modification seeking to rectify the breaches and allow for an increased extraction rate. Over the operation of the extraction industry (approx. 26 years) there has been substantial compliance with conditions of consent and the EPA license.

As part of the original approval, and subsequent modifications, there has been an on-going rehabilitation plan in place for the quarry. The rehabilitation plan is progressively being implemented and will result on the returning of the site to an agricultural lot, as it was prior to quarrying activities commencing.

There have been three (3) prior modifications to the development consent as follows:

- DA2014/0114/1: Approval to introduce the blending of construction materials with onsite gravel as well as to realign a section of internal haul

road, construct a new intersection to service the adjusted haul road and its junction with The Escort Way.

- DA2014/0114/2: Approval for a minor increase in the footprint of the quarry (2400m<sup>2</sup>) to achieve a quarry wall batter finished gradient of 5:1 as required by the terms of the development consent.
- DA2014/0114/3: Approval for blasting to be undertaken at the quarry a maximum of four (4) times per year.

The changes to the original 2014 development consent that have been approved via the three (3) modifications have all been relatively minor in nature, with the most significant modification allowing for blasting four (4) times a year to allow for easier extraction of the harder rock formation. Council is of the opinion that the modifications, approved thus far, have had a relatively minor cumulative impact to the extractive industry.

The proposed modification seeks to increase the extraction rate to 150,000T per annum, an increase of 150% on the current approval of 60,000T. The proposed quarrying operations will substantially be contained within the existing footprint of the quarry, with an extension of 2400m<sup>2</sup> being sought as part of the approval. The applicant has contended that the site can operate within the existing constraints (being the hours of operation and the number of truck movements per day) with the increased extraction rate.

Reports have been prepared in regard to the existing vegetation and biodiversity qualities of the lot, and although there is vegetation removal required as part of this modification (to allow for the 2400m<sup>2</sup> expansion), the removal is of an isolated strand of vegetation, and will not have a broader impact on the biodiversity qualities of the area. In addition, noise assessments were undertaken that modelled the proposed increased extraction rate against existing operations. The assessment projected that the increased extraction rate would not adversely impact the noise generated from the extractive industry, and that all noise would be within legislative requirements. Existing dust suppression techniques are to continue on site to ensure that there are no dust issues arising from the development. Given there is no increase in truck movements leaving the site, and only a minor increase in the footprint of the quarry, Council is satisfied that the development will not significantly increase the potential for dust to be raised.

The environmental impacts arising from the development can be predicted relatively certainly based on modelling of the projected site operations. Whilst there is a degree of error within the modelling of the projected increased extraction rate, Council is satisfied that the assessments of the environmental impacts presented suitably demonstrate that the proposed modification will not have an adverse environmental impact.

The applicant has identified that the development will have minimal additional environmental impact and will still operate in accordance with all legislative requirements as well as the development consent (as modified). The applicant

would be required to amend their EPA license to reflect the modified extraction rate.

Based on the above assessment arising from the criteria under Clause 35 and 36 of Schedule 3 of the *Environmental Planning and Assessment Regulation 2000*, Council as the consent authority is of the opinion considers that the proposed development comprises alterations and additions as proposed in this modification (as well as the previous modifications to the Development Consent) to the existing extractive industry and therefore does not require assessment as Designated Development.

#### **INTEGRATED DEVELOPMENT:**

<i>Fisheries Management Act 1994</i>	<b>No</b>	<i>Heritage Act 1977</i>	<b>No</b>
<i>Mine Subsidence Compensation Act 1961</i>	<b>No</b>	<i>National Parks &amp; Wildlife Act 1974</i>	<b>No</b>
<i>Protection of the Environment Operations Act 1997</i>	<b>Yes</b>	<i>Roads Act 1993</i>	<b>No</b>
<i>Rural Fires Act 1997</i>	<b>No</b>	<i>Water Management Act 2000</i>	<b>No</b>

An amended Environment Protection Licence under s47 of the Protection of the Environment Operations Act 1997 would be required upon consent of the proposed modified development.

#### **MATTERS FOR CONSIDERATION**

Section 4.55 of the *Environmental Planning and Assessment Act 1979* applies to modification applications where some environmental impact may occur. Council may consider an application under s4.55(2) of the Act if it is satisfied that the development complies with the below requirements:

##### **(2) Other modifications**

*A consent authority may, on application being made by the applicant or any other person entitled to act on a consent granted by the consent authority and subject to and in accordance with the regulations, modify the consent if—*

- (a) it is satisfied that the development to which the consent as modified relates is substantially the same development as the development for which consent was originally granted and before that consent as originally granted was modified (if at all), and*
- (b) it has consulted with the relevant Minister, public authority or approval body (within the meaning of Division 4.8) in respect of a condition imposed as a requirement of a concurrence to the consent or in accordance with the general terms of an approval proposed to be granted by the approval body and that Minister, authority or body has not, within 21 days after being consulted, objected to the modification of that consent, and*
- (c) it has notified the application in accordance with—*
  - (i) the regulations, if the regulations so require, or*
  - (ii) a development control plan, if the consent authority is a council that has made a development control plan that requires the*

*notification or advertising of applications for modification of a development consent, and*

- (d) it has considered any submissions made concerning the proposed modification within the period prescribed by the regulations or provided by the development control plan, as the case may be.*

*Subsections (1) and (1A) do not apply to such a modification.*

When assessing an application for a modification, an assessment must be undertaken in comparing the original approval to the proposed modification to determine if the development is still '*substantially the same development as the development for which consent was originally granted and before that consent as originally granted was modified*' in accordance with 4.55(2)(a).

The original development consent, granted in 2014, was for:

- the extraction of 30,000m<sup>2</sup> from the subject site (The extraction limit equated to 60,000T).
- The proposed extractive industry was to remain within the footprint of the existing quarry (approved as per DA1993/183).
- The application did not propose any drilling or blasting with all gravel to be extracted via mechanical means (bulldozer or excavator as required).
- Approval was granted for a maximum 24 truck movements per day in 'Truck and Dog' formation.
- Approved hours of operation were 7am to 6pm Monday to Friday and 8am to 4pm on Saturday, with no activities proposed for Sundays or Public Holidays.

The application has since been modified three (3) times:

- DA2014/0114/1: Approval to introduce the blending of construction materials with onsite gravel as well as to realign a section of internal haul road, construct a new intersection to service the adjusted haul road and its junction with The Escort Way.
- DA2014/0114/2: Approval for a minor increase in the footprint of the quarry (2400m<sup>2</sup>) to achieve a quarry wall batter finished gradient of 5:1 as required by the terms of the development consent.
- DA2014/0114/3: Approval for blasting to be undertaken at the quarry a maximum of four (4) times per year.

In each instance Council was satisfied that the development remained substantially the same development as was originally approved as per DA2014/0114 in 2014.

As addressed above, the current modification application seeks to:

- Increase the approved area of the quarry by approx. 2400m<sup>2</sup>
- Increase the extraction rate to 150,000T
- Removal of existing bund walls and vegetation within the proposed expansion area (including removal of established White Box trees)
- Reconstruction of the bund walls and re-planting of vegetation

- Extraction from base floor level 759.5 (as at 31 August 2018) to a depth of base floor level 750 AHD (it should be noted that previous development consents did not impose a depth or number of years on the development consent).

An overview of the modifications of DA2014/0114 is outlined in the table below:

<b>Approval</b>	<b>Extraction Rate</b>	<b>Hours of operation</b>	<b>Truck Movements</b>	<b>Area of Quarry</b>
<b>2014/0114</b>	<b>30,000m<sup>3</sup> or 60,000T per annum</b>	<b>7am-6pm Monday-Friday 8am-4pm Saturday</b>	<b>24 per day</b>	<b>Unchanged from DA1993/0183</b>
2014/0114/1	30,000m <sup>3</sup> or 60,000T per annum	Unchanged	Unchanged	Unchanged
2014/0114/2	30,000m <sup>3</sup> or 60,000T per annum	Unchanged	Unchanged	Increase of 2400m <sup>2</sup>
2014/0114/3	30,000m <sup>3</sup> or 60,000T per annum	Unchanged	Unchanged	No change from DA2014/0114/
<b>2014/0114/4</b>	<b>150,000T</b>	<b>Unchanged</b>	<b>Unchanged</b>	<b>Increase of 2400m<sup>2</sup></b>

The minor increase to the approved footprint (4800m<sup>2</sup> since the original approval under DA2014/0114) remains substantially the same development in regard to the physical area on site. It should be noted that the original 2014 approval did not place a lifetime on the quarry, nor did it state the limitations in regard to the depth of extraction. This proposed modification seeks to impose those limitations.

The development does not seek to increase the amount of traffic than what was approved as per the original application (DA2014/0114). The approval will remain at 24 vehicle movements a day (being 12 truck movements in and out of the lot per day).

The applicant does not seek to increase the hours of operation above what was approved in the original application (DA2014/014) with all site operations occurring within the existing approved hours as outlined above.

Whilst the extraction rate is proposed to significantly increase (by 150% from the original 2014 approval), the proposed modification, in conjunction with the 3 subsequent modifications (as outlined above), still remains an extractive industry on the subject site, operating substantially as originally approved in 2014. Therefore, Council as the consent authority, is satisfied that the proposal is substantially the same development as was approved in 2014, and that the



development complies with Clause 4.55(2)(a) of the *Environmental Planning and Assessment Act 1979*.

In accordance with s4.55(2)(b) and (c) of the Act, the application was referred to the relevant state agencies for comment, and neighbourhood notified as per Schedule 1 of the Act. Both the Environmental Protection Authority and Roads and Maritime Services provided revised General Terms of Approval (GTA's) based on the proposed modification. Should the application be approved, the GTA's will be incorporated into the modified development consent.

In addition, three (3) submissions were received during the notification period, with a subsequent submission being received outside of the notification period. The issues raised in all the submissions have been considered and addressed under Section 4.15(1)(d) of this report below, and therefore satisfies clause 4.55(2)(d) as per above.

Therefore, as Council is satisfied that the proposed modification complies with the requirements of Clause 4.55 (2), Council is able to approve the proposed modification.

In accordance with Clause 4.55(3) of the Act, an assessment under clause 4.15(1)(d) has been conducted below.

## **PROVISIONS OF ANY ENVIRONMENTAL PLANNING INSTRUMENT s4.15(1)(a)(i)**

### **Cabonne Local Environmental Plan 2012**

#### **Clause 1.2 Aims of the Plan**

##### **The broad aims of the LEP are as follows:**

- (a) to encourage development that complements and enhances the unique character and amenity of Cabonne, including its settlements, localities, and rural areas,
- (b) to provide for a range of development opportunities that contribute to the social, economic and environmental resources of Cabonne in a manner that allows present and future generations to meet their needs by implementing the principles of ecologically sustainable development,
- (c) to facilitate and encourage sustainable growth and development that achieves the following:
  - (i) contributes to continued economic productivity, including agriculture, business, tourism, industry and other employment opportunities,
  - (ii) allows for the orderly growth of land uses while minimising conflict between land uses within the relevant zone and land uses within adjoining zones,
  - (iii) encourages a range of housing choices and densities in planned urban and rural locations that is compatible with the residential and rural environment and meets the diverse needs of the community,
  - (iv) promotes the integration of land uses and transport to improve access and reduce dependence on private vehicles and travel demand,
  - (v) protects, enhances and conserves agricultural land and the contributions that agriculture makes to the regional economy,

- (vi) avoids or minimises adverse impacts on drinking water catchments to protect and enhance water availability and safety for human consumption,
- (vii) protects and enhances places and buildings of environmental, archaeological, cultural or heritage significance, including Aboriginal relics and places,
- (viii) protects and enhances environmentally sensitive areas, ecological systems, and areas that have the potential to contribute to improved environmental, scenic or landscape outcomes.

**Clause 1.9A Suspension of covenants, agreements and instruments**

This clause provided that covenants, agreements or other similar instruments that restrict the carrying out of development upon the subject land do not apply unless such are:

- Covenants imposed or required by council
- Prescribed instruments under s183A of Crown Lands Act 1989
- Any conservation agreement under National Parks and Wildlife Act 1974
- Any trust agreement under the Nature Conservation Trust Act 2003
- Any property vegetation plan under the Native Vegetation Act 2003
- Any biobanking agreement under Part 7A of the Threatened Species Conservation Act 1995
- Any planning agreement made under Division 6 of Part 4 of the Environmental Planning & Assessment Act 1979

**Mapping**

The subject site is identified on the LEP maps in the following manner:

Land zoning map	Land zoned RU1 Primary Production
Lot size map	Minimum lot size 100 HA
Heritage map	Not a heritage item or conservation area
Terrestrial Biodiversity Map	Has biodiversity sensitivity on the subject land <ul style="list-style-type: none"><li>- Vegetation on over cleared landscapes (Red Stringybark, Yellow box woodland &amp; Blakeley's Red Gum)</li></ul>
Flood planning map	Not within a flood zone
Natural resource – karst map	Not within a karst area
Drinking water catchment map	Not within a drinking water catchment area
Riparian land and watercourse map, groundwater vulnerability map	Not affected by riparian, watercourse or groundwater vulnerability
Land reservation acquisition map	Not Applicable.

These matters are addressed in the report following.

**Cabonne Local Environmental Plan 2012**

The subject land is zoned RU1 Primary Production by the Cabonne Local Environmental Plan 2012. An extractive industry (gravel quarry) is permissible within this zone, subject to Council's development consent.

### **Objectives of the RU1 Primary Production zone**

The modified proposal is not contrary to the aims of the LEP or the objectives of the RU1 zone. The development relates to and is consistent with the zone objectives which seek to:

- *To encourage sustainable primary industry production by maintaining and enhancing the natural resource base.*
- *To encourage diversity in primary industry enterprises and systems appropriate for the area.*
- *To minimise the fragmentation and alienation of resource lands.*
- *To minimise conflict between land uses within this zone and land uses within adjoining zones.*
- *To enable function centres, restaurants or cafes and appropriate forms of tourist and visitor accommodation to be developed in conjunction with agricultural uses.*

The remainder of the 96ha holding continues to operate for agricultural production. The modification of the development consent will have no adverse impact upon the continued agricultural use of the property or adjacent land.

### **Part 6 – Additional local provisions**

#### **Clause 6.3 Terrestrial biodiversity**

The objective of this clause is to maintain terrestrial biodiversity by:

- a. Protecting native fauna and flora, and
- b. Protecting the ecological processes necessary for their continued existence, and
- c. Encouraging the conservation and recovery of native fauna and flora and their habitats.

Lot 775 is identified as having terrestrial biodiversity, vegetation on over cleared landscapes (Red Stringybark, Blakely's Red Gum, Yellowbox Woodland).

This terrestrial biodiversity is a small section of remnant vegetation on the southern end of the site, near to the road reserve. The quarry is approximately 1km from any vegetation.

The proposal will require removal of vegetation within the proposed quarry area (identified as tree stands 1, 2 and 3 on the site location map). Areas 1 and 2 are established tree lots relating to existing development consent requirements. Area 3 relates to a remnant stand of timber that is to be removed to facilitate the minor expansion of the quarry footprint.

The bund walls and landscaping are to be removed with new bund walls constructed around the modified quarry pit footprint, and perimeter landscaping established.

The modified proposal may have minor impact upon terrestrial biodiversity at the site by the removal of trees however this would be compensated by the planting of new landscape buffer areas.

## **REGIONAL ENVIRONMENTAL PLANS**

There are no Regional Environmental Plans that apply to the subject land.

## **STATE ENVIRONMENTAL PLANNING POLICIES**

### **State Environmental Planning Policy (Rural Lands) 2008**

The relevant aim of this policy relates to 'measures designed to reduce land use conflicts'. The proposal is not contrary to the rural planning principles as noted in part 2 of the SEPP.

### **SEPP (Mining, Petroleum Production and Extractive Industries) 2007**

applies to the State and specifies matters requiring consideration in an assessment of any mining, petroleum or extractive industry. The proposed quarry meets the relevant aims of the Policy with regard to orderly economic use of land, while addressing the ecological and environmental issues.

Under the SEPP the proposed development is defined as an *extractive industry*. The definition of an *extractive industry* is:

*'the winning or removal of extractive materials (otherwise than from a mine) by methods such as excavating, dredging, or quarrying, including the storing, stockpiling or processing of extractive materials by methods such as recycling, washing, crushing, sawing or separating, but does not include:*

- (a) turf farming, or*
- (b) tunnelling for the purpose of an approved infrastructure development,*  
*or*
- (c) cut and fill operations, or the digging of foundations, ancillary to approved development, or*
- (d) the creation of a farm dam if the material extracted in the creation of the dam is used on site and not removed from the site.*

*"extractive material" means sand, gravel, clay, soil, rock, stone or similar substances but does not include turf.*

In accordance with clause 7 of the SEPP extractive industry development is permissible with consent where agriculture may be carried out. The subject land is zoned RU1 Primary Production by the provision of the Cabonne Local Environmental Plan 2012, and agriculture is a permissible use. Accordingly, the SEPP enables consent to be granted to the development subject to consideration of the matters contained in the SEPP.

## **Part 3 – Development Applications – matters for consideration**

Compatibility of proposed extractive industry with other land uses.

*Before determining an application for consent for development for the purposes of mining, petroleum production or extractive industry, the consent authority must:*

*(a) consider:*

*(i) the existing uses and approved uses of land in the vicinity of the development, and*

*(ii) whether or not the development is likely to have a significant impact on the uses that, in the opinion of the consent authority having regard to land use trends, are likely to be the preferred uses of land in the vicinity of the development, and*

*(iii) any ways in which the development may be incompatible with any of those existing, approved or likely preferred uses, and*

*(b) evaluate and compare the respective public benefits of the development and the land uses referred to in paragraph (a) (i) and (ii), and*

*(c) evaluate any measures proposed by the applicant to avoid or minimise any incompatibility, as referred to in paragraph (a) (iii).*

The adjoining and surrounding land uses are predominantly agriculture (grazing). Several lifestyle allotments are located within the area. The Borenore Karst Recreation Area is situated south west of the subject land.

The subject land adjoins farm land on each of its boundaries. Given the continuous use of the quarry, the impact of the quarry modification would be minimal upon the agricultural land use in the vicinity of the site.

Subject to compliance with existing environmental management requirements, the modified development is not considered incompatible with the existing, approved or likely preferred uses of the area.

The quarry provides a resource supply of gravel to the local district. It is considered that the proposed continuation and increase in extraction of the quarry resource can be operating in a sustainable manner, without adverse impact upon adjoining land uses.

### ***13 Compatibility of proposed development with mining, petroleum production or extractive industry***

*This clause applies to an application for consent for development on land that is, immediately before the application is determined:*

*(a) in the vicinity of an existing mine, petroleum production facility or extractive industry, or*

*(b) identified on a map (being a map that is approved and signed by the Minister and copies of which are deposited in the head office of the Department and publicly available on the Department's website) as being the location of State or regionally significant resources of minerals, petroleum or extractive materials, or*

*Note: At the commencement of this Policy, no land was identified as referred to in paragraph (b).*

*(c) identified by an environmental planning instrument as being the location of significant resources of minerals, petroleum or extractive materials.*

*Note: Sydney Regional Environmental Plan No 9--Extractive Industry (No 2--1995) is an example of an environmental planning instrument that identifies land as containing significant deposits of extractive materials.*

*(2) Before determining an application to which this clause applies, the consent authority must:*

*(a) consider:*

*(i) the existing uses and approved uses of land in the vicinity of the development, and*

*(ii) whether or not the development is likely to have a significant impact on current or future extraction or recovery of minerals, petroleum or extractive materials (including by limiting access to, or impeding assessment of, those resources), and*

*(iii) any ways in which the development may be incompatible with any of those existing or approved uses or that current or future extraction or recovery, and*

*(b) evaluate and compare the respective public benefits of the development and the uses, extraction and recovery referred to in paragraph (a) (i) and (ii), and*

*(c) evaluate any measures proposed by the applicant to avoid or minimise any incompatibility, as referred to in paragraph (a) (iii).*

The proposed development is unlikely to have significant adverse impact on the current or future extraction of resources. The proposed use is not considered to be incompatible with any existing or an approved use within the vicinity, given it is currently operating with minimal disturbance to surrounding land uses.

#### **14 Natural resource management and environmental management**

*(1) Before granting consent for development for the purposes of mining, petroleum production or extractive industry, the consent authority must consider whether or not the consent should be issued subject to conditions aimed at ensuring that the development is undertaken in an environmentally responsible manner, including conditions to ensure the following:*

*(a) that impacts on significant water resources, including surface and groundwater resources, are avoided, or are minimised to the greatest extent practicable,*

*(b) that impacts on threatened species and biodiversity, are avoided, or are minimised to the greatest extent practicable,*

*(c) that greenhouse gas emissions are minimised to the greatest extent practicable.*

*(2) Without limiting subclause (1), in determining a development application for development for the purposes of mining, petroleum production or extractive industry, the consent authority must consider an assessment of the greenhouse gas emissions (including downstream emissions) of the development, and must do so having regard to any applicable State or national policies, programs or guidelines concerning greenhouse gas emissions.*

*(3) Without limiting subclause (1), in determining a development application for development for the purposes of mining, the consent authority must consider any certification by the Chief Executive of the Office of Environment and Heritage or the Director-General of the Department of Primary Industries that measures to mitigate or offset the biodiversity impact of the proposed development will be adequate.*

The proposed and existing quarry area is more than 40m from a surface stream. The proposal is unlikely to impact upon ground water, surface or drinking water catchments.

No threatened species, populations or communities have previously been recorded at the subject site. Due to the agricultural history of the site and the disturbed nature of the existing quarry impact on fauna species is likely to be minimal.

It is anticipated that emissions from plant, machinery and transport vehicles will result in the emission of some greenhouse gas, however it is not considered necessary to impose conditions in relation to greenhouse gas emissions.

### **15 Resource recovery**

- (1) Before granting consent for development for the purposes of mining, petroleum production or extractive industry, the consent authority must consider the efficiency or otherwise of the development in terms of resource recovery.*
- (2) Before granting consent for the development, the consent authority must consider whether or not the consent should be issued subject to conditions aimed at optimising the efficiency of resource recovery and the reuse or recycling of material.*
- (3) The consent authority may refuse to grant consent to development if it is not satisfied that the development will be carried out in such a way as to optimise the efficiency of recovery of minerals, petroleum or extractive materials and to minimise the creation of waste in association with the extraction, recovery or processing of minerals, petroleum or extractive materials.*

The proposed continued quarry activity will result in minimal quantities of waste being generated. The majority of the material will be transported or used for rehabilitation purposes. Any waste rock will be used on site for site management of rehabilitation purposes. No specific conditions are considered necessary to address waste generation. The volume of waste / spoil will be minimal and refusal on this basis is not considered to be warranted.

## **16 Transport**

*(1) Before granting consent for development for the purposes of mining or extractive industry that involves the transport of materials, the consent authority must consider whether or not the consent should be issued subject to conditions that do any one or more of the following:*

- (a) require that some or all of the transport of materials in connection with the development is not to be by public road,*
- (b) limit or preclude truck movements, in connection with the development, that occur on roads in residential areas or on roads near to schools,*
- (c) require the preparation and implementation, in relation to the development, of a code of conduct relating to the transport of materials on public roads.*

*(2) If the consent authority considers that the development involves the transport of materials on a public road, the consent authority must, within 7 days after receiving the development application, provide a copy of the application to:*

- (a) each roads authority for the road, and*
- (b) the Roads and Traffic Authority (if it is not a roads authority for the road).*

**Note :** *Section 7 of the Roads Act 1993 specifies who the roads authority is for different types of roads. Some roads have more than one roads authority.*

*(3) The consent authority:*

- (a) must not determine the application until it has taken into consideration any submissions that it receives in response from any roads authority or the Roads and Traffic Authority within 21 days after they were provided with a copy of the application, and*
- (b) must provide them with a copy of the determination.*

*(4) In circumstances where the consent authority is a roads authority for a public road to which subclause (2) applies, the references in subclauses (2) and (3) to a roads authority for that road do not include the consent authority.*

Access to the site is off The Escort Way, and via an internal, sealed haul road. Traffic generation is predicted to remain within the limits of the current approval, being a maximum of 12 trucks (24 movements) per day, based on operating 6 days per week. Average traffic movements would be 8-10 movements per day, limited to short-term periods (campaign based extraction). There may also be periods where no activity occurs on site.



The application was referred to RMS for review and comment. RMS required additional information and has since provided comment to council including recommended draft conditions of consent to address likely traffic generation from the site.

Any increase in traffic generation beyond the maximum 24 heavy vehicle movements per day from the quarry would trigger RMS requirements for the further upgrade of the intersection with The Escort Way.

### **17 Rehabilitation**

*(1) Before granting consent for development for the purposes of mining, petroleum production or extractive industry, the consent authority must consider whether or not the consent should be issued subject to conditions aimed at ensuring the rehabilitation of land that will be affected by the development.*

*(2) In particular, the consent authority must consider whether conditions of the consent should:*

- (a) require the preparation of a plan that identifies the proposed end use and landform of the land once rehabilitated, or*
- (b) require waste generated by the development or the rehabilitation to be dealt with appropriately, or*
- (c) require any soil contaminated as a result of the development to be remediated in accordance with relevant guidelines (including guidelines under section 145C of the Act and the Contaminated Land Management Act 1997), or*
- (d) require steps to be taken to ensure that the state of the land, while being rehabilitated and at the completion of the rehabilitation, does not jeopardize public safety.*

Rehabilitation procedures are outlined in the Statement of Environmental Effects and are to occur during the life of the quarry by progressively battering and forming the landform for unused areas, as well as final remediation of the entire site when quarry activity ceases.

Fuel or oil spill is the principle potential contamination source. Diesel would be stored in small quantities on site with no other flammable materials used or stored at the quarry.

The applicant will be responsible for decommissioning and rehabilitating the site in accordance with conditions of development consent, and any other approvals that may be required.

### **SEPP 33 – Hazardous and Offensive Developments**

The proposed development is not classified as being a hazardous or offensive industry or a potential hazardous or offensive industry.

**SEPP 44 – Koala habitat** applies to the Cabonne Council area. There are no known sightings of koalas in the locality of the subject land, or sources of koala habitat.

**SEPP 55 Contaminated Land** – applies to the State. The subject land has historically been utilized for agriculture (grazing) and later as a quarry. The subject site is seeking consent for continued use and expansion of an extractive industry. It is not considered necessary for remediation or further investigation of the site. Rehabilitation processes should be undertaken in accordance with the provisions of SEPP 55.

**State Environmental Planning Policy (State and Regional Development) 2011.** The proposal does not meet the capital investment value threshold for assessment as either State or regional development.

**State Environmental Planning Policy (Infrastructure) 2007.** The development does not meet the 200 or more vehicle movements per day criteria for consideration under the SEPP.

**Rural Lands SEPP** applies to the subject land. The modified proposal is not inconsistent with the provisions of the SEPP.

**SEPP (Mining, Petroleum Production and Extractive Industries) 2007** applies to the development. The modification proposal is not inconsistent with the SEPP.

**SEPP 44 – koala habitat** applies to the Cabonne Council area. The subject land is generally cleared farm land. There are no known sightings of koalas upon the subject land.

#### **PROVISIONS OF ANY DRAFT ENVIRONMENTAL PLANNING INSTRUMENT THAT HAS BEEN PLACED ON EXHIBITION s4.15(1)(a)(ii)**

There are no draft environmental plans that relate to the subject land or proposed development.

#### **PROVISIONS OF ANY DEVELOPMENT CONTROL PLAN s4.15(1)(a)(iii)**

Development Control Plan No 5 – General Rural Zones applies to this development.

DCP 5 relates generally to subdivision of rural land and the impact of dwelling permissibility, and as such does not contain development provisions relating to the proposed development. The development does not involve subdivision or construction of a dwelling. The development is consistent with the objectives of the DCP to manage development of rural land.

## **PROVISIONS PRESCRIBED BY THE REGULATIONS s4.15(1)(a)(iv)**

Pursuant to Clause 35 & 36 of Schedule 3 of the Environmental Planning and Assessment Regulation 2000, it is considered the proposal is not designated development. Council is satisfied 'the alterations or additions do not significantly increase the environmental impacts of the total development (that is the development together with the additions or alterations) compared with the existing or approved development' as discussed above.

The activities are a continuation of the existing quarry operation. An increase to the scale of the quarry annual extraction rate is proposed by the modification. An assessment has been made within the report of the relevant Environmental Planning and Assessment Regulations 2000, and clauses 12-17 of the SEPP (Mining, Petroleum Production and Extractive Industries) 2007. Based upon a review of the relevant matters of consideration it is determined that the proposal does not contravene the relevant provisions of the *Environmental Planning and Assessment Regulation 2000*. Council is the relevant assessing authority for the development proposal.

Pursuant to Clause 35 & 36 of Schedule 3 of the Environmental Planning and Assessment Regulation, 2000, it is considered the modified proposal is not designated development and Council is satisfied '*the alterations or additions do not significantly increase the environmental impacts of the total development (that is the development together with the additions or alterations) compared with the existing or approved development*'.

The proposal does not contravene the relevant provisions of the *Environmental Planning and Assessment Regulation 2000*.

## **Environmental Protection Licence**

Under Schedule 1 of the *Protection of the Environmental Operations Act 1997*, the quarry is a scheduled activity and operates under an Environmental Protection Licence from the EPA .

## **THE LIKELY IMPACTS OF THE DEVELOPMENT s4.15(1)(b)**

### **Context & Setting**

The existing quarry has operated as a commercial quarry for over 30 years. The proposed modification application does not alter the approved use of the land for a quarry.

Surrounding land is primarily used for agriculture, ie Prince of Orange vineyard and grazing property. There are four dwellings within 1km radius of the quarry, one of which is located upon the subject land.

Environmental management measures can be implemented to minimise any impact as a result of the modified consent. The quarry land use is considered to be appropriate in terms of context and setting within a rural landscape.

### **Visual amenity**

Landscaping and site remediation are currently subject of existing conditions of consent, and revised conditions of consent have been drafted to address the proposed site modifications.

### **Access & Traffic**

The access to the site for all vehicles is via The Escort Way. The existing access and internal driveway has been sealed as per the conditions of consent of DA 2014/114.

The modified proposal was referred to the RMS for terms of concurrence. The attached modified notice of approval incorporates RMS recommendations.

The applicant originally intended to increase the proposed vehicle numbers allowed to leave the site (above the permissible 12) when the modification was lodged with Council. However, following subsequent conversations with RMS resulted in the applicant revising the proposed vehicle numbers back to the previously approved 12.

The applicant has advised that each 'Truck and Dog' formation is capable of hauling 37T of product. Therefore, the calculations for the haulage are as follows:

Twelve (12) Trucks Per Day, each hauling 37T, operating 6 days a week:  
=  $12 \times 37 = 444\text{T Per Day}$   
=  $(444\text{T}) \times 6 \text{ days} = 2664\text{T Per Week}$   
=  $2664 \times 52 \text{ Weeks} = 138,528\text{T Per Year}$

Whilst it is acknowledge that there will be Public Holidays that limit the sites full operation potential as calculated above (a more realistic calculation would be on 50 weeks resulting in 133,200T), the difference between the approval granted (being 150,000T) and the mathematical haulage rate would be stored on site to allow for a variety of aggregate products to be available as required to suit contact needs.

### **Traffic generation**

The quarry has approval to extract and process 30,000 cubic metres (60,000T) of material per annum. Trucks carrying on average 16 cubic metre loads service the site as required. The current (amended) development consent supports a maximum daily haulage traffic generation volume of 24 haul truck movements per day (Maximum of 12 trucks per day entering and leaving the site). The modification application initially indicated an increase in traffic generation from the site, however revised documentation supporting the Statement of Environmental Effects stated that an average of 8 to 10 trucks will access the site daily, with a maximum of 12 haul trucks daily (Mon – Saturday). As

addressed above, Council is satisfied that the proposed extraction rate can be suitably transported off site whilst complying with the vehicle limitations.

### **Hours of operation**

The proponent does not seek to modify the hours of operation of the quarry. Currently approvals permit light vehicles may be on-site between 6.30am and 6.00pm Monday to Friday with quarry haul trucks to operate between 7am and 6pm. Operating hours on Saturday are 8am to 4pm.

Traffic, including stock trucks or machinery, associated with operation of the farm land, or traffic associated with the dwelling, are not bound by the terms affecting the quarry operation.

### **Air quality**

The continued operation of the quarry and its minor expansion is unlikely to cause air quality impacts. A driver code of conduct is required to ensure compliance with road regulations for covering of loads leaving the site, and that the speed of trucks on the internal haul road is managed.

### **Noise**

Operational noise is generally contained within the quarry extraction area. Traffic generated by the quarry operation is limited to nominated hours of operation.

The applicant provided a noise assessment report that demonstrated that the proposed increase in extraction rate would not result in noise levels being generated above legislative requirements. Therefore, Council is satisfied that the development will not have an adverse impact on the surrounding area in regard to noise.

### **Flora and fauna**

The site has been disturbed by historic land use as agricultural land and later for quarry activity. There are no known threatened species of flora or fauna recorded on the site.

The proposed expansion of the quarry footprint requires removal of three stands of eucalypt trees. The SoEE addresses the procedure to be engaged when clearing the trees, with provision to enable any fauna species to relocate.

Remediation of the site aims at providing a final landform that will accommodate native species of flora.

### **Water management**

Surface water collected on the site will be used for dust suppression. Site management, including management of surface water, soil and sedimentation control and procedures have been provided.

### **Biodiversity**

The subject land has historically been utilized for agriculture and the land is largely cleared of native trees. The biodiversity assessment provided with the

Statement of Environmental Effects concludes that there the proposed modification to the quarry operation, involving the removal of three stands of trees, is unlikely to have significant effect on any threatened flora or fauna, or endangered ecological community. Planting of White box Eucalyptus albens and associated species within the proposed tree lot / vegetation screen will compensate for the removal of existing vegetation. The assessment indicates that no biodiversity offsets are required by the Biodiversity Conservation Act 2016.

### **Cumulative impact**

Impacts of the increased extraction rate from the quarry have been identified and subject to compliance with the conditions of consent to ensure there is no adverse environmental impact.

### **THE SUITABILITY OF THE SITE s4.15(1)(c)**

#### **Physical Attributes and Hazards**

There are no known technological or natural hazards that would affect the proposed development.

### **DEVELOPMENT CONTRIBUTIONS**

No contributions apply to the development.

### **ANY SUBMISSIONS MADE IN ACCORDANCE WITH THE ACT s4.15(1)(d)**

The proposed modified development was neighbourhood notified. Three submissions were received by the close of the exhibition phase. An additional submission was received on 30 August, and although outside the public notification phase has been included in the assessment report.

Issues raised in the submissions are summarized as follows:

<b>Submission</b>	<b>Summary</b>	<b>Comment</b>
1	Objection to proposal. Since Regional Quarries have taken over operation the quarry there has been an increase in activity, noise and dust in comparison to the previous 18 months when the site was operated by Hamcon Civil. The new operators are permitting operations to commence at 6am, outside the approved operating hours. Haul trucks (sometimes 3 in a row) travelling in convoy from the quarry then along The Escort Way towards Orange. Noted that return trucks	Noted Operation hours are to remain as currently approved.  Driver Code of Conduct is required to be implemented and complied with.

	<p>exceeding speed limit then abruptly turning into the quarry site. The relocation of the access driveway has not improved the hazard of the tuning trucks.</p> <p>Potential for increased dust, noise and general pollution from the site as well as increased water usage. Increased extraction rate will alter the landscape.</p> <p>Increased traffic resulting in increased maintenance required for The Escort Way.</p> <p>Increase in traffic entering and leaving the site, with haul trucks under load conditions moving slowly east along The Escort Way when leaving the quarry causing risk to other road users.</p>	<p>Mitigation of environmental impact proposed.</p> <p>Noted</p> <p>Traffic generation is to be maintained at current approved level</p> <p>Driver Code of Conduct required.</p> <p>Traffic limited to maximum of 24 trucks movements per day.</p>
Submission 2	<p>Increase in noise coming from quarry pit and from haul traffic. Safety risk to road users travelling along The Escort Way as haul traffic heading east travels slowly up the incline from the quarry intersection with the main road.</p> <p>Possible decrease in land value due to presence of the quarry</p>	<p>Traffic generation to remain at the same limits as existing approval.</p> <p>Property valuation is not a planning consideration</p>
Submission 3	<p>Noticeable increase in traffic from the quarry with increased dust being generated and impacting neighbouring residences. Noise generated by jack hammers also impacting amenity of the immediate area. Regional Quarries haul trucks travelling along The Escort Way at an unsafe distance from other vehicles and travelling at excessive speed.</p>	<p>Traffic generation to remain at the same limits as existing approval.</p> <p>License conditions to be adhered to.</p> <p>Driver Code of Conduct to be adhered to.</p>
Late submission dated 30 August 2019	<p>The proponent has not identified which part of section 4.55 the application is sought. The writer is of the opinion the matter should be considered under s4.55(2).</p> <p>The application does not satisfactorily demonstrate that the proposed development is</p>	<p>The proponent in a response to the submission considers the proposal to have minor environmental impact and is substantially the same development to which development consent</p>

	<p>substantially the same as that currently approved.</p> <p>No access of the adequacy of the current intersection with The Escort Way has been provided.</p> <p>The application appears to seek to rely on clauses 35 and 36 of Schedule 3 of the EP &amp;A Regs to justify that the development is not designated development. There is no justification provided to support use of clause 36.</p> <p>The writer is aware that the proponent is in breach of the terms of its licence and development consent having extracted in excess of the approved limit from the site over the past 12 months. The operation is not being conducted in a manner reflecting low impacts to the environment.</p> <p>The writer considers that the deficiencies in the application along with the poor performance of the site activity require council to refuse the application in its current form</p>	<p>was granted.</p> <p>Additional comment was supplied in support of the application not being considered as designated development including that the footprint remains consistent with the approved footprint for extraction, there will be no changes to character of the area, hours of operation, site decommissioning / rehabilitation etc.</p> <p>Traffic and access were reviewed by RMS as part of this application.</p> <p>A condition of consent has been drafted requiring annual reporting of quarry activity to council.</p>
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The various issues identified through the submissions have been addressed and as such the modification application is recommended for approval, subject to revised conditions of development consent.

## **NOTIFICATION TO PUBLIC AUTHORITIES**

The modified application, as integrated development, and as required by the Mining SEPP, was referred to the RMS and EPA for comment and terms of approval / concurrence. Both agencies requested additional information of the proponent to enable adequate assessment of the proposal. Upon review of the additional information terms of approval / concurrence have been provided by both agencies.

The EPA reviewed the modified application and supported the proposal, providing conditions to be incorporated in a modified development consent. Recently EPA have advised council that it has issued to the proponent 'notice to suspend licence' following investigation of records that indicated that activities at the subject site exceed the scale of activities permitted by the licence and the terms of the current development consent.



The RMS sought additional information from the proponent relating to current and projected traffic generation. The current intersection was designed to accommodate a maximum traffic generation of 24 truck movements per day, and any additional increase in traffic haulage generated from the site may require additional upgrade of the intersection. The revised information indicated that currently approved levels of traffic generation were to be retained and no increased.

In supplying additional information as requested by the state agencies, the new operators of the quarry, being Regional Quarries, indicated that there had been an increase in traffic movements and haulage rates from the quarry to service a contract. It is understood that EPA has recently undertaken a compliance investigation relating to possible license exceedances.

RMS have advised that the quarry operator has indicated that 'Regional Hardrock would accept a GTA condition limiting traffic movements so as not to require the upgrade of the existing (RMS approved) intersection with The Escort Way and reconfirming the haulage vehicles for quarry is via a 19m truck and dog combination'. RMS recommends as follows:

*'In order for the quarry to remain under the threshold of requiring an upgrade to the current intersection from the quarry site onto The Escort Way and the applicant's preference to be conditioned on haulage movements in this regard, Roads and Maritime's previous recommended condition based on 24 trucks per day remains.*

*Consideration of options to ensure the quarry remains within these haulage conditions may need further investigation given the proposed increase in extraction up to 150,000 tonnes per annum'.*

#### **PUBLIC INTEREST s4.15(1)(e)**

The proposed modified development is considered to be of minor interest to the wider public due to the relatively localised nature of potential impacts.

#### **CONCLUSION**

The proposed modification application is permissible with the consent of Council. The development complies with the relevant aims, objectives and provisions of the LEP. A section 4.55(2) assessment of the modified development indicates that the modified development is acceptable in this instance. Attached is a draft modified Notice of Approval outlining a range of conditions considered appropriate to ensure that the development proceeds in an acceptable manner.

**ITEM 17 - MODIFICATION OF EIGHT (8) LOT SUBDIVISION (MODIFICATION OF CONDITIONS) OF LOTS 218 AND 219 IN DP47258, LOTS 5, 6 & 7 IN DP 702416, LOTS 1 & 2 IN DP 114761, LOTS 9, 10, 11, 12, 19, 20, 24, 30, 31, 148, 189, 210, 211 & 238 IN DP 756869, LOT 1 IN DP 181139, LOT 4 IN DP 114638, LOT 18 IN DP 10891443, LOT 1 DP 104.55555**

**AND LOTS 1 & 2 IN DP 104.55882, KNOWN AS 'ADAIR', 89 BRUCE ROAD, ORANGE**

**REPORT IN BRIEF**

<b>Reason For Report</b>	For Determination
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	4.5.3.a - Assess and determine planning and development applications to foster community growth within the shire
<b>Annexures</b>	1. DRAFT MODIFIED CONDITIONS OF CONSENT DA2008 177 3↓
<b>File Number</b>	\\Development Applications\\DEVELOPMENT APPLICATION\\2008\\03-2008-0177 - 1082469

**RECOMMENDATION**

THAT the modification of Development Application 2008/0177 for an Eight (8) lot subdivision be granted consent subject to the conditions attached.

**SENIOR TOWN PLANNER'S REPORT**

**ADVISORY NOTES**

**Record of voting**

In accordance with s375A of the Local Government Act 1993, a division is required to be called when a motion for a planning decision is put at a meeting of Council or a Council Committee. A division under s375A of the Act is required when determining this planning application.

**Political Disclosures**

In accordance with s147(4) of the Environmental Planning and Assessment Act 1979, a person making a planning application to Council is required to disclose political donations and gifts made within 2 years prior to the submission of the application and concluding when the application is determined.

In accordance with s147(5) of the Environmental Planning and Assessment Act 1979, a person making a public submission to Council in relation to a planning application made to Council is required to disclose political donations and gifts made within 2 years prior to the submission being made and concluding when the application is determined.

Political donations and gifts (if any) to be disclosed include:

- All reportable political donations made to any local councillor or Council,
- All gifts made to any local councillor or employee of the Council.

**Nil** planning application disclosures have been received.

**Nil** public submission disclosures have been received.

The following report provides an assessment of the modification of development application DA08/0177/1 submitted for a modification of eight (8) lot subdivision (amendment to site plan and conditions) of Lots 218 and 219 in DP47258, Lots 5, 6 & 7 in DP 702416, Lots 1 & 2 in DP 114761, Lots 9, 10, 11, 12, 19, 20, 24, 30, 31, 148, 189, 210, 211 & 238 in DP 756869, Lot 1 in DP 181139, Lot 4 in DP 114638, Lot 18 in DP 10891443, Lot 1 in DP 104.55555 and Lots 1 & 2 in DP 104.55882, known as 'Adair', 89 Bruce Road, Orange.

It is recommended that the application be approved subject to the attached conditions of consent.

*Applicant:* David Aboud of Pluteus (no. 81) Pty Ltd C/- Peter Basha Planning and Development  
*Owner:* Pluteus (no. 81) Pty Ltd  
*Proposal:* Modification of eight (8) lot subdivision (amendment to site plan and conditions)  
*Location:* Lots 218 and 219 in DP47258, Lots 5, 6 & 7 in DP 702416, Lots 1 & 2 in DP 114761, Lots 9, 10, 11, 12, 19, 20, 24, 30, 31, 148, 189, 210, 211 & 238 in DP 756869, Lot 1 in DP 181139, Lot 4 in DP 114638, Lot 18 in DP 10891443, Lot 1 in DP 104.55555 and Lots 1 & 2 in DP 104.55882, known as 'Adair', 89 Bruce Road, Orange.  
*Zone:* RU1 Primary Production

## **BACKGROUND**

DA 2008/171 was lodged with Council in March 2008 for the 8 lot subdivision of a rural holding and approved by Council's Environmental Services and Sustainability Committee at its meeting held on 3 November 2008. Development Consent was issued on 14 November 2008, and in accordance with the council policy at that time the approval was valid for a two (2) year period.

A Construction Certificate for provision of private access to proposed Lot 3 in the eight lot subdivision was issued on 28 September 2010, with the works carried out and inspected. The gazettal of the Environmental Planning & Assessment Amendment (Development Consents) Act 2010 extended the approval for developments consent to the maximum term of five years. The subject consent remained operative and correspondence indicates that physical works had commenced prior to the conclusion of the five (5) year development consent time frame.

The development is located approximately 13km to the north west of Orange. It lies west of the Mitchell Highway at the end of Bruce Road and extends westerly to Curtins Road. The majority of the land is within the former 1(a) General Rural zone (Cabonne Local Environmental Plan 1991). An area on the

south west corner of the subject land is in the vicinity of the Borenore Creek Dam, while an area in the south eastern corner of the holding is in the vicinity of the Molong Creek Dam, and these areas were zoned 7(c) Environmental protection under the former planning code.

The subdivision as approved sought to establish the following allotments:

<b>Lot</b>	<b>Area (ha)</b>	<b>Land use</b>
1	5	Vacant concessional lot
2	5	Vacant concessional lot
3	5	Vacant concessional lot
4	100	Rural allotment
5	100	Rural allotment
6	123.6	Rural allotment
7	100	Rural allotment
8	335.8	Rural land containing 'Adair' dwelling, a second cottage and the majority of the existing farm infrastructure
Total area	774.4ha	

Access to proposed Lots 1 - 7 was to be provided via an extension of Curtins Road. Proposed Lot 8 was to retain its existing vehicular access off Bruce Road.

## **2017 MODIFICATION**

The applicant sought an amendment to the development consent in 2017. Consent was granted to amend the proposed subdivision by relocating the three (3) concessional allotments from the south west area of the holding to the north east of the property. Bruce Road was approved to be extended to provide vehicular access to seven (7) of the proposed allotments (rather than Curtins Road). The road extension will require a crossing over Molong Creek immediately downstream of the Molong water supply dam.

Proposed Lots 1, 2, 3, 5 and 8 have direct frontage to the new road while proposed Lot 4 would gain access to the new road via a proposed Right of Carriage Way (ROW) along the eastern boundary of proposed Lot 5. Proposed Lot 7 gains access to the new road via a ROW over part of the northern boundary of proposed Lot 5. Access to proposed Lot 6 will be provided from Curtins Road and then via a ROW over the western boundary of Proposed Lot 4. Access to proposed Lot 8 is to be via the existing access arrangements off Bruce Road.

The modified development was to reduce the developer's road construction costs by limiting the extension of Curtins Road and Bruce Road and instead establishing two (2) Rights of Carriage Way burdening proposed Lots 4 and 5. The subdivision was modified to establish the following allotments:

<b>Lot</b>	<b>Area (ha)</b>	<b>Land use</b>
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1	5	Vacant concessional lot (relocated)
2	7.1	Vacant concessional lot (relocated and enlarged)
3	5	Vacant concessional lot (relocated)
4	110	Rural allotment (incorporated land previously identified for the location of 3 concessional allotments)
5	100	Rural allotment (unaltered)
6	128.6	Rural allotment (allotment location remains unaltered however area has increased by 5ha)
7	100	Rural allotment (unaltered)
8	318.7	Rural land containing 'Adair' dwelling, a second cottage and the majority of the existing farm infrastructure. (Area is 17.1 ha less due to the relocation of the 3 proposed concessional allotments)
Total area	774.4ha	

A copy of the approved development consent has been included in the appendices.

## **2018 MODIFICATION**

The applicant then sought consent to further modify the approved development application DA08/0177/1 to:

- **Alter the approved plan of subdivision** as follows:
  - Minor adjustments in lot sizes to reflect the actual survey of the lot.
  - Minor adjustments to the shape and size of lots to accommodate access arms for lots 6, 7 and 4. This has been undertaken to remove the requirement for Rights of Way over other lots to provide legal access (as required by Condition 4).
- **Amend Condition 14**

Condition 14 currently requires that Curtins Road is to be extended and constructed to a Rural Class 1 Level 1 Standard (7m bitumen seal). The applicant has stated that due to previous modifications to the lot layout and the current proposed modification, this part of the road will not only service one lot (Lot 6), and therefore has requested that the quality of the road be downgraded to a Rural Class 3 Level 1 Standard (4m gravel surface).

During the notification period, *NSW Department of Industry Office of Crown Lands and Water* advised that they would not permit the construction of an access roads (as proposed by the applicant) over the existing crown roads. Therefore, to allow for the construction of the access ways as proposed, the applicant agreed to acquire the existing unformed Crown Roads within the subdivision site. This would ensure that legal access would be available to each

lot and not require the construction of roads over the crown roads (to which Crown Lands would not consent).

The acquisition of the crown roads has resulted in minor proposed changes to the proposed modified plan of subdivision to accommodate the crown roads. The proposed lot sizes are:

Lot	Lot Size	
1	5Ha	Vacant concessional lot
2	7.829Ha	Vacant concessional lot
3	5Ha	Vacant concessional lot
4	102.6Ha	Rural allotment (incorporated an accessway that was previously a right of way)
5	101.03Ha	Rural allotment (incorporated a closed crown road)
6	134.97Ha	Rural allotment (incorporated an accessway that was previously a right of way and a closed crown road)
7	101.34Ha	Rural allotment (incorporated an accessway that was previously a right of way and a closed crown road)
8	326.87Ha	Rural land containing 'Adair' dwelling, (incorporated a closed crown road)

The approved plan of subdivision as well as the proposed modification to the subdivision have been included as appendices.

### **CURRENT PROPOSED MODIFICATION**

The applicant is now seeking consent to amend condition 8 to remove the need for connection to the electricity network prior to the release of the subdivision certificate.

Improvements in electricity technology has resulted in lots not needing to be connected to the electricity network with on-site renewable energy being a reliable source of electricity to cater for domestic and rural needs.

Whilst it is the applicants intention to provide electricity connections to the lot, the amendment to condition 8 will allow for the lots to be created and potentially developed without the need for to wait for the power to be constructed and installed.

The applicant has proposed to amended so that a restriction be placed on the lots to ensure that development does not occur on the lots without suitable provision of power. The amendment is as follows:

#### **Objective**

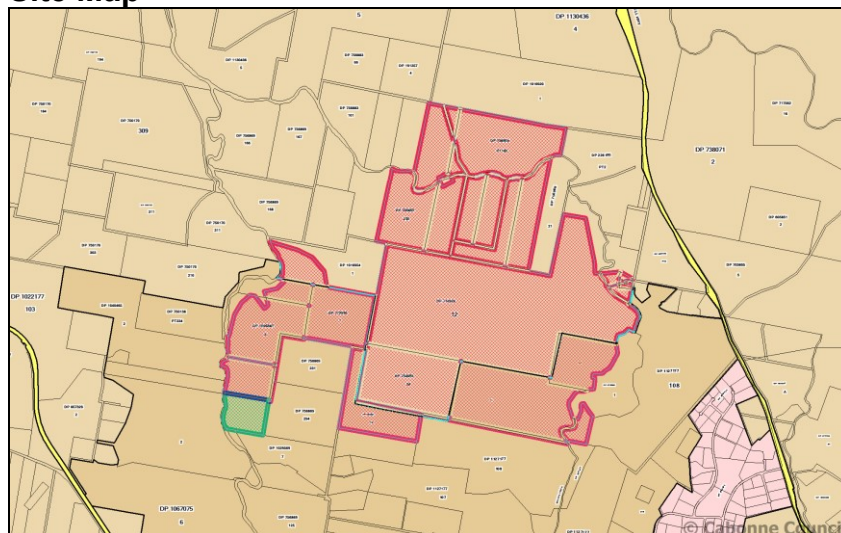
*To ensure that provisions are made to ensure that future dwellings are adequately serviced.*

#### **Performance**

*The following restriction shall be placed on the title of proposed lots 1 - 7 pursuant to Clause 888 of the Conveyancing Act 1919:*

- An advisory note that identifies that the proposed Lots 1 - 7 do not have mains power connected.*

- ## Site Map



<i>Fisheries Management Act 1994</i>	<b>No</b>	<i>Heritage Act 1977</i>	<b>No</b>
<i>Mine Subsidence Compensation Act 14.551</i>	<b>No</b>	<i>National Parks &amp; Wildlife Act 1974</i>	<b>No</b>
<i>Protection of the Environment Operations Act 1997</i>	<b>No</b>	<i>Roads Act 1993</i>	<b>No</b>
<i>Rural Fires Act 1997</i>	<b>No</b>	<i>Water Management Act 2000</i>	<b>No</b>

In accordance with Section 4.55(2) of the *Environmental Planning and Assessment Act 1979* the proposed modification is substantially the same development for which consent was granted.

A consent authority may, on application being made by the applicant or any other person entitled to act on a consent granted by the consent authority and subject to and in accordance with the regulations, modify the consent if—

- (a) it is satisfied that the proposed modification is of minimal environmental impact, and
- (b) it is satisfied that the development to which the consent as modified relates is substantially the same development as the development for which the consent was originally granted and before that consent as originally granted was modified (if at all), and

- (c) it has notified the application in accordance with—
    - (i) the regulations, if the regulations so require, or
    - (ii) a development control plan, if the consent authority is a council that has made a development control plan that requires the notification or advertising of applications for modification of a development consent, and
  - (d) it has considered any submissions made concerning the proposed modification within any period prescribed by the regulations or provided by the development control plan, as the case may be.
- Subsections (1), (2) and (5) do not apply to such a modification.

**Comment:**

**PROVISIONS OF ANY ENVIRONMENTAL PLANNING INSTRUMENT  
s4.15(1)(a)(i)**

**Cabonne Local Environmental Plan 1991 (Amended)**

The subject land is zoned part 1(a) General Rural and part 7(c) Environmental Protection – Water Catchments under the provisions of the Cabonne Local Environmental Plan 1991 (being the planning instrument in force at the date upon which the original development application was lodged). Subdivision of land was permissible with consent of council under the provisions of Clause 9 of the Cabonne Local Environmental Plan 1991. The modification application is assessed under the provisions operative at the time of the initial application.

**Objectives of the 1(a) General Rural Zone**

The zone objective seeks to “*promote the proper management and utilization of resources*”. The proposed modification is not inconsistent with the aims of the LEP or the objectives of the 1(a) zone.

**Objectives of the 7(c) Environmental Protection – Water Catchments zone**

The objective of the zone is, in part, to “*protect and conserve the catchments of the Molong and Borenore Dams so that water quality is maintained and enhanced in order that the water is fit for human consumption*”. In addition, the objectives aim to protect agricultural land within the zone by “*preventing the unjustified development of prime crop and pasture land for purposes other than agriculture*”.

The proposed modification will still remain consistent with the objectives of the 7(c) zone.

**Clause 10- General considerations for development within rural zones**

*10 (1) The Council shall not consent to an application to carry out development on land within Zone 1(a), 1(c), or 7(c) unless it has made an assessment, where relevant, of the effect of the carrying out of that development on;*



- a) *The present and potential use of the land for the purposes of agriculture.*

The modified application does not alter the potential use of the lots. The lots will remain substantially the same.

*Vegetation, timber production, land capability (including soil resources and soil stability), water resources (including quality and stability of water courses and ground water storage and riparian rights.*

The modified development would have minimal impact on vegetation, timber production and land capabilities. The proposed boundary adjustments to the approved lots was to negate the need for vegetation removal.

- b) *The future recovery of known prospective areas of valuable deposits of minerals, coal, petroleum, sand, gravel other extractive materials.*

The proposed modification does not alter any known deposits on the lot. The modification will not impact upon existing exploration licences.

- c) *The protection of areas of significance for nature conservation or of high scenic or recreational value and places and buildings of archaeological or heritage significance, including Aboriginal relics and places.*

The proposed modification will not impact upon any areas of significance.

- d) *Cost of providing, extending and maintaining public amenities and services to the development.*

The proposed modification will not impact upon the provision of services or amenities.

- e) *Future expansion of settlements in the vicinity.*

The area has not been identified for future rural residential development.

### **Clause 11 Subdivision of land**

*Clause 11 (1) A person shall not subdivide land to which this plan applies except with the consent of Council.*

The developer has applied to council for approval to modify the development.

*Clause 11(2) The Council shall not consent to an application to subdivide land within Zone 1(a), 1(c) or 7(c) unless it has obtained all relevant information in relation to and made an assessment of:*

- a) *the primary purpose for which each allotment to be created by the subdivision is intended to be used;*

The proposed modification does not alter the potential use of each allotment.

- b) *whether any allotment to be created by the subdivision is intended to be used primarily for the purpose of agriculture;*

The proposed modification does not alter the potential use of each allotment.

- c) *whether a dwelling house is intended to be erected on any allotment to be created by the subdivision and the approximate location of any such dwelling house; and*

The proposed modification does not increase the number of dwellings permissible on the lot.

*d) whether any proposed allotment contains an existing dwelling house and the location of any such dwelling house.*

One (1) allotment has an existing dwelling house, cottage and associated farm buildings.

## **STATE ENVIRONMENTAL PLANNING POLICIES**

The proposed modification does not alter compliance with the State Environmental Planning Policies.

## **PROVISIONS OF ANY DRAFT ENVIRONMENTAL PLANNING INSTRUMENT THAT HAS BEEN PLACED ON EXHIBITION s79C(1)(a)(ii)**

There are no draft environmental plans that relate to the subject land or proposed development.

## **PROVISIONS OF ANY DEVELOPMENT CONTROL PLAN s4.15(a)(iii)**

Development Plan No 5 – General Rural Zones applies to the site. The modification does not alter compliance with this modification.

## **PROVISIONS PRESCRIBED BY THE REGULATIONS s4.15(1)(a)(iv)**

The proposal does not contravene the relevant provisions of the regulations.

## **THE LIKELY IMPACTS OF THE DEVELOPMENT s4.15(1)(b)**

### **Lot Size and Shape**

No changes to the lot sizes or shapes as a result of this modification.

### **Access**

No changes to the access as a result of this modification.

### **Flora and Fauna**

No impacts as a result of this modification.

## **THE SUITABILITY OF THE SITE s4.15(1)(c)**

The subject site, 89 Bruce Road, is rural zoned land being developed for rural purposes generally in accordance with Councils controls and requirements. Therefore the subject site is deemed suitable for the proposed development.

### **Physical Attributes and Hazards**

The north-west section of the holding is identified as Bushfire Prone Land. A bushfire assessment was undertaken as part of the initial development proposal. The modified proposal does not require additional assessment due to the minor alteration to the lot boundaries.

## **DEVELOPMENT CONTRIBUTIONS**

No changes to the previous development contributions as a result of this development application.

## **ANY SUBMISSIONS MADE IN ACCORDANCE WITH THE ACT s4.15(1)(d)**

The modified development is not advertised development.

The modified development was not neighbourhood notified

## **PUBLIC INTEREST s4.15(1)(e)**

The proposed modified development is considered to be of minor interest to the wider public due to the relatively localised nature of potential impacts.

## **CONCLUSION**

The proposed modified development is permissible with the consent of Council. The modified development complies with the relevant aims, objectives and provisions of the LEP. A section 4.55(1A) assessment of the development indicates that the development is acceptable in this instance. Attached is a draft Modified Notice of Approval outlining a range of conditions considered appropriate to ensure that the development proceeds in an acceptable manner.

## **ITEM 18 - QUESTIONS FOR NEXT MEETING**

### **REPORT IN BRIEF**

<b>Reason For Report</b>	To provide Councillors with an opportunity to ask questions/raise matters which can be provided/addressed at the next Council meeting.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	4.5.1.g. Code of Meeting Practice adhered to
<b>Annexures</b>	Nil
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\nOTICES - MEETINGS - 1079706

## **RECOMMENDATION**

THAT Council receive a report at the next Council meeting in relation to questions asked/matters raised where necessary.

## **GENERAL MANAGER REPORT**

A call for questions for which an answer is to be provided if possible or a report submitted to the next Council meeting.

## **ITEM 19 - BUSINESS PAPER ITEMS FOR NOTING**

### **REPORT IN BRIEF**

<b>Reason For Report</b>	Provides an opportunity for Councillors to call items for noting for discussion and recommends remainder to be noted.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	4.5.1.g - Code of Meeting Practice adopted and implemented.
<b>Annexures</b>	Nil
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\PROCEDURES - 1079707

### **RECOMMENDATION**

THAT:

1. Councillors call any items they wish to further consider.
2. The balance of the items be noted.

## **GENERAL MANAGER REPORT**

In the second part of Council's Business Paper are items included for Council's information.

In accordance with Council's format for its Business Paper, Councillors wishing to discuss any item are requested to call that item.

## **ITEM 20 - MATTERS OF URGENCY**

### **REPORT IN BRIEF**

<b>Reason For Report</b>	Enabling matters of urgency to be called.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	4.5.1.a. Provide quality administrative support and governance to councillors and residents
<b>Annexures</b>	Nil
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\NOTICES - MEETINGS - 1079708

**RECOMMENDATION**

THAT Councillors call any matters of urgency.

**GENERAL MANAGER REPORT**

Council's Code of Meeting Practice allows for the Council to consider matters of urgency which are defined as *"any matter which requires a decision prior to the next meeting or a matter which has arisen which needs to be brought to Council's attention without delay such as natural disasters, states of emergency, or urgent deadlines that must be met"*.

This item enables councillors to raise any item that meets this definition.

**ITEM 21 - COMMITTEE OF THE WHOLE SECTION OF THE MEETING**

**REPORT IN BRIEF**

<b>Reason For Report</b>	Enabling reports to be considered in Committee of the Whole.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	4.5.1.g. Code of Meeting Practice adhered to
<b>Annexures</b>	Nil
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\PROCEDURES - 1079709

**RECOMMENDATION**

THAT Council hereby resolve itself into Committee of the Whole to discuss matters called earlier in the meeting.

**GENERAL MANAGER REPORT**

Council's Code of Meeting Practice allows for the Council to resolve itself into "committee of the whole" to avoid the necessity of limiting the number and duration of speeches as required by Clause 250 of the Local Government (General) Regulation 2005.

This item enables councillors to go into "committee of the whole" to discuss items called earlier in the meeting.

MINUTES OF THE EXTRAORDINARY COUNCIL MEETING HELD AT CANOWINDRA ON  
TUESDAY 12 NOVEMBER, 2019 COMMENCING AT 2.00PM

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THIS IS PAGE NO 1 OF THE MINUTES OF THE EXTRAORDINARY MEETING OF  
CABONNE COUNCIL HELD ON 12 NOVEMBER, 2019

**MINUTES OF THE EXTRAORDINARY COUNCIL MEETING HELD AT CANOWINDRA ON  
TUESDAY 12 NOVEMBER, 2019 COMMENCING AT 2.00PM**

Page 1

**PRESENT** Cllrs K Beatty (in the Chair), J Jones, M Nash, P Mullins, G Treavors, C Newsom, A Durkin, L Oldham, P Batten, K Walker, J Weaver and I Davison.

Also present were the General Manager, Acting Director of Environmental Services, Director of Finance & Corporate Services, Acting Director of Engineering & Technical Services, General Manager's Executive Assistant.

**ITEMS FOR DETERMINATION**

**ITEM - 1 APPLICATIONS FOR LEAVE OF ABSENCE**

Proceedings in Brief

There were nil applications for leave of absence.

**MOTION** (Durkin/Treavors)

THAT it be noted there were nil applications for leave of absence..

19/11/01 Carried

**ITEM - 2 DECLARATIONS OF INTEREST**

Proceedings in Brief

Cllr Davison declared an interest (identified as a potential conflict of interest non-pecuniary) in Item 4 due to owning the neighbouring property.

**MOTION** (Nash/Newsom)

THAT the declarations of interest be noted.

19/11/02 Carried

**ITEM - 3 DECLARATIONS FOR POLITICAL DONATIONS**

Proceedings in Brief

There were nil declarations of political donations.

**MOTION** (Jones/Mullins)

THAT it be noted there were nil declarations of political donations.

19/11/03 Carried

**ITEM - 4 EVENTS ASSISTANCE PROGRAM 2019-20 - A DAY ON THE**

**THIS IS PAGE NO 1 OF THE MINUTES OF THE EXTRAORDINARY MEETING OF  
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**MINUTES OF THE EXTRAORDINARY COUNCIL MEETING HELD AT CANOWINDRA ON  
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Page 2

**GREEN**

**MOTION** (Oldham/Nash)

THAT Council place on public exhibition for 28 days its intention to provide funding of \$30,000 over three years from its Events Assistance Program to Roundhouse Entertainment for A Day on the Green at Heifer Station, Borenore, to support the event and associated site establishment costs as follows:

1. Year 1 2019-20 \$20,000;
2. Year 2 2020-21 \$5,000;
3. Year 3 2021-22 \$5,000.

19/11/04      Carried

There being no further business, the meeting closed at 2.17pm.

CHAIRMAN.

Chairman of the Ordinary Meeting of Cabonne Council held on the 26 November, 2019 at which meeting the listed minutes were confirmed and the signature hereon was subscribed.

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THIS IS PAGE NO 2 OF THE MINUTES OF THE EXTRAORDINARY MEETING OF  
CABONNE COUNCIL HELD ON 12 NOVEMBER, 2019



**MINUTES OF THE ORDINARY COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS  
MOLONG ON TUESDAY 26 NOVEMBER, 2019 COMMENCING AT 2:00PM**

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**MINUTES OF THE ORDINARY COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS  
MOLONG ON TUESDAY 26 NOVEMBER, 2019 COMMENCING AT 2:00PM**

Page 1

**PRESENT** Clrs K Beatty (in the Chair), J Jones, M Nash, P Mullins, G Treavors, C Newsom, L Oldham, P Batten, K Walker, and I Davison.

Also present were the General Manager, Director of Finance & Corporate Services, Acting Director of Engineering & Technical Services, Acting Director of Environmental Services, Administration Manager and Administration Officer.

**ITEMS FOR DETERMINATION**

**ITEM - 1 APPLICATIONS FOR LEAVE OF ABSENCE**

Proceedings in Brief

Apologies were tendered on behalf of Clrs Weaver and Durkin for their absence from the meeting.

**MOTION** (Davison/Newsom)

THAT the apologies tendered on behalf of Clrs Weaver and Durkin be accepted and the necessary leave of absence be granted.

19/11/05 Carried

**ITEM - 2 DECLARATIONS OF INTEREST**

Proceedings in Brief

Clr Batten declared an interest (identified as a potential conflict of interest, non-significant, non-pecuniary interest) in item 13 as he is a member of the Molong Show Society.

Clr Batten declared an interest (identified as a potential conflict of interest, significant, non-pecuniary interest) in item 16 as he is a member of the Banjo Paterson Festival Committee.

**MOTION** (Jones/Nash)

THAT the declarations of interest be noted.

19/11/06 Carried

**ITEM - 3 DECLARATIONS FOR POLITICAL DONATIONS**

Proceedings in Brief

There were nil declarations of political donations.

**MOTION** (Oldham/Davison)

THAT it be noted there were nil declarations of political donations.

**THIS IS PAGE NO 1 OF THE MINUTES OF THE ORDINARY MEETING OF CABONNE COUNCIL HELD ON 26 NOVEMBER, 2019**

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19/11/07 Carried

It was noted the time being 2.09pm the Youth of the Month award for October was presented to Hudson Izzard and the Youth of the Month award for November was presented to Lachlan Thompson.

It was noted the time being 2.14pm an Outstanding Service Award was presented to Kristine Farrell.

It was noted the time being 2.20pm Mr John O'Malley from the Audit Office NSW addressed Council regarding Council's Annual Financial Statements.

**ITEM - 4 MAYORAL MINUTE - APPOINTMENTS**

Proceedings in Brief

Clr Beatty

22/10/19 – Attended briefing on the use of the chamber microphone system. Review business paper with General Manager and directors. Attended the Ordinary Council meeting.

23/10/19 – Attended Orange 360 Board meeting. Meeting with General Manager and A Day on the Green management.

28/10/19 – Attended the Molong office to attend to correspondence and signing of Daroo Award certificates.

29/10/19 – Attended the Molong Golf Club with General Manager, Clr Jones and Clr Batten for masterplan meeting regarding the Molong showground.

30/10/19 - Attended Orange local radio station for an interview. Attended the Molong SES with Clr Jones for presentation handover of new vehicle. Attended the Opening of the Cumnock Rural Fire Service shed with Clr Jones and Clr Batten.

31/10/19 and 1/11/19 – Attended the Country Mayors Association meeting at Parliament House in Sydney.

1/11/19 – Attended Cabonne Daroo Business Awards night in Manildra.

4/11/19 – Attended Orange for a media release regarding the Orange to Molong water pipeline. Attended interview with ABC Radio regarding the Orange to Molong water pipeline. Attended Mullion Creek Progress Association meeting with Clr Oldham.

6/11/19 – Attended the Molong office for a meeting with Sean Haynes from Eugowra Showground, Clr Jones and the General Manager regarding Eugowra multi-purpose centre. Attended meeting with David Hyde, the General Manager, Director of Finance and Corporate Services and Council's Community Services Manager regarding Eugowra Self-Care Units.

11/11/19 – Attended the Molong office for a meeting with the General Manager and Acting Director of Engineering and Technical Services regarding the Molong Truck Wash.

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12/11/19 – Attended the Councillor Workshop and Extraordinary Council meeting at Canowindra.

13/11/19 – Attended Orange local radio station for an interview. Attended Canowindra for meeting with Dr Bullock regarding Canowindra Medical Centre. Meeting with Kathryn O’Ryan regarding Canowindra Medical Centre. Attending meetings with numerous Canowindra residents. Attended the Canowindra Community meeting at Canowindra RSL with Clrs Durkin, Weaver and Newsom.

15/11/19 – Attended the Molong office for meeting with General Manager and to attend to correspondence.

17/11/19 to 20/11/19 – Attended the National Roads Congress in Adelaide with the General Manager.

22/11/19 – Attended the Molong office for a meeting with the Acting Director of Environmental Services, Chris Eldred, regarding a Development Application matter.

**National Road Congress 2019**

The General Manager and Mayor attended the National Roads Congress (Congress) in Hahndorf, Adelaide, South Australia. Represented at the Congress was local government mayors, general managers and engineers from across Australia.

A number of politicians and presenters addressed the Congress on road related matters.

The main topics covered included:

- automated vehicles, both passenger and heavy freight, electric and hydro electric vehicles.
- Recycled material being used in road construction.
- Towards zero road tolls. Statistics produced showed that a large majority of fatal accidents occurred on regional roads with regional people the victims. There was a strong push for all councils to assist with reducing the road toll.

**Clr Jones**

22/10/19 – Attended the business paper review and Ordinary Council meeting.

30/10/19 – Attended the Molong SES vehicle handover and Long Service Medal presentation with the Mayor.

30/10/19 – Attended the Cumnock Rural Fire Brigade station opening and Long Service Medal presentation with the Mayor and Clr Batten.

1/11/19 – Attended the Cabonne Daroo Business Awards in Manildra.

6/11/19 – Attended the office for meeting with Eugowra Show Society representatives and the Mayor and General Manager.

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**THIS IS PAGE NO 3 OF THE MINUTES OF THE ORDINARY MEETING OF CABONNE COUNCIL HELD ON 26 NOVEMBER, 2019**

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8/11/19 – Attended the Eugowra Showground Pavilion funding announcement.

12/11/19 – Attended the Extraordinary Council meeting and Workshop.

13/11/19 – Attended the Molong sports precincts masterplan meeting.

14/11/19 – Attended the Molong Advancement Group AGM and Ordinary meeting.

19/11/19 – Attended the Central West Police District Medal & Awards Ceremony.

23/11/19 – Attended the Baldry Rural Fire Brigade station opening with Cllr Batten and the General Manager.

**Cllr Nash**

Attended the MADIA meeting.

Attended the Bald Hill Quarry inspections.

Attended meeting with Cargo residents.

Attended Health Council forum at Parkes.

Attended the NSW Public Libraries Conference at Penrith.

Attended two Manildra Rhinos Football Club meetings.

Attended Cabonne Daroo Business Awards in Manildra.

**MOTION** (Beatty/-)

THAT the information contained in the Mayoral Minute be noted.

19/11/08 Carried

**ITEM - 5 COMMITTEE OF THE WHOLE**

**Proceedings in Brief**

It was noted that Cllr Jones called Item 11 to be debated in Committee of the Whole.

**MOTION** (Davison/Nash)

THAT Item 11 be debated in Committee of the Whole.

19/11/09 Carried

**ITEM - 6 GROUPING OF REPORT ADOPTION**

**MOTION** (Batten/Newsom)

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THAT:

1. Councillors call any items they wish to further consider
2. Items 7 and 8 be moved and seconded.

19/11/10 Carried

**ITEM - 7 CONFIRMATION OF THE MINUTES**

**MOTION** (Batten/Newsom)

THAT the minutes of the Ordinary meeting held 22 October 2019 be adopted.

19/11/11 Carried

**ITEM - 8 ALTERATION OF LICENCE FOR USE OR OCCUPATION OF  
CROWN LANDS FOR THE CONSTRUCTION OF MOLONG TO  
CUMNOCK AND YEOVAL PIPELINE**

**MOTION** (Batten/Newsom)

THAT Council:

1. Authorise the signing and affixing of the Council Seal to the Alteration of Licence document varied pursuant to Section 7.3 of the Crown Land Management Act 2016 by NSW Department of Planning, Industry & Environment – Crown Lands for the use or occupation of Crown lands as required for the construction of Molong to Cumnock and Yeoval pipeline.
2. Authorise the payment of \$496.00 excluding GST for the rent to the Department of Planning, Industry & Environment – Crown Lands as per the Alteration of Licence document.

19/11/12 Carried

**ITEM - 9 2020 AUSTRALIAN LOCAL GOVERNMENT WOMEN'S  
ASSOCIATION (NSW) ANNUAL CONFERENCE**

**MOTION** (Oldham/Newsom)

THAT Cllrs Nash, Newsom, Oldham, and Weaver be authorised to attend the 2020 ALGWA (NSW) Conference.

19/11/13 Carried

**ITEM - 10 SALE OF SOUTHERN PHONE SHARES TO AGL**

Proceedings in Brief

**THIS IS PAGE NO 5 OF THE MINUTES OF THE ORDINARY MEETING OF CABONNE  
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**MINUTES OF THE ORDINARY COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS  
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The Director of Finance and Corporate Services wished to clarify that in the report to Council it stated that the money paid to Council for this sale has been identified as a source of funding for the Southern Lights Project, the report should have stated that it is a potential source of funding.

Clr Newsom stated at Council's May Ordinary meeting there was discussion about the Southern Lights Project being funded by the Snowy Hydro and asked if there was an update on that. The General Manager advised that Centroc was seeking grants from the state government out of the Snowy Hydro funding and have been told that the program would not be eligible for that funding, meaning Council would have to source its own funding.

Clr Newsom queried if Council should consider keeping the shares as the return appears better than having the money invested in the bank. The Director of Finance and Corporate Services stated that the advice received from the Board is that due to the change in the landscape of the mobile phone industry the business would require significant capital investment to keep up with the NBN landscape and would not be able to provide the dividends it has in the past, noting last year it provided no dividends at all.

Clr Davison queried the total financial requirement for the Southern Lights Project. The General Manager advised it is approximately \$700K.

**MOTION** (Davison/Walker)

THAT Council:

1. Agree to the sale of Southern Phone shares to AGL Energy in line with the attached share sale agreement; and
2. Delegate to the General Manager to execute any relevant documentation necessary.

19/11/14 Carried

It was noted that Item 11 was called to be debated in Committee of the Whole.

**ITEM - 12 CABONNE SCHOOLS PRESENTATION DAY**

**MOTION** (Oldham/Newsom)

THAT Council:

1. Sponsor a \$50 prize to each primary and secondary school in Cabonne; and
2. Authorise Councillors to attend school presentations if invited.

19/11/15 Carried

It was noted that Clr Batten declared an interest in point 4 of the following item and remained in the Chamber.

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**MINUTES OF THE ORDINARY COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS  
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**ITEM - 13 REQUESTS FOR DONATIONS**

**MOTION** (Nash/Newsom)

THAT Council donate:

1. \$500 to Cabonne Food, Wine and Cultural Centre;
2. \$250 to NAIDOC Week School Initiatives;
3. \$500 to Cargo Rugby League Football Club; and
4. \$210 to Molong Show Society.

19/11/16 Carried

**ITEM - 14 2020 CANOWINDRA CHALLENGE HOT AIR BALLOON  
FESTIVAL**

Proceedings in Brief

Clr Walker stated that he has been involved in this event from day one and noted that there has been a number of successes and failures in its 8-9 years. He advised that he has spoken to numerous business people in Canowindra and the belief is, with a cash injection in April, even if it's only minor in comparison to last year, it will assist the event running which is better than the event not going ahead. He noted local businesses supported the assistance being funded from the Canowindra Town Improvement Fund.

Clr Newsom added that it is imperative that this event goes ahead for the people and businesses of Canowindra and the risk is the event will be lost to another venue.

**MOTION** (Walker/Newsom)

THAT:

1. Council enters into a legal agreement to provide a one-off loan of \$50,000 to be repaid over five years to Canowindra Challenge Inc. to conduct the 2020 Canowindra Challenge and balloon glow;
2. Funds for the loan be sourced from the Canowindra Town Improvement Fund;
3. The loan be made available after 1 March 2020 upon Council's satisfaction that necessary arrangements are in place to conduct the Canowindra Challenge and balloon glow in April 2020;
4. The loan be provided according to the requirements of the NSW Local Government Act for the making of loans to community groups and appropriate due diligence being undertaken;
5. Authority be given to the Mayor and General Manager to sign all documentation and affix Council seal as required.

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**MINUTES OF THE ORDINARY COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS  
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19/11/17 Carried

**ITEM - 15 REGIONAL AGRICULTURAL SHOW DEVELOPMENT  
GRANTS PROGRAM**

Proceedings in Brief

Clr Jones advised the Cudal Agricultural & Pastoral Society Incorporated have been working on this application for at least 6 months and noted that when he and the General Manager were approached at the Cudal Annual Show the group explained that the facility is unable to hold any big events without upgrades to infrastructure, including electricity and water. This project was also identified as a top priority at a workshop run by Caddie Marshall to identify Cudal's strengths, weaknesses and opportunities. Further discussion with the Member for Calare, Mr Andrew Gee has been positive and he has indicated his willingness to support Cudal in this grant proposal, noting he also assisted the complex in building a new Campdraft and Pony Club shed. He also noted that local contractors would be used. Clr Jones also wished to acknowledge Council's Grants Officer, Naomi for her assistance in regards to this matter.

Clr Treavors added that he is the local representative for Cudal, and for a number of years the organisation has battled to obtain funding to upgrade what is required at the complex. He noted that if the organisation is successful in obtaining funding Council should provide financial support to ensure there is no ongoing danger in the power not being adequate.

**MOTION** (Jones/Nash)

THAT Council:

Support Cudal Central Incorporated and the Cudal Agricultural & Pastoral Society Incorporated in their application to the Regional Agricultural Show Development Grants Program, by way of;

1. A financial co-contribution of up to \$66,000 from reserves;
2. A letter from Council confirming support and confirming availability of the financial co-contribution.

19/11/18 Carried

It was noted the time being 2.54pm Clr Batten declared an interest in point 3 of the following item and left the chamber during the discussion on that matter. Clr Batten returned to the Chamber at 2.55pm.

**ITEM - 16 EVENTS ASSISTANCE PROGRAM 2019/20**

Proceedings in Brief

The Mayor advised that there have been amendments to the recommendation following the withdrawal of the request from Molong Advancement Group for funding for the Christmas in Cabonne Event.

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**MOTION** (Walker/Newsom)

THAT Council approve funding under the 2019/2020 Events Assistance Program (EAP) to the following events:

1. Australian Stock Horse Society for the ASH Youth Camp - \$2,400;
2. Cumnock P & C for the Long White Lunch - \$1,000;
3. Rotary Club of Orange for the 2020 Banjo Paterson Australian Poetry Festival - \$1,000;
4. Bite Riot on Behalf of Orange Apples for Orange Apple Festival - \$1,000;
5. Mullion Creek Progress Assoc for Mullion Creek Christmas Party- \$400; and
6. \$500 to the Cabonne Country Tourism Advisory Committee to provide prizes for a Christmas lights competition to be conducted in Cabonne Shire; and the prizes consist of five \$100 vouchers to be spent at Cabonne businesses.

19/11/19 Carried

**ITEM - 17 DEVELOPMENT APPLICATION 2019/0163 - SUBDIVISION /  
BOUNDARY ADJUSTMENT OF LOTS 49 AND 189 DP 750387  
BEING 86 & 186 DAVIS ROAD, SPRING HILL**

**Proceedings in Brief**

Clr Mullins stated that the rationale provided in the report is sound and having heard the proponents representative, although sympathetic to their wishes, believes it will go against the intention of the LEP and will create what is effectively a lifestyle building block, noting the applicant should have applied for a rezoning of the lot to residential to allow for the subdivision.

Clr Davison suggested that rather than placing the emphasis on the small block, being the house block, Council should place its emphasis on one of its core values in the shire, agricultural land. There are two small blocks of land, which by themselves are not viable as agricultural land, but when the two blocks are combined (with the small housing block taken out) it equates to approximately 74ha, which makes the area much more viable. He also noted that across the road there are small housing blocks.

Clr Batten requested further advice from the Acting Director of Environmental Services in regards to the concessional lots across the road from the proposal and if they are currently zoned RU (rural land use) or are they classified residential. The Acting Director of Environmental Services explained that across the road to the north east is R5 (large lot residential land) it was a subdivision that went through in the last ten years, the process of seeking a planning proposal to rezone the land from RU1 (formerly 1A under previous LEP) and was rezoned to 1C which at the time was small lot rural land which in turn with the new LEP has been adopted to R5, large lot residential.

Clr Batten queried what the advice back to the applicant would be. The Acting Director of Environmental Services stated that the advice back to the applicant

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would be that the application, as presented, did not comply with LEP provisions, and should they wish to further pursue a lot of that size, being a 2ha lot, Council's advice would be to seek a rezoning to a planning proposal.

**MOTION** (Mullins/Nash)

THAT Development Application 2019/0163 for a boundary adjustment between Lots 49 and 189 in DP 750387, being land described as 86 and 186 Davis Road, Spring Hill, be refused as it is inconsistent with clause 4.2B(3)(c) and (d) of the Cabonne Local Environmental Plan 2012.

19/11/20 Carried

The Chair called for a Division of Council as required under Section 375A (3) of the Local Government Act (noting the absences of Clrs Weaver and Durkin – apologies) which resulted in a vote for the motion as follows:

For: Clrs K Beatty, J Jones, M Nash, P Mullins, G Treavors, L Oldham, P Batten.

Against: Clrs Davison, Newsom, Walker.

**ITEM - 18 CABONNE COMMUNITY PARTICIPATION PLAN**

**Proceedings in Brief**

Clr Davison asked when the Community Participation Plan comes into effect. The Acting Director of Environmental Services advised that once the Plan has been adopted, it will be uploaded to the planning portal and will be effective from 1 December 2019.

**MOTION** (Davison/Nash)

THAT Council adopt the Cabonne Community Participation Plan and publish it on the NSW Planning Portal.

19/11/21 Carried

**ITEM - 19 PROPOSED ROAD NAMING - UNNAMED LANE, BOWAN  
PARK**

**MOTION** (Nash/Oldham)

THAT Council proceed with the naming of the road detailed in the associated report as "Asquith Lane" in accordance with Section 162 of the Roads Act, 1993.

19/11/22 Carried

**ITEM - 20 QUESTIONS FOR NEXT MEETING**

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Proceedings in Brief

Clr Mullins discussed the current issues that have been raised with him regarding the Molong Swimming Pool and requested that a report be provided to the December Council meeting addressing the following questions:

1. Is there any regulatory requirement for council swimming pools to have lane ropes installed permanently; and
2. Could Council be advised of any response given to those who have written to Council concerning the operation of the swimming pool.

Clr Newsom requested reports be presented to the December Council meeting regarding the following matters:

1. Financial details relating to the 2019 Daroo Business Awards for both Council and Committee and budget projections for the 2020 awards.
2. Canowindra Food Basket, possibility of Council assisting the food basket with financial assistance, and consideration of Council participating in the planning and development of the Community Life Centre and its operations.

**MOTION** (Mullins/Davison)

THAT Council receive a report at the next Council meeting in relation to the following items:

1. Any regulatory requirement for council swimming pools to have lane ropes installed permanently;
2. Any response given to those who have written to Council concerning the operation of the Molong swimming pool;
3. Financial details relating to the 2019 Daroo Business Awards for both Council and the Committee and budget projections for the 2020 awards; and
4. Canowindra Food Basket, possibility of Council assisting the food basket with financial assistance, and consideration of Council participating in the planning and development of the Community Life Centre and its operations.

19/11/23 Carried

**ITEM - 21 BUSINESS PAPER ITEMS FOR NOTING**

Proceedings in Brief

It was noted that Clr Walker called Item 10 and Clr Mullins called Item 11 to be further considered.

**MOTION** (Davison/Nash)

THAT:

1. Items 10 and 11 be further considered; and
2. The balance of the items be noted.

19/11/24 Carried

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**ITEMS FOR NOTATION**

**ITEM - 10 REPLACEMENT OF SOLAR PANELS FOR CANOWINDRA  
CHARLES MCCARRON SWIMMING POOL**

Proceedings in Brief

Clr Walker commented that he supports the additional expenditure being funded by the Canowindra Town Improvement Fund, and queried when the works would be completed. The General Manager confirmed that the works have been completed and noted that at the November Workshop councillors supported the work being funded from the Canowindra Town Improvement Fund.

Clr Newsom queried if maintenance for other pools in the Shire is funded by the general rate contribution why should Canowindra pool maintenance be funded by the Canowindra Town Improvement Fund. The General Manager advised that the Canowindra Pool is the only pool in the Shire that has this type of heating so it does fit the parameters of being funded by the Canowindra Town Improvement Fund.

**MOTION** (Walker/Mullins)

THAT the information be noted.

19/11/25 Carried

**ITEM - 11 ENGINEERING AND TECHNICAL SERVICES REPORT -  
OCTOBER 2019**

Proceedings in Brief

Clr Mullins noted the changes to the report and wished to commend the engineering team. He also noted the improvements in relation to the cleaning of the Molong toilet block, and advised that feedback from the community has been very positive.

**MOTION** (Mullins/Walker)

THAT the information be noted.

19/11/26 Carried

**ITEM - 22 MATTERS OF URGENCY**

Proceedings in Brief

There were nil matters of urgency.

**MOTION** (Newsom/Nash)

THAT it be noted there were nil matters of urgency.

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19/11/27 Carried

**ITEM - 23 COMMITTEE OF THE WHOLE SECTION OF THE MEETING**

**MOTION** (Batten/Oldham)

THAT Council hereby resolve itself into Committee of the Whole to discuss matters called earlier in the meeting.

19/11/28 Carried

**ITEM - 11 QUARTERLY BUDGET REVIEW**

Proceedings in Brief

Clr Davison queried where the internal unrestricted balances are detailed in the QBR. The Director of Finance and Corporate Services advised that the internal and external restrictions are listed on page 9. The opening balances equate to what was presented by Council's Auditor. Clr Davison then asked where the unrestricted funds were detailed. The Director of Finance and Corporate Services clarified that the unrestricted funds are not shown on that page, only the restricted funds. The unrestricted funds are included in the total bank balance on page 10, which includes all cash. The total bank balance includes Cash at Bank, Deposits on Call and Term Deposits. The Director of Finance and Corporate Services advised that the unrestricted funds can be calculated by subtracting the restricted funds from the total cash figure. He also advised that unrestricted funds do not need to be shown because the QBR is not a report on bank funds but a report on changes to the budget, and that restricted funds are shown because they are used to fund the budget. He advised that an additional line showing unrestricted funds can be included in future reports.

**RECOMMENDATION** (Jones/Newsom)

THAT Council note the variances in the report and authorise those changes to be included in the 2019/2020 Council Budget.

1. Carried

It was noted the time being 3.28pm the Chair announced that the Council would now be resolving into a Closed Committee of the Whole.

**CONFIDENTIAL ITEMS**

**ITEM - 1 CARRYING OF COMMITTEE RESOLUTION INTO CLOSED  
COMMITTEE OF THE WHOLE MEETING**

**RECOMMENDATION** (Batten/Oldham)

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THAT the committee now hereby resolve into Closed Committee of the Whole for the purpose of discussing matters of a confidential nature relating to personnel or industrial matters, personal finances and matters which the publicity of which the Committee considers would be prejudicial to the Council or the individual concerned and that the press and the public be excluded from the meeting in accordance with the conditions of Council's Confidentiality Policy AND FURTHER that as reports to the Closed Committee of the Whole are likely to be confidential and their release prejudicial to the public interest and the provisions of Council's confidentiality policy, that copies of these reports not be made available to the press and public.

2. Carried

**ITEM - 2 ENDORSEMENT OF PROCEEDINGS OF CONFIDENTIAL  
MATTERS CONSIDERED AT COMMITTEE OF THE WHOLE  
MEETING**

**RECOMMENDATION** (Nash/Jones)

THAT the Committee endorse the accuracy of the Report of the Proceedings of Confidential Matters at the Ordinary Council meeting held on 22 October 2019 and notes the recommendations recorded in the Official Ordinary Minutes of that meeting are sufficient to state the general effect of the proceeding in Closed Committee.

3. Carried

**ITEM - 3 DEBT RECOVERY REPORT OF OUTSTANDING DEBTS**

**RECOMMENDATION** (Newsom/Nash)

THAT the ratepayers in the annexure attached be advised in writing that if payment of their account is not made, or a satisfactory arrangement for payment is not made within seven days of this correspondence, Council intends to issue a Statement of Claim for the recovery of all monies owed to Council.

4. Carried

**ITEM - 4 SALE OF LAND FOR OVERDUE RATES**

**RECOMMENDATION** (Oldham/Davison)

THAT the information be noted.

5. Carried

\* **ITEM - 5 PROVISION FOR TRAFFIC CONTROL SERVICES CONTRACT**

**RECOMMENDATION** (Jones/Newsom)

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THAT Council tables the report and considers the matter at its December Ordinary meeting.

6. Carried

**ITEM - 6 HEAVY PATCHING IN THE CABONNE LGA**

**RECOMMENDATION** (Davison/Oldham)

THAT Council:

1. Accept the tender from Kerway Asphaltting Pty Ltd for a lump sum amount of \$1,341,967 (incl GST) to supply heavy patching services for Cabonne Local Government Area, in accordance with Section 55 of the NSW Local Government Act 1993;
2. Authorise the General Manager to enter into a contract with Kerway Asphaltting Pty Ltd for the supply of heavy patching services;
3. Authorise any variation to the contract for the project provided the variations are contained within the overall approved budget; and
4. Advise unsuccessful tenderers in writing.

7. Carried

**ITEM - 7 GRAVEL RESHEETING IN THE CABONNE LGA**

**RECOMMENDATION** (Walker/Nash)

THAT Council:

1. Accept the tender from Spicer Constructions Pty Ltd for \$984,772 (incl. GST), for the supply of gravel resheeting services;
2. Authorise the General Manager to enter into a contract with Spicer Constructions Pty Ltd for the supply of gravel resheeting services;
3. Authorise any variation to the contract for the project provided the variations are contained within the overall approved budget; and
4. Advise unsuccessful tenderers in writing.

8. Carried

**ITEM - 8 SUPPLY OF TREES AND LIMBS REMOVAL SERVICES AT  
VARIOUS LOCATIONS IN CABONNE COUNCIL LGA**

**RECOMMENDATION** (Walker/Jones)

THAT Council:

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1. Accept the tender from Oliver Shoeark Tree Services for Trees and Limbs Removal Services under a schedule of rates contract, in accordance with Section 55 of the NSW Local Government Act 1993;
2. Authorise the General Manager to enter into a contract with Oliver Shoeark Tree Services for Trees and Limbs Removal Services;
3. Authorise any variation to the contract for the project provided the variations are constrained within the overall approved budget; and
4. Advise the unsuccessful tenderers in writing.

9. Carried

It was noted the time being 3.34pm the Mayor resumed the Ordinary meeting.

**REPORT & RESOLUTIONS OF COMMITTEE OF THE WHOLE**

**MOTION** (Oldham/Nash)

THAT the Report and Recommendations of the Committee of the Whole Meeting held on Tuesday 26 November, 2019 be adopted.

19/11/29 Carried

There being no further business, the meeting closed at 3.35pm.

CHAIRMAN.

Chairman of the Ordinary Meeting of Cabonne Council held on the 17 December 2019 at which meeting the listed minutes were confirmed and the signature hereon was subscribed.

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## TRAFFIC COMMITTEE

**CABONNE COUNCIL**  
Main Street Cudal NSW 2864

**21/11/2019**

### MINUTES

**Meeting opened:** 10.00 am

**Present:** Cllr Greg Treavors (Cabonne Council, Councillor)  
Mr Geoff Lewis (Community Representative)  
Mr Richard Drooger (RMS)  
Sgt Dave Harvey (NSW Police)  
Sgt Adam Cornish (NSW Police)  
Mr Surendra Sapkota (Cabonne Council)  
Mr Leigh Meagher (Cabonne Council)  
Mrs Deborah Jordan (Cabonne Council)  
Mrs Andrea Hamilton-Vaughan (Cabonne/Orange Road Safety Officer)

#### **ITEM 1. Apologies for absence**

<b>Received:</b>	Mr Matt Christensen Mrs Anantha Maddirala
<b>Recommendation:</b>	<ul style="list-style-type: none"> <li>Unanimous.</li> <li>THAT the apologies be accepted.</li> </ul>
<ul style="list-style-type: none"> <li><b>Accepted</b></li> </ul>	

#### **ITEM 2. Minutes of Previous Traffic Committee Meeting**

<b>Recommendation:</b>	<ul style="list-style-type: none"> <li>Unanimous.</li> <li>THAT the minutes of the Traffic Committee held in May be accepted.</li> </ul>
<ul style="list-style-type: none"> <li><b>Accepted</b></li> </ul>	

**ITEM 3. Newcrest Orange Challenge Bike Ride 2020**

<b>Report:</b>	<p>Council has received a request from Bicycle Network to hold the Newcrest Orange Challenge 2020.</p> <p>Date: Sunday 22 March 2020</p> <ul style="list-style-type: none"> <li>○ Starting Time: 6:00am, Sunday 22-03-2020</li> <li>○ Ending Time: 5:00pm, Sunday 22-03-2020</li> </ul> <p>Distance: 170 Km, 100Km, 70Km</p> <p>Event start/finish sites: 170 Km- start and finish Orange</p> <p>100 Km- Start Canowindra and finish Orange</p> <p>70Km- Start Orange and finish Canowindra</p> <p>Number of participants: Estimated 1500 – 2000 riders</p> <p>Location: Loop ride from Orange. Sites in Cabonne Council include Bowan Park water Stop (Cnr Bowan Park Rd &amp; Paling Yards Loop), Cargo rest area (Cnr Cargo Rd &amp; Davys Plains Rd) and Canowindra rest area (Canowindra showgrounds).</p> <p>This will be the 5<sup>th</sup> year for the event.</p>
<b>Discussion:</b>	<ul style="list-style-type: none"> <li>• The event is a carbon copy of previous events</li> <li>• There have been complaints in the past of residents being 'blocked in'</li> </ul>
<b>Recommendation:</b>	<ul style="list-style-type: none"> <li>• Unanimous.</li> <li>• THAT Council approve the request subject to: <ul style="list-style-type: none"> <li>○ Implementation of the Risk Management Plan and Traffic Management Plan, in accordance with the "Guide to Traffic and Transport Management for Special Events" (RTA, v3.5 August 2018) for a Class 2 event.</li> <li>○ The event organisers are to maintain appropriate and adequate traffic measures for the safe movements of all road users and participants on all roads impacted by the event or management of the event.</li> <li>○ All participants must be briefed prior to the event about the need to comply with the Road Transport Act 2013 and Road Rules 2014.</li> <li>○ Written approval being obtained from NSW Police.</li> <li>○ Written approval being obtained from all affected Local Government and State Government Authorities.</li> <li>○ The event organiser notifying all emergency services and other affected organisations of the event.</li> <li>○ The event organiser debriefing Council on the event. This includes notifying Council of all incidents or near misses that occur during the event.</li> <li>○ The event organisers are to conduct a letter drop to all affected residents and businesses advising of the event a minimum of seven (7) days prior to the event.</li> <li>○ The applicant shall advertise the event and road closure in a local paper at least seven (7) days prior to the event, with this advertisement to include the type of event, route, closures and date and times. The advertisement is to be a minimum of ¼ page in size and to include contact phone numbers.</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>Workers compensation for paid staff, personal accident for volunteers and insurance for theft, breakages will be the responsibility of the user.</li> <li>In the event of non-compliance to these conditions Council automatically withdraws its approval of the event.</li> <li>All documents requested must be submitted to Council by Friday 6 March 2020 and marked to the attention of Surendra Sapkota / Anantha Maddirala in the Technical Services Division.</li> </ul>
<ul style="list-style-type: none"> <li><b>Accepted</b></li> </ul>	

#### ITEM 4. Cargo 2 Grenfell Fundraiser Walk

<b>Report:</b>	<p>Council has received a request from Cargo 2 Grenfell Fundraiser Walk to hold C2G Walk.</p> <p>Date of event: 12-14 March 2020</p> <ul style="list-style-type: none"> <li>Starting Time: 12:00pm, Thursday 12-03-2020</li> <li>Ending Time: 5:30pm, Saturday 14-03-2020</li> </ul> <p>Distance: 96 Km</p> <p>Number of participants: Estimated 100</p> <p>Location: 96 Km distance event. Over 3 days between Cargo and Grenfell via Canowindra &amp; Gooloogong.</p> <p>Sharing of the road with general traffic and participants e.g. Fun runs</p> <p>This will be the 4<sup>th</sup> year for the event.</p>
<b>Discussion:</b>	<ul style="list-style-type: none"> <li>Council's Enterprise Risk Manager should review</li> </ul>
<b>Recommendation:</b>	<ul style="list-style-type: none"> <li>Unanimous.</li> <li>THAT Council approve the request subject to: <ul style="list-style-type: none"> <li>Implementation of the Risk Management Plan and Traffic Management Plan, in accordance with the "Guide to Traffic and Transport Management for Special Events" (RTA, v3.5 August 2018) for a Class 2 event.</li> <li>NSW Road Rules being observed by participants at all times.</li> <li>Written approval being obtained from NSW Police.</li> <li>Written approval being obtained from all affected Local Government Authorities.</li> <li>The event organiser notifying all emergency services, affected organisations and residents of the event.</li> <li>The event organiser debriefing Council on the event. This includes notifying Council of all incidents or near misses that occur during the event.</li> </ul> </li> </ul>
<ul style="list-style-type: none"> <li><b>Accepted</b></li> </ul>	

#### ITEM 5. Speed Advisory Sign Laneway Market Street, Molong

<b>Report:</b>	<p>Council has received a letter from Timothy Dingwall requesting that a speed sign of 15 kph be installed in Laneway, Market street at Molong as it is quite unsafe pulling out of gateways as certain motorists speed off and onto the highway and assumes one day an accident will be unavoidable.</p>
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<b>Discussion:</b>	<ul style="list-style-type: none"> <li>Basically Lane way is a share access road</li> <li>Speed limit would be confusing to Highway traffic</li> </ul>
<b>Recommendation:</b>	<ul style="list-style-type: none"> <li>RMS log as a speed suggestion, RD will provide response.</li> </ul>
<ul style="list-style-type: none"> <li><b>Not Accepted</b></li> </ul>	

#### **ITEM 6. Concealed Driveway Signs 3-5 Winderra Drive**

<b>Report:</b>	An email was received from Andrew Mackinney about safety issue due to speeding on Winderra Dr and requesting concealed driveway signs at 3 and 5 Winderra Dr.
<b>Discussion:</b>	<ul style="list-style-type: none"> <li>RD advised that the sight distance is the relevant issue here</li> <li>Traffic counters would be useful</li> </ul>
<b>Recommendation:</b>	<ul style="list-style-type: none"> <li>Advise customer that a traffic survey will be undertaken.</li> <li>Measure sight distance.</li> </ul>
<ul style="list-style-type: none"> <li><b>Not accepted</b></li> </ul>	

#### **ITEM 7. Pedestrian Warning Signs – Bell Street, Yeoval**

<b>Report:</b>	An email was received from Bonnie Sue Mawbey complaining about the speed on which cars are travelling up and down the road in front of house at 5 Bell St. Bonnie is running a family day care and is concerned about someone getting hit by a car. The customer has requested to install Pedestrian signs.
<b>Discussion:</b>	<ul style="list-style-type: none"> <li>Inspection pictures showed minimal signs of pedestrian activity</li> </ul>
<b>Recommendation:</b>	As there seems minimal signs of pedestrian activities, Not recommended for the installation of Pedestrian signs.
<ul style="list-style-type: none"> <li><b>Not Accepted</b></li> </ul>	

#### **ITEM 8. No Parking Message on Road, Anglican Church, Bank Street, Molong**

<b>Report:</b>	<p>An email was received from Anglican Parish Molong complaining about people parking in non-parking spots every day on either side of Church's driveway. This creates a problem when a funeral is held.</p> <p>Church requested to install "No parking" message painted on road at the entrance of the driveway of St Johns Anglican Church in Bank street, Molong.</p>
<b>Discussion:</b>	<ul style="list-style-type: none"> <li>Existing "No Parking" signs in front of the Church</li> <li>General no parking across driveway rule applies here</li> </ul>
<b>Recommendation:</b>	<ul style="list-style-type: none"> <li>Box with hatchings to be painted on road as a message for no parking</li> </ul>
<ul style="list-style-type: none"> <li><b>Accepted</b></li> </ul>	

**ITEM 9. “Keep Clear” Signs at Disability Access Points in Eugowra**

<b>Report:</b>	<p>An email was received from Kathy McKenna stating an elderly resident had a nasty fall off her mobility scooter trying to use the ramp in front of the chemist Pye St. The lady was taken to Orange hospital by ambulance for her injuries. Many cars park across the disability access point in town.</p> <p>Kathy is requesting a “Keep Clear” signs at all access points in Eugowra.</p>
<b>Discussion:</b>	<ul style="list-style-type: none"> <li>• The white box presently on the road looks like a parking space</li> <li>• The ramp is very narrow</li> <li>• Existing active transport path may require review</li> <li>• Blisters either side of ramp</li> <li>• “No Parking” signs already in place</li> </ul>
<b>Recommendation:</b>	<ol style="list-style-type: none"> <li>1. White box be removed from road.</li> <li>2. Parking there is already illegal</li> <li>3. Review the dimensions of the existing ramp and explore the possibility of installation of blisters.</li> </ol>
<ul style="list-style-type: none"> <li>• <u>Accepted</u></li> </ul>	

**ITEM 10. Truck Wash Entry & Exit from Mitchell Highway, Molong**

<b>Report:</b>	<p>Project Description – Construction of a double way covered truck wash facility at Molong.</p> <p>Project Scope (related to Traffic):</p> <ul style="list-style-type: none"> <li>○ To upgrade Mitchell Hwy and Market street intersection with Basic Right (BAR) and Basic Left (BAL) for uninterrupted traffic flow on both ways and to accommodate the manoeuvres for B-Doubles.</li> </ul> <p>To seal gravel and widen Market St from 6 mts to 9mts to facilitate truck parking.</p>
<b>Discussion</b>	<ul style="list-style-type: none"> <li>○ Roads and Maritime Services (RMS) has already approved Mitchell Hwy and Market street intersection with Basic Right (BAR) and Basic Left (BAL) for uninterrupted traffic flow on both ways and to accommodate the manoeuvres for B-Doubles to facilitate the entry and exit of the proposed Truck Wash Facility. The construction of the project depends on the availability of required funding.</li> </ul>
<b>Recommendation:</b>	<ul style="list-style-type: none"> <li>○ Information be noted.</li> </ul>

**ITEM 11. Proposed School Bus Extension at Mullion Creek**

<b>Report:</b>	<p>In Feb 2019, Jenny requested the Local Traffic Committee to assess the route for the proposed extension of bus service to number 10 Lyndale road from Burrendong Way. The item was listed in the 11 March 2019 e-LTC. The proposal was deferred, and Jenny Ostini was requested to provide additional</p>
----------------	--



	<p>information about the location, number of children and concerns from other parents &amp; bus operator if any.</p> <p>Jenny Ostini has sent a report on the bus route extension.</p> <ul style="list-style-type: none"> <li>Proposed extension has 7 stops</li> <li>The bus service carried out their own assessment and the 7 pick up &amp; drop off points would involve pulling off the roads into student's driveways.</li> <li>Vehicle is a 14-seater Toyota Commuter bus fitted with seat belts.</li> <li>Proposal is supported by bus operators.</li> <li>Proposed extension doesn't affect existing parents.</li> </ul> <p>Jenny Ostini requested that Council supply a letter advising that the route is considered safe for school bus service as required by Transport NSW.</p>
<b>Discussion:</b>	<ul style="list-style-type: none"> <li>All necessary information provided</li> </ul>
<b>Recommendation:</b>	Council to provide letter as requested
	<ul style="list-style-type: none"> <li><b>Accepted</b></li> </ul>

## ITEM 12. Safe Cycling Mudgee\_ Central West Cycle Way 2020

<b>Report:</b>	<p>Council has received a request from Safe Cycling Mudgee and advised establishing a cycle way around the Central West from Mudgee to Orange called the Central West Cycle-CWC.</p> <p>CWC tour is planned in March 2020.</p> <p>Safe Cycling Mudgee proposed to install small signs on the white marker posts, appx every kilometre and at turnings on road. The reassurance signs are supported by tourist maps and available through Destination NSW and local visitor centres.</p> <p>Also stated to provide a cycle opportunity from 1 day to 10 days depending on the ability and how far the cyclist wishes to travel.</p> <p>Safe Cycling has proposed to use the following roads of Cabonne appx 47Km.</p> <ul style="list-style-type: none"> <li>Clergate road: 4km of sealed road</li> <li>Burrendong way: 2km of sealed road</li> <li>Belgravia road: 20.4km of sealed road and 3.6 km of gravel road</li> <li>Euchareena road: appx 20.2km of sealed road</li> </ul> <p>Safe Cycling requested for approval of signage by Local Traffic Committee.</p>
<b>Recommendation:</b>	That the approval given to Safe Cycling Mudgee to install signage as requested.
<b>Discussion:</b>	<ul style="list-style-type: none"> <li>Guideposts have a specific function and are no provisions to use the posts for additional signs or decals associated with wayfinding. It's not in accordance with the relevant standards and guidelines: RD</li> <li>Any event needs a start/finish date: CLR Treavors</li> </ul>
	<ul style="list-style-type: none"> <li><b>Not Accepted</b></li> </ul>



**GENERAL BUSINESS**

1. GL expressed his concerns regarding dangerous intersection at the corner of Borenore Rod & Escort Way near the railway level crossing. Very poor line of sight coming up over the crest of the hill and the large number of B-double trucks that use the road exacerbate this problem.  
RD suggested Council write a letter to the RMS requesting 80km speed limit in this area covering the Amaroo Road intersection. To prioritise this matter, RD also suggested that the request be emailed to him.

Meeting recommended for Council to communicate with RMS supporting the speed zone review in this area.

Email received from Geoff Lewis about speed zone review on The Escort Highway from east of Borenore school to past the western end of the intersection of Amaroo road. David Harvey supported the request.

2. Cllr Treavors asked about the speed limit on Moorbel Road, Canowindra – RD advised this is under review.
3. AHV mentioned White Hill Lane, Clifton Grove as very confusing area for motorists. RD is seeking approval to do a review. RD asked for AADT figures to be provided to him

**Next Meeting.....20 February 2020 ( Thursday)**

There being no further business the meeting closed at 11.42 AM.



CABONNE COUNCIL  
 PO Box 17 MOLONG NSW 2866  
 TELEPHONE : 02 6392 3200  
 FACSIMILE: 02 6392 3260  
 Email: council@cabonne.nsw.gov.au  
 Website: www.cabonne.nsw.gov.au

## Event Assistance Program Application Form

### 1. Details of the Organisation

Name of Organisation

F.O.O.D WEEK INC

Organisation Address

House Number/Name/ PO Box

Street/Road

PO BOX 2229

City

ORANGE

State

NSW

Postcode

2800

Telephone

0447 900 089

Fax

Email

FOODADMIN@ORANGEFOODWEEK.COM.AU

Contact Person

JESSICA CUNNINGHAM

Position in Organisation

DIGITAL DATABASE AND COMMUNICATIONS OFFICER

Is the organisation ☒ registered for GST ☐ not registered for GST

Does the organisation have an ABN? ☒ yes 25 069 215 997 ☐ no

Does the organisation have insurance, including public liability cover? ☒ yes ☐ no

What is the aim of your organisation?

The objective of the F.O.O.D Week Association since inception has always been to promote the diverse and excellent regional produce from the district across the three local government areas of Blayney, Cabonne and Orange. Its prime function is to coordinate and run F.O.O.D Week – a gourmet festival showcasing the region's food and wine, food producers, wineries, restaurants, chefs, caterers and cooks.

We are committed to championing the provenance of the region's produce, celebrating our local heroes and positioning the region as one of Australia's most aspirational culinary tourism destinations – where every week is food and wine week.

Does your organisation have a plan/strategy? ☒ yes ☐ no

(Please attach if yes)

Cabonne Council – Event Assistance Program – 2019/2020 Application

**2. Event Title**

Name of the event

2020 F.O.O.D Week Festival

Funding Category Applying For (Please tick)

☒ Flagship Event    ☐ Core Event    ☐ Developing Event
**3. Details of the Proposal**

Please provide a general description of the event.

What started out as an idea dreamt up by a small group of passionate local foodies three decades ago to showcase the provenance and rich diversity of the region's produce and to celebrate its producers and vigneron, has blossomed into a festival of national standing.

From humble beginnings, going into its 29th year, the F.O.O.D Week festival is Australia's longest running regional food and wine festival and delivers a rich tapestry of seven signature events and more than 95 satellite events held over 10 days during our local Autumn harvest and vintage season.

It is a celebration of the region's abundance, embracing an ethos of sustainable practices and community spirit, and in 2018 became Australia's first globally ISO 20121-certified sustainable food and wine event.

We are committed to championing the provenance of the region's produce, celebrating our local heroes and positioning the region as one of Australia's most aspirational culinary tourism destinations – where every week is food and wine week.



Where and when is the event to take place?

The 10-day community festival is being held from Friday 27th March to Sunday 5th April 2020 and celebrate the region's diverse and high-quality food and wine. It showcases the farmers who grow it, as well as the local chefs, cooks, restaurateurs and caterers that create extraordinary dishes with it.

Festival highlights include:

- 27th March - F.O.O.D Week Night Market
- 30th March - Autumn Grazing Dinner
- 31st March – 3rd April - F.O.O.D HQ Masterclasses
- 1st - 3rd April - Taste Local on the Lawn
- 3rd – 5th April - F.O.O.D Train
- 4th April – Forage
- 5th April – Sunday Producer's Market and Brunch

In addition to the signature events, the program features picnics and tastings among the vines; farm gate tours; exclusive dinners, long table lunches and degustations; cider making workshops; yoga and wine in the vines; local beer and honey sampling; live music and art exhibitions



How will the event raise the profile of the Cabonne Council?

The Cabonne Shire is an integral part of our constitution and purpose and to each of our F.O.O.D Week festivals over our three decades of operation. Cabonne is truly the 'Food Basket of Australia' as most of our local producers are indeed located in the Cabonne Shire.

F.O.O.D Week serves an integral role as a destination event that attracts intrastate and interstate visitors, with the potential for further extension to appeal to international visitors seeking an authentic and premium experience of the abundance, diversity and charm of regional Australia. F.O.O.D Week offers visitors a unique platform to connect and engage with local producers.

Our festival has provided a platform for the region's tourism profile to raise awareness as a premium food and wine destination. More than just a festival, F.O.O.D Week has promoted year-round visitation to the region.

The F.O.O.D Week festival is viewed as an extremely valuable platform for positioning the region as an aspirational food and wine tourism destination. The festival plays a role of integral importance as a key attractor for increased visitation to the region during the festival period, which is enhanced by its equally important role in promoting and positioning the region and its surrounding districts as a year-round premium food and wine destination. Our underpinning ethos of 'Every Week is Food and Wine' is communicated in all our promotion and marketing including, but not limited to, monthly e-newsletters, social media and website.

Events held in the Cabonne Shire include Forage - F.O.O.D Week's sell-out Signature Event, and also a large number of other satellite events hosted by individual businesses such as orchards, farm gates, cellar doors and a host of wineries and vineyards.

These events are individually listed in our F.O.O.D Week Festival program which over its 28-year history, has been highly sought after. The public is eager to secure a copy of the program as soon as it is released, in order to plan and organise a F.O.O.D Week experience.



What local business opportunities will be created?

Under the promotional umbrella of F.O.O.D Week, individual events run by producers, wineries, restaurateurs, caterers, tourism operators or community interest groups are included in the F.O.O.D Week program and marketing activities.

Each year, F.O.O.D Week encourages and works with local businesses across various industries to host new and innovative events to diversify the offer of events in the festival program and also encourage increased length of stay and spend in the region.

During F.O.O.D Week, visitation to the region will increase with attendees exploring the Cabonne Shire travelling to and from events.

Local accommodation bookings also have a proven history of increasing not only during the festival period, but in the weeks leading up and following the festival.

This year there are approximately 30 cellar doors, orchards, farm gates and businesses located in Cabonne, hosting over 60 F.O.O.D Week festival events. Additionally, many of these businesses are also involved in the F.O.O.D Week Signature events and other events being held in Orange.



How many people are expected to attend the event from within and outside the Shire?

Please see festival statistics below:

	2019	2018	2017	2016
<b>Total Attendees</b>	29,500	26,000	24,000	18,000
<b>Total Festival Income</b>	\$1,562,000	\$677,000	\$646,000	\$559,500
<b>Total Income Generated by Visitors</b>	\$9,140,000	\$7,110,000	\$6,170,000	\$3,820,000

Over the last 4 years, F.O.O.D Week has achieved an increase of 63.9% in festival attendance, 179% increase in total festival income and 139% increase in total income generated by visitors.

The average length of stay in 2019 was 2.6 nights. Visitors accounted for 45.95% of attendees, 75.68% of those staying in paid accommodation.



Cabonne Council – Event Assistance Program – 2019/2020 Application



What benefits will be returned to the Cabonne Community

The Orange F.O.O.D Week festival elicits a strong and very real sense of community within the region, with locals swelling with pride and joy when introducing their influx of visiting friends and family to the bounty of their home during festival, harvest and vintage time.

F.O.O.D Week is seeking sponsorship to invest in new activities to increase festival visitation and exposure to national and international markets and also encourage increased length of stay and spend in the region

The developed festival marketing plan is focused on delivering key objectives, and implementing the following strategies to achieve record-breaking outcomes. The marketing strategy aligns with local tourism marketing plans to attract increased visitation to the region bringing positive economic benefits to all local tourism, hospitality and retail stakeholders.

Sponsorship benefits include the following:

- Logo placement in 2020 F.O.O.D Week printed and digital program [7,500 printed copies / 14,000 digital]
- Logo placement and backlink on F.O.O.D Week website
- Logo placement on FY19/20 F.O.O.D News and Business News footer - distributed monthly to database of over 6,000 with average 40% + open rate
- Complimentary program advertisement – size dependant on sponsorship amount
- Social media thank you mentions - in the lead up, during and post the festival
- Complimentary tickets to festival events – amount dependant on sponsorship amount
- Media release mentions - as appropriate
- Tailored sponsorship benefits open to discussion

[Note, print deadlines for our program are early December]



Please list any other community groups involved with this event?

F.O.O.D Week is organised by Food of Orange District Week Inc. (F.O.O.D Week Inc.), a not-for-profit incorporated association run on a voluntary basis. Each year, a group of passionate and dedicated volunteers brings together one of the most 'community and producer' driven regional celebrations in the country.

Specifically, within the Cabonne Shire, we have a number of businesses including orchards, farm gates, cellar doors and a host of wineries and vineyards hosting their own events during the 10-day festival.

As a volunteer organisation, F.O.O.D Week also enlists support and involvement of local community groups and organisations to assist with the running of the festival. Our volunteers are involved in a variety of facets of the community including, but not limited to, education, health, sporting and retail.

Our current list of community groups include:

- Volunteer committee
- Borenore Public School – event holder
- Anson St Farm – event holder
- Rural Fire Service [Canobolas command] – appreciation agreement
- Manildra Group [The Healthy Baker] - sponsor
- Volunteer database – event assistance
- Country Women's Association – hall hire
- Blayney Community Centre - hire



**4. Assistance requested**

Type of assistance	Details	Value of Assistance exclusive of GST (Council to provide estimate for in kind items)
2020 F.O.O.D Week Program - Printing	<p>Assist with the printing cost of the F.O.O.D Week program.</p> <p>For our 2020 festival, we introduced a mid-week free event listing which has increased the number of events during the festival, but has reduced the revenue generated to cover the program printing costs.</p> <p>A record number of 97 events will be listed in the 2020 F.O.O.D Week Program.</p> <p>The printed program circulation is 7,500 copies, with a further 14,000 digital downloads and it is distributed within the region, NSW and interstate.</p> <p>Total cost of the program printing is \$7,696.70.</p>	\$5000.00
Total Assistance requested		\$5000.00
Will you require payment of EAP grant prior to lodging the Acquittal Form (please tick)		<input type="checkbox"/> yes <input checked="" type="checkbox"/> no

**5. Supporting Information**

The following supporting information is attached with this application:

APPLICANT Please tick ✓		INFORMATION	COUNCIL	
YES	NO		YES	NO
<input checked="" type="checkbox"/>		A quote outlining project costs (if applicable)		
<input checked="" type="checkbox"/>		Two (2) letters of support		

**6. Applicants Signature**

The applicant, or the applicant's agent, must sign the application


Name

Jessica Cunningham

Position in Organisation

Digital Database and Communications Officer

Signature



Date 22/11/19

20/11/19

**OFFICE USE ONLY**

Tick ✓		Date	Name	Signature
	Letter of Acknowledgement			
	Referral to ED & T Committee & Council			
	Determination of Application			
	Acceptance Form received			
	Project Completed			
	Grant acquittal completed and returned.			
	Funding provided to applicant			

Cabonne Council – Event Assistance Program – 2019/2020 Application



# Orange F.O.O.D Week 2020 Marketing Plan





## Key Objectives:



1. Position Orange District (Orange, Blayney and Cabonne) as a highly “foodie” destination, in fact, THE regional food and wine destination.
2. Achieve national media coverage for the festival
3. Increase attendance at all official festival events
4. Increase overnight stay including regional, national and international visitors
5. Increase industry and local engagement with Orange F.O.O.D Week

# Marketing Strategies:



1. Continue to educate key audiences/markets on the festivals  
key messages: across industry and consumers
2. Integrated digital marketing campaign with a call to action
  - Integrate key festival messages.
  - List event(s) on ATDW.
  - Online competition to create user generated content and grow database.
3. Introduce Orange F.O.O.D Week itineraries based on food and wine trails through digitally integrated maps on the Orange360 website.
  - Ensure all events are listed on ATDW
  - Develop online maps/itineraries curated by our producers and chefs.

## Marketing Strategies:



4. Target both our traditional and emerging (28-34) markets:
  - Leverage Orange360 investment
5. Showcase and celebrate provenance through our producers, chefs, cooks and vigneron.
  - Create vignettes of our producers and chefs
6. Utilise the F.O.O.D Produce Directory and Orange360 website content to tell a more inclusive narrative of the festival.
7. Leverage highly active Farmers Market producers to distribute programs.

## Key Messages:



- Orange F.O.O.D Week is Australia's longest running regional food festival.
- The festival celebrates the Orange region's diverse and abundant fresh produce and award-winning cool-climate wines, as well as its clever and creative food producers, farm gates, vigneron, chefs, caterers and cooks.
- Orange F.O.O.D Week is the first ISO 20121-certified food and wine event in Australia
- Orange is one of Australia's most exciting emerging food and cool-climate wine destinations
- Every week is food and wine week in Orange, NSW



## Key Messages:



- F.O.O.D (Food Of Orange District) is Australia's oldest regional food initiative. Founded in 1991 by a group of passionate and committed volunteer foodies and in 2020 celebrating the 29th year of the annual Orange F.O.O.D Week festival.
- The festival celebrates the Orange region's reputation as the 'food bowl' of NSW, and the abundance of fresh and seasonal produce grown all year round.

## Key Messages:



- The region is home to some of the state's most creative and innovate chefs who champion local food and wine across the region's acclaimed and hatted restaurants.
- F.O.O.D protects the food of the future and is leading the way for other food festivals and events; it is the first ISO certified sustainable food & wine event in Australia.
- Orange is emerging as one of Australia's most exciting cool-climate wine destinations, and is the only wine region in Australia defined by its altitude.

## Target Audience(s):



- **Primary:** Affluent 28 – 34, wine and food interested, socially active and well connected: narrow focus on the “settlers” of 28 – 34.
- **Secondary:** Affluent Baby Boomers looking to experience new things and who enjoy traveling to the country

Target Audience	Tactical Activity
Affluent: 28 – 34	High consumers of digital content and reliant on peer and social influencers: Bespoke packages and itineraries, Media and Influencer fam, Paid Search, Native Content, eDMs and Inbound Marketing
Affluent: Baby Boomers	Refer to digital content but still influenced by more traditional media sources: Bespoke packages and itineraries, Paid Search, eDMs and Radio



## Target Market(s):



- **Primary:** Regional NSW (Central West and Blue Mountains) and Locals
- **Secondary:** Greater Sydney and ACT

Target market	Tactical Activity
Central West and Locals	Radio, media stories, social media, highly visible print and posters, program distribution inc Regional Farmers Market and retail outlets
Greater Sydney	Media stories, Famils, eDMs: Orange360, Cycling Clubs, program distribution inc Carriageworks Farmers Market and restaurants with Orange connections
ACT	Cycling Clubs; program distribution inc Capital Region Farmers Market



# Key Dates: September 2019



## September 2019 – Festival Development and Online Program Bookings Open

- Develop 'Save the Date' the flyer to promote at out-of-region events at Pyrmont Festival and Lane Cove
- Identify key objectives for Event Sustainability Management
- Identify new initiatives for Event Sustainability Management
- Investigate attendance of celebrity chef throughout festival
- Secure attendance of Australian Butchers Wars champion
- Explore partnership with SBS Food
- Discuss new and innovative events ideas with businesses
- Encourage partnerships with local businesses to host new events

# Key Dates: November 2019



## November 2019 – Secure long-lead media

- Identify long-lead media/publications
- Identify high reach food and lifestyle social influencers
- Incorporate 2020 F.O.O.D Week Inc Marketing Plan and messaging into content development and strategy for PR Plan
- Develop 'Save the Date' media alert to send to long-lead publications and famil leads
- Develop profiles and pitch angles for agreed Orange producers
- Begin negotiations with Sydney venue on launch event

# Key Dates: December 2019



## December 2019 – Online Program goes live

- Follow up long-lead media/publications to invite into market asap
- Reach out to high reach food and lifestyle social influencers with the potential of January or early February famil
- Develop list of target key media/influencers to invite to Sydney launch
- Ensure all events have been listed on ATDW
- Develop and distribute media release for the launch of the 2020 Orange F.O.O.D Week online program media release, along with images
- Interview key spokespeople and stakeholders for additional story angles and opportunities
- Finalise negotiations with Sydney venue on launch event
- Identify key media to invite to Sydney launch
- Commence Volunteer drive

# Key Dates: January 2020



## January 2020 – Tickets on sale

- Poster and Program distribution
- Distribute Sydney launch event invitation as created and provided by F.O.O.D Week Inc
- Identify short-lead media/publications including online listings
- Develop content for all signature events to be shared across social platforms
- Finalise arrangements for confirmed famils
- Social Media content plan
- Continue to recruit for volunteers

# Key Dates: February 2020



## February 2020 – Sydney Launch

- Short-lead follow up
- Follow up invitations/attendees to Sydney launch
- Finalise interviews with Orange producers across a variety of media
- Manage media for Sydney launch event
- Follow up post- Sydney launch event to secure coverage
- Finalise arrangements for confirmed famils
- Social push for individual events

# Key Dates: March and April 2020



## March 2020 – Final Ticket Push

- Final media/influencer push and follow up
- Produce and distribute media alert – final push with new hook
- Heavy digital media
- Volunteer recruitment and training

## March / April 2020 – Festival Time

- Follow up on final coverage
- Prepare post-event analysis report



G K Craig Pty Ltd  
9 Paisley Street, ORANGE NSW, 2800  
Phone: (02) 6362 7411  
Email: sales@gkcraig.com.au  
ABN: 31 001 971 428

Attention: Jess Cunningham  
F.O.O.D Week Inc  
PO BOX 2229  
ORANGE NSW 2800

21/08/19  
Quote: **73245**  
Fax:

Dear Jess

Thank you for the opportunity to quote on the following job:

**JOB TITLE:** 2020 F.O.O.D Week program 44pp + cover Programmes

**DESCRIPTION:** PRINT: full colour t/out  
SIZE: 210 x 148 finished size  
STOCK: Satin 113/250gsm gloss Cover  
FINISH: F,C,S,T  
ARTWORK: supplied PDF  
SPECIAL:

Quantity : 7,500  
Printing(\$) 6,997.00  
GST(\$) 699.70  
TOTAL(\$) 7,696.70

**DELIVERY:** Price includes delivery in one consignment to one local address only. Any additional freight will be charged at commercial rates.

**FILM & ARTWORK:** Unless supplied to our imposition and specifications will incur extra expenses

**TERMS:** As formally agreed in writing, or else C.O.D. - Prices are subject to Stock Prices and availability at receipt of order.

Please contact us if you have any queries regarding these prices. We look forward to receiving your order and will ensure professional services at all times.

Kindest Regards

Ivan Littlewood

#### ACCEPTANCE OF QUOTATION SPECIFICATIONS

Email to quotes@gkcraig.com.au

Having checked the above Quote Specifications, we wish to place an order for:

ORDER No: |

QUANTITY: | COST \$ |

DATE: |

Ordered by: | Signature: |



# Orange360

James Sweetapple  
President  
F.O.O.D Week Inc  
PO Box 2229  
ORANGE NSW 2800

20 November 2019

Dear James,

## Re 2020 F.O.O.D Week– Letter of Support

I am writing on behalf of TDO Ltd trading as Orange360 in support of the 2020 F.O.O.D Week application to Cabonne Council for its Event Assistance Program.

Orange360 is a long term supporter of the F.O.O.D Week. Each year the festival continues to build on our region's premium destination positioning and overall visitor experience, whilst educating the public to the diversity of our region's produce and the talents of our producers.

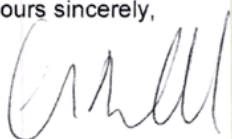
F.O.O.D Week continues to grow in appeal, bringing many visitors from as far away as Brisbane, Melbourne and Adelaide and of course Sydney. This in itself contributes to the economic and social aspect of our region including our surrounding villages and towns.

This funding will enable this annual event to further increase awareness, promotion of tourism and ultimately future visitations to the area. Marketing for 2020 will continue to focus on introducing new markets to the event and our region via digital marketing platforms driving interested visitors to the festival and Orange360 websites.

Once again the program offers a full range of activity and events across varying degrees of foodie interest and budgets perfect for growing our visitor economy. The efforts, expertise and dedication of the F.O.O.D Week committee members to continue to put on a world class festival each year is to be commended and we wish them every success in their application for funding assistance.

Orange 360 strongly supports this application and looks forward to hearing of a positive outcome.

Yours sincerely,



Caddie Marshall  
General Manager  
TDO Ltd trading as Orange360  
E: [caddie@orange360.com.au](mailto:caddie@orange360.com.au)

TDO Limited t/as Orange360  
30 616 158 822 582  
150 Peasley Street (platform of the Orange Railway Station) · PO Box 8567, EAST ORANGE NSW 2800, Australia  
+61 (0)2 8360 1990  
[www.orange360.com.au](http://www.orange360.com.au)





*Orange Wine Region*

**ORVA**

**Orange Region  
Vignerons Association**

PO BOX 1363 ORANGE NSW 2800  
Email: [info@orangewineregion.com.au](mailto:info@orangewineregion.com.au)  
Web: [www.orangewineregion.com.au](http://www.orangewineregion.com.au)  
ABN: 82 428 195 887

21<sup>st</sup> November 2019

Cabonne Council  
PO Box 17  
Molong, NSW 2866

To Whom it May Concern

We wish to offer our support for F.O.O.D Week 2020.

The Wineries of the region, many of whom are domiciled in Cabonne, have been key stakeholders of F.O.O.D Week since its inception and believe that this annual event is one of the most significant promotions for the region.

F.O.O.D Week and ORVA have been working for over twenty five years to raise the profile of this region as a quality visitor destination for food and wine. F.O.O.D Week in particular has gained significant recognition as one of the most successful regional food and wine events in Australia. By supporting F.O.O.D Week, Cabonne Council will be continuing to support the regions producers, many of whom live and work in the Cabonne local government area.

Please accept this letter as support of F.O.O.D Week

Yours sincerely

Charlotte Gundry  
Executive Officer Orange Region Vignerons Association

# Event Assistance Program Application Form

Submission date: 4 December 2019, 11:27AM

Receipt number: 14

Related form version: 3

Question	Response
<b>Details of the Organisation</b>	
Name of Organisation	Rally Till it Rains
Organisation House Number/Name/PO Box Number	1285
Street/Road	Suntop Road
City	Arthurville
State/Territory	NSW
Postcode	2820
Phone Number	0427 463409
Fax Number	
Email Address	tremains@bournet.net.au
Contact Person	Helen Tremain
Contact Person's Position in Organisation	Coordinator
Is the organisation	not registered for GST
Does the organisation have insurance, including public liability cover?	Yes
Does the organisation have an ABN?	Yes
If yes, please provide ABN	15 162 727 440
What is the aim of your organisation?	To provide support to the Yeoval and district community during the ongoing drought.
Does your organisation have a plan/strategy?	No
If yes, please upload your plan/strategy here	
<b>Event Title</b>	
Name of the event	Yeoval Community Christmas Dinner
Funding category applying for	Core Event
<b>Details of the Proposal</b>	
Please provide a general description of the event	Christmas dinner for all Yeoval and district residents, as a means of social support during the ongoing drought. The aim is to obtain funding to keep costs low so that all residents can afford to attend. Carols will also be performed at the event by local performers.
Where and when is the event to take place?	Buckinbah Park, Yeoval. 20 December 2019.

1 of 3

How will the event raise the profile of the Cabonne Council?	The event will highlight Cabonne Council's support of the local community during the ongoing drought. The Council's support will be promoted in advertising, at the event and in any media reports..
What local business opportunities will be created?	The main cost will be catering, which will be sourced locally. As much additional expenditure as possible will be spent locally.
How many people are expected to attend the event from within and outside the Shire?	250-300
What benefits will be returned to the Cabonne community?	Good welfare outcomes during the ongoing drought. The event aims to support the local community both emotionally and socially. Increased local economic activity.
Please list any other community groups involved with this event	Yeoval Central School, St Columba's School, Yeoval & District Progress Association, Yeoval Mens Shed, Yeoval Baptist Church, Yeoval Dance Group. The event will be operated under the Yeoval & District Progress Association name and insurance cover.
<b>Assistance Requested</b>	
Type of Assistance (1)	Funding
Details (1)	Up to \$2,000 to cover some of the cost of catering (estimated at \$3,500 to \$4,000), reducing the cost of attendance and enabling all persons to attend.
Value of Assistance, exclusive of GST (Council to provide estimate for in kind items) (1)	2000
Type of Assistance (2)	
Details (2)	
Value of Assistance, exclusive of GST (Council to provide estimate for in kind items) (2)	
Type of Assistance (3)	
Details (3)	
Value of Assistance, exclusive of GST (Council to provide estimate for in kind items) (3)	
Type of Assistance (4)	
Details (4)	
Value of Assistance, exclusive of GST (Council to provide estimate for in kind items) (4)	
Type of Assistance (5)	
Details (5)	

Value of Assistance, exclusive of GST (Council to provide estimate for in kind items) (5)	
Total assistance requested	2000
Will you require payment of EAP grant prior to lodging the Acquittal Form?	No
Supporting Information	
Please upload a quote outlining project costs (if applicable)	<a href="#">Rally Till it Rains Menu 2019.pdf</a>
Please upload your letter of support (1)	<a href="#">Letter of Support - Rally till it Rains.pdf</a>
Please upload your letter of support (2)	<a href="#">Rally till it rains.pdf</a>
The following supporting information is attached with this application	A quote outlining project costs (if applicable), Two (2) letters of support
Applicant's Signature	
	<a href="#">Uploaded signature image: HMT_signature.jpg</a>
Name	Helen Tremain
Position in Organisation	Coordinator
Date	04/12/2019

<b>CONDITIONS OF APPROVAL</b>
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**1. DEVELOPMENT IN ACCORDANCE WITH PLANS****Objective**

To ensure the development proceeds in the manner assessed by Council.

**Performance**

Development is to take place in accordance with the attached modified stamped plans (Ref: DA 2014/114, Figure 1 Existing Boundaries & Site Detail and Figure 2 Extent of Operations 27<sup>th</sup> November 2013, ref 2014-032DA as amended by plans dated 19.05.15 Ref ADTP 2014-032DA marked Overall site Plan (2 sheets), Erosion & Sediment Control & Re-vegetation Plan (2 sheets), plans dated 04.07.15 ref ADTP 2014-032 DA marked Proposed erosion & sediment control (2 sheets), and Carpenter Collins & Craig ref 32203 dwg no 32203ENG intersection engineering details Rev B - 6 sheets, and plans dated 7.11.2017 Ref ADTP and marked Fig 2 proposed site plan and fig 3 quarry rehabilitation) (amended by documentation prepared for Hamcon Civil Pty Ltd dated March 2019 including Noise Impact Assessment prepared by Muller Acoustic Consulting for Maas Group Properties and dated May 2019, Traffic Technical Memorandum dated 4 June 2019 prepared by Cardno and desktop ecology assessment report dated 5 March 2019 and prepared for Maas Group Family Properties by AREA) and documentation submitted with the application (including modification applications DA 2014/114/1, DA 2014/114/2, DA 2014/114/3 and DA 2014/114/4) and subject to the conditions below, to ensure the development is consistent with Council's consent. NOTE: Any alterations to the approved development application plans must be clearly identified **WITH THE APPLICATION FOR A CONSTRUCTION CERTIFICATE**.

The Principal Certifying Authority for the project may request an application for modification of this consent or a new application in the event that changes to the approved plans are subsequently made. An application to modify the development consent under s96 of the Environmental Planning and Assessment Act, 1979, as amended and will be subject to a separate fee.

**1(a) ANNUAL EXTRACTION AND PRODUCTION RATE (MOD DA 2014/114/4)****Objective**

To ensure the proposal operates in accordance with the proposed, assessed and determined proposal.

**Performance**

The proposed quarry resource extraction rate shall be limited to 150,000 tonnes per year.

**1(b) ANNUAL REPORT (MOD 2014/114/4)**

**Objective**

To respond to the public interest in identifying and mitigating environmental impacts associated with the development proceeding.

**Performance**

The proponent is required to submit to Cabonne Council an Annual Report that includes (but is not limited to) the following:

- (a) Total extraction volume for the year
- (b) Total volume of material transported from the site for the year
- (c) A record of any complaints received, including time / date of complaint, details of the complaint, and any action to rectify the complaint.

Such reporting is to be provided annually and must include reporting for the period 1 January 2019 – 31 December 2019. Reports may be submitted based upon full financial year operations.

**2. RMS CONDITIONS**

**Objective**

To ensure compliance with RMS conditions.

**Performance**

- The access from The Escort Way servicing the quarry shall be constructed and designed in accordance with Austroads Guide to Road Design Part 4A (2010) Figures 7.5 and 8.2 'Type BAR' (Basic Right Turn) and 'Type BAL' (Basic Left Turn) and any relevant Roads and Maritime Supplements. This provides a reasonable level of safety for traffic turning right into the development and allows through traffic on The Escort Way an area to pass the right turning vehicle on the left hand side. The access is to be sealed for a minimum of 20 metres from the edge of the travel lane, match existing road levels and not interfere with existing road drainage.
- Safe Intersection Sight Distance (SISD) requirements outlined in the *Austroads Guide to Road Design Part 4A* and relevant Roads and Maritime Supplements shall be provided in both directions at the vehicular access point servicing the

quarry from The Escort Way. For a 100 km/h speed zone the minimum SISD is 250 metres.

- A copy of construction plans for the proposed roadworks associated with the access is to be submitted to Roads and Maritime for approval. As roadwork is required on a state road, the developer will be required to enter into a Works Authorisation Deed (WAD) with Roads and Maritime Services Roads and Maritime will exercise its powers under Section 87 of the Roads Act 1993 (the Act) and/or the functions of the roads authority, to undertake roadwork in accordance with Sections 64 and 71 and/or Sections 72 and/or 73 of the Act, as applicable, for all works under the WAD.
- Advance truck warning signs (W5-22) and distance plates (W8-5) signage is to be provided at appropriate locations to give approaching motorists suitable warning of the slowing, stopping and turning manoeuvres associated with vehicles entering and leaving the development.
- Road Occupancy Licence is required prior to any works commencing within 3 metres of the travel lanes. Submission of a Traffic Management Plan incorporating a Traffic Control Plan may be required as part of this licence.
- The proponent is to prepare a code of conduct relating to transport of materials on public roads.

## **2. (a) REMOVAL OF VEGETATION**

### **Objective**

To ensure that safe egress is achieved by maintaining adequate sight distance.

### **Performance**

The applicant is required to remove, at his/her full cost, vegetation to the west and east of the new access to achieve a safe sight distance of 250 metres stipulated in the RMS Guidelines for Safe Intersection Sight Distances.

Before Works can commence the applicant must, **in consultation with Council**, identify those trees, which will need to be removed to achieve the designated sight distance.

## **2.(b) TRAFFIC GENERATION (modification 2014/114/4)**

### **Objective**

To ensure compliance with RMS standards and to ensure quarry related traffic remains within the assessed threshold for the safe operation of the existing road intersection operation.

### **Performance**

Truck movements on and off the quarry site is limited to a maximum of 24 movements daily (equating to a maximum of 12 trucks entering and leaving the site daily). Periodic inspections may be carried out by the consent authorities to monitor compliance.

## **3. EPA CONDITIONS**

### **Objective**

To ensure compliance with the EPA conditions.

### **Performance**

Except as expressly provided by these General Terms of Approval, works and activities must be carried out in accordance with the proposal contained in:

- The Development Application 2014/114 submitted to Cabonne Shire Council on 15 January 2014; and
- The accompanying Statement of Environmental Effects prepared by Anthony Daintith Town Planning and dated 13 January 2014.

The proponent must apply for and hold an in-force environment protection licence issued by the NSW Environment Protection Authority prior to the proponent carrying out any Scheduled Activity as defined by Schedule 1 of the Protection of the Environment Operations Act 1997.

The proponent must comply with any additional requirements imposed by an in-force environment protection licence issued by the NSW Environment Protection Authority.

### **Noise and vibration**

#### **Operating hours**

Operational activities at the premises must only be conducted during the following operating hours:

- a) 7 am to 6 pm Monday to Friday;
- b) 8 am to 4 pm Saturdays; and
- c) at no time on Sundays or public holidays.

\*light vehicles are permitted to access the quarry site between the hours of 6.00am and 6.00pm Monday to Friday



### **Air quality and odour**

Activities occurring at the premises must be carried out in a manner that will minimise the emission of dust from the premises.

The premises must be maintained in a condition which minimises or prevents the emission of dust from the premises.

Trucks entering and leaving the premises that are carrying loads must be covered at all times, except during loading and unloading.

### **Water management**

Except as may be expressly provided by any in-force environment protection licence, the proponent must comply with Section 120 of the Protection of the Environment Operations Act 1997.

The proponent must develop and implement an Erosion and Sediment Control Plan for the premises within 3 months of the granting of development consent consistent with the EPA endorsed publication "Managing Urban Stormwater - Soils and Construction, 4th Edition" (Landcom, 2004) (or any revision) and the EPA produced addendum publication "Volume 2E: Mines and Quarries" (DECC, 2008) (or any revision).

### **Waste**

The proponent must not cause, permit or allow any waste to be received at the premises, except the wastes expressly referred to in the column titled "Waste" and meeting the definition, if any, in the column titled "Description" in the table below.

Any waste received at the premises must only be used for the activities referred to in relation to that waste in the column titled "Activity" in the table below.

Code	Waste	Description	Activity	Other Limits
NA	General or specifically exempted waste	Waste that meets all the requirements of a resource recovery exemption under Clause 51A of the Protection of the Environment Operations (Waste) Regulation 2005	A specified in each resource recovery exemption	NA

### **Activities must be carried out in a competent manner**

Activities must be carried out in a competent manner.  
This includes:

- a) the processing, handling, movement and storage of materials and substances used to carry out the activity; and
- b) the treatment, storage, processing, reprocessing, transport and disposal of waste generated by the activity.

### **Maintenance of plant and equipment**

All plant and equipment installed at the premises or used in connection with the activity:

- a) must be maintained in a proper and efficient condition; and
- b) must be operated in a proper and efficient manner.

### **3.(a) EPA REQUIREMENTS (modification 2014/114/4)**

#### **Objective**

To satisfy the requirements of the EPA.

#### **Performance**

- (i) Except as expressly provided by these General Terms of Approval or by any condition of approval issued by Cabonne Council or the conditions of an in-force environmental protection licence issued by the Environmental Protection Authority, works and activities must be carried out in accordance with:
  - Previously approved development applications for DA 2014/114; and
  - Any statement of environmental effects, or similar, relating to the development application DA 2014/114/4.
- (ii) Should any conflict exist between the abovementioned documents, the most recent document or version supersedes the conflict, except where superseded by a condition of approval issued by council or the conditions of an in-force environmental protection licence issued by the Environmental Protection Authority.
- (iii) The proponent must apply for and hold an in-force environmental protection licence issued by the EPA prior to the proponent undertaking the increased scale of land based extractive and crushing, grinding or separating activities not exceeding 150,000 tonne per annum.

### **4. SCALE (GENERAL)**

#### **Objective**

To ensure the scale of the activity does not increase beyond the scope of this approval without the further assessment of possible impact.

### **Performance**

This approval enables the applicant to operate at a scale as submitted in the proposal. Any increase in the scale of the activity as submitted, will require the further approval of Council.

## **5. LANDSCAPE MANAGEMENT PLAN**

### **Objective**

To reduce landuse conflict and to lessen the visual impact of the development.

### **Performance**

The proponent shall prepare and implement a detailed Landscape Management Plan to the satisfaction of Council.

Landscaping is to be undertaken in a manner designed to reduce landuse conflict and lessen the visual impact of the development from neighboring properties and The Escort Way. Landscaped areas shall be heavily landscaped with native trees and shrubs.

This plan is to be submitted to Council for the approval of the Director of Environmental Services within 6 months of the date of this consent; and must include the following:-

- a. Rehabilitation Plan, and
- b. Quarry Closure Plan.

## **5. (a) BUFFER /LANDSCAPE PLAN**

### **Objective**

To reduce landuse conflict and to lessen the visual impact of the development.

### **Performance**

Landscaping is to be undertaken below the proposed southern and eastern bund walls (Modification of DA 2014/114/2) in a manner designed to lessen the visual impact of the development from neighboring properties and The Escort Way. Landscaped areas shall be heavily landscaped with native trees and shrubs.

**5. (b) BUFFER /LANDSCAPE PLAN (modification DA 2014/114/4)****Objective**

To reduce land use conflict and to lessen the visual impact of the development.

**Performance**

A revised Landscaping Plan is to be submitted for approval of council's Director Environmental Services within three months of the date of the development consent. In particular the revised plan is to address the landscaping proposed area for visual screening of the new bunds along the southern and eastern sides of the quarry activity area. Such landscaping must lessen the visual impact of the development when viewed from neighboring properties and The Escort Way. Landscaped areas shall be heavily landscaped with native trees and shrubs, and the planted areas maintained.

**6. REHABILITATION PLAN****Objective**

The Proponent shall prepare and implement a Rehabilitation Plan for the project.

**Performance**

This plan shall include:

1. The plan objectives including a description of the short, medium, and long term measures that would be implemented to rehabilitate the site.
2. Performance and completion criteria for the rehabilitation of the site.
3. A detailed description of the measures that would be implemented over the next 3 years including the procedures for:-
  - a) progressively rehabilitating disturbed areas;
  - b) protecting areas outside the disturbance areas;
  - c) managing impacts on fauna;
  - d) landscaping the site to minimise visual impacts;
  - e) conserving and reusing topsoil;
  - f) collecting and propagating seed for rehabilitation works;
  - g) salvaging and reusing material from the site for habitat enhancement;
  - h) controlling weeds and feral pests;
  - i) controlling access; and
  - j) bushfire management;
4. A program to monitor the effectiveness of these measures, and progress against the performance and completion criteria
5. A description of the potential risks to successful rehabilitation and/or revegetation, and a description of the contingency measures that would be implemented to mitigate these risks; and

- a) details of who would be responsible for monitoring, reviewing, and implementing the plan.

## **7. EROSION AND SEDIMENTATION CONTROL PLANS**

### **Objective**

To prevent soil erosion and watercourse contamination during construction of the access point onto The Escort Way and during Quarry operation.

### **Performance**

An overall erosion and sedimentation control plan is to be prepared for the site to a standard acceptable to the Principal Certifying.

The plan is to note any proposed vegetation retention and planting and is to be submitted and approved by Council prior to any construction works commencing. Specific construction zone erosion and sedimentation control plans are to be prepared to a standard acceptable to the Principal Certifying Authority and are required to be approved prior to the issue of Construction Certificates for each and any stage of the development.

## **8. PUBLIC LIABILITY INSURANCE**

### **Objective**

To ensure that Council, Roads and Maritime Services and the applicant are all protected against any liability claim.

### **Performance**

Prior to the commencement of any works on Council, Roads and Maritime Services controlled land including a public road, the applicant is to affect Public Liability Insurance in the minimum amount of \$20 million. This insurance is to note both Council and Roads and Maritime Services as interested parties and is to remain current for at least the period from the issue of the Construction Certificate until the issue of a Compliance Certificate for the works. Documentary evidence of the currency of the cover is to be provided to Council prior to the issuing of a Construction Certificate.

## **9. WORKS UNDERTAKEN WITHIN STATE ROAD RESERVES**

### **Objective**

To ensure that all construction work carried out within State road reserves are at no cost to the Roads and Maritime Services.

### **Performance**

A formal agreement in the form of a Works Authorization Deed (WAD) is required between the Developer and the RMS as the developer will be required to undertake 'private financing and construction' of works on a road in which the RMS has a statutory interest. This is relevant to the 'BAR' and 'BAL' component of the works.

The applicant should contact Roads and Maritime Services, P O Box 334, Parkes NSW 2870 to obtain the necessary Deed.

## **10. WORKS UNDERTAKEN WITHIN STATE ROAD RESERVES**

### **Objective**

To ensure that all construction work carried out within State road reserves are at no cost to the Roads and Maritime Services and Authorised.

### **Performance**

A formal agreement in the form of a Road Occupancy Licence is required between the Developer and the RMS as the developer will be required to undertake 'private financing and construction' of works on a road in which the RMS has a statutory interest

The applicant should contact Roads and Maritime Services, P O Box 334, Parkes NSW 2870 to obtain the necessary Licence.

Submission of a Traffic Control Plan is required as part of this licence.

Evidence of a Road Occupancy Licence is to be provided to Council prior to the issuing of a Construction Certificate for the works.

## **11. APPLICATION OF BITUMEN SEAL TO INTERNAL ACCESS ROAD**

### **Objective**

To ensure a suitable all weather, non-dust generating internal access road is provided.

### **Performance**

The applicant is required to provide a bitumen seal to the internal access road from access point from The Escort Way to the entrance into the gravel quarry site. With a minimum width of 3.5 metres which shall be maintained at all times.

## **12. ENTRANCE / EXIT POINTS**

### **Objective**

To ensure on-site traffic flows in the manner assessed by Council.

### **Performance**

Entrance / exit points are to be clearly signposted and visible from both the street and the site at all times.

## **13. LOADING / UNLOADING**

### **Objective**

To ensure loading / unloading does not interfere with the amenity of the street.

### **Performance**

All loading and unloading operations are to take place at all times wholly within the confines of the site.

## **14. DUST SUPPRESSION**

### **Objective**

To ensure that dust does not become a nuisance to neighbouring properties or passing motorists.

### **Performance**

The applicant will ensure to water down any nuisance dust that may arise from the development caused by machinery and traffic movements.

## **15. VEHICLE MANAGEMENT PLAN**

### **Objective**

To ensure that arrangements are made for vehicles movements associated with the development.

### **Performance**

The vehicle management plan is to detail all vehicle movements within the site including loading areas, truck parking/waiting areas, re-fueling zones and travel routes that are used during operation of the gravel quarry.

The VMP shall be prepared by the applicant and then submitted for approval by Council. All persons involved in the quarry operations shall be issued with a copy of the VMP.

## **16. ADEQUATE ONSITE TRUCK PARKING**

### **Objective**

To provide an adequate onsite truck parking area.

### **Performance**

At all times of operation of the gravel pit there must be adequate trucking parking available within the proposed site. With no trucks associated with the development queuing within the road reserve of The Escort Way.

## **17. PROVISION OF PRIVATE ACCESS**

### **Objective**

To ensure that safe and practical access is provided to the subject land.

### **Performance**

Access must be provided to Lot 775 DP 813587 in accordance with Roads and Maritime Services requirements (Condition 14).

Prior to any Access Construction Certificate being issued, the applicant will be required to furnish Council a copy of all approvals from the RMS including approved access construction plans, Works Authorisation Deed and Road Occupancy Licence.

An Access Construction Certificate **must** be obtained prior to commencement of construction of any access to the property from The Escort Way.



A joint inspection with the Principal Certifying Authority is to be held prior to commencing construction of the access. Please telephone Council's Development Engineer on 6392 3271 to arrange a suitable date and time for the inspection.

A Compliance Certificate for the access must be submitted to Council before any Final Occupation Certificate can be issued.

## **18. COMPLIANCE WITH CONDITIONS OF CONSENT**

### **Objective**

To ensure all conditions of consent are complied with and development proceeds in the manner assessed by Council.

### **Performance**

The use or occupation of the approved development shall not commence until such time as all conditions of this development consent have been complied with. The use or occupation of the development prior to compliance with all conditions of development consent may make the applicant / developer liable to legal proceedings.

## **19. BLAST MANAGEMENT PLAN (Mod DA 2014/114/3)**

### **Objective**

To limit any risk of blasting impact

### **Performance**

A Blast Management Plan be developed and implemented, and a copy provided to council, to establish protocol and procedures for community notification of blasting operations, blast monitoring at the closest receiver, trial blasts to ensure limits can be achieved, contingency for adverse weather conditions identified (ie rescheduling of blasting operations), and liaison with NSW National Parks and Wildlife Services Central West Area Ranger to monitor impact of vibration (if any) upon the formations associated with the Borenore Karst Conservation reserve.

<b>DRAFT MODIFIED CONDITIONS OF CONSENT</b>
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**1. APPOINTMENT OF PRINCIPAL CERTIFYING AUTHORITY (MODIFIED AS PER DA08/0177/2)****Objective**

To ensure compliance with s81A of the Environmental Planning and Assessment Act 1979 as amended.

**Performance**

The person having the benefit of this consent must appoint a Principal Certifying Authority for the development, pursuant to Section 81A of the *Environmental Planning and Assessment Act 1979*, as amended and advise Council in writing of that appointment **BEFORE WORKS COMMENCE**.

That Certifying Authority may be the Council, or an Accredited Certifier appointed under the Act. The required written notice to Council may be satisfied by supplying a copy of the Application for a construction Certificate (Form 11) under the *Environmental Planning and Assessment Regulation 1994*, as amended and must include the name, contact address, telephone and accreditation numbers of the selected Certifying Authority.

The Principal Certifying Authority and any other Certifiers appointed by that Authority will be responsible for the post-consent certification of the development. Copies of all certification are to be submitted to Cabonne Council referenced by the Development Application Number.

**2. DEVELOPMENT IN ACCORDANCE WITH PLANS****Objective**

To ensure the development proceeds in the manner assessed by Council.

**Performance**

Development is to take place in accordance with the attached stamped modified plans (Ref No 2008/177/2 modified plans dated 3.12.2018 prepared by Peter Basha Planning & Development) and documentation submitted with the modification application and subject to the conditions below, to ensure the development is consistent with Council's consent.

NOTE: Any alterations to the approved modified development application plans must be clearly identified **WITH THE APPLICATION FOR A CONSTRUCTION CERTIFICATE**. The Principal Certifying Authority for the project may request an application for modification of this consent or a new application in the event that changes to the approved plans are subsequently made will be subject to an application to modify the development consent under s4.55 of the Environmental Planning and Assessment Act, 1979, as amended and will be subject to a separate fee.

## **2A. ACQUISITION OF CROWN ROADS (ADDED AS PER DA08/0177/2)**

### **Objective**

To ensure the development proceeds in the manner assessed by Council.

### **Performance**

Prior to the release of any SUBDIVISION CERTIFICATE, the applicant is required to enter into a suitable legal agreement with Council in regard to the acquisition of the identified crown roads within the subject site. The legal agreement should set out the terms of the acquisition including the agreed upon price.

## **3. APPLICATION FOR CERTIFICATION**

### **Objective**

To satisfy the post-consent requirements of this Development Consent, and to comply with s109 of the Environmental Planning and Assessment Act 1979, as amended.

### **Performance**

The person having the benefit of this consent is required to apply for a:

ROAD CONSTRUCTION CERTIFICATE to satisfy the requirements of engineering conditions

ROAD COMPLIANCE CERTIFICATE to satisfy the requirements of engineering conditions

ACCESS COMPLIANCE CERTIFICATE to satisfy the requirements of engineering conditions.

SUBDIVISION CERTIFICATE to satisfy the requirements of all conditions

#### **4. LOT DESIGN AND PURPOSE**

##### **Objective**

To ensure the subdivision proceeds in accordance with Council's consent and that the purpose of the newly created Lot(s) is/are clarified in the context of Cabonne Local Environmental Plan, 1991.

##### **Performance**

- (a) Surveying of the subject land will be generally in accordance with the attached draft plan of survey.
- (b) Lots 1, 2 and 3 have been approved as dwelling entitlement lots under Clause 14 of Cabonne Local Environmental Plan, 1991. The Linen Plan of Subdivision will contain a Restriction on the Use of the Land pursuant to Section 88B of the Conveyancing Act, 1919 prohibiting the erection of a dwelling house outside of the defined building envelope.
- (c) Lot 4, 5, 6 and 7 have been approved as agricultural lots under Clause 12(2) of Cabonne Local Environmental Plan, 1991.
- (d) Lot 8 has been approved as a residue lot containing an existing dwelling under Clause 12(4) of Cabonne Local Environmental Plan, 1991.
- (e) The proposed roads are to be dedicated as Public Road in the Linen Plan.
- (f) Right of Carriageways are to be created across proposed Lot 5 to provide access to the public road for proposed Lots 4 and 7.
- (g) A Right of Carriageway is to be created across proposed Lot 4 to provide access to the public road for proposed Lot 6.

#### **5. LOCATION OF BUILDINGS**

##### **Objective**

To ensure that new buildings are established within the most suitable sites on each lot, having regard to effluent disposal and other impediments to building.

##### **Performance**

The Linen Plan will indicate a building envelope within Lots 1 – 3. A Restriction as to User pursuant to Section 88B of the Conveyancing Act is to be prepared restricting the establishment of buildings outside such building envelopes.

## **6. BUSH FIRE CONTRIBUTIONS**

### **Objective**

To make an equitable contribution towards improvement of bush fire services and amenities for the specified brigade. The contribution has been levied in accordance with Council's *Bushfire Services Contributions Plan, February 1993*.

A copy of the Plan is available for inspection at Council's Department of Environmental Services, Bank Street, Molong during business hours.

### **Performance**

Prior to release of the Linen Plan the applicant is required to make a contribution of \$2,678.90 towards the improvement of bushfire services and amenities for the Orange (Molong Road) Bushfire Brigade (Income No: 1039).

## **6a. ROAD IMPROVEMENT CONTRIBUTION (SUBDIVISION)**

### **Objective**

To make equitable contribution to address the impacts of development on Council roads. The contribution has been levied to make improvements to the stated road in accordance with Council's Road Contributions Plan dated April 2007, (General Rural Zone) or June 1993 (Rural Small Holdings Zone).

### **Performance**

The applicant is required to make a road improvement contribution of \$17,321.10 towards the improvement to Bruce Road (Income Number 5295) to Cabonne Council prior to the Subdivision Certificate being issued.

## **7. FENCING**

### **Objective**

To ensure that all animals are retained within each approved Lots 1,2 and 3.

### **Performance**

Prior to issue of the **SUBDIVISION CERTIFICATE** the applicant is required to fence all boundaries of all Lots 1, 2 and 3 to a "dog-proof" standard. This requires the fence to have netting (rather than ringlock or hinge joint) that goes below ground level, top, middle and bottom wires, as well as two (2) barbed wires above the netting.

**8. PROVISION OF POWER FOR SUBDIVISION (MODIFIED AS PER DA08/0177/3)****Objective**

To ensure that provisions are made to ensure that future dwellings are adequately serviced.

**Performance**

The following restriction shall be placed on the title of proposed lots 1 - 7 pursuant to Clause 888 of the Conveyancing Act 1919:

- An advisory note that identifies that the proposed Lots 1 - 7 do not have mains power connected.
- That no building application, for residential purposes or not, that requires electricity to be supplied to the proposed structure shall be approved by any consent authority until such time as Cabonne Shire Council has:
  - Received evidence that mains power supply is available to the land hereby burdened, or
  - Approved an off grid power supply that is suitable for the provision of electricity supply to the proposed structure on the land hereby burdened.

**9. PROVISION OF RURAL ADDRESS NUMBER(S)****Objective**

To provide each eligible rural property with a rural address number in accordance with Standard AS/NZS 4819:2011: Geographic Information – Rural and Urban addressing.

**Performance**

The location of each eligible access will be established and a number allocated based upon measurements taken by the Principal Certifying Authority which will be in accordance with Standard AS/NZS 4819:2011.

The applicant is to contact Council's GIS Officer on 6392 3247 to obtain an application form and instructions.

**10. ERECTION OF RURAL ADDRESS NUMBER(S)****Objective**

To ensure each eligible rural property has a suitably erected and clearly visible rural address number in accordance with Standard AS/NZS 4819:2011: Geographic Information – Rural and Urban Addressing.

#### **Performance**

The designated number plate(s) shall be obtained and erected in accordance with the Specifications for Erection of Rural Address Numbers as supplied by Council.

(Note: These plates are available from Council at the fee specified in Council's Fees and Charges)

A Compliance Certificate will be issued upon satisfactory erection of designated numbers and Council will supply this address information to all relevant authorities which are entitled to hold this information.

### **11. PROPERTY ACCESS FOR FIRE VEHICLES**

#### **Objective**

To ensure provisions are made for fire vehicle access.

#### **Performance**

Lots 4, 5, 6 and 7 access is to comply with section 4.3.2 of Planning for Bushfire Protection 2001.

### **12. REGISTRATION OF ON-SITE SEWAGE MANAGEMENT SYSTEM**

#### **Objective**

To comply with the requirements of the Environment and Health Protection Guidelines for On-Site Sewage Management.

#### **Performance**

Prior to the issuing of a Subdivision Certificate, the applicant is required to register the On-site Sewage Management system located on proposed Lot 1 - 3 under Section 68 of the Local Government Act 1993

### **13. PROVISION OF PRIVATE ACCESS**

#### **Objective**

To ensure that safe and practical access is provided to the subject land.

**Performance**

Access must be provided to all proposed lots in accordance with Councils' Provision of Private Access Specification (attached) that is current at the time of application.

An Access Construction Certificate must be obtained prior to commencement of construction of any access or accesses to the property from the adjoining road.

A joint inspection with the Principal Certifying Authority is to be held prior to commencing construction of the accesses. Please telephone Council's Development Engineer on 6392 3271 to arrange a suitable date and time for the inspection.

An Access Compliance Certificate for the accesses must be submitted to Council before a Final Subdivision Certificate can be issued.

**14. ROAD DESIGN AND CONSTRUCTION (CURTINS ROAD) (MODIFIED AS PER DA08/0177/2)****Objective**

To ensure that safe, all-weather public access is provided to the newly created lots in accordance with Council's requirements.

**Performance**

The applicant is required to bear the full cost of survey, design and construction of the proposed extension of Curtins Road. The road is required to be constructed from the end of the existing road formation for a distance of 225m with a 4m bitumen seal. From this point the road is required to be constructed to a Class 3 Level 1 Standard and strictly in accordance with the "CABONNE COUNCIL ENGINEERING SPECIFICATIONS FOR SUBDIVISION AND DEVELOPMENT (EDITION 1)".

A complete set of drawings is to be provided to Council for approval before a **ROAD CONSTRUCTION CERTIFICATE** for the works is issued.

**A ROAD COMPLIANCE CERTIFICATE FOR ALL ROAD WORKS IS TO BE ISSUED.**

One set of printed copies plus an electronic copy (AutoCAD2000.dwg file format) of "Works as Executed" plans are to be submitted to Council for works carried out on Council's Road in **CONNECTION WITH THE ROAD COMPLIANCE CERTIFICATE.**

All relevant work to be completed **BEFORE THE ISSUE OF THE SUBDIVISION CERTIFICATE.**

**14a. ROAD DESIGN AND CONSTRUCTION (new road west of Bruce Road)****Objective**



To ensure that safe, all-weather public access is provided to the newly created lots in accordance with Council's requirements.

**Performance**

The applicant is required to bear the full cost of survey, design and construction of the proposed new road west of Bruce Road which is to be built to Council's Rural Class 1, Level 1 standard and strictly in accordance with the "CABONNE COUNCIL ENGINEERING SPECIFICATIONS FOR SUBDIVISION AND DEVELOPMENT (EDITION 1)". The road design is to take into consideration road batter protection for a 1 in 100 year flood event of the Molong Creek.

A complete set of drawings is to be provided to Council for approval before a **ROAD CONSTRUCTION CERTIFICATE** for the works is issued.

**A ROAD COMPLIANCE CERTIFICATE FOR ALL ROAD WORKS IS TO BE ISSUED.**

One set of printed copies plus an electronic copy (AutoCAD2000.dwg file format) of "Works as Executed" plans are to be submitted to Council for works carried out on Council's Road in **CONNECTION WITH THE ROAD COMPLIANCE CERTIFICATE.**

All relevant work to be completed **BEFORE THE ISSUE OF THE SUBDIVISION CERTIFICATE.**

**15     CUL-DE-SAC****Objective**

To provide adequate turning area.

**Performance**

At the end of the newly constructed road, and at the end of the extension of Curtins Road, a permanent cul-de-sac is to be constructed. A sealed gravel turning area is to be provided with a radius of 11 metres (minimum). Details of the two cul de sac designs, including permanent signage, is to be submitted to the council for approval prior to **THE ISSUE OF A CONSTRUCTION CERTIFICATE FOR THE DEVELOPMENT.**

**15a.   ROAD NAMING****Objective**

To name roads.

**Performance**

Developer suggestions for the names of new road together with the reasons for the names proposed, should be submitted **BEFORE ISSUE OF ANY CONSTRUCTION CERTIFICATE FOR THE DEVELOPMENT**, for Council's adoption. Council favours names with historical, zoological, botanical or geographic association with the locality. Council can provide advice on appropriate names on request.

**15b. STREET NAME SIGNS****Objective**

To ensure all streets are named and signposted

**Performance**

The developer is to bear the full cost of the supply and installation of any necessary Street Name Signs strictly in accordance with Council's specification after the statutory naming and advertising process has been completed.

**16. TRAFFIC AND PEDESTRIAN MANAGEMENT PLAN****Objective**

To ensure that any traffic or pedestrian movement through or past the work site is safe.

**Performance**

The applicant is to prepare and implement a Traffic Management Plan that provides necessary direction to traffic or pedestrian movement through or past the work site. The Traffic Management Plan is to be prepared by a suitably qualified person in accordance with the provisions of the relevant Australian Standards and is to be submitted to Council for approval PRIOR to the issue of a Road Construction Certificate.

**17. TRANSFER OF CROWN ROAD RESERVE TO COUNCIL****Objective**

To ensure that the road reserve that provides legal access to the property is Council owned.

**Performance**

The applicant is required to bear the full cost of transferring the Crown public road into Council ownership. This transfer must be commenced and approved before any required works are undertaken within the road reserve.

Compliance Certificate for any associated road works will not be given before documented evidence and / or completed transfer is sighted by Council.

**18. ENGINEERING DESIGN****Objective**

To ensure design works are undertaken by a suitably qualified person.

**Performance**

All engineering works to be designed by a competent person (eg. Professional Engineer) and carried out in accordance with Council's Codes and Development Control Plans (Policy ES16), unless otherwise indicated, to ensure that these works are of a sustainable and safe standard.

**19. MAINTENANCE LIABILITY PERIOD****Objective**

To protect Council's assets.

**Performance**

A maintenance performance (defects liability) period adequate to reasonably test the asset under service conditions, normally a minimum of twelve (12) months, shall apply to all works that will become a Council asset and, for this purpose, security of 10% of the value of work undertaken shall be retained for this period.

Provision of one set of print film copies of "works as executed" plans to Council for works carried out on Council's property or benefiting Council, **IN CONNECTION WITH AN APPLICATION FOR A COMPLIANCE CERTIFICATE FOR THESE PUBLIC WORKS**. Each plan is to have a bar scale adjacent to the title block showing the scale used on that plan.

## 20. ROAD DESIGN

### Objective

To preserve native vegetation.

### Performance

Road design and construction is to ensure preservation of as many existing trees as possible. All trees proposed to be removed within the road reservation to be clearly identified by survey and shown on detailed construction plans to the satisfaction of the Certifying Authority **BEFORE THE ISSUE OF A CONSTRUCTION CERTIFICATE FOR THE DEVELOPMENT.**

All trees shown on approved engineering plans as being retained are to be appropriately marked and protected during construction works.

## 21. ACCESS

### Objective

To provide legal access to Lots 4, 5, 6 and 7.

### Performance

Submitted Engineering plans / s.88b Instrument to make satisfactory provision for the following in respect of the proposed right of way.

Provision of a minimum maintenance all-weather carriageway surface.

Provision for on-going management/maintenance of the carriageway including clear details of obligations/responsibilities of the affected parties.

Provision for adequate width and turning facilities for likely vehicle traffic including all likely service and emergency vehicles.

Effective (legal) provision for access by all emergency and other essential service organisations over the private carriageway.

Full details to the satisfaction of the Certifying Authority, including draft s88b instrument and plans / specifications to be provided **BEFORE THE ISSUE OF A CONSTRUCTION CERTIFICATE FOR THE DEVELOPMENT.**

Approved 88b instrument to be provided **WITH THE APPLICATION FOR THE SUBDIVISION CERTIFICATE.**

## 22. CONSTRUCTION OF RIGHT OF CARRIAGEWAY

### **Objective**

To ensure that the proposed Right of Carriageway is constructed to provide safe and all-weather access to proposed Lots 4, 5 and 7.

### **Performance**

The applicant is to construct and fence accordingly, at his/her full cost, the proposed Right of Carriageway to Rural Class 3 Level 1 standard and to fence it both sides to a suitable rural stock proof standard, all at his/her full cost.

A complete set of drawings is to be provided to Council for approval before a **CONSTRUCTION CERTIFICATE** for the Right of Carriageway and/or access(es) is issued.

A **COMPLIANCE CERTIFICATE** is to be obtained for the Right of Carriageway and/or access construction **BEFORE THE ISSUE OF THE SUBDIVISION CERTIFICATE**.

## **23. EROSION AND SEDIMENTATION CONTROL PLANS**

### **Objective**

To prevent soil erosion and watercourse contamination during and subsequent to the course of the development.

### **Performance**

An overall erosion and sedimentation control plan is to be prepared to a standard acceptable to the Principal Certifying Authority and the Department of Infrastructure, Planning and Natural Resources.

The plan is to note any proposed vegetation retention and planting and is to be submitted and approved prior to the issue of a subdivision certificate for any works.

Specific construction zone erosion and sedimentation control plans are to be prepared to a standard acceptable to the Principal Certifying Authority and are required to be approved prior to the issue of Construction Certificates for each and any stage of the development.

**24. PUBLIC LIABILITY INSURANCE****Objective**

To ensure that the applicant and Council are both protected against any liability claim.

**Performance**

Prior to the commencement of any works on Council controlled land including a public road, the applicant is to affect Public Liability Insurance in the minimum amount of \$20 million. This insurance is to note Council's interest and is to remain current for at least the period from the issue of the Road Construction Certificate until the issue of a Road Compliance Certificate for the works. Documentary evidence of the currency of the cover is to be provided to Council prior to the issuing of a Construction Certificate.

**24 MODIFICATION OF CONSENT****Objective**

To ensure any variation from the consent has approval.

**Performance**

Development is to take place in accordance with the plans and documentation submitted with the application and subject to the conditions below, to ensure the development is consistent with Council's consent. Any alterations to the submitted development application plans should be clearly identified **WITH THE APPLICATION FOR A CONSTRUCTION CERTIFICATE**. The Principal Certifying authority for the project may request an s4.55 application for modification of this consent or a new application in the event that changes to the approved plans are subsequently made.

**25. IMPACT ON RATES - advisory**

Note: Please note that after subdivision has occurred, this land will not be rated the same as it has previously been rated. Each block created will attract its own general rate, water and sewerage rate, if appropriate, either connected or unconnected and waste management charge.

Under special circumstances, however, the Valuer General may amalgamate the newly created blocks for rating purposes but you must apply to that Department to do so.

The actual rate to be charged cannot be determined until the Valuer General has separately valued each new parcel of land, but an estimate of rating may be obtained by contacting Council's Rates Department on 63 923200.

**26. DPI WATER – GENERAL TERMS OF APPROVAL**

## Objective

To comply with DPI Water General Terms of Approval for work requiring a controlled activity approval under s91 of the Water Management Act 2000

## Performance

1	<p>These General Terms of Approval (GTA) only apply to the controlled activities described in the plans and associated documentation relating to DA2008/177/1 and provided by Council:</p> <ul style="list-style-type: none"> <li>(i) Site plan, map and/or surveys</li> <li>(ii) Structural design and specifications</li> <li>(iii) Vegetation Management Plan</li> <li>(iv) Works Schedule</li> <li>(v) Erosion and Sediment Control Plan</li> <li>(vi) Soil and Water Management Plan</li> <li>(vii) Rehabilitation Plan</li> </ul> <p>Any amendments or modifications to the proposed controlled activities may render these GTA invalid. If the proposed controlled activities are amended or modified DPI Water (formerly the NSW Office of Water) must be notified to determine if any variations to these GTA will be required.</p>
2	<p>Prior to the commencement of any controlled activity (works) on waterfront land, the consent holder must obtain a Controlled Activity Approval (CAA) under the Water Management Act from DPI Water. Waterfront land for the purposes of this DA is land and material in or within 40 metres of the top of the bank or shore of the river identified.</p>
3	<p>The consent holder must prepare or commission the preparation of:</p> <ul style="list-style-type: none"> <li>(i) Vegetation Management Plan</li> <li>(ii) Works Schedule</li> <li>(iii) Erosion and Sediment Control Plan</li> <li>(iv) Soil and Water Management Plan</li> </ul>
4	<p>All plans must be prepared by a suitably qualified person and submitted to the DPI Water for approval prior to any controlled activity commencing. The following plans must be prepared in accordance with DPI Water's guidelines located at <a href="http://www.water.nsw.gov.au/Water-Licensing/Approvals">www.water.nsw.gov.au/ Water-Licensing/Approvals</a>.</p> <ul style="list-style-type: none"> <li>(i) Vegetation Management Plans</li> <li>(ii) Laying pipes and cables in watercourses</li> <li>(iii) Riparian Corridors</li> <li>(iv) In-stream works</li> <li>(v) Outlet structures</li> <li>(vi) Watercourse crossings</li> </ul>



5	The consent holder must (i) carry out any controlled activity in accordance with approved plans and (ii) construct and/or implement any controlled activity by or under the direct supervision of a suitably qualified professional and (iii) when required, provide a certificate of completion to DPI Water.
6	The consent holder must carry out a maintenance period of two (2) years after practical completion of all controlled activities, rehabilitation and vegetation management in accordance with a plan approved by the DPI Water.
7	The consent holder must reinstate waterfront land affected by the carrying out of any controlled activity in accordance with a plan or design approved by the DPI Water.
8	The consent holder must use a suitably qualified person to monitor the progress, completion, performance of works, rehabilitation and maintenance and report to DPI Water as required.
9 – 11	N/A
12	The consent holder must ensure that the construction of any bridge, causeway, culvert or crossing does not result in erosion, obstruction of flow, destabilisation or damage to the bed or banks of the river or waterfront land, other than in accordance with a plan approved by DPI Water.
13	The consent holder must ensure that any bridge, causeway, culvert or crossing does not obstruct water flow and direction, is the same width as the river or sufficiently wide to maintain water circulation, with no significant water level difference between either side of the structure other than in accordance with a plan approved by DPI Water.
14	The consent holder must ensure that no materials or cleared vegetation that may (i) obstruct flow, (ii) wash into the water body, or (iii) cause damage to river banks; are left on waterfront land other than in accordance with a plan approved by DPI Water.
15	The consent holder is to ensure that all drainage works (i) capture and convey runoffs, discharges and flood flows to low flow water level in accordance with a plan approved by DPI Water; and (ii) do not obstruct the flow of water other than in accordance with a plan approved by DPI Water.
16	The consent holder must stabilise drain discharge points to prevent erosion in accordance with a plan approved by DPI Water.
17	The consent holder must establish all erosion and sediment control works and water diversion structures in accordance with a plan approved by DPI Water. These works and structures must be inspected and maintained throughout the working period and must not be removed until the site has been fully stabilised.

18	The consent holder must ensure that no excavation is undertaken on waterfront land other than in accordance with a plan approved by DPI Water.
19	The consent holder must ensure that any excavation does not result in (i) diversion of any river (ii) bed or bank instability or (iii) damage to native vegetation within the area where a controlled activity has been authorised, other than in accordance with a plan approved by DPI Water.
20	The consent holder must ensure that (i) river diversion, realignment or alteration does not result from any controlled activity work and (ii) bank control or protection works maintain the existing river hydraulic and geomorphic functions, and (iii) bed control structures do not result in river degradation other than in accordance with a plan approved by DPI Water.
21 – 28	N/A
<b>END OF CONDITIONS</b>	

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**ITEM 1 - RESOLUTIONS REGISTER - INFOCOUNCIL - ACTIONS  
REPORTING**

**REPORT IN BRIEF**

<b>Reason For Report</b>	To provide Council with a report on progress made in actioning its resolutions up to last month's Council meeting and any committee meetings held.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	4.5.1.a. Provide quality administrative support and governance to councillors and residents
<b>Annexures</b>	1. Traffic Light Report Summary <a href="#">↓</a> 2. Council <a href="#">↓</a>
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\RESOLUTION REGISTER - 1079712

**GENERAL MANAGER REPORT**

InfoCouncil generated reports are annexed including actions up to the previous month's meetings resolutions.

Progress comments are provided until the final action comment which will also show "COMPLETE": that item will then be removed from the register once resolved by the council.

Attached also is the "traffic light" indicator system that enables the council to identify potential areas of concern at a glance.

Councillors should raise any issues directly with the directors as per the mayor's request.

**ITEM 2 - RATES SUMMARY**

**REPORT IN BRIEF**

<b>Reason For Report</b>	Information provided in relation to Council's Rates collections.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	4.5.4.a - Level of rate of collection
<b>Annexures</b>	1. Rates graph November <a href="#">↓</a>
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\FINANCIAL MANAGEMENT\FINANCIAL REPORTING\FINANCIAL REPORTS TO COUNCIL - 1083529

## **SENIOR RATES OFFICER'S REPORT**

The Rate Collection Summary to 30 November 2019 is attached for Council's information. The percentage collected is 50.6% which is similar to previous years.

The second instalment was due 30 November 2019.

## **ITEM 3 - INVESTMENTS SUMMARY**

### **REPORT IN BRIEF**

<b>Reason For Report</b>	Information provided in relation to Council's Investment Schedule.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	4.5.4.b. Maximise secure income through investments
<b>Annexures</b>	1. Investments Summary November 2019 <a href="#">↓</a>
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\FINANCIAL MANAGEMENT\FINANCIAL REPORTING\FINANCIAL REPORTS TO COUNCIL - 1083122

## **SENIOR ACCOUNTING OFFICER'S REPORT**

Council's investments as at 30 November 2019 stand at a total of \$46,038,294.27.

Council's average interest rate for the month of November was 1.53%. The effect of the low cash rate is having a negative impact on term deposit rates offered by financial institutions. The Reserve Bank's official cash rate remained at 0.75% during the month of November. However, Council's average rate is higher than Council's benchmark rate of the 30 Day Bank Bill Swap Rate of 0.824%.

Council's investments are held with multiple Australian financial Institutions with varying credit ratings according to Council's Investment Policy. The annexure to this report shows a break up of each individual institution that Council invests with and its "Standard and Poor's" Credit Rating.

The Schedule of Investments for November 2019 is attached for Council's information.

**ITEM 4 - COMMUNITY FACILITATION FUND**

**REPORT IN BRIEF**

<b>Reason For Report</b>	To report on approved expenditure under the Community Facilitation Fund (CFF).
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Within existing budget allocation
<b>IPR Linkage</b>	3.3.5.a. Review community need for new and upgraded facilities
<b>Annexures</b>	Nil
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\GRANTS AND SUBSIDIES\PROGRAMS\COMMUNITY FACILITATION FUND - 1081959

**GENERAL MANAGER'S REPORT**

Council adopted guidelines for the Community Facilitation Fund (CFF) in March 2015. The CFF was created for smaller community projects not originally included in the council's budget, to be allocated at the discretion of the Mayor and Deputy Mayor.

As a reminder, the guidelines for the CFF are as follows:

1. Projects where no existing vote for the works has been allocated or the vote is insufficient to complete the project.
2. Recipients must be community based not-for-profit groups.
3. Mayor and Deputy Mayor to jointly approve funds (with the General Manager as proxy if one is not available).
4. Allocation of funds to be reported to the next available council meeting.
5. Limit of \$3,000 per allocation unless other approved by council.

There were NIL allocation of funds processed in the past month.

**ITEM 5 - CENTROC BOARD AND CENTRAL NSW JOINT ORGANISATION**

**REPORT IN BRIEF**

<b>Reason For Report</b>	Council to note the minutes of the meetings.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil

<b>IPR Linkage</b>	4.5.1.d Maintain effective membership of Centroc, Strategic Alliance, Hawkesbury City Council, Weddin Shire Council and Cabonne Council Country-City Alliance, LGNSW and other forums
<b>Annexures</b>	1. 191127_28_Mayoral report Canberra Final
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\GOVERNMENT RELATIONS\LOCAL AND REGIONAL LIAISON\CENTROC 2018 - 1082643

## **GENERAL MANAGER REPORT**

The Mayor and General Manager attended the Centroc Board and Central NSW Joint Organisation meetings held in Canberra on 27 November 2019.

Matters discussed at the Board meeting included:

- Transitioning to the Joint Organisation
- Financial report

Matters discussed by the Central West Joint Organisation included:

- Statement of Regional Strategic Priorities
- Compliance, policy review and meetings dates for 202
- Adoption of Audited General-purpose Statements
- Financial Reports

Members had the opportunity to be involved in round table discussions with various Ministers at Parliament House of Thursday 28 November.

Minutes of the meetings are attached for Councillors' information.

## **ITEM 6 - 2019 CABONNE DAROO BUSINESS AWARDS FINANCIAL REPORT**

### **REPORT IN BRIEF**

<b>Reason For Report</b>	To inform Councillors of the financial details for the operation of the 2019 Cabonne Daroo Business Awards
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	4.4.1.c - Provide assistance to community groups
<b>Annexures</b>	Nil



<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\ECONOMIC DEVELOPMENT\REPORTING\COUNCIL REPORTS - 1083049
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**COMMUNITY ENGAGEMENT AND DEVELOPMENT MANAGER'S  
REPORT**

At Council's November meeting, Cr Newsom requested a report on financial details relating to the 2019 Cabonne Daroo Business Awards for both Council and the Daroo Business Awards Committee and budget projections for the 2020 awards.

**2019 CABONNE DAROO BUSINESS AWARDS**

The Cabonne Daroo Business Awards are operated by the Cabonne Daroo Business Awards Committee, with assistance from Council and Central NSW Business HQ.

The Cabonne Daroo Business Awards is an independent community committee, which has been running the event since the year 2000. The event is hosted each year on a rotational basis by a different Cabonne community.

In 2019, there was a record number of nominations and votes received from the public, and tickets for the presentation dinner sold out a fortnight prior to the event.

As a form of sponsorship, Council allocates a Budget each year to help support the event.

In 2019-2020, Council provided a budget of \$19,564 (including a 15% overhead charge). This amount included a buffer to cater for possible additional costs and issues regarding a much smaller venue, which may have required the hire of a marquee and commercial caterer.

With all invoices now processed, total expenditure was \$7895.89 (including overheads), which was \$11,668.13 under the budgeted expenditure.

Expenditure for the previous year was \$6,850 (including overheads). There were several additional costs this year, including \$400 for musical entertainment which was not provided in previous years.

The table below outlines Council's budgeted and actual expenditure for the 2019 Cabonne Daroo Business Awards:

Description	Current Budget	Forecast	Actual	Total	Variance \$
Other Revenues	0.00	0.00	0.00	0.00	0.00
Materials & Consumables	9000.00	0.00	3547.14	3547.14	5452.86
Advertising	2026.22	0.00	0.00	0.00	2026.22
Printing & Stationery	0.00	0.00	0.00	0.00	0.00

Donations & Contribution to Local & Regional Bodies	6361.24	0.00	3318.85	3318.85	3042.39
Other Expenses	0.00	0.00	0.00	0.00	0.00
Overhead Allocation	- 2176.56	0.00	1029.90	1029.90	1146.66
Administration Charge					
Total	19564.02	0.00	7895.89	7895.89	11668.13

Income from ticket sales generally meets the cost of the catering and goes to the Daroo Business Award Committee, which operates its own cheque account to pay for the catering, travel and accommodation costs for the guest speaker and other ancillary costs, such as additional administration expenses incurred by Central NSW Business HQ.

Although the event was a sell-out, the smaller venue at the Manildra Soldiers Memorial Hall meant ticket sales this year amounted to \$7,400 (after the deduction of the commission for the online ticket agency). This fell slightly short of the catering cost of \$8,000, which was paid by the Cabonne Daroo Business Awards Committee

The awards committee also raises cash and in-kind sponsorship. This year, there were 13 sponsors and income goes towards running the event this year and in future years.

The Cabonne Daroo Awards Committee has made a deliberate attempt over the past four to five years to rein in costs, working hard to make a small profit each year since to ensure it is in a healthy position to meet its commitments for the coming year.

The committee has done this whilst still capping ticket sales at \$66 (including GST) to make it affordable for small businesses to attend.

Council has requested the chairperson of the Cabonne Daroo Business Awards Committee to consider whether the committee wishes to make its financial details available. The committee's next meeting is scheduled for 11 February 2020.

### **COMMUNITY BENEFITS**

As well as recognising the achievements of businesses within Cabonne Shire, the awards benefit the host community, which receives a payment for decorating the hall and other activities.

Where the host community provides the catering, any proceeds benefit community organisations in that village. Host communities are also encouraged to purchase food and ingredients locally to support businesses in their villages.

In Manildra's case this year, all the food was supplied by Manildra businesses, Magic's Meats, Coffee on Kiewa, Manildra Group and MSM Milling.

The catering, coordinated by Craig Williamson from the Manildra Post & Transaction Centre, was provided by Manildra Soldiers Memorial Hall, Manildra District Improvement Association (MADIA), Manildra Pre-school, St Joseph's School and Manildra Public School and the proceeds went to those groups.

### **BUDGET PROJECTIONS FOR 2020**

Considering this year's expenditure was well under budget, Council's projected Budget allocation for 2020-2021 could be reduced to \$10,000 (plus overhead costs).

Savings achieved this year have been identified as a source of funds to partially offset a variation to increase the budget for the 2019-20 Events Assistance Program.

With a larger venue at Canowindra next year, ticket sales are expected to cover the cost of the catering and venue hire and, depending on the number of tickets sold, provide a small profit for the awards committee. The goal of the committee each year is to make tickets to the presentation dinner affordable for those businesses and community groups that wish to attend.

The awards committee has negotiated a free sponsorship deal with WIN television next year that will involve the network running advertisements for the nomination and voting processes and highlighting the finalists. WIN has been running advertisements congratulating the winners of the 2019 awards.

The Daroo Awards Committee is a voluntary committee and its members receive no remuneration other than one \$66 ticket to the presentation dinner. Committee members must buy a ticket for their partners to attend the dinner.

## **ITEM 7 - STATE OF WATER SUPPLY**

### **REPORT IN BRIEF**

<b>Reason For Report</b>	To inform Council of the current Molong water supply status
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	5.1.1.b - Continue to maintain drinking water management system
<b>Annexures</b>	Nil
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\\WATER SUPPLY\\PLANNING\\WATER TASK FORCE - MOLONG WATER SUPPLY - 1084029

## **ACTING DIRECTOR OF ENGINEERING AND TECHNICAL SERVICES REPORT**

Council engaged Premise to undertake a survey of the Molong Creek dam and Borenore dam with the purpose to identify the remaining capacity of these dams, as well as calculate 'Day-Zero' of the current Molong Water supply, thus providing a timeframe for when the current water supply will be depleted.

Molong Creek and Borenore dam volumes were confirmed as the following:

	<b>Molong Creek Dam</b>	<b>Borenore Dam</b>	<b>Total Dam Supply</b>
Full Capacity (ML)	1,005	216	1,221
Current Volume (ML) (Nov. 2019)	259.67	114.79	374.46
Dead Storage (ML) (Unusable)	88.21	59.29	147.50
Active Volume (ML) (Current-Dead)	171.46	55.51	226.96
Percentage	25.9%	53.1%	30.7%

From these figures, an estimation can be made with regards to when Council's total dam supply will be depleted. Assuming insignificant rainfall occurs for the period, it is expected that day-zero for Council's own water supply will be 16 September 2020. At this point Council will be reliant on other water sources, such as the Orange Pipeline, bore supply or in the worst-case scenario, importing water via trucking outside of the region. Further, Council can utilise this data to estimate the timeframe from which a potential escalation to Level 6 water restrictions may be considered. This is expected to be seriously considered when the Molong Creek Dam reaches 15% active volume.

### **Current Molong network usage calculations**

These timeframes will be based on the required consumption per person, per day of the Molong water network, being at level five restrictions, 150 litres per person per day. Based on historical data, of the treatment plant from the 2018/19 financial year, the Molong residents should be congratulated in achieving 153 litres per person, per day which is fractionally above the target usage.

Estimates in this regard, whilst providing guidance, need to be improved to enable real-time data analysis. A report has been received from Premise, detailing appropriate locations to install flow meters on the water network to enable this analysis, ordering the flow meters and arrangements for installation as soon as practical is in progress.

## **Leak Detection**

Noting that there is a lack of real-time data, this does have an effect on accurately ascertaining the unaccounted water losses within the network. The introduction of flow meters as discussed previously will provide additionally certainty, however without this information, past financial year data needs to be utilised. The table below, provided within the Premise report provides the estimation basis for calculating the unaccounted water usage within the network.

<b>Description</b>	<b>2018/19 (ML)</b>	<b>Daily (kL/D)</b>	<b>Weekly (kL/Week)</b>	<b>Percentage (%)</b>
Water Treatment Plant Inflow	262.4	719.0	5,033	-
Residential Metered	112.1	307.1	2,150	58
Non-Residential Metered	71.0	194.5	1,361	37
Unmetered Connections	10.6	28.9	203	5
Town Total Usage	193.6	530.5	3,714	-
<b>Losses/Unaccounted Water</b>	<b>68.8</b>	<b>188.5</b>	<b>1,320</b>	<b>26</b>

As can be seen, losses/unaccounted water represents 26% of the treated water flow from the water treatment plant. As a baseline, a typical water network would carry 10-15% water losses or unmetered use.

Leakage issues is one aspect of loss in the network, however, this should not be recognised as the only area to be addressed. Unmetered connections assumptions have been estimated only, and as a priority meters need to be placed to confirm the accuracy of the assumption.

The Molong water network is served by two reservoirs, zoning the network on a high level (elevated residences) and low level basis (low-lying residences). Both reservoirs have had leaks identified, and whilst they are persistent, it is unknown to what volume these known leaks account for. Quotes are currently being sought for repairs to be undertaken to the reservoirs, and works will expedite the repairs.

Within the reticulation network, several locations have been identified where leaks have been prevalent. Council's capital works program for water mains replacement is being redirected to these areas to prevent further leaks and losses within the reticulation network. Further, quotes are being gathered to undertake greater leak detection testing, across the entirety of the reticulation network.

## **Borenore Dam**

Calculations for day-zero for the Molong township water supply include the utilisation of Borenore Dam. The dam status is currently inactive, and due to this status, the dam's active storage is approximately 80 days and bolsters the supply to Molong. Due to the dam and associated pipeline infrastructure not being in use since the late 1990's, maintenance and replacement of select infrastructure is required.

## **Status of Orange to Molong Pipeline**

The final length of pipeline infrastructure between Ammerdown and Molong Creek was constructed in November 2019, and the pipeline is now fully connected. Commissioning of the line has not yet been undertaken but is expected to be undertaken in the first quarter of 2020. The pipeline agreement with Orange City Council has been signed and access to the water supply can be made as soon as the commissioning takes place. For use as an emergency pipeline, it is not intended for Council to require drawing on a full allocation from the Orange network until September 2020.

## **Water Quality**

Of particular importance when commissioning the Orange to Molong pipeline, is the ability of the water treatment plant and its operating to treat the raw water for potable consumption. Currently, only one supply point is being treated, and therefore the process of treatment is relatively simplified. The future state of water sources however, indicates that up to three water supplies will provide raw water to Molong, which will require a process of testing and adjustment to plant treatment dosing that reflects the properties of the blended water.

Atom Consulting has been engaged to assist Council in developing an operations manual revision that assists operators with the treatment of the raw water, once it has been brought online. Risk workshops have been held which have developed a prioritised list of considerations and actions that are required to ensure safe drinking water is provided. Both the Department of Health and Department of Primary Industries – Water were involved in the workshops.

## **Molong Depot Bore**

A report from Hydroilex detailing possible ground water sources in the Molong township revealed three bore locations within the Molong township which could potentially yield sufficient volume to supplement the Molong town water supply. Of the three bore locations, a bore at the rear of the Council Depot in Molong Street, Molong was selected and has been drilled and cased for use. A licence

exists for this bore, with an allocation of 80 mega litres (currently being confirmed). In the first instance, a pump with a 130,000 litre tank has been purchased to allow for provision of raw water at the depot. This will provide for Council operations, such as road maintenance and construction, as well as facilitate the sale of raw water. It is expected that the works to install the infrastructure for this standpipe will be undertaken in February 2020.

Cost of this project is approximately \$55,000. Adjustments for this expenditure will be suggested to Council at its third quarter budget review.

Consultancy is being sought with regards to conveying the raw water from the depot bore to the Molong Water Treatment plant. Whilst it is relatively straightforward to construct a raw water pipeline to the water treatment plant, the difficulty will be the augmentation of the water treatment plant raw water intake to allow for the new additional supply.

### **Cumnock/Yeoval Supply Status**

Water restrictions for the Cumnock township remains at level 2. Water is still able to be pumped from the Bell River, although it is of low quality. Consideration is currently being given to progress to the next level of restrictions, possibly after the New Year. Council Officers are aware of some established bores around the township that may be accessed to supplement the supply to Molong, which will be investigated for viability and connectivity to the Cumnock reservoir.

For the Yeoval township, media is commencing rollout to move to level 4 restrictions on midnight 16 December 2019. Flow over the weir on Buckinbah Creek has ceased and the town is now reliant on town bores for water supply. The Molong-Cumnock-Yeoval pipeline infrastructure has been constructed, however, has not yet been commissioned. To bring the infrastructure online, the pipeline must be flushed, requiring approximately 1 megalitre of water. Staff are considering the best course for utilising this water following flushing, as it will not be potable. The primary thought is providing the water to the local Rural Fire Service as tanked water supply.

### **Burrendong Pipeline**

At its meeting of October 2019, the Council asked a question with regards to the possibility of construction of a pipeline to Yeoval (connecting to Cumnock and Molong) for water to be supplied from Burrendong Dam. The sizing of the Molong-Cumnock-Yeoval pipeline has been determined on the basis of providing supply to Cumnock and Yeoval, rather than a based on a volume to supply Molong. Therefore, the diameter of the Molong-Cumnock-Yeoval pipeline is not sized to the point where it can be used to pump water to the Molong township. With the current infrastructure in place, connecting to the Burrendong Water Supply is not a feasible option.

### **Garra to Molong Connection**

As part of the deed under the RESTART NSW funding program, Council is required to undertake development of a feasibility and options report to connect the Molong water network with the Central Tablelands Water network at Garra. This is conceptualised to provide connectivity of the region and a water supply loop across all local towns.

Council has submitted a request for extension of time under the RESTART NSW funding program, which to date has not yet been responded too. Recent advice from the department is positive, and it is expected that favourable advice will be forthcoming.

Expressions of interest will be sought in the new calendar year for consultancy services to deliver the Garra to Molong pipeline feasibility report.

## **ITEM 8 - MOLONG SWIMMING POOL**

### **REPORT IN BRIEF**

<b>Reason For Report</b>	Response to questions regarding lane ropes in the pool.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	3.3.3.a - Maintain pools to safe operational standards
<b>Annexures</b>	Nil
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\\RECREATION AND CULTURAL SERVICES\\SERVICE PROVISION\\SWIMMING POOL - MOLONG - MANAGEMENT - 1084076

### **ACTING DIRECTOR OF ENGINEERING AND TECHNICAL SERVICES REPORT**

Council staff have met with the Molong Swimming Pool contractors to discuss an outcome from recent concerns raised by the public, regarding the provisions of three lanes in the centre of the pool.

The discussions were positive towards a solution to the issue, and instructions have been provided to the pool operators as follows:

- A single lane be created for lap swimming only, which is to be located to the side lane of the swimming pool
- A second lane rope to remain in the water, tied to the permanent lane rope, to be utilised when greater than four (4) lap swimmers are utilising the lap swimming lane

These new arrangements came into effect on 5 December 2019.



A total of eight customer requests have been received with regards to the lane ropes in the Molong Pool. These requests will be responded to, with the advice of the new lane ropes arrangements in the pool.

**ITEM 9 - ENGINEERING AND TECHNICAL SERVICES REPORT - NOVEMBER**  
**REPORT IN BRIEF**

<b>Reason For Report</b>	To update Council on the progress of the capital works projects being executed by Engineering and Technical Services department.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	4.5.1.a - Provide quality administrative support and governance to councillors and residents
<b>Annexures</b>	1. Council Engineering Report <a href="#">↓</a>
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\\GOVERNANCE\\REPORTING\\ENGINEERING AND TECHNICAL SERVICES REPORTING - 1083790

**ACTING DIRECTOR OF ENGINEERING & TECHNICAL SERVICES' REPORT**

Please find attached the monthly report on capital works being undertaken by the Engineering and Technical Services Department.

**ITEM 10 - FUNDING UNDER HEAVY VEHICLE SAFETY AND PRODUCTIVITY PROGRAM ROUND SIX**

**REPORT IN BRIEF**

<b>Reason For Report</b>	Council to note the unsuccessful funding under the Heavy Vehicle Safety and Productivity Program Round Six.
<b>Policy Implications</b>	NIL
<b>Budget Implications</b>	Changes to be made in the December Quarterly Budget Review report in line with unsuccessful funding application.
<b>IPR Linkage</b>	1.4.1.a - Construction of local roads
<b>Annexures</b>	1. Notification of Unsuccessful funding HVSP R6 <a href="#">↓</a>
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\\ROADS and BRIDGES\\PROGRAMS\\HEAVY VEHICLE SAFETY AND PRODUCTIVITY PROGRAMME - 1083625

**TECHNICAL SERVICES MANAGER'S REPORT**

Council had submitted a funding application under Federal Government's Heavy Vehicle Safety and Productivity Program (HVSP) Round Six to improve the safety associated with heavy vehicle operations in certain segments of Packham Drive, Cargo Road and Obley Road as shown in the following Table. Subject to the success of the funding, the works are proposed to finish in FYs 2019-20 and 2020-21. Under HVSP, The Australian Government will contribute up to 50 per cent to the total project costs.

**Table:**

Project Details	Total Project Cost	Australian Government Funding	State Funding	Council & Other Funding
6.4km length of Packham Drive Widen to 8m with a 7m Seal, Realignment, Safety Rail, Tree and Vegetation Removal, Drainage works and improve culverts	\$1,690,000	\$845,000	\$0	\$845,000
7.0km length of Cargo Road Widen to 8m with a 7m Seal, strengthen pavement, Drainage works, Vegetation Removal	\$1,650,000	\$825,000	\$0	\$825,000
5.2km length of Obley Road widen road to 8m with 7m seal, safety barriers, Drainage works and improve culverts, Vegetation Removal	\$1,460,000	\$730,000	\$0	\$730,000
<b>TOTAL</b>	<b>\$4,800,000</b>	<b>\$2,400,000</b>	<b>\$0</b>	<b>\$2,400,000</b>

Unfortunately, the applications were not successful in securing the fund for roadworks as mentioned above. The notification of unsuccessful in securing the funding has been included in the Annexure 1.

Council had allocated funding for FY 2019-20 in line with the submitted funding application under HVSP. In the context of the unsuccessful funding, changes will be made accordingly in the December Quarterly Budget Review report.

**ITEM 11 - DEVELOPMENT APPLICATIONS APPROVED DURING  
NOVEMBER 2019**

**REPORT IN BRIEF**

<b>Reason For Report</b>	Details of development applications approved during the preceding month.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	4.5.3.a. Provide efficient and effective development assessment
<b>Annexures</b>	Nil
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\\DEVELOPMENT AND BUILDING CONTROLS\\BUILDING AND DEVELOPMENT APPLICATIONS\\REPORTING - DEVELOPMENT APPLICATIONS TO COUNCIL - 1082968

### **DIRECTOR OF ENVIRONMENTAL SERVICES' REPORT**

Development Applications have been approved during the period 01/11/2019 to 30/11/2019 as detailed below.

### **SUMMARY OF DEVELOPMENT APPLICATIONS APPROVED**

<b><u>TYPE</u></b>	<b><u>ESTIMATED VALUE</u></b>
Section 68 Only x 9	\$----
Modification to Garage with attached Garage	\$----
Modification to Alterations & Additions	\$----
Temporary Use as a Function Centre	\$----
Pergola	\$4,900
Shed	\$20,000
Dwelling	\$250,000
Cellar Door	\$225,000
Alterations & Additions to Existing Dwelling	\$180,000
Transportable Dwelling	\$82,000
Dwelling	\$629,000
Alterations & Additions to Depot	\$140,000
Installation of 14.49KW Solar System	\$26,986
Storage Shed	\$27,500
Dwelling	\$466,500
Farm Building	\$500,000
<b>TOTAL: 24</b>	<b>\$2,551,886</b>

### **SUMMARY OF COMPLYING DEVELOPMENT APPLICATIONS APPROVED**

<b><u>TYPE</u></b>	<b><u>ESTIMATED VALUE</u></b>
Inground Swimming Pool	\$59,945
Swimming Pool	\$18,000

Farm Shed	\$60,000
Swimming Pool	\$30,500
Dwelling	\$299,252
<b>TOTAL: 5</b>	<b>\$467,697</b>

<b>GRAND TOTAL: 29</b>	<b>\$3,019,583</b>
<b>Previous Month:41</b>	<b>\$5,101,116</b>

**ITEM 12 - DEVELOPMENT APPLICATIONS RECEIVED DURING  
NOVEMBER 2019**

**REPORT IN BRIEF**

<b>Reason For Report</b>	Details of development applications received during the preceding month.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	4.5.3.a. Provide efficient and effective development assessment
<b>Annexures</b>	Nil
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\\DEVELOPMENT AND BUILDING CONTROLS\\BUILDING AND DEVELOPMENT APPLICATIONS\\REPORTING - DEVELOPMENT APPLICATIONS TO COUNCIL - 1083005

**DIRECTOR OF ENVIRONMENTAL SERVICES' REPORT**

Development Applications have been received during the period 01/11/2019 to 30/11/2019 as detailed below.

**SUMMARY OF DEVELOPMENT APPLICATIONS RECEIVED**

<b><u>TYPE</u></b>	<b><u>ESTIMATED VALUE</u></b>
Section 68 Only x 9	\$----
Temporary Use as a Function Centre	\$----
Modification to Solid Fuel Boiler	\$----
Boundary Adjustment	\$----
Modification to Alterations & Additions	\$----
Molong Banjo Paterson Festival Dinner	\$----
Boundary Adjustment	\$----
Modification to Dwelling & Tank	\$----
Modification to 3 Lot Subdivision	\$----

**GENERAL MANAGER'S REPORT ON MATTERS FOR NOTATION SUBMITTED TO THE  
ORDINARY COUNCIL MEETING TO BE HELD ON TUESDAY 17 DECEMBER, 2019**

**Page 17**

Modification to 8 Lot Subdivision	\$----
Modification to New Dwelling & Shed	\$----
Alterations & Additions to existing Pavilion	\$390,000
Farm Building	\$500,000
Change of Use	\$12,000

Storage Shed	\$27,500
Alterations & Additions to existing Dwelling	\$200,000
Continued Use of Motel	\$60,000
Dwelling	\$466,500
Relocatable Dwelling	\$64,000
Extractive Industry (Borrow Pit)	\$10,000
Dwelling & Garage	\$250,000
Swimming Pool	\$52,000
<b>TOTAL: 30</b>	<b>\$2,032,000</b>

**SUMMARY OF COMPLYING DEVELOPMENT APPLICATIONS RECEIVED**

<b><u>TYPE</u></b>	<b><u>ESTIMATED VALUE</u></b>
Inground Swimming Pool	\$59,945
Farm Shed	\$60,000
Swimming Pool	\$18,000
Swimming Pool	\$30,500
Dwelling	\$299,252
<b>TOTAL: 5</b>	<b>\$467,697</b>

<b>GRAND TOTAL: 35</b>	<b>\$2,499,697</b>
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**ITEM 13 - HERITAGE ADVISOR'S REPORT**

**REPORT IN BRIEF**

<b>Reason For Report</b>	Providing councillors with a copy of the Heritage Advisor's report.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	4.3.2.b - Heritage advisory service provided
<b>Annexures</b>	1. Heritage Advisor's Report - December 2019 <a href="#">↓</a> 2. Heritage Advisor's Report - November 2019 <a href="#">↓</a>
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\\DEVELOPMENT AND BUILDING CONTROLS\\REPORTS\\HERITAGE - 2018 - 1083029

**DIRECTOR OF ENVIRONMENTAL SERVICES' REPORT**

A copy of the Heritage Advisor's Reports for November and December 2019 are attached for the information of the council.

**ITEM 14 - MEDIAN PROCESSING TIMES 2019**

**REPORT IN BRIEF**

<b>Reason For Report</b>	To provide information on median processing times.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	4.5.3.a. Assess and determine development applications, construction certificate applications and Onsite Sewerage Management Systems (OSMS) to meet agreed service levels
<b>Annexures</b>	Nil
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\\DEVELOPMENT AND BUILDING CONTROLS\\BUILDING AND DEVELOPMENT APPLICATIONS\\REPORTING - DEVELOPMENT APPLICATIONS TO COUNCIL - 1082811

**DIRECTOR OF ENVIRONMENTAL SERVICES' REPORT**

**Summary of median Application Processing Times over the last five years for the month of November:**

<b><u>YEAR</u></b>	<b><u>MEDIAN ACTUAL DAYS</u></b>
2014	23
2015	16
2016	26
2017	26
2018	11

**Summary of median Application Processing Times for 2019:**

<b><u>MONTH</u></b>	<b><u>MEDIAN ACTUAL DAYS</u></b>
January	10
February	21
March	10.5
April	27
May	14
June	24
July	24
August	16
September	24
October	27
November	12
December	

**ITEM 15 - BURIAL STATISTICS**

**REPORT IN BRIEF**

<b>Reason For Report</b>	To provide information on burial statistics.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	3.3.1.a - Maintain cemeteries in accordance with community requirements
<b>Annexures</b>	Nil
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\\PUBLIC HEALTH\\CEMETERIES\\REPORTING - BURIAL STATISTICS - 1082812

**DIRECTOR OF ENVIRONMENTAL SERVICES' REPORT**

<b><u>YEAR</u></b>	<b><u>NO OF BURIALS</u></b>
<b>2006/07</b>	59
<b>2007/08</b>	62
<b>2008/09</b>	57
<b>2009/10</b>	65
<b>2010/11</b>	40
<b>2011/12</b>	54
<b>2012/13</b>	54
<b>2013/14</b>	80
<b>2014/15</b>	66
<b>2015/16</b>	64
<b>2016/17</b>	41
<b>2017/18</b>	67
<b>2018/19</b>	77
<b>2019/20</b>	
July	5
August	6
September	8
October	7
November	8
December	
January	
February	
March	
April	
May	
June	
<b>Total</b>	<b>34</b>



## Incomplete Resolutions - Summary

Risk	Totals	Month 1	Month 2	Month 3	Month 3+
Low	56	42	7	0	7
Medium	0		0	0	0
High	0				0

As at: 6 December 2019

Key:

Low Risk

Includes resolutions marked "Complete" pending the next Council meeting to be finalised; resolutions up to 2 months old with an initial comment; and resolutions not "Complete" (regardless of age), with initial and progress comments which are incomplete due to a legitimate reason.

Medium Risk

Includes resolutions not "Complete", up to 2 months old **without** a comment; and resolutions 3 months old with an initial comment but without a satisfactory or timely update.

High Risk

Includes resolutions not "Complete", with no initial comment 3+ months old; 3+ months old with initial comment but no update; and 3+ months old with initial comment and with updates but reason or legitimacy is "no or not known (to be shown as "No").

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
Action Sheets Report			Printed: Friday, 6 December 2019 1:06:18 PM

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 25 July 2017	Matthew Christensen Robert Cohen	For Determination	PROPOSAL FOR ESTABLISHMENT OF A TRUCK WASH AT MOLONG
<p><b><u>MOTION</u></b> (Nash/Wilcox)</p> <p>THAT Council accept funding of \$505,060 from Transport for NSW for the construction of a Truck Wash facility at Molong.</p> <p><i>04 Dec 2019 - 1:38 PM - Deborah Jordan</i> Report did not go to November Council Meeting.</p> <p><i>14 Nov 2019 - 4:34 PM - Deborah Jordan</i> Report to Council to November meeting regarding not going ahead with project due to costing.</p> <p><i>01 Nov 2019 - 12:47 PM - Deborah Jordan</i> Reallocated task to Matt C</p> <p><i>01 Nov 2019 - 12:47 PM - Deborah Jordan</i> Action reassigned to Matthew Christensen by: Deborah Jordan</p> <p><i>10 Oct 2019 - 9:55 AM - Deborah Jordan</i> Project underway - awaiting balance of funds to be claimed at completion of project</p> <p><i>12 Sep 2019 - 11:18 AM - Emma Tadros</i> Project underway - awaiting balance of funds to be claimed at completion of project</p> <p><i>05 Sep 2019 - 1:29 PM - Deborah Jordan</i> WAD has been approved by RMS              Detailed architectural design, civil design and structural design have been completed              Waste water design and electrical design – Pending              Site clearing is in progress</p> <p><i>14 Aug 2019 - 9:01 AM - Deborah Jordan</i> Still awaiting for the WAD approval from RMS.              Expecting the preliminary designs from Consultants 16.8.19.</p> <p><i>09 Jul 2019 - 11:38 AM - Deborah Jordan</i> Work Authorisation Deed (W.A.D.) approval sought from RMS. Final design expected 12 July 2019. Work program to commence first week in August.</p> <p><i>11 Jun 2019 - 12:26 PM - Deborah Jordan</i> Extended closing date of tender.</p> <p><i>15 May 2019 - 9:55 AM - Deborah Jordan</i> Tender has been called.</p> <p><i>17 Apr 2019 - 3:55 PM - Deborah Jordan</i> Awaiting RMS approval. Project scoped.</p>			

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
Action Sheets Report			Printed: Friday, 6 December 2019 1:06:18 PM
<p>11 Mar 2019 - 3:48 PM - Deborah Jordan Awaiting response from RMS regarding traffic management, 13 Feb 2019 - 12:56 PM - Deborah Jordan Progress report to be submitted to Council meeting 26.2.19 05 Dec 2018 - 11:02 AM - Deborah Jordan Meeting held with RMS, intersection treatment complete. Still in detailed design process. 16 Nov 2018 - 11:00 AM - Deborah Jordan Expected 7th December. 19 Oct 2018 - 10:24 AM - Deborah Jordan Review of concept design approved, detailed design expected early December. 12 Sep 2018 - 1:58 PM - Deborah Jordan DA has been approved, design consultant engaged. 13 Aug 2018 - 2:47 PM - Steve Harding Truck wash to be programmed for construction when development approval is received. 12 Jul 2018 - 11:58 AM - Deborah Jordan Proposals still at assessment stage 18 Jun 2018 - 2:34 PM - Deborah Jordan have received proposals, going through assessments 11 May 2018 - 1:47 PM - Emma Tadros To report to June Council meeting. Still on public display 12 Apr 2018 - 2:38 PM - Sharlea Taite Land use approved by Planning and Environment NSW 15 Feb 2018 - 3:57 PM - Sharlea Taite Deed finalised Consultant to be engaged to prepare design documentation</p> <p>14 Sep 2017 - 10:16 AM - Sharlea Taite Have received deed from Restart NSW for \$252,530 which is half the funds, awaiting on notification regarding Federal funds.</p>			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 30 October 2018	Heidi Thornberry Luke Taberner	For Determination	PURCHASE OF LAND FROM TRANSPORT NSW IN WATSON STREET, MOLONG
<p><b>MOTION</b> (Oldham/Batten)</p> <p>THAT:</p> <p>1. Pursuant to Sections 186 and 187 of the <i>Local Government Act 1993 (NSW)</i> Council compulsorily acquire the land forming part of the Great Western Railway proclaimed in Government Gazette No. 289 of 17.7.1885 Folio 4562 and Government Gazette No. 232 of 9.6.1885</p>			

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:	
Action Sheets Report			Printed: Friday, 6 December 2019 1:06:18 PM	
<p>Folio 3629, being the area marked as "Lot 1" on the plan attached to the report (the Land) for the purpose of flood infrastructure in accordance with the requirements of the <i>Land Acquisition (Just Terms Compensation) Act</i> 1991.</p> <ol style="list-style-type: none"> <li>Council make an application to the Minister for Local Government and the Governor for the compulsory acquisition of the Land.</li> <li>Authority be granted to affix the Common Seal of Council to any acquisition documentation associated with the Land.</li> <li>The land to be acquired is to be classified as Community Land.</li> </ol> <p>05 Dec 2019 - 4:08 PM - Heidi Thornberry Awaiting document to affix seal</p> <p>11 Nov 2019 - 3:44 PM - Heidi Thornberry Awaiting document to affix seal</p> <p>09 Oct 2019 - 4:45 PM - Heidi Thornberry Awaiting document to affix seal</p> <p>09 Sep 2019 - 11:32 AM - Heidi Thornberry Awaiting document to affix seal</p> <p>14 Aug 2019 - 3:07 PM - Heidi Thornberry Awaiting document to affix seal</p> <p>09 Jul 2019 - 9:31 AM - Heidi Thornberry Awaiting document to affix seal</p> <p>13 Jun 2019 - 3:51 PM - Heidi Thornberry Awaiting document to affix seal</p> <p>14 May 2019 - 12:12 PM - Heidi Thornberry Awaiting document to affix seal</p> <p>16 Apr 2019 - 12:04 PM - Heidi Thornberry Awaiting document to affix seal</p> <p>12 Mar 2019 - 10:02 AM - Heidi Thornberry Awaiting document to affix seal</p> <p>13 Feb 2019 - 12:54 PM - Heidi Thornberry Awaiting document to affix seal</p> <p>06 Dec 2018 - 3:46 PM - Heidi Thornberry Awaiting document to affix seal</p> <p>15 Nov 2018 - 10:35 AM - Heidi Thornberry Awaiting document to affix seal</p>				
Meeting	Officer/Director	Section	Subject	
Ordinary Meeting 30 October 2018	Heidi Thornberry Luke Taberner	For Determination	COUNCIL TO ACQUIRE EASEMENTS OVER LAND IN EUGOWRA FOR THE PUZZLE FLAT CREEK FLOOD LEVEE	

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
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**MOTION** (Durkin/Newsom)

THAT:

1. Pursuant to Sections 186 and 187 of the *Local Government Act 1993 (NSW)* Council compulsorily acquire easements over the land described as:
  - a) Lot 1 in DP 432838 Eugowra;
  - b) Lot 3943 in DP 1200868 Eugowra;
  - c) Lot 148 in DP 750182 Eugowra;
  - d) Lot 7001 in DP 1125814 Eugowra;
  - e) Lot 88 in DP 750159 Eugowra; and
  - f) Lot 71 in DP 750182 Eugowra

as shown in the plans attached to the report for the purpose of flood levee infrastructure in accordance with the requirements of the *Land Acquisition (Just Terms Compensation) Act 1991*.
2. Council make an application to the Minister for Local Government and the Governor for the compulsory acquisition of the Land.
3. Authority be granted to affix the Common Seal of Council to any acquisition documentation associated with the Land.
4. The land to be acquired is to be classified as Community Land.
5. Should council be able to reach agreement for purchase by private treaty that the purchase proceed by that method.
6. Should Council not be granted permission to acquire the following:
  - a) Lot 1 in DP 432838 Eugowra;
  - b) Lot 3943 in DP 1200868 Eugowra;
  - c) Lot 7001 in DP 1125814 Eugowra; and
  - d) Lot 71 in DP 750182 Eugowra.

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
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under the Land Acquisition (Just Terms Compensation) Act 1991 that a licence agreement be entered into for the area covered by the proposed easement.

05 Dec 2019 - 4:08 PM - Heidi Thornberry

Awaiting documents to affix seal

11 Nov 2019 - 4:34 PM - Heidi Thornberry

Awaiting documents to affix seal

09 Oct 2019 - 4:45 PM - Heidi Thornberry

Awaiting document to affix seal

09 Sep 2019 - 11:32 AM - Heidi Thornberry

Awaiting documents to affix seal

14 Aug 2019 - 3:07 PM - Heidi Thornberry

Awaiting document to affix seal

09 Jul 2019 - 9:31 AM - Heidi Thornberry

Awaiting document to affix seal

13 Jun 2019 - 3:51 PM - Heidi Thornberry

Awaiting documents to affix seal

14 May 2019 - 12:12 PM - Heidi Thornberry

Awaiting documents to affix seal

02 Apr 2019 - 10:08 AM - Heidi Thornberry

Awaiting documents to affix seal

12 Mar 2019 - 10:02 AM - Heidi Thornberry

Awaiting documents to affix seal

13 Feb 2019 - 12:54 PM - Heidi Thornberry

Awaiting document to affix seal

06 Dec 2018 - 3:46 PM - Heidi Thornberry

Awaiting documents to affix seal

15 Nov 2018 - 10:35 AM - Heidi Thornberry

Awaiting documents to affix seal

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 27 November 2018	Heidi Thornberry Luke Taberner	Confidential Items	ACQUISITION OF LAND - KURRAJONG ROAD, MANILDRA

### **RECOMMENDATION** (Nash/Weaver)

THAT Council:

1. Authorise purchase of 1.47 ha of land from Lot 243 DP 750150 for the purchase price of \$5,297.88.

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
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2. Agree to pay all reasonable legal fees, survey fees and plan lodgement fees associated with the purchase.
3. Authorise the affixation of the Common Seal and appropriate signatures on any associated land transfer documents.

05 Dec 2019 - 4:08 PM - Heidi Thornberry

Awaiting document to affix seal

11 Nov 2019 - 4:54 PM - Heidi Thornberry

Awaiting document to affix seal

09 Oct 2019 - 4:45 PM - Heidi Thornberry

Awaiting document to affix seal

09 Sep 2019 - 11:32 AM - Heidi Thornberry

Awaiting document to affix seal

14 Aug 2019 - 3:07 PM - Heidi Thornberry

Awaiting document to affix seal

09 Jul 2019 - 9:31 AM - Heidi Thornberry

Awaiting document to affix seal

13 Jun 2019 - 3:51 PM - Heidi Thornberry

Awaiting document to affix seal

14 May 2019 - 12:12 PM - Heidi Thornberry

Awaiting document to affix seal

02 Apr 2019 - 10:07 AM - Heidi Thornberry

Awaiting document to affix seal

11 Mar 2019 - 1:02 PM - Heidi Thornberry

Awaiting document to affix seal

13 Feb 2019 - 12:54 PM - Heidi Thornberry

Awaiting document to affix seal

06 Dec 2018 - 3:49 PM - Heidi Thornberry

Awaiting document to affix seal

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 28 May 2019	Christopher Eldred Heather Nicholls	For Determination	DRAFT DEVELOPMENT CONTROL PLAN NO. 17: RURAL TOURISM

### **MOTION** (Jones/Oldham)

THAT Council notify the Draft Development Control Plan No. 17: Rural Tourism for public comment for a period of 28 days.

05 Dec 2019 - 12:08 PM - Christopher Eldred

No Change.

14 Nov 2019 - 8:47 AM - Christopher Eldred

No change



Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
Action Sheets Report			Printed: Friday, 6 December 2019 1:06:18 PM
<p>28 Oct 2019 - 10:16 AM - Christopher Eldred No changes from previous month 02 Oct 2019 - 11:22 AM - Christopher Eldred No Changes from last month 09 Sep 2019 - 2:43 PM - Christopher Eldred No Change from last month. 15 Aug 2019 - 2:06 PM - Emma Tadros No changed from last month 11 Jul 2019 - 12:13 PM - Emma Tadros Council staff are now considering the comments received during the exhibition period 03 Jun 2019 - 4:34 PM - Christopher Eldred The DCP has been placed on exhibition for 28 Days in accordance with requirements. A subsequent report will be prepared for Council following the exhibition phase.</p>			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 23 July 2019	Roy Ansted Robert Cohen	For Determination	PROPOSED ROAD NAMING - "UNNAMED LANE", BOWAN PARK
<p><b>MOTION</b> (Davison/Oldham)</p> <p>THAT:</p> <ol style="list-style-type: none"> <li>1. Council proceed with public consultation proposing to name the unnamed lane as described in the report as "Bordens Road"; and</li> <li>2. Assuming no objections are received, Council proceeds with the naming of the road as "Bordens Road" in accordance with Section 162 of the Roads Act, 1993.</li> </ol> <p>05 Dec 2019 - 11:25 AM - Roy Ansted Council resolved to approve the name "Asquith Lane". Name to be submitted for approval with GNB with view to expediting gazettal of name. 08 Nov 2019 - 10:05 AM - Roy Ansted Report prepared for November 26 Council meeting. 08 Oct 2019 - 10:07 AM - Roy Ansted Objections have been received regarding proposed naming of this road, and a report will therefore need to be submitted to Council to consider these objections and their proposed alternative names. 10 Sep 2019 - 10:02 AM - Roy Ansted Proposed Road name has been approved by the GNB and has been advertised. 13 Aug 2019 - 9:35 AM - Roy Ansted Submission to be made to the GNB for approval to name the unnamed road "Bordens Road".</p>			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 23 July 2019	Roy Ansted Robert Cohen	For Determination	PROPOSED ROAD NAMING - "UNNAMED NEW ROAD", ORANGE
<p><b>MOTION</b> (Davison/Nash)</p>			



Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
Action Sheets Report			Printed: Friday, 6 December 2019 1:06:18 PM

## THAT:

1. Council proceed with public consultation proposing to name the road identified in the report as "Adair Drive"; and
2. Assuming no objections are received, Council proceeds with the naming of the road as "Adair Drive" in accordance with Section 162 of the Roads Act, 1993.

05 Dec 2019 - 11:23 AM - Roy Ansted

Adair Drive has been approved by the GNB and was gazetted on 22nd November 2019.

08 Nov 2019 - 10:08 AM - Roy Ansted

Road name in process of being gazetted.

08 Oct 2019 - 10:10 AM - Roy Ansted

No objections were received regarding the proposed name "Adair Drive". The road name will now be gazetted.

10 Sep 2019 - 10:04 AM - Roy Ansted

Proposed road name has been approved by the GNB and has been advertised.

13 Aug 2019 - 9:44 AM - Roy Ansted

Submission to be sent to the GNB for approval to name the unnamed road "Adair Drive".

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 24 September 2019	Jolene Pearson Luke Taberner	For Determination	ENGAGEMENT OF THE NEW SOUTH WALES ELECTORAL COMMISSIONER TO CONDUCT COUNCIL ELECTIONS

**MOTION** (Durkin/Batten)

## THAT Council:

1. Pursuant to s. 296(2), (3) and (5A) of the Local Government Act 1993 (NSW) ("the Act") that an election arrangement be entered into by contract for the Electoral Commissioner to administer all elections of the Council.
2. Pursuant to s. 296(2), (3) and (5A) of the Act, as applied and modified by s. 18, that a council poll arrangement be entered into by contract for the Electoral Commissioner to administer all council polls of the Council.
3. Pursuant to s. 296(2), (3) and (5A) of the Act, as applied and modified by s. 18, a constitutional referendum arrangement be entered into by contract for the Electoral Commissioner to administer all constitutional referenda of the Council.

03 Dec 2019 - 11:32 AM - Jolene Pearson

Contract signed - COMPLETE

15 Nov 2019 - 3:12 PM - Jolene Pearson

Contract with General Manager for signing.

Outstanding Actions

Division:

Committee:

Officer:

Ordinary Meeting

Date From:

Date To:

Action Sheets Report

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04 Oct 2019 - 3:22 PM - Jolene Pearson

NSW Electoral Commission advised of resolution, will await contract documentation.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 24 September 2019	Jolene Pearson Luke Taberner	For Determination	70A GASKILL STREET, CANOWINDRA - LEASE AGREEMENT

MOTION (Durkin/Batten)

THAT Council extend the current lease agreement with Canowindra Arts Incorporated under the terms of the previous twelve months.

03 Dec 2019 - 11:33 AM - Jolene Pearson

Commercial Lease signed by both parties - COMPLETE

15 Nov 2019 - 3:12 PM - Jolene Pearson

Commercial Lease prepared, awaiting signing by Canowindra Art Inc.

04 Oct 2019 - 3:23 PM - Jolene Pearson

Lease to reviewed and signatures arranged.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 24 September 2019	Naomi Schroder Bradley Byrnes	For Determination	BUILDING BETTER REGIONS FUND

RECOMMENDATION (Batten/Treavors)

THAT Council support and assess potential projects and report to Council prior to the closing date for funding under the Building Better Regions Fund.

06 Dec 2019 - 12:46 PM - Emma Tadros

Ongoing

11 Nov 2019 - 4:22 PM - Naomi Schroder

Ongoing

08 Oct 2019 - 11:42 AM - Naomi Schroder

To discuss with CEDM and GM at next catch up as to process required.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 24 September 2019	Dale Jones Bradley Byrnes	Confidential Items	POSSIBLE SALE OF 184 GASKILL ST, CANOWINDRA, BEING LOT 1 DP 503767.

RECOMMENDATION (Batten/Durkin)

THAT:

1. Council lists 184 Gaskill Street, Canowindra being Lot 1 DP503767 for sale by public auction;

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
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2. The reserve price is as per the details in the Proceedings in Brief;
3. Canowindra Real Estate conduct the auction;
4. Council authorise the General Manager to determine a date and time for the auction in conjunction with the selected real estate agent; and
5. Council authorise the affixing of Council's Seal to the land sale contract and transfer documents.

04 Dec 2019 - 9:23 AM - Dale Jones

Auction to be conducted at 11am 6 December 2019

14 Nov 2019 - 1:05 PM - Dale Jones

Awaiting contracts from council's solicitor

04 Oct 2019 - 5:24 PM - Dale Jones

Listing initiated with Canowindra Real Estate, awaiting relevant documentation to be signed

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 24 September 2019	Dale Jones Bradley Byrnes	Confidential Items	POSSIBLE SALE OF LOT 2 DP 1113621 LONGS CORNER ROAD, CANOWINDRA

#### **RECOMMENDATION** (Durkin/Davison)

THAT Council authorises affixing of Council's Seal to the land sale contract and transfer documents.

06 Dec 2019 - 8:48 AM - Dale Jones

Property sold - COMPLETE

14 Nov 2019 - 1:05 PM - Dale Jones

conveyancing in process

04 Oct 2019 - 5:24 PM - Dale Jones

Sale proceeding

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 24 September 2019	Heidi Thornberry Luke Taberner	Confidential Items	POSSIBLE SALE OF 184 GASKILL ST, CANOWINDRA, BEING LOT 1 DP 503767.

#### **RECOMMENDATION** (Batten/Durkin)

THAT:

1. Council lists 184 Gaskill Street, Canowindra being Lot 1 DP503767 for sale by public auction;
2. The reserve price is as per the details in the Proceedings in Brief;

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
Action Sheets Report			Printed: Friday, 6 December 2019 1:06:18 PM

3. Canowindra Real Estate conduct the auction;
4. Council authorise the General Manager to determine a date and time for the auction in conjunction with the selected real estate agent; and
5. Council authorise the affixing of Council's Seal to the land sale contract and transfer documents.

05 Dec 2019 - 4:08 PM - Heidi Thornberry

Awaiting document to affix seal

11 Nov 2019 - 4:25 PM - Heidi Thornberry

Awaiting document to affix seal

09 Oct 2019 - 4:44 PM - Heidi Thornberry

Awaiting document to affix seal

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 24 September 2019	Heidi Thornberry Luke Taberner	Confidential Items	POSSIBLE SALE OF LOT 2 DP 1113621 LONGS CORNER ROAD, CANOWINDRA

#### **RECOMMENDATION** (Durkin/Davison)

THAT Council authorises affixing of Council's Seal to the land sale contract and transfer documents.

05 Dec 2019 - 4:09 PM - Heidi Thornberry

Awaiting document to affix seal

11 Nov 2019 - 4:25 PM - Heidi Thornberry

Awaiting document to affix seal

09 Oct 2019 - 4:43 PM - Heidi Thornberry

Awaiting document to affix seal

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 22 October 2019	Surendra Sapkota Robert Cohen	For Determination	OFFER OF LICENCE FOR USE OF OR OCCUPATION OF CROWN LANDS FOR THE CONSTRUCTION OF PUZZLE FLAT CREEK FLOOD LEVEE

#### **MOTION** (Davison/Nash)

THAT Council:

1. Authorise the signing and affixing of the Council Seal to the licence offer document issued under the provisions of Section 2.18 of the Crown Land Management Act 2016 by NSW Department of Planning, Industry & Environment – Crown Lands for the use or occupation of Crown lands as required for the construction of Eugowra Puzzle Flat Creek Flood Levee, Eugowra.

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2. Authorise the payment of \$994.10 (GST exclusive) for application fee and initial rent to the Department of Planning, Industry & Environment – Crown Lands as per the licence offer document.

06 Dec 2019 - 10:23 AM - Emma Tadros

Signed document has been sent to department for execution - COMPLETE

13 Nov 2019 - 2:32 PM - Surendra Sapkota

Robyn Little is arranging for the signature and Council's Common Seal on the Crown Land Offer of Licence document. After Council Seal on the document, it will be sent to the relevant Government Department.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 22 October 2019	Heidi Thornberry Luke Taberner	For Determination	RESTART FUNDING DEED - DAVYS PLAINS ROAD SHOULDER REHABILITATION AND SAFETY PROJECT

#### **MOTION** (Davison/Nash)

THAT Council:

1. Accept funds of \$1,038,000 from Restart NSW for the Davys Plains Shoulder Rehabilitation and Safety Project, and
2. Authorise the affixing of the Common Seal to the funding agreements for the Fixing Country Roads program.

05 Dec 2019 - 4:27 PM - Heidi Thornberry

Seal affixed - 30/10/19 - COMPLETE

11 Nov 2019 - 4:24 PM - Heidi Thornberry

Awaiting document to affix seal

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 22 October 2019	Matthew Christensen Robert Cohen	For Determination	QUESTIONS FOR NEXT MEETING

#### **MOTION** (Oldham/Nash)

THAT Council receive a report in relation to the matters raised as follows:

1. Council, on behalf of the Age of Fishes Museum, seek legal advice on how to apply for Intellectual Property Rights, Copy Right and/or Trade Mark ownership of all animated 3D reproduction images, and where Council stand when other "marketer/promoters" desire to use the products, noting this should be inclusive of a "memorandum of understanding".
2. Council investigate supporting/feasibility of a pipeline from Burrendong Dam to Yeoval to ensure a more sustainable regional water supply in the future.

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06 Dec 2019 - 12:50 PM - Deborah Jordan

Report being prepared for December

15 Nov 2019 - 1:10 PM - Matthew Christensen

Burrendong to Yeoval Pipeline matter will be presented with briefing report to Council in December, with regards to Water Security as a whole.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 22 October 2019	Dale Jones Bradley Byrnes	For Determination	QUESTIONS FOR NEXT MEETING

### **MOTION** (Oldham/Nash)

THAT Council receive a report in relation to the matters raised as follows:

1. Council, on behalf of the Age of Fishes Museum, seek legal advice on how to apply for Intellectual Property Rights, Copy Right and/or Trade Mark ownership of all animated 3D reproduction images, and where Council stand when other "marketer/promoters" desire to use the products, noting this should be inclusive of a "memorandum of understanding".
2. Council investigate supporting/feasibility of a pipeline from Burrendong Dam to Yeoval to ensure a more sustainable regional water supply in the future.

04 Dec 2019 - 9:22 AM - Dale Jones

Report presented to November Council meeting - COMPLETE

14 Nov 2019 - 1:06 PM - Dale Jones

Report prepared for Council's Ordinary meeting on 26 November 2019

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 22 October 2019	Luke Taberner Luke Taberner	For Notation	COUNCIL RESERVES

### **RECOMMENDATION** (Davison/Oldham)

THAT Council receive a report to the November Council meeting detailing the Unrestricted Cash Reserves.

05 Dec 2019 - 2:12 PM - Luke Taberner

COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 22 October 2019	Heidi Thornberry Luke Taberner	Confidential Items	CONSULTING PROJECT MANAGEMENT SERVICES

### **RECOMMENDATION** (Davison/Oldham)

THAT Council:



Outstanding Actions

Division:

Committee:

Officer:

Ordinary Meeting

Date From:

Date To:

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1. Resolve to accept the tender of New South Wales Public Works Advisory for Project Management Services under schedule of rates contract, in accordance with Section 55 of the NSW Local Government Act 1993;

2. Authorise the General Manager to enter into a contract with New South Wales Public Works Advisory for the provision of project management services; and

3. Advise unsuccessful tenderers in writing.

05 Dec 2019 - 4:30 PM - Heidi Thornberry

Awating info from Engineering

11 Nov 2019 - 4:24 PM - Heidi Thornberry

Contracts form sent to engineering dept

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 22 October 2019	Heidi Thornberry Luke Taberner	Confidential Items	CONTRACT NO 1026830 - CONSTRUCTION TO FILL GAP IN EXISTING PUZZLE FLAT CREEK LEVEE, EUGOWRA NSW 2806

RECOMMENDATION (Durkin/Jones)

THAT Council:

1. Resolve to accept the tender from Hynash Construction Pty Ltd for Construction to fill in existing Puzzle Flat Creek levee, Eugowra for the tendered price of \$1,084,479.52 including GST, in accordance with Section 55 of the NSW Local Government Act 1993;

2. Authorise the General Manager to enter into a contract with Hynash Construction Pty Ltd for the construction of the Puzzle Flat Creek levee;

3. Advise the unsuccessful tenderers in writing; and

4. Authorise any variation to the contract for the project provided the variations are contained within the overall approved budget.

05 Dec 2019 - 4:30 PM - Heidi Thornberry

awating info from Engineering

11 Nov 2019 - 4:22 PM - Heidi Thornberry

Contracts register form sent to engineering

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 22 October 2019	Heidi Thornberry Luke Taberner	Confidential Items	SUPPLY, DELIVERY AND PLACEMENT OF SPRAYED BITUMINOUS SURFACING - CONTRACT 2019-2022

RECOMMENDATION (Batten/Weaver)

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
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THAT Council:

1. Accept the tender from Downer EDI Limited for the Sprayed Bituminous Sealing Contract for the period 2019 – 2022; and
2. Authorise the signing and attachment of the Council Seal to the contract deed of agreement between Cabonne Council and Downer EDI Limited.

05 Dec 2019 - 4:29 PM - Heidi Thornberry

Awaiting document to affix seal

11 Nov 2019 - 4:22 PM - Heidi Thornberry

Awaiting document to affix seal

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 November 2019	Surendra Sapkota Robert Cohen	For Determination	ALTERATION OF LICENCE FOR USE OR OCCUPATION OF CROWN LANDS FOR THE CONSTRUCTION OF MOLONG TO CUMNOCK AND YEOVAL PIPELINE

#### **MOTION** (Batten/Newsom)

THAT Council:

1. Authorise the signing and affixing of the Council Seal to the Alteration of Licence document varied pursuant to Section 7.3 of the Crown Land Management Act 2016 by NSW Department of Planning, Industry & Environment – Crown Lands for the use or occupation of Crown lands as required for the construction of Molong to Cumnock and Yeoval pipeline.
2. Authorise the payment of \$496.00 excluding GST for the rent to the Department of Planning, Industry & Environment – Crown Lands as per the Alteration of Licence document.

06 Dec 2019 - 10:24 AM - Emma Tadros

Document has been sent to GM's office for execution

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 November 2019	Robyn Little Bradley Byrnes	For Determination	2020 AUSTRALIAN LOCAL GOVERNMENT WOMEN'S ASSOCIATION (NSW) ANNUAL CONFERENCE

#### **MOTION** (Oldham/Newsom)

THAT Cllrs Nash, Newsom, Oldham, and Weaver be authorised to attend the 2020 ALGWA (NSW) Conference.



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Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 November 2019	Luke Taberner Luke Taberner	For Determination	SALE OF SOUTHERN PHONE SHARES TO AGL
<b><u>MOTION</u></b> (Davison/Walker)  THAT Council: <ol style="list-style-type: none"> <li>1. Agree to the sale of Southern Phone shares to AGL Energy in line with the attached share sale agreement; and</li> <li>2. Delegate to the General Manager to execute any relevant documentation necessary.</li> </ol> <p>05 Dec 2019 - 2:11 PM - Luke Taberner COMPLETE</p>			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 November 2019	Sarah Bellach Luke Taberner	For Determination	CABONNE SCHOOLS PRESENTATION DAY
<b><u>MOTION</u></b> (Oldham/Newsom)  THAT Council: <ol style="list-style-type: none"> <li>1. Sponsor a \$50 prize to each primary and secondary school in Cabonne; and</li> <li>2. Authorise Councillors to attend school presentations if invited.</li> </ol> <p>03 Dec 2019 - 12:37 PM - Sarah Bellach COMPLETE</p>			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 November 2019	Sarah Bellach Luke Taberner	For Determination	REQUESTS FOR DONATIONS
<b><u>MOTION</u></b> (Nash/Newsom)  THAT Council donate: <ol style="list-style-type: none"> <li>1. \$500 to Cabonne Food, Wine and Cultural Centre;</li> <li>2. \$250 to NAIDOC Week School Initiatives;</li> </ol>			

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3. \$500 to Cargo Rugby League Football Club; and
4. \$210 to Molong Show Society.

03 Dec 2019 - 2:46 PM - Sarah Bellach

ALL COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 November 2019	Dale Jones Bradley Byrnes	For Determination	2020 CANOWINDRA CHALLENGE HOT AIR BALLOON FESTIVAL

**MOTION** (Walker/Newsom)

THAT:

1. Council enters into a legal agreement to provide a one-off loan of \$50,000 to be repaid over five years to Canowindra Challenge Inc. to conduct the 2020 Canowindra Challenge and balloon glow;
2. Funds for the loan be sourced from the Canowindra Town Improvement Fund;
3. The loan be made available after 1 March 2020 upon Council's satisfaction that necessary arrangements are in place to conduct the Canowindra Challenge and balloon glow in April 2020;
4. The loan be provided according to the requirements of the NSW Local Government Act for the making of loans to community groups and appropriate due diligence being undertaken;
5. Authority be given to the Mayor and General Manager to sign all documentation and affix Council seal as required.

05 Dec 2019 - 5:38 PM - Dale Jones

Proponent informed of Council's resolution.

Appropriate loan agreement documents to be drawn up and forwarded to proponent for signing

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 November 2019	Naomi Schroder Bradley Byrnes	For Determination	REGIONAL AGRICULTURAL SHOW DEVELOPMENT GRANTS PROGRAM

**MOTION** (Jones/Nash)

THAT Council:

Support Cudal Central Incorporated and the Cudal Agricultural & Pastoral Society Incorporated in their application to the Regional Agricultural Show Development Grants Program, by way of;

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1. A financial co-contribution of up to \$66,000 from reserves;
2. A letter from Council confirming support and confirming availability of the financial co-contribution.

06 Dec 2019 - 12:52 PM - Emma Tadros

Awaiting outcome of application

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 November 2019	Lynnette Hawkes Bradley Byrnes	For Determination	EVENTS ASSISTANCE PROGRAM 2019/20

#### **MOTION** (Walker/Newsom)

THAT Council approve funding under the 2019/2020 Events Assistance Program (EAP) to the following events:

1. Australian Stock Horse Society for the ASH Youth Camp - \$2,400;
2. Cumnock P & C for the Long White Lunch - \$1,000;
3. Rotary Club of Orange for the 2020 Banjo Paterson Australian Poetry Festival - \$1,000;
4. Bite Riot on Behalf of Orange Apples for Orange Apple Festival - \$1,000;
5. Mullion Creek Progress Assoc for Mullion Creek Christmas Party- \$400; and
6. \$500 to the Cabonne Country Tourism Advisory Committee to provide prizes for a Christmas lights competition to be conducted in Cabonne Shire; and the prizes consist of five \$100 vouchers to be spent at Cabonne businesses.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 November 2019	Heather Nicholls Heather Nicholls	For Determination	DEVELOPMENT APPLICATION 2019/0163 - SUBDIVISION / BOUNDARY ADJUSTMENT OF LOTS 49 AND 189 DP 750387 BEING 86 & 186 DAVIS ROAD, SPRING HILL

#### **MOTION** (Mullins/Nash)

THAT Development Application 2019/0163 for a boundary adjustment between Lots 49 and 189 in DP 750387, being land described as 86 and 186 Davis Road, Spring Hill, be refused as it is inconsistent with clause 4.2B(3)(c) and (d) of the Cabonne Local Environmental Plan 2012.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 November 2019	Christopher Eldred Heather Nicholls	For Determination	CABONNE COMMUNITY PARTICIPATION PLAN

#### **MOTION** (Davison/Nash)

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THAT Council adopt the Cabonne Community Participation Plan and publish it on the NSW Planning Portal.

05 Dec 2019 - 12:08 PM - Christopher Eldred

Completed. CPP Adopted. Uploaded to Planning Portal and Council Website

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 November 2019	Roy Ansted Robert Cohen	For Determination	PROPOSED ROAD NAMING - UNNAMED LANE, BOWAN PARK

**MOTION** (Nash/Oldham)

THAT Council proceed with the naming of the road detailed in the associated report as "Asquith Lane" in accordance with Section 162 of the Roads Act, 1993.

05 Dec 2019 - 11:33 AM - Roy Ansted

Noted. Approval to now be sought from the GNB for approval of "Asquith Lane".

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 November 2019	Bradley Byrnes Bradley Byrnes	For Determination	QUESTIONS FOR NEXT MEETING

**MOTION** (Mullins/Davison)

THAT Council receive a report at the next Council meeting in relation to the following items:

1. Any regulatory requirement for council swimming pools to have lane ropes installed permanently;
2. Any response given to those who have written to Council concerning the operation of the Molong swimming pool;
3. Financial details relating to the 2019 Daroo Business Awards for both Council and the Committee and budget projections for the 2020 awards; and
4. Canowindra Food Basket, possibility of Council assisting the food basket with financial assistance, and consideration of Council participating in the planning and development of the Community Life Centre and its operations.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 November 2019	Matthew Christensen Robert Cohen	For Notation	REPLACEMENT OF SOLAR PANELS FOR CANOWINDRA CHARLES MCCARRON SWIMMING POOL

THE ITEM WAS NOT FOUND (BOOKMARK: PDF2\_ReportName\_11762)  
CHECK THE INTEGRITY OF THE ITEM IN THE MINUTES DOCUMENT

Outstanding Actions	<b>Division:</b> <b>Committee:</b> Ordinary Meeting <b>Officer:</b>	<b>Date From:</b> <b>Date To:</b>  <b>Printed:</b> Friday, 6 December 2019 1:06:18 PM
<b>Action Sheets Report</b>		
<b>DOCUMENT: 1081663</b>  04 Dec 2019 - 9:21 AM - Deborah Jordan Noted <div style="text-align: center;">COMPLETE</div>		
<b>Meeting</b>	<b>Officer/Director</b>	<b>Section</b>
Ordinary Meeting 26 November 2019	Matthew Christensen Robert Cohen	For Notation
ENGINEERING AND TECHNICAL SERVICES REPORT - OCTOBER 2019  <b>THE ITEM WAS NOT FOUND (BOOKMARK: PDF2_ReportName_11887)</b> <b>CHECK THE INTEGRITY OF THE ITEM IN THE MINUTES DOCUMENT</b>  <b>DOCUMENT: 1081663</b>  04 Dec 2019 - 9:21 AM - Deborah Jordan Noted <div style="text-align: center;">COMPLETE</div>		
<b>Meeting</b>	<b>Officer/Director</b>	<b>Section</b>
Ordinary Meeting 26 November 2019	Nelson Saville Luke Taberner	For Determination
QUARTERLY BUDGET REVIEW  <b>RECOMMENDATION</b> (Jones/Newsom)  THAT Council note the variances in the report and authorise those changes to be included in the 2019/2020 Council Budget.  06 Dec 2019 - 10:03 AM - Nelson Saville COMPLETED 06 Dec 2019 - 10:03 AM - Nelson Saville Approved September 2019 QBR changes have been uploaded to the budget.		
<b>Meeting</b>	<b>Officer/Director</b>	<b>Section</b>
Ordinary Meeting 26 November 2019	Bradley Byrnes Bradley Byrnes	Confidential Items
CARRYING OF COMMITTEE RESOLUTION INTO CLOSED COMMITTEE OF THE WHOLE MEETING  <b>RECOMMENDATION</b> (Batten/Oldham)  THAT the committee now hereby resolve into Closed Committee of the Whole for the purpose of discussing matters of a confidential nature relating to personnel or industrial matters, personal finances and matters which the publicity of which the Committee considers would be prejudicial to the Council or the individual concerned and that the press and the public be excluded from the meeting in accordance with the conditions of Council's Confidentiality Policy AND FURTHER that as reports to the Closed Committee of the Whole are likely to be confidential and their release prejudicial to the public interest and the provisions of Council's confidentiality policy, that copies of these reports not be made available to the press and public.		

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
Action Sheets Report			Printed: Friday, 6 December 2019 1:06:18 PM

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 November 2019	Gloria Donlan Luke Taberner	Confidential Items	DEBT RECOVERY REPORT OF OUTSTANDING DEBTS
<p><b><u>RECOMMENDATION</u></b> (Newsom/Nash)</p> <p>THAT the ratepayers in the annexure attached be advised in writing that if payment of their account is not made, or a satisfactory arrangement for payment is not made within seven days of this correspondence, Council intends to issue a Statement of Claim for the recovery of all monies owed to Council.</p> <p>03 Dec 2019 - 12:58 PM - Gloria Donlan</p> <p>Letters have been sent to all Ratepayers on the list, who have not made payment or contacted Council to make an arrangement for payment, to advise them that their account will be given to Council's Debt Recovery Agents for action to Commence. COMPLETED</p>			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 November 2019	Debbie Oates Luke Taberner	Confidential Items	SALE OF LAND FOR OVERDUE RATES
<p><b><u>RECOMMENDATION</u></b> (Oldham/Davison)</p> <p>THAT the information be noted.</p> <p>03 Dec 2019 - 11:33 AM - Debbie Oates</p> <p>NAR - COMPLETE.</p>			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 November 2019	Weekes Tony Robert Cohen	Confidential Items	PROVISION FOR TRAFFIC CONTROL SERVICES CONTRACT
<p><b><u>RECOMMENDATION</u></b> (Jones/Newsom)</p> <p>THAT Council tables the report and considers the matter at its December Ordinary meeting.</p>			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 November 2019	Weekes Tony Robert Cohen	Confidential Items	HEAVY PATCHING IN THE CABONNE LGA
<p><b><u>RECOMMENDATION</u></b> (Davison/Oldham)</p> <p>THAT Council:</p>			



Outstanding Actions

Division:

Committee:

Officer:

Ordinary Meeting

Date From:

Date To:

Action Sheets Report

Printed: Friday, 6 December 2019 1:06:18 PM

1. Accept the tender from Kerway Asphaltting Pty Ltd for a lump sum amount of \$1,341,967 (incl GST) to supply heavy patching services for Cabonne Local Government Area, in accordance with Section 55 of the NSW Local Government Act 1993;

2. Authorise the General Manager to enter into a contract with Kerway Asphaltting Pty Ltd for the supply of heavy patching services;

3. Authorise any variation to the contract for the project provided the variations are contained within the overall approved budget; and

4. Advise unsuccessful tenderers in writing.

06 Dec 2019 - 10:07 AM - Weekes Tony

Council adpoted tender - COMPLETED

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 November 2019	Weekes Tony Robert Cohen	Confidential Items	GRAVEL RESHEETING IN THE CABONNE LGA

RECOMMENDATION

(Walker/Nash)

THAT Council:

1. Accept the tender from Spicer Constructions Pty Ltd for \$984,772 (incl. GST), for the supply of gravel resheeting services;

2. Authorise the General Manager to enter into a contract with Spicer Constructions Pty Ltd for the supply of gravel resheeting services;

3. Authorise any variation to the contract for the project provided the variations are contained within the overall approved budget; and

4. Advise unsuccessful tenderers in writing.

06 Dec 2019 - 10:07 AM - Weekes Tony

Council adpoted tender - COMPLETED

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 November 2019	Weekes Tony Robert Cohen	Confidential Items	SUPPLY OF TREES AND LIMBS REMOVAL SERVICES AT VARIOUS LOCATIONS IN CABONNE COUNCIL LGA

RECOMMENDATION

(Walker/Jones)

THAT Council:

1. Accept the tender from Oliver Shoeark Tree Services for Trees and Limbs Removal Services under a schedule of rates contract, in accordance with Section 55 of the NSW Local Government Act 1993;

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
Action Sheets Report			Printed: Friday, 6 December 2019 1:06:18 PM

2. Authorise the General Manager to enter into a contract with Oliver Shoeark Tree Services for Trees and Limbs Removal Services;
3. Authorise any variation to the contract for the project provided the variations are constrained within the overall approved budget; and
4. Advise the unsuccessful tenderers in writing.

06 Dec 2019 - 10:05 AM - Weekes Tony  
Council adopted tender - COMPLETED

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 November 2019	Heidi Thornberry Luke Taberner	For Determination	ALTERATION OF LICENCE FOR USE OR OCCUPATION OF CROWN LANDS FOR THE CONSTRUCTION OF MOLONG TO CUMNOCK AND YEOVAL PIPELINE

**MOTION** (Batten/Newsom)

THAT Council:

1. Authorise the signing and affixing of the Council Seal to the Alteration of Licence document varied pursuant to Section 7.3 of the Crown Land Management Act 2016 by NSW Department of Planning, Industry & Environment – Crown Lands for the use or occupation of Crown lands as required for the construction of Molong to Cumnock and Yeoval pipeline.
2. Authorise the payment of \$496.00 excluding GST for the rent to the Department of Planning, Industry & Environment – Crown Lands as per the Alteration of Licence document.

05 Dec 2019 - 4:14 PM - Heidi Thornberry  
Seal Affixed - 5/12/19 - COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 November 2019	Veronica Windus Luke Taberner	For Determination	2020 CANOWINDRA CHALLENGE HOT AIR BALLOON FESTIVAL

**MOTION** (Walker/Newsom)

THAT:

1. Council enters into a legal agreement to provide a one-off loan of \$50,000 to be repaid over five years to Canowindra Challenge Inc. to conduct the 2020 Canowindra Challenge and balloon glow;
2. Funds for the loan be sourced from the Canowindra Town Improvement Fund;



Outstanding Actions

Division:

Committee:

Officer:

Ordinary Meeting

Date From:

Date To:

Action Sheets Report

Printed: Friday, 6 December 2019 1:06:18 PM

3. The loan be made available after 1 March 2020 upon Council's satisfaction that necessary arrangements are in place to conduct the Canowindra Challenge and balloon glow in April 2020;

4. The loan be provided according to the requirements of the NSW Local Government Act for the making of loans to community groups and appropriate due diligence being undertaken;

5. Authority be given to the Mayor and General Manager to sign all documentation and affix Council seal as required.

03 Dec 2019 - 11:37 AM - Veronica Windus

COMPLETED

03 Dec 2019 - 11:36 AM - Veronica Windus

Will arrange loan to be drawn down in March 2020

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 November 2019	Heidi Thornberry Luke Taberner	For Determination	2020 CANOWINDRA CHALLENGE HOT AIR BALLOON FESTIVAL

MOTION (Walker/Newsom)

THAT:

1. Council enters into a legal agreement to provide a one-off loan of \$50,000 to be repaid over five years to Canowindra Challenge Inc. to conduct the 2020 Canowindra Challenge and balloon glow;

2. Funds for the loan be sourced from the Canowindra Town Improvement Fund;

3. The loan be made available after 1 March 2020 upon Council's satisfaction that necessary arrangements are in place to conduct the Canowindra Challenge and balloon glow in April 2020;

4. The loan be provided according to the requirements of the NSW Local Government Act for the making of loans to community groups and appropriate due diligence being undertaken;

5. Authority be given to the Mayor and General Manager to sign all documentation and affix Council seal as required.

05 Dec 2019 - 4:20 PM - Heidi Thornberry

Awaiting Document to affix seal

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 November 2019	Veronica Windus Luke Taberner	For Determination	REGIONAL AGRICULTURAL SHOW DEVELOPMENT GRANTS PROGRAM

MOTION (Jones/Nash)

Outstanding Actions	<b>Division:</b> <b>Committee:</b> Ordinary Meeting <b>Officer:</b>	<b>Date From:</b> <b>Date To:</b>  <b>Printed:</b> Friday, 6 December 2019 1:06:18 PM
<b>Action Sheets Report</b>		

THAT Council:

Support Cudal Central Incorporated and the Cudal Agricultural & Pastoral Society Incorporated in their application to the Regional Agricultural Show Development Grants Program, by way of;

1. A financial co-contribution of up to \$66,000 from reserves;
2. A letter from Council confirming support and confirming availability of the financial co-contribution.

03 Dec 2019 - 11:38 AM - Veronica Windus  
 COMPLETED  
 03 Dec 2019 - 11:37 AM - Veronica Windus  
 Will make the necessary budget adjustment for the \$66k from Reserves

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 November 2019	Dale Jones Bradley Byrnes	For Determination	QUESTIONS FOR NEXT MEETING

**MOTION** (Mullins/Davison)

THAT Council receive a report at the next Council meeting in relation to the following items:

1. Any regulatory requirement for council swimming pools to have lane ropes installed permanently;
2. Any response given to those who have written to Council concerning the operation of the Molong swimming pool;
3. Financial details relating to the 2019 Daroo Business Awards for both Council and the Committee and budget projections for the 2020 awards; and
4. Canowindra Food Basket, possibility of Council assisting the food basket with financial assistance, and consideration of Council participating in the planning and development of the Community Life Centre and its operations.

05 Dec 2019 - 5:39 PM - Dale Jones  
 Report prepared for December Ordinary meeting of Council

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 November 2019	Matthew Christensen Robert Cohen	For Determination	QUESTIONS FOR NEXT MEETING

**MOTION** (Mullins/Davison)

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
Action Sheets Report			Printed: Friday, 6 December 2019 1:06:18 PM

THAT Council receive a report at the next Council meeting in relation to the following items:

1. Any regulatory requirement for council swimming pools to have lane ropes installed permanently;
2. Any response given to those who have written to Council concerning the operation of the Molong swimming pool;
3. Financial details relating to the 2019 Daroo Business Awards for both Council and the Committee and budget projections for the 2020 awards; and
4. Canowindra Food Basket, possibility of Council assisting the food basket with financial assistance, and consideration of Council participating in the planning and development of the Community Life Centre and its operations.

06 Dec 2019 - 10:22 AM - Deborah Jordan

1 report to be prepared for December Council mtg to address both pool questions.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 November 2019	Veronica Windus Luke Taberner	For Determination	QUARTERLY BUDGET REVIEW

#### **RECOMMENDATION** (Jones/Newsom)

THAT Council note the variances in the report and authorise those changes to be included in the 2019/2020 Council Budget.

03 Dec 2019 - 11:38 AM - Veronica Windus

COMPLETED

03 Dec 2019 - 11:38 AM - Veronica Windus

Changes made in budget for all variations approved

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 November 2019	Veronica Windus Luke Taberner	Confidential Items	SALE OF LAND FOR OVERDUE RATES

#### **RECOMMENDATION** (Oldham/Davison)

THAT the information be noted.

03 Dec 2019 - 11:39 AM - Veronica Windus

COMPLETED

03 Dec 2019 - 11:38 AM - Veronica Windus

Noted. Will await further correspondence from Southern Phone.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 November 2019	Veronica Windus Luke Taberner	Confidential Items	DEBT RECOVERY REPORT OF OUTSTANDING DEBTS

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
Action Sheets Report			Printed: Friday, 6 December 2019 1:06:18 PM

**RECOMMENDATION** (Newsom/Nash)

THAT the ratepayers in the annexure attached be advised in writing that if payment of their account is not made, or a satisfactory arrangement for payment is not made within seven days of this correspondence, Council intends to issue a Statement of Claim for the recovery of all monies owed to Council.

03 Dec 2019 - 11:39 AM - Veronica Windus

COMPLETED

03 Dec 2019 - 11:39 AM - Veronica Windus

Will proceed with debt recovery

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 November 2019	Veronica Windus Luke Taberner	Confidential Items	HEAVY PATCHING IN THE CABONNE LGA

**RECOMMENDATION** (Davison/Oldham)

THAT Council:

1. Accept the tender from Kerway Asphaltting Pty Ltd for a lump sum amount of \$1,341,967 (incl GST) to supply heavy patching services for Cabonne Local Government Area, in accordance with Section 55 of the NSW Local Government Act 1993;
2. Authorise the General Manager to enter into a contract with Kerway Asphaltting Pty Ltd for the supply of heavy patching services;
3. Authorise any variation to the contract for the project provided the variations are contained within the overall approved budget; and
4. Advise unsuccessful tenderers in writing.

03 Dec 2019 - 11:40 AM - Veronica Windus

COMPLETED

03 Dec 2019 - 11:39 AM - Veronica Windus

Noted.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 November 2019	Heidi Thornberry Luke Taberner	Confidential Items	HEAVY PATCHING IN THE CABONNE LGA

**RECOMMENDATION** (Davison/Oldham)

THAT Council:

Outstanding Actions

Division:

Committee:

Officer:

Ordinary Meeting

Date From:

Date To:

Action Sheets Report

Printed: Friday, 6 December 2019 1:06:18 PM

1. Accept the tender from Kerway Asphaltting Pty Ltd for a lump sum amount of \$1,341,967 (incl GST) to supply heavy patching services for Cabonne Local Government Area, in accordance with Section 55 of the NSW Local Government Act 1993;

2. Authorise the General Manager to enter into a contract with Kerway Asphaltting Pty Ltd for the supply of heavy patching services;

3. Authorise any variation to the contract for the project provided the variations are contained within the overall approved budget; and

4. Advise unsuccessful tenderers in writing.

05 Dec 2019 - 4:34 PM - Heidi Thornberry

Contracts form sent to engineering dept

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 November 2019	Veronica Windus Luke Taberner	Confidential Items	GRAVEL RESHEETING IN THE CABONNE LGA

RECOMMENDATION

(Walker/Nash)

THAT Council:

1. Accept the tender from Spicer Constructions Pty Ltd for \$984,772 (incl. GST), for the supply of gravel resheeting services;

2. Authorise the General Manager to enter into a contract with Spicer Constructions Pty Ltd for the supply of gravel resheeting services;

3. Authorise any variation to the contract for the project provided the variations are contained within the overall approved budget; and

4. Advise unsuccessful tenderers in writing.

03 Dec 2019 - 11:40 AM - Veronica Windus

COMPLETED

03 Dec 2019 - 11:40 AM - Veronica Windus

Noted.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 November 2019	Heidi Thornberry Luke Taberner	Confidential Items	GRAVEL RESHEETING IN THE CABONNE LGA

RECOMMENDATION

(Walker/Nash)

THAT Council:

1. Accept the tender from Spicer Constructions Pty Ltd for \$984,772 (incl. GST), for the supply of gravel resheeting services;

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
Action Sheets Report			Printed: Friday, 6 December 2019 1:06:18 PM

2. Authorise the General Manager to enter into a contract with Spicer Constructions Pty Ltd for the supply of gravel resheeting services;
3. Authorise any variation to the contract for the project provided the variations are contained within the overall approved budget; and
4. Advise unsuccessful tenderers in writing.

05 Dec 2019 - 4:35 PM - Heidi Thornberry  
Contracts form sent to engineering dept

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 November 2019	Veronica Windus Luke Taberner	Confidential Items	SUPPLY OF TREES AND LIMBS REMOVAL SERVICES AT VARIOUS LOCATIONS IN CABONNE COUNCIL LGA

**RECOMMENDATION** (Walker/Jones)

THAT Council:

1. Accept the tender from Oliver Shoeark Tree Services for Trees and Limbs Removal Services under a schedule of rates contract, in accordance with Section 55 of the NSW Local Government Act 1993;
2. Authorise the General Manager to enter into a contract with Oliver Shoeark Tree Services for Trees and Limbs Removal Services;
3. Authorise any variation to the contract for the project provided the variations are constrained within the overall approved budget; and
4. Advise the unsuccessful tenderers in writing.

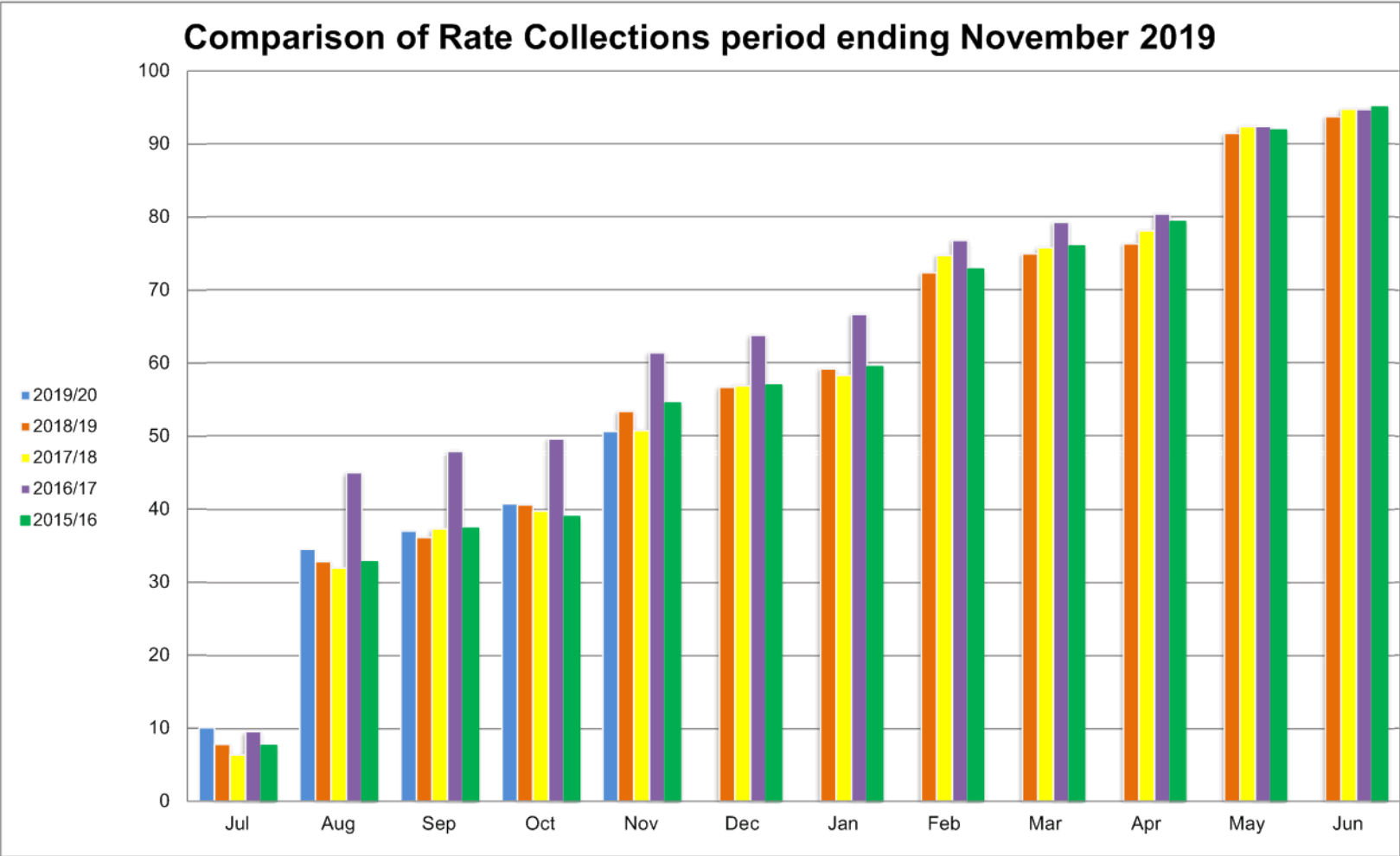
03 Dec 2019 - 11:40 AM - Veronica Windus  
COMPLETED  
03 Dec 2019 - 11:40 AM - Veronica Windus  
Noted.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 November 2019	Heidi Thornberry Luke Taberner	Confidential Items	SUPPLY OF TREES AND LIMBS REMOVAL SERVICES AT VARIOUS LOCATIONS IN CABONNE COUNCIL LGA

**RECOMMENDATION** (Walker/Jones)

THAT Council:

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
Action Sheets Report	Printed: Friday, 6 December 2019 1:06:18 PM		
<div>1. Accept the tender from Oliver Shoeark Tree Services for Trees and Limbs Removal Services under a schedule of rates contract, in accordance with Section 55 of the NSW Local Government Act 1993;</div> <div>2. Authorise the General Manager to enter into a contract with Oliver Shoeark Tree Services for Trees and Limbs Removal Services;</div> <div>3. Authorise any variation to the contract for the project provided the variations are constrained within the overall approved budget; and</div> <div>4. Advise the unsuccessful tenderers in writing.</div>			
05 Dec 2019 - 4:35 PM - Heidi Thornberry Contracts form sent to engineering dept			





**Cabonne Council**  
**Schedule of Investments as at 30/11/2019**

**Annexure - Item 2**

**GENERAL FUND**

Investing Institution	Credit Rating	Amount Invested	Interest Rate	Terms (Days)	Maturity Date
ANZ Bank	A1+	2,000,000	1.80%	184	18/01/2020
ANZ Bank	A1+	1,000,000	1.60%	182	9/03/2020
ANZ Bank	A1+	3,000,000	1.40%	182	29/05/2020
ANZ Bank	A1+	1,000,000	1.45%	366	12/10/2020
Bank of Qld	A2	2,000,000	1.60%	276	22/06/2020
Bank of Qld	A2	500,000	1.55%	365	14/10/2020
Commonwealth Bank	A1+	2,000,000	1.88%	150	12/12/2019
Commonwealth Bank	A1+	3,000,000	1.62%	214	16/03/2020
Commonwealth Bank	A1+	2,000,000	1.45%	182	14/04/2020
Commonwealth Bank	A1+	3,880,294	0.70%	24 Hour at call account	
Illawarra Mutual Build Society	A2	250,000	1.50%	274	7/08/2020
Illawarra Mutual Build Society	A2	500,000	1.50%	274	7/08/2020
Me Bank	A2	1,500,000	1.60%	120	12/03/2020
National Australia Bank	A1+	1,000,000	1.70%	180	2/03/2020
National Australia Bank	A1+	1,500,000	1.70%	180	2/03/2020
National Australia Bank	A1+	2,000,000	1.75%	210	10/03/2020
National Australia Bank	A1+	3,000,000	1.60%	211	1/05/2020
National Australia Bank	A1+	2,000,000	1.60%	211	1/05/2020
National Australia Bank	A1+	1,000,000	1.56%	213	14/05/2020
Reliance Credit Union	Unrated	500,000	1.80%	366	21/09/2020
Reliance Credit Union	Unrated	250,000	1.60%	366	30/10/2020
Suncorp-Metway	A1	2,000,000	1.86%	184	23/01/2020
Suncorp-Metway	A1	1,000,000	1.61%	180	1/04/2020
Suncorp-Metway	A1	1,000,000	1.58%	210	25/05/2020
Westpac Bank	A1+	3,000,000	1.60%	183	15/04/2020
Westpac Bank	A1+	1,000,000	1.53%	213	2/05/2020
Westpac Bank	A1+	1,000,000	1.60%	271	25/07/2020
Westpac Bank	A1+	3,000,000	1.63%	270	14/08/2020

**GENERAL FUND INVESTMENTS**

**\$ 45,880,294**

**TRUST FUND**

Investing Institution	Credit Rating	Amount Invested	Interest Rate	Terms (Days)
Commonwealth Bank	A1+	158,000	0.10%	24 Hour at call account

**TRUST FUND INVESTMENTS**

**\$ 158,000**

**TOTAL INVESTMENTS**

**\$ 46,038,294**

## INVESTMENT POLICY

Council's Investment policy states the aggregate of investments should not exceed the following percentages:

Standard & Poors Credit Short Term Rating	Maximum Percentage Total Investments
A1+	100%
A1 & A1-	50%
A2	10%
Unrated	2%

### Council's Current Exposure of Total Investments

A1+	79%	\$ 36,538,294
A1 & A1-	9%	\$ 4,000,000
A2	10%	\$ 4,750,000
Unrated	2%	\$ 750,000
<b>Total Investments</b>		<b>\$ 46,038,294</b>

Council's Investment policy states the amount invested with any one financial institution should not exceed the following percentages:

Standard & Poors Credit Short Term Rating	Percentage per Institution
A1+	30%
A1 & A1-	20%
A2	10%
Unrated	2%

### Council's Current Exposure per Institution

Commonwealth Bank	24%	\$ 11,038,294	A1+
National Australia Bank	23%	\$ 10,500,000	A1+
Westpac Bank	17%	\$ 8,000,000	A1+
ANZ	15%	\$ 7,000,000	A1+
Suncorp-Metway	9%	\$ 4,000,000	A1
Bank of Qld	5%	\$ 2,500,000	A2
Illawarra Mutual Building Society	2%	\$ 750,000	A2
Me Bank	3%	\$ 1,500,000	A2
Reliance Credit Union	2%	\$ 750,000	Unrated
<b>Total Investments</b>		<b>\$ 46,038,294</b>	

## INVESTMENT MOVEMENTS

Council's Overall Total Investments have increased due to variations in the Cashflow during the month of November.

	This Month	Last Month	July 2019
Total Investments	\$ 46,038,294	\$ 45,058,294	\$ 43,343,294
% Change	2.13%		5.85%

## INTEREST RATE PERFORMANCE

Council's Average Interest rate for the month was 1.53%. The average rate movement is minimal due to the low cash rate and the flow on effect to term deposit rates offered in the market. The Reserve Bank's official cash rate remained at 0.75% for November. However, Council's average is still higher than Council's Performance Benchmark, the 30 Day Bank Bill Swap Rate of 0.824%.

Performance Benchmark 30 Day Bank Bill Swap Rate	Av Interest Rate This Month	Av Interest Rate Last Month	Av Interest Rate July 2019
0.824%	1.53%	1.64%	2.21%

L Taberner

Responsible Accounting Officer

I hereby certify that the investments listed in this report have been made in accordance with Section 625 of the Local Government Act 1993, clause 212 of the Local Government (General) Regulation 2005 and Council's Investment policy number POL 08/52.

**Report from the Mayor/Deputy Mayor/General Manager attending the  
Centroc Board Meeting and  
Central NSW Joint Organisation  
27 November 2019  
ACT Legislative Assembly  
and  
28 November 2019  
Parliament House**

I attended the Board meeting of Centroc and Central NSW Joint Organisation (JO) on Wednesday 27 November 2019 at the ACT Legislative Assembly in Canberra. Please see the draft Minutes attached.

The Board was welcomed to the ACT by Andrew Barr MLA, ACT Chief Minister, Treasurer, Minister for Economic Development, Minister for Urban Renewal, Minister for Tourism and Events.



Cr Rowena Abbey, The Mayor of Yass Valley Council & Chair of Canberra Region JO welcomed the CNSWJO to their region.

The Board heard presentations from Ms Bettina Konti, Chief Digital Officer ACT Government and Mr Noel McCann, Director of Government Relations & Planning and Brendan Smyth, the ACT Commissioner for International Engagement both from Canberra Airport. Copies of their presentations are available on request.

Cr James Hayes OAM, Mayor of Snowy Valleys Council and Ms Gabbi Cusack, Executive Officer of the Canberra JO were both in attendance.

The following day Thursday 28 November I attended Parliament House to participate in round table discussions with the following politicians.

- The Hon Michael McCormack, Deputy Prime Minister, Minister for Infrastructure, Transport and Regional Development, Member for Riverina
- The Hon Mark Coulton, Minister for Regional Services, Decentralisation and Local Government
- The Hon Josh Frydenberg, Treasurer
- The Hon David Littleproud, Minister for Water Resources, Drought, Rural Finance, Natural Disaster and Emergency Management
- The Hon Angus Taylor, Minister for Energy and Emissions Reduction
- The Hon Sussan Ley, Minister for the Environment
- Hon Dan Tehan, Minister for Education
- Hon Andrew Gee, Assistant Minister to the Deputy Prime Minister, Member for Calare
- Senator the Hon Bridget McKenzie, Minister for Agriculture

The Board was hosted by the Hon Michal McCormack as the Member for Riverina. We expressed our appreciation to both his staff and Michael himself for his support and the opportunity for the region.

Despite the interruption of the division bells, the Ministers addressed the Board, noting the impact drought is having on our communities and encouragement to continue to advocate the good stories. A summary follows.

## **Reports from Centroc**

The Board were presented with the Statement of Finances. The information did not vary from the accounts provided to the Board in August 2019 and the Board resolved to adopt the Statement of Finances for Centroc.

## **Reports to Joint Organisation**

### **Advocacy**

Advocacy Plans were adopted and the Board resolved to share the policy position of each with LGNSW. These include:

- Regional Prosperity Advocacy Plan
- Regional Transport Advocacy Policy
- Regional Water, Advocacy Plan
- Draft Drought Advocacy Plan

The Central West Food and Fibre Plan and its implementation plan was provided for member consideration. Please request.

### Energy Program

The Board resolved to investigate the opportunities of the recently announced renewable energy zone.

An update was provided on the cost savings anticipated for the next three years from the recently agreed electricity procurement. Councils will have a share in cost savings of \$2.37m over 3 years achieved through the procurement process for the supply of electricity for large market sites. More advice on savings for small sites will be provided in due course.

The estimated cost savings are shown in the table following. A per council breakdown can be provided on request.

The cost savings for small market sites are still being calculated and will be reported to the next Board meeting

Council	Period	Large Market - Energy Australia				Totals		Savings	
		Forecast Load (MWh)	Total Cost (using contracted rates)	Total cost (using incumbent rates)	Savings	Total Spend (new contract rates)	Total spend (incumbent rates)	Total Savings (3 year contract)	Percentage saving
Bathurst	2020	12,083	\$ 2,397,219	\$ 2,558,749	\$ 161,530	\$ 7,112,906	\$ 7,739,088	\$ 626,182	8.09%
	2021	12,083	\$ 2,354,646	\$ 2,579,574	\$ 224,929				
	2022	12,083	\$ 2,361,041	\$ 2,600,764	\$ 239,723				
Blayney	2020	774	\$ 139,974	\$ 150,719	\$ 10,745	\$ 396,022	\$ 435,325	\$ 39,303	9.03%
	2021	789	\$ 139,720	\$ 154,804	\$ 15,084				
	2022	651	\$ 116,328	\$ 129,802	\$ 13,474				
Cabonne	2020	746	\$ 160,530	\$ 172,161	\$ 11,630	\$ 416,220	\$ 454,458	\$ 38,238	8.41%
	2021	562	\$ 120,233	\$ 132,508	\$ 12,275				
	2022	631	\$ 135,457	\$ 149,789	\$ 14,332				
Central Tablelands Water	2020	1,435	\$ 278,011	\$ 298,669	\$ 20,657	\$ 824,394	\$ 903,184	\$ 78,790	8.72%
	2021	1,435	\$ 272,860	\$ 301,048	\$ 28,188				
	2022	1,435	\$ 273,523	\$ 303,468	\$ 29,945				
Cowra	2020	3,837	\$ 743,719	\$ 796,210	\$ 52,491	\$ 2,077,931	\$ 2,267,751	\$ 189,820	8.37%
	2021	3,521	\$ 671,091	\$ 738,084	\$ 66,993				
	2022	3,463	\$ 663,121	\$ 733,456	\$ 70,336				
Forbes	2020	3,221	\$ 646,062	\$ 690,859	\$ 44,797	\$ 1,840,029	\$ 2,004,668	\$ 164,639	8.21%
	2021	3,103	\$ 612,370	\$ 671,995	\$ 59,625				
	2022	2,931	\$ 581,597	\$ 641,814	\$ 60,217				
Lachlan	2020	2,053	\$ 401,254	\$ 430,381	\$ 29,126	\$ 1,170,800	\$ 1,280,286	\$ 109,485	8.55%
	2021	2,053	\$ 393,876	\$ 433,774	\$ 39,898				
	2022	1,949	\$ 375,670	\$ 416,131	\$ 40,461				
Oberon	2020	370	\$ 75,254	\$ 80,825	\$ 5,571	\$ 188,447	\$ 206,174	\$ 17,728	8.60%
	2021	317	\$ 63,845	\$ 70,439	\$ 6,594				
	2022	241	\$ 49,347	\$ 54,911	\$ 5,563				
Orange	2020	13,079	\$ 2,574,213	\$ 2,749,629	\$ 175,415	\$ 7,636,264	\$ 8,315,769	\$ 679,505	8.17%
	2021	13,079	\$ 2,527,756	\$ 2,771,794	\$ 244,038				
	2022	13,079	\$ 2,534,295	\$ 2,794,347	\$ 260,052				
Parkes	2020	8,214	\$ 1,510,670	\$ 1,620,205	\$ 109,535	\$ 4,416,423	\$ 4,835,221	\$ 418,798	8.66%
	2021	8,214	\$ 1,479,914	\$ 1,632,545	\$ 152,632				
	2022	7,890	\$ 1,425,839	\$ 1,582,470	\$ 156,631				
Weddin	2020	252	\$ 45,428	\$ 48,795	\$ 3,366	\$ 100,278	\$ 109,760	\$ 9,482	8.64%
	2021	195	\$ 34,570	\$ 38,272	\$ 3,702				
	2022	114	\$ 20,279	\$ 22,694	\$ 2,414				
CNSWJO Total	2020	46,065	\$ 8,972,336	\$ 9,597,201	\$ 624,865	\$ 26,179,714	\$ 28,551,683	\$ 2,371,969	8.31%
	2021	45,352	\$ 8,670,880	\$ 9,524,836	\$ 853,956				
	2022	44,467	\$ 8,536,498	\$ 9,429,646	\$ 893,148				

### Internal Audit and Risk Management Report

Council will be aware that the Office of Local Government (OLG) has produced draft guidelines for internal audit and risk management seeking feedback. A response will be provided to the OLG by the JO and

members are encouraged also to write their own responses. Please request the draft which has been circulated to General Managers to facilitate Council feedback on their concerns.

The response

- a. Is supportive of a strategic approach to internal audit and risk management;
- b. Suggests a less prescriptive approach, than that suggested in the guidelines;
- c. Is not supportive of leveraging Section 377 of the Local Government Act where Councils delegate internal audit and risk management functions to the JO;
- d. Notes the diversion of resource required for a Joint Organisation to fulfill these guidelines will be counterproductive and is at risk of contributing to JO network failure;
- e. Request that JOs be exempt from the new Internal Audit and Risk Management Framework for NSW; and
- f. Includes Member Councils concerns.

### **Tourism Data Tool by Western Research Institute and support for a collaborative project with Arts Out West delivering arts and culture journeys**

Five JO members get no tourism data at all from Tourism Research Australia or Destination NSW. Advice collected is for accommodation over 14 rooms and therefore misses the majority of our visitor economies – Visiting Friends and Relatives. Further, advice from the Regional Economic Development Strategies has tourism data collected in Functional Economic Regions only, not by Local Government Area.

To help build our understanding of the value of tourism, the JO is collaborating and co-investing with Council, Destination Network Outback & Country and WRI on a tourism data project. Members are encouraged to support providing data into the program including promoting the visiting friends and relatives (VFR) survey through the community and through Council staff and family.

<https://www.wri.org.au/surveys>

The Board also resolved to support the printing of collateral for arts and culture journeys through the region.

### **Regional Transport**

The Board resolved to write to the Minister for Regional Roads, the Hon Paul Toole seeking advice on the update of the Bells Line of Road Corridor.

A reviewed Advocacy Plan will be provided that identifies one or two priorities for the Board to focus its advocacy efforts, this is expected as a report to the next Board meeting.

### **Regional Water**

This is a fastmoving portfolio, the Water Utilities Alliance Manager was thanked for her efforts in keeping all well informed.

Advice was provided in the Confidential Briefing Note No. 3 regarding water security for urban water utilities in the current unprecedented drought.

A strategic subcommittee including the sponsoring GMs, other interested GMs, the Portfolio Mayor and Chair to provide a higher level of strategic support for a regional response to emergency town water needs and long-term planning in the short term.

The Board agreed arrangements be developed with the strategic subcommittee and in consultation with member Councils for emergency water management between towns across the region that (based on previous Board policy) address the following heads of consideration:

- a. Arrangements for the sharing of water for emergency water needs between towns across the region so that the burden of providing infrastructure for critical urban water transfers is borne equitably by the region (for example through the development of instruments and agreements not structures);
- b. Ownership and management by LG of any such infrastructure built to transfer emergency water between towns across the region for critical human needs;
- c. On-going operational costs for emergency water infrastructure;
- d. A multi-source approach to the supply of emergency water that enables options to be switched on or off as needed with these to be linked to State and local based triggers; and;
- e. Receive a report to the February 2020 Board meeting.

The JO will also undertake advocacy seeking early engagement in the Wyangala Dam wall raising and Lake Rowlands to Carcoar Dam projects with a view to being able to influence outcomes.

There has been a significant amount of consultation including submissions in region for the past quarter. These include:

- a response to the Lachlan Regional Water Strategy
- a report was provided to the JO Executive Officer network on a potential cross JO project for the development of Regional Town Water Strategies
- a response to the State Water Strategy
- input to the Lachlan Regional Water Strategy was provided to the Independent Panel assessing the social and economic conditions in the Murray Darling Basin
- A response provided to LGNSW for the NSW Legislative Assembly Committee on Investment, Industry and Regional Development inquiry into support for drought affected communities in NSW

Given the drought and its impacts including potential change of the Murray Darling Basin Plan, this Board commends Council become a member of the Murray Darling Association.

The Board continues to Advocate strongly that Councils are responsible and experienced water utilities managers that seek to work collaboratively with all levels of Government on water security solutions.

A meeting was held with the Minister for Water, Property and Housing on Tuesday 26<sup>th</sup> of November. Actions from that meeting include;

1. Thank Minister Pavey for visiting the region Tuesday 26 November 2019;
2. Seek to work through the Minister's office on developing a collaborative approach to water security in Central New South Wales within existing policy;
3. Noting that existing policy is for the sharing of water to be through instruments rather than structures seek funding from and engagement with the state on progressing such an approach; and
4. Reaffirm the region's policy position of councils including county councils retaining control of their water utilities assets.

The Board will also seek advice on the correlation between surface and bore water.



## Reporting on progress of the Strategic Plan

The Chair of the CNSWJO has requested a more structured approach to the value to members. The suggested format for this advice is below. It is intended to transition the savings and grant funding across while drawing a line in the sand and starting afresh for the JO where this report would provide the starting point for the new advice.

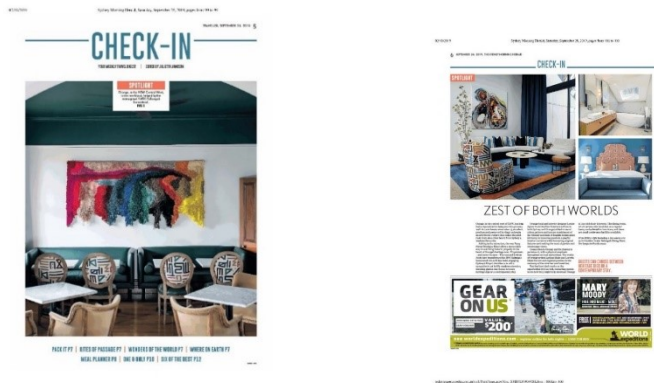
Value for members	Activity FYTD	Activity this Quarter
Submissions	6	050919 - Inquiry into Jobs for the Future in Regional Areas 100919 – Joint Submission with RDACW/CNSWJO to Regional Connectivity Program 120919 - Inquiry into sustainability of energy supply & resources in NSW 081119- Inquiry into Regional Australia
Plans, strategies and collateral	6	NAMAF – reports provided to all tranche 1 and 2 Councils including Blayney, Cowra, Forbes and in this quarter, Parkes, Cabonne, Bathurst and Oberon. Independent Audits of DPIE Water Performance Monitoring Data completed for Orange and Bathurst and reports provided. Dam surveillance inspections completed for Bathurst (Chifley Dam) and CTW (Lake Rowlands) and draft reports issued. Bridge Assessments – all councils have now received their reports for Tranche 1a and Tranche 2. A draft regional report is being developed. The Regional Food and Fibre Strategy completed. Transport Issues Paper developed with TfNSW and circulated for members feedback. Advice will inform TfNSW Integrated Transport Plan.
Grants	\$14,594	\$14,594 for training delivered under funding by TAFE NSW to Cowra Council & Lachlan Shire Council for the July to September 2019 quarter. Application requested by OEHL for funding for the Southern Lights Project was unsuccessful. \$150K being negotiated for the JO with OLG.
Compliance	5	Compliance training courses delivered across the region: <ul style="list-style-type: none"> <li>Enter &amp; Work in Confined Spaces – Full course + Refresher – 19 participants</li> <li>Traffic Control Training (TC + ITCP) - 11 participants</li> </ul> Mandatory Independent Audits of DPIE Water Performance Monitoring Data completed for Orange and Bathurst and reports provided.
Data	3	Tourism data project through WRI Transit data through the Inland Rail project has been negotiated for the whole region. DPIE Water Performance Monitoring Data currently being collated for benchmarking the region's LWUs.
Media including social media	3 plus please request the Excel Spreadsheet on tourism publications	1. 17919 Media Release calling for sensible work on water security. 2. 151019 Media Release – Funding Announcement for Wyangala Dam 3. 151119 Media Release – Host Survey Tourism PR update The advertising value for the PR media generated in January-June 2019 is \$449,350. Highlights include a Media Trip titled "Travelling with a Friend" by Country Style with accommodation for the trip scheduled for Forbes and attending "Grazing Down the Lachlan". The Sydney Morning Herald "Traveller" ran a double page feature on the opening weekend of the new Byng St Boutique Hotel (see photos below).



Gabrielle Brewer has provided advice that the generated exposure for Central NSW Tourism regions & experiences in major media outlets to the advertising value of approx. \$1m+ for 2019.




This includes 16 media touring the region; 8 media releases that were distributed to 400+ media & industry contacts; over 150 articles appeared in digital news & travel media, newspapers, magazines, radio, tv & blogs. Couples & the family market in Sydney & NSW were targeted and articles were all driving people to the [www.visitcentralnsw.com.au](http://www.visitcentralnsw.com.au) website. Please find examples following.

This article featured in the Sydney Morning Herald "Traveller" magazine in early October 2019:



This article was published in the NRMA "Open Road" Magazine - September/October 2019 issue:



		   <p>The Aug/September issue of Blue Mountains Life Magazine featured the Bathurst Spring Spectacular:</p> <p><b>Social Media</b></p> <ul style="list-style-type: none"> <li>• Central NSW Joint Organisation Facebook Page – 301 likes 396 Followers</li> <li>• Central NSW Tourism Facebook Page – 12,551 likes 12,955 Followers</li> <li>• Screen Central Facebook Page – 300 likes 345 Followers</li> <li>• Central NSW Tourism Instagram Page – 4,478 Followers</li> <li>• Central NSW JO Twitter – 937 Followers</li> </ul>
Cost Savings	\$345k since 1 July 2019	<p>See cost savings table below for details.</p> <p>New contracts for the July to September quarter include:</p> <ol style="list-style-type: none"> <li>1. Auditing of Performance Monitoring Data for Water and Sewer</li> <li>2. Stage 1 of BPAP – Legal Advice</li> <li>3. Internal Audit of Cyber Security</li> <li>4. Electric Vehicle Toolkit</li> <li>5. Supply and Delivery of Bulk Fuel</li> <li>6. Employee Assistance Program</li> <li>7. Dam Surveillance</li> <li>8. Restocking of First Aid Kits</li> </ol>
Representation	56	<p>120819 - Strategic Transport Group meeting</p> <p>140819 - Workshop Regional transport enabling future economic growth</p> <p>220819 –CNSWJO Board meeting – Parkes. In attendance was Federal Minister for Regional Services, Decentralisation and Local Government, the Hon Mark Coulton.</p> <p>270819- CNSWJO HR Group meeting</p> <p>270819 - Health Precinct 10 year strategy workshop - Dubbo</p> <p>280819 – Orana WUA &amp; CNSWJO –meeting re water and wastewater training</p> <p>280819 –Destination and Outback Country –Fossil Experience Workshop</p> <p>020919-040919 –LGNSW Water Conference - Albury</p> <p>090919 – Southern Lights/Essential Energy meeting</p> <p>090919 – BPAP Meeting 1 with LTL for Legal Advice</p>

		100919 – EV Toolkit Project Inception Meeting 110919- CNSWJO-meeting with DPIE Water, Regional Water Strategies team on engagement with Central NSW Councils 160919- DPIE Water Critical Water Advisory Panel- Northern Rivers teleconference 160919 - Transport Technical Meeting 170919- Orange 360 Bicycle Tourism Project – meeting 180919 - Sustaining the Regions – Working group meeting lead by LGNSW 240919- RLE Orana, Central Tablelands Drought Task Group meeting – Dubbo 250919- CNSWJO – Lachlan Valley Water meeting re Regional Water Strategy 260919-WRI Big Ideas event – Bathurst 270919 – Presentation to Mens Probus Forbes 300919-011019- LGNSW JO forum conference – Sydney 021019 - Southern Lights/Essential Energy meeting 081019 - Regional Integrated Transport Group (RITG) 101019 – Inland Rail Information Session 111019 – Regional Prosperity Sub-committee 161019-BPAP Meeting 2 with LTL 171019- WaterNSW/DPIE Water- Lachlan Local Water Utilities Drought meeting 171019 –CWUA meeting 211019 – Regional Strategic Transport meeting 231019 – Regional Planners Meeting 241019 – GMAC 241019- Lachlan Regional Water Strategy 301019 – Joint Organisation – Executive Officers Meeting 301019 – Joint Organisation Chair Meeting 061119- Tourism Managers Group Meeting 071119 - WaterNSW- Lake Rowlands to Carcoar Dam Briefing 081119-Critical Water Advisory Panel Southern - Lachlan 121119-Southern Lights/Essential Energy meeting 221109-Central NSW JO Matrix Review
Opportunities councils have been afforded	14	<ul style="list-style-type: none"> <li>• Essential Energy issues raised regional on service levels</li> <li>• Round 2, Restart NSW Bridge assessments</li> <li>• WRI big ideas event – Region focused</li> <li>• LGNSW – Commitment to Joint Organisations Event</li> <li>• Consultations with individual Councils and region for Regional Water Strategy</li> <li>• Round table discussions with Federal Ministers</li> </ul>

### Compliance, Policy review and dates for 2020

That the Board resolved to adopt the 2019 Annual Performance Statement and place it on the website.

Members Pecuniary Interest Returns under s450a of the Local Government Act 1993 were provided.

Amendments to the Joint Organisation Policy and Procedure Manual were provided and adopted.

The dates for the 2020 GMAC and Board meetings be:

Board	27 February	28 May	27 August	26 November
GMAC	30 January	7 May	23 July	22 October

**Adoption of Audited General Purpose Statements for period 11 May 2018 to 30 June 2019**

The Board adopted the CNSWJO Joint Organisation General Purpose Financial Statements for the period 11 May 2018 to 30 June 2019. This is a requirement to comply with the Local Government Act.

**Prioritisation of \$150K Joint Organisation Capacity Building Fund**

The Board approved three funding applications under the Joint Organisation Capacity Building Fund:

- Best Practice in Aggregated Procurement budgeted at \$35K;
- Understanding and supporting the new role of our CBDs – a project of the Regional Prosperity Subcommittee budgeted at \$50K; and
- Regional Capacity Building in Energy Innovation budgeted at \$65K.

These have now been lodged with the OLG and we await their decision.

**Regional Bridges Assessment Report**

The Confidential report by Pitt and Sherry has provided a cost estimate of repairs, for all bridges and culverts and a cost estimate of replacement for the 8 bridges and 15 culverts where replacement is recommended.

CNSWJO staff have had preliminary discussions with Public Works Advisory and Transport for NSW regarding options for a collaborative approach by members to conduct the next steps of the project, consisting of the repair and replacement of identified bridges. It is recommended that the Board receive a report in due course regarding potential options for a collaborative approach to the next steps.

The Regional Bridge Assessment Report was endorsed to be used to access further funding.

**Regional Smart Approved Water Mark Subscription**

Members of the Centroc Water Utilities Alliance (CWUA) received a presentation from Smart Approved Water Mark in early August. Most councils already have existing agreements with Smart Approved Water Mark which are due for re-negotiation prior to December 2019 and have been provided a regional offer at a reduced rate for a regional subscription, which will save the region per annum.

### Round table Discussion Summary with Ministers.

Hosted by The Hon Michael McCormack, Deputy Prime Minister, Minister for Infrastructure, Transport and Regional Development, Member for Riverina, the Board held discussion with:

- The Hon Mark Coulton, Minister for Regional Services, Decentralisation and Local Government
- The Hon Josh Frydenberg, Treasurer
- The Hon David Littleproud, Minister for Water Resources, Drought, Rural Finance, Natural Disaster and Emergency Management
- The Hon Angus Taylor, Minister for Energy and Emissions Reduction
- The Hon Sussan Ley, Minister for the Environment
- Hon Dan Tehan, Minister for Education
- Hon Andrew Gee, Assistant Minister to the Deputy Prime Minister, Member for Calare
- Senator the Hon Bridget McKenzie, Minister for Agriculture

A significant amount of discussion was around drought and ongoing drought support. Other issues raised included

- Federal Assistance Grants and funding to Local Government more broadly
- Rural and remote health
- Telecommunications
- Electricity and energy market challenges
- Water Sharing Agreements





- Better vocational and tertiary education in region including direct funding to local government

The Treasurer provided advice on the strength of the economy and the opportunity for communities in Central NSW to leverage the new foreign trade agreements.

This theme was picked up by other Federal members and follow-up work with Minister Bridget McKenzie will be undertaken seeking alignment between the Federal approach and the Central West Food and Fibre Strategy.

Follow-up will also be undertaken regarding water projects where Andrew Gee, Member for Calare and the Assistant Minister to the Deputy Prime Minister has offered to shepherd projects through.

RDA Central West Chair, Christine Weston and Chief Executive Officer Sam Harma provided an update on the RDA Forum in Canberra, tips and tricks for the Building Better Regions Fund and where the Central West RDA is heading.

I commend this report to Council, and thank you all for your support.



#### **Recommendation/s**

That the Mayoral Report from the Board meetings for Centroc and Central NSW Joint Organisation Meeting held 27 November 2019 and the Round table discussion with Ministers at Parliament House 28 November held in Canberra be noted and;

1. Councillors and staff be asked to take the tourism data survey for the region; and
2. Council receive a report on joining the Murray Darling Association.

## Minutes of the Centroc Board Meeting 27 November 2019 held at Canberra ACT Legislative Assembly

### Board Delegates in bold

<b>Mr D Sherley</b>	Bathurst Regional Council	<b>Cr M Kellam</b>	Oberon Council
<b>Cr S Ferguson</b>	Blayney Shire Council	<b>Mr G Wallace</b>	Oberon Council
<b>Ms R Ryan</b>	Blayney Shire Council	<b>Cr R Kidd</b>	Orange City Council
<b>Cr K Beatty</b>	Cabonne Council	<b>Mr D Waddell</b>	Orange City Council
<b>Mr B Byrnes</b>	Cabonne Council	<b>Cr K Keith</b>	Parkes Shire Council
<b>Cr D Somerville</b>	Central Tablelands Water	<b>Mr K Boyd</b>	Parkes Shire Council
<b>Mr G Rhodes</b>	Central Tablelands Water	<b>Cr M Liebich</b>	Weddin Shire Council
<b>Cr B West</b>	Cowra Council	<b>Mr G Carroll</b>	Weddin Shire Council
<b>Mr D Wymer</b>	Cowra Council	Mr P Evans	OLG
<b>Cr J Webb</b>	Forbes Shire Council	Ms J Bennett	Centroc
<b>Mr S Loane</b>	Forbes Shire Council	Ms M Macpherson	Centroc
<b>Cr J Medcalf</b>	Lachlan Shire Council	Ms A Thomas	Centroc
<b>Mr G Tory</b>	Lachlan Shire Council	Ms K Barker	Centroc
		Ms V Page	Centroc

Chaired by **Cr John Medcalf** the meeting opened at 1.52pm.

### 1. Apologies

Cr B Bourke, Cr K Sajowitz, Cr P Miller, Mr P Devery, Ms C Weston, Mr S Harma, Mr A Albury

<b>Resolved</b>	<b>Cr B West/Cr K Keith</b>
That the apologies for the Centroc Board meeting 27 November 2019 listed above be accepted.	

### 2. Minutes

#### 2a Confirmation of the Minutes of the Board Meeting 22 August 2019 at Parkes

<b>Resolved</b>	<b>Ms S Loane/Cr K Beatty</b>
That the Minutes of the Centroc Board Meeting 22 August held at Parkes be confirmed.	

### 3 Transitioning to the Joint Organisation

<b>Resolved</b>	<b>Mr D Sherley/Mr S Loane</b>
That the Central NSW Councils (Centroc) Board note the report regarding transition to the Joint Organisation and the windup of Centroc as a Section 355 Committee of Forbes Shire Council.	

### 4 Financial report

<b>Resolved</b>	<b>Mr D Waddell/Cr D Somerville</b>
<b>That the Board note the Financial report and transfer the reserves as follows to the Joint Organisation:</b>	
Bells Line Expressway Group	17,537
Best Practice in Aggregated Procurement	40,768
Centroc Regional Tourism Group	129,759
CWUA Best Practice Program	31,569
CWUA - Asset Management Maturity Audit (NAMAF)	80,775
CWUA - Developer Services Plans	47,930
Energy Project	65,306
Energy Workshops - Office of Environment & Energy Grant	1,770
Energy Workshops - Centroc matching contribution	1,536

Growing Local Economies Grant Funding	73,400	
Health Study - Beyond the Range	37	
IT - Unified Communications	13,453	
Regional Marketing	8,607	
Roads Transport Technical Committee	14,977	
	<b>\$527,424</b>	

## 6 Presentation of the Statement of Finances

<b>Resolved</b>	<b>Mr D Sherley/Mr D Waddell</b>
<b>That the Board adopt the Statement of Finances for Centroc.</b>	

The General Meeting of the Centroc Board closed at 1.55pm

Page 2 is the last page of the Centroc Board Minutes 27 November 2019



**Minutes of the Central NSW Joint Organisation meeting 27 November 2019 held at ACT House in Canberra.**

**Attendees, voting members in bold.**

<b>Cr S Ferguson</b>	Blayney Shire Council	<b>Cr M Kellam</b>	Oberon Council
<b>Cr K Beatty</b>	Cabonne Council	<b>Cr R Kidd</b>	Orange City Council
<b>Cr B West</b>	Cowra Shire Council	<b>Cr K Keith</b>	Parkes Shire Council
<b>Cr J Webb</b>	Forbes Shire Council	<b>Cr M Liebich</b>	Weddin Shire Council
<b>Cr J Medcalf</b>	Lachlan Shire Council		

Mr D Sherley	Bathurst Regional Council	Cr D Somervaille	Central Tablelands Water
Ms R Ryan	Blayney Shire Council	Mr G Rhodes	Central Tablelands Water
Mr B Byrnes	Cabonne Council	Mr D Waddell	Orange
Mr D Wymer	Cowra Shire Council	Mr P Evans	OLG
Mr G Tory	Lachlan Shire Council	Ms J Bennett	Central NSW JO
Mr S Loane	Forbes Shire Council	Ms Meredith Macpherson	Central NSW JO
Mr G Wallace	Oberon Council	Ms A Thomas	Central NSW JO
Mr K Boyd	Parkes Shire Council	Ms K Barker	Central NSW JO
Mr G Carroll	Weddin Shire Council	Ms V Page	Central NSW JO

1. **Opening meeting 1.55pm**
2. **Acknowledgement to Country by Chair**

**3. Apologies applications for a leave of absence by Joint Voting representatives**

Cr B Bourke, Cr K Sajowitz, Cr P Miller, Mr P Devery, Ms C Weston, Mr S Harma, Mr A Albury

<b>Resolved</b>	<b>Cr K Keith/Cr J Webb</b>
That the apologies for the Central NSW Joint Organisation Board meeting 22 August 2019 listed above be accepted.	

**4. Minutes**

**4a Noting of the Minutes of the GMAC meeting 24 October 2019 held in Orange**

<b>Resolved</b>	<b>Cr R Kidd/Cr M Kellam</b>
That the Central NSW Joint Organisation Board confirm the Minutes of the GMAC meeting 24 October 2019 held in Orange.	

**4b Confirmation of the Minutes of the Central NSW Joint Organisation meeting 22 August 2019 in Parkes**

<b>Resolved</b>	<b>Cr S Ferguson /Cr R Kidd</b>
That the Central NSW Joint Organisation Board confirm the Minutes of the meeting 22 August 2019 held in Parkes	

**5. Business Arising from the Minutes – Matters in Progress**

<b>Resolved</b>	<b>Cr B West/Cr K Keith</b>
That the Central NSW Joint Organisation Board note the Matters in Progress, making deletions as suggested.	

**6. Reports to Statement of Regional Strategic Priority****Priority One: Inter-council Co-operation****a. Procurement Report**

<b>Resolved</b>	<b>Cr K Beatty/Cr B West</b>
That the Board note the Procurement Report and	
<ol style="list-style-type: none"> <li>1. approve the 12-month extension of the road signs contract (S1 2018) with Artcraft, Barrier Signs and DeNeefe until 31 December 2020;</li> <li>2. approve the 12-month extension of the bitumen emulsion contract (S2_2018) with Boral Asphalt until 31 March 2021;</li> <li>3. approve the 12-month extension of the linemarking services contract (R2_2018) with Avante, Central West Linemarking, Complete Linemarking, Oz Linemarking and Red Squirrel;</li> <li>4. approve a 6-month extension of the contract with Common Thread Consulting for the Procurement Support for Water Main Condition Assessment;</li> <li>5. approve the Water Main Condition Assessment Pilot contract to include a management fee of 1.5% of the total value of the contract, which will be payable by the successful Contractor/s;</li> <li>6. note that the structure of contract management fees to CNSWJO will remain as is until the Best Practice in Aggregated Procurement Program is completed, at which time a report will be provided to GMAC and the Board on the recommendations for aggregated procurement by the JO, including a report on options on fees and funding of aggregated procurement;</li> <li>7. note the contract management fees being charged for current contracts; and</li> <li>8. receive reports regarding management fees for any upcoming procurement processes for approval of the percentage contract management fee to be charged.</li> </ol>	

**b. Energy Programming Report**

<b>Resolved</b>	<b>Cr R Kidd/Cr B West</b>
That the Board note the Energy Programming Report and	
<ol style="list-style-type: none"> <li>1. Vary the existing contract with Sourced Energy to raise the management fee from the large market retailer by 0.25% which will be payable to CNSWJO;</li> <li>2. Note the cost savings of \$2.37m over 3 years achieved through the procurement process for the supply of electricity for large market sites;</li> <li>3. Draft a media release to voice frustration with the delays of the LED roll outs; and</li> <li>4. Investigate the opportunities of the recently announced renewable energy zone.</li> </ol>	

**c. Internal Audit and Risk Management Report**

<b>Resolved</b>	<b>Cr B West/Cr S Ferguson</b>
That the Board note the new Internal Audit and Risk Management Guidelines advice from the Office of Local Government and	
<ol style="list-style-type: none"> <li>1. provide a response that: <ol style="list-style-type: none"> <li>a. Is supportive of a strategic approach to internal audit and risk management;</li> <li>b. Suggests a less prescriptive approach, than that suggested in the guidelines;</li> <li>c. Is not supportive of leveraging Section 377 of the Local Government Act where Councils delegate internal audit and risk management functions to the JO;</li> <li>d. Notes the diversion of resource required for a Joint Organisation to fulfill these guidelines will be counterproductive and is at risk of contributing to JO network failure;</li> <li>e. Request that JOs be exempt from the new Internal Audit and Risk Management Framework for NSW; and</li> <li>f. Includes Member Councils concerns; and</li> </ol> </li> <li>2. Members are encouraged to write their own responses.</li> </ol>	

**d. Administration Update**

<b>Resolved</b>	<b>Cr B West/ Cr K Keith</b>
That the Board note the timeline for the implementation of the JO.	

**Priority Two: Regional Prosperity****a. Central West and Orana Food and Fibre Strategy report**

<b>Resolved</b>	<b>Cr B West/Cr J Webb</b>
That the Board note the report on the Central West Food and Fibre Strategy and	
<ol style="list-style-type: none"> <li>1. endorse the Strategy; and</li> <li>2. note that advice on implementation is being progressed through the Regional Prosperity Subcommittee.</li> </ol>	

**b. Regional Prosperity and Advocacy Plan**

<b>Resolved</b>	<b>Cr B West/Cr K Keith</b>
That the Board note the report on the Regional Prosperity Advocacy Plan;	
<ol style="list-style-type: none"> <li>1. Adopt the Plan; and</li> <li>2. Share the policy position with LGNSW.</li> </ol>	

**c. Tourism Data Tool by WRI and support for a collaborative project with Arts Out West delivering arts and culture journeys**

<b>Resolved</b>	<b>Cr B West/Cr J Webb</b>
That the Board note the report on the Tourism Data Tool and support for a collaborative project with Arts Out West delivering arts and culture journeys and;	
<ol style="list-style-type: none"> <li>1. encourage members to support providing data into the program including promoting the visiting friends and relatives (VFR) survey through the community and through Council staff; and</li> <li>2. amend the Tourism Budget transferring the \$5000 for the second round of the Regional Passport Project to a collaborative project with Arts Out West for arts and culture journeys.</li> </ol>	

**Priority Three: Regional Transport and Infrastructure****a. Regional Transport Advocacy Policy, Prioritisation and Freight Links Mapping.**

<b>Resolved</b>	<b>Cr K Keith/Cr B West</b>
That the Board	
<ol style="list-style-type: none"> <li>1. Endorse the changes to the Department of Planning, Industry and Environment regional network map;</li> <li>2. Note the "Central West and Orana Transport Issues &amp; Insights" report and that while it is complete, the transport planning process in region welcomes feedback through the JO;</li> <li>3. Provide a submission to the consultation on the Lithgow to Katoomba Corridor for the upgrade of the Great Western Highway within existing policy;</li> <li>4. Adopt the CNSWJO Transport Advocacy Plan noting the need to update the Matrix in line with advice below;</li> <li>5. Endorse the 58 projects listed on the Matrix to the with the exception of priority 1;</li> <li>6. Note priority 1 of the Matrix is under review to align it with the Transport Advocacy policy;</li> <li>7. Note that a review of the Matrix is underway;</li> <li>8. Write to the Minister seeking advice on the update of the Bells Line of Road Corridor;</li> <li>9. Provide updated mapping to the Board; and</li> <li>10. Provide a reviewed the Advocacy Plan that identifies one or two priorities for the Board to focus its advocacy efforts.</li> </ol>	

**Priority Four: Regional Water****a. Regional Water, Advocacy Plan**

<b>Resolved</b>	<b>Cr D Somerville/Cr K Beatty</b>
That the Board note the report on the Regional Water Advocacy Plan (the Plan) and	
<ol style="list-style-type: none"> <li>1. Adopt the Plan; and</li> <li>2. Share the policy position with LGNSW.</li> </ol>	

**b. Regional Water Report**

<b>Resolved</b>	<b>Cr B West/Cr M Liebich</b>
That the Board:	
<ol style="list-style-type: none"> <li>1. Note advice provided in the Confidential Briefing Note No. 3 regarding water security for urban water utilities in the current unprecedented drought;</li> <li>2. Note that GMAC have agreed to form a strategic subcommittee including the sponsoring GMs, other interested GMs, the Portfolio Mayor and Chair to provide a higher level of strategic support for a regional response to emergency town water needs and long-term planning in the short term;</li> <li>3. Agree arrangements be developed with the strategic subcommittee and in consultation with member Councils for emergency water management between towns across the region that (based on previous Board policy) address the following heads of consideration: <ol style="list-style-type: none"> <li>a) Arrangements for the sharing of water for emergency water needs between towns across the region so that the burden of providing infrastructure for critical urban water transfers is borne equitably by the region (for example through the development of instruments and agreements not structures);</li> <li>b) Ownership and management by LG of any such infrastructure built to transfer emergency water between towns across the region for critical human needs;</li> <li>c) On-going operational costs for emergency water infrastructure;</li> <li>d) A multi-source approach to the supply of emergency water that enables options to be switched on or off as needed with these to be linked to State and local based triggers; and</li> <li>e) Receive a report to the February 2020 Board meeting.</li> </ol> </li> <li>4. Undertake advocacy seeking early engagement in the Wyangala Dam wall raising and Lake Rowlands to Carcoar Dam projects with a view to being able to influence outcomes;</li> <li>5. Adopt the response to the Lachlan Regional Water Strategy provided under the hand of the Chair;</li> <li>6. Note the report to the JO Executive Officer network on a potential cross JO project for the development of Regional Town Water Strategies;</li> <li>7. Adopt the response to the State Water Strategy provided under the hand of the Chair;</li> <li>8. Note that a copy of the CNSWJO's input to the Lachlan Regional Water Strategy has been provided to the Independent Panel assessing the social and economic conditions in the Murray Darling Basin;</li> <li>9. Commend to members that they become members of the Murray Darling Association;</li> <li>10. Endorse the response provided to LGNSW for the NSW Legislative Assembly Committee on Investment, Industry and Regional Development inquiry into support for drought affected communities in NSW noting that the CNSWJO response will be provided based on this;</li> <li>11. Advocate strongly that Councils are responsible and experienced water utilities managers that seek to work collaboratively with all levels of Government on water security solutions; and</li> <li>12. Commend to members that they include this messaging in their media releases and advocacy.</li> <li>13. Thank Minister Pavey for visiting the region Tuesday 26 November 2019;</li> <li>14. Seek to work through the Minister's office on developing a collaborative approach to water security in Central New South Wales within existing policy;</li> <li>15. Noting that existing policy is for the sharing of water to be through instruments rather than structures seek funding from and engagement with the state on progressing such an approach; and</li> <li>16. Reaffirm the region's policy position of councils including county councils retaining control of their water utilities assets.</li> </ol>	

**7. Supplementary motion on water policy**

<b>Resolved</b>	<b>Cr K Keith/Cr R Kidd</b>
That the Board seek advice on the correlation between surface and bore water and meet with the Minister as required.	

**8. Suspension of standing orders to receive a presentation from Canberra Airport at 3:30pm**

<b>Resolved</b>	<b>Cr K Beatty/Cr S Ferguson</b>
That the Board suspend standing orders.	

**9. Resumption of the meeting at 4:20pm**

<b>Resolved</b>	<b>Cr B West/Cr S Ferguson</b>
That the Board resume the meeting.	

**10. Report to the Central NSW JO Strategic Plan and Statement of Regional Strategic Priority 2019/2020**

<b>Resolved</b>	<b>Cr K Beatty/Cr S Ferguson</b>
That the Board note the report to the Central NSW JO Strategic Plan and Statement of Regional Strategic Priority.	

**11. Compliance, policy review and dates for 2020**

11. Compliance, Policy Review and dates for 2020				
Resolved			Cr K Keith/Cr K Beatty	
That the Board note the Compliance report and; 1. Adopt the 2019 Annual Performance Statement and place it the website; 2. Note the Pecuniary Interest Returns under s450a of the Local Government Act 1993; 3. Adopt the Joint Organisation Policy and Procedure Manual; and 4. Determine the dates for GMAC and Board meetings for 2020 be:				
Board	27 February	28 May	27 August	26 November
GMAC	30 January	7 May	23 July	22 October

**12. Adoption of Audited General Purpose Statements for period 11 May 2018 to 30 June 2019**

<b>Resolved</b>	<b>Cr B West/Cr R Kidd</b>
That the Board adopt the CNSWJO Joint Organisation General Purpose Financial Statements for the period 11 May 2018 to 30 June 2019.	

**13. Financial Report**

Resolved	Cr K Keith/Cr J Webb
That the Board note the Financial and compliance report and accept the transfer of the reserves from Centroc in the following form:	
CNSW Regional Tourism Group + Regional Marketing	138,366
CWUA Best Practice Program	31,569
CWUA - Asset Management Maturity Audit (NAMAF)	80,775
CWUA - Developer Services Plans	47,930
Energy Project + Energy Workshops matching contribution	66,842
Energy Workshops - Office of Environment & Energy Grant	1,770
Growing Local Economies Grant Funding	73,400
Inter-Council Co-operation Reserve (IT Unified communications + Best Practice in Aggregated Procurement)	54,221
Roads Transport Technical Committee + BLEG	32,514
	<b>\$527,387</b>

**14. Other Reports****a. Prioritisation of \$150K Joint Organisation Capacity Building Fund**

<b>Resolved</b>	<b>Cr K Beatty/Cr S Ferguson</b>
That the Board note the report regarding the prioritisation of the 150K Joint Organisation Capacity Building Fund and	
<ol style="list-style-type: none"> <li>1. approve the funding application for the following under the Joint Organisation Capacity Building Fund: <ol style="list-style-type: none"> <li>a. Best Practice in Aggregated Procurement budgeted at \$35K; and</li> <li>b. Understanding and supporting the new role of our CBDs – a project of the Regional Prosperity Subcommittee budgeted at \$50K;</li> <li>c. Regional Capacity Building in Energy Innovation budgeted at \$65K; and</li> </ol> </li> <li>2. Commend to members they give consideration to co-investment in the CBD project.</li> </ol>	

**b. Logo Report**

<b>Resolved</b>	<b>Cr R Kidd/Cr B West</b>
That the Board note the logo report and adopt Option 2 and 3 combined.	

Note: the amended logo to be circulated for review.

**c. Executive Officer Performance Review**

<b>Resolved</b>	<b>Cr K Beatty/ Cr S Ferguson</b>
That the Board note the report regarding the performance management of the Executive Officer and	
<ol style="list-style-type: none"> <li>1. Delegate the entirety of the performance review function to a Performance Review Panel that is: <ol style="list-style-type: none"> <li>a. Developing a Performance Agreement in consultation with the Executive Officer</li> <li>b. Undertaking a performance assessment of the Executive Officer in</li> <li>c. December/January each year</li> <li>d. Determining the following in relation to the Performance Agreement: <ol style="list-style-type: none"> <li>i. A final list of projects to be included in the Performance Agreement; and</li> <li>ii. Any managerial or behavioural actions that they would like the Executive Officer to address during the review year.</li> </ol> </li> <li>e. Reviewing and determining salary and any bonus arrangements</li> <li>f. Providing a report to the Board facilitated by the Chair of GMAC</li> </ol> </li> <li>2. Determine that the Performance Review Panel be the Chair, Deputy Chair a Mayor nominated by the Executive Officer to be facilitated by the Chair of GMAC.</li> </ol>	

**15. Confidential Reports****a. Regional Bridge Assessment Report**

<b>Resolved</b>	<b>Cr K Beatty/Cr M Liebich</b>
That the Board note the confidential report on bridge assessments and	
<ol style="list-style-type: none"> <li>1. endorse the Regional Bridge Assessment Report to be used to access further funding;</li> <li>2. receive a report on options for a collaborative approach within three months to the repair and replacement of identified bridges; and</li> <li>3. members give consideration to their participation in a collaborative approach and advise CNSWJO accordingly.</li> </ol>	

**b. Regional Smart Approved Water Mark Subscription**

<b>Resolved</b>	<b>Cr K Beatty/Cr S Ferguson</b>
That the Board note the confidential report on the Regional Smart Approved Water Mark Subscription and approve the regional subscription for Smart Approved Water Mark and the JO sign the agreement and invoice member councils accordingly.	

**16. Next Meeting 27 February 2020 in Weddin.****17. Conclusion of the meeting - Meeting closed at 4.31pm**

Page 7 is the last page of the Central NSW Joint Organisation meeting 27 November 2019

**ENGINEERING & TECHNICAL SERVICES REPORT – NOVEMBER 2019****LOCAL ROADS – CONSTRUCTION/SEALING**

<b>Project:</b>	<b>Objectives:</b>	<b>Budget:</b>	<b>Timeframe</b>
Bocobra Loop Road	2 kms new seal (Henry Parkes Way end)	\$102,620	Completed
Davis Road	1 km new seal, extension of existing seal.	\$78,948	Completed
Strachan Road	880m new seal (from Davis's Road to Carcoar Street)	\$66,873	Completed
Yuranigh Road	Extend existing seal 2kms	\$90,240	Completed
Gas Works Lane	Seal area and install kerb & guttering for parking	\$	



Davis Road



Strachan Road

**LOCAL ROADS - MAINTENANCE**

Project:	Objectives:	Timeframe
Grading	Boulton Road, McKays Road, Gowan Road, Bocobra Loop Road	Completed
Bitumen Patching	Four Mile Creek Road, Windera Estate, Woodville Road, Orchard Road, Gowan Road, Gumble Road , Cargo Road, Woods Lane, Lower Lewis Ponds Road, Casuarina Drive, Canowindra Street, Davys Plains Road, Manildra Street, Eugowra Street	Completed
Gravel Resheeting	Program been identified	Tender awarded

**REGIONAL ROADS – MR234, MR238**

Project:	Objectives:	Timeframe
Banjo Paterson Way	Stage 4	2 kms completed



Banjo Paterson Way



**RMS ROADS**

<b>Project:</b>	<b>Objectives:</b>	<b>Budget:</b>	<b>Timeframe</b>
Bitumen patching	MR359, MR310, MR377, MR61 & SH7		
RMS Ordered Works	Toogong Widening Project Project length – 4 kms from Bowens Lane intersection to Yellowbox Road intersection.	\$2,000,000	Commenced 3.7.19. 2 kms sealed by 24.9.19. Completed
Road Maintenance	MR234 & MR238		Completed
Local Road Heavy Patching	All locations identified	Tender	Tender Awarded
Local Road Resealing	All rural and urban reseals have been identified		Programmed for Feb/Mar 2020

**SAVING LIVES ON COUNTRY ROADS – RMS FUNDED PROJECTS**

<b>Project:</b>	<b>Objectives:</b>	<b>Budget:</b>	<b>Timeframe</b>
Ophir Road	Tree & vegetation removal completed	\$100,000	Roadworks to commence 2020/21
Obley Road	Tree & vegetation removal completed	\$770,000	Roadworks to commence 2020/21
Lake Canobolas/Cargo Road Intersection	Works planned	\$400,000	Roadworks
Four Mile Creek	Shoulder widening, installation of safety fencing, delineation and curve advisory signage.	\$1,273,360	Works undertaken in 2018/19
	Construction works	\$100,000	Commence 2019/20

**RESOURCES FOR REGIONS**

<b>Project:</b>	<b>Objectives:</b>	<b>Budget:</b>	<b>Timeframe</b>
Davy's Plains Road		\$1,385,000	Commenced 4.11.19

**ROADS TO RECOVERY**

Project:	Objectives:	Budget:	Timeframe
Lemmons Road	1.6 kms new seal, culvert widening, vegetation removal and pavement widening	\$281,750	Commenced 4.11.19 Completed 6.11.19
Fish Fossil Drive	1.9km, widening of pavement (7m), 100mm overlay, stabilisation & sealed.	\$638,400	Commencement 9/12/19
Casuarina Drive	1.2km, widening of pavement (8m), 100mm overlay, stabilisation & sealed	\$375,000	Completed 6/12/19



Lemmons Road

**Restart NSW Funding**

Vittoria Road – work to commence Jan/Feb 2020

**FIXING COUNTRY ROADS**

Project:	Objectives:	Budget:	Timeframe
Banjo Paterson Way 4 stages between Molong & Yeoval <i>Stage 1</i>	1.450 km section near Nyora Lane including hot mix entrance to new industrial estate by Council's contractor	\$4,400,000	Completed
<i>Stage 2</i>	5.5 km Burgoon Lane towards Cumnock		Completed
<i>Stage 3</i>	629 m section near Avondale Road.		Completed 14/11/2019
<i>Stage 4</i>	Hanover Bridge towards Cumnock commenced 10.9.19		Completed 22/11/19

**DRAINAGE WORKS**

Project:	Objectives:	Budget:	Timeframe
Eugowra	Two location identified	\$150,000	Commence Jan 2020
South Bowen Park Road	Council to tender this project		
Palings Yard Loop Road	Council to tender this project		

**WATER & SEWER**

Project:	Objectives:	Budget:	Actual	Timeframe
Fluoride dosing system	Ready for final inspection and approval by DPIE			
Kite Street	Water main extension			In progress
Molong Water Supply	Now moved to level 5 water restrictions			
Yeoval Water Supply	At level 3 restrictions, but will move to level 4 restrictions in December			
Cumnock Water Supply	At level 2 restrictions			

**Trunk water main repair**

**TECHNICAL SERVICES**

Project:	Objectives:	Budget:	Actual	Timeframe
Construction of Cumnock and Yeoval Water Reticulation System	Extension of pipelines and closing loops	\$1,523,630	\$792,358.17	Pipelines practically completed





Project:	Objectives:	Budget:	Actual	Timeframe
Construction of St Germain's Bridge	Construction of dual lane concrete bridge	\$1,289,000.22	\$15,651.50	Geotechnical investigation has been completed. Consultant has been engaged for the approach road design.

Project:	Objectives:	Budget:	Actual	Timeframe
Voluntary purchase	Demolition of buildings at 10 North Street, Eugowra	\$148,796.30	\$131,817.20	Completed



Project:	Objectives:	Budget:	Actual	Timeframe
Refurbishment of Main & Luncheon pavilions at Molong Showground	Replacement of truss, beams, columns, rafters, footings etc.	\$190,000	\$63,995.83	Luncheon pavilion completed, main pavilion works have been stopped until further notice as requested by Molong Show Society Inc.

Project:	Objectives:	Budget:	Actual	Timeframe
Molong Recreational Ground Power Upgrade	3 Phase power supply to the recreational ground	\$105,210	\$94,928.00	Civil works have been completed



Project:	Objectives:	Budget:	Actual	Timeframe
Water filling stations at Canowindra, Eugowra and Manildra	Supply water to residents	\$117,600	\$104,348.34	Completed





Project:	Objectives:	Budget:	Actual	Timeframe
Maintenance at Molong Multi-Purpose Sports Facility	Seam repairs, wrinkle ratification, sand infill top up and deep clean	\$29,418	\$29,418	Completed





Project:	Objectives:	Budget:	Actual	Timeframe
Refurbishment of Bank Street Toilets	Wall tiling, floor tiling, fixtures etc.	\$151,615.14	\$125,407.51	Sensor taps, hand dryers, double toilet roll holders, tamper-proof tap to hallway and drip trays under soap dispensers have been installed.



Project:	Objectives:	Budget:	Actual	Timeframe
Construction of Puzzle Flat Creek Levee	Construction of levee	\$2,424,106	\$11,564.89	Development application has been submitted for Borrow Pit 2
Molong Community Centre	Construction of Community Centre in Molong			Design Consultant has been engaged
Drainage issue Smith & Wellington Streets Molong	Engagement of consultant to inspect, investigate draining issue.	\$2,930		Site inspection has been completed

Restart NSW Project Reporting and REPAIR Program Project Reporting	Progress reporting for Banjo Paterson Way Widening Project, Four Mile Creek Road Project, Molong Truck Wash Project and REPAIR Program			
Transport Revaluations 2020	Bridges condition assessment	\$51,100+GST	Nil	28 Feb 2020
Transport Revaluations 2020	Roads infrastructure condition assessment	\$99,897.60+GST	Nil	28 March 2020

**PLANT & DEPOTS**

<b>Project:</b>	<b>Objectives:</b>	<b>Budget:</b>	<b>Actual</b>	<b>Timeframe</b>
Purchase of 2 x 938 K Front-End Loaders	Plant replacement of vehicles used in construction of roads and bridges			Purchased last year and just delivered. Radios to be installed and Cabonne logo attached.
Purchase of 936 Track Loader	Plant replacement of vehicle for use in rubbish tips for moving landfill			Purchased last year and just delivered. Radios to be installed and Cabonne logo attached.



938 K Front-End Loader



936 Track Loader

**URBAN SERVICES**

<b>Project:</b>	<b>Objectives:</b>	<b>Budget:</b>	<b>Actual</b>	<b>Timeframe</b>
Drought Funding Extension 2	To utilize funding to upgrade remediate urban facilities, garden, weed removal, small projects	\$128,000	\$128,000	Oct – Nov 2019

**Bus Shelter – Manildra****BBQ Shelter Painting - Molong****Yeoval Rec Ground – Benches & Perimeter Fence Paint****Molong – Pool Gutters Paint**



Project:	Objectives:	Budget:	Actual	Timeframe
Jack Huxley Manildra Rec Ground Irrigation Upgrade	To upgrade the Manildra Rec ground to sub surface irrigation	\$19,391	\$18,966	Nov 2019



Project:	Objectives:	Budget:	Actual	Timeframe
Safety Upgrades across Cabonne Swimming Pools	To upgrade Cabonne swimming pools – safety- based projects	\$100,000	\$55,241	Up to pool opening in Nov 2019 and throughout swim season.



Re-sheeting plant rooms, Safety Rail reinstatement, Chlorine/Chlorine Gas service, Ultra-filtration membrane.



Picnic Table, Ophir



Slab for storage shed at Molong Pool

**Surendra Sapkota**

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**From:** Emma Tadros  
**Sent:** Wednesday, 20 November 2019 3:28 PM  
**To:** Naomi Schroder  
**Subject:** FW: HEAVY VEHICLE SAFETY AND PRODUCTIVITY PROGRAM – ROUND SIX [SEC=UNCLASSIFIED]  
**Attachments:** mg\_info.txt

FYI

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**From:** HVSP  
**Sent:** Monday, 3 September 2018 4:52 PM  
**Cc:** MOXON Greg ; HVSP ; VINCENT Sylvia  
**Subject:** HEAVY VEHICLE SAFETY AND PRODUCTIVITY PROGRAM – ROUND SIX [SEC=UNCLASSIFIED]

Thank you for your proposal(s) for funding under Round Six of the Heavy Vehicle Safety and Productivity Program (HVSP).

I regret to advise one or more of your proposals were not successful.

Under Round Six of HVSP, the Department of Infrastructure, Regional Development and Cities received 235 applications seeking approximately \$261 million in Australian Government funding.

There was a significant increase in the quality of proposals received for Round Six.

The Department will provide feedback on individual project proposals. If you wish to take up this offer, please email the HVSP mailbox at [hvsp@infrastructure.gov.au](mailto:hvsp@infrastructure.gov.au).

On 31 August 2018 the Minister for Infrastructure, Transport and Regional Development, the Hon Michael McCormack MP announced 93 successful projects totalling \$132.5 million in Australian Government funding. Details of projects that have been successful under Round Six are available on the Department's website at [www.infrastructure.gov.au/hvsp](http://www.infrastructure.gov.au/hvsp).

At this stage, the timing of future rounds has not been determined. We would encourage you to monitor the Department's HVSP webpage for any updates.

Once again, thank you for submitting a proposal for funding under HVSP.

Yours sincerely

The Heavy Vehicle Round Six Team

National Sub Programs Section  
 South East Infrastructure Investment Branch | Infrastructure Investment Division  
 Department of Infrastructure, Regional Development and Cities  
 GPO Box 594, Canberra ACT 2601  
 t 02 6274 8040  
 e [hvsp@infrastructure.gov.au](mailto:hvsp@infrastructure.gov.au) | w [www.infrastructure.gov.au](http://www.infrastructure.gov.au)



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## Cabonne Shire Council Heritage Advisory Service

**David Scobie Architects**

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Northbridge,  
NSW 2063  
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Heritage

Cabonne Shire Council  
Via email  
Attn: Ms. Heather Nicholls  
Chris Eldred, Jann Ferguson and Accounts

**REPORT: December 2019****Visit: 2/12/2019****1.0 Information provided to the Heritage Advisor**

Heritage Advisor appointments–

- 1.1.1 Bank Street, Mural proposal with Mary Iffland
- 1.1.2 Western stores awning
- 1.1.3 87 Gaskill Street, Canowindra - Refurbishment
- 1.1.4 Proposed works to council chamber facade

**The next visits:**

- ☐ February 3<sup>rd</sup>

**2.0 Follow Up required**

- Gumble Hall
- Canowindra Railway Precinct – Stage 1 Grant 2019: Master Plan completed for JHG
- Villages of the Heart: Reporting strategy for Cabonne Council
- Eugowra Fat Lamb Hotel – reconstruction
- Quinn's Stables – part demolition
- Cabonne Museums - Master Plan and Programme and Grant application support
- 46 Bank Street, Molong – DA for paint scheme for listed item in the Bank Street CA

**The following notes apply to site visits and requests for advice - The intention is that the notes are passed to the Property Owner/Enquirer/DA Applicant:**

Heritage Report: December 2019  
David Scobie Architects Pty Limited  
ACN 079 683 079

## Cabonne Shire Council Heritage Advisory Service

**1. Bank Street Mural Proposal**

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- Attention: Chris
- Contact: Mary Iffland

**Proposal**

A painted mural to celebrate the story and history of the Packham Pear.

The mural would be designed by Kristen from Garra and painted by Mark Oats, who has painted the safety wall at the Molong Pool

Preliminary consultations have been undertaken with the Building owner who is prepared to have a mural on their building.

Preliminary consultations have been undertaken with the Packham family descendants who are comfortable with the concept and have provided a book covering the family story related to the pear,

**The site**

*View of the brick wall in question*

The nominal length is 17m between the two end downpipes

**General guidance for the mural**

- As the wall is a cream face brick with ruled joints, the mural would be best painted on to fibre cement sheet panels. These panels would then be fixed to metal battens or furring channels at appropriate centres which had been fixed to the wall;
- The height of the mural should be similar to a line matching the bottom of the facing panel around the front awning;
- The bottom of the mural should be nominally 900mm above the concrete edge on the driveway;
- The mural to be designed by an experienced artist such as Mark Oats with assistance from a Graphic Designer such as Kristen
- The mural to be envisaged as a series of rectangular panels, similar in scale to the traditional advertising murals evident in Bank Street. The panels would correspond to the storylines provided within the Packham Pear history.

### Cabonne Shire Council Heritage Advisory Service

- A Development Application (DA) would be required for the works and submitted to Cabonne Shire Council. The DA would need to describe in dimensioned drawings the construction, materials and include a sketch illustration of the intended artwork



Borders to wall murals

#### Alternatives

- The issues involved with a mural which require consideration include the following:
  - The paintwork will begin to deteriorate after 5 years requiring maintenance/restoration and will have a total lifespan of 10 years if unmaintained/conserved
  - The artwork is purely decorative in a visually pleasing manner but does not engage visitors or the community or aim to have any productive or economic outcomes
  - In view of the limitations of murals, the benefits of alternatives are worth considering before committing to such substantial projects. The following are presented as examples for consideration:

#### □ A Packham Pear Trail

##### *The History*

*This is an Australian heirloom pear bred in Molong, NSW, a small town in the central west of NSW and dates back to the late 1800's. It is a great eating pear with smooth, green to yellow skin and juicy, white flesh which is sweet and rich in flavour. Fragrant, white flowers are borne in spring and the fruit ripens from late Autumn to early Winter. The fruit stores well if refrigerated. This variety will benefit from cross pollination, rewarding the grower with an abundance of beautiful, sweet dessert pears.*

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**The Packham Pear – a Molong History Trail:**

The trail would commence from the Yarn Market garden in Bank Street where new Packham Pears have been planted and from where history trails should generally start in the absence of a visitor information centre. The other possible start point would be the landscaped garden in front of the Railway Station and the Cricket Ground next to the former CWA Hall. These locations are the key open spaces and gathering points and would simply include an orientation map, a small set of Packham Pear Trees and Large map illustrating the history trails in the vicinity of Molong.

The markers along the trail would include a simple vertical panel/bollard sign panel with a graphic showing the stylised Packham Pear and the words Packham Pear

The Museum includes the full story and local history and would be an essential stop.

The key destination is Garra where the pears were initially grown.

Refer to the map below



Charles Henry Packham



General map illustrating the location of the Garra property and route from Molong

David Scobie  
Heritage Advisor to Cabonne Shire



## Cabonne Shire Council Heritage Advisory Service

**2. Western Stores Project: Awning integrity**

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- Attention: Nat and Heather
- Contact: The building owner and Anton Lynar Structural Engineer

**Significance**

The building has a high level of heritage significance as the major retail store in Molong. It also has a large frontage including shopfronts, awning and parapet which make major contributions to the streetscape and character of the Heritage Conservation Area.

**History**

Western Stores and Edgleys Ltd. was a group of retail Department stores originally formed in 1916 and operating in Western and Central Western [New South Wales](#) in Australia. The companies were purchased by Farmers & Coy. of [Sydney](#) in the 1960s. Shortly after that, Farmers were purchased by [Myer](#) Emporium.

The Molong store was known as A.L. Nancarrow's prior to its purchase in 1938 by Western Stores, and it is understood that the façade, shopfronts and awning were added at that time replacing the earlier verandahs facing the Nancarrow premises. The resources of the Molong and District Historical society should be researched to validate these points.

**Structure**

Anton Lynar Engineer has visited the site and reviewed the structural integrity of the awning. In summary, it appears that the awning is no longer capable of supporting its load due to rust damage to the existing structure causing expansion which could lead to a collapse of the structure and the rendered facade between the awning and parapet.



Option One is repair the awning structure including the roof and soffit while removing the suspension rods and Helifix repairing the walls.

Option Two is demolishing the awning and erecting a simple post supported verandah. The post supported option could be in steel with a nominal flat roof with circular posts consistent with the period and style of the façade or a more traditional timber verandah consistent with the earlier Nancarrow buildings.

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The plate glass shopfronts are part of the significance of the facade



General view of the extensive facade

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The extensive awning is required to shelter and protect the shopfront which was never designed for exposure.

The setback of the awning face from the kerb is substantial and appears to exceed the recommended 600mm.



The pressed metal ceiling has heritage significance and should be retained or reused in any works.

Replacement lighting is recommended using Old School House units with warm white lamps at suitable centres.

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One awning and façade covers two separate property ownerships however a single integrated solution is required.



The extensive cracking in the masonry requires a Helifix type repair regardless of the awning and verandah reinstatement options.

Should posts be a recommended solution from the engineer, the suspension rods will need to be removed and the wall made good.

The posts will need to be architecturally designed as will the contact points with the footpath and the awning structure.

Options will be reviewed when the engineering analysis and options have been considered.

David Scobie  
Heritage Advisor to Cabonne Shire



## Cabonne Shire Council Heritage Advisory Service

**3. 87 Gaskill Street, Canowindra**

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Attention:

**Significance:**

The site is located within the Gaskill Street Heritage Conservation Area



Street view, courtesy Google

**Physical Description**

The main elevation has an intact parapet facade with pediment  
The original verandah has been replaced with a suspended awning  
The shopfront includes early large plate glass windows and glazed ceramic tiles.

The previous use was a café and Butcher prior  
The building layout is largely that from the period of use as a Butcher with the former cool room

**Proposal**

An Italian style restaurant/food venue

**Physical Description and comments**

Rising salt damp

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Remove the cement render which causes rising salt damp. Lay 50mm gravel over the base after weed treatment and 100mm of compacted roadbase



Contact Michela or Nick at The Olde English Tile Company and use photos to see which tiles she can supply to match. They supply 150x75mm format known as subway tiles.  
The second option is to try and remove a base course intact with sufficient tiles to replace those damaged and use a gloss black to place at the bottom.  
[tiles@oleenglishtiles.com.au](mailto:tiles@oleenglishtiles.com.au)  
[tiles@oeta.com.au](mailto:tiles@oeta.com.au)  
02 9519 4333

Rake out and re-grout all the brick joints which have been affected by salt damp;  
Provide a cement render backing sufficient for the bedding of the replacement tiles; Install the tiles.

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Remove the metal signs from the tiles and fill the damaged holes with coloured adhesive/grout to match the tile. Paint the downpipe a dark blue to match the darker colour in the tile.



Test this product which appears to be a form of adhesive stuck to the tile face, using various adhesive solvent removers.



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Remove the paint with care from the timber framed mirror. Remove the flag banner mount with care. The paint colour should be similar to the copper/bronze colour of the shopfront framing.



Note that parts of the leadlight have been painted while the original coloured glass are small elements only. This was intended so as not to clash with the merchandise or retail offer.

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Review the stiffness and stability of the lead work. If sound, clean only.  
If soft, then consult an experienced leadlight restorer such as the following  
Tony Fisher in Parkes 0428 970 559



The Bronze copper Modclad shopfront framing and leadlight need cleaning only



**Street view of the façade**  
Recommended colours

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- |                                     |  |
|-------------------------------------|--|
| • Rendered areas of the wall        | Regency white or Classic Cream or York Stone |
| • Two lower mouldings               | Stoneware                                    |
| • Pediment surround                 | Red Oxide                                    |
| • Lettering and date                | Stoneware                                    |
| With a replacement verandah         |  |
| • Posts, gutter, DP and lintel beam | Red Oxide                                    |
| • Front Door                        | Red Oxide                                    |



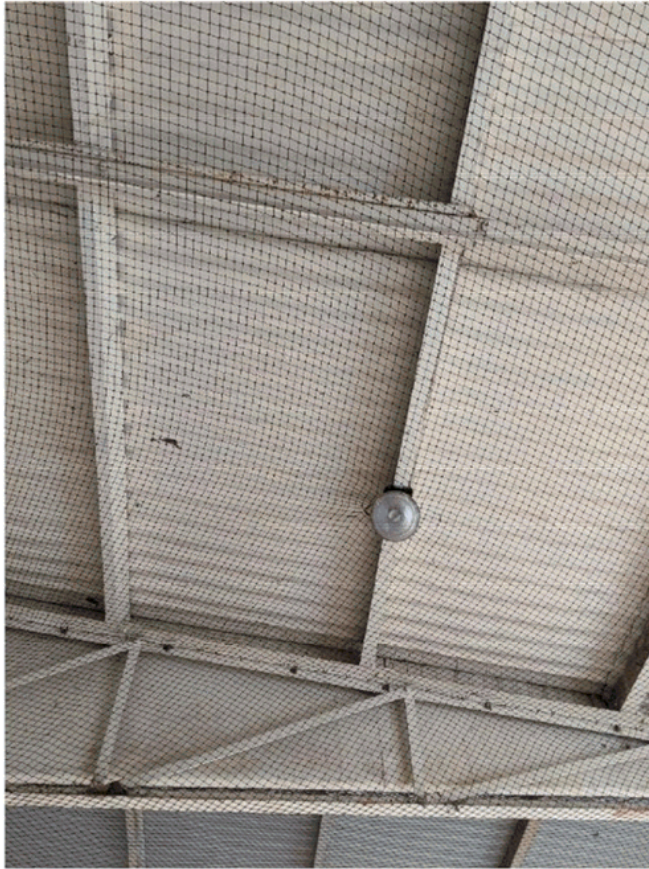
Here at 66-68 Gaskill Street is the reinstated verandah which provides the alternative to retention and repair of the existing awning.

Council supports these conservation projects and small grants are provided to assist projects which meet the criteria for works to heritage buildings and places within the Conservation Area.

The works described generally meet the criteria subject to submission of a firm quoted proposal. Application forms are available from Council. Further assistance is also available for the project and the application if required.



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It is recommended that these PAR 38 floodlights be replaced with a fitting which can accommodate a warm white LED lam



Note the bird mesh erected to prevent pigeons roosting and defecating on the footpath. Also note the height of the leadlight beneath the contact point with the roof. Any additional load on the structure such as lining may compromise the fragile integrity of the structure. The building was originally intended to have a post supported verandah. This was probably replaced during the 1930s.

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A traditional canvas style blind could be reinstated to deal with the eastern morning sun exposure, following dealing with the verandah awning design/replacement



The original timber floor boards are part of the original character and style. These can be cleaned off by scraping or light sanding and then cleaned using Deck Clean" to restore the timber



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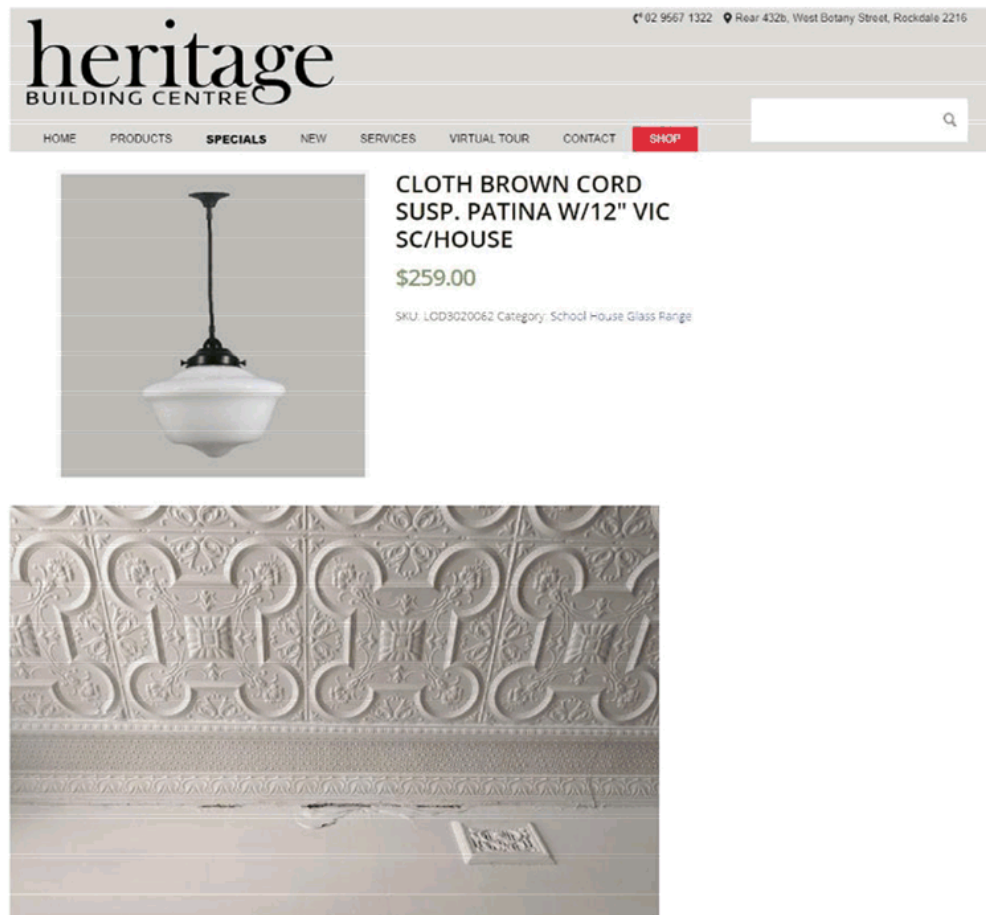
The wall tiles in the front room have retained their significance and are worthy of retention as they relate to the original use as a Butcher  
Should the wall behind need to be removed to facilitate a greater dining area then retention of the front room tiles only would be sufficient to retain their heritage value and those on the rear wall could be removed.



The ceiling is symphony in elaborate pressed metal  
The lights do not complement the character or style but detract from the potential.

They could be replaced with Old School House pendants

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**Issues****Exteriors**

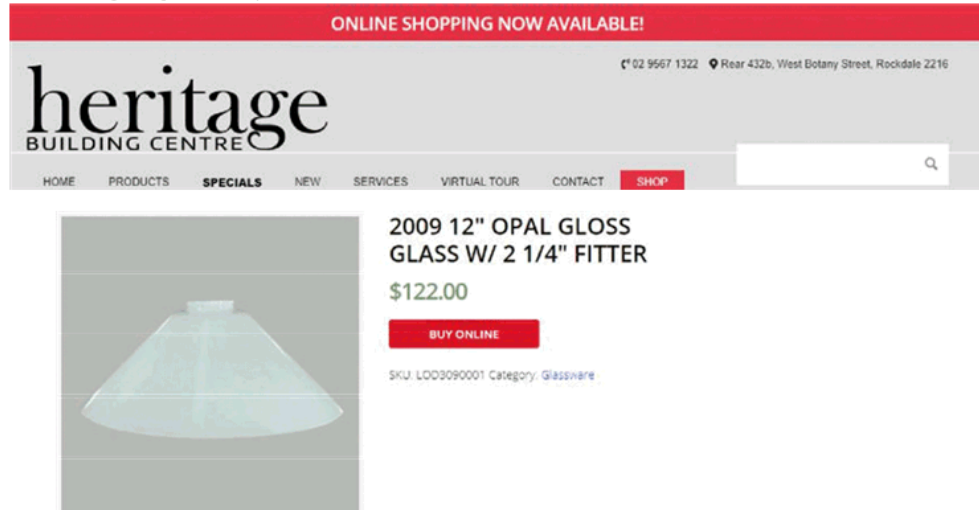
- Tile restoration
  - Contact Michela at OET to obtain similar tiles;
  - Contact an experienced Tiler to review the option of carefully removing the bottom 2 rows of existing tiles to re-use sound undamaged ones to replace the damaged and missing tiles;
  - For tiles with minor damage, use a coloured grout matching the tile colour, to fill the holes or damaged areas and cracks
  - Re-grout the tiled areas
- Review leadlight
  - Obtain the advice from an experienced leadlighter' to restore the 'lead comes' and remove the surface colour
- Colour scheme
  - As advised above
  - No Charcoal or Dark Grey or Monument paint is to be used
- Downpipe and damp
  - Consult the adjoining owner with a view to removing the cement covering the lower wall area and removing the affected soil as advised and replacing it with compacted roadbase topped with decomposed granite laid to fall away from the walls.

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**Interiors**

- White ceramic tiles to main space to be retained on the two side walls
- Timber floor to subsidiary space to be restored
- Pressed metal ceiling and cornice to be retained and restored and painted Dulux Lime White or similar. The damaged wall affected by the falling damp is to be restored
- Lighting to be replaced as advised



*The above a typical shades for use with new external lights to the verandah soffit.*

David Scobie.  
Heritage Advisor to Cabonne Shire Council

Cabonne Shire Council Heritage Advisory Service

**4. Contractors for Molong Council Building restoration**

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Attention: Heather and Chris for Council works Project Officers

Tableland Builders  
13 Oakes Street  
Bathurst

Tel. 0418 867 902  
[admin@tbuilders.com.au](mailto:admin@tbuilders.com.au)  
[rob@tbuilders.com.au](mailto:rob@tbuilders.com.au)

Contact: Rob Barlow

Renascent Regional  
Contact: Nigel Smith

David Scobie  
Heritage Advisor to Cabonne Shire Council

## Cabonne Shire Council Heritage Advisory Service

**5. SUMMARY: Annual Heritage Strategy checklist – 2019/2020**

1	Heritage Committee	Advice to Council	1	6
		Consultant Directory		
		Services & trades Directory		
2	Heritage Study	Aboriginal Study		
		Statements of significance		
3	Heritage Advice	Site visits	3	18
		Heritage advice	3	20
		Urban design advice		
		Pre-DA advice	3	12
		Advice on DA's		4
4	Pro-active Management	Heritage DCP		1
		Urban design DCP		
		DA fee relief		
		Flexible Planning & building	3	12
5	Local Heritage Fund	Funded projects		
		Project value		
		Heritage fund value		
		Owner contribution		
		Tourism projects	1	2
6	Main Street	Committee		2
		Study		
		Implementation		
		Expanded main street		2
7	Education & promotion	Brochures, web, plaques, panels		
		Events		
		Tourism strategy		1
		Trails		1
		Training		
8	Council assets	Asset management plans		
		CMP and CMS		
		Works budgets		
9	Sustainability	Adaptive re-use		4
		Restoration	2	13
		Reinstatement	3	11
		Landscape		5
		Water		

David Scobie AIA

## Cabonne Shire Council Heritage Advisory Service

**David Scobie Architects**

Level One, 177A Sailors Bay Road,  
 Northbridge,  
 NSW 2063  
 Tel: (02) 9967 2426  
 Mobile: 0412 415010  
 Email [scobiearchitect@optusnet.com.au](mailto:scobiearchitect@optusnet.com.au)  
[www.davidscobiearchitects.com.au](http://www.davidscobiearchitects.com.au)

Heritage

Cabonne Shire Council  
 Via email  
 Attn: Ms. Heather Nicholls  
 Chris Eldred, Jann Ferguson and Accounts

**REPORT: November 2019**  
**4/11/2019**

**Visit:****1.0 Information provided to the Heritage Advisor**

Heritage Advisor appointments–

- 1.1.1 Heritage Group Meeting**
- 1.1.2 Molong termite infestation**
- 1.1.3 Quinn's Stables**
- 1.1.4 The Telegraph Hotel – items 8&9 on tender for Les Birdsall and Michael Egan**
- 1.1.5 Canowindra servo application – Ian Rufus 026351 2095 and 0437 470 346**

**The next visits:**

- **December 2<sup>nd</sup>**
- **February 3<sup>rd</sup>**

**2.0 Follow Up required**

- ❖ *Gumble Hall*
- ❖ *Canowindra Railway Precinct – Stage 1 Grant 2019: Master Plan completed for JHG*
- ❖ *Villages of the Heart: Reporting strategy for Cabonne Council*
- ❖ *Eugowra Fat Lamb Hotel – reconstruction*
- ❖ *Quinn's Stables – part demolition*
- ❖ *Cabonne Museums - Master Plan and Programme and Grant application support*
- ❖ *46 Bank Street, Molong – DA for paint scheme for listed item in the Bank Street CA*

**The following notes apply to site visits and requests for advice - The intention is that the notes are passed to the Property Owner/Enquirer/DA Applicant:**

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## Cabonne Shire Council Heritage Advisory Service

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**1. Heritage Group Meeting**

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- Attention: Heather with Councillors Paul Mullins and Libby Oldham

Issues reviewed and comments:

- **Village meetings**

These recently have highlighted regional matters including Inland Rail, Mining and Agriculture and their potential to influence events and development in the locations

- Heritage and Place making are recommended as having medium level potential
  - They produce an improved sense of well-being for the community
  - Elements increase amenity, parks, shade and activity to attract income from visitors
  - They provide a foundation for grant applications for heritage, urban design, tourism and place making projects

- **Cemeteries**

The Shire includes a range of cemeteries – both open and closed which are the responsibility of Council. Boomey Cemetery (Closed) has been a successful project in improving the landscape setting

**General**

- A site on the Regis Mine proposal, slated for demolition, is to be reviewed as recommended in the EIS and archival recorded prior to removal. Measured drawings, archival quality professional photos in accord with Heritage NSW guides and an historical research by an experienced Historian is recommended
- New Molong Historical Society membership offers opportunities for future projects, the building plaques in particular – Councillor Mullins will continue to activate the link with the Society  
President: Bob Sullivan  
Julie Lawry, Kate Gadsby, Elizabeth Griffin, Sue Milne, Lyn Robertson and Susan Grinpukel
- Molong Hardware in Bank Street & Highway – the new business is underway: as yet no advice on colours and signs has been sought from Council.



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## Cabonne Shire Council Heritage Advisory Service



*The art deco elements have great potential as does good lighting in the awning and a sensitive external colour scheme*

- Fairbridge Farm visitor site on the Highway – A grant for a war Memorial has been achieved and it is presumed that it will be set within the Lynch masterplan
- Gasworks: In the hands of works staff: The structure has a high level of heritage significance and the design of the site should respect that character and allow for interpretation. The uses are to be car parking and passive landscape. A similar park has been recently completed in Bathurst on Havannah Street at the Station entry following extensive environmental measures.
- The Heritage Advisor proposes a Molong Green Spot Programme. The objective is to create simple effective park and garden projects where funding allows:
  - Avenue type Street trees on the main approaches
  - Hedges to the caravan Park boundary on the Highway



View of the weldmesh fence on the Highway passing the Caravan Park. A well planted hedge adjoining the mesh would grow through and improve the setting.

Next Meeting Monday 3<sup>rd</sup> February, 2020

David Scobie  
Heritage Advisor to Cabonne Shire

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## Cabonne Shire Council Heritage Advisory Service

**2. Molong Main Street Projects**

- Attention: Heather and the GM Bradley Byrnes
- Significance
  - The Bank Street precinct is a Heritage Conservation area. Consent is therefore required for works which affect the character and significance and places within the precinct.

## Status

- The GM is planning a Main Street Project. It is recommended that the brief addresses the following heritage issues:
- There are three zones which are the key drivers for creating impressions for visitors, customers and the local community
  - The Streetscape
    - The street trees provide a welcome respite from the summer heat and are generally healthy
    - Parking wheel stops generally protect the footpath edges and verandahs
  - The footpath
    - In the long term when restrictions are relaxed, consider high pressure water spray to etch clean the footpaths which are dirty and unsightly
    - Review the extent of accessible parking spaces and increase to meet the standards if required
    - Review the extent of ramped crossing points in the street and increase to meet community expectations
    - Review street furniture and consider increasing the number of seats and the use of recycling bin options
  - Building shopfronts
    - Discuss with business and building owners the following minor improvements as a partnership related to Council investing in the public areas:
      - A minimum of two traditional lights per awning (not fluorescent strip batten lights – but opal glass Old School House units such as those recently installed on the awnings at the Royal Hotel in Orange)
      - Review the options for relocating stick on messages on shopfronts outside of the eye level zone so that passers by can see clearly inside the retail premises
      - Reinstate finishes such as gloss ceramic tiles to the solid piers and base walls where relevant
      - Paint shopfront framing in a dark non-reflective colour so as not to compete with the shopfronts and merchandise
      - Install sufficient display area shoplights to fully illuminate the display areas and reduce the affects of glare and reflectivity
      - Review the shopfront graphics and ensure they are appropriate for their location
      - Review the condition and colour of paint on the awning and face of the awning/verandah
      - Ensure that the entry is barrier free for accessibility
      - Ensure that the front door can be easily opened by customers
- Proposal for a Main Street schedule of projects as part of a Bank Street vision
  - Former CBC Bank building and other buildings in need of cleaning and conservation works
  - Molong Railway Station – the front elevations require screen removals to be inviting look cared for and new uses internally

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**Cabonne Shire Council Heritage Advisory Service**

- Revamp of Bank Street kiosk – a good paint colour scheme and trellis design for planting and appropriate plants is required
- The Packham Pear story is unique and worth telling – an artistic and sculptural interpretation in an appropriate location
- Painting the water tank on railway land – this is not a good use of resources and will not benefit the community
- Murals on walls of the new public toilets and the former Western Stores building and the building occupied by the Accountants – painted murals are not good long term sustainable investments for communities like Molong. Traditional painted murals such as the two Council has reinstated do engage the public and visitors and would be supported

David Scobie  
Heritage Advisor to Cabonne Shire

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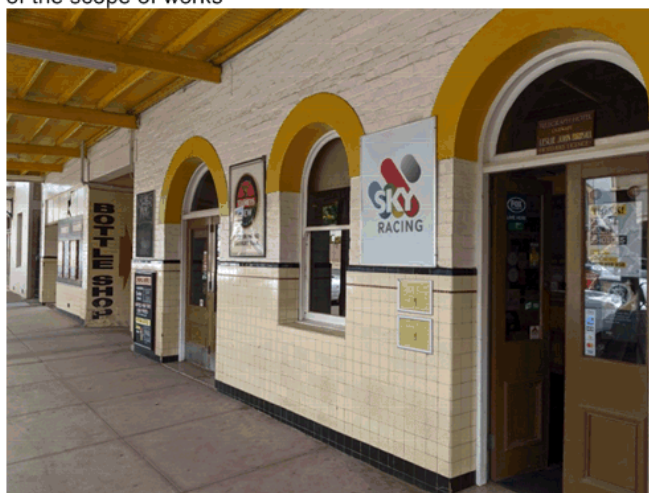
**3. The Telegraph Hotel verandah reinstatement, Bank Street, Molong**

Attention: Les Birdsall on 02 6366 8095

**Figure 1 Street Elevation**

- The site is listed on the Cabonne Shire LEP as a heritage item
- Engineering drawings by Lynar Consulting

The following site photos have been taken to highlight several of the issues which will form part of the scope of works

**Photograph 1 General view of the ground level walls, doors, door/window frames, tiles and rendered arch details.**

The tiles come from the Inter-war period when Tooheys and similar large brewers bought up hotels to support their beer products and they upgraded many premises and wall tiling was

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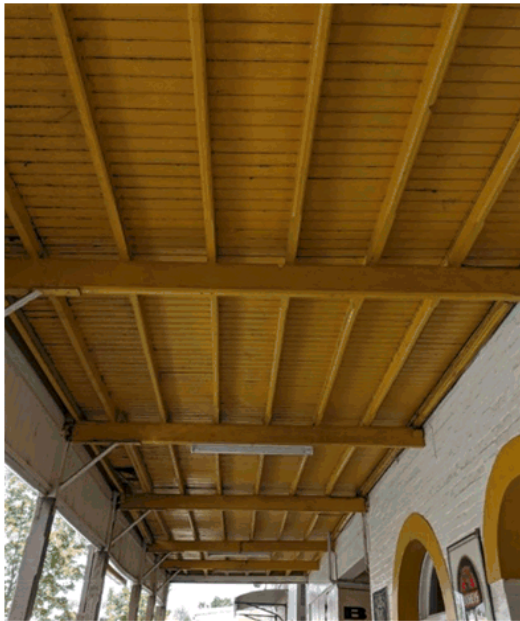
## Cabonne Shire Council Heritage Advisory Service

trademark improvement. Note the door colour and the lack of 'picking out' of the moulds and panel.



**Photograph 2 Tiling, brickwork, door/window frames, doors and rendered details.**

It is recommended that only the legally required notice panels should be fixed to the external walls



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**Photograph 3** general view of the underside of the verandah where the timber flooring is visible. In the new works, cross bracing would also be visible. Expressed bracing should be rod type while the flooring above should be visible and fibre cement sheet is not supported as floor. Standard T&G cypress flooring should be provided by Grants or Ramiens.



**Photograph 4** Post bases to be replaced with concealed stirrups. Note the start and stop points on the chamfers to the posts



**Photograph 5** General view of the verandah and the cast iron. Note the stop chamfers on the posts and beams and the recessed panels.

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Photograph 6 Note the inset sign panels and chamfered details on the timber framing.



Photograph 7 Replace outside lights as follows



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**Photo 1** Surface mounted Old school house light fitting available Sydney Building Centre



**Photograph 8** Obscure glass panes to be reinstated where damaged



**Photograph 9** Post base and downpipes to be clamped using traditional steel brackets to posts

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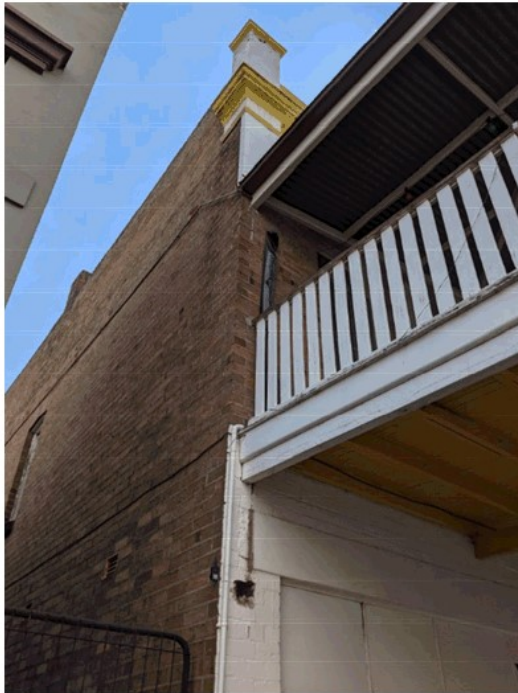


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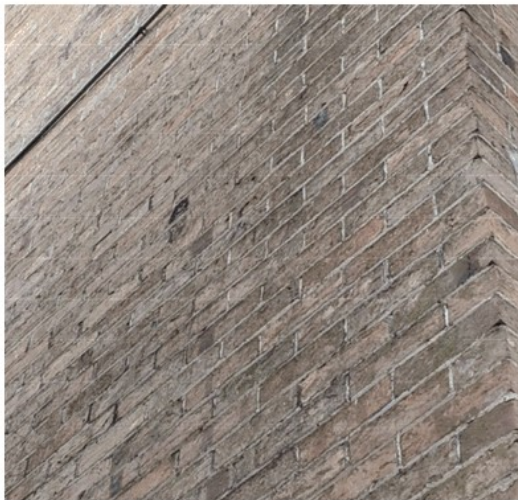


**Photograph 10 New downpipes to be painted 90mm pvc and side balustrade to be new cast iron to match original. Confirm with Council that 1m is the required height of the handrail and 125mm the maximum space through the balustrading.**

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**Photograph 11 Original brickwork: select a paint colour similar to one of deeper red bricks**



**Photograph 12 General face brickwork: over exposed photo – select a [paint colour similar to one of deeper red bricks**

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Photograph 13 Board facing behind sign panel area



Photograph 14 Upper cast iron elements to be re-installed with missing pieces fabricated by Wagga Foundry

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Photograph 15 A Beaut photo which shows which elements were light and which were dark.



Photograph 16 The red element is the inspiration for a brick colour on the brick areas. A perfect match for this colour is not as important as a match for the darker red brick colour on the original side elevations.



## Cabonne Shire Council Heritage Advisory Service



Photograph 17

- Proposal with references to the information provided and comments and recommendations
  - 2. Total demolition of verandah
    - *In heritage and financial terms, materials which are capable of being certified for re-use such as sound timber posts and beams, should be retained and reused*
  - 3. Rebuild is exact new for old unless stipulated
    - *In heritage terms we want to rebuild the works which are architecturally original and significant. We do not want to rebuild items which were repairs or alterations and which detract from the original character*
  - 8. Design pine H3 in place of hardwood
    - Fine if the material is painted and if Anton certifies this in terms of durability and loading
  - 9. Verandah floor to be pre-primed RP lining board fixed over floor joists with 16mm comp T&G sheeting fixed through to floor joists at manufacturers specs. Metal drip flashing fitted front and 2 sides compressed sheet to be sealed and coated with paving paint
    -
  - 10. Wrought iron panels for re-use with double top rail for BCA with centre support
  - 11. Roofing, gutters, dps and flashings to be colorbond
  - 16. Post and beam fixings as per engineer drawings
  - Colour scheme similar to Quest Apartments in Orange
- Issues
  - Check fascia detail for gutter to fascia
  - First floor fascia detail with fc sheet
  - Check cast iron balustrade panel details
  - Detail EE: Bottom rail bracket on engineering drawings must be concealed
  - Detail CC and saddle – Skirting details are required in treated pine to conceal the steel and all bolts to be recessed into posts and not proud
  - Posts shown as lower 200x200 HW and upper as 150x150
  - Roof is galvanised 0.428 and not colorbond

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- FC floor panel parallel with joists which are parallel with building
- End elevations for weather – boarding

- **Recommendations**

**Colour scheme: Dulux Traditional or equal**

▪ Lower posts moulds	Deep Bronze Green (DBG) – to
▪ Post moulds	Cream ( C) and DBG
▪ Upper posts	Bushland
▪ Top posts and fascia	PS
▪ First floor frame beam to fc sign panels	PS
▪ Cast iron major parts	Indian Red
▪ Cast iron decorative parts	Cream
▪ Handrail	Indian Red
▪ Rafters and roof timbers	Sage Green
▪ Gutters	Indian Red
▪ Downpipes	Indian Red
Lower walls	
▪ Painted brickwork	Warm Stone
▪ Rendered details to wall openings	Portland Stone (PS)
▪ Doors and window frames	Portland Stone
▪ Doors	DBG with PS moulds and C panels
▪ Verandah floor and framing	Sage Green
Top walls above verandah roof	
• Rendered piers	PS
• Roughcast panels	C
• String cornice moulds	PS

David Scobie  
Heritage Advisor to Cabonne Shire Council

Cabonne Shire Council Heritage Advisory Service

**4. Former CBC bank building, Bank Street, Molong**

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Attention: Heather and Chris

Contacts: The Property owner and local experienced Builders



Image 1 Image courtesy Google



Image 2 The heritage listed matching Bank in Kiama

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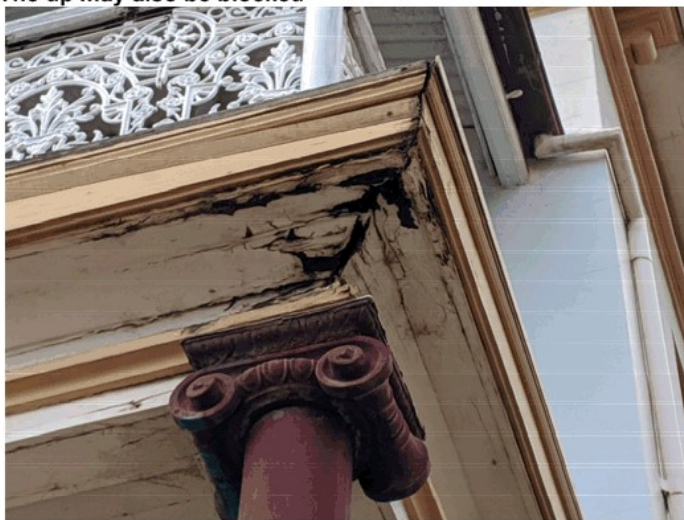
**Image 3      The similar design for the bank building in Windsor**

- Significance
  - The building is listed item on the Cabonne Shire LEP
- Proposal
  - A series of elements on the building have been damaged over successive generations by rainwater flowing from damaged gutters. Elements from the eave and cornice details are presenting a hazard to the footpath area.
- Recommendations
  - Review this report and consult with experienced local builders
  - Obtain costs for the works
  - Review any consent process with Council
  - Review grants available for assisting with then works
  - Engage a builder with the revised agreed brief and scope
    - Replace the existing guttering and downpipes
    - Replace all damaged timber and associated materials in the architectural fascias and cornice elements

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**Image 4** water overflows from the top corner before it can get to the downpipe. The dp may also be blocked



**Image 5** The extent of the damage is comprehensive to the joinery and the cast iron beneath and the floor structure may also be hazardous

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**Image 6** The extent of the damage is clear at the major structural elements which support the verandah



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**Image 7** The central gabled element above the porch entry



**Image 8** An almost complete loss of lining boards due to unconstrained water. It is likely that the structure supporting the cast iron posts and roof above these will have been affected.

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**Image 9** The gutter has been extensively perforated by rust for many years as is clear in the above photo. The lower damage is likely to affect the upper and lower structures and hence the stability of the verandah structure is under threat. The level of risk is very high and the potential for the structure catastrophic.

It is recommended that the areas in front of the building be cordoned off with warning tape used to signify the hazards.

If no work is done within three months it is recommended that an engineer with experience such as Anton Lynar, who did the Bakery Coffee Shop verandah inspect on behalf of Council and report.

Works to conserve the structure would be eligible for assistance from Council and supported by the Heritage Advisor.

David Scobie  
Heritage Advisor to Cabonne Shire Council

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**5. Verandah at Bank Street Street, Molong – Damaged structure**

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**Picture 1** A seriously damaged area to the eastern posts with what appears to be termite tracking aggravated by damp

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**Picture 2**      **Damage not evident in post 2 but steel base needs replacement**



**Picture 3**      **Minor damage near base 3 with splice possibly required**

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**Picture 4 No damage evident in post 4**



**Picture 5 Note that the framing to the valance panel is rotten and will need repair/replacement. Note also the damaged floor boards**

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**Picture 6** Note that insufficient drainage appears to have damaged some timber flooring and timber trim details

## Site Inspection

- Significance
  - The building is listed heritage item on the Cabonne LEP
  - The building retains key design features despite having been restored and conserved in recent years
  - Peter Thomas invested considerably into the conservation of the site during his period as site owner
- Physical description:
  - The posts have substantial damage to the lower portions evident where the acrylic paint has come away. The causes are likely to be a combination of termites and rising damp. The steel shoes which are the base of each post provide firm path for underground termites and trap for water. Both have simply eaten their way upwards
  - The extent of the damage is unclear but the posts may be incapable of re-use or some may be adapted through having the bases cut off and new sections spliced on
  - In any event, a new post base is required. They are usually a steel post stirrup with plate which can be twice through bolted
  - The new steel portion keeps the bottom of the post some 120mm clear of the pavement

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- The exposed base is then clad with mitred timber surrounds. Refer to the Bakery Coffee Shop next to the Post Office & Lane just up the street.

- **Recommendations**

- Obtain advice either from a Builder with appropriate experience or Anton Lynar engineer. The advice should come following their inspection of both the posts and the first floor construction where damp damage is also evident.
- Obtain specifications for the repair works and then quotes on that information
- Have Council review the proposed works to see that they are appropriate for the building and heritage issues and the Consent process
- Approach council for assistance funding by Application
- Complete the works

General

- Review options for an accessible entry
- Retain the shopfront framing as it is but replace missing glass panes
- In reviewing shopfronts ensure that original fabric is retained
- Consider options for side gate consistent with a gate interpreting how it would have been done such as steel, wrought iron and wire.



Australian Heritage Gates  
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David Scobie  
Heritage Advisor to Cabonne Shire

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## Cabonne Shire Council Heritage Advisory Service

**6. SUMMARY: Annual Heritage Strategy checklist – 2019/2020**

1	Heritage Committee	Advice to Council	1	5
		Consultant Directory		
		Services & trades Directory		
2	Heritage Study	Aboriginal Study		
		Statements of significance		
3	Heritage Advice	Site visits	3	15
		Heritage advice	3	17
		Urban design advice		
		Pre-DA advice	3	9
		Advice on DA's		4
4	Pro-active Management	Heritage DCP		1
		Urban design DCP		
		DA fee relief		
		Flexible Planning & building	3	9
5	Local Heritage Fund	Funded projects		
		Project value		
		Heritage fund value		
		Owner contribution		
		Tourism projects		1
6	Main Street	Committee		1
		Study		
		Implementation		
		Expanded main street		2
7	Education & promotion	Brochures, web, plaques, panels		
		Events		
		Tourism strategy		1
		Trails		1
		Training		
8	Council assets	Asset management plans		
		CMP and CMS		
		Works budgets		
9	Sustainability	Adaptive re-use		4
		Restoration	3	11
		Reinstatement	3	8
		Landscape	1	5
		Water		

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