19 August 2020

NOTICE OF ORDINARY COUNCIL MEETING

Your attendance is respectfully requested at the Ordinary Meeting of Cabonne Council convened for **Tuesday 25 August, 2020** commencing at **2.00pm**, at the Cabonne Council Chambers, Bank Street, Molong to consider the undermentioned business.

Yours faithfully

BJ Byrnes
GENERAL MANAGER

ORDER OF BUSINESS

1) Open Ordinary Meeting
2) Consideration of Mayoral Minute
3) Consideration of General Manager's Report
4) Resolve into Committee of the Whole
   a) Consideration of Called Items
   b) Consideration of Closed Items
5) Adoption of Committee of the Whole Report

Please be advised that this Council meeting is being recorded and live streamed. By speaking at this meeting, you agree to being recorded and live streamed. Please ensure that if and when you speak you are respectful to others and use appropriate language at all times. Cabonne Council accepts no liability for any defamatory or offensive remarks or gestures made during the course of this meeting. The recording of this meeting will be made publicly available on Council's website.

ATTENDEES – AUGUST 2020 COUNCIL MEETING

2.00pm	Bob Cohen – presentation of Outstanding Service Award

COUNCIL'S MISSION

"To be a progressive and innovative Council which maintains relevance through local governance to its community and diverse rural area by facilitating the provision of services to satisfy identified current and future needs."

COUNCIL'S VISION

Cabonne Council is committed to providing sustainable local government to our rural communities through consultation and sound financial management which will ensure equitable resource allocation.

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CONFIDENTIAL ITEMS

Clause 240(4) of the Local Government (General) Regulation 2005 requires Council to refer any business to be considered when the meeting is closed to the public in the Ordinary Business Paper prepared for the same meeting. Council will discuss the following items under the terms of the Local Government Act 1993 Section 10A(2), as follows:

ITEM 1 CARRYING OF COMMITTEE RESOLUTION INTO CLOSED COMMITTEE OF THE WHOLE MEETING

Procedural

ITEM 2 MOLONG LIMESTONE QUARRY LEASE

Procedural

ITEM 3 NETWASTE TENDER - COLLECTION AND DISPOSAL OF USED MOTOR OIL CONTRACT

(c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business

ITEM 4 CONTRACT NO 1177110 - DESIGN, SUPPLY & INSTALLATION OF INCLUSIVE PLAYGROUNDS AT MORRIS PARK, CANOWINDRA AND DR ROSS MEMORIAL RECREATION GROUND, MOLONG

(d) (iii) commercial information of a confidential nature that would, if disclosed, reveal a trade secret

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ITEM 1 - APPLICATIONS FOR LEAVE OF ABSENCE

REPORT IN BRIEF

Reason For Report	To allow tendering of apologies for councillors not present.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.g - Code of Meeting Practice adopted and implemented.
Annexures	Nil
File Number	\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\COUNCIL - COUNCILLORS LEAVE OF ABSENCE - 1148341

RECOMMENDATION

THAT any apologies tendered be accepted and the necessary leave of absence be granted.

GENERAL MANAGER REPORT

A call for apologies is to be made.

ITEM 2 - DECLARATIONS OF INTEREST

REPORT IN BRIEF

Reason For Report	To allow an opportunity for councillors to declare an interest in any items to be determined at this meeting.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.g - Code of Meeting Practice adopted and implemented.
Annexures	Nil
File Number	\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\COUNCIL - COUNCILLORS AND STAFF DECLARATIONS OF INTEREST - 2020 - 1148342

RECOMMENDATION

THAT the Declarations of Interest be noted.

GENERAL MANAGER REPORT

A call for Declarations of Interest.

ITEM 3 - DECLARATIONS FOR POLITICAL DONATIONS

REPORT IN BRIEF

Reason For Report	To allow an opportunity for Councillors to declare any Political Donations received.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.g - Code of Meeting Practice adopted and implemented.
Annexures	Nil
File Number	\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\COUNCIL - COUNCILLORS DECLARATION OF POLITICAL DONATIONS - 1148854

RECOMMENDATION

THAT any Political Donations be noted.

GENERAL MANAGER REPORT

A call for declarations of any Political Donations.

ITEM 4 - MAYORAL MINUTE - APPOINTMENTS

REPORT IN BRIEF

Reason For Report	To allow noting of the Mayoral appointments plus other Councillors' activities Reports.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.g - Code of Meeting Practice adopted and implemented.
Annexures	Nil
File Number	\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\MAYORAL MINUTES - 1148345

RECOMMENDATION

THAT the information contained in the Mayoral Minute be noted.

GENERAL MANAGER REPORT

A call for the Mayoral appointments and attendances as well as other Councillors' activities reports to be tabled/read out.

ITEM 5 - COMMITTEE OF THE WHOLE

REPORT IN BRIEF

Reason For Report	Enabling reports to be considered in Committee of the Whole to be called.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.g. Code of Meeting Practice adhered to
Annexures	Nil
File Number	\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\GROUPING OF REPORT ADOPTION and BUSINESS PAPER ITEMS FOR NOTING REPORTS - 1148350

RECOMMENDATION

THAT Councillors call any items that they wish to be debated in Committee of the Whole.

GENERAL MANAGER REPORT

Council's Code of Meeting Practice allows for the Council to resolve itself into "committee of the whole" to avoid the necessity of limiting the number and duration of speeches as required by Clause 250 of the Local Government (General) Regulation 2005.

This item enables councillors to call any item they wish to be debated in "committee of the whole" at the conclusion of normal business.

The debate process during a 'normal' Council meeting limits the number and duration of speeches as required by Clause 250 of the Local Government (General) Regulation 2005.

Items should only be called at this time if it is expected that discussion beyond the normal debate process is likely to be needed.

ITEM 6 - GROUPING OF REPORT ADOPTION

REPORT IN BRIEF

Reason For Report	Enabling procedural reports to be adopted.
Policy Implications	Nil

Budget Implications	Nil
IPR Linkage	4.5.1.a - Provide quality administrative support and governance to councillors and residents.
Annexures	Nil
File Number	\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\GROUPING OF REPORT ADOPTION and BUSINESS PAPER ITEMS FOR NOTING REPORTS - 1148853

RECOMMENDATION

THAT:

1. Councillors call any items they wish to further consider
2. Items 7 to 10 be moved and seconded.

GENERAL MANAGER REPORT

Items 7 to 10 are considered to be of a procedural nature and it is proposed that they be moved and seconded as a group. Should any Councillor wish to amend or debate any of these items they should do so at this stage with the remainder of the items being moved and seconded.

ITEM 7 - CONFIRMATION OF THE MINUTES

REPORT IN BRIEF

Reason For Report	Adoption of the Minutes
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.g - Code of Meeting Practice adopted and implemented.
Annexures	1. July 28 2020 Ordinary Council Meeting Minutes ⇩
File Number	\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\COUNCIL - MINUTES - 2019 - 1147948

RECOMMENDATION

THAT the minutes of the Ordinary meeting held 28 July 2020 be adopted.

GENERAL MANAGER'S REPORT

The following minutes are attached for endorsement:

1. Minutes of the Ordinary Council meeting held on 28 July 2020.

ITEM 8 - GOVERNMENT INFORMATION PUBLIC ACCESS ACT 2009 (GIPA) AGENCY INFORMATION GUIDE - ANNUAL REVIEW

REPORT IN BRIEF

Reason For Report	For Council to consider its 2020/21 Agency Information Guide
Policy Implications	"Access to Information held by Council" policy requirement
Budget Implications	Nil
IPR Linkage	4.5.2.d - Provide effective communications and information systems
Annexures	1. Agency Information Guide 2020-2021⇩
File Number	\OFFICIAL RECORDS LIBRARY\INFORMATION MANAGEMENT\RIGHT TO INFORMATION\GOVERNMENT INFORMATION - PUBLIC ACCESS - ACT - GIPA - 1147929

RECOMMENDATION

THAT Council adopt the annexed draft 2020/21 Agency Information Guide.

GOVERNANCE OFFICER'S REPORT

Background

Since 2010 Council has adopted an Agency Information Guide (AIG), previously known as a "publication guide".

What is an Agency Information Guide?

An "agency information guide" is a guide (s20) of the Government Information Public Access Act 2009 (GIPA) that:

a) describes the structure and functions of the Council, and

b) describes the ways in which the functions (including, in particular, the decision-making functions) of the Council affect members of the public, and

c) specifies any arrangements that exist to enable members of the public to participate in the formulation of the Council's policy and the exercise of the Council's functions, and

d) identifies the various kinds of government information held by the Council, and

e) identifies the kinds of government information held by the Council that the Council makes (or will make) publicly available, and

f) specifies the manner in which the Council makes (or will make) government information publicly available, and

g) identifies the kinds of information that are (or will be) made publicly available free of charge and those kinds for which a charge is (or will be) imposed.

Council must make government information publicly available as provided by its AIG: this is done via Council's website.

Council is also required under the GIPA Act (s7 (3)) to identify information to be made available by proactive release. This is detailed in the AIG under the *Access to Information: Mandatory Proactive Release – Open Access Information* section.

Councils are required to notify the Information Commissioner before adopting or amending an AIG. The draft AIG was provided to the Information Commissioner and an assessment has been completed. Council is now required to adopt the draft AIG.

A copy of Council's draft Agency Information Guide 2020/21 is annexed.

ITEM 9 - AUSTRALIA DAY 2021

REPORT IN BRIEF

Reason For Report	Notifying councillors of the schedule for Australia Day 2021
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.4.1.e Facilitate Australia Day events annually
Annexures	Nil
File Number	\OFFICIAL RECORDS LIBRARY\RECREATION AND CULTURAL SERVICES\EVENTS MANAGEMENT\AUSTRALIA DAY 2021 - 1148867

RECOMMENDATION

THAT Council note the schedule for Australia Day 2021.

GOVERNANCE OFFICER'S REPORT

Preparations for Australia Day 2021 are underway. The registration for the Ambassador program will be lodged with the National Australia Day Council when notification has been received.

Based on previous years it is expected that the Australia Day Ambassador will be announced in mid-December 2020.

Official Party Timetable

Council's Australia Day Policy states:

Visits to various Australia Day celebration events throughout the Cabonne LGA by the Official Party shall be based on a three-year rotating cycle with provision for adding or deleting localities as required.

The rotation has been as follows:

2019 – Cumnock, Molong and Eugowra

2020 – Mullion Creek, Cargo and Canowindra

2021 – Borenore/Nashdale, Cudal, Manildra and Yeoval.

In 2021, the Official Party will visit Borenore/Nashdale, Cudal, Manildra and Yeoval.

Nominations

Nominations for Citizen of the Year, Young Citizen of the Year and Community Group of the Year as well as Environmental Champion of the year and Cabonne Sports person of the year will be opened from 31 August until 11 October and will be advertised extensively in all local media.

Nomination forms will be available to download from Council's website and Facebook page, with hard copies available at its Molong, Cudal and Canowindra offices.

All Australia Day Committees/Progress Associations and schools will be sent nomination forms.

Nominations will close 5pm on Sunday 11 October 2020 for determination at the Australia Day Awards Committee Meeting to be held on Tuesday 27 October 2020, following the Ordinary Council Meeting.

Promotion and Determination

Councillors are asked for their continued support by spreading the word in their local area now that nominations are open. To maintain the community involvement and transparency of the process councillors may only nominate in cases where no nominations have been received.

Council continues to encourage all Australia Day Committees to continue with their Australia Day celebrations and have offered support by way of promotion of their events and Council representation on the day for award presentations for those towns not included in the official itinerary this year.

ITEM 10 - LGNSW STATE CONFERENCE MOTIONS

REPORT IN BRIEF

Reason For Report	To determine Motions to be submitted to the 2020 LGNSW State Conference.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.b - Maintain strong relationships and liaise effectively with all relevant Government agencies and other councils
Annexures	Nil
File Number	\OFFICIAL RECORDS LIBRARY\GOVERNMENT RELATIONS\CONFERENCES\LGNSW CONFERENCE - 1148785

RECOMMENDATION

THAT Council adopt the proposed Motions as outlined in the report for submission to the 2020 LGNSW Business Paper.

GENERAL MANAGER'S REPORT

Council is invited to submit motions for possible debate at the LGNSW Annual Conference to advance the sector wide policy agenda. Motions are strategic local government issues which affect members state-wide and introduce new or emerging policy issues and actions.

After consultation and input by councillors, the following Motions have been developed for submission.

1.	That Local Government NSW: 1. Thanks the NSW Government for providing $400 million towards local infrastructure projects across regional NSW via the Stronger Country Communities fund. 2. Acknowledges that the NSW Government's Stronger Country Communities fund has enhanced regional communities and stimulated regional economies that have been hit hard by drought and bushfires. 3. Lobbies the NSW Government to commit to an additional round of Stronger Country Communities funding, due to the economic impacts of COVID-19. This would allow the previous 93 eligible regional councils as well as incorporated and not-for-profit organisations in those Local Government areas to access $1 million in funding for community infrastructure projects. 4. Calls on the NSW Government to include in the criteria that infrastructure projects must stimulate regional economies by employing local tradespeople and buying local supplies.

2.	That Local Government NSW: 1. Congratulates the NSW Government on committing $1.4 billion, through its Climate Change fund, to help households and businesses save energy and money as well as improve energy reliability and affordability. 2. Calls on the NSW Government to acknowledge: a) Regional Councils are high energy users, as they operate a broad range of services and infrastructure. b) There is uncertainty of the future energy supply to council infrastructure across regional NSW. c) This is placing an increased financial burden of regional Councils and their communities. d) NSW regional Councils can assist the state to deliver a 35 per cent cut in emissions by 2020, compared to 2005 levels. 3. Lobbies the NSW Government to support regional Councils, through its Climate Change fund, by establishing a program which funds the installation of solar energy storage batteries at Local Government major energy consumption sites.
3.	That Local Government NSW advocate for the inclusion of a Division within the Fisheries Management Act, providing flexibility and cooperation between local authorities and the minister when considering flood mitigation and prevention works within townships and their localities.
4.	That Local Government NSW urge the NSW Government to actively pursue the development of long term water infrastructure in Regional NSW as recommended in the Regional Water Security Strategies currently being developed by DPIE Water.

ITEM 11 - DRAFT CANOWINDRA TOWN IMPROVEMENT FUND RESERVE POLICY

REPORT IN BRIEF

Reason For Report	To seek Council endorsement of the draft policy and place the document on public exhibition
Policy Implications	New policy
Budget Implications	Nil
IPR Linkage	4.5.2.c - Engage with community to determine future needs & objectives

Annexures	1. DRAFT - Canowindra Town Improvement Fund Reserve Policy V2⇩
File Number	\OFFICIAL RECORDS LIBRARY\CORPORATE MANAGEMENT\POLICY\POLICY CORRESPONDENCE - 1148918

RECOMMENDATION

THAT Council endorse the draft Canowindra Town Improvement Fund Reserve Policy and place the draft policy on public exhibition.

DEPARTMENT LEADER - GOVERNANCE & CORPORATE PERFORMANCE'S REPORT

Background

The CTIF was introduced following a resolution (number 10085) of Council at a special meeting held 4 December 1989. The following is that resolution:

> *"THAT Council submit an application to the Minister for Local Government to generate income of $50,000 above the Maximum 7.3% rate ceiling in 1990 by way of a Canowindra Town Improvement Rate to finance the proposed Canowindra Works Programme and that the Shire Clerk be authorised to take the appropriate action".*

Council also resolved (number 10075) at a special meeting held 4 December 1989:

> *"THAT Council extend the Canowindra Differential area to be described henceforth as;*
>
> *The total area comprises North Canowindra and South Canowindra separated into two parts by the Belubula River Floodplain".*

Government Gazette of the State of New South Wales, Friday 22 December 1989 (No.124 Part 2), page 11605, states the following:

> *"CANOWINDRA TOWN IMPROVEMENT DISTRICT*
>
> *NOTICE is hereby given that Cabonne Shire Council has resolved to seek the Minister's approval to introduce a Canowindra Town Improvement Rate in 1990 over the Canowindra Town Improvement District which is hereby defined as the Canowindra Differential area, comprising North Canowindra and South Canowindra separated into two parts by the Belubula River Floodplain".*

With the introduction of the Local Government Act 1993 (the Act), Council was required to implement a new rating structure which included the introduction of

rating categories. At this time Council also transitioned from calendar year rating to financial year rating with the first full rate period following the implementation of the Act was 1994/95.

Council resolved at its Rate Review Committee meeting held 5 April 1994, and formally adopted at its Ordinary meeting held 18 April 1994:

> *"THAT Council adopt the rating structure as advised in the report for advertising in conjunction with Council's Management Plan which includes retention of minimum rates in lieu of base amounts."*

The Minister for Local Government announced in June 1994 that the rate pegging limit for 1994/95 would be set at nil increase in rates, although he stated that he would consider rate increases up to 2%. Council at a special meeting held on 14 June 1994 resolved:

> *"THAT Council….*
>
> *6) Adopt a rating structure contained in the 1994/95 Management Plan incorporating the categories of Mining, Farmland, Business and Residential (excluding the former Differential Rate areas of Molong and Canowindra which have sub-categories of Molong Residential, Canowindra Residential, Molong Business and Canowindra Business) noting that all Ratepayers have been advised of their category and/or Sub-Category.*
>
> *7) Adopt any General Rate Increase of 1.586% and authorise a Special Variation Application to be lodged with the Minster for Local Government".*

The Minister for Local Government's Consent dated 15 July 1994 approved Cabonne Council increasing its general income for 1994/95 by 1.51% above that of the 1994 transition period.

Council considered its Making of Rates for 1994/95 at its Ordinary meeting held 20 June 1994, in accordance with Council's decision at its special meeting held on 14 June 1994, and resolved the following:

> *"THAT….*
>
> *2) The following definitions relating to areas covered by rates be adopted; …. Canowindra Rates – land within the Canowindra Town Improvement district as defined in the Government Gazette No. 124 dated 22 December 1989."*

In 2009, Council wrote to the Department of Local Government requesting Ministerial approval, under section 548(3) of the Act, to increase the minimum rates for both Residential and Business Category for the township of Canowindra. At this time the Department of Local Government undertook some

background investigation and advised Council that *"taking into consideration the rate peg for each of the years after 1993/94, they calculate that the minimums for both Residential and Business Canowindra could be increased without Ministerial approval as there was only approximately a $3.00 difference between the request and the amount that Council could increase the minimums to".*

Following this advice, Council has continued to increase the Canowindra rates by no more than the standard allowable rate pegging limit each year.

Current Situation

There is currently no formal Council Policy regarding Council's management of these funds. To date Council has managed the allocation of funds from the reserve in line with the principles of the intent to which it was established as outlined above. The reserve continues to be legitimately funded on an annual basis and these funds have been allocated to projects in line with the intent of the original works program.

There has been a recent use of these funds to assist the signature Canowindra community event being the annual Balloon Festival, and whilst not Council infrastructure in these exigent circumstances localised to the economic impacts of the Canowindra community, Council deemed it appropriate providing the expenditure was subjected to public display and comment prior to being adopted.

A draft Canowindra Town Improvement Fund Reserve policy has been drafted and is annexed to this report. Guidelines for operational use will also be developed to correspond to the policy.

It is recommended that Council endorse the draft Canowindra Town Improvement Fund Reserve Policy and place the draft policy on public exhibition.

ITEM 12 - CANOWINDRA TOWN CENTRE URBAN DESIGN PROJECT

REPORT IN BRIEF

Reason For Report	To obtain council support to proceed with the Enquiry by Design process for this project
Policy Implications	Nil
Budget Implications	Nil - included in current budget
IPR Linkage	2.1.1.b - Implement CBD promotional activities and works in consultation with businesses and progress associations
Annexures	1. Canowindra Town Centre response to submissions⇩

File Number	\OFFICIAL RECORDS LIBRARY\ECONOMIC DEVELOPMENT\PROJECTS\CANOWINDRA TOWN CENTRE ISSUES PAPER - 1149112

RECOMMENDATION

THAT:

1. The Canowindra Town Centre Review of Submissions Table, dated August 2020, be noted and a copy of the document sent to all submission makers for their information as well as uploaded onto Council's website for a period of no less than 21 days; and

2. Council undertake the urban design process for the Canowindra Town Centre and that this be informed by the submissions to the Canowindra Town Centre issues paper.

ACTING LEADER - COMMUNITY & ECONOMY'S REPORT

Council has previously been briefed on the Canowindra Town Centre Urban Design Project, and the background / issues paper prepared by Active Planning. The program scope intends to undertake a number of strategic planning phases involving high levels of community engagement to develop the Canowindra Town Centre Plan. This body of work includes the following:

1. Canowindra Town Centre Issues Paper – The public exhibition of the Canowindra Town Centre Issues Paper was the first step in realising the possibilities and opportunities of the centre through an urban designed approach. Feedback from the exhibition of the Issues Paper is being used to inform subsequent stages and to brief an urban designer to assist with the Enquiry-by-Design Workshops and development of the Canowindra Town Centre Plan.

2. Enquiry-by-Design Workshops – Enquiry-by-Design Workshops will be facilitated by an urban designer with experience in main street planning. The aim of the workshops will be to explore ways to create more attractive and functional spaces in Canowindra Town Centre. Current social distancing rules to address the COVID 19 Pandemic may place limitations on how future workshops will operate, and the consultants brief will deal with a number of contingencies to ensure all interested members of the community have opportunity to provide their input into this phase of the design process. The findings of the Enquiry-by-Design Workshops will assist with the preparation of the Canowindra Town Centre Plan.

3. Canowindra Town Centre Plan – The Canowindra Town Centre Plan will provide an urban design plan for Bank Street, as well as other key sites, that underpin town centre objectives. The Canowindra Town Centre Plan will document the tasks and projects proposed to be undertaken over the

coming 10-year period. The draft plan will be placed on public exhibition to gain community feedback on the proposed actions.

The Canowindra Town Centre Issues Paper has been placed on public exhibition and it is now timely to consider community feedback and set the direction for the engagement of an urban designer to progress the Enquiry-by-Design Workshops and prepare a draft Canowindra Town Centre Plan.

Attached to this report is a detailed Review of Submissions Table that responds to all of the comments and issues raised from the public exhibition of the Canowindra Town Centre Issues Paper. Overall, feedback on the Issues Paper and the intended development of the Town Centre Plan has been positive and constructive. Issues and comments can be addressed as part of the development of the Canowindra Town Centre Plan.

Council has engaged suitably qualified urban design consultants to undertake the Enquiry-by-Design Workshops and complete the Canowindra Town Centre Plan.

ITEM 13 - MOLONG RECREATION AREAS - DRAFT MASTERPLANS

REPORT IN BRIEF

Reason For Report	To provide information to council relating to public feedback on the Molong Recreation Areas Draft Masterplans
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	2.3.1.b - Continue to work with state, regional and local business groups to identify and implement assistance strategies and programs
Annexures	1. Dr Ross Recreation Ground⇩ 2. Hunter Caldwell⇩ 3. Showground⇩ 4. Molong Rec Ground Master Plans - Feedback⇩
File Number	\OFFICIAL RECORDS LIBRARY\ECONOMIC DEVELOPMENT\PROJECTS\MOLONG RECREATIONAL GROUND MASTER PLANS - 1149114

RECOMMENDATION

THAT Council:

1. Resolve to 'adopt in principle' the three Molong Recreational Ground Master Plans.

2. Utilises the Molong Recreational Ground Master Plans in its decision making and planning processes under Council's integrated planning and reporting framework as well as grant funding opportunities.

ACTING LEADER - COMMUNITY & ECONOMY'S REPORT

Council has collaborated with the Molong Advancement Group in the development of three master plans for the key recreational areas in the Molong township being the Molong Showground – Golf Club Precinct, Hunter Caldwell Precinct and the Doctor Ross Memorial Precinct (known as the Molong Rec).

There was a high level of interest and participation in this master planning process from key stakeholders throughout the project, facilitated by Sala4D consultants. Initial workshops were held in November 2019 and draft plans were developed from there. Subsequent additional consultation was undertaken with representatives from key user groups at workshops held on 9 June 2020 at the Council Chambers and 16 June 2020 at Molong RSL. Sala4D consultants also briefed Council on the draft plans at the workshop held on 9 June 2020.

Following this Council and the Molong Advancement Group sought feedback and submissions from the wider community with regard to the draft master plans by placing them on public exhibition in line with Council's Community Participation Plan.

A collation of the feedback received is attached. The feedback provided was generally focused on the following themes:

- Placement of trees and tree types
- Path types and placement
- Toilet upgrades
- Horse areas
- Poultry Pavilion
- Shared space considerations
- Golf Club requirements

ITEM 14 - EVENTS ASSISTANCE PROGRAM

REPORT IN BRIEF

Reason For Report	For Council to consider applications for funding under the 2020/2021 Events Assistance Program
Policy Implications	Nil
Budget Implications	$7,000 to to be funded from the 2020/2021 Events Assistance Program
IPR Linkage	4.4.1.c - Provide assistance to community groups
Annexures	1. Rotary Club of Orange Inc⇩

	2. Orange Regional Vignerons Association⇩ 3. Mulga Bill Festival Inc ⇩ 4. Matar Bullio Cup⇩
File Number	\OFFICIAL RECORDS LIBRARY\GRANTS AND SUBSIDIES\PROGRAMS\EVENTS ASSISTANCE PROGRAM 2020 - 2021 - 1145768

RECOMMENDATION

THAT Council approve the Event Assistance Program (EAP) funding for applications 1 through 4 as detailed in the report.

ACTING LEADER - COMMUNITY & ECONOMY'S REPORT

Council has received four applications under the 2020/2021 Events Assistance Program (EAP).

Council's Tourism, Culture & Events Coordinator has provided the following assessments.

Current Event Assistance Program Expenditure
The Allocated budget for the Event Assistance Program for 2020-2021 is **$40,000.** To date there has been no approved expenditure from the budget. The following applications will be the first to be considered for this financial year.

A conservative approach has been taken to these applications due to the nature of COVID and the fact that there is a presumption that there will be increased applications for events throughout the financial year. Being able to support as many events as possible to get the most value for Cabonne is important to the longevity in event engagement and community support.

	Applicant	Event	Funding Requested	Total previous funding	2019-2020 EAP Funding	Recommended Funding
1	Rotary Club of Orange Inc	2021 Banjo Paterson Australian Poetry Festival	$2,000 Core Event	$10,000 over 7 years	$1,000 Core Event	$1,000 Core Event
2	Orange Regional Vignerons Association	Orange Wine Festival	$5,000 Flagship Event	$30,500 over 8 years	$5,000 Flagship Event	$2,000 Core Event
3	Mulga Bill Festival Inc	Banjo Paterson Brunch and Sculpture Unveiling	$500 Developing Event	$0	$0	$500 Developing Event

4	Matar Stables Bullio Cup	Matar Stables Bullio Cup	$3,500	$1,500 over 2 years	$1,000 Core event	$3,500 Flagship Event

1. **2021 Banjo Paterson Australian Poetry Festival**
   Rotary Club of Orange Inc

The $10,000 that has cumulatively been given to the Banjo Paterson Australian Poetry Festival does not include extra given to set events such as the Banjo Paterson Dinner. Under the Guidelines the following has been established:

- It is a core event were visitation levels have remained constant. There will be events in Molong, Yeoval, Borenore areas and across schools within the Cabonne area.
- They have attached their strategic marketing plan that outlines how the targeted audience will be reached.
- The grant money will be used for marketing by way of print, radio and social media.

Based on the guidelines this does meet the criteria for a Core Event, however it is important to note that they are also supported by Orange360, thus a recommendation of $1,000 is suggested due to the support received from Council through its partnership with Orange360.

2. **Orange Wine Festival**
   Orange Regional Vignerons Association

The Orange Wine Festival has been a consistent Flagship event over the past 7 years. Although the event meets most of the requirements of a Flagship Event there is a clause noted in the EAP guidelines that Cabonne Council will fund a Flagship event for a maximum of 3 years. It is also important to note that this event has been treated as a Flagship event for the past 7 years.

They are requesting funding to assist with delivering their marketing campaign. When noting the other stakeholders involved, they have listed Orange 360 who are also assisting them through their delivery of the marketing plan and event support. Council contributes more than $80,000 a year to be a member of Orange 360 and the promotion of flagship and signature events in the region is seen as a core function of Orange 360. The recommended funding amount reflects this relationship.

3. **Banjo Paterson Brunch and Sculpture Unveiling**
   Mulga Bill Festival Inc.

This event will fall within the Banjo Paterson Australian Poetry Festival. Under the guidelines for Developing Event the following can be established:

- This is classed as a small one-off community event for the unveiling of the sculpture.

- It has the potential to attract people to Cabonne due to it falling within the Banjo Paterson Australian Society Festival and being located outside the museum.
- A brief marketing plan was not included in the application.
- The funding will be used for catering, printing of invitations and postage.

Based on the guidelines this event does meet the criteria for a developing event however, it is important to note that it is part of the Banjo Paterson Poetry Festival. A recommendation of $500 is suggested due to the community nature of the event and guidelines it adheres to.

4. **Matar Stables Bullio Cup**
   Matar Stables

This equine endurance event has been classed as a Flagship event. Under the guidelines for Flagship Event the following can be established:

- They have outlined in their Post Ride survey results that they had a 95% return and plan to maintain or increase this return rate. They also had an increase of 20% participation within a year. There was an increase in overnight participation through competitors, officials, and spectators across the whole of Cabonne.
- The profile of the event is national and international, showcasing in the most prestigious endurance and equine outlet in New Zealand, Europe and UAE. They also produce a professional video highlight which promotes Cabonne's agriculture and forestry.
- They outline that the grant will be used for the professional video production, prizes, road signage and traffic controls and ride base infrastructure.

Based on the guidelines this event does meet the criteria for a Flagship Event. This is due to the clear increase in participants from year to year and strong marketing campaign and professional video production which can assist in the promotion of Cabonne. A recommendation of $3,500 is suggested for this event.

ITEM 15 - RESOURCES FOR REGIONS PROGRAM - ROUND SEVEN

REPORT IN BRIEF

Reason For Report	For Council to consider projects for submission to round seven of the NSW Government's Resources for Regions Program.
Policy Implications	Nil
Budget Implications	$1,826,747 in funding for the Cabonne LGA from round seven of the Resources for Regions Fund
IPR Linkage	3.3.5.a Review community need for new and upgraded facilities

Annexures	1. Canowindra Proposed Sports Amenities and Grandstand⇩
File Number	\OFFICIAL RECORDS LIBRARY\GRANTS AND SUBSIDIES\PROGRAMS\RESOURCES FOR REGIONS - 1148199

RECOMMENDATION

THAT Council apply for funding under round seven of the Resources for Regions Program to fund the construction of a new amenities block and spectator seating at Tom Clyburn Oval in Canowindra;

ACTING LEADER - COMMUNITY & ECONOMY'S REPORT

BACKGROUND

As per the six previous rounds of the Resources for Regions Program, each eligible NSW LGA has been assigned an available amount of funding for their area. In the current funding round, the Cabonne LGA has been allocated $1,826,747.

FUNDING CRITERIA

Under the guidelines, infrastructure projects must seek funding of $250,000 or more. While organisations are not required to provide a matching contribution, co-contributions are strongly encouraged.

The infrastructure objectives of this round of funding are:

1. Mitigate the impact of mining on local infrastructure in the LGA.
2. Delivery of new economic opportunities that help strengthen and/or diversify the local economy.
3. Improved community amenity through new or upgraded community infrastructure.

Projects must be "shovel ready" and priority will be given to those projects that demonstrate they will be finished on time and within the budget.

Councils and community groups must demonstrate they have consulted with their local communities and have the support of their community.

Proposals need to align with State Government priorities and programs, as well as Council's Community Strategic Plans, and must have strong community and stakeholder support.

Proposals must also address the issue of ongoing maintenance and associated costs to ensure they are not a burden on the community in the future.

COUNCIL PROJECTS PROPOSED FOR FUNDING

Proposed projects should consist of:

1. Projects already identified as priorities through the budget process.
2. Projects previously nominated to Council, but not as yet successful in securing funding.

The projects which have been nominated to date, and meet the above criteria include:

Project 1: Amenities block and spectator seating at Tom Clyburn Oval, Canowindra

Total cost: $1,839,454
Funding Sought: $1,826,747 (full funding amount available)

The Canowindra Sports Trust also independently applied for funding in the Stronger Country Communities Fund – Round 3 showing this project has been considerably consulted with the public.

This project would be eligible to meet the infrastructure objectives of the funding program.

At this stage Council have not been approached by any other community groups in relation to funding. Other projects may still come forward, however they will need to be to the stage of readiness required for submission to this round of funding.

ITEM 16 - CABONNE COUNCIL POOL MASTERPLAN

REPORT IN BRIEF

Reason For Report	To request additional funds for the pool masterplan
Policy Implications	Nil
Budget Implications	$19,026 to be funded from capital works reserve and $43,774 to be funded through reprioritisation of the 2020/21 capital works program
IPR Linkage	3.3.3.a - Maintain pools to safe operational standards
Annexures	Nil
File Number	\OFFICIAL RECORDS LIBRARY\COUNCIL PROPERTIES\TENDERS\RFQ 1099099 - MASTER PLAN DEVELOPMENT SHIRE SWIMMING POOLS - 1147821

RECOMMENDATION

THAT Council endorse the prioritisation of the Cabonne Public Swimming Pool strategic plan within the Council works program and fund the strategy through;

1. Reprioritisation of $43,774 within the 2020/21 capital works program
2. Fund $19,026 from Council reserves, to be recognised in the 2020/21 first quarter budget review.

DEPARTMENT LEADER - URBAN INFRASTRUCTURE'S REPORT

Council has previously indicated a priority with developing a strategic direction for management and development of Cabonne's seven public swimming pools. A project proposal has been developed to seek quotations from suitably qualified consultants to create this strategy.

The project proposal includes the following stages:

Stage 1 – Inception and background review
- Inception meeting
- Stakeholder Engagement Plan – develop in consultation with Council
- Document review
- Analysis of current industry trends

Demographic analysis – Cabonne Council and mapping (Pools, Catchments and overlap, schools)

Stage 2 –Asset Review
- Site Assessment
- Asset condition assessment
  - Structural condition – buildings and pools
  - Assessment of treatment plant and chemical storage facilities
  - Estimated remaining life
  - Identify remedial works and necessary improvements including indicative costs
- Risk Assessment
- Management & Compliance Considerations and operational review

Stage 3 Stakeholder Consultation / Community Engagement
- Internal Staff / Operator workshop
- Meeting with Contractors and Advisory Committees
- Community survey and online survey of user groups
- Interviews / discussions Key Stakeholders

Stage 4 Analysis and Strategic Direction
- Preliminary Options report
- Facility improvements / upgrades to enhance functionality, utilisation, encourage multi-use, respond to contemporary industry trends and local / community needs
- Essential requirements / upgrades
- Workshop

- Business Analysis
  - Costs of upgrades
  - Financial modelling
  - Future delivery models

Stage 5 – Reporting
- Draft report
- Community Engagement with stakeholders involved in earlier consultation
- Review feedback
- Final report

Given this master plan has been established as a strategic priority, Council Officers have sought, and engaged a contractor to undertake this work, however, a budget item was not resolved within the 2020/21 Cabonne Council Operating Budget.

Exclusion of the project from the budget was due to Officer oversight during budget preparations, with realisation of the fact occurring after the adoption of the budget for 2020/21.

To continue with this project, it is recommended to Council that the project be funded through a readjustment of project priorities within the current 2020/21 operating budget, and through funding the balance from Council reserves.

The following reallocation of project funding is suggested:

(710094) Septic Trench Upgrade Molong Showground	$23,000	Grant Funded Project
(528954) Canowindra Shade sails at Tennis Court Playground	$10,801	Completed 19/20
(528524) Eugowra pool tiling	$3,098	Work undertaken under other Capital budget
Total		$43,774
Remainder – To be funded from Reserve		$19,026

ITEM 17 - IMPACT OF COVID-19 ON 2020/21 POOL SEASON

REPORT IN BRIEF

Reason For Report	For Council to consider supporting closure of any pool facility if Public Health Order requirements cannot be met and reduction of pool use hours.

Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	3.3.3.a - Maintain pools to safe operational standards
Annexures	Nil
File Number	\OFFICIAL RECORDS LIBRARY\COUNCIL PROPERTIES\USAGE\COVID-19 SAFETY PLANS - 1149189

RECOMMENDATION

THAT Council:

1. Support the closure of any Cabonne pool facility if Public Health Order requirements cannot be reasonably met or managed; and
2. Support the reduction of public pool use hours from 30 to 20 per week for the village pools (excluding Molong and Canowindra) to ensure Covid-19 Public Health Order requirements are met.

DEPARTMENT LEADER - URBAN INFRASTRUCTURE'S REPORT

The 2020/2021 pool season is likely to be impacted by the current Covid-19 pandemic. It is a requirement that Council ensures pool operations fall within the Public Health Orders. The current *Public Health (Covid 19 Restrictions on Gathering and Movement) Order (No 4) 2020* restricts the number of patrons able to utilise the facility at any one time.

It is currently unknown what changes to existing Public Health Orders may occur prior to the season commencing. Cabonne staff are continuing to manage and maintain the facilities with intention that the seven pools will be fully operational during the 2020/21 season.

To enable Council to appropriately manage any requirements, there is a need under the current *Public Health Order No 4* to consider the reduction in the number of hours a village pool facility is open to the public. This will allow:

- An increased number of closure days of village pool facilities and implementation of a pool opening roster to ensure the community is equally serviced through the available opening days, which align with council staff ability to monitor adherence to *Covid-19 Public Health Orders.*
- The implementation of a Covid-19 plan to manage the facility.
- Risk reduction strategy, by increasing Council staff oversight of the facility operation.
- Reduction in risk of breaching the public health order and facing prosecution.
- Increase to the village pool manager responsibilities to incorporate Covid-19 requirements.

A reduction in village pool hours will not exclude facility users such as swimming clubs under *Cabonne Pool User Agreements*, where the user can implement a *Covid-19 plan* to utilise the facility outside of public hours. Any group can continue to submit a Covid-19 Plan and Pool User Agreement to council for private use, where it will be considered on merit and ability to adhere to the Public Health Order.

It is recommended that Council support the reduction of village pool public recreation hours from 30 hours (as set in the 2019/20 season) to 20 hours per village pool facility to enable satisfactory implementation of Covid-19 management strategies.

In addition, it is recommended that council supports any required further adjustment to village pool and tender pool operation, including the complete closure if required by any changes to the *Covid-19 Public Health Orders.*

ITEM 18 - DEVELOPMENT APPLICATION 2020/0154 - FENCE- LOT 23 DP 848546 - 82 MARSDEN STREET, MOLONG

REPORT IN BRIEF

Reason For Report	To obtain council resolution to refuse DA2020/0154
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.3.a - Assess and determine planning and development applications to foster community growth within the shire
Annexures	Nil
File Number	\Development Applications\DEVELOPMENT APPLICATION\2020\03-2020-0154 - 1147503

RECOMMENDATION

THAT Development Application 2020/0154 for a fence at 82 Marsden Street, Molong, be refused for the following reasons:

1. The development for which consent is sought is inconsistent with the objectives of the R5 Large Lot Residential zone.

2. The development for which consent is sought is inconsistent with Clauses 1.2 and 3.3 of council's Development Control Plan No 6 – Rural Small Holdings.

3. The granting of development consent is not in the public interest.

4. The development for which consent is sought will unreasonably and unnecessarily impact the visual amenity of the adjoining property.

5. The development for which consent is sought creates adverse visual impacts on the locality.

TOWN PLANNER'S REPORT

ADVISORY NOTES

Record of voting
In accordance with s375A of the Local Government Act 1993, a division is required to be called when a motion for a planning decision is put at a meeting of council or a council committee. A division under s375A of the Act is required when determining this planning application.

Political Disclosures
In accordance with s10(4) of the Environmental Planning and Assessment Act 1979, a person making a planning application to council is required to disclose political donations and gifts made within 2 years prior to the submission of the application and concluding when the application is determined.

In accordance with s10(4) of the Environmental Planning and Assessment Act 1979, a person making a public submission to council in relation to a planning application made to Council is required to disclose political donations and gifts made within 2 years prior to the submission being made and concluding when the application is determined.

Political donations and gifts (if any) to be disclosed include:

- All reportable political donations made to any local councillor or council,
- All gifts made to any local councillor or employee of the council.

Nil planning application disclosures have been received.

Nil public submission disclosures have been received.

BACKGROUND

This development application was considered at Council's Ordinary Meeting held Tuesday 28 July 2020. Council will recall that it resolved to defer the determination of the application at the request of the applicant (Minute Number: 20/07/01).

The applicant has not provided any further additional information nor has there been any design changes to the proposal. An assessment of the proposal is provided below for Council's consideration.

SUMMARY

The following report provides an assessment of the development application submitted for the erection of a 1.8-metre-high, 50-metre-long corrugated iron fence at 82 Marsden Street, Molong – Lot 23 DP 848546.

The application has been referred to the Council for determination as the proposal is inconsistent with the Cabonne Local Environmental Plan 2012 and

council's Development Control Plan No 6 – Rural Small Holdings. accordingly, refusal of the application is recommended.

Applicant: S. Taylor-Wood
Owner: S. Taylor-Wood
Proposal: Fence
Location: 82 Marsden Street, Molong – Lot 23 DP 848546
Zone: R5 Large Lot Residential
Value: $7,750

The application was lodged with council on 20 May 2020 and was neighbour notified for a period of 14 days. During this period, one (1) submission was received that raised concerns with the visual impacts of the development between the subject land and adjoining lot.

The proposed development is uncharacteristic for the locality and is unreasonably and unnecessarily obtrusive within the landscape. An assessment of the application pursuant to Section 4.15 of the Environmental Planning and Assessment Act 1979, identifies impacts that are unnecessary and unreasonable, particularly where other alternatives are available.

The following matters have been considered during the assessment of the application:

- Whether the visual impact, bulk and scale of the development is acceptable upon the locality and adjoining properties,

- Whether the proposed development is consistent with the objectives of the R5 Large Lot Residential zone, and

- Whether the proposed development is consistent with Development Control Plan No 6 – Rural Small Holdings.

Approval of this application, contrary to the recommendation made by staff, will likely result an undesirable precedent of colorbond/corrugated iron fencing in rural and rural residential areas, particularly where the desired and prevailing character is stock proof/wire fencing to maintain the rural character of the area.

An assessment of the application has been provided hereunder; refusal of the application is recommended for the following reasons and are discussed in detail in the body of the report:

I. The development for which consent is sought is inconsistent with the objectives of the R5 Large Lot Residential zone.

II. The development for which consent is sought is inconsistent with Clauses 1.2 and 3.3 of council's Development Control Plan No 6 – Rural Small Holdings.

III. The granting of development consent is not in the public interest.

IV. The development for which consent is sought will unreasonably and unnecessarily impact the visual amenity of the adjoining property.

V. The development for which consent is sought creates adverse visual impacts on the locality.

THE APPLICATION/THE PROPOSAL

Council's consent is sought for the erection of a corrugated iron fence at 82 Marsden Street, Molong – Lot 23 DP 848546.

The proposal involves the erection of a 1.8-metre-high corrugated iron fence along the western boundary as per figure 1. The proposed fencing will be 50 metres long and will be second hand medium grey iron. The approximate location of the proposed fence is denoted by the yellow broken line in Figure 1.

Figure 1 - locality plan

Figure 2 – View to the adjoining property

Figure 3 – Approximate Location of fence (facing north-west)

Figure 4 – Approximate location of fence (facing south west)

MATTERS FOR CONSIDERATION

Section 1.7 - Application of Part 7 of the *Biodiversity Conservation Act 2016* and Part 7A of the *Fisheries Management Act 1994*

Section 1.7 of the EP&A Act identifies that Part 7 of the Biodiversity Conservation Act 2016 (BC Act) and Part 7A of the Fisheries Management Act 1994 have effect in connection with terrestrial and aquatic environments.

There are four triggers known to insert a development into the Biodiversity Offset Scheme (i.e. the need for a BDAR to be submitted with a DA):

- Trigger 1: development occurs in land mapped on the Biodiversity Values Map (OEH) (clause 7.1 of BC Regulation 2017);
- Trigger 2: development involves clearing/disturbance of native vegetation above a certain area threshold (clauses 7.1 and 7.2 of BC Regulation 2017); or
- Trigger 3: development is otherwise likely to significantly affect threatened species (clauses 7.2 and 7.3 of BC Act 2016).

The fourth trigger (development proposed to occur in an Area of Outstanding Biodiversity Value (clause 7.2 of BC Act 2016) is generally not applicable to the Cabonne LGA; as no such areas are known to occur in the LGA. No further comments will be made against the fourth trigger.

The development site has been mapped as containing *White Box grassy woodland in the upper slopes sub-region of the NSW South Western Slopes Bioregion (PCT 266)* and *Blakely's Red Gum - Yellow Box grassy tall woodland*

of the NSW South Western Slopes Bioregion (PCT 277). PCT 277 is listed as an Endangered Ecological Community in NSW and as Critically Endangered under the Environment Protection and Biodiversity Conservation Act 1999 (Cth).

The proposed development does not involve the removal of any native trees or vegetation. In consideration of the above, the development is unlikely to significantly affect threatened species or their habitats, nor is it likely to adversely impact upon any endangered or ecological communities. The land is not identified, nor declared as an area of outstanding biodiversity value. There are no observable habitat links/vegetation corridors to or from the land. The land is more or less surrounded by highly disturbed urban environments with limited habitat potential. Given the characteristics of the site and the minimal level of habitat provided on the land, the proposed development does not involve key threatening processes that could threaten the survival or evolutionary development of a species.

In this regard, the development is considered to be satisfactory with respect to Section 7.3 of the Biodiversity Conservation Act 2016.

Section 4.15

Section 4.15 of the *Environmental Planning and Assessment Act 1979* requires council to consider various matters, of which those pertaining to the application are listed below.

PROVISIONS OF ANY ENVIRONMENTAL PLANNING INSTRUMENT s4.15(1)(a)(i)

Cabonne Local Environmental Plan 2012

Part 1 - Preliminary

Clause 1.2 - Aims of Plan

The broad aims of the LEP are set out under subclause 2. Those relevant to the application are as follows:

(a) to encourage development that complements and enhances the unique character and amenity of Cabonne, including its settlements, localities, and rural areas,

(b) to provide for a range of development opportunities that contribute to the social, economic and environmental resources of Cabonne in a manner that allows present and future generations to meet their needs by implementing the principles of ecologically sustainable development,

(c) to facilitate and encourage sustainable growth and development that achieves the following—

(i) contributes to continued economic productivity, including agriculture, business, tourism, industry and other employment opportunities,

(ii) allows for the orderly growth of land uses while minimising conflict between land uses within the relevant zone and land uses within adjoining zones,

(iii) encourages a range of housing choices and densities in planned urban and rural locations that is compatible with the residential and rural environment and meets the diverse needs of the community,

(iv) promotes the integration of land uses and transport to improve access and reduce dependence on private vehicles and travel demand,

(v) protects, enhances and conserves agricultural land and the contributions that agriculture makes to the regional economy,

(vi) avoids or minimises adverse impacts on drinking water catchments to protect and enhance water availability and safety for human consumption,

(vii) protects and enhances places and buildings of environmental, archaeological, cultural or heritage significance, including Aboriginal relics and places,

(viii) protects and enhances environmentally sensitive areas, ecological systems, and areas that have the potential to contribute to improved environmental, scenic or landscape outcomes.

The application is considered to be somewhat consistent with the aims of the Plan; however, some inconsistencies have been identified and are discussed in the body of this report.

Clause 1.6 - Consent Authority

This clause establishes that, subject to the Act, council is the consent authority for applications made under the LEP.

Clause 1.7 - Mapping

The subject site is identified on the LEP maps in the following manner:

Land zoning map	Land zoned R5 Large Lot Residential
Lot size map	Minimum lot size 4000 m2
Heritage map	Not a heritage item or conservation area
Terrestrial Biodiversity Map	Has biodiversity sensitivity on the subject land
Flood planning map	Not within a flood zone
Natural resource – karst map	Not within a karst area
Drinking water catchment map	Not within a drinking water catchment area
Riparian land and watercourse map, groundwater vulnerability map	Not affected by riparian, watercourse or groundwater vulnerability
Land reservation acquisition map	No land reserved for acquisition

Those matters that are of relevance are addressed in detail in the body of this report.

Clause 1.9A - Suspension of Covenants, Agreements and Instruments

This clause provides that covenants, agreements and other instruments which seek to restrict the carrying out of development do not apply with the following exceptions.

- covenants imposed or required by council
- prescribed instruments under Section 183A of the *Crown Lands Act 1989*
- any conservation agreement under the *National Parks and Wildlife Act 1974*
- any trust agreement under the *Nature Conservation Trust Act 2001*
- any property vegetation plan under the *Native Vegetation Act 2003*
- any biobanking agreement under Part 7A of the *Threatened Species Conservation Act 1995*
- any planning agreement under Division 6 of Part 4 of the *Environmental Planning and Assessment Act 1979.*

Council staff are not aware of the title of the subject property being affected by any of the above.

Part 2 - Permitted or Prohibited Development

Clause 2.1 - Land Use Zones and Clause 2.3 - Zone Objectives and Land Use Table

The subject site is located within the R5 Large Lot Residential zone. The proposed development is for the erection of a fence and is permitted with consent for this zone. This application is seeking consent.

Clause 2.3 of LEP 2012 references the Land Use Table and Objectives for each zone in LEP 2012. These objectives for land zoned R5 Large Lot Residential are as follows:

1 - Objectives of the R5 Large Lot Residential Zone

- *To provide residential housing in a rural setting while preserving, and minimising impacts on, environmentally sensitive locations and scenic quality.*
- *To ensure that large residential lots do not hinder the proper and orderly development of urban areas in the future.*
- *To ensure that development in the area does not unreasonably increase the demand for public services or public facilities.*
- *To minimise conflict between land uses within this zone and land uses within adjoining zones.*

In consideration of the first objective, the development site contains an existing dwelling house that is consistent with the intent of this objective. Notwithstanding, the proposal is for the erection of a fence that is ancillary to this dwelling. It is considered that the proposed fence will compromise the views and vistas to and from the property. The fence will have an unnecessary adverse impact upon the scenic quality of the subject land and locality.

In consideration of the second stated objective, the proposed development will not hinder the proper and orderly development of urban areas in the future.

The development will not unreasonably increase the demand for public services or public facilities.

In consideration of the last stated objective, due to the visual impacts associated with the development, it is considered to the proposed fence has the potential to generate land use conflicts between adjoining properties as the proposed fence unreasonably compromises the views and vistas of the adjoining neighbour.

In this regard, the application is considered to be somewhat inconsistent with the objectives of the zone.

Part 3 - Exempt and Complying Development

The application is not exempt or complying development.

Part 4 - Principal Development Standards

The Part 4 standards are not relevant to the application.

Part 5 - Miscellaneous Provisions

The Part 5 provisions are not relevant to the application.

Part 6 - Additional Local Provisions

Clause 6.8 - Essential Services

Clause 6.8 applies and states:

Development consent must not be granted to development unless the consent authority is satisfied that any of the following services that are essential for the proposed development are available or that adequate arrangements have been made to make them available when required:

(a) the supply of water,

(b) the supply of electricity,

(c) the disposal and management of sewage,

(d) storm water drainage or on-site conservation,

(e) suitable road access.

In consideration of this clause, all utility services are available to the land and adequate for the proposal.

STATE ENVIRONMENTAL PLANNING POLICIES

State Environmental Planning Policy 55 Remediation of Land

State Environmental Planning Policy 55 - Remediation of Land (SEPP 55) is applicable. Pursuant to Clause 7 *Contamination and remediation to be considered in determining development application*:

(1) A consent authority must not consent to the carrying out of any development on land unless:

(a) it has considered whether the land is contaminated, and

(b) if the land is contaminated, it is satisfied that the land is suitable in its contaminated state (or will be suitable, after remediation) for the purpose for which the development is proposed to be carried out, and

(c) if the land requires remediation to be made suitable for the purpose for which the development is proposed to be carried out, it is satisfied that the land will be remediated before the land is used for that purpose.

The current and previous land use history of the site comprises of large lot residential development. The site is not known to have been use for any purpose listed in Table 1 of the Contaminated Land Planning Guidelines. The site is therefore unlikely to be contaminated. In this regard, the subject land is considered to be acceptable in its current form and further investigations regarding contamination/SEPP 55 are not necessary.

State Environmental Planning Policy (Koala Habitat Protection) 2019

Cabonne Council is identified within the SEPP Koala Habitat Protect schedule as having koala habitat. A BioNet search did not reveal any sighting of Koalas in the locality.

The Draft Koala Habitat Protection Guideline published by the NSW Department Planning, Industry and Environment has two key aims:

- To guide councils on how to prepare Koala Plans of Management, and
- To standardise the process that applicants are to follow and consent authorities to implement when preparing and assessing development applications.

It is considered that the proposed development falls within the Tier 1 category of the Draft Guideline in which there is low or no direct impact arising as a result of the development. The proposal is considered to have low or no direct impact for the following reasons:

- The subject land does not comprise core Koala habitat but has been mapped as containing vegetation that is suitable to be occupied by Koalas.
- The subject land is cleared, and the proposed development will not result in the clearing of native vegetation.
- The development does not trigger the Biodiversity Offsets Scheme threshold under the Biodiversity Conservation Act 2016.
- No native vegetation will be removed.
- The footprint of the development will not compromise the movements of Koalas.

In this regard, the proposal is considered to satisfy the requirements of the SEPP and a Koala Plan of Management is not required in this instance. Accordingly, the development is considered to have low or no direct impact upon Koalas and their habitats.

PROVISIONS OF ANY DRAFT ENVIRONMENTAL PLANNING INSTRUMENT THAT HAS BEEN PLACED ON EXHIBITION 4.15(1)(a)(ii)

There are no known draft environmental planning instruments that have been placed on exhibition that affect the proposed development or subject land.

DESIGNATED DEVELOPMENT

The proposed development is not designated development.

INTEGRATED DEVELOPMENT

The proposed development is not integrated development.

PROVISIONS OF ANY DEVELOPMENT CONTROL PLAN s4.15(1)(a)(iii)

Development Control Plan No 6 – Rural Small Holdings

Development Control Plan No 6 – Rural Small Holdings ("the DCP") applies to the subject land. An assessment of the proposed development against the relevant Planning Outcomes will be undertaken below.

1.2 Aims and Objectives

The aims and objectives of this Plan applies, and states in part that development to which this plan applies is:

> *(v) To enable other forms of development to be carried out on land within the rural residential zone provided that such uses are in keeping with the rural character of the locality and are compatible with the existing or likely future rural residential land uses.*
>
> *(vii)* To encourage the development of rural small holdings which are of a high quality and which enhance the character and function of the rural countryside

In consideration of the above, the proposed development is largely inconsistent with the objectives of the Plan. As discussed in the foregoing report the proposed fence is considered not to be consistent with the rural character of the locality and is not a compatible form of development within a rural lifestyle zone.

The subject land is located within the R5 Large Lot Residential zone and where the surrounding and prevailing character consists predominantly of single storey dwellings, ancillary outbuildings, and stock proof/wire fencing. The intent of the zone is to provide residential living on a lifestyle/rural allotment. Corrugated iron fencing is not considered to be consistent with a rural/lifestyle allotment.

A 50-metre-long, 1.8-metre-high corrugated iron fence within a metre of an adjoining property is not a compatible nor appropriate form of development in a zone that promotes a rural lifestyle.

The proposed fence is unnecessarily obtrusive in its setting and is not consistent with the intended and prevailing character of the locality.

The proposal is not of a quality that enhances the character associated with a rural lifestyle allotment.

3.3 Fencing

> *"The boundaries of each lot in any new subdivision are to be fenced at the time of subdivision to a standard satisfactory to Council…"*

Whilst the proposal is not necessarily for a subdivision, nor does it intend on replacing the boundary fence, this clause is still of some relevance to the application. The standard of fencing in the rural residential area in 1994 when the subject land was created was stock proof/wire fencing. This standard remains today.

Corrugated iron fencing such as that proposed is not considered to be an acceptable standard.

In consideration of the above provisions, the proposal is inconsistent with provisions of DCP 6.

PROVISIONS PRESCRIBED BY THE REGULATIONS s4.15(1)(a)(iv)

Demolition of a Building (clause 92)

The proposal does not involve the demolition of a building.

Fire Safety Considerations (clause 93)

The proposal does not involve a change of building use for an existing building.

Buildings to be Upgraded (clause 94)

The proposal does not involve the rebuilding, alteration, enlargement or extension of an existing building.

BASIX Commitments (clause 97A)

BASIX is not applicable to the proposed development.

THE LIKELY IMPACTS OF THE DEVELOPMENT s4.15(1)(b)

Context and Setting

The subject land contains an existing dwelling house and ancillary outbuildings and structures. The development site is well landscaped by a variety of native species endemic to the area.

The subject land is located within the R5 Large Lot Residential zone and where the surrounding development pattern and prevailing character consists predominantly of single storey dwellings, ancillary outbuildings, and stock proof/wire fencing.

When considering the prevailing and desired neighbourhood character for the area, it is considered that a 50 metre long, 1.8 metre high corrugated iron fence within a metre of the property of an adjoining property is not consistent with the context and setting of the area.

Corrugated iron fencing is not encouraged nor appropriate in the R5 Large Lot Residential zone due to the adverse visual impacts it creates upon land zoned for the purposes of promoting a rural residential/lifestyle.

It is considered that the proposal is not consistent with the context and setting of the area for the following reasons:

- The fencing in the area is typically characterised by 1200 mm high 'farm style fencing' which is predominantly steel/timber posts and wire/netting.
- The proposal seeks consent for the erection of an 1800 mm high solid corrugated iron fence. It is considered that the proposed fencing is uncharacteristic for the area and is not appropriate with the prevailing character of the area, particularly where fencing is stock proof/wire fencing.
- Fencing in the rural and rural residential areas of the locality contributes to the character of the area. The proposed fencing does not contribute to the rural lifestyle or character of the area. Corrugated iron fencing and other impermeable fences including corrugated iron, that is typical of an urban area, is not an appropriate form of development in rural and rural residential areas.

- Whilst the proposed fence will be partially visible from the public realm, the greatest visual impact of the fence occurs between the subject land and adjoining property.
- The proposal will unreasonably compromise the setting of the adjoining landowner.
- The fencing style and material is inconsistent with that of the streetscape.
- The effect of the proposed fence on the prevailing neighbourhood character is unreasonable and unnecessary.

Whilst staff understand the importance of fencing, particularly where development intensity increases, a balance must be found between the use of fences for increased privacy (both visual and acoustic) and the impact on street appearance.

Approval of this application for a corrugated iron fence within a rural residential zone is likely to lead to an undesired precedent that has the potential to compromise the rural lifestyle and overall intent of the zone.

Accordingly, the impacts of the fence upon the context and setting of the area is unreasonable and is uncharacteristic for the area.

Visual Impacts

The visibility of the proposed fence is likely to have an unreasonable and unnecessary impact on the views and vistas of the landowner and adjoining landowner as:

- The fence is partially visible from Marsden Street. Notwithstanding, the greatest visual impact will occur between the subject land and adjoining property.
- The height and visual bulk of the proposed fence is excessive and will unreasonably impact the enjoyment of views from the adjoining lot it.
- The proposed fence will result in unacceptable visual impacts on the private open space of the adjoining lot.
- The proposed fence will detract the visual and scenic quality of the locality.
- The proposed fence will dominate the northern and north eastern aspect of the adjoining dwelling
- It does not complement the existing built from and unreasonably obtrudes the visual enjoyment of the adjoining lot.

Whilst the visual impacts are relatively localised, they are still considered to be unreasonable and unnecessary. Due to the visual impacts of the development upon the views and vistas of the adjoining properties and locality, the development significantly, unreasonably, and unnecessarily reduces the amenity enjoyed by the adjoining landowners.

The need to mitigate the visual privacy impacts of the adjoining neighbour perceived privacy impacts is not sufficient justification for the bulk and scale of the fence, particularly where there are other suitable alternatives exist such as landscaping.

Neighbourhood Amenity

The proposed fence is not considered to be commensurate with the prevailing and existing neighbourhood character. The level of impact upon the amenity of the neighbourhood is unnecessary.

THE SUITABILITY OF THE SITE s4.15(1)(c)

The proposed development is located in the R5 Large Lot Residential zone and is permissible with the consent of council. The suitability of the site has been addressed in the above sections of the report. The development of the site will create adverse impacts on the context and setting of the area. Additionally, the development of the site will detrimentally affect the adjoining land and is likely to lead to land use conflict.

ANY SUBMISSIONS MADE IN ACCORDANCE WITH THE ACT s4.15(1)(d)

The proposed development is defined as "notifiable development" under the provisions of the Community Participation Plan. The application was advertised for the prescribed period of 14 days and at the end of that period one submission was received. A summary of the submissions and Council's response to those issues raised are provided below:

SUMMARY OF SUBMISSION	COUNCIL RESPONSE
The fence acts a barrier and is offensive in the landscape.	Staff do not necessarily disagree with this comment. As discussed in detail in the above sections of this report, the fence is visually obtrusive in the landscape and uncharacteristic for the area.
Corrugated iron diminishes the quality of the environment	To an extent, staff agree with this. Corrugated iron in terms of roof sheeting is acceptable; however, in terms of fencing, it is not acceptable in land zoned for the purpose of rural residential development due to its 'barricade' like nature in a rural/lifestyle zone.
The fence will not visually impact the applicant.	To an extent, this statement is agreeable. Whilst the fence will be visible from the applicants' yard, the habitable areas and private open space of the

SUMMARY OF SUBMISSION	COUNCIL RESPONSE
	adjoining dwelling has direct views of the proposed fence. As discussed in the body of this report, the fence is visually obtrusive and unreasonably impacts the views and vistas of the adjoining landowner.
The fence will dominate the eastern boundary of the adjoining property	Agreed. As discussed in the body of this report, the proposed fence unreasonably dominates the landscape and is unnecessarily prominent.
It will affect the market value of our house	Speculation and the value of property prices is not a matter for consideration under the Environmental Planning and Assessment Act 1979.

PUBLIC INTEREST s4.15(1)(e)

The development has been assessed against the State and Local Environmental Planning Instruments, the Development Control Plan and other guidelines. The assessment identified non-compliances and impacts. These non-compliances are discussed in detail in the above sections of the report,

Approval of this application, contrary to the recommendation made by staff, could set an undesired precedent for the erection of corrugated iron fencing and other impermeable fencing in rural and rural residential areas which in turn, impacts the rural lifestyle that is promoted in the locality.

Approval of the application is considered not to be in the public interest.

SUMMARY

The proposal does not complement or enhance the rural landscape or its surroundings and unnecessarily and unreasonably compromises the views and vistas of the adjoining neighbour. Whilst the visual impacts are relatively localised, they are still considered to be unreasonable and unnecessary.

The development significantly, unreasonably, and unnecessarily reduces the amenity enjoyed by the adjoining landowners and the proposal is not an appropriate form of development in its context and setting.

Whilst the proposed development is permissible with the consent of Council, it is not compliant with the relevant aims, objectives, and provisions of Cabonne Local Environmental Plan 2012 (as amended) and Development Control Plan.

A section 4.15 assessment of the development indicates that the development is unreasonable in this instance.

It is recommended that the application be refused for the following reasons:

I. The development for which consent is sought is inconsistent with the objectives of the R5 Large Lot Residential zone.

II. The development for which consent is sought is inconsistent with Clauses 1.2 and 3.3 of council's Development Control Plan No 6 – Rural Small Holdings.

III. The granting of development consent is not in the public interest.

IV. The development for which consent is sought will unreasonably and unnecessarily impact the visual amenity of the adjoining property.

V. The development for which consent is sought creates adverse visual impacts on the locality.

VI. The development for which consent is sought creates adverse visual impacts on the locality.

ITEM 19 - QUESTIONS FOR NEXT MEETING

REPORT IN BRIEF

Reason For Report	To provide Councillors with an opportunity to ask questions/raise matters which can be provided/addressed at the next Council meeting.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.g. Code of Meeting Practice adhered to
Annexures	Nil
File Number	\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\NOTICES - MEETINGS - 1148351

RECOMMENDATION

THAT Council receive a report at the next Council meeting in relation to questions asked/matters raised where necessary.

GENERAL MANAGER REPORT

A call for questions for which an answer is to be provided if possible or a report submitted to the next Council meeting.

ITEM 20 - BUSINESS PAPER ITEMS FOR NOTING

REPORT IN BRIEF

Reason For Report	Provides an opportunity for Councillors to call items for noting for discussion and recommends remainder to be noted.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.g - Code of Meeting Practice adopted and implemented.
Annexures	Nil
File Number	\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\PROCEDURES - 1148352

RECOMMENDATION

THAT:

1. Councillors call any items they wish to further consider.
2. The balance of the items be noted.

GENERAL MANAGER REPORT

In the second part of Council's Business Paper are items included for Council's information.

In accordance with Council's format for its Business Paper, Councillors wishing to discuss any item are requested to call that item.

ITEM 21 - MATTERS OF URGENCY

REPORT IN BRIEF

Reason For Report	Enabling matters of urgency to be called.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.a. Provide quality administrative support and governance to councillors and residents
Annexures	Nil
File Number	\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\NOTICES - MEETINGS - 1148354

RECOMMENDATION

THAT Councillors call any matters of urgency.

GENERAL MANAGER REPORT

Council's Code of Meeting Practice allows for the Council to consider matters of urgency which are defined as *"any matter which requires a decision prior to the next meeting or a matter which has arisen which needs to be brought to Council's attention without delay such as natural disasters, states of emergency, or urgent deadlines that must be met".*

This item enables councillors to raise any item that meets this definition.

ITEM 22 - COMMITTEE OF THE WHOLE SECTION OF THE MEETING

REPORT IN BRIEF

Reason For Report	Enabling reports to be considered in Committee of the Whole.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.g. Code of Meeting Practice adhered to
Annexures	Nil
File Number	\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\PROCEDURES - 1148355

RECOMMENDATION

THAT Council hereby resolve itself into Committee of the Whole to discuss matters called earlier in the meeting.

GENERAL MANAGER REPORT

Council's Code of Meeting Practice allows for the Council to resolve itself into "committee of the whole" to avoid the necessity of limiting the number and duration of speeches as required by Clause 250 of the Local Government (General) Regulation 2005.

This item enables councillors to go into "committee of the whole" to discuss items called earlier in the meeting.

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MINUTES OF THE ORDINARY COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS MOLONG ON TUESDAY 28 JULY, 2020 COMMENCING AT 2.00PM

PRESENT Clrs K Beatty (in the Chair), J Jones, M Nash, P Mullins, G Treavors, C Newsom, A Durkin, L Oldham, P Batten, K Walker, J Weaver and I Davison.

Also present were the General Manager, Deputy General Manager - Cabonne Services, Deputy General Manager - Cabonne Infrastructure, Department Leader - Governance & Corporate Performance and Governance Officer.

ITEMS FOR DETERMINATION

ITEM - 1 APPLICATIONS FOR LEAVE OF ABSENCE

MOTION (Oldham/Durkin)

THAT it be noted there were nil applications for leave of absence.

20/07/01 Carried

ITEM - 2 DECLARATIONS OF INTEREST

Proceedings in Brief

Clr Jones declared an interest (identified as a perceived conflict of interest, significant, non-pecuniary) in confidential item 2 due to a family related association with the applicant.

MOTION (Davison/Durkin)

THAT the declarations of interest be noted.

20/07/02 Carried

ITEM - 3 DECLARATIONS FOR POLITICAL DONATIONS

MOTION (Weaver/Oldham)

THAT it be noted there were nil declarations for political donations.

20/07/03 Carried

ITEM - 4 MAYORAL MINUTE - APPOINTMENTS

Proceedings in Brief

Clr Beatty

23/06/20 – Attended the Molong Office for the business paper review with the General Manager, Deputy General Managers, Deputy Mayor and Clr Davison. Attended the Ordinary Council Meeting.

24/06/20 – Attended the Molong Office for an online Orange 360 Board Meeting. Interview with Neil Gill radio program. Meeting with the General Manager.

30/06/20 – Attended the Molong Office for an interview with Prime TV regarding the Australian National Field Days cancellation.

01/07/20 – Attended Canowindra Sports Trust meeting with the General Manager and Clr Weaver. Attended the Age of Fishes Annual General Meeting with the General Manager and Clr Weaver.

02/07/20 – Attended an interview with B-Rock FM radio, Bathurst.

03/07/20 – Attended the Molong Office for an online JO special meeting. Meeting with the General Manager and attended to correspondence.

07/07/20 – Attended the Molong Office and site meeting with the General Manager, Deputy General Manager and Environmental Safety Officer regarding Molong Creek flood issues.

08/07/20 – Attended an interview with Neil Gill radio program. Fairbridge Park meeting with the General Manager and Fairbridge Representatives.

14/07/20 – Attended the Councillor Workshop. Attended Grow Molong meeting at Molong RSL.

15/07/20 – Attended Jack Brabham Oval for the launch of Newcrest sponsored sanitisation bollards. Attended Molong Rotary Drought Dinner.

16/07/20 – Attended the Molong Office for an online Western Area Health Covid-19 update meeting. Meeting with the General Manager. Interview with B-Rock FM radio, Bathurst. Interview with Win TV.

22/07/20 – Interview with Neil Gill radio program.

Clr Jones

23/06/20 – Attended the business paper review and Ordinary Council Meeting.

30/06/20 – Attended Eugowra Progress Association Annual General Meeting.

06/07/20 – Attended a meeting with the Eugowra Preschool Committee.

09/07/20 – Attended the Molong Advancement Group meeting.

15/07/20 – Attended the Molong Rotary Drought Dinner.

14/07/20 – Attended the Councillor Workshop.

22/07/20 – Attended the NSW Government Drought and Resources for Regions funding announcement with the Deputy Premier and Sam Farraway MLC. Attended Fairbridge Park Meeting.

Clr Newsom

16/07/20 – Attended the Canowindra Business & Progress Association meeting.

Clr Batten

16/07/20 – Attended the Cumnock Progress Association meeting.

Clr Davison

16/07/20 - Attended a video water conference and tabled a report.

Attended TDO meeting and Orange360 meeting and tabled a report.

MOTION (Beatty/-)

THAT the information contained in the Mayoral Minute be noted.

20/07/04 Carried

ITEM - 5 COMMITTEE OF THE WHOLE

MOTION (Durkin/Jones)

THAT it be noted there were nil items called to be debated in Committee of the Whole.

20/07/05 Carried

ITEM - 6 GROUPING OF REPORT ADOPTION

MOTION (Durkin/Nash)

THAT items 7 to 10 be moved and seconded.

20/07/06 Carried

ITEM - 7 CONFIRMATION OF THE MINUTES

MOTION (Durkin/Nash)

THAT the minutes of the Ordinary meeting held 23 June 2020 be adopted.

20/07/07 Carried

ITEM - 8 INTEGRATED PLANNING & REPORTING - OPERATIONAL PLAN FINAL HALF YEARLY REPORT

MOTION (Durkin/Nash)

THAT the update of the Operational Plan to 30 June 2020, as presented be adopted.

20/07/08 Carried

ITEM - 9 JUNE 2020 LOCAL TRAFFIC COMMITTEE ADDITIONAL

ITEMS

MOTION (Durkin/Nash)

THAT Council ratify and acknowledge the items as presented.

20/07/09 Carried

ITEM - 10 COMPULSORY ACQUISITION OF EASEMENTS OVER CROWN LAND FOR PIPELINE AT ORANGE

MOTION (Durkin/Nash)

THAT Council:

1. Pursuant to Sections 186 and 187 of the *Local Government Act 1993 (NSW)* compulsorily acquire easements over the land ("Land") described as:

   a) Crown land/Crown waterway located within/adjacent to the area of Lot 7001 DP 1000813;
   b) Crown land/Crown waterway located within/adjacent to the area of Lot 12 DP 718922

   for the purpose of an Easement for Water Supply as defined in Schedule 4A of the *Conveyancing Act 1919* in accordance with the requirements of the *Land Acquisition (Just Terms Compensation) Act* 1991.

2. Gives authority to the General Manager to negotiate the terms of the acquisition on behalf of Council.

3. Make an application to the Minister for Local Government and the Governor for the compulsory acquisition of the Land.

4. Grant authority to affix the Common Seal of Council to any acquisition documentation associated with the land.

20/07/10 Carried

ITEM - 11 BLAYNEY, CABONNE, ORANGE (BCO) COUNCIL ALLIANCE - ESTABLISHMENT

MOTION (Durkin/Walker)

THAT Council approve the Mayor and General Manager to sign the BCO Alliance Memorandum of Understanding at a formal event to be held in September 2020 on a date to be confirmed.

20/07/11 Carried

ITEM - 12 LOCAL GOVERNMENT REMUNERATION TRIBUNAL - ANNUAL REPORT & DETERMINATION 2020

MOTION (Batten/Jones)

THAT from 1 July 2020 the annual fees payable to each councillor remain at $12,160 and the additional annual fees payable to the Mayor remain at $26,530 as determined by the Local Government Remuneration Tribunal.

20/07/12 Carried

ITEM - 13 2020 LOCAL GOVERNMENT NSW ANNUAL CONFERENCE

MOTION (Davison/Oldham)

THAT Council:

1. Be represented at the 2020 Local Government NSW Annual Conference by the Mayor or his delegate, Clrs Davison, Newsom, Oldham and Weaver and the General Manager or his alternate delegate in an advisory capacity; and

2. Submit issues and/or motions to the General Manager for a report to be prepared for consideration at the August Ordinary Council meeting.

20/07/13 Carried

ITEM - 14 REQUEST FOR DONATION

MOTION (Jones/Durkin)

THAT Council donate $500 to Molong Community Garden.

20/07/14 Carried

ITEM - 15 UNSPENT EXPENDITURE REVOTED TO 2020/2021 BUDGET

MOTION (Weaver/Batten)

That the works listed in the attachment be included in the 2020/2021 budget.

20/07/15 Carried

ITEM - 16 EVENTS ASSISTANCE PROGRAM

MOTION (Davison/Nash)

THAT Council approve the carryover of EAP Funding of $500 to the Spring Molong Arts Festival (SMART) for the event scheduled in 2021.

20/07/16 Carried

MOTION (Oldham/Mullins)

THAT Council hereby resolve itself into Committee of the Whole to discuss Item 17.

20/07/17 Carried

ITEM - 17 FAIRBRIDGE CHILDREN'S PARK - ACCEPTANCE OF DONATED ASSET

MOTION (Oldham/Mullins)

THAT Council:

1. Accept the donation of Fairbridge Children's Park, and the transfer of assets contained therein;
2. Authorise the General Manager to write to the Old Fairbridgians Association to accept the transfer of assets; and
3. Authorise a budget allocation of $15,000 to undertake routine operations and maintenance for the park, to be recognised in the 2020 first quarter budget review.

20/07/18 Carried

ITEM - 18 CUMNOCK FLOODPLAIN AND DRAINAGE INVESTIGATION

MOTION (Batten/Durkin)

THAT Council:

1. Undertake the investigation and review of Cumnock Flooding and Drainage; and
2. Fund to the amount of $33,000 for the Cumnock Flood and Drainage Review, to be allocated in the 2020/21 first Quarterly Budget Review.

20/07/19 Carried

ITEM - 19 REVISION OF DRINKING WATER MANAGEMENT SYSTEM (DWMS)

MOTION (Nash/Weaver)

THAT Council:

1. Adopt the updated Cabonne Council Drinking Water Management System;
2. Adopt the draft Drinking Water Quality Policy; and

3. Note the actions and improvement plan identified through the Drinking Water Mangement System review process.

20/07/20 Carried

ITEM - 20 EUGOWRA VOLUNTARY PURCHASE

MOTION (Durkin/Weaver)

THAT Council:

1. Select the property 8 North Street, Eugowra, for the voluntary purchase in the 2020/21 financial year subject to the availability of funding contribution from the NSW Office of Environment and Heritage (OEH);
2. Initiate the discussion with the OEH for the availability of the funding contribution and apply for funding for the voluntary purchase of 8 North Street, Eugowra; and
3. Consult with the Eugowra Consultative Floodplain Committee in regard to the proposed Eugowra voluntary purchase.

20/07/21 Carried

ITEM - 21 WAIVING OF FOOD PREMISES INSPECTION FEES FOR 2020/21 - COVID BUSINESS RECOVERY RESPONSE

MOTION (Oldham/Newsom)

THAT council waive the fee for annual initial food inspections for the financial year 2020/2021 as a good will initiative towards Cabonne business premises during the Covid pandemic.

20/07/22 Carried

ITEM - 22 REQUEST FOR DONATION OF FEES EQUIVALENT OF DEVELOPMENT APPLICATION FEE CUDAL AND DISTICT MENS SHED INC.

MOTION (Jones/Newsom)

THAT Council donate from its s356 budget to the Cudal and Districts Men's Shed Inc the sum of $880.50, being the construction certificate fee (including GST) paid to council in relation to DA 2020/039 for the construction of additions to the Cudal and Districts Men's Shed Inc.

20/07/23 Carried

ITEM - 23 DEVELOPMENT APPLICATION 2020/0086 LOT 50 DP 808694,

457 NANGAR ROAD CANOWINDRA

MOTION (Nash/Batten)

THAT Development Application 2020/0086 for a boundary adjustment at Lot 50 DP 808694, 457 Nangar Road, Canowindra be refused for insufficient information being submitted to council to enable determination of the application.

20/07/24 Carried

The Chair called for a Division of Council as required under Section 375A (3) of the Local Government Act which resulted in a vote for the motion as follows:

For: Clrs K Beatty, J Jones, M Nash, P Mullins, G Treavors, C Newsom, A Durkin, L Oldham, P Batten, K Walker, J Weaver and I Davison

Against - Nil

ITEM - 24 DEVELOPMENT APPLICATION 2020/0154 - FENCE- LOT 23 DP 848546 - 82 MARSDEN STREET, MOLONG

Proceedings in Brief

The Mayor advised that the applicant requested the matter be deferred to the August Ordinary Council meeting.

MOTION (Oldham/Treavors)

THAT the matter be deferred to August Ordinary Council meeting.

20/07/25 Carried

ITEM - 25 QUESTIONS FOR NEXT MEETING

Proceedings in Brief

Clr Weaver wished to acknowledge, on behalf of CCTAC and Council, appreciation to Council's Tourism and Community Development Coordinator Lynnette Hawkes for her contribution to tourism in Cabonne and wished her the best for retirement.

MOTION (Oldham/Nash)

THAT it be noted there were nil reports requested for the next Council meeting.

20/07/26 Carried

ITEM - 26 BUSINESS PAPER ITEMS FOR NOTING

MOTION (Weaver/Durkin)

THAT the notation items be noted.

20/07/27 Carried

ITEM - 27 MATTERS OF URGENCY

MOTION (Nash/Treavors)

THAT it be noted there were nil matters of urgency.

20/07/28 Carried

ITEM - 28 COMMITTEE OF THE WHOLE SECTION OF THE MEETING

MOTION (Treavors/Durkin)

THAT Council hereby resolve itself into Committee of the Whole to discuss matters called earlier in the meeting.

20/07/29 Carried

It was noted the time being 2.33pm the Chair announced that the Council would now be resolving into a Closed Committee of the Whole.

CONFIDENTIAL ITEMS

ITEM - 1 CARRYING OF COMMITTEE RESOLUTION INTO CLOSED COMMITTEE OF THE WHOLE MEETING

RECOMMENDATION (Weaver/Oldham)

THAT the committee now hereby resolve into Closed Committee of the Whole for the purpose of discussing matters of a confidential nature relating to personnel or industrial matters, personal finances and matters which the publicity of which the Committee considers would be prejudicial to the Council or the individual concerned and that the press and the public be excluded from the meeting in accordance with the conditions of Council's Confidentiality Policy AND FURTHER that as reports to the Closed Committee of the Whole are likely to be confidential and their release prejudicial to the public interest and the provisions of Council's confidentiality policy, that copies of these reports not be made available to the press and public.

1. Carried

It was noted the time being 2.34pm Clr Jones declared an interest (identified as a perceived conflict of interest, significant non-pecuniary) in the following item and left the Chamber.

ITEM - 2 REQUEST FOR CONSIDERATION OF HARDSHIP - INVOICE 9666 - CUMNOCK FLOOD DAMAGE SALVAGE

RECOMMENDATION (Durkin/Nash)

THAT Council accept the hardship request to waive charges of $2004.03.

2. Carried

It was noted the time being 2.39pm Clr Jones return to the Chamber.

It was noted the time being 2.39pm the Mayor resumed the Ordinary meeting.

REPORT & RESOLUTIONS OF COMMITTEE OF THE WHOLE

MOTION (Oldham/Treavors)

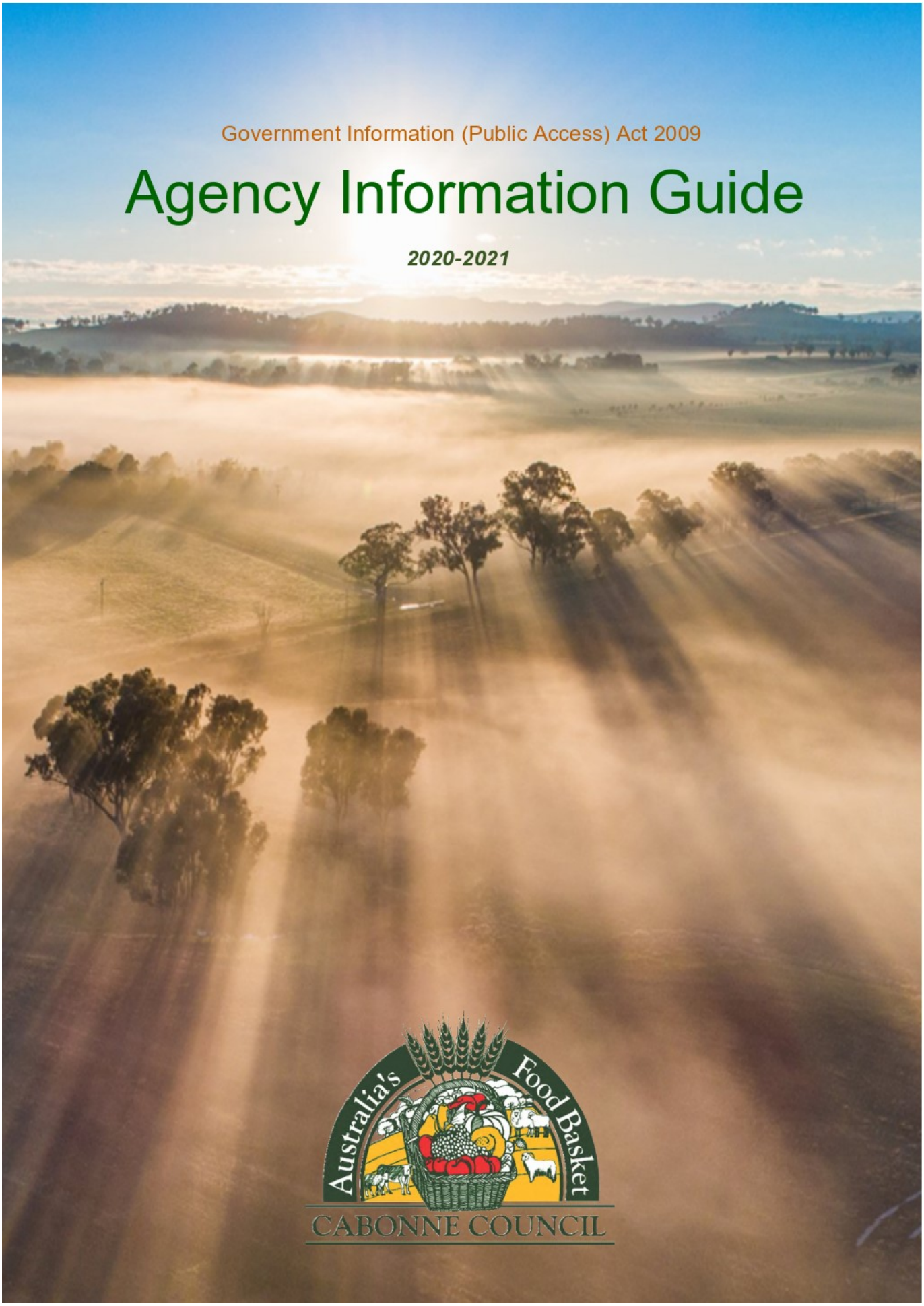
THAT the Report and Recommendations of the Committee of the Whole Meeting held on Tuesday 28 July, 2020 be adopted.

20/07/30 Carried

There being no further business, the meeting closed at 2.40pm.

CHAIRMAN.

Chairman of the Ordinary Meeting of Cabonne Council held on the 25 August, 2020 at which meeting the listed minutes were confirmed and the signature hereon was subscribed.



Government Information (Public Access) Act 2009

Agency Information Guide

2020-2021

Australia's Food Basket

CABONNE COUNCIL

Preface

This Agency Information Guide (Publication Guide) has been produced by Cabonne Council in accordance with Section 20 of the Government Information (Public Access) Act 2009 and is reviewed annually.

Agency Information Guides are a significant portal to government information. They allow the public to identify and access government information held by an agency. They connect the public and agencies by providing clear and accessible information on accessing government information.

This Agency Information Guide includes:

- The structure and functions of Cabonne Council;
- The way in which the functions of Cabonne Council affect members of the public;
- The avenues available to the public to participate in policy development and the exercise of Council's functions;
- The type of information available from Cabonne Council and how this information is made available.

The Agency Information Guide is available on Council's Website **www.cabonne.nsw.gov.au**

Brad Byrnes
GENERAL MANAGER

Cabonne Council's Molong Office

Summary of Amendments

Date	Amendment	Date adopted by Council
July 2018	Complete Review	**28 August 2018**
July 2019	Complete Review	**27 August 2019**

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1 Structure and Functions of Council

1.1 About Cabonne Council

Cabonne Council is located in the Central Tablelands of New South Wales. The area is bounded by Dubbo Regional Council, Narromine Shire Council and Mid-Western Regional Council areas in the north, Bathurst Regional Council in the east, Orange City Council, Blayney Shire Council and Cowra Shire Council in the South, and Forbes Shire Council and Parkes Shire Council in the west.

Council's Mission

To be a progressive and innovative Council which maintains relevance through local governance to its community and diverse rural area by facilitating the provision of services to satisfy identified current and future needs.

Council's Vision

Cabonne Council is committed to providing sustainable local government to our rural communities through consultation and sound financial management which will ensure equitable resources allocation.

Council's Values

In all we do, we will:
Respect each other, our community and the environment we live in
Have the courage and confidence to 'have a go'
Balance today's decisions with the long term future in mind
Be friendly, approachable and work together
Strive to do our very best and take personal responsibility for our actions

1.2 Basis of Constitution

Cabonne Council is constituted under the Local Government Act, 1993 as a body politic of the State.

1.3 Organisation Structure and Resources

Cabonne Council is not divided into wards and is governed by the body of councillors who are elected by the communities of the Local Government Area. The Mayor is elected by the councillors.

The role of councillors, as members of the governing body are:

- To direct and control the affairs of the Council in accordance with the Local Government Act 1993;
- To participate in the optimum allocation of Council's resources for the benefit of the area;
- To play a key role in the creation and review of Council's policies, objectives and criteria relating to the exercise of Council's regulatory functions;
- To review the performance of the Council and its delivery of services, management plans and revenue policies of the Council.

The role of a councillor is as follows:

a) To be an active and contributing member of the governing body;
b) To make considered and well-informed decisions as a member of the governing body;
c) To participate in the development of the integrated planning and reporting framework;
d) To represent the collective interests of residents, ratepayers and the local community;
e) To facilitate communication between the local community and the governing body;
f) To uphold and represent accurately the policies and decisions of the governing body;
g) To make all reasonable efforts to acquire and maintain the skills necessary to perform the role of a councillor;
h) To be held accountable to the local community for the performance of the council.

The role of the Mayor is as follows:

Mayor Kevin Beatty

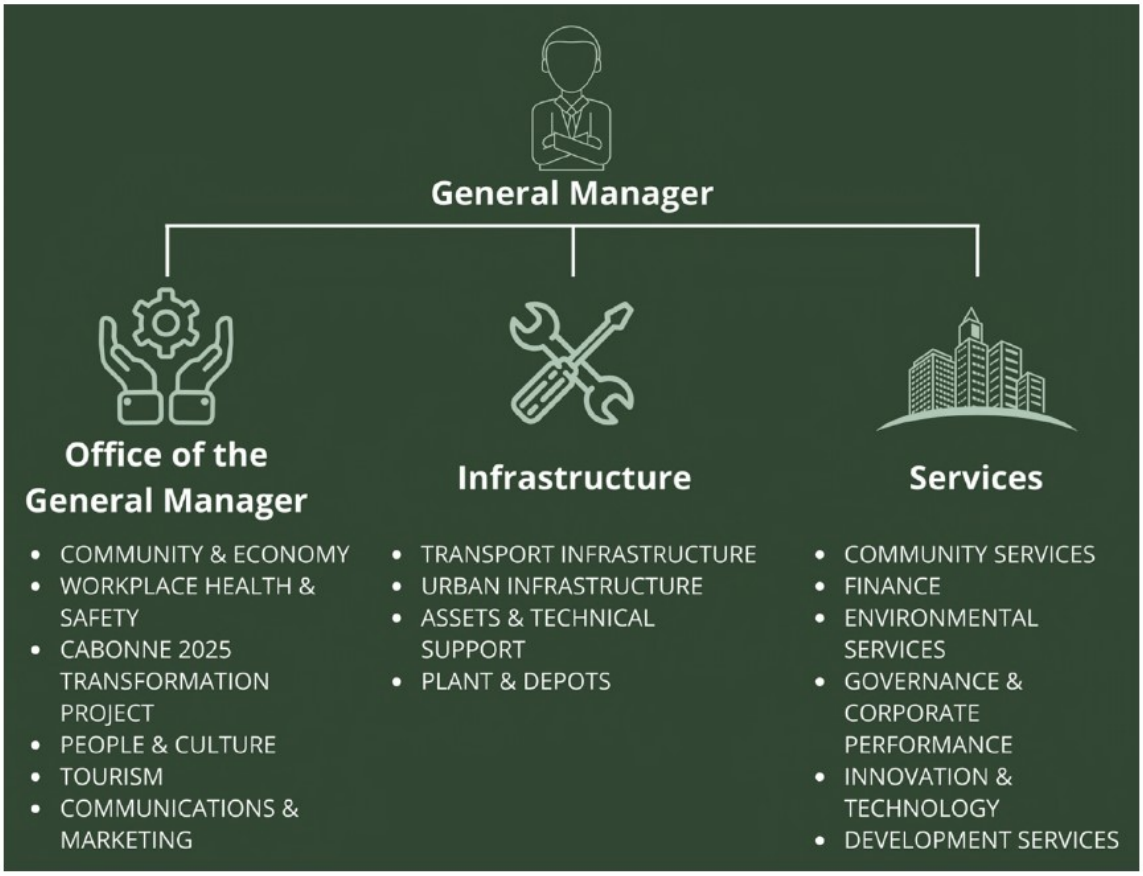
a) To be the leader of the council and a leader in the local community;
b) To advance community cohesion and promote civic awareness;
c) To be the principal member and spokesperson of the governing body, including representing the views of the council as to its local priorities;
d) To exercise, in cases of necessity, the policy-making functions of the governing body of the council between meetings of the council;
e) To preside at meetings of the council;
f) To ensure that meetings of the council are conducted efficiently, effectively and in accordance with this Act;
g) To ensure the timely development and adoption of the strategic plans, programs and policies of the council;
h) To promote the effective and consistent implementation of the strategic plans, programs and policies of the council;
i) To promote partnerships between the council and key stake holders;
j) To advise, consult with and provide strategic direction to the general manager in relation to the implementation of the strategic plans and policies of the council;
k) In conjunction with the General Manager, to ensure adequate opportunities and mechanisms for engagement between the council and the local community;
l) To carry out the civic and ceremonial function of the mayoral office;
m) To represent the council on regional organisational and inter-organisational forums at regional, State and Commonwealth level;
n) In consultation with the councillors, to lead performance appraisals of the general manager;
o) To exercise any other functions of the council that the council determines.

Functions of the General Manager

General Manager Brad Byrnes

a) To conduct the day to day management of the council in accordance with strategic plans, programs, strategies and policies of the council;
b) To implement, without undue delay, lawful decisions of the council;
c) To advise the mayor and the governing body on the development and implementation of the strategic plans, programs, strategies and policies of the council;
d) To advise the mayor and the governing body on the appropriate form of community consultation on the strategic plans, programs, strategies and policies of the council and other matters related to the council;
e) To prepare, in consultation with the mayor and the governing body the council's community strategic plan, community engagement strategy, resourcing strategy, delivery program, operational plan and annual report;
f) To ensure that the mayor and other councillors are given timely information and advice and the administrative and professional support necessary to effectively discharge their functions;
g) To exercise any of the functions of the council that are delegated by the council to the General Manager;
h) To appoint staff in accordance with the organisation structure and the resources approved by the council;
i) To direct and dismiss staff;
j) To implement the council's workforce management strategy;
k) Any other functions that are conferred or imposed on the General Manager or under this or any other Act.

1.4 Organisational Structure Chart



1.5 Functions of Council

Under the Local Government Act 1993, Council's functions can be grouped into the following categories:

Service Functions

- Provision of community health, recreation, education and information services
- Environmental protection
- Waste removal and disposal
- Land and property, industry and tourism development and assistance
- Civil infrastructure and planning, maintenance and construction

Regulatory Functions

- Approvals
- Orders
- Building Certificates

Ancillary Functions

- Resumption of land
- Powers of entry and inspection

Revenue Functions

- Rates
- Charges
- Fees
- Borrowings
- Investments

Administrative Functions

- Employment of staff
- Management plans
- Finance reports
- Annual reports

Enforcement Functions

- Proceedings for breaches of the Local Government Act 1993 and other legislation
- Prosecution of offences
- Recovery of rates and charges

Section 21 of the Local Government Act 1993 confers or imposes the following functions on Council:

- Non-regulatory or service functions (Chapter 6)
- Regulatory functions (Chapter 7)
- Ancillary functions (Chapter 8)
- Revenue functions (Chapter 15)
- Administrative functions (Chapters 11, 12 and 13)
- Enforcement functions (Chapters 16 and 17)

In addition, Council has functions conferred or imposed on it by or under other Acts, which include:

Biosecurity Act 2015

Community Development Act 1989

Companion Animals Act 1998

Conveyancing Act 1919

Environmental Planning and Assessment Act 1979

Fire Brigades Act 1989

Fluoridation of Public Water Supplies Act 1957

Food Act 2003

Impounding Act 1993

Library Act 1939

Protection of the Environment Operations Act 1997

Public Health Act 2010

Recreation Vehicles Act 1983

Roads Act 1993

Rural Fires Act 1997

State Emergency Services Act 1989

Strata Schemes Development Act 2015

Swimming Pools Act 1992

2 Impact of Council Functions on the Public

Council's functions are determined towards meeting the needs and expectations of the public, which it serves, and to fulfil legislative and regulatory requirements. In fulfilling these requirements, the Council makes decisions that impact the public.

2.1 Service Functions

Service functions affect the public as Council provides services and facilities to the public. These include community health, recreation, education, information services, collection and disposal of garbage, as well as water and sewer reticulation services.

Mayor presenting the MCS Kindergarten Graduation Awards

2.2 Regulatory Functions

Regulatory functions place restrictions on developments and members of the public must be aware of and comply with these regulations. These include approvals, orders and building certificates.

2.3 Ancillary Functions

These functions include acquisition of land or the powers for Council to enter and inspect, this only affects the owner of the property. This may also include the funding of emergency services including SES and RFS.

Resealing of Davys Plains Road

2.4 Revenue Functions

Revenue functions such as rates, borrowings, investments, grants and other fees and charges affect the public directly as they are used to fund services and facilities provided to the community.

2.5 Administrative Functions

The public is not affected directly by administrative functions but they have an indirect impact on the community through the service provided. These functions include employment of staff, management plans, financial reporting and annual reports.

Australia Day Citizenship Ceremony

2.6 Enforcement Functions

Enforcement functions affect members of the public that are in breach of legislation. These functions include proceedings for breaches of the Act, prosecution of offences and recovery of rates and charges.

2.7 Community Planning and Development Functions

Through the provision of grants, training and information Council provides support to community and sporting organisations. Council facilitates opportunities for people to be involved in community events such as Youth Week, Children's Week, Australia Day, Anzac Day, Citizenship events, as well as promoting events of others. Council advocates and plans for the needs of its communities by the preparation and implementation of the integrated planning and reporting documentation.

3 Public participation in Local Government

There are two broad ways in which the public may participate in policy development and general activities of Council. These are through representation and personal participation.

3.1 Representation

Local Government in Australia is based on the principle of representative democracy. This means that the people elect representatives to their local Council to make decisions on their behalf. In New South Wales, local government elections are held every four years. The next election for Cabonne is to be held in September 2021.

From 2020 at each election, voters elect nine councillors for a four-year term. All residents on the electoral roll are eligible to vote. Property owners who live outside of the area and rate paying lessees can also vote but must register their intention to vote on the non-residential roll. Voting is compulsory.

3.1.1 Making representation to Councillors

Residents are able to raise issues with, and make representations to, the elected councillors. The councillors, if they agree with the issue or representation, may pursue the matter on the resident's behalf thus allowing members of the public to influence the development of policy.

3.1.2 In writing or person

Residents or ratepayers may choose to telephone or write to Council at any time about any of its operations, it's facilities, its activities or its policies. They can make submissions or send petitions to Council. They may also have the opportunity to respond to questionnaires and surveys initiated by Council.

CURRENT ELECTED MEMBERS CONTACT

Clr Kevin Beatty (Mayor)
M: 0439 506 596
kevin.beatty@cabonne.nsw.gov.au

Clr Jamie Jones (Deputy Mayor)
M: 0419 011 819
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Clr Peter Batten
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Clr Ian Davison
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Clr Anthony Durkin
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Clr Paul Mullins
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Clr Marlene Nash
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marlene.nash@cabonne.nsw.gov.au

Clr Cheryl Newsom
M: 0411 211 065
cheryl.newsom@cabonne.nsw.gov.au

Clr Elizabeth Oldham
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libby.oldham@cabonne.nsw.gov.au

Clr Gregory Treavors
M: 0400 145 102
greg.treavors@cabonne.nsw.gov.au

Clr Kevin Walker
M: 0428 441 241
kevin.walker@cabonne.nsw.gov.au

Clr Jennifer Weaver
H: 02 6344 1335
jenny.weaver@cabonne.nsw.gov.au

3.2 Personal Participation

Members of the public, such as ratepayers, residents and business owners, are encouraged to participate in policy development and functions of Council.

Council's website www.cabonne.nsw.gov.au is regularly updated with information on Council's activities, meeting agendas and business papers, as well as tenders, news items and events.

3.2.1 Council Meetings

Members of the public are able to attend Council Meetings held on the fourth Tuesday of each month commencing at 2:00pm. Council meetings are held in the Council Chambers 101 Bank Street, Molong NSW 2866.

3.2.2 Open Forum

Council's policy is that members of the public be given the opportunity to address Council at a public forum on the second Tuesday of each month.

Members of the public shall, upon prior request, be allowed to address councillors at allocated public forums on matters, provided the matter is within the responsibilities of Council and not a general request for council services – members of the public will be allocated 5 minutes to do so. A written request, using the Public Address Application form, must be lodged to Council by 12pm on the Wednesday before the meeting.

Speakers are requested not to make insulting or defamatory statements, and to take care when discussing other peoples' personal information (without their consent).

3.2.3 Council Committees

- Australia Day Awards Committee
- Heritage Working Party
- Central Tablelands Water
- Central West Libraries Committee
- Central NSW Business HQ Committee
- Cabonne Country Tourism Advisory Committee
- Arts Out West
- Association of Mining & Energy Related Councils Inc
- Australia Wide Rural Road Group
- Belubula River Joint Committee
- Cabonne/Orange Road Committee
- Cabonne Country Tourism Advisory Committee
- CADIA – MREMP Committee
- Canobolas Bush Fire Management Committee
- Canobolas Community Safety Precinct
- Canobolas Zone Liaison Committee
- Canowindra Age of Fishes Museum Board and Strategic Advisory Committee of the Canowindra Age of Fishes Museum
- Canowindra Food Basket Advisory Group
- Canowindra Retirement Village Project Working Committee
- Cargo Road Users Association

Canowindra Balloon Festival

- Central Tablelands Local Land Service
- Central West Mining Liaison Committee
- CENTROC Health Workforce Committee
- Joint Regional Planning Panel
- Lachlan Regional Transport Committee
- Little River Landcare Catchment Management
- Local Emergency Management Committee
- Molong Medical Committee
- Noxious Weeds Advisory Committee
- Ophir Reserve Trust Board
- Restart Water Security Taskforce
- Sydney Roadlinks Committee
- Traffic Committee
- VERTO LTD
- Waluwin Central Governance Committee
- Waluwin Molong HealthOne Health Services Advisory Committee
- Wellington/Dubbo Landcare Management
- Manildra and District Improvement Association
- Cumnock and District Progress Association
- Yeoval and District Progress Association
- Molong Advancement Group
- Mullion Creek and District Progress Association
- Cargo Progress Association
- Borenore Community Progress Association
- Canowindra Business Chamber
- Eugowra Promotion and Progress Association
- Cudal Incorporated
- Spring Hill/Spring Terrace Committee
- Canowindra Sports Trust

3.2.4 Public Submissions

All significant plans, strategies and policies of Council are placed on exhibition in draft form so that interested members of the public may view them and make comments should they wish to. Exhibition documents are made available at Council's customer service counter in Molong, Cudal and Canowindra, on Council's website, as well as other businesses located in the Council area.

3.2.5 Feedback, Customer Service Requests and Complaints

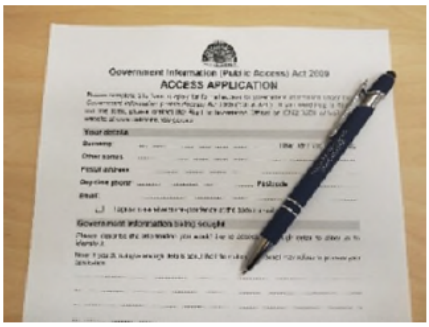
The public can offer feedback or submit customer service requests or complaints via an online submission form available on Council's website. These submissions will be monitored and actioned by the relevant staff members. Members of public can expect a response according to Council's policies and procedures.

4 Access to Government Information

Under the provisions of the GIPA Act there is right of access to certain information held by Council, unless there is an overriding public interest against its disclosure.

Most open access information of Council is publicly available on Council's website at www.cabonne.nsw.gov.au.

Information not available on Council's website may still be accessed by contacting Council's Right to Information Officer on 6392 3200, who can advise where the information can be located. The Government Information (Public Access) Act 2009 establishes four ways for the public to access government information.



1. Mandatory Proactive Release
2. Proactive Release
3. Informal Release
4. Formal Access Application

Cabonne Council holds information in various formats and the type of information to be released is dependent upon the ages of the information and its subject.

4.1 Mandatory Proactive Release – Open Access Information

Available on Council's website are the following documents defined as "Open Access Information" under Section 18 of the GIPA Act:

- The Agency current publication guide
- Information about the agency contained in any document tabled in Parliament by or on behalf of the agency, other than any document tabled by order of either House of Parliament,
- The Agency policy documents
- The Agency disclosure log of access applications
- The Agency register of government contracts
- The Agency record of the open access information that it does not make publicly available on the basis of an overriding public interest against disclosure
- Such other government information as may be prescribed by the regulations as open access information.

Schedule 1 of the Government Information (Public Access) Regulation 2009 stipulates that the following additional documents are to be provided as open access information by Council.

Information about Council

- The model code prescribed under section 440 (1) of the local Government Act 1993

- The Code of Conduct adopted under Section 440 (3) of the Local Government Act
- Code of Meeting Practice
- Annual Report
- Annual Financial Reports
- Auditor's Report
- Management Plan
- EEO Management Plan
- Policy concerning the payment of expenses incurred by, and the provision of facilities to, councillors
- Annual reports of bodies exercising functions delegated by the local authority
- Any codes referred to in the Local Government Act
- Returns of the interests of councillors, designated persons and delegates may be viewed at the Council's Molong office during business hours.
- Agendas and business papers for any meeting for the local authority of any committee of the local authority
- Minutes of any meeting of the local authority or any committee of the local authority, but restricted to the resolutions and recommendations of the meeting
- Departmental representative reports presented at a meeting of the local authority in accordance with section 433 of the Local Government Act
- Land Register
- Register of Investments
- Register of Delegations
- Register of Graffiti Removal Work kept in accordance with Section 13 of the *Graffiti Control Act 2008*
- Register of Current Declarations of Disclosures of Political Donations kept in accordance with Section 328A of the Local Government Act
- The Register of Voting on Planning Matters kept in accordance with Section 375A of the Local Government Act

Plans and Policies

Information contained in the current version and the most recent previous version of the following records is prescribed as open access information:

- Local policies adopted by the local authority concerning approvals and orders
- Plans of management for community land
- Environmental planning instruments, development control plans and contribution plans made under the *Environmental Planning and Assessment Act 1979* applying to land within the local authority's area

Information about Development Applications

1. Information contained in the following records is prescribed as open access information:
   (a) Development Applications and any associated documents received in relation to proposed developments include the following:
      - Home warranty insurance documents

- Construction certificates
- Occupation certificates
- Structural certification documents
- Town planner reports
- Submissions received on development applications
- Heritage consultant reports
- Tree inspection consultant reports
- Acoustics consultant reports
- Land contamination consultant reports
- Records of decisions on development applications including decisions made on appeals

(b) Records describing general nature of the documents that the local authority decides are excluded from the operation of this clause by subclause (2)

(c) A record that describes the general nature of the documents that the local authority decides are excluded from the operation of this clause by subclause (2)

2. This clause does not apply to so much of the information referred to in subclause (1) (a) as consists of:

(a) The plans and specifications for any residential parts of a proposed building , other plans that merely show its height and its external configuration in relation to the site on which it is proposed to be erected, or

(b) Commercial information, if the information would be likely to prejudice the commercial position of the person who supplied it or to reveal a trade secret

3. A local authority must keep the record referred to in subclause (1) (c)

Note - Council does not currently place information about development applications on its website: however, they are available for viewing and copying from Council's Molong Office.*

**Consistent with advice from the Information and Privacy Commission NSW, for copyright reasons, Cabonne Council is unable to make copies of plans in DA's for members of the public. If you wish to make a copy, you need to get permission from the copyright owner. If you need advice, please contact your solicitor. The Council cannot advise you about copyright issues.*

Approvals, orders and other documents

- Applications for approvals under part 1 of Chapter 7 of the LGA and any associated documents received in relation to such an application
- Applications for approvals under any other Act and any associated documents received in relation to such an application
- Records of approvals granted or refused, any variation from local policies with reasons for the variation, and decisions made on appeals concerning approvals
- Orders given under Part 2 of Chapter 7 of the LGA, and any reasons given under section 136 of the LGA
- Orders given under the authority of any other Act
- Records of building certificates under the Environmental Planning and Assessment Act 1979
- Plans of land proposed to be compulsorily acquired by the local authority
- Compulsory acquisitions notices
- Leases and licenses for use of public land classified as community land
- Performance improvement orders issued to a Council under Part 6 of Chapter 13 of the LGA

4.2 Proactive Release

Council will make as much other open access information available on its website or via an informal request free of charge or the lowest reasonable cost, unless there is an overriding public interest against disclosure.

4.3 Informal Release

- An agency is authorised to release government information held by it to a person in response to an informal request by the person unless there is an overriding public interest against disclosure
- An agency can release government information in response to an informal request subject to any reasonable conditions that the agency thinks it to impose
- An agency cannot be required to disclose government information pursuant to an informal request and cannot be required to consider an informal request for government information
- An agency can decide by what means information is to be released in response to an informal request
- An agency can facilitate public access to government information contained in a record by deleting matter from a copy of the record to be released in response to an informal request if inclusion of the matter would otherwise result in there being an overriding public interest against disclosure of the record
- The functions of an agency under this section may only be exercised by or with the authority of the principal officer of the agency

4.4 Formal Access

Before lodging a formal access application, the person seeking information from Council should check that the information is not already available on Council's website or could be easily made available through an informal request application.

Where informal access is not possible, formal GIPA procedures and associated fees will apply. Formal applications for information under the GIPA Act should be accompanied by a $30 application fee. In addition to the application fee, a $30 per hour processing fee is charged for all requests to access documents that are not for personal information and cannot be obtained under other legislation.

Please note, to be a valid Formal Access Application it must meet the following requirements:

- Be in writing
- Specify it is made under the GIPA Act
- State an Australian postal address
- Be accompanied by the $30 fee
- Provide sufficient detail to enable Council to identify the information requested.

4.5 Fees and Charges

The Government Information (Public Access) Regulation requires that Open Access Information held by Council, is to be made publicly available for inspection, free of charge. The public is entitled to inspect these documents on Council's website (unless there is an unreasonable additional cost to Council to publish these documents on the website) and at the offices of the Council during ordinary office hours or at any other place as determined by the Council. Any current and previous documents of this type may be inspected by the public free of charge. Copies can be supplied for reasonable copying charges as set out in Council's schedule of fees and charges.

4.6 Copyright

Nothing in the regulations requires or permits Council to make open access information available in any way that would constitute an infringement of copyright (Section 72(2) (c) GIPA Act).

Access to copyright documents will be granted by way of inspection only, unless the copyright owner's written consent is provided. Where authority is unable to be obtained or the copyright owner is not able to be contacted, copies of copyright material will not be provided. These documents include plans/drawings, consultants reports, Statements of Environmental Effects and other miscellaneous reports submitted with a development application.

5 Access and Amendment to Council Documents

Council's documents can be accessed in varying ways and most documents can be inspected at and obtained from Council's Main Office in Molong between the hours of 9:00am to 5:00pm, Monday to Friday (except public holidays). For further enquiries about any document, please contact Council on 6392 3200.

If you would like to amend a document of Council which you feel is incorrect, it is necessary for you to make a written application to Council in the first instance.

CONTACT INFORMATION:

Phone: 02 6392 3200

99-101 Bank Street
PO Box 17
Molong NSW 2866

council@cabonne.nsw.gov.au

www.cabonne.nsw.gov.au

Cabonne Council

@cabonnecouncil

THE INFORMATION AND PRIVACY COMMISSIONER (IPC)

Phone: 1800 472 679
GPO Box 7011, Sydney NSW 2001
Level 17, 201 Elizabeth Street Sydney NSW 2000
9:00am to 5:00pm Monday to Friday

information and privacy commission new south wales

CABONNE COUNCIL STRATEGIC POLICY

DRAFT CANOWINDRA TOWN IMPROVEMENT FUND RESERVE POLICY

1. Document Information

Version Date *(Draft or Council meeting date)*	August 2020
Author	Dept Leader - Governance & Corporate Performance
Owner *(Relevant Executive)*	General Manager
Status *(Draft, Approved, Adopted by Council, Superseded, or Withdrawn)*	Draft
Next Review Date	Within 12 months of council being elected
Minute Number *(once adopted by Council)*	

2. Summary

To provide a framework for the ongoing management of the Canowindra Town Improvement Fund (CTIF) reserve.

3. Approvals

Job Title	Date Approved	Signature
General Manager		

4. History

Unless otherwise indicated, printed or downloaded versions of this document are uncontrolled. Before using this document, check it is the latest version by referring to Council's Policy Register at www.cabonne.nsw.gov.au

Minute Number	Summary of Changes	New Version Date

	Policy adopted by Council	

5. Reason

The purpose of this policy is to provide a clear direction in relation to the responsible and consistent management of the CTIF reserve and establish a decision framework that:

- Identifies when funds are to be set aside for future use;
- Provides a framework for access to the CTIF reserve; and
- Aligns with Council's Integrated Planning and Reporting framework, including the Long Term Financial Plan, Annual Budget, Delivery Program and Operational Plan.

6. Scope

This policy applies to all applications for funding from the CTIF Reserve.

7. Associated Legislation

Local Government Act 1993

Local Government (General) Regulation 2005

OLG Guidelines

8. Definitions

9. Responsibilities

9.1 Councillors

Councillors must ensure compliance with the policy.

9.2 General Manager

The General Manager is responsible for the overall control and implementation of the policy.

9.3 Deputy General Managers

The Deputy General Managers are responsible for the control of the policy and procedures within their area of responsibility.

9.4 Leaders

The Department Leaders are also responsible for the control of the policy and procedures within their area of responsibility.

9.5 Others

Community groups and individuals submitting applications for funding from the CTIF reserve must comply with the policy.

10. Related Documents

Document Name	Document Location
Canowindra Town Improvement Fund Reserve Guidelines	Magiq – Doc Id 1149664
Community Strategic Plan	
Delivery Program	
Operational Plan	
Annual Budget	
Long Term Financial Plan	
Asset Management Plans	

11. Policy Statement

Projects funded by the Canowindra Town Improvement Fund (CTIF) reserve ideally should be identified transparently and specifically in the Integrated Planning & Reporting Framework through consultation with the Canowindra Community when Council is reviewing or developing its Community Strategic Plan (CSP). The strategies from the CSP are then carried through to the Delivery Program and expanded into actions and included in more detail in the Operational Plan, including the Annual Budget and Resourcing Plans.

The purpose of the fund is primarily to fund Council owned infrastructure as this was the expressed purpose of the fund being established. If Council was to expend these funds in other areas this should always be in the interest of demonstrated public benefit over and above private interest and in line with Council's requirements under the Local Government Act and Regulations.

Projects that might be identified outside of the Integrated Planning & Reporting Framework timeframe would require specific consultation with the Canowindra community, and a formal application would need to be submitted to Council for consideration. The General Manager then prepares a report for the consideration of the Council that addresses the required consultation process undertaken. In cases where

expenditure would exceed $20,000 Council will seek submissions from the Canowindra community in a 28-day exhibition process. Council will consider any subsequent submissions prior to resolving to access the reserve funds in these instances.

The CTIF reserve funds a $5,000 per annum transfer to the Canowindra Sports Trust Provision account for capital projects. The Canowindra Sports Trust identifies projects through their formalised meeting process then submits a request to Council, which includes the confirmed minutes of the meeting.

As per the Guidelines issued by the Office of Local Government, specific details such as transfers to and from reserves and planned transfers in reserves, will be provided to Council as part of the Quarterly Budget Review process.

Letter Submission/Comment	Issues Paper Reference	Summary of comment	Council Response
Submission 1 D. Rygate	General Comments	Enough emphasis is not placed on Canowindra's reason for existence - food. Production of food is, was and always will be the basis of our economy and highlighting, celebrating, selling etc our food is a huge opportunity in terms of tourism, vibrancy, night-time activation etc.	All ideas for the Canowindra Town Centre are welcomed and will be included for consideration by the Urban Designer and at the Inquiry-by-Design workshops.
Submission 2 G. McCarron	Private Sector Building Improvements	Restoration of privately owned main street buildings are beyond the owner's funding capability. Council should provide detailed information on Council heritage advisory services and funding schemes to support works.	Council facilitates an annual heritage small grants program. For many years Heritage Advisory Service has also been provided, however is currently in recess. One of the main drivers of change for a more active, attractive and socially interactive Town Centre is from new property investment decisions. Whilst council and other community groups can undertake improvements to the public domain, it is the cumulative effect of the built form that often creates the strongest impression of the wealth and vitality of the Town Centre. Shop proprietors can make significant improvements to their signage and internal spaces, but the property owner has control over much of the appearance of the external façade of the building.
	Mainstreet Projects	The listed main street building improvements are good however owners should not be compelled to use 'dull colours'.	Property owners are encouraged to investigate the history of their building and to implement restoration works or adaptive uses reflective of the era of the building. Council does not 'compel' property owners to use 'dull colours'.
Submission 3 N. Meggitt	Heritage	Preservation of historic buildings is supported, and the addition of modern buildings is not.	Guidelines for infill development can be established to enable sympathetic integration of existing streetscape elements with the changing needs of the community.
	Signage	Advertising signage should be in keeping with history.	All ideas for the Canowindra Town Centre are welcomed and will be included for consideration by the Urban Designer and at the Inquiry-by-Design workshops.

	Mainstreet Approaches	The southern entry to Canowindra needs to be made attractive and inviting. Planting large native trees, installation of picnic tables and walkway along the river is suggested.	All place making ideas for the Canowindra Town Centre are welcomed and will be included for consideration by the Urban Designer and at the Inquiry-by-Design workshops.
	Street Trees	Planting of smaller native trees to improve the northern side of Gaskill street is suggested.	All place making ideas for the Canowindra Town Centre are welcomed and will be included for consideration by the Urban Designer and at the Inquiry-by-Design workshops.
	Private Sector Building Improvements	The Junction Hotel being oldest building in Canowindra needs to have beautiful balcony restored with fretwork. All old buildings in town need a facelift.	All ideas for the Canowindra Town Centre are welcomed and will be included for consideration by the Urban Designer and at the Inquiry-by-Design workshops.
	Museum and Railway Precincts	Historic Museum and old Railway area which can be restored, and walkway made attractive with suitable information at spaced intervals for visitors to stroll along path and learn of Canowindra's settlement and history.	The Urban Designer will be briefed to consider the railway and museum precincts as part of the Inquiry-by-Design workshops.
Submission 4 Canowindra Business Chamber (CBC)	General Comments	The Executive Summary was acceptable but a checklist/guidelines document to act as a toolkit to execute the improvements is requested.	The public exhibition of the Canowindra Town Centre Issues Paper by council is the first official step in the plan making / community engagement process. The aim of the Issues Paper was to engage with stakeholders and stimulate their consideration to what they feel needs to be considered in the preparation of the Canowindra Town Centre Plan. There will be further opportunities for interested members of the community to provide input on the preparation of the Canowindra Town Centre Plan, including refining the purpose of the plan.
	Mainstreet Analysis	Planning for the Mainstreet Precinct must be consistent and sympathetic to what is happening to the adjacent Railway and Museum Precincts and the River Precinct.	The Urban Designer will be briefed to consider the river, railway and museum precincts as part of the Inquiry-by-Design workshops.

	Mainstreet Approaches	The balance of Gaskill Street beyond Ryall Street to the junction with Rodd Street should be taken into account when decisions were made relating to the main street precinct because of the heritage aspects of some buildings in that area including but not limited to the Courthouse, 1 Gaskill Street etc.	There are many building features in the Canowindra Town Centre that have appeal, which is evidenced by the number of local heritage listed items in and around the centre. The current system of heritage management of listed heritage items is generally limited to physical or land-use changes to items. Where changes are proposed a Development Application is required to be lodged and approval granted before works can progress. To assist residents and businesses to navigate the heritage management system, Council has previously engaged a Heritage Advisor to provide advice and present options for the management of any changes to heritage buildings / sites. There are many examples in NSW where heritage buildings are approved for significant changes to their scale, use and colour schemes. As part of the development of the Canowindra Town Centre Plan there may be opportunities to assist owners of heritage items in the town centre to identify potential restoration / adaptive reuse projects requiring approvals and to provide additional assistance and incentives for such changes to be documented in Development Applications
	Mainstreet Precinct	It was also suggested that the development of the old McCarron dealership building must be in sympathy with the current land use and adjacent premises.	Agreed in principle.
	Mainstreet Precinct	More signage, and signs that are more visible and informative are required on the approaches (in particular the eastern and western approaches).	All place making ideas for the Canowindra Town Centre are welcomed and will be included for consideration by the Urban Designer and at the Inquiry-by-Design workshops.
	Mainstreet Precinct	Section 4.5 'Mainstreet Precinct' is inconsistent with the rest of the document. There seems to be a suggestion that	It is agreed that the development of the Canowindra Town Centre Plan needs to take into consideration the attributes of the broader township. It is agreed that the context of the Issues Paper represents the vision for one overall main street

		the Mainstreet Precinct comprises five precincts: 1. CBD Precinct 2. Outer CBD 3. Museum 4. Railway 5. River This is inconsistent with the map on page 9 which indicates that the five precincts are separate entities, however the CBC is of the view that the five precincts plus the suggested additional East Gaskill Street precinct should be always considered as one whole entity since what happens in one area impacts on the others. That is to say there is one overall main street precinct with six sub-precincts.	precinct with a number of sub-precincts.
	Land Use	The CBC strongly agrees with the point that the Swinging Bridge area needs further work to clean up and beautify the area as a matter of priority.	Agreed in principle.
	Traffic and Parking	The CBC advocates that parking time limits be enforced and that two hour park restrictions should be implemented. This may mean that a council ranger needs to be stationed in Canowindra. The CBC disagrees with the statement that dedicated long vehicle parking is “not likely justified”. There should be clearly signposted long vehicle parking areas for cars towing caravans close to the CBD eg. in Ryall Street and behind the Services club.	All ideas for the Canowindra Town Centre are welcomed and will be included for consideration by the Urban Designer and at the Inquiry-by-Design workshops.

	Footpaths and Pavements	The CBC requests a review of cleaning of footpaths prior to major events and school holidays	Footpath cleaning trials are currently being carried out by council's infrastructure team, with the aim of providing an annual foot path deep cleaning program to the shire's business precincts
	Street Lights	The CBC recommends that particular attention be given to lighting of the laneway south Gaskill Street (behind IGA etc) and consideration to be given to festive lights.	All ideas for the Canowindra Town Centre are welcomed and will be included for consideration by the Urban Designer and at the Inquiry-by-Design workshops.
	Street Trees	Trees should not be a feature of the CBD Precinct. Any new trees and vegetation should be outside the CBD precinct.	All ideas for the Canowindra Town Centre are welcomed and will be included for consideration by the Urban Designer and at the Inquiry-by-Design workshops.
	Street Furniture	It was recommended that additional seating be provided in the precinct including but not limited to the areas adjacent to the doctor O'Ryan's surgery. The community must be presented with options as to the design & look and feel of the furniture.	The urban designer will be briefed on the need to explore attractive / practical / cost effective street furniture options for possible future installation within Canowindra Town Centre. Street furniture styles will be presented to stakeholders in the Inquiry-by-Design workshops. Further consideration could also be given to the preparation of a draft Main Street Furniture Procurement Guide to ensure new main street assets meet set criteria / standards.
	Public Art	Council should engage a public art consultant to make recommendations.	All ideas for the Canowindra Town Centre are welcomed and will be included for consideration by the Urban Designer and at the Inquiry-by-Design workshops.
	Buildings	The CBC requests that Council communicate with building owners, the CBC and the community generally as to what is available in relation to heritage incentive schemes and advisory services offered by Cabonne Council.	Council facilitates an annual heritage small grants program. For many years Heritage Advisory Service has also been provided, however is currently in recess.
	Defining Heritage Values	The document mentions a draft main street heritage study by David Scobie Architects – CBC requests a copy of the draft.	Council staff will endeavour to ascertain the document to which the writer referred.
	Land Use Planning	The CBC is wholly supportive of the points outlined in this section in the encouragement of new business activities	Noted.

	Private Sector Building Improvements	CBC would be supportive of coercive actions by Council in respect of the presentation and state of repair of buildings in the Mainstreet Precinct where owners have not been able to demonstrate that they are actively seeking to maintain their buildings properly. Such coercive powers should run to safety inspections, health inspections and compliance with legal or industry requirements. This could also apply to other locations in the Canowindra district including but not limited to the Blue Jacket Hill area. Specific attention was given to the condition of the Junction Hotel.	Council has taken action on main street buildings where structural issues were observed. The issue of implementing a wider Main Street Awnings Review Policy is currently being investigated.
	Potential Mainstreet Projects	CBC agrees with the suggested points and supports the review of the suggested removal of public asset elements.	Noted.
	Additional suggestions	CBC suggests that a facility(ies) for temporary signage (e.g. posts to support banners) be provided by Council for the promotion of current events e.g. Balloon Festival, PA&H Show, football carnivals etc.	All ideas for the Canowindra Town Centre are welcomed and will be included for consideration by the Urban Designer and at the Inquiry-by-Design workshops.
	Additional suggestions	Signage on shop fronts should be subject to strict guidelines as to their colours, look and feel etc. These should be defined in the DCP and LEP.	All place making ideas for the Canowindra Town Centre are welcomed and will be included for consideration by the Urban Designer and at the Inquiry-by-Design workshops.
	Additional Suggestions	A public convenience needs to be provided at the eastern end of the CBD precinct.	All ideas for the Canowindra Town Centre are welcomed and will be included for consideration by the Urban Designer and at the Inquiry-by-Design workshops.
	Additional suggestions	CBC supports the investigation of a Son et Lumiere show set up in the precinct to encourage visitors to overnight in the town.	All ideas for the Canowindra Town Centre are welcomed and will be included for consideration by the Urban Designer and at the Inquiry-by-Design workshops.

	Additional suggestions	Consideration of lighted and decorated Christmas tree in appropriate location.	All ideas for the Canowindra Town Centre are welcomed and will be included for consideration by the Urban Designer and at the Inquiry-by-Design workshops.
	Providing Advice and Incentives	CBC requests a formal presentation to the community as to how building owners and the community get access to the Heritage Advisory service.	Council facilitates an annual heritage small grants program. For many years Heritage advisory Service has also been provided, however is currently in recess.
	Main Street Approach and Wayfinding Improvements	CBC agrees with points but points out that any signage must not intrude on the heritage aspects of the precinct.	All place making ideas for the Canowindra Town Centre are welcomed and will be included for consideration by the Urban Designer and at the Inquiry-by-Design workshops.
	Support Infrastructure Improvements	The CBC strongly supports the points made in this section.	Noted.
	Marketing	It was suggested that wine tasting/wine cellar doors be considered and a new tourist attraction in the mainstreet to promote regional wine, possibly to replace the former Taste of Canowindra facility. To make Canowindra a complete Food and Wine destination, however is not appropriate at this stage due to current lack of quality restaurant facilities and the limited trading hours.	All ideas for the Canowindra Town Centre are welcomed and will be included for consideration by the Urban Designer and at the Inquiry-by-Design workshops.
	Using the Mainstreet Night and Day	CBC agrees anything supporting day and night time economics is important	Noted.
	Next Steps	The CBC is very interested in participating and supportive of the Enquiry by Design Workshops	Noted. There will be further opportunities for interested members of the community to provide input on the preparation of the Canowindra Town Centre Plan.

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Molong Recreation Grounds

MASTERPLAN ARTIST IMPRESSION

Draft 17.04.20 Recreation Ground

1:500 @ A1

A1

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Molong Recreation Grounds

MASTERPLAN ARTIST IMPRESSION

Draft 17.04.20 Hunter Caldwell

1:500 @ A1

A1

EXISTING CONDITIONS
Ref 2.24 - Install entrance signage to showground and golf course
Ref 2.00 - Install accessible entrance gates
Ref 2.01 - Consolidate detail design of re-arranging the Golf Course layout to allow for better access and circulation around the show buildings, golf club-house, public amenities and improve the safety through less conflict between users (provide cost for design & construction budget)
Ref 2.02 - Install keepers post fence to the perimeter of the golf course
Ref 1.15 - Install seats every 300m along the paths to improve accessibility options for the aged & others
Ref 2.25 - Install 2.5m wide decomposed granite shared path from entrance to town centre
Ref 3.00 - Review PRMP and prioritise works as the implementation proceeds
Ref 1.19 - Consolidate wayfinding and interpretation signage package to optimise visitor travel and tourism opportunities
Ref 3.12 - Remove dead & under performing trees
Ref 2.17 - Create platform for mobile grandstand (50 people seating)
Ref 2.00 - Rationalise and re-align entrance road in gravel (towards existing) around pavilion building and define parking areas for cars, RVs, horse trailers/ trucks to provide a better sense of order, organisation and movement of vehicles and pedestrians and improve safety
Ref 2.21 - Plant semi-mature native shade trees and position buildings for shade amenity and improve pedestrian circulation
Ref 1.21 - Plant meadow parks and open green space for shade amenity (over 20 years) including ongoing watering and maintenance
Ref 2.25 - Repaint existing pavilions and buildings to visually appropriate and protect assets
Ref 2.08 - Re-level and grass area to make pavilion forecourt a flexible events and entertainment area with new tree planting. The re-levelling exercise to be balanced ground level of existing trees to ensure their and protection.
Ref 1.10 - Provide accessible paths to meet ramp grades
Ref 2.16 - Install a new pavilion to upgrade show week facilities
Ref 2.13 - Provide accessible toilet facilities
Ref 2.18 - Install a castle show arena to enhance show week facilities
Ref 2.01 - Consolidate detail design of re-arranging the Golf Course layout to allow for better access and circulation around the show buildings, golf club-house, public amenities and improve the safety through less conflict between users (provide cost for design & construction budget)
Ref 1.01 - Develop a Site policy with guidelines relating to parks and open green space maintenance to minimise habitat.
Ref 1.01 - Update Colorado Shire Management Plan and strategic policy to reflect master planning exercise.
Ref 2.22 - Apply for biodiversity grants for re-vegetating vegetation corridors along the golf course fairways to enhance golf course play experience and habitat (staged over 30 years with 1 plant every 10m)
Ref 2.29 - Create re-arranging rough areas to reduce mowing maintenance and enhance habitat (staged over 20 years)
Ref 2.09 - Install a multi-purpose arena with horse-proof fencing and entry gates to provide designated grounds for horse events, equestrian events and a fenced dog park which minimises conflict with golfers. Arena structure to have a variety of horse and equestrian amenities/equipment items. (Arena dimensions as set out by Equestrian Australia Guidelines)
Ref 1.08 - Provide mobile facility options i.e. toilets, change rooms, viewing stands etc to support events and create flexible spaces
Ref 1.13 - Improve verges with an ongoing revegetation plan, in particular Pines Loop
Ref 2.10 - Install horse loading ramps to improve facilities
Ref 2.24 - Potential location for new multi-purpose building (for indoor sporting, education, seed analysis)
Ref 2.14 - Install a common dump point
Ref 1.03 - Create proposals around the water infrastructure and heritage values of the Aboriginal and non-Aboriginal community
Ref 1.02 - Protect significant trees & remnant vegetation under the LEP Biodiversity provisions for significant vegetation
Ref 2.19 - Install seating facilities along shared path, buildings and other specific areas over the landscape
Ref 2.03 - Install wayfinding signage at key entry points to allow for amenity and safe pedestrian movement
Ref 2.01 - Upgrade Golf Course club-house building Option A: Internal upgrades as per quotes provided by the Golf Club
Ref 2.01 - Upgrade Golf Course club house building Option B: A multi-use community facility
Ref 1.11 - Rationalise and improve interpretive signage
Ref 2.12 - Install bins at main pedestrian entrances
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Molong Recreation Grounds
MASTERPLAN ARTIST IMPRESSION
Draft 17.04.20
Showground
1:1500 @ A1
A1

Common issues raised in the Molong Master Planning process.

Molong Showground and Golf Club	
Placement of trees and tree types	Concerns primarily relate to free usage or impediment to golf/disc golf, restriction to accommodation for stall holders and sideshow operators and potential building damage if trees are too close to pavilions. Also, to avoidance of the type of trees that may attract/house certain pests.
Paths	Pathways from the township to the site are well supported if they are of an accessible shared nature
Toilet upgrades	Addition of accessible facilities and general upgrade is welcomed
Horse areas	Supported though specialised input is sought and requisite attention to space and proximity to access and other areas is considered key.
Poultry Pavilion	Considered a high priority by all related to the Show Society
Shared space	All respondents reference the sharing of space and the need to work together for the future of the site
Golf Club	Golf feedback predominantly relates to upgrades of the clubhouse and preference for removeable fence posts in the cattle area to accommodate use of the space outside show time.

Hunter Caldwell	
Placement of trees and tree types	Concerns relating to disruption of view and suggestion of terracing the viewing area on the eastern side of the ground.

Dr Andrew Ross Memorial Recreation Ground	
Nil received	

*A full list of feedback is summarised in the following pages.

Letter Submission/Comment	Site	Masterplan Reference	Summary of comment
H. Woodhouse	Showground	General Comments	The writer feels that when the inspection with the 2 facilitators was conducted at the Molong showground a member of the Molong Show Society and Molong Golf Club with knowledge of how things operate should have been in attendance.
H. Woodhouse	Showground	2.17	Mobile grandstands are an excellent idea if there will be no replacement of the original grandstand.
H. Woodhouse	Showground	2.21	Too many trees proposed around the Show Society's buildings which will restrict independent traders at show time and other special events. Parking will also be affected.
H. Woodhouse	Showground	2.08	V section currently in front of the main pavilion it utilised for Molong Show and special events such as weddings etc. Shrubs are better suited than trees.
H. Woodhouse	Showground	1.10	Paths would be particularly good if built to aged care standards
H. Woodhouse	Showground	2.16	New poultry pavilion is required to replace the current one due to white ant infestation.
H. Woodhouse	Showground	2.13	Present toilets to be upgraded.
H. Woodhouse	Showground	2.15	Cattle arena to be revived before to current golf green was installed as the green has encroached on the space used for displaying and judging and increasingly growing aspect of the Molong Show. If a cattle pavilion could be built, other district exhibitions and cattle sales could be held here.
H. Woodhouse	Showground	2.01	Retain show area as this is utilised for sheep and goat judging area
H. Woodhouse	Showground	2.18	Boscar garbage bins are always used around big events for rubbish disposal.
H. Woodhouse	Showground	2.19	Providing seating facilities along shared paths would be very good if this does not affect or interfere with the independent traders at show time.
H. Woodhouse	Showground	2.14	A necessity would be the installation of a Dump Point to better accommodate the needs of the camping ground patrons.
H. Woodhouse	Showground	2.24	A new community indoor multipurpose centre to be located on the eastern side of Col's Bar
H. Woodhouse	Showground	2.10	Upgrade original animal loading ramp near horse area for unloading stock.
H. Woodhouse	Showground	1.05	Equip area with change rooms, toilets, viewing areas to support events and create flexible spaces.
H. Woodhouse	Showground	2.09	Multi-purpose arena for horses to be fenced and entry gates used fir gymkhanas show horse events, sheep dog displays and trials.

H. Woodhouse	Showground	General comments	The writer would love for a footpath to reach from Molong to the Show Society Pavilions and camping area as many campers like to walk to town for coffee, meals and light shopping.
H. Woodhouse	Showground	General comments	A new and grander entrance would be excellent to promote our showground, camping area and golf course.
Molong Golf Club	Showground	2.11	The roof and ceiling need replacing as the roof has some leaks in it, and perhaps install solar panels.
Molong Golf Club	Showground	2.11	A new commercial kitchen and replacement of floor covering.
Molong Golf Club	Showground	2.11	Internal toilets need updating to include wheelchair access.
Molong Golf Club	Showground	2.11	Glass front doors need maintenance or replacement so that they open easily and allow wheelchair access.
Molong Golf Club	Showground	2.11	The heating and cooling system needs replacing with a more environmental and economic system.
Molong Golf Club	Showground	2.13	The outside toilets could do with refurbishing and the septic system needs replacing.
Molong Golf Club	Showground	General comment	A new fairway mower would help with mowing the course
Molong Golf Club	Showground	2.21	We feel it would be helpful for the Golf Club to have input into the planting of new trees so they don't become a hazard for the upkeep of the course and to golfers and disc golfers themselves.
Molong Golf Club	Showground	2.09	We would like to request that the fencing around the dog/horse arena be constructed with removable posts as we assume it will only be used on show day and because the Golf Club mow and maintain the area for the remainder of the year it would be much more practical if they could be removed.
Molong Golf Club	Showground	2.15	Suggest the cattle parade ground is situated between the existing cattle yards and the goat shed as it makes use of the area between our 12th and 18th green as well.
L. Bye	Showground	General comment	Showground should be pegged and signed
L. Bye	Showground	2.09	Writer is offended at the use of the word 'conflict' in the plan and feels that senior community members and Council should not allow a form of bullying to continue to happen and stop our young people stepping up
L. Bye	Showground	2.09	Better discussion and planning around events and proximity of events is needed.
L. Bye	Showground	2.09	Suggestion of a round show ring instead which can be used for sporting events also

L. Bye	Showground	2.09	Have horse related items been measured and planned to cater for over 20 big horse trucks, camping and roads in/out? A local person with experience with horse related activity should be asked for real input.
L. Bye	Showground	2.21 1.14	Need to choose trees that white ants don't like. The areas of trees shown on the plan are overcrowded clumps taking up a lot of area around buildings, no signs of a lovely garden effect and a lot of demand on water and labour. Conifer trees are discouraged as European wasps live in them.
L. Bye	Showground		Will fencing to accommodate sheep dog trials be similar to recreation ground? Fencing for horse events will need to be discussed regarding height and top rail
L. Bye	Showground	General comment	A joint agreement for gates, water, parking, transport and roads in/out will be needed
L. Bye	Showground	1.05	Placement of events ring so far from pavilion is confusing
L. Bye	Showground	2.19	Install seating to view landscape " fair go" did the golf club get a grant?
L. Bye	Showground	2.10	Horse loading ramp needs special consideration for placement
L. Bye	Showground	2.24	Verification of management for the potential multi-purpose building and confirmation of cleaning and care requirements should be clear to avoid future issues between groups
L. Bye	Showground	2.14	Caravan dump point – does in incorporate with proposed multi-purpose building regarding water waste, takeaway etc
L. Bye	Showground	General comment	Writer cannot see suitable room for placement of sideshows and outside stalls in the drawing. Trees have been placed in all approaches and parking spaces and seem like they are crowding pavilions. White ants love some trees/bushes and trees should not be too close to buildings as they may interfere with foundations, pipes, cracks walls and roads and cement paths.
I Cassell	Showground	General comment	A high priority project is the poultry pavilion which should be replaced as soon as funding is available. Landscaping would be well down the list and should be done after all other improvements have been completed.
I Cassell	Showground	General Comment	Emphasis that this is a plan only and can and will be changed before any implementation.
I Cassell	Showground	General Comment	No development or improvement should be commenced without the agreement of the current licensee
K. Costa	Showground	General comment	Concern that Disc Golf has been overlooked in the master planning process and would like to ensure that reference to the sport and the success of it in Molong is identified in the planning documents as a priority. If not identified the concern is that it would not be considered for grant funding opportunities. Additionally it is important that the impact of developments on the future

			of Disc Golf here in Molong is considered and again if not included in the Master Plans we would be concerned that our input may be overlooked.
L. Garlick	Showground	General comment	Writer believes that when the site was inspected by Sala4D there were no representatives of the grounds managers and as such they weren't informed of current operations and future plans.
L. Garlick	Showground	2.24	Site identified for multi-purpose building already has a DA approval for a new amenities block with toilets and showers convenient to the main attractors of the site
L. Garlick	Showground		Disagree with proposal to plant more trees around buildings as it takes away valuable space for stall holders and thoroughfare. There is currently a water tank behind the P & A Pavilion with plans for another to accommodate increasing use.
L. Garlick	Showground	2.16	Agree with additional show event pavilion as a crucial need for poultry exhibition.
L. Garlick	Showground		Paths from the township to the showground is a good idea for easier and safe pedestrian access between destinations.
L. Garlick	Showground		Solar lighting would be beneficial for safe passage between camping area and toilet blocks etc.
L. Garlick	Showground	2.15	Reinstatement of the cattle area is welcomed.
L. Garlick	Showground	2.09	Appreciatively addressed in the plan
P & M. Gosper	Hunter Caldwell	4.13	We would like to enquire as to the trees (type & numbers) to be situated between 9 Dean Street (our residence) and Molong Hockey Field/Multipurpose Unit. We enjoy watching the hockey being played and would not like to have our view blocked by trees. Low shrubby bushes would provide good visual sight to the field and enhance the area. Shade trees are not really required as most hockey is played in winter or at night under lights. Also, if the area was terraced, it would make areas for seating available for viewing. At the moment it is difficult to stand on sloping ground for any length of time.

Event Assistance Program Application Form

Submission date: 28 July 2020, 8:38AM

Receipt number: 26

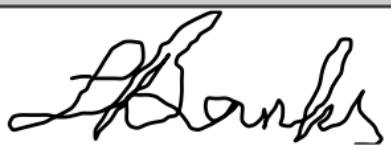
Related form version: 3

Question	Response
Details of the Organisation	
Name of Organisation	Rotary CLub of Orange Inc
Organisation House Number/Name/PO Box Number	PO Box 52
Street/Road	
City	Orange
State/Territory	NSW
Postcode	2800
Phone Number	0428 459 117
Fax Number	
Email Address	contact@rotarycluboforange.org.au
Contact Person	Len Banks
Contact Person's Position in Organisation	Secretary
Is the organisation	not registered for GST
Does the organisation have insurance, including public liability cover?	Yes
Does the organisation have an ABN?	Yes
If yes, please provide ABN	25149130927
What is the aim of your organisation?	The Rotary Club of Orange, through its projects, supports local community organisations and charities, including youth leadership and advancement programs, local history and heritage programs and health services. The Club's involvement in the Banjo Paterson Australian Poetry Festival over the past 6 years has provided a solid continuity of community input and management of sponsorship funding. The Rotary Club is again involved in the planning of the 2021 Festival which includes significant events in the Cabonne and Orange areas.
Does your organisation have a plan/strategy?	Yes

If yes, please upload your plan/strategy here	2020-2022 Strategic PLan.doc
Event Title	
Name of the event	2021 Banjo Paterson Australian Poetry Festival
Funding category applying for	Core Event
Details of the Proposal	
Please provide a general description of the event	The 2021 Banjo Paterson Australian Poetry Festival is an 9 day event from Saturday 13 February to Sunday 21 February (incl.). This is a family event to celebrate Australian poetry and encourage people of all ages to enjoy the region for its heritage, produce and hospitality. With Banjo being born and raised in the region, the connection with his wonderful work depicting life in rural Australia is strongly evident in the Festival program. Visitors and locals are encouraged to create and perform their own poetry reflecting their thoughts on Australian life. Some key events in 2021 will be: - Poetry on the Village Green and in the Pub at Molong - Poets brunch and casual performances at Yeoval - Afternoon tea with history and poetry at Boree Cabonne. - A Banjo Birthday twilight barbecue at Banjo Paterson Park in Orange - Wrath of Grapes poetry event at Heifer Station Winery - National Bush Poetry Performance Championship competition over 2 days - Breakfast and Poetry on the Pavers in Orange - Poetry workshops in schools in Cabonne and Orange areas - Poetry and yarnspinning competitions - Banjo Paterson in the garden at Millthorpe - Self-drive tour of the region
Where and when is the event to take place?	The event will take place at numerous venues in the Cabonne, Orange and Blayney areas, including Yeoval, Molong, Millthorpe, Orange, and schools (especially small schools) throughout the region. The Festival covers 2 weekends, 13/14 February and 20/21 February, with events throughout the intervening week, including celebrations of Banjo's birthday on 17 February.

How will the event raise the profile of the Cabonne Council?	The Rotary Club of Orange and the Festival Committee are encouraging and supporting the Cabonne Villages to become involved in the Festival, with events in parks, pubs, cafes and schools. These events will attract several hundred visitors and locals to the Cabonne Shire by their participation, attendance and tagging along with poetry competition entrants from further afield. With the Festival incorporating the National Bush Poetry Performance Championships in 2021, the best bush poets from across Australia will be attending. They will bring family and followers to the region and will attend events in the Cabonne Shire as well as the competition in Orange. The Cabonne Country logo will be displayed on any promotional and advertising material. This will include the 5,000 printed programs which will be distributed throughout Australia via poet contacts, Visitor Information Centres and media outlets. There will be opportunities for Cabonne Council and Cabonne businesses to display banners and other promotional material at any events both in the lead up to and during the Festival.
What local business opportunities will be created?	It is expected that the Festival will create the following business opportunities in the Cabonne Shire: - Increased accommodation demand – this will flow from increased visitation and participation in Festival activities. Visitor numbers are gradually increasing each year with the Festival attracting a different demographic from that of other regional festivals and events. - Increased cellar door, café and museum attendance throughout the Shire – visitors to the Festival are attracted to the rural and village experience when visiting the region. - Local businesses involved in Festival events will benefit from additional patronage.

How many people are expected to attend the event from within and outside the Shire?	Because of COVID-19 restrictions, it is anticipated that up to 1,000 people will attend the various activities planned for the Festival and that 75% will be from the Cabonne, Orange and Blayney local areas and 25% from outside the region. The interest from outside the Cabonne Shire will be increased this year due to the National Championship event. This will attract people from right across Australia.
What benefits will be returned to the Cabonne community?	- Increased spend from visitors to the region - Increased awareness of the products and services available in the Cabonne community - Exposure and promotion of key Cabonne attractions and venues - Exposure of the Cabonne Country logo, increasing brand recognition outside the region - Promotional opportunities for other Cabonne events
Please list any other community groups involved with this event	Molong Advancement Group Orange360 Orange City Council Orange and District Historical Society Orange Regional Arts Foundation Yeoval Historical Society Schools
Assistance Requested	
Type of Assistance (1)	Marketing
Details (1)	Contribution towards marketing of the Festival through print, radio and social media.
Value of Assistance, exclusive of GST (Council to provide estimate for in kind items) (1)	2000
Type of Assistance (2)	
Details (2)	
Value of Assistance, exclusive of GST (Council to provide estimate for in kind items) (2)	
Type of Assistance (3)	
Details (3)	
Value of Assistance, exclusive of GST (Council to provide estimate for in kind items) (3)	
Type of Assistance (4)	
Details (4)	

Value of Assistance, exclusive of GST (Council to provide estimate for in kind items) (4)	
Type of Assistance (5)	
Details (5)	
Value of Assistance, exclusive of GST (Council to provide estimate for in kind items) (5)	
Total assistance requested	2000
Will you require payment of EAP grant prior to lodging the Acquittal Form?	Yes
Supporting Information	
Please upload a quote outlining project costs (if applicable)	
Please upload your letter of support (1)	Letter of Support Orange360 for Cabonne.pdf
Please upload your letter of support (2)	Letter of Support Yeoval for Cabonne.pdf
The following supporting information is attached with this application	Two (2) letters of support
Applicant's Signature	
	 Link to signature
Name	Len Banks
Position in Organisation	Secretary
Date	28/07/2020

Event Assistance Program Application Form

Submission date: 10 August 2020, 3:37PM

Receipt number: 28

Related form version: 3

Question	Response
Details of the Organisation	
Name of Organisation	Orange Regional Vignerons Association
Organisation House Number/Name/PO Box Number	P.O Box 1363
Street/Road	
City	Orange
State/Territory	NSW
Postcode	2800
Phone Number	0409 780 810
Fax Number	
Email Address	info@orangewineregion.com.au
Contact Person	Nicole Samodol
Contact Person's Position in Organisation	President
Is the organisation	registered for GST
Does the organisation have insurance, including public liability cover?	Yes
Does the organisation have an ABN?	Yes
If yes, please provide ABN	82428195887

What is the aim of your organisation?	1. Increase awareness and understanding of the wines grown and produced from the Orange wine region. 2. To facilitate the continuous improvement in grapes grown and wines produced in the Orange Wine Region. 3. Develop a consistent approach to the strategic marketing of the Orange Wine Region including the customer experience. The Orange Wine Festival is a significant part of this. 4. Develop valued strategic partnerships with all levels of industry bodies and government, tourism bodies and the broader wine industry. 5. Increased local community engagement for our industry. 6. Effective Management of the Association and regional industry.
Does your organisation have a plan/strategy?	Yes
If yes, please upload your plan/strategy here	Copy of Marketing Tactical Plan_2020 (budget).xlsx Orange Wine Festival Program Strategy 2020 Revised.pdf
Event Title	
Name of the event	Orange Wine Festival
Funding category applying for	Core Event
Details of the Proposal	

Please provide a general description of the event	The Orange Wine Festival has been held annually since 2005 and has had a significant impact on bringing visitors to the region as well as benefiting other associated businesses. This is one of the festivals to put Orange on the destination wish list and map. In 2020, as a response to the devastating effects of the drought, smoke taint from the extensive NSW bushfires (resulting in well over 50% decline wine production) and now COVID 19, the Orange Wine Festival will be held over the entire month of October. This has been done to capitalise on the restrictions on interstate and international travel and to contribute to the promotion to NSW residents to travel and support "Regional NSW" (# Love NSW Campaign). At a time when demand on accommodation is significant, spreading the event over a month allows more scope and flexibility for visitors to the region. The Wine Festival can potentially fill the 'void' that is being left by the cancellation of the Orange National Field Days and heavy restrictions on the participation of crowds at the Mt Panorama Super Car Race. Whilst our large scale 'signature' events are on hold, with some unlikely to proceed, ORVA is committed to supporting smaller COVID safe events held by members, encouraging visitation to the region's cellar doors and associated wine and food businesses. We will be fostering opportunities for greater collaboration among cafes, restaurants, accommodation providers to partner with wineries to feature wines during the festival and in particular mid-week specials. By increasing the festivals mid-week events , there will be a direct impact on length of stay and boost the visitor economy.
Where and when is the event to take place?	The Orange Wine Festival will be held from the 1st to 31st October 2020. Events will take place in all areas of the Orange Wine Region including the LGA's of Cabonne, Orange and Blayney.

How will the event raise the profile of the Cabonne Council?	In 2020, there will be approximately 20 cellar doors and businesses located in Cabonne participating in the Wine Festival. Over 40 events will be held in Cabonne and many wineries are involved in events being held in Orange. Many of the events will also showcase local produce and producers from Cabonne. Cabonne Council will also receive exposure via: Logo of Orange Wine Festival Digital Program www.orangewinefestival.com.au) and posters and flyers. These flyers and posters will be distributed and displayed prominently around the Orange CBD as well as the villages of the region. Additionally, advertising space is offered on the Orange Wine Festival website at a level of $5,000. Promotion of sponsors through social media - In 2019 the Orange Wine Festival accounted for 34% of Facebook content (44 posts). Total post impressions was 231,728 and total post reach 167,728. There was also a Facebook advertising campaign – achieved an accumulated reach 149,674 and paid engagement of 8,150. Instagram - 655,800 impressions, 179,600 reach, an average post engagement of 1.63% and 4.79% average engagement on reach per post. There was also media coverage in Luxury Travel, The Urban List and a famil by Gourmet Wine. Cabonne promotional material will be located at the Orange Wine Festival Information Counter which will be set up at the Orange Visitor Information Centre.

What local business opportunities will be created?	Three of the key marketing objectives for this year's festival (being delivered by Orange 360) are: • Position the Orange & District as a highly desirable cool climate, wine region • Increase festival numbers • Increase overnight stay This will result in increased numbers visiting cellar doors, accommodation venues and other businesses in the Cabonne Shire. Additionally we will continue to build community engagement to further foster the VFR market and promote to other regions to encourage day trippers to the festival. In 2019 participating Cellar Door businesses 68% stated that their sales were up on last year's event. 75% of Accommodation operators reported over 60% occupancy. Local produce is sourced from many local Cabonne Producers.
How many people are expected to attend the event from within and outside the Shire?	Over the month October we anticipate approximately 10,000 will visit the region for the Wine Festival.

What benefits will be returned to the Cabonne community?	Bringing new visitors to the region. There will be continued marketing to Canberra predominently through " Her Canberra", Gourmet Traveller and Concrete Playground. The variety of events will assist in building longer term relationships to encourage return visits. Along with Orange 360 and FOOD Week our aim is to promote - 'its Food and Wine Week every week'. Many of the regions businesses that are hosting events during the festival are in fact domiciled in Cabonne, so there is a direct benefit to Cabonne Businesses. The festival provides an opportunity to develop ongoing commercial relationships with Cabonne businesses through newsletter signups and digital communication. Increases the awareness of the partnership between Cabonne and Orange. People visiting the region will be encouraged to discover our historic villages and farm gates. The entire region will benefit from wide ranging media coverage including both national, interstate, state and regional articles that will showcase our people, places and produce. The region will benefit from wine and lifestyle journalists and social influencers visiting the region and sharing their perspective on everything there is to see and do.
Please list any other community groups involved with this event	Orange 360 – delivery of Marketing Plan and Event Support F.O.O.D Week – assists with promotion Rotary Club of Orange – holding a community market during the Festival Colour City Creatives - art exhibition in conjunction with Borrodell Vineyard Orange Art Trail - opening a trail at various locations and galleries during the Wine Festival
Assistance Requested	
Type of Assistance (1)	Financial

Details (1)	Delivery of a comprehensive Marketing Campaign, Develop new branding for street banners and tear-drop festival banners for cellar doors. Printed marketing collateral. This year, ORVA's festival funding will be significantly impacted by a decrease in signature event income and membership fees, which are based on annual grape production, which in 2020 could be reduced as much as 60%.
Value of Assistance, exclusive of GST (Council to provide estimate for in kind items) (1)	5000
Type of Assistance (2)	
Details (2)	
Value of Assistance, exclusive of GST (Council to provide estimate for in kind items) (2)	
Type of Assistance (3)	
Details (3)	
Value of Assistance, exclusive of GST (Council to provide estimate for in kind items) (3)	
Type of Assistance (4)	
Details (4)	
Value of Assistance, exclusive of GST (Council to provide estimate for in kind items) (4)	
Type of Assistance (5)	
Details (5)	
Value of Assistance, exclusive of GST (Council to provide estimate for in kind items) (5)	
Total assistance requested	5000
Will you require payment of EAP grant prior to lodging the Acquittal Form?	Yes
Supporting Information	
Please upload a quote outlining project costs (if applicable)	Copy of WF Budget 2020 Revised Cabonne.xlsx
Please upload your letter of support (1)	Signed FOOD Letter of Support.pdf
Please upload your letter of support (2)	
The following supporting information is attached with this application	A quote outlining project costs (if applicable) Two (2) letters of support
Applicant's Signature	

	Link to signature
Name	Nicole Samodol
Position in Organisation	President
Date	09/08/2020

8 of 8

CABONNE COUNCIL
PO Box 17 MOLONG NSW 2866
TELEPHONE : 02 6392 3200
FACSIMILE: 02 6392 3260
Email: council@cabonne.nsw.gov.au
Website: www.cabonne.nsw.gov.au

Event Assistance Program Application Form

1. Details of the Organisation

Name of Organisation

Mulga Bill Festival Inc

Organisation Address

House Number/Name/ PO Box: 43

Street/Road: Forbes Street

City: Yeoval

State: NSW

Postcode: 2868

Telephone: 0427208913

Fax: n/a

Email: alf@mulgabillfestival.com.au

Contact Person: Alf Cantrell

Position in Organisation: Chairman/Curator

Is the organisation ☐ registered for GST X not registered for GST

Does the organisation have an ABN? X yes __19 496 621 338__ ☐ no

Does the organisation have insurance, including public liability cover? X yes ☐ no

What is the aim of your organisation?

Our Organisation Mulga Bill Festival Inc. (now trading as Banjo Paterson…more than a Poet Museum in Yeoval) has been operating for 14 years with the Museum operating for the past 6 years. For the first 5 years we organised a once a year festival in Yeoval and the monies raised were initially raised to repay Cabonne Council the $50,000 our community borrowed to purchase the old Saddlery Shop which is now the Yeoval Family Museum. The balance of funds raised each year was used to develop parks, gardens, toilets, tree plantings and 9 magnificent Sculptures. We then encouraged other Villages to organise their own annual activities and ran the Cabonne Countrywide Festivals for 3 years taking the activities and celebrations to different villages. The opportunity arose for the purchase of a suitable building in Yeoval and we then established the Banjo Paterson …more than a Poet Museum. All these activities have been developed with the view of attracting visitors to Yeoval and in turn to the Cabonne Shire. The Museum, which is open daily, gives the opportunity to fulfill two aims - firstly to attract passing traffic and destination visitors every day to our small community enjoy our facilities and spend a few dollars in the main street thus increasing our village cash flow. Our second aim is to collect and preserve in one collection, books, poems, original manuscripts and collectables of the era to tell the many life adventures and achievements of Andrew Barton "Banjo" Paterson - our most famous son.

Does your organisation have a plan/strategy? ☐ yes ☐ no
(Please attach if yes)

2. Event Title

Name of the event

Banjo Paterson Brunch and Sculpture unveiling.

Funding Category Applying For (Please tick)

☐ Flagship Event ☐ Core Event ☐ Developing Event

3. Details of the Proposal

Please provide a general description of the event.

Every year we hold a function at the Banjo Paterson Museum. It is a free event and is held on the first Su of the Orange based Banjo Paterson Australian Poetry Festival usually the 3rd week of February. Poetry groups, Folk Music Clubs and individual performers entertain the crowd from usually 10am till 4pm. It is known as the Poets Brunch and Lunch with patrons being able to come and go at will all day with food and drinks being sold from the Museum kitchen. Our involvement in the Festival will this year (2021) extend to another function at the Museum on Wednesday the 17th of February where a large Bronze Sculpture of Major A.B."Banjo" Paterson will be unveiled.

Where and when is the event to take place?

The Banjo Paterson Australian Poetry Festival is held every year in February and the Banjo Paterson…more than a Poet Museum is always in involved in the celebrations. This year we will be holding two functions the Museum the first on Sunday the 14th. It is our Annual Poets Brunch and Lunch - this is a free event a usually attracts some 300 people throughout the day. Various Poets and musical performances are held during the day and the Museum sells food and drinks. The second involvement in the Festival will again be held in Yeoval at the Museum and it will be the unveiling of a 3 metre Bronze Sculpture of Major A.B."Banjo" Paterson in his WW1 uniform as Major of the Allied Remount Unit in Egypt. This will be held at 10am on Wednesday the 17th. This very impressive Sculpture is expected to attract a large crowd on the day and a free morning tea will be provided to all who attend.

How will the event raise the profile of the Cabonne Council?

The profile of Yeoval and in turn Cabonne and the surrounding villages will be raised as a result of this unveiling ceremony not only on the day or the following week but we expect it to be an attraction in Yeo for at least 300 years along with the Banjo Paterson Museum. Standing some 3 metres tall the Sculpture i be lit at night and look very impressive during the day as it faces the oncoming traffic outside the Museum. The Sculpture will complement the other 9 Sculptures that are on display in the Banjo Paterson Bush Park opposite the Museum. The increase in visitors is expected to be a permanent attraction raising the profile of the Cabonne Villages and attracting visitors to us all.

What local business opportunities will be created?

The increase in the traffic coming to and stopping in Yeoval will become an opportunity for all our local businesses to trade off the increase and hopefully a few more businesses will open. Plans are already afoot to open a Made in Cabonne and Artist in Residence shop in the main street. This hopefully will employ one or two people and be the fore runner of other small businesses to open. Traffic coming to visit Yeoval will usually travel through other Cabonne villages each of which should see a small spin off from the increase in traffic.

How many people are expected to attend the event from within and outside the Shire?

We usually expect in excess of 300 to attend our Poets Brunch and Lunch and most of these come from outside the Cabonne Shire. The Sculpture opening is estimated to attract up to 400 visitors on the opening day and then a steady flow of visitors throughout the following years. We believe that the Museum attracts some 5000 visitors annually now and expect a steady increase in numbers as the Sculpture gets more coverage.

What benefits will be returned to the Cabonne Community

Both of these events, which are part of the Banjo Paterson Australian Poetry Festival bring with them the ongoing daily increase of attracting additional visitors to Yeoval and the whole Cabonne Community.

Please list any other community groups involved with this event?

The Yeoval Family Museum is a contributor to this project and the Yeoval Progress Association is a very important supporter. Both Schools on Yeoval are well known to the Museum and will be participating in Sculpture opening.

4. Assistance requested

Type of assistance	Details	Value of Assistance exclusive of GST (Council to provide estimate for in kind items)
Catering	Catering for expected 400 people in attendance at the unveiling of the Sculpture	$ 180.00
Invitations	Printing of invitations to official opening	$ 100.00
Postage	Australia Post	$ 220.00
		$
		$
Total Assistance requested		$500.00
Will you require payment of EAP grant prior to lodging the Acquittal Form (please tick)		X yes ☐ no

Cabonne Council – Event Assistance Program – 2019/2020 Application

5. Supporting Information

The following supporting information is attached with this application:

APPLICANT Please tick ✓		INFORMATION	COUNCIL	
YES	NO		YES	NO
	X	A quote outlining project costs (if applicable)		
X		Two (2) letters of support		

6. Applicants Signature

The applicant, or the applicant's agent, must sign the application

Name	Position in Organisation
Alf Cantrell	Chairman
Signature	**Date**
Alf Cantrell	9/8/2020

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Tick ✓		Date	Name	Signature
	Letter of Acknowledgement			
	Referral to ED & T Committee & Council			
	Determination of Application			
	Acceptance Form received			
	Project Completed			
	Grant acquittal completed and returned.			
	Funding provided to applicant			

CABONNE COUNCIL
PO Box 17 MOLONG NSW 2866
TELEPHONE : 02 6392 3200
FACSIMILE: 02 6392 3260
Email: council@cabonne.nsw.gov.au
Website: www.cabonne.nsw.gov.au

Event Assistance Program Application Form

1. Details of the Organisation

Name of Organisation

MATAR STABLES BULLIO CUP

Organisation Address

House Number/Name/ PO Box	Street/Road
1103	Four Mile Creek Road

City	State	Postcode
Four Mile Creek	NSW	2800

Telephone	Fax	Email
0429326245 (Annette Bailey / 0437 758854 (Chris Bailey)		acabailey@bigpond.com chris.bailey@sproutag.com.au

Contact Person	Position in Organisation
Chris Bailey (President) Annette Bailey (Secretary)	

Is the organisation X not registered for GST

Does the organisation have an ABN? X yes _11380916355

Does the organisation have insurance, including public liability cover? X yes

What is the aim of your organisation?

Aims of the Canobolas Endurance Riders Club is to grow the sport of endurance horse riding locally such that we achieve the following goals –

- Locals embrace the outdoors on horseback, involving families and individuals
- Encourage tourism to the Cabonne region and showcase the region to visitors attending our event.
- Develop a horse culture of local youth through encouraging the local pony clubs and riding clubs to attend.
- Strengthen local community collaboration by utilising local business houses and volunteer groups.
- Continue to develop and foster an event of national significance within the sport of endurance riding to the Cabonne and surrounding districts.
- Foster an event of international significance over time that will become a major event for the Cabonne and surrounding districts.

Does your organisation have a plan/strategy? ☐ yes

(Please attach if yes)

The staging of the 2020 Matar Stables Bullio Cup will be the third such event held in the Cadia/Mount Canobolas region for Canobolas Endurance Riders Club Inc.

With a strong growth of horse-riding interest in the region, we hope to provide young people with a new horse focus, but critically, one that is both educational and family and community orientated. Skills learnt will have career relevance for those progressing to employment in the horse industry and agricultural sectors and will build skills in community engagement.

Our key achievement measure is secured in growing youth and family participation and community building.

- Post Ride survey results for 2019 Event indicated a 95% return rate of participants in the 10km, 20km & 40km introductory events.
- Strategy is to maintain the post ride survey results of greater than 95% of participants saying they will return to the event.
- Strengthen participation in the longer events by encouraging participation of families and individuals to continue enquiry and education in the sport of horse endurance riding.

Further Key Performance Indicators are –

- Growth of the event to be inclusive of an interstate endurance competition that reflects the standards and participation of flagship rides of our sport, including the National Championship Tom Quilty Gold Cup ride
- Growth of participation numbers of 20% across all events. However, with COVID-19 restrictions affecting state borders, this may have to be modified in the short term.
- Long term, the Canobolas Endurance Riders Club is committed to developing an event of both national and international significance, enhancing the profile of the Cabonne and surrounding district.

2. Event Title

Name of the event

MATAR STABLES BULLIO CUP

Funding Category Applying For (Please tick)

☐ Flagship Event

3. Details of the Proposal

Please provide a general description of the event.

The Matar Bullio Cup is an endurance riding event that caters to everyone from young children and families to the serious endurance competitor. The ride base is located at Four Mile Creek, Cabonne/Panuara. The course travels through the picturesque Canobolas State forest and neighbouring farming land owned by Newcrest Mining.

The Event encompasses a series of introductory rides over distances 10-5km, 20km and 40kms. Overriding these events is the flagship Matar Stables Bulliio Cup ride of a 120km Elevator Ride and an endurance ride of 80kms. There will be an international component to the Event with stand alone 120km & 100km FEI rides.

The introductory rides have become very attractive to local and regional riders. The longer events will continue to attract the serious endurance competitors. Given COVID-19 border restrictions at the time of the event, it is hoped that interstate & overseas rider maybe able to attend, as was the case in 2019.

The event is being run over the weekend of 30th Oct-1st Nov 2020, with all rides taking place on Saturday 31st October, 2020. This is the third year that the Matar Stables Bullio Cup has been run and it has only grown in prestige and participant involvement with each event.

Where and when is the event to take place?

Friday 30th October - Sunday 1st November 2020. The Ride Base continues to be based is on Four Mile Creek, Cabonne in a large paddock provided by Cadia Mines opposite "Tumbridge Wells property entrance.

How will the event raise the profile of the Cabonne Council?

The Matar Stables Bullio Cup has become a showcase event in the region, attracting media interest as well as bringing people to the Cabonne Shire.

The profile of the event has extended nationally and internationally, showcasing in the most prestigious endurance and equine outlet in New Zealand, Europe and UAE.

Every year, the Canobolas Endurance Riders Club has produced professional videos highlighting the course and ride base which promoting Cabonne agricultural, forestry and mining assets. This year will be no different, with a professional production team again attending the event.

Acknowledgment is directly made in all social media attached to the Event as well in the Ride Event program, the pre-ride talk and Presentations.

Council banners and logos appear on all promotional material highlighting the involvement of Cabonne Council.

The policy of Committee is to be encompassing of local government and regional business houses and facilities, promoting inclusiveness that is reflected in the management of the Event.

What local business opportunities will be created?

The ride base is in the Cabonne Shire on Four Mile Creek Road, Panuara. This location means that visitors and competitors will be travelling through the villages of the Cabonne Shire, such as Yeoval, Cargo, Cudal, Canowindra, Eugowra and Molong. Their needs will include significant fuel and food supplies, horse feed and equipment supplies and the services of various equine professionals.

Visitors and officials attending will in many instances stay at local bnbs, hotels and motels in the region, rather than camping at the ride-base. The annual stream of economic and social benefits would be far in excess of Council support, making the benefit-cost outcome for such an investment extremely attractive.

Included in the planning and management of the actual event are local caterers, hire companies, veterinarians, fee merchants, and printing houses. All local businesses are promoted in all social media and printed promotional lite

How many people are expected to attend the event from within and outside the Shire?

Pending COVID-19 Sporting Guidelines, we anticipate approx.. 200 participants and 250 spectators.

What benefits will be returned to the Cabonne Community

The event requires significant inputs from local businesses and its ongoing success has substantially assisted the business community. Such involvement includes local catering companies, equipment hire businesses, Panuara Fire Brigade, as well as Cabonne & Panuara Pony Clubs, The sport of endurance also supports many property owners in Cabonne involved in high value Arabian horse breeding and training.

A further benefit is a much enhanced awareness of Cabonne's unique natural assets and rural community service offerings which will in turn increase tourism.

We have enclosed letters of support from Black Apron Catering and Central West Equine indicating their continuing desire to be involved with the Event.

Please list any other community groups involved with this event?

- Panuara Local Fire Brigade
- Cabonne Local Fire Brigade
- Panuara Pony Club
- Cudal Pony Club
- Volunteers from various business houses and individual groups wishing to be involved in the event

4. Assistance requested

Type of assistance	Details	Value of Assistance exclusive of GST (Council to provide estimate for in kind items)
Cash Assistance	• Professional Video Production highlighting the 120km ride course within the Cabonne regional area - $1500 • Introductory Prizes & Awards - $500 • Required Road Signage & Traffic Control - $500 • Ride Base Infrastructure - $1000	$3500.00
In Kind Assistance	• Water Trucks • Cabonne Shire Tents &/or Marquees • Volunteer helpers that may wish to be involved	$ to be determined by Council

		$
		$
		$
Total Assistance requested		$3500.00 plus any inkind assistance
Will you require payment of EAP grant prior to lodging the Acquittal Form (please tick)		X yes

5. Supporting Information

The following supporting information is attached with this application:

APPLICANT Please tick ✓		INFORMATION	COUNCIL	
YES	NO		YES	NO
		A quote outlining project costs (if applicable)		
YES		Two (2) letters of support		

6. Applicants Signature

The applicant, or the applicant's agent, must sign the application

Name	Position in Organisation
Annette Bailey	Secretary

Cabonne Council – Event Assistance Program – 2020/2021 Application

Signature	Date
Annette Bailey	11th August 2020

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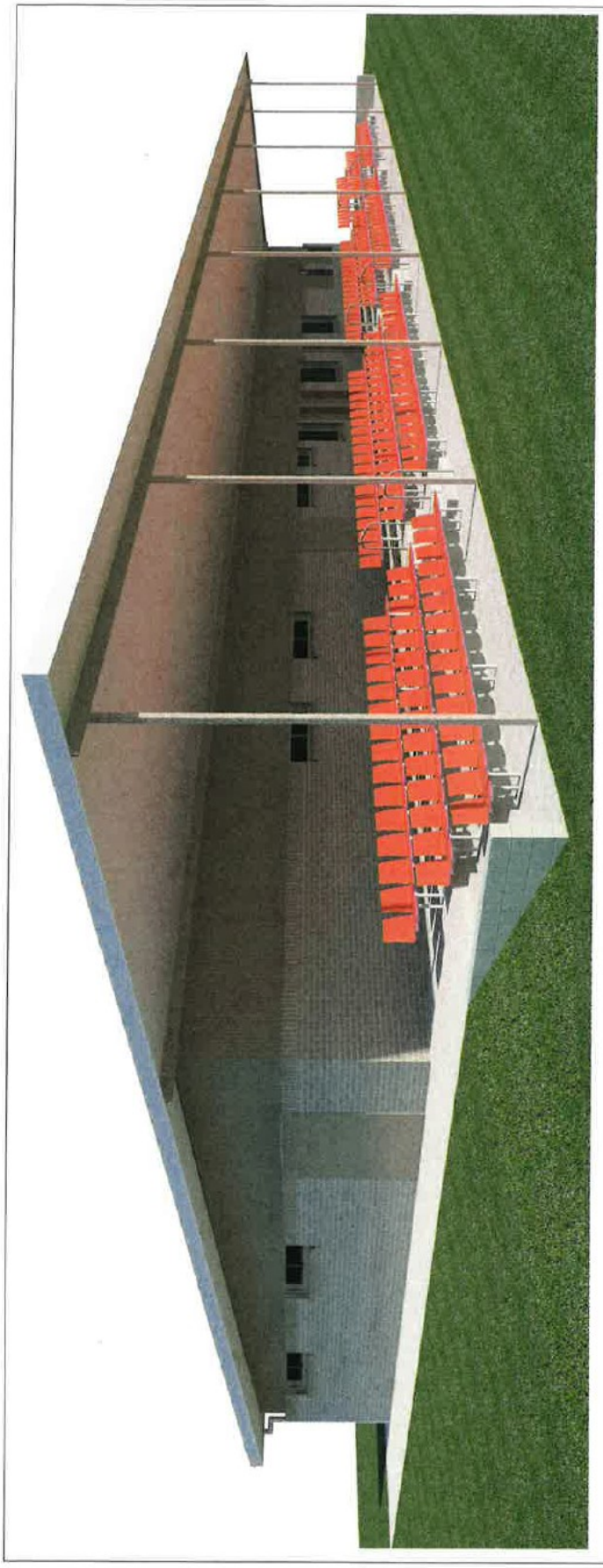
Tick ✓		Date	Name	Signature
	Letter of Acknowledgement			
	Referral to ED & T Committee & Council			
	Determination of Application			
	Acceptance Form received			
	Project Completed			
	Grant acquittal completed and returned.			
	Funding provided to applicant			



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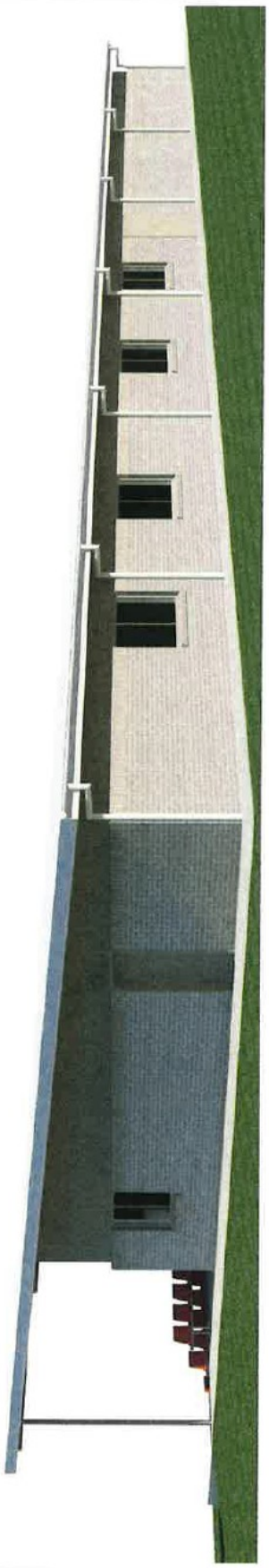


2 Rear 3D View
1 : 1

highlands design

Highlands Design Pty Ltd
Building Design Consultants
Contract Building Services
21 Hassall Street
PO Box 23 Yass NSW 2582
Mob: 0428 231 275
E: mcnetts@bigpond.net.au
W: www.highlandsdesign.com.au

Full Member of

BUILDING DESIGNERS

Highlands Design Pty Ltd is not responsible for any errors or omissions in this drawing or any other document or advice prepared by Highlands Design Pty Ltd.

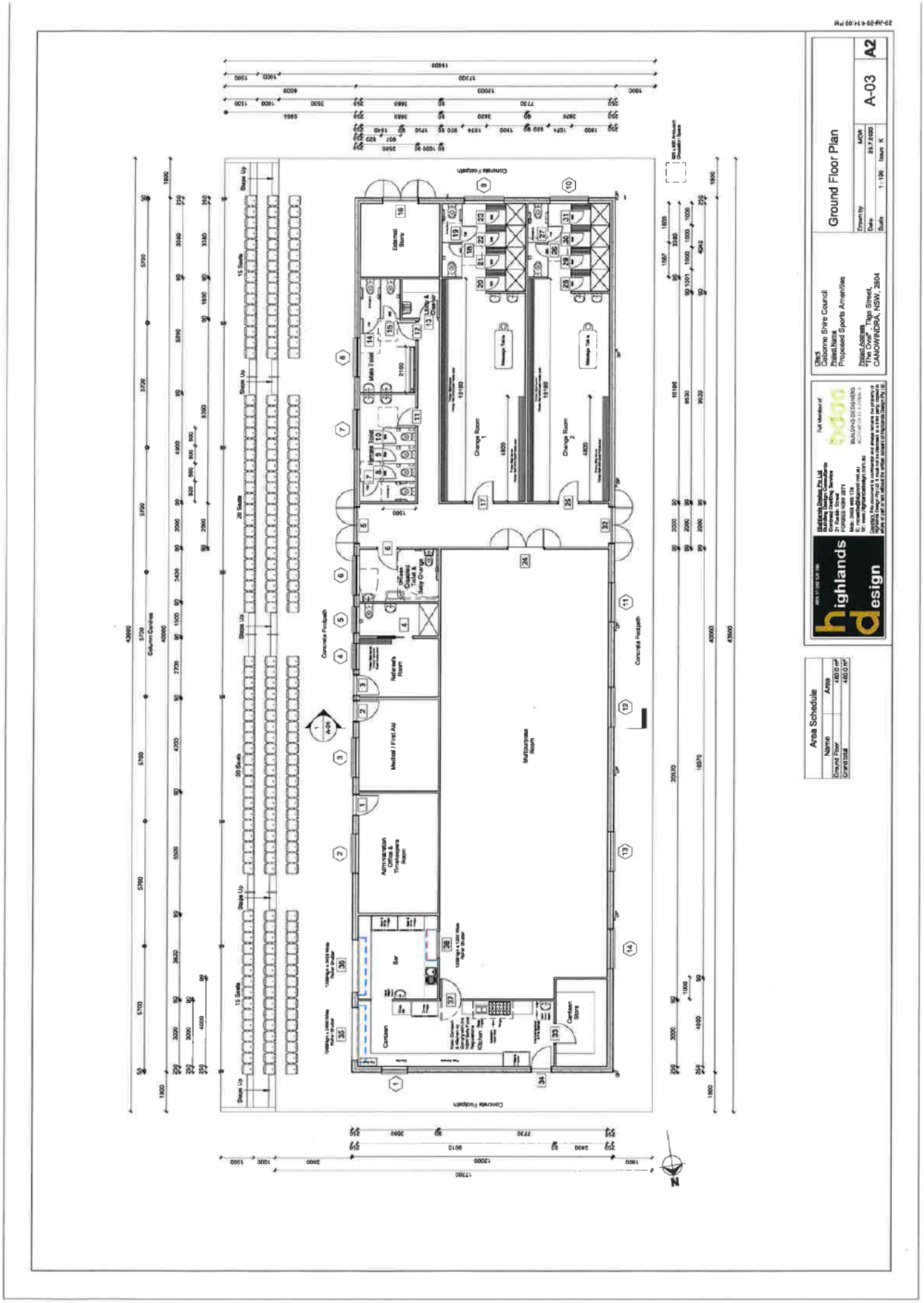
Client
Cabonne Shire Council
Project Name
Proposed Sports Amenities

Project Address
"The Oval", Tiga Street,
CANOWINDRA, NSW, 2804

3D Views

Drawn by: MCN
Date: 20.7.2020
Scale: 1 : 1 Issue: K

A-05 A2


Ground Floor Plan
A-03
A2
Area Schedule
Name
Area
Ground Floor
Grand total
Multipurpose Room
Medical / First Aid
Referee's Room
Administration Office & Timekeepers Room
Bar
Canteen
Kitchen
Canteen Store
External Store
Main Toilet
Change Room 1
Change Room 2
Concrete Footpath
Concrete Podpath
highlands design

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ITEM 1 - RATES SUMMARY

REPORT IN BRIEF

Reason For Report	Information provided in relation to Council's Rates collections.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.4.a - Level of rate of collection
Annexures	1. Rates graph⇩
File Number	\OFFICIAL RECORDS LIBRARY\FINANCIAL MANAGEMENT\FINANCIAL REPORTING\FINANCIAL REPORTS TO COUNCIL - 1148157

SENIOR RATES OFFICER'S REPORT

The Rate Collection Summary to 31 July 2020 is attached for Council's information. The percentage collected is 9.8% which is similar to previous years.

Due to the Covid-19 pandemic, the Office of Local Government has changed the due date of the first instalment to 30 September 2020.

ITEM 2 - INVESTMENTS SUMMARY

REPORT IN BRIEF

Reason For Report	Information provided in relation to Council's Investment Schedule.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.4.b. Maximise secure income through investments
Annexures	1. Investments Summary July 2020⇩
File Number	\OFFICIAL RECORDS LIBRARY\FINANCIAL MANAGEMENT\FINANCIAL REPORTING\FINANCIAL REPORTS TO COUNCIL - 1148628

SENIOR ACCOUNTING OFFICER'S REPORT

Council's investments as 31 July 2020 stand at a total of $42,499,233.72.

Council's average interest rate for the month of July 2020 was 1.14%. The effect of the low cash rate is having a negative impact on term deposit rates offered by financial institutions. The Reserve Bank's official cash rate remained at 0.25% during the month of July. However, Council's average rate is higher than Council's benchmark rate of the 30-Day Bank Bill Swap Rate of 0.0900%.

Council's investments are held with multiple Australian financial Institutions with varying credit ratings according to Council's Investment Policy. The annexure to this report shows a breakup of each individual institution that Council invests with and its "Standard and Poor's" Credit Rating.

The Schedule of Investments for July 2020 is attached for Council's information.

ITEM 3 - RESOLUTIONS REGISTER - INFOCOUNCIL - ACTIONS REPORTING

REPORT IN BRIEF

Reason For Report	To provide Council with a report on progress made in actioning its resolutions up to last month's Council meeting and any committee meetings held.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.a. Provide quality administrative support and governance to councillors and residents
Annexures	1. Council ⇩ 2. Traffic Light Report Summary ⇩
File Number	\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\RESOLUTION REGISTER - 1149183

GENERAL MANAGER'S REPORT

InfoCouncil generated reports are annexed including actions up to the previous month's meetings resolutions.

Progress comments are provided until the final action comment which will also show "COMPLETE": that item will then be removed from the register once resolved by the council.

Attached also is the "traffic light" indicator system that enables the council to identify potential areas of concern at a glance.

Councillors should raise any issues directly with the directors as per the mayor's request.

ITEM 4 - COMMUNITY FACILITATION FUND

REPORT IN BRIEF

Reason For Report	To report on approved expenditure under the Community Facilitation Fund (CFF).
Policy Implications	Nil
Budget Implications	Within existing budget allocation
IPR Linkage	3.3.5.a. Review community need for new and upgraded facilities

Annexures	Nil
File Number	\OFFICIAL RECORDS LIBRARY\GRANTS AND SUBSIDIES\PROGRAMS\COMMUNITY FACILITATION FUND - 1148780

GENERAL MANAGER'S REPORT

Council adopted guidelines for the Community Facilitation Fund (CFF) in March 2015. The CFF was created for smaller community projects not originally included in the council's budget, to be allocated at the discretion of the Mayor and Deputy Mayor.

As a reminder, the guidelines for the CFF are as follows:

1. Projects where no existing vote for the works has been allocated or the vote is insufficient to complete the project.

2. Recipients must be community based not-for-profit groups.

3. Mayor and Deputy Mayor to jointly approve funds (with the General Manager as proxy if one is not available).

4. Allocation of funds to be reported to the next available Council meeting.

5. Limit of $3,000 per allocation unless other approved by Council.

There was NIL allocation of funds processed in the past month

ITEM 5 - LOCAL GOVERNMENT WEEK 2020 WRAP UP

REPORT IN BRIEF

Reason For Report	To provide an update on Council participation during Local Government Week
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.4.1.c - Provide assistance to community groups
Annexures	1. Local Government Week 2020 Wrap Up⇩
File Number	\OFFICIAL RECORDS LIBRARY\RECREATION AND CULTURAL SERVICES\EVENTS MANAGEMENT\LOCAL GOVERNMENT WEEK 2019 - 2023 - 1148100

GOVERNANCE OFFICER'S REPORT

Local Government Week 2020 was celebrated by focusing on showcasing Council services through electronic platforms such as on the website, Facebook, Instagram and LinkedIn.

With the theme being 'Council's Do' it was a great opportunity to promote services that council is involved in that may be lesser known in the community.

Refer to the attachment for a Wrap Up of Cabonne Council's 2020 Local Government Week participation.

ITEM 6 - TOWN CENTRE CONSULTATIONS FOR MOLONG AND CANOWINDRA

REPORT IN BRIEF

Reason For Report	To advise of the timeline for the Town Centre consultations taking place in Molong and Canowindra.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	2.1.1.b - Implement CBD promotional activities and works in consultation with businesses and progress associations
Annexures	Nil
File Number	\OFFICIAL RECORDS LIBRARY\ECONOMIC DEVELOPMENT\PROJECTS\MOLONG TOWN CENTRE URBAN DESIGN - 1148887

ACTING LEADER - COMMUNITY & ECONOMY'S REPORT

Urban Design experts, Sala4D are returning to Molong and Canowindra for follow up consultation on the Molong and Canowindra town centre designs.

The initial draft issues papers outlined the strengths and weaknesses, as well as the history of the two town centres. These papers were put on public display for feedback and comment.

The upcoming consultation and drop-in sessions aim to allow members of interested groups and the general community to approach Council and Sala4D with ideas for what they perceive to be functional and long-lasting town centres.

The questions posed to the community are:

- Do you want your Town Centre to change?
- Do you want a place that's easy for quick visits?
- Do you want a place where you linger?
- Do you want a place for town events?
- Who are the people that we need to cater for?

An associated media release, advertisements and social media marketing strategies are all being employed to spread the word regarding these consultation sessions. In addition, a flyer drop to all main street businesses has been completed.

The details of the itinerary for the four-day visit are as follows:

Molong

Monday 24 August	Tuesday 25 August
9:30am-12pm Detailed site analysis (with design team)	9:30am-5pm Drop in session Bank Street Kiosk Appointment not required, but please register interest.
1pm-5pm Bank Street Kiosk (outside of SPAR) By appointment only	
6pm-8pm Molong RSL RSVP Required	

Canowindra

Wednesday 26 August	Thursday 27 August
9:30am-12pm Detailed site analysis (with design team)	9:30am-5pm Drop in session Old Vic Inn Appointment not required, but please register interest.
1pm-5pm Old Vic Inn By appointment only	
6pm-8pm Canowindra Services Club RSVP Required	

ITEM 7 - INFRASTRUCTURE CABONNE REPORT

REPORT IN BRIEF

Reason For Report	To update Council on the works in progress by Infrastructure Cabonne.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.a - Provide quality administrative support and governance to councillors and residents
Annexures	1. Council Engineering Report August 2020 - Annexure⇩
File Number	\OFFICIAL RECORDS LIBRARY\GOVERNANCE\REPORTING\ENGINEERING AND TECHNICAL SERVICES REPORTING - 1149492

DEPUTY GENERAL MANAGER - CABONNE INFRASTRUCTURE'S REPORT

Please find annexed the updated information on 2020/21 works in progress by Infrastructure Cabonne.

ITEM 8 - WASTEWATER ANNUAL RETURNS TO EPA

REPORT IN BRIEF

Reason For Report	To inform Council of the Annual Returns for the Canowindra and Molong EPA Licences
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	5.3.3.d - Operate effluent reuse schemes
Annexures	Nil
File Number	\OFFICIAL RECORDS LIBRARY\SEWERAGE AND DRAINAGE\MONITORING\MOLONG SEWERAGE TREATEMENT PLANT EPA LICENCE 1623 - 1149175

DEPARTMENT LEADER - URBAN INFRASTRUCTURE'S REPORT

Licensees are required to submit an annual return to the EPA for the reporting period for each EPL held. This reports on the compliance and non-compliances with the licence conditions. Cabonne Council holds two EPLs; Canowindra Wastewater Treatment Works (1623) and Molong Waste Water Treatment Works (1750).

As required under the EPL, both sites test results for monitoring are collated and recorded for public access on the council website. This allows for transparent monitoring and recording of results.

The Cabonne and Molong PIRMP (Pollution Incident Response Management Plan) is also available on the Council website. This document forms the response plan for an environmental event. The document has undergone a complete review and desktop testing of scenarios with the involvement of operational staff and has been completed in line with our EPL requirements.

Molong Annual Return Data

Reporting Period 1/4/2019 to 31/3/2020
Number of EPL monitoring points; 3
Effluent treated; *178180 KL*
Reclaimed Irrigation Water (use at the Canowindra Sports ground and Golf Club); *16944 KL*
Number of complaints in the reporting period; 0

Details of non-compliance		Number of occurrences
L2- Concentration Limits	Exceedance of TSS at discharge Point 1	2
L2- Concentration Limits	Exceedance of pH at Discharge Point 1	7
L3- Volume and Mass limits	Exceedance of Volumetric discharge Limit at discharge Point 1	4 * (3 x Rainfall +10mm recorded, therefore excess discharge allowed under licence, 1 x water damage to flow meter causing malfunction)

M2- Monitoring of Concentration of Pollutants	Monthly sample not recorded	2

The Molong Wastewater treatment plant has been experiencing an algae bloom within the maturation pond. This is contributing to the higher pH recorded. A temporary aeration system via a pump has been utilised to assist with managing the pH. Due to the recirculation, some higher readings of TSS have been experienced. Cabonne has been actively communicating with the Cabonne EPA regulatory officer to ensure they are aware of the issues and able to offer support and advice. Since the completion of the reporting period, the pH levels have lowered to remain within reporting limits.

Canowindra Annual Return Data

Reporting Period 1/5/2019 to 31/4/2020
Number of EPL monitoring points 9
Effluent treated; *100428 KL*
Number of complaints in the reporting period; 0

Details of non-compliance		Number of occurrences
M6.1 – Discharge to Utilisation area	Daily volumetric Flow Monitoring	302

A self-report of the breach of M6.1 was made to the EPA on the 16/4/2020 regarding discharge from monitoring Point 4. Discharge had been occurring within the licence conditions, but without flow monitoring in place. The identification of the breach immediately resulted in a flow monitoring to commence and communication with the landholder regarding licence conditions to utilise water. The self-report identified that monitoring has not been undertaken for the previous 7 years. Council staff are working with the EPA on resolving other issues surrounding this discharge location.

Review of wastewater plants

Council has engaged Hunter H20 to undertake a plant review of the Molong and Canowindra Wastewater treatment sites. The review includes process and capacity investigation. These documents currently remain in draft. This review will assist in determining the future management of the wastewater assets including renewal, replacement and capacity. A number of recommendations have been identified in the review including:

- Improvements to internal monitoring;
- Changes to plant operational procedures and processes;
- Identified maintenance improvements;
- Safety improvements.

Although the report is in draft phase, work has commenced on implementing the recommendations and ensuring the performance of the wastewater plant is continually improving.

ITEM 9 - TREE MAINTENANCE IN MANILDRA

REPORT IN BRIEF

Reason For Report	To report on planned maintenance for trees in Manildra.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.3.1.c - Complete annual tree maintenance and hazard removal program
Annexures	Nil
File Number	\OFFICIAL RECORDS LIBRARY\ROADS and BRIDGES\MAINTENANCE\STREET TREES - 1149108

DEPARTMENT LEADER - URBAN INFRASTRUCTURE'S REPORT

At the July 2020 Council meeting a request was made for a report in relation to dangerous gum trees that are around Toogong, Whitton and Parkes streets in Manildra. The following report is to demonstrate investigation and actions taken regarding tree condition in those areas of Manildra. The inspection was carried out on the 4/8/2020 by the Department Leader Urban Infrastructure and Environmental Safety Officer.

In line with Council's tree management procedure, a letter box drop to notify the near residents of trees identified for removal will be undertaken and social media messages will be posted to notify the wider community.

Work outside of the ability of council staff is to be undertaken by a qualified arborist. It is estimated that the council staff work will be completed by the 30 October 2020 and the arborist will be completed by September 2020.

Location	Detail	Action	By Whom
Whitton Street (Between Orange and Molong)	2 x Stumps	Remove	Contractor
	Dead wood and rubbish piles and rocks	Clean up tidy space to allow for mowing	Council Staff
	Tree Grove- 2 x Grey Box	Trim and Make safe	Contractor
Intersection of Whitton and Toogong streets	Dead wood and rubbish piles,	Clean up tidy space to allow for mowing	Council Staff
	2 x large Gum	Trim and make safe, lighten load bearing branches	Contractor
	1 x Large White Box	Cannot be removed due to powerlines. To be undertaken by power line contractors	Department Leader- Contact to Essential energy made to request removal

Whitton Street (Toogong to Forbes)	2 x Large gums	Trim and make safe	Contractor
	Reshooting peppercorn	Remove and spray to discourage further shooting	Council staff
Toogong Street (Whitton to Boree)	1 x Grey Box	Trim and lighten load bearing limbs	Contractor
	Reshooting peppercorn	Underneath Grey box tree remove	Contractor
	Reshooting gum stump	Cut back shoots and level surrounding ground from stump grindings	Council Staff
Unnamed Laneway between Orange and Molong St	Dead grey box- Dangerous and high risk	Remove- Not a suitable location for replanting	Contractor
Orange Street (Parkes to Moura)	Trim street trees	Lift up, shape and make neater to allow pedestrian movement on nature strip	Contractor
	1 x small gum	Remove dead wood	Contractor
Parkes Street	Box thorn	Remove	Council Staff
	3 x Large Yellow and Grey Box	Reduce weight, trim and make safe	Contractor
	Dead wood and rubbish piles under trees	Clean up tidy space to allow for mowing	Council Staff

ITEM 10 - DEVELOPMENT APPLICATIONS RECEIVED DURING JULY 2020

REPORT IN BRIEF

Reason For Report	Details of development applications received during the preceding month.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.3.a. Provide efficient and effective development assessment
Annexures	Nil
File Number	\OFFICIAL RECORDS LIBRARY\DEVELOPMENT AND BUILDING CONTROLS\BUILDING AND DEVELOPMENT APPLICATIONS\REPORTING - DEVELOPMENT APPLICATIONS TO COUNCIL - 1144714

DEPARTMENT LEADER - DEVELOPMENT SERVICES' REPORT

Development Applications have been received during the period 01/07/2020 to 31/07/2020 as detailed below.

SUMMARY OF DEVELOPMENT APPLICATIONS RECEIVED

APPLICATION NUMBER	DETAILS	ESTIMATED VALUE
2021/0002	**Garage** *Applicant: J Davis* *Owner:* J & T Davis *Zone: R1* *Address:* Lot 9 DP 758221, 72 Tilga St, Canowindra	$15,000
2021/0001	**Shed** *Applicant: P Amberge* *Owner:* P & A Amberge *Zone: R5* *Address:* Lot 2 DP 1091737, 1365 Davys Plains Rd, Cudal	$8,000
2021/0003	**Garage & Retaining Wall** *Applicant: B Gosper* *Owner:* B Gosper *Zone: RU1* *Address:* Lot 1 DP 511492, 833 Mitchell Hwy, Orange	$39,716
2021/0004	**Above Ground Swimming Pool** *Applicant: L & A Ellis* *Owner:* L & A Ellis *Zone: R5* *Address:* Lot 168 DP 750147, 42 Square Rd, Moorbel	$12,500
2021/0005	**Shed** *Applicant: R Morrison* *Owner:* R Morrison *Zone: R5* *Address:* Lot 293 DP 750147, 4254 Belubula Way, Moorbel	$53,300
2020/0148/1	**Modification to Dwelling** *Applicant: D & M Lawrence* *Owner:* D & M Lawrence *Zone: R5* *Address:* Lot 3 DP 1230694, 132 Speedy St, Molong	$---
2021/0006	**Shed** *Applicant: T Armstrong* *Owner:* T & K Armstrong *Zone: R5* *Address:* Lot 2 DP 1230694, 136 Speedy St, Molong	$27,328
2021/0007	**Alterations & Additions (Screen Enclosure)** *Applicant: B McKenzie*	$43,220

	Owner: B McKenzie *Zone: RU1* *Address:* 1197 Banjo Paterson Way, Molong	
2021/0008	**Dwelling** *Applicant: J Ryan* *Owner:* J & M Ryan *Zone: R5* *Address:* Lot 1 DP 1230694, 138 Speedy St, Molong	$300,000
2021/0009	**Temporary Erection of a Marquee** *Applicant: P & M Stivens* *Owner:* Planline Pty Ltd *Zone: RU1* *Address:* Lot 102 DP 1031436, 1034 The Escort Way, Borenore	$---
2021/0011	**Shed** *Applicant: A Roderick* *Owner:* A Roderick *Zone: R5* *Address:* Lot 1 DP 1071968, 2 Windera Dr, Windera	$10,000
2020/0137/1	**Modification to Relocation of Existing Dwelling Shed & 2 Lot Subdivision** *Applicant: D McKenzie* *Owner:* D McKenzie *Zone: RU1* *Address:* Lot 1 DP 1114364 & lots 232 248 & 247 DP 750147, 46 Red Lane, Moorbel	$---
2021/0014	**Events (Weddings)** *Applicant: Racine Restaurant* *Owner: Balmoral Swift Pty Ltd* *Zone:* *Address:* Lot B DP 179711, 194 Nancarrow Lane, Nashdale	$---
2021/0010	**Roof Structure Over Existing Arena** *Applicant: J Haynes* *Owner:* J & A Haynes *Zone: RU1* *Address:* Lot 12 DP 831042, 242 Long Point Rd, Mullion Creek	$75,000
2021/0013	**Farm Shed** *Applicant: J & M Vassallo* *Owner:* J & M Vassallo *Zone: RU1* *Address:* Lot 133 DP 750175, 93 Janelli Lane, Gooloogong	$90,000
2021/0015	**Shed**	$19,500

	Applicant: S Whiley *Owner:* S Whiley *Zone: RU5* *Address:* Lot 1 DP 758643, 15 Toogong St, Manildra	
2020/0130/1	**Modification to Dwelling & Detached Shed** *Applicant: N Beehag* *Owner:* G & E Wiltshire *Zone: RU5* *Address:* Lots 1 & 2 DP 1864, Creek St, Cudal	$---
2021/0012	**Cellar Door** *Applicant: D Swift* *Owner:* Balmoral Swift Pty Ltd *Zone: RU2* *Address:* Lot B DP 179711, 194 Nancarrow Lane, Nashdale	$---
2021/0016	**Dwelling & Detached Garage** *Applicant: G Lee* *Owner:* G Lee *Zone: RU1* *Address:* Lot 29 DP 848900, 42 Cockatoo Lane, Emu Swamp	$625,000
2021/0017	**Small Bar & Retail Premises** *Applicant: G & J Yeo* *Owner:* G & J Yeo *Zone: B2* *Address:* Lot 1 DP 1154158, 35 Gaskill St, Canowindra	$10,000
2021/0018	**Shipping Container (Storage shed)** *Applicant: A & R Sunderland* *Owner:* A & R Sunderland *Zone: R5* *Address:* Lot 2 DP 1158342, 205 Moorbel Dr, Moorbel	$6,000
2021/0019	**Shipping Container (Storage Shed)** *Applicant: G Murphy* *Owner:* G & A Murphy *Zone: R5* *Address:* Lot 1 DP 1158342, 203 Moorbel Dr, Moorbel	$3,100
2021/0020	**Cafe** *Applicant: N Murray* *Owner:* W & J Hogan *Zone: R1* *Address:* Lot 2 DP 14474, 47 Bank St, Molong	$2,000
2021/0021	**Emergency Services Facility**	$300,000

	Applicant: Cabonne Council, C/- Core Rural Consulting *Owner:* Johnson *Zone: RU1* *Address:* Lot 107 DP 753255, 3340 Gundong Rd, Obley	
2021/0022	**Shed** *Applicant: J Barrett* *Owner:* J & B Barrett *Zone: RU5* *Address:* Lot 849 DP 830838, 31 Belmore St, Cargo	$14,000
2021/0023	**Change of Use from Garage to Studio** *Applicant: R Houghton* *Owner: R Houghton* *Zone: RU1* *Address:* Lot 108 DP 876024, 523 Griffin Road, Orange	$6,000
2021/0024	**Dwelling** *Applicant: J Harmer* *Owner:* J Harmer & T Barnes *Zone: RU1* *Address:* Lot 9 DP 846719, 1722 Packham Drive, Manildra	$399,334
	TOTAL: 27	**$2,058,998**

SUMMARY OF COMPLYING DEVELOPMENT APPLICATIONS RECEIVED

APPLICATION NUMBER	DETAILS	ESTIMATED VALUE
CDC2021/1001	**Shed** *Applicant:* *Owner:* Crellen *Zone:* R5 *Address:* Lot 303 DP 1068911, 26 James Dalton Lane, Windera	$715,053
CDC2021/1002	**Dwelling** *Applicant:* *Owner:* Joyce *Zone:* R1 *Address:* Lot 11 DP 1245870, 69 Park St, Molong	$382,000
	TOTAL: 2	**$1,097,053**

GRAND TOTAL: 29	***$3,156,051***

ITEM 11 - DEVELOPMENT APPLICATIONS APPROVED DURING JULY 2020

REPORT IN BRIEF

Reason For Report	Details of development applications approved during the preceding month.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.3.a. Provide efficient and effective development assessment
Annexures	Nil
File Number	\OFFICIAL RECORDS LIBRARY\DEVELOPMENT AND BUILDING CONTROLS\BUILDING AND DEVELOPMENT APPLICATIONS\REPORTING - DEVELOPMENT APPLICATIONS TO COUNCIL - 1145682

DEPARTMENT LEADER - DEVELOPMENT SERVICES' REPORT

Development Applications have been approved during the period 01/07/2020 to 31/07/2020 as detailed below.

SUMMARY OF DEVELOPMENT APPLICATIONS APPROVED

APPLICATION NUMBER	TYPE	ESTIMATED VALUE
2020/0182	**Garage** *Applicant: P Watson* *Owner:* P & J Watson *Zone:* R5 *Address:* Lot 4 DP 758221, 9 Preston St Canowindra	$8,000
2020/0135	**Shed** *Applicant:* J McLennan *Owner:* J Mclennan *Zone:* R5 *Address:* Lot 209 DP 1251265, 36 White Hill Lane Clifton Grove	$75,757
2020/0178	**Dwelling** *Applicant:* R Culverson *Owner:* R Culverson *Zone:* RU1 *Address:* Lot 2 DP 1225798, 87 Culverson Rd Clergate	$260,000
2020/0176	**Dual Occupancy & Subdivision** *Applicant:* C Williamson *Owner:* C Williamson *Zone:* RU5	$800,000

	Address: Lot 10 DP 758643, Loftus St Manildra	
2020/0168	**Subdivison** *Applicant:* G Knight *Owner:* G & V Knight *Zone:* RU5 *Address:* Lot 88 89 & 90 DP 750159, 31 Noble St Eugowra	$---
2020/0155	**Verandah & Ensuite** *Applicant:* D Jenkins *Owner: S Maere &* D Jenkins *Zone: RU5* *Address:* Lot 6 DP 758226, 30 Sharp St Cargo	$22,000
2020/0175	**Demolition & Outbuilding** *Applicant:* A Whiley *Owner*: A Whiley *Zone:* RU5 *Address:* Lot D DP 152609, 42 Gidley St Molong	$7,000
2020/0192	**Machinery Shed** *Applicant: D Wilson* *Owner:* D Wilson *Zone: R5* *Address:* Lot 98 DP 750170, 72 Banjo Paterson Way Molong	$5,800
2021/0009	**Temporary Erection of a Marquee** *Applicant:* P Stivens *Owner:* Planline Pty Ltd *Zone:* RU1 *Address:* Lot 102 DP 1031436, 1034 The Escort Way Borenore	$---
2021/0007	**Alterations & Additions (Screen Enclosure)** *Applicant:* B McKenzie *Owner:* B McKenzie *Zone:* RU1 *Address:* Lot 193 DP 753251, 1197 Banjo Paterson Way Molong	$43,220
2020/0148/1	***Modification to Dwelling*** *Applicant:* D Lawrence *Owner:* D & M Lawrence *Zone:* R5 *Address:* Lot 3 DP 1230694, 132 Speedy St Molong	$---
2020/0131	***Alterations to Existing Building*** *Applicant:* Eugowra Bowling Club *Owner: Eugowra Bowling Club* *Zone:* RU5	$52,700

	Address: Lot 1 DP 758396, Hill St Eugowra	
2021/0006	***Shed*** *Applicant:* T Armstrong *Owner:* T & K Armstrong *Zone:* R5 *Address: Lot 2 DP 1230694, 136 Speedy St Molong*	$27,328
2020/0190	***Additions to Existing Dwelling*** *Applicant:* N Smurthwaite *Owner:* N Smurthwaite *Zone:* RU5 *Address:* Lot 100 DP 1261370, 40 Rodd St Canowindra	$130,000
2021/0010	***Roof Structure over existing Arena*** *Applicant:* J Haynes *Owner:* J & A Haynes *Zone:* RU1 *Address:* Lot 12 DP 831042, 242 Long Point Rd Mullion Creek	$75,000
2020/0144	***Retail Premises & Light Industry (Saddlery)*** *Applicant:* SSF Investments Pty Ltd *Owner:* SSF Investments Pty Ltd *Zone: RU5* *Address:* Lot 72 DP 519152 & Lot 6 DP 758311, 30 Main St Cudal	$600,000
2020/0191	***Subdivision (2 Lots)*** *Applicant:* S Kirby *Owner:* Barham P/L & J & H Whittle *Zone:* RU1 *Address*: Lot 13 DP 1107913, Euchareena Rd Molong	$---
2021/0004	***Above Ground Swimming Pool*** *Applicant:* L Ellis *Owner:* L & A Ellis *Zone:* R5 *Address:* Lot 168 DP 750147, 42 Square Rd Moorbel	$12,500
2020/0188	***Dwelling*** *Applicant:* Rawson Homes Pty Ltd *Owner: G* Gee *Zone:* R5 *Address:* Lot 144 DP 750145, Sherwin St Cargo	$340,730
2020/0189	***Dwelling*** *Applicant:* Smartbuild Homes Pty Ltd *Owner:* T & K Armstrong *Zone*: R5	$426,200

	Address: Lot 2 DP 1230694, 136 Speedy St Molong	
2020/0185	***Farm Stay Accommodation*** *Applicant:* Lakeview Developments Pty Ltd *Owner:* Lakeview Developments Pty Ltd *Zone:* RU2 *Address:* Lot 2 DP 1025766, 131 Nashdale Lane Nashdale	$58,000
2021/0002	***Garage*** *Applicant:* J Davis *Owner:* J Davis *Zone:* RU5 *Address:* Lot 9 DP 758221, 72 Tilga St Canowindra	$15,000
2021/0005	***Shed*** *Applicant:* R Morrison *Owner:* R Morrison *Zone:* R5 *Address:* Lot 293 DP 750147, 4254 Belubula Way Moorbel	$53,300
2020/0162	***Dwelling & Garage*** *Applicant:* K McGuire *Owner:* K & C McGuire *Zone:* RU5 *Address:* Lot A DP 389551, 16 Loftus St Eugowra	$160,000
2021/0013	***Farm Shed*** *Applicant:* J Vassallo *Owner:* J & M Vassallo *Zone:* RU1 *Address:* Lot 133 DP 750175, 93 Janelli Lane Gooloogong	$90,000
2020/0163	***Enclosed Patio*** *Applicant:* M Samimi *Owner:* M & D Samimi *Zone:* RU1 *Address:* Lot 41 DP 455108, 44 Davis Rd Spring Hill	$54,000
TOTAL: 26		**$3,316,535**

SUMMARY OF COMPLYING DEVELOPMENT APPLICATIONS APPROVED

APPLICATION NUMBER	TYPE	ESTIMATED VALUE
2021/1001	**Dwelling** *Applicant:* Central West Certifiers	$715,053

	Owner *Zone:* R5 *Address:* Lot 303 DP 1068911, 26 James Dalton Lane, Windera	
TOTAL: 1		**$715,053**

GRAND TOTAL: 27	***$4,031,588***
Previous Month: 30	***$2,851,248***

ITEM 12 - MEDIAN PROCESSING TIMES 2020

REPORT IN BRIEF

Reason For Report	To provide information on median processing times.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.3.a. Assess and determine development applications,construction certificate applications and Onsite Sewerage Management Systems (OSMS) to meet agreed service levels
Annexures	Nil
File Number	\OFFICIAL RECORDS LIBRARY\DEVELOPMENT AND BUILDING CONTROLS\BUILDING AND DEVELOPMENT APPLICATIONS\REPORTING - DEVELOPMENT APPLICATIONS TO COUNCIL - 1148667

DEPARTMENT LEADER - DEVELOPMENT SERVICES' REPORT

Summary of median Application Processing Times over the last five years for the month of July:

YEAR	MEDIAN ACTUAL DAYS
2015	47
2016	47
2017	35.5
2018	16
2019	25

Summary of median Application Processing Times for 2020:

MONTH	MEDIAN ACTUAL DAYS
January	22
February	12
March	22
April	28

May	20.5
June	16
July	23
August	
September	
October	
November	
December	

ITEM 13 - BURIAL STATISTICS

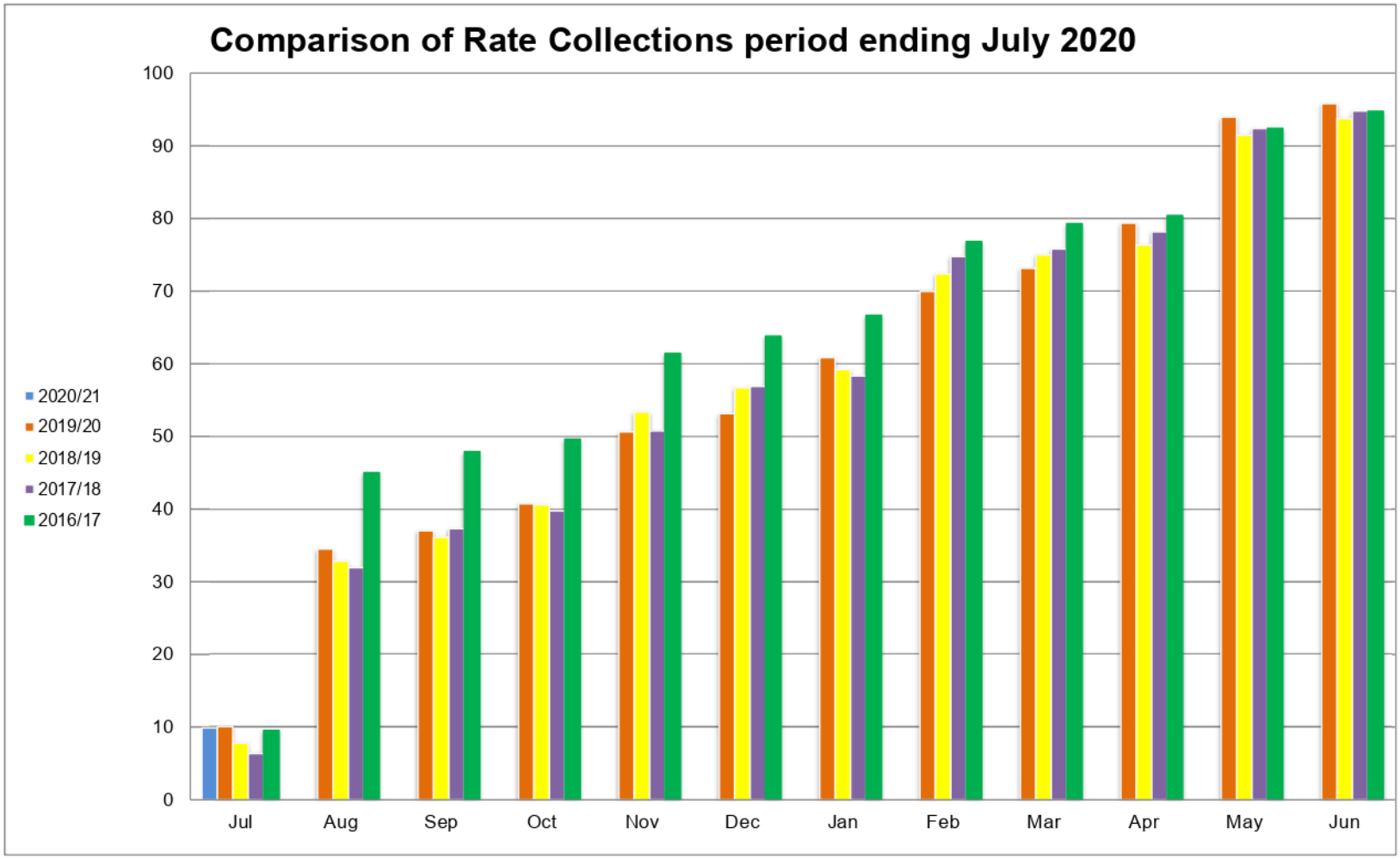
REPORT IN BRIEF

Reason For Report	To provide information on burial statistics.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	3.3.1.a - Maintain cemeteries in accordance with community requirements
Annexures	Nil
File Number	\OFFICIAL RECORDS LIBRARY\PUBLIC HEALTH\CEMETERIES\REPORTING - BURIAL STATISTICS - 1148656

DEPARTMENT LEADER - DEVELOPMENT SERVICES' REPORT

YEAR	NO OF BURIALS
2006/07	59
2007/08	62
2008/09	57
2009/10	65
2010/11	40
2011/12	54
2012/13	54
2013/14	80
2014/15	66
2015/16	64
2016/17	41
2017/18	67
2018/19	77
2019/20	61
2020/21	
July	8
August	
September	
October	
November	
December	

January	
February	
March	
April	
May	
June	
Total	**8**


Comparison of Rate Collections period ending July 2020
100
90
80
70
60
50
40
30
20
10
0
2020/21
2019/20
2018/19
2017/18
2016/17
Jul
Aug
Sep
Oct
Nov
Dec
Jan
Feb
Mar
Apr
May
Jun

Cabonne Council
Schedule of Investments as at 31/07/2020 **Annexure - Item 2**

GENERAL FUND

Investing Institution	Credit Rating	Amount Invested	Interest Rate	Terms (Days)	Maturity Date
ANZ Bank	A1+	2,000,000	1.40%	270	12/10/2020
ANZ Bank	A1+	1,000,000	1.45%	366	12/10/2020
ANZ Bank	A1+	3,000,000	0.80%	184	29/11/2020
ANZ Bank	A1+	1,000,000	1.20%	365	9/03/2021
Bank of Qld	A2	500,000	1.55%	365	14/10/2020
Bank of Qld	A2	2,000,000	1.05%	210	20/01/2021
Commonwealth Bank	A1+	2,000,000	0.75%	120	12/08/2020
Commonwealth Bank	A1+	3,000,000	1.12%	184	16/09/2020
Commonwealth Bank	A1+	2,000,000	0.75%	185	14/12/2020
Commonwealth Bank	A1+	4,320,294	0.20%	24 Hour at call account	
Illawarra Mutual Build Society	A2	250,000	1.50%	274	7/08/2020
Illawarra Mutual Build Society	A2	500,000	1.50%	274	7/08/2020
Me Bank	A2	1,500,000	1.35%	180	8/09/2020
National Australia Bank	A1+	3,000,000	1.00%	122	31/08/2020
National Australia Bank	A1+	2,000,000	1.00%	122	31/08/2020
National Australia Bank	A1+	1,000,000	0.97%	120	11/09/2020
National Australia Bank	A1+	1,000,000	1.35%	245	2/11/2020
National Australia Bank	A1+	1,500,000	1.35%	245	2/11/2020
National Australia Bank	A1+	2,000,000	1.30%	365	10/03/2021
Reliance Credit Union	Unrated	500,000	1.80%	366	21/09/2020
Reliance Credit Union	Unrated	250,000	1.60%	366	30/10/2020
Suncorp-Metway	A1	1,000,000	0.70%	181	27/01/2021
Suncorp-Metway	A1	2,000,000	1.50%	242	21/09/2020
Westpac Bank	A1+	1,012,011	0.65%	272	25/04/2021
Westpac Bank	A1+	1,008,928	1.11%	90	31/07/2020
Westpac Bank	A1+	3,000,000	1.63%	272	16/08/2020
GENERAL FUND INVESTMENTS		**$ 42,341,234**			

TRUST FUND

Investing Institution	Credit Rating	Amount Invested	Interest Rate	Terms (Days)
Commonwealth Bank	A1+	158,000	0.10%	24 Hour at call account
TRUST FUND INVESTMENTS		**$ 158,000**		

TOTAL INVESTMENTS **$ 42,499,234**

INVESTMENT POLICY

Council's Investment policy states the aggregate of investments should not exceed the following percentages:

Standard & Poors Credit Short Term Rating	Maximum Percentage Total Investments
A1+	100%
A1 & A1-	50%
A2	10%
Unrated	2%

Council's Current Exposure of Total Investments

A1+	80.00%	$	33,999,234
A1 & A1-	7.06%	$	3,000,000
A2	11.18%	$	4,750,000
Unrated	1.76%	$	750,000
	Total Investments	**$**	**42,499,234**

Council's Investment policy states the amount invested with any one financial institution should not exceed the following percentages:

Standard & Poors Credit Short Term Rating	Percentage per Institution
A1+	30%
A1 & A1-	20%
A2	10%
Unrated	2%

Council's Current Exposure per Institution

Commonwealth Bank	27.01%	$	11,478,294	A1+
National Australia Bank	24.71%	$	10,500,000	A1+
Westpac Bank	11.81%	$	5,020,939	A1+
ANZ	16.47%	$	7,000,000	A1+
Suncorp-Metway	7.06%	$	3,000,000	A1
Bank of Qld	5.88%	$	2,500,000	A2
Illawarra Mutual Building Society	1.76%	$	750,000	A2
Me Bank	3.53%	$	1,500,000	A2
Reliance Credit Union	1.76%	$	750,000	Unrated
	Total Investments	**$**	**42,499,234**	

INVESTMENT MOVEMENTS

Council's Overall Total Investments have decreased due to variations in the Cashflow during the month of July.

	This Month	Last Month	July 2019
Total Investments	$ 42,499,234	$ 44,117,223	$ 43,343,294
% Change	-3.81%		-1.99%

INTEREST RATE PERFORMANCE

Council's Average Interest rate for the month was 1.14%. The average rate movement is dropping due to the low cash rate and the flow on effect to term deposit rates offered in the market. The Reserve Bank's official cash rate remained at 0.25% for July.
However, Council's average is still higher than Council's Performance Benchmark,the 30 Day Bank Bill Swap Rate of 0.0900%.

Performance Benchmark 30 Day Bank Bill Swap Rate	Av Interest Rate This Month	Av Interest Rate Last Month	Av Interest Rate July 2019
0.090%	1.14%	1.20%	2.21%

Bradley Byrnes
Responsible Accounting Officer
I hereby certify that the investments listed in this report have been made in accordance with Section 625 of the Local Government Act 1993, clause 212 of the Local Government (General) Regulation 2005 and Council's Investment policy number POL 08/52.

Outstanding Actions	**Division:**		**Date From:**
	Committee:	Ordinary Meeting	**Date To:**
	Officer:		
Action Sheets Report			**Printed:** Friday, 14 August 2020 2:10:33 PM

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 30 October 2018	Heidi Thornberry Heather Nicholls	For Determination	PURCHASE OF LAND FROM TRANSPORT NSW IN WATSON STREET, MOLONG

MOTION (Oldham/Batten)

THAT:

1. Pursuant to Sections 186 and 187 of the *Local Government Act 1993 (NSW)* Council compulsorily acquire the land forming part of the Great Western Railway proclaimed in Government Gazette No. 289 of 17.7.1885 Folio 4562 and Government Gazette No. 232 of 9.6.1885 Folio 3629, being the area marked as "Lot 1" on the plan attached to the report (the Land) for the purpose of flood infrastructure in accordance with the requirements of the *Land Acquisition (Just Terms Compensation) Act* 1991.

2. Council make an application to the Minister for Local Government and the Governor for the compulsory acquisition of the Land.

3. Authority be granted to affix the Common Seal of Council to any acquisition documentation associated with the Land.

4. The land to be acquired is to be classified as Community Land.

30 Jul 2020 - 3:34 PM - Heidi Thornberry
Awaiting a response or a copy of the gazette notice
13 Jul 2020 - 2:30 PM - Heidi Thornberry
Council's solicitor forwarded a draft compulsory acquisition notice to the OLG. Awaiting a response or a copy of the gazette notice
09 Jun 2020 - 1:39 PM - Heidi Thornberry
Awaiting document to affix seal
13 May 2020 - 11:12 AM - Heidi Thornberry
Awaiting document to affix seal
09 Apr 2020 - 10:02 AM - Heidi Thornberry
Awaiting document to affix seal
16 Mar 2020 - 10:12 AM - Heidi Thornberry
Awaiting document to affix seal
22 Jan 2020 - 9:44 AM - Heidi Thornberry
Awaiting document to affix seal
22 Jan 2020 - 9:28 AM - Heidi Thornberry
Awaiting document to affix seal
05 Dec 2019 - 4:08 PM - Heidi Thornberry
Awaiting document to affix seal
11 Nov 2019 - 3:44 PM - Heidi Thornberry

Outstanding Actions	**Division:**		**Date From:**
	Committee:	Ordinary Meeting	**Date To:**
	Officer:		
Action Sheets Report			**Printed:** Friday, 14 August 2020 2:10:33 PM

Awaiting document to affix seal
09 Oct 2019 - 4:45 PM - Heidi Thornberry
Awaiting document to affix seal
09 Sep 2019 - 11:32 AM - Heidi Thornberry
Awaiting document to affix seal
14 Aug 2019 - 3:07 PM - Heidi Thornberry
Awaiting document to affix seal
09 Jul 2019 - 9:31 AM - Heidi Thornberry
Awaiting document to affix seal
13 Jun 2019 - 3:51 PM - Heidi Thornberry
Awaiting document to affix seal
14 May 2019 - 12:12 PM - Heidi Thornberry
Awaiting document to affix seal
16 Apr 2019 - 12:04 PM - Heidi Thornberry
Awaiting document to affix seal
12 Mar 2019 - 10:02 AM - Heidi Thornberry
Awaiting document to affix seal
13 Feb 2019 - 12:54 PM - Heidi Thornberry
Awaiting document to affix seal
06 Dec 2018 - 3:46 PM - Heidi Thornberry
Awaiting document to affix seal
15 Nov 2018 - 10:35 AM - Heidi Thornberry
Awaiting document to affix seal

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 30 October 2018	Heidi Thornberry Heather Nicholls	For Determination	COUNCIL TO AQUIRE EASEMENTS OVER LAND IN EUGOWRA FOR THE PUZZLE FLAT CREEK FLOOD LEVEE

MOTION (Durkin/Newsom)

THAT:

1. Pursuant to Sections 186 and 187 of the *Local Government Act 1993 (NSW)* Council compulsorily acquire easements over the land described as:

    a) Lot 1 in DP 432838 Eugowra;
    b) Lot 3943 in DP 1200868 Eugowra;
    c) Lot 148 in DP 750182 Eugowra;
    d) Lot 7001 in DP 1125814 Eugowra;

e) Lot 88 in DP 750159 Eugowra; and
f) Lot 71 in DP 750182 Eugowra

as shown in the plans attached to the report for the purpose of flood levee infrastructure in accordance with the requirements of the *Land Acquisition (Just Terms Compensation) Act* 1991.

2. Council make an application to the Minister for Local Government and the Governor for the compulsory acquisition of the Land.

3. Authority be granted to affix the Common Seal of Council to any acquisition documentation associated with the Land.

4. The land to be acquired is to be classified as Community Land.

5. Should council be able to reach agreement for purchase by private treaty that the purchase proceed by that method.

6. Should Council not be granted permission to acquire the following:

a) Lot 1 in DP 432838 Eugowra;
b) Lot 3943 in DP 1200868 Eugowra;
c) Lot 7001 in DP 1125814 Eugowra; and
d) Lot 71 in DP 750182 Eugowra.

under the Land Acquisition (Just Terms Compensation) Act 1991 that a licence agreement be entered into for the area covered by the proposed easement.

30 Jul 2020 - 3:34 PM - Heidi Thornberry
Waiting on final approvals to come through to affix seal
16 Jul 2020 - 4:15 PM - Heidi Thornberry
Doc 1141164 - Waiting on final approvals to come through to affix seal
09 Jun 2020 - 1:40 PM - Heidi Thornberry
Awaiting documents to affix seal
13 May 2020 - 11:12 AM - Heidi Thornberry
Awaiting documents to affix seal
09 Apr 2020 - 10:14 AM - Heidi Thornberry
Awaiting documents to affix seal
10 Mar 2020 - 12:17 PM - Heidi Thornberry

Outstanding Actions	**Division:**		**Date From:**
	Committee:	Ordinary Meeting	**Date To:**
	Officer:		
Action Sheets Report			**Printed:** Friday, 14 August 2020 2:10:33 PM

Awaiting documents to affix seal
10 Mar 2020 - 11:48 AM - Heidi Thornberry
Awaiting documents to affix seal
22 Jan 2020 - 9:44 AM - Heidi Thornberry
Awaiting documents to affix seal
05 Dec 2019 - 4:08 PM - Heidi Thornberry
Awaiting documents to affix seal
11 Nov 2019 - 4:34 PM - Heidi Thornberry
Awaiting documents to affix seal
09 Oct 2019 - 4:45 PM - Heidi Thornberry
Awaiting document to affix seal
09 Sep 2019 - 11:32 AM - Heidi Thornberry
Awaiting documents to affix seal
14 Aug 2019 - 3:07 PM - Heidi Thornberry
Awaiting document to affix seal
09 Jul 2019 - 9:31 AM - Heidi Thornberry
Awaiting document to affix seal
13 Jun 2019 - 3:51 PM - Heidi Thornberry
Awaiting documents to affix seal
14 May 2019 - 12:12 PM - Heidi Thornberry
Awaiting documents to affix seal
02 Apr 2019 - 10:08 AM - Heidi Thornberry
Awaiting documents to affix seal
12 Mar 2019 - 10:02 AM - Heidi Thornberry
Awaiting documents to affix seal
13 Feb 2019 - 12:54 PM - Heidi Thornberry
Awaiting document to affix seal
06 Dec 2018 - 3:46 PM - Heidi Thornberry
Awaiting documents to affix seal
15 Nov 2018 - 10:35 AM - Heidi Thornberry
Awaiting documents to affix seal - Advised by Engineering Dept that document hasnt been sent to council yet

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 25 February 2020	Jolene Pearson Heather Nicholls	For Determination	WALUWIN COMMUNITY CENTRE - LEASE AGREEMENT WESTERN NSW LOCAL HEALTH DISTRICT

RECOMMENDATION (Davison/Weaver)

THAT Council:

Outstanding Actions	**Division:**		**Date From:**
	Committee:	Ordinary Meeting	**Date To:**
	Officer:		
Action Sheets Report			**Printed:** Friday, 14 August 2020 2:10:33 PM

1. Enter a varied lease with the Health Administration Corporation and Western NSW Local Health District for part of the building known as Waluwin Community Centre at the address known as part 103 Bank Street, Molong and Lot 11 DP 1127953. The lease is to expire on 30 November 2049 and includes an option for a further 40 years; and

2. Authorise the General Manager to execute any document necessary for the purposes of entering the varied lease, including the affixing of Council's Seal to any such document.

11 Aug 2020 - 3:27 PM - Jolene Pearson
Signed lease documentation returned to Council's solicitor for registration - COMPLETE
13 Jul 2020 - 7:09 AM - Jolene Pearson
Small amendment required to lease documentation, currently with WNSWLHD for signing.
10 Jun 2020 - 12:56 PM - Jolene Pearson
Small amendment required to lease documentation, currently with WNSWLHD for signing.
12 May 2020 - 9:41 AM - Jolene Pearson
Awaiting WNSWLHD to sign documents.
09 Apr 2020 - 3:33 PM - Jolene Pearson
Awaiting lease documentation.
10 Mar 2020 - 10:38 AM - Jolene Pearson
Awaiting lease documentation.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 25 February 2020	Heidi Thornberry Heather Nicholls	For Determination	WALUWIN COMMUNITY CENTRE - LEASE AGREEMENT WESTERN NSW LOCAL HEALTH DISTRICT

RECOMMENDATION (Davison/Weaver)

THAT Council:

1. Enter a varied lease with the Health Administration Corporation and Western NSW Local Health District for part of the building known as Waluwin Community Centre at the address known as part 103 Bank Street, Molong and Lot 11 DP 1127953. The lease is to expire on 30 November 2049 and includes an option for a further 40 years; and

2. Authorise the General Manager to execute any document necessary for the purposes of entering the varied lease, including the affixing of Council's Seal to any such document.

12 Aug 2020 - 10:41 AM - Heidi Thornberry
Signed lease documentation returned to Council's solicitor for registration - COMPLETE
30 Jul 2020 - 3:35 PM - Heidi Thornberry

Outstanding Actions	**Division:**		**Date From:**
	Committee:	Ordinary Meeting	**Date To:**
	Officer:		
Action Sheets Report			**Printed:** Friday, 14 August 2020 2:10:33 PM

awaiting document
15 Jul 2020 - 11:05 AM - Heidi Thornberry
currently with WNSWLHD for signing
13 Jul 2020 - 2:30 PM - Heidi Thornberry
Awaiting documents to affix seal
09 Jun 2020 - 1:40 PM - Heidi Thornberry
Awaiting documents to affix seal
13 May 2020 - 11:23 AM - Heidi Thornberry
Awaiting document to affix seal
09 Apr 2020 - 12:19 PM - Heidi Thornberry
Awaiting document to affix seal

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 24 March 2020	Robyn Little Bradley Byrnes	For Determination	LGNSW WATER MANAGEMENT CONFERENCE

MOTION (Weaver/Nash)

THAT Council authorise Clrs Mullins, Nash and Weaver to attend the 2020 LGNSW Water Management Conference, subject to the event proceeding.

23 Jul 2020 - 11:42 AM - Robyn Little
Event confirmed, delegates have been registered. COMPLETE
02 Jul 2020 - 5:11 PM - Robyn Little
DGMI and Clr Mullins registred for online session 17 July. Registration for conference not open as yet.
01 Jun 2020 - 4:47 PM - Robyn Little
Event proceeding in October. Registration not open as yet.
11 May 2020 - 10:50 AM - Robyn Little
No confirmation that event is proceeding to date.
09 Apr 2020 - 3:00 PM - Robyn Little
No confirmation whether conference is proceeding as yet.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 24 March 2020	Naomi Schroder Bradley Byrnes	For Determination	COMMUNITY FACILITATION FUND

RECOMMENDATION (Durkin/Newsom)

THAT Council approve expenditure from the Community Facilitation Fund for the following projects:

1. Contribution of $5,860.50 to the Eugowra Steering Committee for development of a town masterplan.

Outstanding Actions	**Division:**		**Date From:**
	Committee:	Ordinary Meeting	**Date To:**
	Officer:		
Action Sheets Report			**Printed:** Friday, 14 August 2020 2:10:33 PM

2. Contribution of $5,000 from the CFF and a further $5,000 from the Canowindra Town Improvement Reserve to the Canowindra Business and Progress Association for the development of a town masterplan.

11 Aug 2020 - 8:25 PM - Naomi Schroder
in progress - awaiting invoice from Eugowra group. Potentially now from EPPA as officeholders have changed.
15 Jul 2020 - 6:40 PM - Naomi Schroder
in progress - awaiting invoice from Eugowra Steer Co
26 Jun 2020 - 11:32 AM - Naomi Schroder
still in progress
05 Jun 2020 - 2:14 PM - Naomi Schroder
in progress - awaiting invoice from Eugowra Steering committee to consultants
13 May 2020 - 11:37 AM - Naomi Schroder
Payment to Canowindra completed.
Eugowra Steering Committee is providing an invoice for payment from the masterplanning consultant in due course.
16 Apr 2020 - 1:02 PM - Naomi Schroder
In progress - payments to be completed ASAP

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 May 2020	Jolene Pearson Heather Nicholls	For Determination	CADIA PIPELINE AGREEMENT - DEED OF LEASE

MOTION (Durkin/Davison)

THAT Council authorise the affixing of the Common Seal to the Cadia Pipeline agreement and associated documents as required.

11 Aug 2020 - 3:28 PM - Jolene Pearson
Awaiting deed of lease documentation.
13 Jul 2020 - 7:10 AM - Jolene Pearson
Awaiting deed of lease documentation.
10 Jun 2020 - 12:58 PM - Jolene Pearson
Awaiting deed of lease documentation.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 May 2020	Naomi Schroder Bradley Byrnes	For Determination	STRONGER COUNTRY COMMUNITIES FUND ROUND 3

RECOMMENDATION (Davison/Durkin)

THAT Council:

1. Accept the offer of partial project funding by the NSW Government under Round 3 of the Stronger Country Communities Fund.

Outstanding Actions	**Division:**		**Date From:**
	Committee:	Ordinary Meeting	**Date To:**
	Officer:		
Action Sheets Report			**Printed:** Friday, 14 August 2020 2:10:33 PM

2. Use the co-funding nominated for the SCCF Canowindra lighting project towards the delivery of the two successful projects and locate another funding source from reserves for the potential success of other grant applications for this project (listed as option (b) in this report).

11 Aug 2020 - 8:26 PM - Naomi Schroder
as above
15 Jul 2020 - 6:40 PM - Naomi Schroder
All information has been provided to the department - awaiting deeds for signing
26 Jun 2020 - 11:33 AM - Naomi Schroder
Awaiting funding agreements
05 Jun 2020 - 2:12 PM - Naomi Schroder
Funding to be accepted:
1) milestone schedules have been populated into Smartygrants (as required by NSW Govt)
2) NSW Govt to issue funding agreement based information provided

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 May 2020	Heidi Thornberry Heather Nicholls	For Determination	CADIA PIPELINE AGREEMENT - DEED OF LEASE

MOTION (Durkin/Davison)

THAT Council authorise the affixing of the Common Seal to the Cadia Pipeline agreement and associated documents as required.

30 Jul 2020 - 3:35 PM - Heidi Thornberry
Awaiting documents to affix seal
13 Jul 2020 - 2:27 PM - Heidi Thornberry
Awaiting documents to affix seal
09 Jun 2020 - 1:41 PM - Heidi Thornberry
Awaiting documents to affix seal

Meeting	Officer/Director	Section	Subject
Extraordinary Meeting 09 June 2020	Matthew Christensen Matthew Christensen	For Determination	CUMNOCK FLOOD PLAIN MANAGEMENT RECEIVING OF PETITION.

MOTION (Davison/Mullins)

THAT Council:
1. Receive the Cumnock Floodplain Management Petition

Outstanding Actions	**Division:**		**Date From:**
	Committee:	Ordinary Meeting	**Date To:**
	Officer:		
Action Sheets Report			**Printed:** Friday, 14 August 2020 2:10:33 PM

2. Write to the lead petitioner advising that the petition has been accepted in accordance with Council's Draft Petition Operational Policy
3. Call for a future report to be presented on Cumnock Township Floodplain Management

11 Aug 2020 - 10:41 AM - Deborah Jordan
This action complete, new action from July meeting to progress the matter.
COMPLETE
21 Jul 2020 - 8:54 AM - Matthew Christensen
Report drafted for consideration at July 2020 Ordinary Council Meeting.
12 Jun 2020 - 1:05 PM - Matthew Christensen
Notification of petition received forwared to Chief Petitioner. Report will be presented to future Council meeting to consider the flooding issues of Cumnock as detailed in the petition description.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 23 June 2020	Naomi Schroder Bradley Byrnes	For Determination	SPONSORSHIP POLICY

MOTION (Davison/Nash)

THAT Council adopt the Sponsorship Policy.

11 Aug 2020 - 8:26 PM - Naomi Schroder
forms are being prepared
15 Jul 2020 - 6:44 PM - Naomi Schroder
policy adopted and amended from draft by governance team.
Associated documentation to be produced - application form, acceptance documents and acquittal forms.
26 Jun 2020 - 11:33 AM - Naomi Schroder
council adopted policy - discuss next steps with Governance team.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 23 June 2020	Robyn Little Bradley Byrnes	For Determination	MOLONG RECREATION AREAS - DRAFT MASTERPLANS

MOTION (Weaver/Oldham)

THAT Council place the three draft Molong Recreational Ground Master Plans on 28 day exhibition seeking further public feedback.

04 Aug 2020 - 3:02 PM - Robyn Little
Submissions collated by Community & Economy team. Further public consultation scheduled for 24/25 August. COMPLETE
02 Jul 2020 - 5:10 PM - Robyn Little
Plans have been placed on public exhibition.

Meeting	Officer/Director	Section	Subject

Outstanding Actions	**Division:**		**Date From:**
	Committee:	Ordinary Meeting	**Date To:**
	Officer:		
Action Sheets Report			**Printed:** Friday, 14 August 2020 2:10:33 PM

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 23 June 2020	Matthew Christensen Matthew Christensen	For Determination	QUESTIONS FOR NEXT MEETING

MOTION (Nash/Durkin)

THAT Council receive a report at the next Council meeting in relation to dangerous gum trees that are around Toogong, Whitton and Parkes streets in Manildra.

13 Aug 2020 - 4:50 PM - Deborah Jordan
Report completed by Michelle Murphy and will be tabled at August Council meeting.

21 Jul 2020 - 8:55 AM - Matthew Christensen
Report to be tabled at August 2020 Ordinary Meeting.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 23 June 2020	Naomi Schroder Bradley Byrnes	For Determination	MOLONG RECREATION AREAS - DRAFT MASTERPLANS

MOTION (Weaver/Oldham)

THAT Council place the three draft Molong Recreational Ground Master Plans on 28 day exhibition seeking further public feedback.

11 Aug 2020 - 8:27 PM - Naomi Schroder
feedback received and collated for report to August meeting
15 Jul 2020 - 6:46 PM - Naomi Schroder
public notices & ads published in print media for both locations

26 Jun 2020 - 11:34 AM - Naomi Schroder
CMC preparing MR and ads for publication as of 26/06/20

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 28 July 2020	Heather Nicholls Heather Nicholls	For Determination	INTEGRATED PLANNING & REPORTING - OPERATIONAL PLAN FINAL HALF YEARLY REPORT

MOTION (Durkin/Nash)

THAT the update of the Operational Plan to 30 June 2020, as presented be adopted.

11 Aug 2020 - 5:23 PM - Heather Nicholls
COMPLETE

Meeting	Officer/Director	Section	Subject

Outstanding Actions	**Division:**		**Date From:**
	Committee:	Ordinary Meeting	**Date To:**
	Officer:		
Action Sheets Report			**Printed:** Friday, 14 August 2020 2:10:33 PM

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 28 July 2020	Anantha Maddirala Matthew Christensen	For Determination	JUNE 2020 LOCAL TRAFFIC COMMITTEE ADDITIONAL ITEMS

MOTION (Durkin/Nash)

THAT Council ratify and acknowledge the items as presented.

14 Aug 2020 - 9:30 AM - Anantha Maddirala
Completed.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 28 July 2020	Surendra Sapkota Matthew Christensen	For Determination	COMPULSORY ACQUISITION OF EASEMENTS OVER CROWN LAND FOR PIPELINE AT ORANGE

MOTION (Durkin/Nash)

THAT Council:

1. Pursuant to Sections 186 and 187 of the *Local Government Act 1993 (NSW)* compulsorily acquire easements over the land ("Land") described as:

   a) Crown land/Crown waterway located within/adjacent to the area of Lot 7001 DP 1000813;
   b) Crown land/Crown waterway located within/adjacent to the area of Lot 12 DP 718922

   for the purpose of an Easement for Water Supply as defined in Schedule 4A of the *Conveyancing Act 1919* in accordance with the requirements of the *Land Acquisition (Just Terms Compensation) Act* 1991.

2. Gives authority to the General Manager to negotiate the terms of the acquisition on behalf of Council.

3. Make an application to the Minister for Local Government and the Governor for the compulsory acquisition of the Land.

4. Grant authority to affix the Common Seal of Council to any acquisition documentation associated with the land.

11 Aug 2020 - 5:31 PM - Surendra Sapkota
Council resolution has been sent to Messenger & Messenger Solicitors for further processing.
COMPLETE.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 28 July 2020	Bradley Byrnes	For Determination	BLAYNEY, CABONNE, ORANGE (BCO) COUNCIL ALLIANCE - ESTABLISHMENT

Outstanding Actions	**Division:**		**Date From:**
	Committee:	Ordinary Meeting	**Date To:**
	Officer:		
Action Sheets Report			**Printed:** Friday, 14 August 2020 2:10:33 PM

Bradley Byrnes

MOTION (Durkin/Walker)

THAT Council approve the Mayor and General Manager to sign the BCO Alliance Memorandum of Understanding at a formal event to be held in September 2020 on a date to be confirmed.

11 Aug 2020 - 10:54 AM - Robyn Little
MOU signed. COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 28 July 2020	Jolene Pearson Heather Nicholls	For Determination	LOCAL GOVERNMENT REMUNERATION TRIBUNAL - ANNUAL REPORT & DETERMINATION 2020

MOTION (Batten/Jones)

THAT from 1 July 2020 the annual fees payable to each councillor remain at $12,160 and the additional annual fees payable to the Mayor remain at $26,530 as determined by the Local Government Remuneration Tribunal.

11 Aug 2020 - 3:29 PM - Jolene Pearson
NAR - COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 28 July 2020	Robyn Little Bradley Byrnes	For Determination	2020 LOCAL GOVERNMENT NSW ANNUAL CONFERENCE

MOTION (Davison/Oldham)

THAT Council:

1. Be represented at the 2020 Local Government NSW Annual Conference by the Mayor or his delegate, Clrs Davison, Newsom, Oldham and Weaver and the General Manager or his alternate delegate in an advisory capacity; and

2. Submit issues and/or motions to the General Manager for a report to be prepared for consideration at the August Ordinary Council meeting.

11 Aug 2020 - 10:53 AM - Robyn Little
Delegates have been registered. Motions for submission developed at August council workshop. COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 28 July 2020	Sarah Smith Heather Nicholls	For Determination	REQUEST FOR DONATION

MOTION (Jones/Durkin)

Outstanding Actions	**Division:**		**Date From:**
	Committee:	Ordinary Meeting	**Date To:**
	Officer:		
Action Sheets Report			**Printed:** Friday, 14 August 2020 2:10:33 PM

THAT Council donate $500 to Molong Community Garden.

04 Aug 2020 - 2:04 PM - Sarah Smith
COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 28 July 2020	Veronica Windus Heather Nicholls	For Determination	UNSPENT EXPENDITURE REVOTED TO 2020/2021 BUDGET

MOTION (Weaver/Batten)

That the works listed in the attachment be included in the 2020/2021 budget.

13 Aug 2020 - 12:44 PM - Veronica Windus
COMPLETED
13 Aug 2020 - 12:44 PM - Veronica Windus
The items listed in the report have been added to the 20/21budget

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 28 July 2020	Laura Lewis-Minogue Bradley Byrnes	For Determination	EVENTS ASSISTANCE PROGRAM

MOTION (Davison/Nash)

THAT Council approve the carryover of EAP Funding of $500 to the Spring Molong Arts Festival (SMART) for the event scheduled in 2021.

11 Aug 2020 - 12:40 PM - Heidi Thornberry
Action reassigned to Laura Lewis-Minogue by: Heidi Thornberry

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 28 July 2020	Matthew Christensen Matthew Christensen	For Determination	FAIRBRIDGE CHILDREN'S PARK - ACCEPTANCE OF DONATED ASSET

MOTION (Oldham/Mullins)

THAT Council:

1. Accept the donation of Fairbridge Children's Park, and the transfer of assets contained therein;
2. Authorise the General Manager to write to the Old Fairbridgians Association to accept the transfer of assets; and

Outstanding Actions	**Division:**		**Date From:**
	Committee:	Ordinary Meeting	**Date To:**
	Officer:		
Action Sheets Report			**Printed:** Friday, 14 August 2020 2:10:33 PM

3. Authorise a budget allocation of $15,000 to undertake routine operations and maintenance for the park, to be recognised in the 2020 first quarter budget review.

31 Jul 2020 - 12:34 PM - Deborah Jordan
All actions taken place
COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 28 July 2020	Matthew Christensen Matthew Christensen	For Determination	CUMNOCK FLOODPLAIN AND DRAINAGE INVESTIGATION

MOTION (Batten/Durkin)

THAT Council:

1. Undertake the investigation and review of Cumnock Flooding and Drainage; and
2. Fund to the amount of $33,000 for the Cumnock Flood and Drainage Review, to be allocated in the 2020/21 first Quarterly Budget Review.

14 Aug 2020 - 2:12 PM - Deborah Jordan
Action reassigned to Surendra Sapkota by: Deborah Jordan
14 Aug 2020 - 9:05 AM - Matthew Christensen
Quotations being sought to undertake investigation works for Cumnock. Action continuing.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 28 July 2020	Matthew Christensen Matthew Christensen	For Determination	REVISION OF DRINKING WATER MANAGEMENT SYSTEM (DWMS)

MOTION (Nash/Weaver)

THAT Council:

1. Adopt the updated Cabonne Council Drinking Water Management System;
2. Adopt the draft Drinking Water Quality Policy; and
3. Note the actions and improvement plan identified through the Drinking Water Mangement System review process.

14 Aug 2020 - 9:06 AM - Matthew Christensen

Outstanding Actions	**Division:**		**Date From:**
	Committee:	Ordinary Meeting	**Date To:**
	Officer:		
Action Sheets Report			**Printed:** Friday, 14 August 2020 2:10:33 PM

Drinking Water Management System being finalised and registered.
COMPLETED

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 28 July 2020	Surendra Sapkota Matthew Christensen	For Determination	EUGOWRA VOLUNTARY PURCHASE

MOTION (Durkin/Weaver)

THAT Council:

1. Select the property 8 North Street, Eugowra, for the voluntary purchase in the 2020/21 financial year subject to the availability of funding contribution from the NSW Office of Environment and Heritage (OEH);
2. Initiate the discussion with the OEH for the availability of the funding contribution and apply for funding for the voluntary purchase of 8 North Street, Eugowra; and
3. Consult with the Eugowra Consultative Floodplain Committee in regard to the proposed Eugowra voluntary purchase.

11 Aug 2020 - 4:57 PM - Surendra Sapkota
In progress.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 28 July 2020	Heather Nicholls Heather Nicholls	For Determination	WAIVING OF FOOD PREMISES INSPECTION FEES FOR 2020/21 - COVID BUSINESS RECOVERY RESPONSE

MOTION (Oldham/Newsom)

THAT council waive the fee for annual initial food inspections for the financial year 2020/2021 as a good will initiative towards Cabonne business premises during the Covid pandemic.

12 Aug 2020 - 1:28 PM - Heather Nicholls
COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 28 July 2020	Christopher Eldred Heather Nicholls	For Determination	REQUEST FOR DONATION OF FEES EQUIVALENT OF DEVELOPMENT APPLICATION FEE CUDAL AND DISTICT MENS SHED INC.

MOTION (Jones/Newsom)

Outstanding Actions | **Division:** | **Date From:**
Committee: Ordinary Meeting | **Date To:**
Officer:
Action Sheets Report | **Printed:** Friday, 14 August 2020 2:10:33 PM

THAT Council donate from its s356 budget to the Cudal and Districts Men's Shed Inc the sum of $880.50, being the construction certificate fee (including GST) paid to council in relation to DA 2020/039 for the construction of additions to the Cudal and Districts Men's Shed Inc.

31 Jul 2020 - 12:33 PM - Christopher Eldred
Refund granted
COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 28 July 2020	Christopher Eldred Heather Nicholls	For Determination	DEVELOPMENT APPLICATION 2020/0086 LOT 50 DP 808694, 457 NANGAR ROAD CANOWINDRA

MOTION (Nash/Batten)

THAT Development Application 2020/0086 for a boundary adjustment at Lot 50 DP 808694, 457 Nangar Road, Canowindra be refused for insufficient information being submitted to council to enable determination of the application.

31 Jul 2020 - 12:33 PM - Christopher Eldred
Application Refusal Prepared
COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 28 July 2020	Sam Basha Heather Nicholls	For Determination	DEVELOPMENT APPLICATION 2020/0154 - FENCE- LOT 23 DP 848546 - 82 MARSDEN STREET, MOLONG

MOTION (Oldham/Treavors)

THAT the matter be deferred to August Ordinary Council meeting.

31 Jul 2020 - 12:34 PM - Sam Basha
Application deferred until August Council meeting at the request of applicant.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 28 July 2020	Bradley Byrnes Bradley Byrnes	For Determination	COMMITTEE OF THE WHOLE SECTION OF THE MEETING

MOTION (Treavors/Durkin)

THAT Council hereby resolve itself into Committee of the Whole to discuss matters called earlier in the meeting.

04 Aug 2020 - 2:59 PM - Robyn Little
NFA required. COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 28 July 2020	Heather Nicholls Heather Nicholls	Confidential Items	REQUEST FOR CONSIDERATION OF HARDSHIP - INVOICE 9666 - CUMNOCK FLOOD DAMAGE SALVAGE

Outstanding Actions	**Division:**		**Date From:**
	Committee:	Ordinary Meeting	**Date To:**
	Officer:		
Action Sheets Report			**Printed:** Friday, 14 August 2020 2:10:33 PM

RECOMMENDATION (Durkin/Nash)

THAT Council accept the hardship request to waive charges of $2004.03.

12 Aug 2020 - 1:29 PM - Heather Nicholls
COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 28 July 2020	Heidi Thornberry Heather Nicholls	For Determination	COMPULSORY ACQUISITION OF EASEMENTS OVER CROWN LAND FOR PIPELINE AT ORANGE

MOTION (Durkin/Nash)

THAT Council:

1. Pursuant to Sections 186 and 187 of the *Local Government Act 1993 (NSW)* compulsorily acquire easements over the land ("Land") described as:

   a) Crown land/Crown waterway located within/adjacent to the area of Lot 7001 DP 1000813;
   b) Crown land/Crown waterway located within/adjacent to the area of Lot 12 DP 718922

   for the purpose of an Easement for Water Supply as defined in Schedule 4A of the *Conveyancing Act 1919* in accordance with the requirements of the *Land Acquisition (Just Terms Compensation) Act* 1991.

2. Gives authority to the General Manager to negotiate the terms of the acquisition on behalf of Council.

3. Make an application to the Minister for Local Government and the Governor for the compulsory acquisition of the Land.

4. Grant authority to affix the Common Seal of Council to any acquisition documentation associated with the land.

30 Jul 2020 - 3:35 PM - Heidi Thornberry
Awaiting document to affix seal

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 28 July 2020	Veronica Windus Heather Nicholls	For Determination	REQUEST FOR DONATION

MOTION (Jones/Durkin)

THAT Council donate $500 to Molong Community Garden.

Outstanding Actions	**Division:**		**Date From:**
	Committee:	Ordinary Meeting	**Date To:**
	Officer:		
Action Sheets Report			**Printed:** Friday, 14 August 2020 2:10:33 PM

13 Aug 2020 - 12:50 PM - Veronica Windus
COMPLETED
13 Aug 2020 - 12:49 PM - Veronica Windus
Noted. No action by Finance

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 28 July 2020	Veronica Windus Heather Nicholls	For Determination	FAIRBRIDGE CHILDREN'S PARK - ACCEPTANCE OF DONATED ASSET

MOTION (Oldham/Mullins)

THAT Council:

1. Accept the donation of Fairbridge Children's Park, and the transfer of assets contained therein;
2. Authorise the General Manager to write to the Old Fairbridgians Association to accept the transfer of assets; and
3. Authorise a budget allocation of $15,000 to undertake routine operations and maintenance for the park, to be recognised in the 2020 first quarter budget review.

13 Aug 2020 - 12:55 PM - Veronica Windus
COMPLETED
13 Aug 2020 - 12:54 PM - Veronica Windus
Will make the QBR change of $15k budget for the park

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 28 July 2020	Veronica Windus Heather Nicholls	For Determination	CUMNOCK FLOODPLAIN AND DRAINAGE INVESTIGATION

MOTION (Batten/Durkin)

THAT Council:

1. Undertake the investigation and review of Cumnock Flooding and Drainage; and
2. Fund to the amount of $33,000 for the Cumnock Flood and Drainage Review, to be allocated in the 2020/21 first Quarterly Budget Review.

13 Aug 2020 - 12:57 PM - Veronica Windus
COMPLETED
13 Aug 2020 - 12:57 PM - Veronica Windus
Will add this item to the budget for 20/21

Meeting	Officer/Director	Section	Subject

Outstanding Actions	**Division:**		**Date From:**
	Committee:	Ordinary Meeting	**Date To:**
	Officer:		
Action Sheets Report			**Printed:** Friday, 14 August 2020 2:10:33 PM

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 28 July 2020	Veronica Windus Heather Nicholls	For Determination	REQUEST FOR DONATION OF FEES EQUIVALENT OF DEVELOPMENT APPLICATION FEE CUDAL AND DISTICT MENS SHED INC.

MOTION (Jones/Newsom)

THAT Council donate from its s356 budget to the Cudal and Districts Men's Shed Inc the sum of $880.50, being the construction certificate fee (including GST) paid to council in relation to DA 2020/039 for the construction of additions to the Cudal and Districts Men's Shed Inc.

13 Aug 2020 - 1:00 PM - Veronica Windus
COMPLETED
13 Aug 2020 - 12:59 PM - Veronica Windus
No action required by Finance

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 28 July 2020	Veronica Windus Heather Nicholls	Confidential Items	REQUEST FOR CONSIDERATION OF HARDSHIP - INVOICE 9666 - CUMNOCK FLOOD DAMAGE SALVAGE

RECOMMENDATION (Durkin/Nash)

THAT Council accept the hardship request to waive charges of $2004.03.

13 Aug 2020 - 1:02 PM - Veronica Windus
COMPLETED
13 Aug 2020 - 1:01 PM - Veronica Windus
The debt has been reversed by Finance

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 28 July 2020	Gloria Donlan Heather Nicholls	Confidential Items	REQUEST FOR CONSIDERATION OF HARDSHIP - INVOICE 9666 - CUMNOCK FLOOD DAMAGE SALVAGE

RECOMMENDATION (Durkin/Nash)

THAT Council accept the hardship request to waive charges of $2004.03.

14 Aug 2020 - 12:29 PM - Heidi Thornberry
The debt has been reversed by Finance - COMPLETE

Incomplete Resolutions - Summary

Risk	Totals	Month 1	Month 2	Month 3	Month 3+
Low	40	30	4	0	6
Medium	0		0	0	0
High	0				0

As at: 14 August 2020

Key:

Low Risk

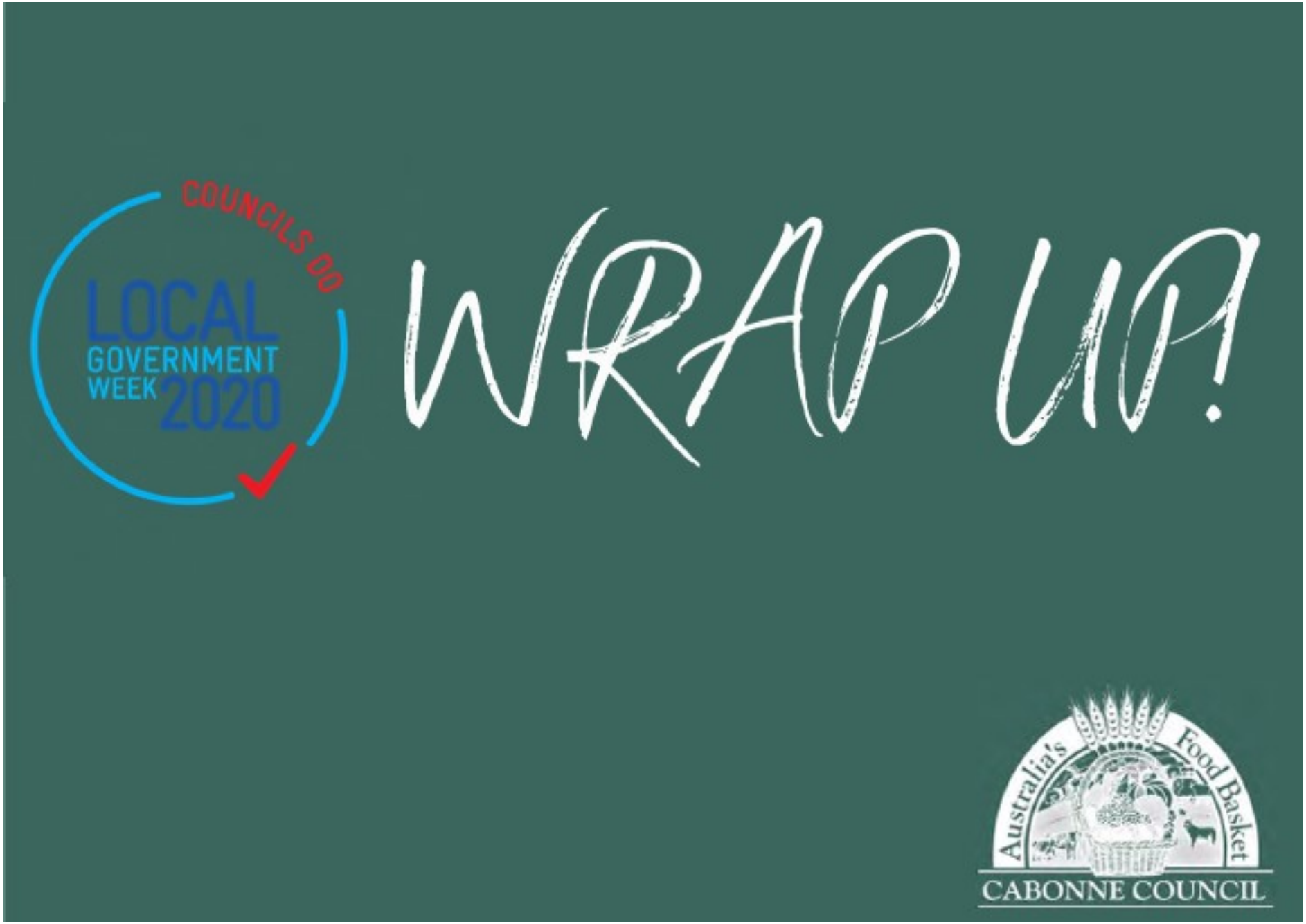
Includes resolutions marked “Complete” pending the next Council meeting to be finalised; resolutions up to 2 months old with an initial comment; and resolutions not “Complete” (regardless of age), with initial and progress comments which are incomplete due to a legitimate reason.

Medium Risk

Includes resolutions not “Complete”, up to 2 months old **without** a comment; and resolutions 3 months old with an initial comment but without a satisfactory or timely update.

High Risk

Includes resolutions not “Complete”, with no initial comment 3+ months old; 3+ months old with initial comment but no update; and 3+ months old with initial comment and with updates but reason or legitimacy is "no or not known (to be shown as "No").


COUNCILS DO
LOCAL
GOVERNMENT
WEEK 2020
WRAP UP!
Australia's Food Basket
CABONNE COUNCIL

Day One!

FACEBOOK INTRODUCTION!

This year's theme for Local Government Week is "Councils Do". Throughout this week, we aim to show you the range of services that Council can offer to help make the community a fantastic place to work and live! Due to COVID-19 restrictions, we will be partaking in a virtual Local Government Week, with many of Council's activities highlighted on our social media pages! We hope you join us here, on Instagram (@cabonnecouncil) or LinkedIn (Cabonne Shire Council) to celebrate the week!

COUNCIL GREENHOUSES!

Cabonne's Urban Services Parks and Gardens team have two greenhouses of around 400 square metres, situated at our Canowindra works depot. At all times of the year we stock ornamental street trees for programmed street plantings and replacement of dead or damaged trees throughout the shire. The types of trees we stock are: Chinese pistachios, golden rain trees, autumn blaze maples, October glory maples, prunus, snow pears, manchurian pears, crepe myrtles, ornamental crab apples, golden ash, claret ash, and flowering mountain ash.

We also harvest seeds from different types of trees and grow them in our greenhouse. We have had success with Judus trees, Golden Rain and Chinese Pistachios which are grown throughout the shire.We also have grown annual flowers from seed such as pansies and petunias and take cuttings of plants for propagation as well. Over the last few years we have planted around 650-700 trees in the Cabonne Shire.

MEET GEORGIA BEATTIE!

- What is your role at Cabonne Council?

Corporate Services Trainee

- How long have you worked for Council?

About 7 months

- What do you love most about your role at Cabonne Council and why?

I love the variety from working across three different sections, and the great people I get to work with and learn from.

- How has Cabonne Council helped you in your career development?

It has been a great introduction to the full-time workforce, and is teaching me lots of skills and knowledge for the future.

- What makes you proud about working for Cabonne Council?

The people working here who are all so dedicated and hardworking to keep everything running.

- What is something Council does that the community may not know about?They cover so many different services, I'm still finding out about all the different things we do.
- What is an interesting fact about yourself?

Probably the most interesting is that I currently can speak three languages and I'm (slowly) learning a fourth

GEORGIA BEATTIE

CORPORATE SERVICES TRAINEE

Day Two!

CITIZENSHIP CEREMONIES!

Once your application to become an Australian has been approved by the Department of Home Affairs, Cabonne Council will conduct your Citizenship Ceremony. The final legal step in the acquisition of Australian Citizenship for most people is to make the pledge of commitment at an Australian Citizenship Ceremony. Citizenship Ceremonies are public, ceremonial occasions which fulfil legal requirements prescribed by the Citizenship Act and the Australian Citizenship Regulation 2016. Since the early 1950's local government councils have conducted the majority of citizenship ceremonies on behalf of the Department responsible for citizenship.

Children under the age of 16 years are not required to make the pledge of commitment or attend a citizenship ceremony although they are welcome and encouraged to do so with their parent(s) if they wish. After the conferral, citizenship ceremonies often include the Australian Citizenship Affirmation, giving everyone present an opportunity to publicly affirm their loyalty to Australia in a similar way to the new citizens. In the last three years, Cabonne has welcomed 15 new citizens to the shire!

MEET JYE BARROW!

- What is your role at Cabonne Council?

Site Supervisor

- How long have you worked for council?

Around 1.5 years

- What do you love most about your role at Cabonne Council and why?

I get to enjoy my job each day and work locally

- How has Cabonne Council helped you in your career development?

I started at Cabonne as a Civil Construction Apprentice, was able get my qualification and gain a full time position recently as a Site Supervisor.

- What makes you proud to work at Cabonne Council?

I get to give back to my community and be part of a great team

- What is something Cabonne Council does that people may not know about?

They run a great Family Day Care service! Shout out to Cabonne/Blayney Family Day Care

Day Three!

NEW CATERPILLAR 140 GRADER!

Clr Peter Batten handing over the keys to the new Caterpillar 140 Grader to Council's Plant Superintendent, Paul O'Brien. Two graders were purchased in accordance with Council's Plant Replacement Program for 2019/20. They will be used as construction graders and are fitted with GPS grade control for designed work.Council currently maintains approximately 1015 kilometres of gravel roads!

MEET MATT CHRISTENSEN!

- What is your role at Cabonne Council?

Deputy General Manager – Infrastructure

- How long have you worked for Council?

11 months

- What do you love most about your role at Cabonne Council and why?

Favourite part is that with Public Infrastructure you can see where you've made a difference, whether you are improving amenities and the feel of a town or ensuring that farmers can get their freight to market. I am very proud of the work I see Cabonne do.

- How has Cabonne Council helped you in your career development?

Being part of this exciting time of change within LGA and Cabonne Council which is seeing improved service to the community due to increased expectations of this community.

- What is something Council does that the community may not know about?

Mitigation of flooding, for example we have just been working on a program of clearing vegetation from Molong Creek which increases the flow of the water and hence mitigates flooding.

- What is an interesting fact about yourself?

I started my career with local government as a school leaver and have never been tempted to leave this line of work.

CABONNE/BLAYNEY FAMILY DAY CARE!

Cabonne/Blayney Family Day Care is a home-based education and care service that offers a warm, safe, secure and stimulating environment catering for children aged 6weeks-12years. Our aim, through high quality education and care, is to see children that are happy, engaged and learning with qualified Educators who are nurturing and caring.

We offer the following:

- Flexible hours to suit individual family needs• Small groups
- Family-friendly environments that focus on play based learning
- Emphasis on supporting children's individual interests
- Consistent Educators providing stability and commitment to building strong relationships with individual children and their families
- Genuine respect for family values

Day Four!

MEET TONI SEARL!

- What is your role at Cabonne Council?

My role is Coordinator After School Care Services. I coordinate four After School Care Services, a Before School Care Service a Vacation Care Service and a Playgroup.

- How long have you worked for Council?

I have been casually employed by Council for 16 years next month.

- What do you love most about your role at Cabonne Council and why?

I enjoy my role because it gives me so much diversity. I get to work with children, providing an environment for them where they feel safe and have lots of fun. I enjoy that the admin involved in my role provides challenges and it keeps evolving so I never get bored.

- How has Cabonne Council helped you in your career development?

Cabonne Council and the staff that I have direct contact with, Sarah and Community Services ladies, have fostered my career development by being supportive and prepared to listen to ideas and expansion of the services we can offer the smaller communities who have needs.

- What makes you proud about working for Cabonne Council?

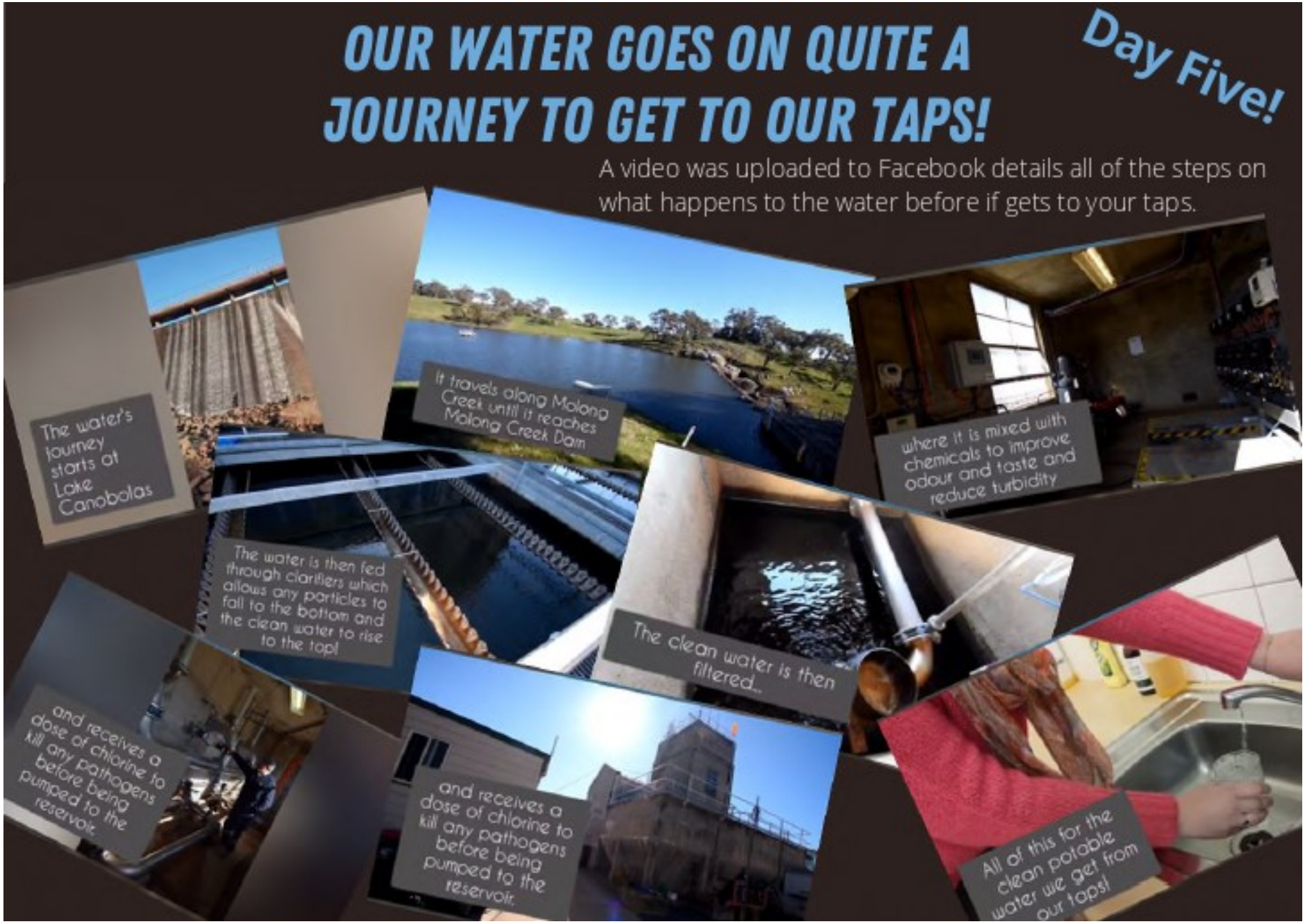
I am proud of working for Cabonne Council because of the way they support the smaller communities that are limited in services and allow me to contribute where I can. Strong communities are very important to me and a personal crusade.

- What is something Council does that the community may not know about?

I don't think that the people in communities are aware of how much Council gives to assist them. They focus on their individual needs, usually infrastructure, without seeing the little extras that actually make life more enjoyable for a large portion of the community, for example, play equipment and lawn mowing at parks.

- What is an interesting fact about yourself?

I am interested in all critters, great and small and have lots of rescued critters at my place along with my two Border Collies, who just happen to be the most gorgeous dogs in the world.


OUR WATER GOES ON QUITE A JOURNEY TO GET TO OUR TAPS!
Day Five!
A video was uploaded to Facebook details all of the steps on what happens to the water before if gets to your taps.
The water's journey starts at Lake Canobolas
It travels along Molong Creek until it reaches Molong Creek Dam
where it is mixed with chemicals to improve odour and taste and reduce turbidity
The water is then fed through clarifiers which allows any particles to fall to the bottom and the clean water to rise to the top!
The clean water is then filtered...
and receives a dose of chlorine to kill any pathogens before being pumped to the reservoir.
and receives a dose of chlorine to kill any pathogens before being pumped to the reservoir.
All of this for the clean potable water we get from our taps!

MEET NATHAN RYAN!

- What is your role at Cabonne Council?

I am a Senior Health & Building Surveyor at Cabonne Council and also a member of the WHS Committee

- How long have you worked for Council?

I have been in local government for 20 years, starting in 2000, and moved to Cabonne Council 2 ½ years ago.

- What do you love most about your role at Cabonne Council and why?

I love the fact that I have a variety of roles in Cabonne ranging from building assessment and inspections to various health & environmental roles such as food shop regulations.

- How has Cabonne Council helped you in your career development?

Moving to Cabonne Council has allowed me to diversify in the type of work I do and to interact with the various departments in Council which has been stimulating & rewarding.

NATHAN

RYAN

SENIOR

HEALTH &

BUILDING

SURVEYOR

- What makes you proud about working for Cabonne Council?

I really enjoy working in Cabonne Council as it has a really supportive, friendly and professional work culture & a great community.

- What is something Council does that the community may not know about?

As part of our regulatory function inspecting food premises throughout Cabonne, Council has recently resolved to waive the inspection fees this financial year to assist businesses that may have been doing it tough from the COVID 19 impact.

- What is an interesting fact about yourself?

I have travelled extensively throughout the world to more than 50 countries, lived for periods in Central America, India & Sri Lanka, worked in Israel on a Kibbutz, to name a few of my adventures over the years. Prior to becoming a health & building surveyor I worked in community health for 10 years as an RN. I was also on Catalyst in relation to research I carried out on bed bugs in Sydney, that was a lot of fun!

WE ALSO DID A GLIMPSE BEHIND THE SCENES VIDEO!

MEET HEATHER NICHOLLS!

- What is your role at Cabonne Council?

Deputy GM – Cabonne Services

- How long have you worked for Council?

12 years

- What do you love most about your role at Cabonne Council and why?

It's a new role that is evolving and will let me problem solve, as well as mentor

- How has Cabonne Council helped you in your career development?

It has provided career opportunities that exceeded my expectations

- What makes you proud about working for Cabonne Council?

Focus remains on our place as a rural council and community.

- What is something Council does that the community may not know about?

Provides after school care programs

- What is an interesting fact about yourself?

I was a qualified wool classer and have co-written a series of cemetery history books and other local history books.

Day Seven! MEET DARREN TAYLOR!

- What is your role at Cabonne Council?Maintenance Overseer for the Cudal Depot
- How long have you worked for Council?

9 Years

- What do you love most about your role at Cabonne Council and why?

Working with our Maintenance and construction teams to make a safer road network in the Cabonne shire.

- How has Cabonne Council helped you in your career development?

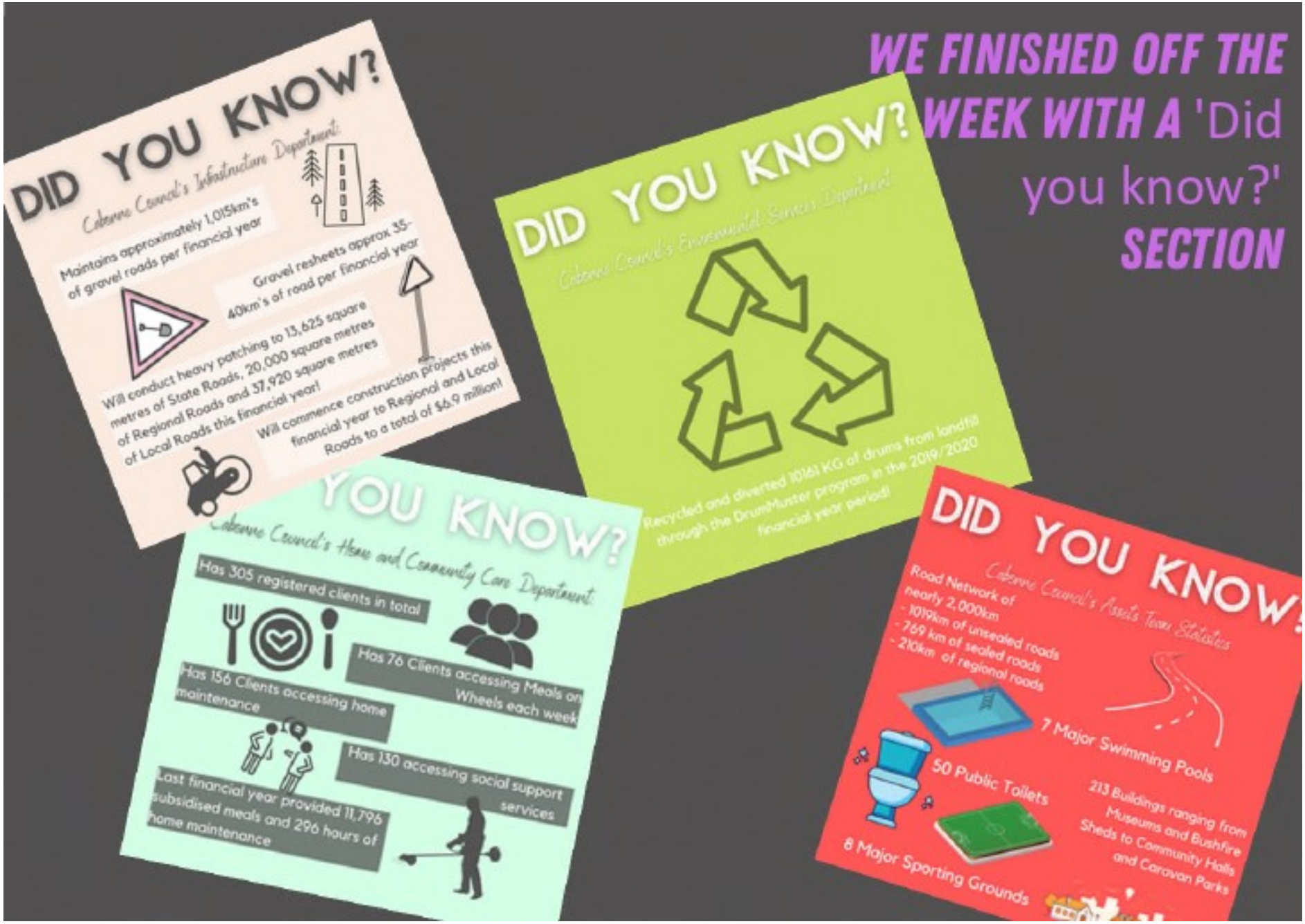
Cabonne council has put me through various training courses to develop my plant/machine, group leading and management skills.

- What makes you proud about working for Cabonne Council?

Seeing the start and finish of our projects that we deliver to the community knowing that we are paving the way for the future road networks.

- What is something Council does that the community may not know about?

Recently helping the health organisation set up for the mobile COVID testing sites.What is an interesting fact about yourself?I grew up in Sydney and made the tree change to the country.


WE FINISHED OFF THE WEEK WITH A 'Did you know?' SECTION
DID YOU KNOW?
Cabonne Council's Infrastructure Department
Maintains approximately 1,015km's of gravel roads per financial year
Gravel resheets approx 35-40km's of road per financial year
Will conduct heavy patching to 13,625 square metres of State Roads, 20,000 square metres of Regional Roads and 37,920 square metres of Local Roads this financial year!
Will commence construction projects this financial year to Regional and Local Roads to a total of $6.9 million!
DID YOU KNOW?
Cabonne Council's Environmental Services Department
Recycled and diverted 10161 KG of drums from landfill through the DrumMuster program in the 2019/2020 financial year period!
YOU KNOW?
Cabonne Council's Home and Community Care Department
Has 305 registered clients in total
Has 76 Clients accessing Meals on Wheels each week
Has 156 Clients accessing home maintenance
Has 130 accessing social support services
Last financial year provided 11,796 subsidised meals and 296 hours of home maintenance
DID YOU KNOW?
Cabonne Council's Assets Team Statistics
Road Network of nearly 2,000km
- 1019km of unsealed roads
- 769 km of sealed roads
- 210km of regional roads
7 Major Swimming Pools
50 Public Toilets
213 Buildings ranging from Museums and Bushfire Sheds to Community Halls and Caravan Parks
8 Major Sporting Grounds

SOCIAL MEDIA INSIGHTS

EACH POST DURING LOCAL GOVERNMENT WEEK REACHED AN AVERAGE OF 1150 PEOPLE ON FACEBOOK AND 259 ON INSTAGRAM!

THERE WERE 328 REACTIONS TO POSTS ON OUR FACEBOOK PAGE AND 557 REACTIONS FROM SHARES TO OTHER PAGES

OUR HIGHEST PERFORMING POST OF THE WEEK WAS THE WATER VIDEO, REACHING JUST OVER 2000 PEOPLE ON FACEBOOK!

CABONNE COUNCIL GAINED 49 FOLLOWERS ON FACEBOOK AND 18 ON INSTAGRAM!

ENGINEERING & TECHNICAL SERVICES REPORT –August 2020

LOCAL ROADS – CONSTRUCTION/SEALING

Project:	Objectives:	Budget:	Actual:	Start Date:	Length:	Status:

REGIONAL ROADS – RESEALS & HEAVY PATCHING

Project:	Objectives:	Budget:	Actual	Start Date:	Length:	Status:
Bitumen Patching	MR237, MR234 & MR573	$270,000	$186,512	July 2019	3 km's	Completed

Burrendong Way (MR573)

Pictures of Burrendong Way (MR573)

REGIONAL ROADS – REPAIR PROGRAM

Project:	Objectives:	Budget:	Actual	Start Date:	Length:	Status:
Rehabilitation	MR237	$800,000				Commence 2021

REGIONAL ROADS – BITUMEN PATCHING

Project:	Objectives:	Budget:	Actual:	Start Date:	Length	Status:
Bitumen Patching	MR237, MR573, MR238, MR233					

LOCAL ROADS – MAINTENANCE

Project:	Objectives:	Budget:	Actual	Start Date:	Length:	Status:
Grading	Ophir Rd Ponds lane Lookout Rd Kinross Ln Post office Ln East Guyong Rd Fenton Rd Rosser Rd Emu Swamp Rd Stagecoach Rd, West Rd Norah creek Rd Rosehill Ln Crocketts Ln Livermore's Ln Taylors Rd Gregra Rd, South Bowan, Kjollers Rd, Edinboro Ln, Fish Fossil Drive, Wilsons Lane, Valletta Lane, Quarry Rd, Barnes Lane, Randell St, Cahill Rd.	$1,378,500				
Bitumen Patching	Whiterocks Rd Icely Rd Kent Rd Clergate Rd Stagecoach Rd Post office Ln Cullya Ln Spring Glen Rd Ophir Rd lookout Rd Spring Hill Rd Manildra town streets, Eugowra town Streets, Canowidra town Streets Long Point Rd Forest Reefs Rd Woodville Rd	$888,522				

	Cadia Rd Borenore Rd, Molong St Banjo Paterson Way Obley Rd Packham Dr Euchareena Rd Canowindra St Akhurst Rd Weemilah Place Lower Lewis Ponds Rd Peak Hill Rd Kelly Ln					
Gravel Resheeting	NIL	$ TBA				
Heavy Patching	Norman's Lane Molong	$948,798				
Reseals – Urban	NIL	$219,351				
Reseals – Rural	NIL	$411,527				

NATURAL DISASTER FUNDING – FLOOD EVENTS

2 Feb 2020	Various locations	$250,000	$26,702			Ongoing
15 Feb 2020	Various locations	$750,000	$204,830			Ongoing
25 March 2020	Various Locations	$585,074	$45,611			Ongoing

LOCAL ROADS

Project:	**Objectives:**	Budget:	Actual:	Start Date:	Length:	Status:
Heavy Patching	Various locations	$948,798				
Reseals – Urban	NIL	$219,351				
Reseals – Rural	NIL	$411,527				

RMS FUNDED PROJECTS

Project:	Objectives:	Budget:	Actual	Start Date:	Length:	Status:
Bitumen Patching	MR359, MR310, MR377, MR61 & SH7	$705,000				Ongoing

SAVING LIVES ON COUNTRY ROADS – RMS FUNDED PROJECTS

Project:	Objectives:	Budget:	Actual	Start Date	Length:	Status:
Ophir Road	Shoulder widening, road construction	$755,000		Roadworks to commence 2020/21	-	
Obley Road	Tree & vegetation removal completed	$770,000	$31,656	Roadworks to commence 2020/21	-	Commence July 2020
Lake Canobolas/ Cargo Road Intersection	Works planned	$455,000	-	-	-	Works to commence Jan 2021

ROADS TO RECOVERY

Project:	Objectives:	Budget:	Actual	Start Date:	Length:	Status:

FIXING COUNTRY ROADS

Project:	Objectives:	Budget:	Actual	Start Date:	Length:	Status:
Stage 4	Hanover Bridge towards Cumnock	-	-	Commenced 10.09.19	Completed except for causeway – Old Yullundry Road	Schedule for completion July 2020

DRAINAGE WORKS

Project:	Objectives:	Budget:	Actual	Start Date:	Length:	Status:

RESTART NSW FUNDING

Project:	Objectives:	Budget:	Actual	Start Date:	Length:	Status:

FIXING LOCAL ROADS

Project:	Objectives:	Budget:	Actual:	Start Date:	Length:	Status:
Baldey Road		$1,364,877	$38,8877		7.2km	Commenced July 2020
Old Canobolas Road		$345,744	$118,198		3.430km	Commenced July 2020
Frewin Road		$128,640			1.340km	
Yuranigh Road		$203,440			1.2km	
Waldergrove Road		$551,152			4.9km	
Rutherford Road		$308,384			4.19km	
Rosamel Road		$65,280			510m	
Palings Yard Loop Road		$1,014,076			10.57km	
Taylors Road		$153,836			1.72km	
Caves Creek Road		$44,896			4.83km	
Tantallon Road		$458,800			4.83km	
Belgravia Road		$373,880			7.2km	

ASSETS AND TECHNICAL SERVICES

Project:	Objectives/Scope of Works:	Budget:	Actual	Timeframe	Project Status
Construction of Saint Germain's Bridge	Construction of dual lane concrete bridge	$1,289,000.00	$22,556.75	30 June 2022	Detail design has been completed. Casting of Super T-Beams is in progress.

Project:	Objectives/Scope of Works:	Budget:	Actual	Timeframe	Project Status
Construction of Bangaroo Bridge	Construction of dual lane concrete bridge	$1,511,895.00	$63,190.49	30 June 2022	Old bridge has been demolished and cleared away. Pilling has been completed.

Project:	Objectives/Scope of Works:	Budget:	Actual	Timeframe	Project Status
Molong Recreational Ground Power Upgrade	3 Phase power supply to the recreational ground	$105,210.00	$94,928.00	31 August 2020	Completed

Project:	Objectives/Scope of Works:	Budget:	Actual	Timeframe	Project Status
Construction of Puzzle Flat Creek Levee	Construction of levee and Noble Street sealing	$2,424,106.00	$750,579.74	15 November 2020	Levee construction is in progress. Zone 1 (CH-396 to CH60)-First half 4th lift, second half 6th lift

					Zone 2(CH0 to CH440)- First half 5th lift, Showground 2nd lift Zone 3(CH440 to CH1020)-6th lift Zone 4(CH1020 to CH1540) – 6th lift, Zone 5(CH1540 to CH2000) – 6th lift

Project:	Objectives/Scope of Works:	Budget:	Actual	Timeframe	Project Status
Cabonne Community Centre	Construction of Community Centre in Molong	$1,500,000.00	$415,949.83	30 June 2022	Electrical, mechanical, hydraulic, acoustic, civil and structural design are in progress.

Project:	Objectives/Scope of Works:	Budget:	Actual	Timeframe	Project Status
Molong Office Foyer Refurbishment	Painting, carpeting, lighting, air conditioning, installation of reception desk, installation of doors, installation of automatic doors, installation of glass, installation of skylight, etc.	$100,000.00	$77,983.07	31 July2020	Completed

Project:	Objectives/Scope of Works:	Budget:	Actual	Timeframe	Project Status
Demolition – 7 Betts Street, Molong	Demolition of existing buildings	$240,000	$239,516.14	30 July 2020	Practically completed.

WATER AND WASTEWATER

Project:	Objectives:	Actual	Timeframe
Bore Project	Emergency drinking water supply for Molong	Ongoing	Ongoing

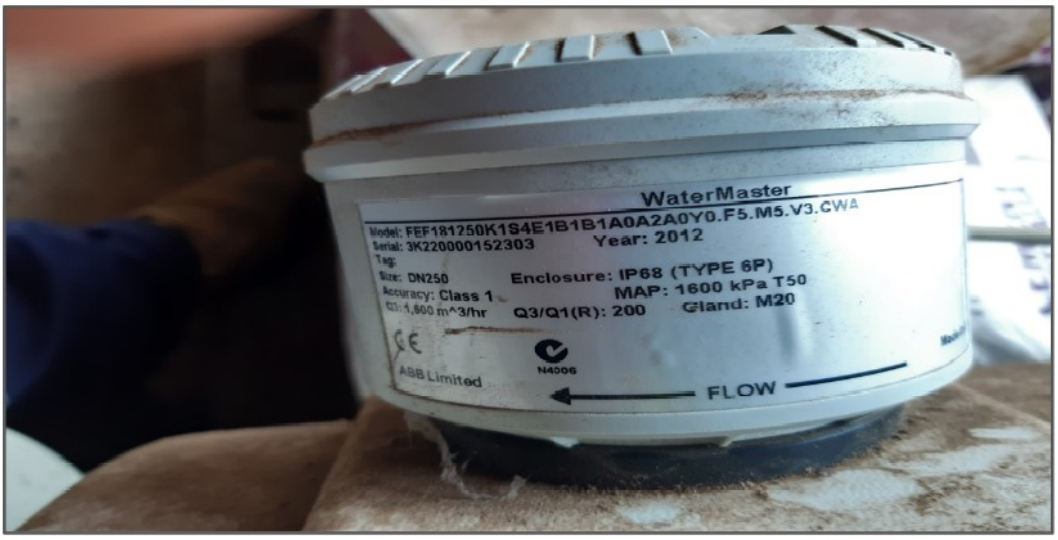
To provide another source of drinking water to supply Molong's water needs. Groundwork has started on this project; works are proceeding steadily.

Project:	Objectives:	Estimated	Timeframe
Small Towns Sewer System	To better track what Council is spending on Installs of E1 Pod units	Ongoing	Ongoing

To better track what Council is spending and increase the efficiency of installs of E1 Pod units, we have started tracking and recording the actual cost of a sewer pod install. Further to this recording and reporting of the install, we have an agreement with the supplier of the pods that we will receive a five-year warranty on the pods by doing this.

Project:	Objectives:	Estimated	Timeframe
Canowindra WWTP	EPA Licensing	$12,000	Completed

Replacement of the final flow meter at the Canowindra WWTP which had been damaged through a power surge and flooding was replaced to remain compliant with regulatory requirements



URBAN SERVICES

Project:	Objectives:	Operational Budget:	Actual	Timeframe
Fairbridge Park	To provide grounds maintenance to the Fairbridge Memorial Park Molong	$15K		Commenced August

Fairbridge Park - Molong

Project:	Objectives:	Operational Budget	Actual	Timeframe
Urban Services – Operational Projects	Molong – Small scale street clean trial – mains flush water - reuse			Conducted late July

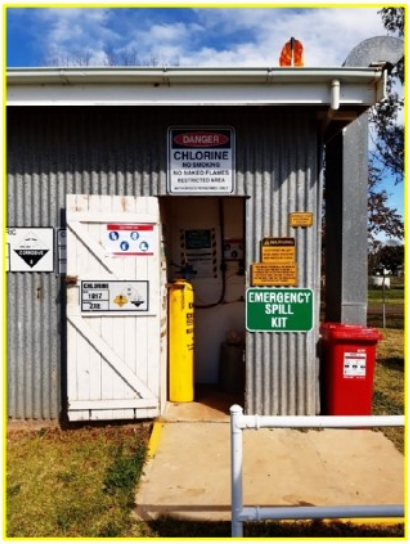
Bank Street - Molong

Project:	Objectives:	Operational Budget	Actual	Timeframe
Urban Services – Operational Projects	Molong – Liquid Amber seed pod removal – to remove slip hazard along road verge & footpaths –			Currently being undertaken

Bank Street - Molong

Project:	Objectives:	Operational Budget	Actual	Timeframe
Urban Services – Operational Projects	Plant Room Chemical Management Initiative – Village Pools incl dowse shower rolls out			Ongoing - Molong & Cumnock being undertaken 18/8

Cabonne Village Pools



Project:	Objectives:	Operational Budget	Actual	Timeframe
Urban Services – Operational Projects	Molong – Council Chambers repair of roof valleys at front of building			Complete

Bank Street - Molong

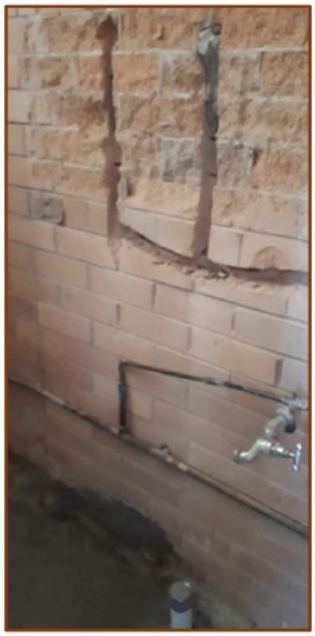
Project:	Objectives:	Operational Budget	Actual	Timeframe
Urban Services – Operational Projects	Installation of donated sanitiser bollards across Cabonne shire – sports grounds, public amenities			Majority completed

Project:	Objectives:	Operational Budget	Actual	Timeframe
Beautification in Memorial Park Cumnock	Provide an upgrade of Memorial Park Cumnock	$5K – part contribution		Completed Aug

Cumnock – Memorial Park Garden Bed Plantings

Garden at Cumnock is completed, it has been planted out with red bush roses, red fountain grass, lomandras, and Rosemary. The centre piece is re-used pink crepe myrtles we dug out of the main street when we planted the ornamental pears in Cumnock. It has a water efficient dripper line for irrigation and will be put on a timer that will be set to come on at night to save water.

Project:	Objectives:	Capital Budget	Actual	Timeframe
Orana House – Canowindra	Orana House – Refurbishment of access, internal amenities & plumbing issues external & internal	$75K –	$55K	Completion late Aug



Project:	Objectives:	Operational Budget	Actual	Timeframe
Cargo Football Ground	Repair of Cargo Scoreboard with warranty parts			Completed

A repair on the Cargo Football ground scoreboard – warranty parts replaced in time for the local team Cargo Blue Heelers home game. Horn and home side LED scoring fixed – local footy stalwart Peter Sands is happy!