



22 July 2020

NOTICE OF ORDINARY COUNCIL MEETING

Your attendance is respectfully requested at the Ordinary Meeting of Cabonne Council convened for **Tuesday 28 July, 2020** commencing at **2.00pm**, at the Cabonne Council Chambers, Bank Street, Molong to consider the undermentioned business.

Yours faithfully

A handwritten signature in black ink, appearing to read "BJ Byrnes", is written over a light blue horizontal line.

BJ Byrnes
GENERAL MANAGER

ORDER OF BUSINESS

- 1) Open Ordinary Meeting
- 2) Consideration of Mayoral Minute
- 3) Consideration of General Manager's Report
- 4) Resolve into Committee of the Whole
 - a) Consideration of Called Items
 - b) Consideration of Closed Items
- 5) Adoption of Committee of the Whole Report

Please be advised that this Council meeting is being recorded and live streamed. By speaking at this meeting, you agree to being recorded and live streamed. Please ensure that if and when you speak you are respectful to others and use appropriate language at all times. Cabonne Council accepts no liability for any defamatory or offensive remarks or gestures made during the course of this meeting. The recording of this meeting will be made publicly available on Council's website.



COUNCIL'S MISSION

“To be a progressive and innovative Council which maintains relevance through local governance to its community and diverse rural area by facilitating the provision of services to satisfy identified current and future needs.”

COUNCIL'S VISION

Cabonne Council is committed to providing sustainable local government to our rural communities through consultation and sound financial management which will ensure equitable resource allocation.

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CONFIDENTIAL ITEMS

Clause 240(4) of the Local Government (General) Regulation 2005 requires Council to refer any business to be considered when the meeting is closed to the public in the Ordinary Business Paper prepared for the same meeting. Council will discuss the following items under the terms of the Local Government Act 1993 Section 10A(2), as follows:

**ITEM 1 CARRYING OF COMMITTEE RESOLUTION INTO CLOSED
COMMITTEE OF THE WHOLE MEETING**

Procedural

**ITEM 2 REQUEST FOR CONSIDERATION OF HARDSHIP -
INVOICE 9666 - CUMNOCK FLOOD DAMAGE SALVAGE**

*(b) matters in relation to the personal hardship of a resident or
ratepayer*

ANNEXURE ITEMS

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ITEM 1 - APPLICATIONS FOR LEAVE OF ABSENCE

REPORT IN BRIEF

| | |
|----------------------------|--|
| Reason For Report | To allow tendering of apologies for councillors not present. |
| Policy Implications | Nil |
| Budget Implications | Nil |
| IPR Linkage | 4.5.1.g - Code of Meeting Practice adopted and implemented. |
| Annexures | Nil |
| File Number | \OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\COUNCIL - COUNCILLORS LEAVE OF ABSENCE - 1130318 |

RECOMMENDATION

THAT any apologies tendered be accepted and the necessary leave of absence be granted.

GENERAL MANAGER REPORT

A call for apologies is to be made.

ITEM 2 - DECLARATIONS OF INTEREST

REPORT IN BRIEF

| | |
|----------------------------|---|
| Reason For Report | To allow an opportunity for councillors to declare an interest in any items to be determined at this meeting. |
| Policy Implications | Nil |
| Budget Implications | Nil |
| IPR Linkage | 4.5.1.g - Code of Meeting Practice adopted and implemented. |
| Annexures | Nil |
| File Number | \OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\COUNCIL - COUNCILLORS AND STAFF DECLARATIONS OF INTEREST - 2019 - 1130319 |

RECOMMENDATION

THAT the Declarations of Interest be noted.

GENERAL MANAGER REPORT

A call for Declarations of Interest.

ITEM 3 - DECLARATIONS FOR POLITICAL DONATIONS

REPORT IN BRIEF

| | |
|----------------------------|--|
| Reason For Report | To allow an opportunity for Councillors to declare any Political Donations received. |
| Policy Implications | Nil |
| Budget Implications | Nil |
| IPR Linkage | 4.5.1.g - Code of Meeting Practice adopted and implemented. |
| Annexures | Nil |
| File Number | \\OFFICIAL RECORDS LIBRARY\\GOVERNANCE\\COUNCIL MEETINGS\\COUNCIL - COUNCILLORS DECLARATION OF POLITICAL DONATIONS - 1130320 |

RECOMMENDATION

THAT any Political Donations be noted.

GENERAL MANAGER REPORT

A call for declarations of any Political Donations.

ITEM 4 - MAYORAL MINUTE - APPOINTMENTS

REPORT IN BRIEF

| | |
|----------------------------|---|
| Reason For Report | To allow noting of the Mayoral appointments plus other Councillors' activities Reports. |
| Policy Implications | Nil |
| Budget Implications | Nil |
| IPR Linkage | 4.5.1.g - Code of Meeting Practice adopted and implemented. |
| Annexures | Nil |
| File Number | \\OFFICIAL RECORDS LIBRARY\\GOVERNANCE\\COUNCIL MEETINGS\\MAYORAL MINUTES - 1130321 |

RECOMMENDATION

THAT the information contained in the Mayoral Minute be noted.

GENERAL MANAGER REPORT

A call for the Mayoral appointments and attendances as well as other Councillors' activities reports to be tabled/read out.

ITEM 5 - COMMITTEE OF THE WHOLE

REPORT IN BRIEF

| | |
|----------------------------|--|
| Reason For Report | Enabling reports to be considered in Committee of the Whole to be called. |
| Policy Implications | Nil |
| Budget Implications | Nil |
| IPR Linkage | 4.5.1.g. Code of Meeting Practice adhered to |
| Annexures | Nil |
| File Number | \\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\GROUPING OF REPORT ADOPTION and BUSINESS PAPER ITEMS FOR NOTING REPORTS - 1130322 |

RECOMMENDATION

THAT Councillors call any items that they wish to be debated in Committee of the Whole.

GENERAL MANAGER REPORT

Council's Code of Meeting Practice allows for the Council to resolve itself into "committee of the whole" to avoid the necessity of limiting the number and duration of speeches as required by Clause 250 of the Local Government (General) Regulation 2005.

This item enables councillors to call any item they wish to be debated in "committee of the whole" at the conclusion of normal business.

The debate process during a 'normal' Council meeting limits the number and duration of speeches as required by Clause 250 of the Local Government (General) Regulation 2005.

Items should only be called at this time if it is expected that discussion beyond the normal debate process is likely to be needed.

ITEM 6 - GROUPING OF REPORT ADOPTION

REPORT IN BRIEF

| | |
|----------------------------|--|
| Reason For Report | Enabling procedural reports to be adopted. |
| Policy Implications | Nil |
| Budget Implications | Nil |
| IPR Linkage | 4.5.1.a - Provide quality administrative support and governance to councillors and residents. |
| Annexures | Nil |
| File Number | \\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\GROUPING OF REPORT ADOPTION and BUSINESS PAPER ITEMS FOR NOTING REPORTS - 1130323 |

RECOMMENDATION

THAT:

1. Councillors call any items they wish to further consider
2. Items 7 to 10 be moved and seconded.

GENERAL MANAGER REPORT

Items 7 to 10 are considered to be of a procedural nature and it is proposed that they be moved and seconded as a group. Should any Councillor wish to amend or debate any of these items they should do so at this stage with the remainder of the items being moved and seconded.

ITEM 7 - CONFIRMATION OF THE MINUTES

REPORT IN BRIEF

| | |
|----------------------------|---|
| Reason For Report | Adoption of the Minutes |
| Policy Implications | Nil |
| Budget Implications | Nil |
| IPR Linkage | 4.5.1.g - Code of Meeting Practice adopted and implemented. |
| Annexures | 1. June 23 2020 Council Meeting Minutes ↓ |
| File Number | \\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\COUNCIL - MINUTES - 2019 - 1130328 |

RECOMMENDATION

THAT the minutes of the Ordinary meeting held 23 June 2020 be adopted.

GENERAL MANAGER'S REPORT

The following minutes are attached for endorsement:

1. Minutes of the Ordinary Council meeting held on 23 June 2020.

ITEM 8 - INTEGRATED PLANNING & REPORTING - OPERATIONAL PLAN FINAL HALF YEARLY REPORT

REPORT IN BRIEF

| | |
|----------------------------|--|
| Reason For Report | To provide council with the final half yearly review for the 2019/2020 Integrated Planning & Reporting Operational Plan. |
| Policy Implications | Nil |
| Budget Implications | Nil |
| IPR Linkage | 4.5.1.a. Provide quality administrative support and governance to councillors and residents |
| Annexures | 1. Operational Plan 2019/20 - Final Half Yearly Review ↓ |
| File Number | \\OFFICIAL RECORDS LIBRARY\CORPORATE MANAGEMENT\PLANNING\INTEGRATED PLANNING AND REPORTING 2019-2020 - 1137076 |

RECOMMENDATION

THAT, subject to any alterations the council deems necessary at the July council meeting, the update of the Operational Plan to 30 June 2020, as presented be adopted.

DEPUTY GENERAL MANAGER - CABONNE SERVICES REPORT

The Local Government Act (s404(5)) states that progress reports must be provided to Council at least every six months.

The purpose of this report is to allow council to assess its performance against its agreed objectives, actions and strategies.

Updates for the Integrated Planning & Reporting Operational Plan 2019/2020 for the six-month period ending 30 June 2020 is attached which shows the culmination of the actions and strategies undertaken during the year.

ITEM 9 - FURTHER JUNE 2020 LOCAL TRAFFIC COMMITTEE ITEMS

REPORT IN BRIEF

| | |
|----------------------------|---|
| Reason For Report | For Council to ratify and acknowledge Local Traffic Committee items |
| Policy Implications | Nil |
| Budget Implications | Nil |
| IPR Linkage | 4.5.1.a - Provide quality administrative support and governance to councillors and residents |
| Annexures | 1. Pollie Pedal letter of consent Cabonne ↓ 2. COT20 MR_200530 - Date Change ↓ |
| File Number | \\OFFICIAL RECORDS LIBRARY\\CORPORATE MANAGEMENT\\MEETINGS\\TRAFFIC COMMITTEES - 1140855 |

RECOMMENDATION

THAT Council ratify and acknowledge the items as presented.

DEPARTMENT LEADER - ASSETS & TECHNICAL SUPPORT'S REPORT

Cabonne Council has received a request for an event of a roadway, which was submitted following the closing date of the Traffic Committee meeting held in June.

An accepted convention in these matters is to consider the matter out of meeting, through informal means, with the consensus of the committee to be ratified by Council.

The following matters were considered on 17 June 2020.

ITEM 01. Pollie Pedal 2020 Charity Cycle Ride

| | |
|----------------|---|
| Report: | Council has received a request from Graeme Northey, Director, Pollie Pedal to utilise roads in Cabonne LGA for 23 rd Charity Cycle Ride. Date of Event: 22 September 2020 – Belubula Way George Russel Dr Tilga Street Proposed event is 23 rd Charity Cycle Ride held from 20 to 23 September starting and finishing in Canberra. |
|----------------|---|

| | |
|---|--|
| Recommendation: | <p>That the event be accepted and approved subject to the conditions.</p> <ol style="list-style-type: none">1. Implementation of the Risk Management Plan and Traffic Management Plan, in accordance with the "Guide to Traffic and Transport Management for Special Events" (RTA, v3.5 August 2018) for a Class 3 event2. NSW Road Rules being observed by participants at all times3. Written Approval being obtained from NSW Police4. Written Approval being obtained from all affected Local Government authorities5. The event organiser notifying all emergency services of the event6. The event organiser notifying the residents by letterbox drop and publishing in the local newspaper including all relevant signage7. The event organiser debriefing Council on the event. This includes notifying Council of all incidents or near misses that occur during the event.8. Current Public liability insurance certificate with Cabonne Council as an interested party. |
| <p>E-Local Traffic Committee recommended the date of event on 22 September 2020 subject to the conditions. TfNSW has provided the letter of consent for the event to be conducted on Belubula Way.</p> <p>Approval was communicated to the Organisers pending ratification from the Council and this Action is recommended to be ratified.</p> | |

Classic Outback Trial 2020:

Road closure Waterhole Creek Road between Reedy Creek Road and Mackeys Creek Road on 11 August 2020 (8.00am-1.00pm) was approved by the Council in June Council meeting. Later, Philip Bernadou has informed the Council re the postponement of the event due to the effect of Covid-19. The new date is 3 November 2020.

The new date of 3rd November 2020 is recommended to be acknowledged.

ITEM 10 - COMPULSORY ACQUISITION OF EASEMENTS OVER CROWN LAND FOR PIPELINE AT ORANGE

REPORT IN BRIEF

| | |
|----------------------------|---|
| Reason For Report | Compulsory acquisition of easements over Crown land under sections 186 and 187 of the Local Government Act 1993 (NSW). |
| Policy Implications | Nil |
| Budget Implications | Nil |
| IPR Linkage | 5.1.1.b - Continue to maintain drinking water management system |
| Annexures | 1. Site Map ↓ 2. Crown Land Easement Plan adjacent to Lot 7001 DP1000813 ↓ 3. Crown Land Easement Plan adjacent to Lot 12 DP 718922 ↓ |
| File Number | \\OFFICIAL RECORDS LIBRARY\COUNCIL PROPERTIES\ACQUISITION AND DISPOSAL\ORANGE TO MOLONG PIPELINE EASEMENTS - CROWN LANDS - 1141048 |

RECOMMENDATION

THAT Council:

1. Pursuant to Sections 186 and 187 of the *Local Government Act 1993 (NSW)* compulsorily acquire easements over the land ("Land") described as:

- a) Crown land/Crown waterway located within/adjacent to the area of Lot 7001 DP 1000813;
- b) Crown land/Crown waterway located within/adjacent to the area of Lot 12 DP 718922

for the purpose of an Easement for Water Supply as defined in Schedule 4A of the *Conveyancing Act 1919* in accordance with the requirements of the *Land Acquisition (Just Terms Compensation) Act 1991*.

2. Gives authority to the General Manager to negotiate the terms of the acquisition on behalf of Council.
3. Make an application to the Minister for Local Government and the Governor for the compulsory acquisition of the Land.
4. Grant authority to affix the Common Seal of Council to any acquisition documentation associated with the land.

DEPARTMENT LEADER - ASSETS & TECHNICAL SUPPORT'S REPORT

Council constructed portions of the Orange to Molong Creek Dam water pipeline on Crown lands/waterways adjacent/within Lot 7001 DP 1000813 and Lot 12 DP 718922 under the Restart NSW Regional pipeline project.

It is recommended that pursuant to Sections 186 and 187 of the *Local Government Act 1993 (NSW)* Council compulsorily acquire easements over the Crown Land adjacent/within Lot 7001 DP 1000813 and Lot 12 DP 718922. The site map and the plans of acquisition of the easement have been included in the attached Annexures 1, 2 and 3.

ITEM 11 - BLAYNEY, CABONNE, ORANGE (BCO) COUNCIL ALLIANCE - ESTABLISHMENT

REPORT IN BRIEF

| | |
|----------------------------|---|
| Reason For Report | Council is to consider entering into a cooperative alliance with its neighbouring councils being Blayney and Orange City Council. |
| Policy Implications | Nil |
| Budget Implications | There is no request for any financial contribution for the BCO Alliance. Any costs which at this stage is limited to staff time, Councillor travel and meeting expenses is considered within the current budget allowances. |
| IPR Linkage | 4.5.1.b - Maintain strong relationships and liaise effectively with all relevant Government agencies and other councils |
| Annexures | 1. BCO Alliance Draft MOU <u>↓</u> |
| File Number | \\OFFICIAL RECORDS LIBRARY\GOVERNMENT RELATIONS\LOCAL AND REGIONAL LIAISON\BLAYNEY COUNCIL - 1140943 |

RECOMMENDATION

THAT Council approve the Mayor and General Manager to sign the BCO Alliance Memorandum of Understanding at a formal event to be held in September 2020 on a date to be confirmed.

GENERAL MANAGER'S REPORT

Strategic Alliances of councils, whereby the delivery of services and resources are shared or works contracted by one council for another, is not new to local government. In fact, Blayney Shire and Cabonne Councils were founding members of the WBC Strategic Alliance.

The WBC Alliance was established in 2004 as a response to impending mergers at the time. After some initial projects and early achievements, an Executive Officer was engaged in 2008 until the Alliance ceased in 2017. This position led the collaborative project work, joint tendering and purchasing with accumulated estimated and real savings over the 15 years totaling \$5 million.

In line with the final WBC Alliance report presented to council in March 2017, Council has been committed to strengthening connections and engaging with like-minded rural councils in the region.

A meeting was held in late June 2020, with the Mayors and General Managers of Blayney, Cabonne and Orange City to discuss the proposed strategic alliance of the 3 councils.

Blayney, Cabonne and Orange City have worked collaboratively on a number of strategic documents over the past few years including the Regional Economic Development Strategy and the BCO Sub-Regional Rural and Industrial Land Strategy. Pooling tourism and destination marketing resources to establish Orange360 is an example of what councils working together can achieve.

The organisational scale, size and geographical fit are considered a positive for this new strategic alliance between Blayney Shire, Cabonne and Orange City Councils.

A draft Memorandum of Understanding has been prepared and is attached to this report for council information. When each council has had the opportunity to consider and approve this MOU, Mayors and General Managers will sign at a combined council event on a date to be organised.

All Councillors will be invited attend the BCO Alliance MOU signing event with an information and networking session planned for August.

The Local Government Act (1993) provides the framework that enables councils work together to share knowledge, resources and services.

A guidance paper 'Collaboration and Partnerships between Council's (2007)' outlines the legislative considerations, provides case studies and offers practical advice in regards to strategic planning, identifying opportunities for collaborative partnerships and developing a business plan.

This paper is accessible on the Office of Local Government (OLG) website <https://www.olg.nsw.gov.au/wp-content/uploads/Collaboration-and-Partnerships-between-Councils-A-Guidance-Paper-2007.pdf>

There are several governance models councils use to share services which includes;

- An arrangements supported by a formal agreement or MOU,
- A committee of council under the Local Government Act (1993),
- A Joint Organisation as legislated by the Local Government Act (1993),
- An incorporated association under the Associations Incorporation Act (2009); or
- A council-owned company under the Corporations Act (2001)

JOs are a local government entity with legal powers to support councils to work together to improve regional and rural outcomes and may support member councils through sharing staff, expertise and resources. The BCO Alliance will not diminish the membership or engagement from Blayney, Cabonne and Orange with the Central NSW JO.

The BCO Alliance will operate under a formal agreement and MOU.

The NSW Auditor General performance audit focused on Shared Service in Local Government and the subsequent report published in 2018, recommend the following:

- 1. Councils should base their decision to engage in shared services on a sound needs analysis, a review of service delivery models and a strong business case, which clearly identifies the expected costs and benefits. This should align with councils' Delivery Program and Community Strategic Plan.*
- 2. Councils should collect baseline information, monitor and evaluate services that will be shared. They should also ensure that services perform to expectations.*
- 3. Councils should ensure that the governance models they select to deliver shared services are fit for purpose. They should ensure clear roles, responsibilities, accountability and transparency of decisions.*
- 4. Councils should build the capability of councillors and council staff in the areas of assessing and managing shared services, leading to better understanding of opportunities and management of risk.*

The report may be found on the NSW Audit website <https://www.audit.nsw.gov.au/our-work/reports/shared-services-in-local-government>

It is envisaged the first Strategic Plan of the BCO Alliance will address each of the recommendations from the NSW Audit Office report.

ITEM 12 - LOCAL GOVERNMENT REMUNERATION TRIBUNAL - ANNUAL REPORT & DETERMINATION 2020

REPORT IN BRIEF

| | |
|----------------------------|---|
| Reason For Report | To advise councillors of the Local Government Remuneration Tribunal Annual Report & Determination 2020 |
| Policy Implications | Council's policy is that council continue to pay fees to councillors and the Mayor at the maximum amounts |
| Budget Implications | Nil |
| IPR Linkage | 4.5.1.a - Provide quality administrative support and governance to councillors and residents |

| | |
|--------------------|---|
| Annexures | 1. Local Government Remuneration Tribunal - Annual Report and Determination 2020 ↓ |
| File Number | \\OFFICIAL RECORDS LIBRARY\GOVERNMENT RELATIONS\LOCAL AND REGIONAL LIAISON\LOCAL GOVERNMENT REMUNERATION TRIBUNAL - 1135026 |

RECOMMENDATION

THAT from 1 July 2020 the annual fees payable to each councillor remain at \$12,160 and the additional annual fees payable to the Mayor remain at \$26,530 as determined by the Local Government Remuneration Tribunal.

DEPARTMENT LEADER - GOVERNANCE & CORPORATE PERFORMANCE'S REPORT

The Local Government Remuneration Tribunal (the Tribunal) is required to report to the Minister for Planning and Public Spaces by 1 May each year as to its determination of categories of councils and the maximum and minimum amounts of fees to be paid to mayors, councillors, and chairpersons and members of county councils.

In response to the COVID-19 pandemic the Minister for Local Government, the Hon Shelley Hancock MP, made the *Local Government (General) Amendment (COVID-19) Regulation 2020* which extends the time for the making of the determination to no later than 1 July 2020.

Categories

Section 239 of the Local Government Act (1993) (the Act) requires the tribunal to determine the categories of councils and mayoral offices at least every 3 years. The Tribunal last undertook a significant review of the categories and the allocation of councils into each of those categories in 2017. In accordance with the Act the Tribunal undertook a review of the categories and allocation of councils into each of those categories as part of the 2020 review.

In reviewing the categories, the Tribunal examined a range of statistical and demographic data and considered the submissions of councils and Local Government NSW (LGNSW). Having regard to that information, the Tribunal has determined to retain a categorisation model which differentiates councils primarily on the basis of their geographical location, and the other factors including population, the sphere of the council's economic influence and the degree of regional servicing.

In accordance with s239 of the Act, the categories of councils have been determined as follows:

| Metropolitan | Non-metropolitan |
|---------------|----------------------|
| Principal CBD | Major Regional City |
| Major CBD | Major Strategic Area |

| | |
|---------------------|-------------------------|
| Metropolitan Large | Regional Strategic Area |
| Metropolitan Medium | Regional Centre |
| Metropolitan Small | Regional Rural |
| | Rural |

Cabonne Council remains categorised as Rural.

Fees

The tribunal has determined that there will be no increase in the minimum and maximum fees applicable to each existing category. For the new categories, the Tribunal has determined fees having regard to relevant relativities.

Pursuant to s241 of the Act, the annual fees to be paid to the Mayor and Councillors in the Rural Category from 1 July 2020 is in the following range:

| | Minimum | Maximum |
|------------|---------|-----------|
| Councillor | \$9,190 | \$12,160 |
| Mayor | \$9,780 | \$26,530* |

*This fee must be paid in addition to the fee paid to the Mayor as a Councillor in accordance with s249(2) of the Local Government Act (1993).

It should be noted that Council's *Councillor and Mayoral Fees Annual Review Policy* states that Council continue to pay fees to Cabonne Councillors and the Mayor at the maximum allowable amount.

ITEM 13 - 2020 LOCAL GOVERNMENT NSW ANNUAL CONFERENCE

REPORT IN BRIEF

| | |
|----------------------------|--|
| Reason For Report | Seeking authorisation to send delegates to the 2020 Local Government NSW Annual Conference and development of motions to be submitted. |
| Policy Implications | Nil |
| Budget Implications | Nil |
| IPR Linkage | 4.5.1.b. Maintain strong relationships and liaise effectively with all relevant government agencies and other councils |
| Annexures | Nil |
| File Number | \\OFFICIAL RECORDS LIBRARY\GOVERNMENT RELATIONS\CONFERENCES\LGNSW CONFERENCE - 1141159 |

RECOMMENDATION

THAT Council:

1. Be represented at the 2020 Local Government NSW Annual Conference by the Mayor or his delegate, observers nominated by Council, and the General Manager or his alternate delegate in an advisory capacity; and
2. Identify issues and/or motions to be submitted to the conference.

GOVERNANCE OFFICER'S REPORT

The annual conference of Local Government NSW is being held from Sunday 22 November to Tuesday 24 November 2020 at the Crown Plaza, Lovedale in the Hunter Valley.

Councils are invited to submit motions for consideration at the conference. Proposed motions should be strategic, affect members state-wide and introduce new or emerging policy issues and actions. Cabonne has in recent years submitted motions relating to rate exemptions of state-owned corporations, food security and sustainability including introduction of legislation to protect the 'right to farm', regional road funding and water security.

Council's policy for the attendance of delegates and representatives at the LGNSW Conference is that the Mayor attends, if available, as Council's official delegate, with the General Manager attending in an advisory capacity. Council has also previously provided for up to two other councillors being able to attend as observers, and in 2019 three observers attended; those being Clrs Jones, Weaver and Oldham.

ITEM 14 - REQUEST FOR DONATION

REPORT IN BRIEF

| | |
|----------------------------|--|
| Reason For Report | For council to consider the donation request received |
| Policy Implications | Nil |
| Budget Implications | To be funded from council's s.356 budget allocation |
| IPR Linkage | 4.4.1.c - Provide assistance to community groups |
| Annexures | 1. Molong Community Garden Request 1 |
| File Number | \\OFFICIAL RECORDS LIBRARY\\COMMUNITY RELATIONS\\SPONSORSHIP - DONATIONS\\SPONSORSHIP - DONATIONS - 2020 - 1140608 |

RECOMMENDATION

THAT Council donate \$500 to Molong Community Garden.

DEPARTMENT LEADER - COMMUNITY SERVICES' REPORT

Molong Health One have written to council on behalf of the Molong Community Garden seeking a donation towards the Community Garden, which is in the grounds of the St Johns Church. The garden has been running successfully for several years, however due to COVID-19 and other personal factors there has been a significant decrease in volunteer numbers.

To ensure the community garden continues in the future a donation would go towards purchasing soil and mulch for raised garden beds, a retractable garden hose and reel, hand gardening tools, netting to protect plants against damage from birds, and seating.

Long term, the Molong Community Garden aims to support individuals and community venues by providing fresh healthy food.

Should council wish to make this donation there remains \$7,844 in the s.356 budget for donations this financial year.

ITEM 15 - UNSPENT EXPENDITURE REVOTED TO 2020/2021 BUDGET

REPORT IN BRIEF

| | |
|----------------------------|--|
| Reason For Report | To seek Council approval for the works listed in the attachment that did not commence as anticipated in the 2019/2020 financial year and need to be included in the 2020/2021 budget |
| Policy Implications | Nil |
| Budget Implications | Items revoted will affect the 2020/2021 budget result |
| IPR Linkage | 4.5.5.h - Provide, maintain and develop financial services and systems to accepted standards - satisfying regulatory and customer requirements |
| Annexures | 1. Revoted Expenditure ↓ |
| File Number | \\OFFICIAL RECORDS LIBRARY\\FINANCIAL MANAGEMENT\\BUDGETING\\CABONNE COUNCIL ANNUAL BUDGET - 1140905 |

RECOMMENDATION

That the works listed in the attachment be included in the 2020/2021 budget.

DEPARTMENT LEADER - FINANCE REPORT

Council approval is required to revote works that were originally budgeted for in the 2019/2020 financial year and that have not commenced.

A list of works is attached, also detailing the funding of the works.

ITEM 16 - EVENTS ASSISTANCE PROGRAM

REPORT IN BRIEF

| | |
|----------------------------|--|
| Reason For Report | For Council to consider carrying over the \$500 Events Assistance Program granted funding 2019/2020 to SMARTS. |
| Policy Implications | Nil |
| Budget Implications | NIL |
| IPR Linkage | 4.4.1.c - Provide assistance to community groups |
| Annexures | 1. Spring Molong Arts Festival - Letter re launch of SMARTS - 18 September 2020 <u>↓</u> |
| File Number | \\OFFICIAL RECORDS LIBRARY\GRANTS AND SUBSIDIES\PROGRAMS\EVENTS ASSISTANCE PROGRAM 2019 - 2020 - 1140411 |

RECOMMENDATION

THAT Council approve the carryover of EAP Funding of \$500 to the Spring Molong Arts Festival (SMART) for the event scheduled in 2021.

LEADER - COMMUNITY & ECONOMY'S REPORT

Council has received a letter from Spring Molong Arts Festival (SMARTS) requesting to carryover the received EAP funding for the event now re-scheduled to take place in 2021 under assistance from the Events Assistance Program (EAP).

Council's Tourism and Community Development Coordinator has provided the following assessment.

"Council received a letter from the Spring Molong Arts Festival (SMARTS) dated 16 June 2020. Due to the COVID-19 pandemic the SMARTS event scheduled for March 2020 was postponed and rescheduled to take place in August 2020.

Unfortunately, due to the current restrictions the Department of Education will not provide approval for outdoor events at this stage. Therefore, due to this

uncertainty they are now forced to reschedule the event again to take place later in 2021 with a launch to promote the event in November 2020.

SMARTS have requested that council's generous EAP grant funding of \$500 remain in their account to be available for the rescheduled event. Many items such as website, design of entry forms and other material have taken place."

ITEM 17 - FAIRBRIDGE CHILDREN'S PARK - ACCEPTANCE OF DONATED ASSET

REPORT IN BRIEF

| | |
|----------------------------|---|
| Reason For Report | Consideration of a request for council to accept the donation of new park assets at Fairbridge Children's Park |
| Policy Implications | Update to Asset Management Policy required |
| Budget Implications | Funding of operations and maintenance, approximately \$15,000 per annum from existing park maintenance allocation |
| IPR Linkage | 4.2.1.d - Promote Fairbridge Memorial concept |
| Annexures | Nil |
| File Number | \\OFFICIAL RECORDS LIBRARY\\PARKS AND RESERVES\\PLANNING\\GARDENS OR RESERVES - 1140960 |

RECOMMENDATION

THAT Council:

1. Accept the donation of Fairbridge Children's Park, and the transfer of assets contained therein;
2. Authorise the General Manager to write to the Old Fairbridgians Association to accept the transfer of assets; and
3. Authorise a budget allocation of \$15,000 to undertake routine operations and maintenance for the park, to be recognised in the 2020 first quarter budget review.

DEPUTY GENERAL MANAGER - CABONNE INFRASTRUCTURE'S REPORT

Background

At its Ordinary Meeting dated 27 February 2018, Cabonne Council considered a proposal from the Old Fairbridgians Association, requesting in-principle support to establish a roadside park. This park, located at the then existing Fairbridge Farm Memorial Park on Mitchell Highway, is to commemorate the lives and experiences of the Fairbridge Children.

At this meeting, Council Resolved:

“THAT Council provide in-principle support of the proposed Fairbridge Children’s Commemorative Park and continue to liaise with the management committee regarding land usage and development requirements”.

Following advocacy efforts made by the Association, grant funding was awarded to the Old Fairbridgians Association, and the park redevelopment planning was undertaken by landscape architects.

Construction of the new park commenced in November 2019, and the works have been reported by the Old Fairbridgians Association to be completed. The official opening of the Fairbridge Children’s Park occurred on 14 March 2020.

In a letter from the Old Fairbridgians Association dated 25 June 2020, Cabonne Council has been requested to accept the donation of the park assets that have been constructed.

Discussion

The request for asset handover, is a simple exchange of letters to formalise the intent of the Old Fairbridgians responsibilities of the asset and confirming Cabonne Councils management of the asset into the future. The subject parcel of land of which the park is located is council Freehold Land, which is designated as recreational, and therefore no transfer of property is required in the transaction.

Inspection of the completed works at the park show that the infrastructure that has been provided is in a sound condition and does not present a risk of premature failure. Several maintenance items were raised during the inspection, of which the contractor has rectified to the satisfaction of council.

An assessment of the ongoing operational needs of the park has been undertaken, with an estimate of approximately \$15,000 per annum required to maintain the park. This amount is an estimate and would be expected to fluctuate with season and priority of service levels across all council assets.

With regards to ongoing service level and consultation on the park management, council is currently undertaking the drafting of a standalone Plan of Management for the Fairbridge Children’s Park, which will list the Old Fairbridgians Association as a key stakeholder.

Should council be of a mind to accept the handover of the park asset, this advice would be forwarded to the Old Fairbridgians Association, and the park would become open to public access immediately.

Policy Review

During this process, it has been identified that council does not have a policy with regards to the accepting of donated assets. It is suggested that the donation of assets be included within the Asset Management Policy, which will set principles with regards to acceptance of donated assets.

ITEM 18 - CUMNOCK FLOODPLAIN AND DRAINAGE INVESTIGATION

REPORT IN BRIEF

| | |
|----------------------------|--|
| Reason For Report | Consider options to progress concerns of the Cumnock Community with regards to flooding and drainage in the township |
| Policy Implications | Nil |
| Budget Implications | Preliminary investigations and issues paper will cost approximately \$33,000, which has not been budgeted. |
| IPR Linkage | 5.2.1.b - Undertake creek and river operations |
| Annexures | Nil |
| File Number | \\OFFICIAL RECORDS LIBRARY\\SEWERAGE AND DRAINAGE\\REPORTING\\FLOODS - 1141044 |

RECOMMENDATION

THAT Council:

1. Undertake the investigation and review of Cumnock Flooding and Drainage; and
2. Fund to the amount of \$33,000 for the Cumnock Flood and Drainage Review, to be allocated in the 2020/21 First Quarterly Budget Review.

DEPUTY GENERAL MANAGER - CABONNE INFRASTRUCTURE'S REPORT

Background

At its Extraordinary Meeting dated 9 June 2020, council considered a petition lodged with regards to Cumnock floodplain management.

At this meeting, council resolved:

“THAT Council:

- 1. Receive the Cumnock Floodplain Management Petition;*
- 2. Write to the lead petitioner advising that the petition has been accepted in accordance with Council's Draft Petition Operational Policy; and*

3. *Call for a future report to be presented on Cumnock Township Floodplain Management”.*

Discussion

The petition that has been received makes particular note of the rainfall event of which occurred 25 March 2020, in which three houses were adversely affected which are situated directly adjacent to Doughboy Creek. Rainfall during this rain event was approximately 93mm.

As a result of this event, council officers met several Cumnock community members, where it was agreed to apply for environmental permits, proposing to remove two trees which were causing obstruction to the creek flow. The permits were received, with approval to remove one log, and the reorientation of another. These works have now been completed.

Further, the petition states that this situation is extensive, and has caused continual issues over Cumnock's history.

A review of council's records has not provided a documented history of issues in Cumnock, which makes it difficult to ascertain the circumstances, extent and severity of the issues, apart from the event in March 2020. There is however local knowledge and historical evidence to support that there is flash flooding events in the village of Cumnock. Therefore, it would be prudent, prior to forming a Floodplain Management Advisory Committee, to ascertain data and undertake community consultation to support the specific issues that would need to be addressed by such a committee.

The preliminary investigation would consist of a hydrological review of the catchment, which will provide the extent and frequency of flooding events, which provides context of risk that flooding causes to the community.

In conjunction with the investigation works, community consultation will be undertaken which will inform the data and information within the preliminary investigation. An issues paper will result from this body of work, which can be considered by council when determining the establishment of a Floodplain Management Advisory Committee.

The investigation and hydrological review are proposed to be undertaken by a consultant, and a budget will need to be established to progress this work. An upper limit estimate of \$33,000 has been placed on this work, although it is expected to be less than this amount.

ITEM 19 - REVISION OF DRINKING WATER MANAGEMENT SYSTEM (DWMS)

REPORT IN BRIEF

| | |
|----------------------------|---|
| Reason For Report | The addition of emergency water supply from Orange constitutes a need to update the Drinking Water Management System to include an additional water source. |
| Policy Implications | Nil |
| Budget Implications | Nil |
| IPR Linkage | 5.1.1.b - Continue to maintain drinking water management system |
| Annexures | 1. Drinking Water Quality Policy - Draft ↓ |
| File Number | \\OFFICIAL RECORDS LIBRARY\\WATER SUPPLY\\PLANNING\\DRINKING WATER MANAGEMENT PLAN - 1141226 |

RECOMMENDATION

THAT Council:

1. Adopt the updated Cabonne Council Drinking Water Management System;
2. Adopt the draft Drinking Water Quality Policy; and
3. Note the actions and improvement plan identified through the Drinking Water Management System review process.

DEPUTY GENERAL MANAGER - CABONNE INFRASTRUCTURE'S REPORT

NSW Public Health Act 2010 requires all water utilities to produce a Quality Assurance Program in the form of a Risk Based Drinking Water Management System (DWMS). Water Utilities are required to update and maintain adherence to their DWMS.

The last update to Cabonne Council's Drinking Water Management System (DWMS) was in 2016 (City Water Technology). The current review has been undertaken by Atom Consulting to satisfy two requirements:

- Identify within the DWMS the additional water supply source of the Orange Molong Pipeline
- Undertake a review to ensure adherence to the Australian Drinking Water Guidelines 2011

Within the process of review, a number of actions are identified as a process of continual improvement. A total of 29 actions have been identified and form an improvement plan for Cabonne Water Utility to undertake.

Further work will be undertaken in consultation with Atom consulting to meet the actions in the improvement plan:

- Critical Control Point procedure and incident and emergency response plan

- Operational Verification and Operational monitoring plan development
- Development and review of Standard Operating Procedures

Further impending updates to the DWMS are required due to further modification to the water supply system:

- The inclusion of the Molong Town Emergency Bore as a raw water source
- The inclusion of Yeoval and Cumnock villages as part of the supply system

The adoption of the Cabonne Council Drinking Water Management System V.5 (2010) will ensure compliance with the *NSW Public Health Act 2010*.

ITEM 20 - EUGOWRA VOLUNTARY PURCHASE

REPORT IN BRIEF

| | |
|----------------------------|---|
| Reason For Report | Council to select the property for the voluntary purchase in Eugowra. |
| Policy Implications | Nil |
| Budget Implications | Nil |
| IPR Linkage | 5.2.2.a - Implement Eugowra Floodplain Management Plan |
| Annexures | Nil |
| File Number | \\OFFICIAL RECORDS LIBRARY\\SEWERAGE AND DRAINAGE\\FLOOD MITIGATION\\EUGOWRA FLOODPLAIN - 1140749 |

RECOMMENDATION

THAT Council:

1. Select the property 8 North Street, Eugowra, for the voluntary purchase in the 2020/21 financial year subject to the availability of funding contribution from the NSW Office of Environment and Heritage (OEH);
2. Initiate the discussion with the OEH for the availability of the funding contribution and apply for funding for the voluntary purchase of 8 North Street, Eugowra; and
3. Consult with the Eugowra Consultative Floodplain Committee in regard to the proposed Eugowra voluntary purchase.

DEPARTMENT LEADER - ASSETS & TECHNICAL SUPPORT'S REPORT

Cabonne Council's Voluntary Purchase Scheme in Molong and Eugowra has been in operation for many years. The object of the scheme is to voluntarily acquire flood-affected properties nominated in the relevant flood studies and

clear the land allowing the house owner to relocate out of the floodway. The acquired land is classified as operational land.

Council purchases one property per year generally alternating between Molong and Eugowra depending upon funding available from the New South Wales Office of Environment and Heritage (OEH). In the past, two thirds of the funding was provided by the OEH and one third from council's budgeted funds for the voluntary purchase scheme.

In the 2019/20 financial year, council purchased flood affected property 7 Betts Street Molong under the partial funding of OEH.

In the 2020/21 financial year, council has so far received one request to voluntary purchase 8 North Street Eugowra, from the concerned property owners. This property is identified for voluntary purchase in Eugowra Floodplain Risk Management Study.

It is recommended council select the property being 8 North Street, Eugowra, for the voluntary purchase in 2020/21 financial year, subject to the availability of funding contribution from the OEH. It is also recommended council initiate discussion with the OEH for the availability of the funding contribution and apply for funding for the voluntary purchase of 8 North Street, Eugowra.

ITEM 21 - WAIVING OF FOOD PREMISES INSPECTION FEES FOR 2020/21 - COVID BUSINESS RECOVERY RESPONSE

REPORT IN BRIEF

| | |
|----------------------------|--|
| Reason For Report | To obtain council resolution to waive the standard fee for annual food shop inspection for 2020/21 |
| Policy Implications | Nil |
| Budget Implications | Supporting the recommendation would impact council's food inspection income by approximately \$10,800 in the current financial year. |
| IPR Linkage | 4.5.1.a - Provide quality administrative support and governance to councillors and residents |
| Annexures | Nil |
| File Number | \\OFFICIAL RECORDS LIBRARY\\PUBLIC HEALTH\\INSPECTIONS\\FOOD INSPECTIONS - 2020 - 1140863 |

RECOMMENDATION

THAT council waive the fee for annual initial food inspections for the financial year 2020/2021 as a good will initiative towards Cabonne business premises during the Covid pandemic.

DEPUTY GENERAL MANAGER - CABONNE SERVICES REPORT

Council's adopted fees and charges includes an annual inspection fee of food premises within the shire. The fee is set at \$120 plus \$50 administration fee, and is a cost recovery fee relating to council's legal obligations to inspect commercial premises where food is prepared and offered for sale.

As an initiative to assist the food premises operating within the Cabonne Local Government Area in their business recovery during the Covid pandemic, it is suggested that council give consideration to waiving or reducing the initial food premises inspection fees for the 2020/2021 financial year. Where premises require follow up inspections, an additional fee of \$150 applies. It is suggested that the improvement inspection fee be retained.

There are approximately ninety (90) food premises within the shire that are subject to annual inspections. This equates to a cost recovery income by council of approximately \$10,800 per annum plus \$4,500 in administration fees. Council is obligated by legislation to undertake food premises inspections, and whether required follow up inspections. The fees as set by council's annually adopted Fees and Charges, reflects the cost recovery of providing this service. It is suggested however that as a good will gesture to the Cabonne business houses that the council consider waiving or reducing the annual inspection fee during the current Covid pandemic. In supporting this suggestion it needs to be noted that the loss of income to the Development Unit would need to be absorbed within the overall council budget.

ITEM 22 - REQUEST FOR DONATION OF FEES EQUIVALENT OF DEVELOPMENT APPLICATION FEE CUDAL AND DISTRICT MENS SHED INC.

REPORT IN BRIEF

| | |
|----------------------------|--|
| Reason For Report | For council to consider the request for donation of fees |
| Policy Implications | Nil |
| Budget Implications | Nil |
| IPR Linkage | 4.5.3.a - Assess and determine planning and development applications to foster community growth within the shire |
| Annexures | Nil |
| File Number | \\Development Applications\\DEVELOPMENT APPLICATION\\2020\\03-2020-0039 - 1140544 |

RECOMMENDATION

THAT Council donate from its s356 budget to the Cudal and Districts Men's Shed Inc the sum of \$880.50, being the construction certificate fee (including GST) paid to council in relation to DA 2020/039 for the construction of additions to the Cudal and Districts Men's Shed Inc.

DEPARTMENT LEADER - DEVELOPMENT SERVICES' REPORT

Council has received a request from the president of the Cudal and Districts Men's Shed Inc. seeking council's consideration of a donation equivalent to fees paid in association with the development application and construction certificate for DA 2020/0039 for construction of additions to the Cudal and Districts Men's Shed Inc.

The fees paid totalled \$880.50.

The Development Application was approved on 27 September, 2019 and the construction certificate was approved 21 May, 2020.

The fees paid for this Development Application and Construction Certificate (including GST) consisted of the following:-

| | |
|--------------------------|----------------------------------|
| Development Application | \$ 227.00 |
| Construction Certificate | \$ 153.50 |
| Inspections | \$ 300.00 |
| Occupation Certificate | \$ 200.00 |
| Total | \$ 880.50 (includes GST \$80.04) |

Under Council's policy, fees for inspections and occupation certificates are not eligible for donation under delegation and requires approval from council.

Council's Donations policy (dated 17 December 2012) includes the following procedural statements:

1. Development Application (DA) fees

Council will donate an amount equal to refunding the actual amounts paid as Council DA fees and charges, as defined, in instances relating to Council owned / controlled or Crown Land where the improvement would become a Council Asset.

Any requests for a refund/donation of DA fees by Not-For-Profit/Community Organisations will be submitted for consideration by Council with the amount to be refunded / donated to be determined on a case by case basis.

For clarity it is noted the following fees are not eligible for donation: statutory fees such as long service levy, advertising, planning reform (plan first levy) and other fees which may be charged including inspections, occupation certificate, subdivision, subdivision certificates, integrated development and principal certifying authority.

All fees associated with development applications, construction certificate applications and complying development applications are to be paid with the application. Requests for a refund of DA fees are to be made in writing on the prescribed form, stating the grounds or reasons justifying why Council should donate an amount equal to the relevant fees.

Fees to be donated back to the applicant will only be donated after determination of the relevant application.

Council staff may process any such requests within the limits of the policy. Any requests exceeding the policy are to be reported to Council for consideration.

ITEM 23 - DEVELOPMENT APPLICATION 2020/0086 LOT 50 DP 808694, 457 NANGAR ROAD CANOWINDRA

REPORT IN BRIEF

| | |
|----------------------------|--|
| Reason For Report | To seek council's resolution to refuse DA 2020/0086 |
| Policy Implications | Nil |
| Budget Implications | Nil |
| IPR Linkage | 4.5.3.a - Assess and determine planning and development applications to foster community growth within the shire |
| Annexures | Nil |
| File Number | \\Development Applications\\DEVELOPMENT APPLICATION\\2020\\03-2020-0086 - 1140496 |

RECOMMENDATION

THAT Development Application 2020/0086 for a boundary adjustment at Lot 50 DP 808694, 457 Nangar Road, Canowindra be refused for insufficient information being submitted to council to enable determination of the application.

DEPARTMENT LEADER - DEVELOPMENT SERVICES' REPORT

ADVISORY NOTES

Record of voting

In accordance with s375A of the Local Government Act 1993, a division is required to be called when a motion for a planning decision is put at a meeting of Council or a Council Committee. A division under s375A of the Act is required when determining this planning application.

Political Disclosures

In accordance with s10(4) of the Environmental Planning and Assessment Act 1979, a person making a planning application to Council is required to disclose political donations and gifts made within 2 years prior to the submission of the application and concluding when the application is determined.

In accordance with s10(4) of the Environmental Planning and Assessment Act 1979, a person making a public submission to Council in relation to a planning application made to Council is required to disclose political donations and gifts made within 2 years prior to the submission being made and concluding when the application is determined.

Political donations and gifts (if any) to be disclosed include:

- All reportable political donations made to any local councillor or Council,
- All gifts made to any local councillor or employee of the Council.

Nil planning application disclosures have been received.

Nil public submission disclosures have been received.

SUMMARY

The following report provides an assessment of the development application submitted for a Boundary Adjustment at Lot 50 DP 808694, 457 Nangar Road, Canowindra.

It is recommended that the application be refused due to insufficient information being provided to Council. The information provided does not identify another lot with which the boundary adjustment is to take place. In addition, no landowners consent from the adjacent property owner has been provided. The applicant has been given ample time to address the insufficiencies in the information. As such, the application does not comply with the requirements of Schedule 1 of the *Environmental Planning and Assessment Regulation 2000* for documentation required for a Development Application.

Applicant: C. Kinsela & L Piddington
Owner: C. Kinsela & L Piddington
Proposal: Boundary Adjustment
Location: Lot 50 DP 808694, 457 Nangar Road, Canowindra
Zone: RU1 Primary Production

PROPOSED DEVELOPMENT

Council's consent is sought for a boundary adjustment of the subject lot. The application is unclear as to which adjoining property the adjustment is proposed to take place with. In addition, the amount of land to be transferred is unclear.

Council has requested clarification from the applicant initially on 10 December 2019 following the lodgment of the application. A subsequent request for additional information was made on 25 May 2020. To date no additional information or enquiries from the applicant have been made. As such it remains unclear what the applicant is seeking consent for.

MATTERS FOR CONSIDERATION

The information provided does not comply with the requirements of *Environmental Planning and Assessment Regulation 2000* Schedule 1 given that:

- No landowners consent has been provided (Required by Clause 1(1)(i))

- No clear site plan has been provided (Required by Clause 2(2))
- No clear sketch of the proposed development has been provided (Required by Clause 2(3))

Due to the insufficiencies in the information provided, Council is unable to undertake an assessment of the proposed development under *Environmental Planning and Assessment Act 1979* (The Act). In addition, Council would be in breach of the Act as no landowner's consent has been provided by the adjoining landowner (who has not been identified). As such, Council has no choice but to refuse the development application.

SUMMARY

The proposed development does not comply with the provisions of the *Environmental Planning and Assessment Act 1979* and *Environmental Planning and Assessment Regulation 2000*. As such, the development application is to be refused pursuant to clause 4.16(1)(b) *Environmental Planning and Assessment Act 1979*.

ITEM 24 - DEVELOPMENT APPLICATION 2020/0154 - FENCE- LOT 23 DP 848546 - 82 MARSDEN STREET, MOLONG

REPORT IN BRIEF

| | |
|----------------------------|--|
| Reason For Report | To obtain council resolution to refuse DA2020/0154 |
| Policy Implications | Nil |
| Budget Implications | Nil |
| IPR Linkage | 4.5.3.a - Assess and determine planning and development applications to foster community growth within the shire |
| Annexures | Nil |
| File Number | \\Development Applications\\DEVELOPMENT APPLICATION\\2020\\03-2020-0154 - 1138455 |

RECOMMENDATION

THAT Development Application 2020/0154 for a fence at 82 Marsden Street, Molong, be refused for the following reasons:

1. The development for which consent is sought is inconsistent with the objectives of the R5 Large Lot Residential zone.
2. The development for which consent is sought is inconsistent with Clauses 1.2 and 3.3 of council's Development Control Plan No 6 – Rural Small Holdings.
3. The granting of development consent is not in the public interest.

4. The development for which consent is sought will unreasonably and unnecessarily impact the visual amenity of the adjoining property.
5. The development for which consent is sought creates adverse visual impacts on the locality.

TOWN PLANNER'S REPORT

ADVISORY NOTES

Record of voting

In accordance with s375A of the Local Government Act 1993, a division is required to be called when a motion for a planning decision is put at a meeting of council or a council committee. A division under s375A of the Act is required when determining this planning application.

Political Disclosures

In accordance with s10(4) of the Environmental Planning and Assessment Act 1979, a person making a planning application to council is required to disclose political donations and gifts made within 2 years prior to the submission of the application and concluding when the application is determined.

In accordance with s10(4) of the Environmental Planning and Assessment Act 1979, a person making a public submission to council in relation to a planning application made to Council is required to disclose political donations and gifts made within 2 years prior to the submission being made and concluding when the application is determined.

Political donations and gifts (if any) to be disclosed include:

- All reportable political donations made to any local councillor or council,
- All gifts made to any local councillor or employee of the council.

Nil planning application disclosures have been received.

Nil public submission disclosures have been received.

SUMMARY

The following report provides an assessment of the development application submitted for the erection of a 1.8-metre-high, 50 metre long corrugated iron fence at 82 Marsden Street, Molong – Lot 23 DP 848546.

The application has been referred to the council for determination as the proposal is inconsistent with the Cabonne Local Environmental Plan 2012 and council's Development Control Plan No 6 – Rural Small Holdings. accordingly, refusal of the application is recommended.

Applicant: S. Taylor-Wood
Owner: S. Taylor-Wood

Proposal: Fence
Location: 82 Marsden Street, Molong – Lot 23 DP 848546
Zone: R5 Large Lot Residential
Value: \$7,750

The application was lodged with council on 20 May 2020, and was neighbour notified for a period of 14 days. During this period, one (1) submission was received that raised concerns with the visual impacts of the development between the subject land and adjoining lot.

The proposed development is uncharacteristic for the locality and is unreasonably and unnecessarily obtrusive within the landscape. An assessment of the application pursuant to Section 4.15 of the Environmental Planning and Assessment Act 1979, identifies impacts that are unnecessary and unreasonable, particularly where other alternatives are available.

The following matters have been considered during the assessment of the application:

- Whether the visual impact, bulk and scale of the development is acceptable upon the locality and adjoining properties,
- Whether the proposed development is consistent with the objectives of the R5 Large Lot Residential zone, and
- Whether the proposed development is consistent with Development Control Plan No 6 – Rural Small Holdings.

Approval of this application, contrary to the recommendation made by staff, will likely result an undesirable precedent of colorbond/corrugated iron fencing in rural and rural residential areas, particularly where the desired and prevailing character is stock proof/wire fencing to maintain the rural character of the area.

An assessment of the application has been provided hereunder; refusal of the application is recommended for the following reasons and are discussed in detail in the body of the report:

- I. The development for which consent is sought is inconsistent with the objectives of the R5 Large Lot Residential zone.
- II. The development for which consent is sought is inconsistent with Clauses 1.2 and 3.3 of council's Development Control Plan No 6 – Rural Small Holdings.
- III. The granting of development consent is not in the public interest.
- IV. The development for which consent is sought will unreasonably and unnecessarily impact the visual amenity of the adjoining property.

- V. The development for which consent is sought creates adverse visual impacts on the locality.

THE APPLICATION/THE PROPOSAL

Council's consent is sought for the erection of a corrugated iron fence at 82 Marsden Street, Molong – Lot 23 DP 848546.

The proposal involves the erection of a 1.8-metre-high corrugated iron fence along the western boundary as per figure 1. The proposed fencing will be 50 metres long and will be second hand medium grey iron. The approximate location of the proposed fence is denoted by the yellow broken line in Figure 1.



Figure 1 - locality plan



Figure 2 – View to the adjoining property



Figure 3 – Approximate Location of fence (facing north-west)



Figure 4 – Approximate location of fence (facing south west)

MATTERS FOR CONSIDERATION

Section 1.7 - Application of Part 7 of the *Biodiversity Conservation Act 2016* and Part 7A of the *Fisheries Management Act 1994*

Section 1.7 of the EP&A Act identifies that Part 7 of the Biodiversity Conservation Act 2016 (BC Act) and Part 7A of the Fisheries Management Act 1994 have effect in connection with terrestrial and aquatic environments.

There are four triggers known to insert a development into the Biodiversity Offset Scheme (i.e. the need for a BDAR to be submitted with a DA):

- Trigger 1: development occurs in land mapped on the Biodiversity Values Map (OEH) (clause 7.1 of BC Regulation 2017);
- Trigger 2: development involves clearing/disturbance of native vegetation above a certain area threshold (clauses 7.1 and 7.2 of BC Regulation 2017); or
- Trigger 3: development is otherwise likely to significantly affect threatened species (clauses 7.2 and 7.3 of BC Act 2016).

The fourth trigger (development proposed to occur in an Area of Outstanding Biodiversity Value (clause 7.2 of BC Act 2016) is generally not applicable to the Cabonne LGA; as no such areas are known to occur in the LGA. No further comments will be made against the fourth trigger.

The development site has been mapped as containing *White Box grassy woodland in the upper slopes sub-region of the NSW South Western Slopes Bioregion (PCT 266)* and *Blakely's Red Gum - Yellow Box grassy tall woodland*

of the NSW South Western Slopes Bioregion (PCT 277). PCT 277 is listed as an Endangered Ecological Community in NSW and as Critically Endangered under the Environment Protection and Biodiversity Conservation Act 1999 (Cth).



The proposed development does not involve the removal of any native trees or vegetation. In consideration of the above, the development is unlikely to significantly affect threatened species or their habitats, nor is it likely to adversely impact upon any endangered or ecological communities. The land is not identified, nor declared as an area of outstanding biodiversity value. There are no observable habitat links/vegetation corridors to or from the land. The land is more or less surrounded by highly disturbed urban environments with limited habitat potential. Given the characteristics of the site and the minimal level of habitat provided on the land, the proposed development does not involve key threatening processes that could threaten the survival or evolutionary development of a species.

In this regard, the development is considered to be satisfactory with respect to Section 7.3 of the Biodiversity Conservation Act 2016.

Section 4.15

Section 4.15 of the *Environmental Planning and Assessment Act 1979* requires council to consider various matters, of which those pertaining to the application are listed below.

PROVISIONS OF ANY ENVIRONMENTAL PLANNING INSTRUMENT s4.15(1)(a)(i)

Cabonne Local Environmental Plan 2012

Part 1 - Preliminary

Clause 1.2 - Aims of Plan

The broad aims of the LEP are set out under subclause 2. Those relevant to the application are as follows:

- (a) to encourage development that complements and enhances the unique character and amenity of Cabonne, including its settlements, localities, and rural areas,*
- (b) to provide for a range of development opportunities that contribute to the social, economic and environmental resources of Cabonne in a manner that allows present and future generations to meet their needs by implementing the principles of ecologically sustainable development,*
- (c) to facilitate and encourage sustainable growth and development that achieves the following—*
 - (i) contributes to continued economic productivity, including agriculture, business, tourism, industry and other employment opportunities,*
 - (ii) allows for the orderly growth of land uses while minimising conflict between land uses within the relevant zone and land uses within adjoining zones,*
 - (iii) encourages a range of housing choices and densities in planned urban and rural locations that is compatible with the residential and rural environment and meets the diverse needs of the community,*
 - (iv) promotes the integration of land uses and transport to improve access and reduce dependence on private vehicles and travel demand,*
 - (v) protects, enhances and conserves agricultural land and the contributions that agriculture makes to the regional economy,*
 - (vi) avoids or minimises adverse impacts on drinking water catchments to protect and enhance water availability and safety for human consumption,*
 - (vii) protects and enhances places and buildings of environmental, archaeological, cultural or heritage significance, including Aboriginal relics and places,*
 - (viii) protects and enhances environmentally sensitive areas, ecological systems, and areas that have the potential to contribute to improved environmental, scenic or landscape outcomes.*

The application is considered to be somewhat consistent with the aims of the Plan; however, some inconsistencies have been identified and are discussed in the body of this report.

Clause 1.6 - Consent Authority

This clause establishes that, subject to the Act, council is the consent authority for applications made under the LEP.

Clause 1.7 - Mapping

The subject site is identified on the LEP maps in the following manner:

| | |
|--|--|
| Land zoning map | Land zoned R5 Large Lot Residential |
| Lot size map | Minimum lot size 4000 m2 |
| Heritage map | Not a heritage item or conservation area |
| Terrestrial Biodiversity Map | Has biodiversity sensitivity on the subject land |
| Flood planning map | Not within a flood zone |
| Natural resource – karst map | Not within a karst area |
| Drinking water catchment map | Not within a drinking water catchment area |
| Riparian land and watercourse map, groundwater vulnerability map | Not affected by riparian, watercourse or groundwater vulnerability |
| Land reservation acquisition map | No land reserved for acquisition |

Those matters that are of relevance are addressed in detail in the body of this report.

Clause 1.9A - Suspension of Covenants, Agreements and Instruments

This clause provides that covenants, agreements and other instruments which seek to restrict the carrying out of development do not apply with the following exceptions.

- covenants imposed or required by council
- prescribed instruments under Section 183A of the *Crown Lands Act 1989*
- any conservation agreement under the *National Parks and Wildlife Act 1974*
- any trust agreement under the *Nature Conservation Trust Act 2001*
- any property vegetation plan under the *Native Vegetation Act 2003*
- any biobanking agreement under Part 7A of the *Threatened Species Conservation Act 1995*
- any planning agreement under Division 6 of Part 4 of the *Environmental Planning and Assessment Act 1979*.

Council staff are not aware of the title of the subject property being affected by any of the above.

Part 2 - Permitted or Prohibited Development

Clause 2.1 - Land Use Zones and Clause 2.3 - Zone Objectives and Land Use Table

The subject site is located within the R5 Large Lot Residential zone. The proposed development is for the erection of a fence and is permitted with consent for this zone. This application is seeking consent.

Clause 2.3 of LEP 2012 references the Land Use Table and Objectives for each zone in LEP 2012. These objectives for land zoned R5 Large Lot Residential are as follows:

1 - Objectives of the R5 Large Lot Residential Zone

- *To provide residential housing in a rural setting while preserving, and minimising impacts on, environmentally sensitive locations and scenic quality.*
- *To ensure that large residential lots do not hinder the proper and orderly development of urban areas in the future.*
- *To ensure that development in the area does not unreasonably increase the demand for public services or public facilities.*
- *To minimise conflict between land uses within this zone and land uses within adjoining zones.*

In consideration of the first objective, the development site contains an existing dwelling house that is consistent with the intent of this objective. Notwithstanding, the proposal is for the erection of a fence that is ancillary to this dwelling. It is considered that the proposed fence will compromise the views and vistas to and from the property. The fence will have an unnecessary adverse impact upon the scenic quality of the subject land and locality.

In consideration of the second stated objective, the proposed development will not hinder the proper and orderly development of urban areas in the future.

The development will not unreasonably increase the demand for public services or public facilities.

In consideration of the last stated objective, due to the visual impacts associated with the development, it is considered to the proposed fence has the potential to generate land use conflicts between adjoining properties as the proposed fence unreasonably compromises the views and vistas of the adjoining neighbour.

In this regard, the application is considered to be somewhat inconsistent with the objectives of the zone.

Part 3 - Exempt and Complying Development

The application is not exempt or complying development.

Part 4 - Principal Development Standards

The Part 4 standards are not relevant to the application.

Part 5 - Miscellaneous Provisions

The Part 5 provisions are not relevant to the application.

Part 6 - Additional Local Provisions

Clause 6.8 - Essential Services

Clause 6.8 applies and states:

Development consent must not be granted to development unless the consent authority is satisfied that any of the following services that are essential for the proposed development are available or that adequate arrangements have been made to make them available when required:

- (a) the supply of water,*
- (b) the supply of electricity,*
- (c) the disposal and management of sewage,*
- (d) storm water drainage or on-site conservation,*
- (e) suitable road access.*

In consideration of this clause, all utility services are available to the land and adequate for the proposal.

STATE ENVIRONMENTAL PLANNING POLICIES

State Environmental Planning Policy 55 Remediation of Land

State Environmental Planning Policy 55 - Remediation of Land (SEPP 55) is applicable. Pursuant to Clause 7 Contamination and remediation to be considered in determining development application:

- (1) A consent authority must not consent to the carrying out of any development on land unless:*
 - (a) it has considered whether the land is contaminated, and*
 - (b) if the land is contaminated, it is satisfied that the land is suitable in its contaminated state (or will be suitable, after remediation) for the purpose for which the development is proposed to be carried out, and*
 - (c) if the land requires remediation to be made suitable for the purpose for which the development is proposed to be carried out, it is satisfied that the land will be remediated before the land is used for that purpose.*

The current and previous land use history of the site comprises of large lot residential development. The site is not known to have been use for any purpose listed in Table 1 of the Contaminated Land Planning Guidelines. The site is therefore unlikely to be contaminated. In this regard, the subject land is considered to be acceptable in its current form and further investigations regarding contamination/SEPP 55 are not necessary.

State Environmental Planning Policy (Koala Habitat Protection) 2019

Cabonne Council is identified within the SEPP Koala Habitat Protect schedule as having koala habitat. A BioNet search did not reveal any sighting of Koalas in the locality.

The Draft Koala Habitat Protection Guideline published by the NSW Department Planning, Industry and Environment has two key aims:

- To guide councils on how to prepare Koala Plans of Management, and
- To standardise the process that applicants are to follow and consent authorities to implement when preparing and assessing development applications.

It is considered that the proposed development falls within the Tier 1 category of the Draft Guideline in which there is low or no direct impact arising as a result of the development. The proposal is considered to have low or no direct impact for the following reasons:

- The subject land does not comprise core Koala habitat but has been mapped as containing vegetation that is suitable to be occupied by Koalas.
- The subject land is cleared, and the proposed development will not result in the clearing of native vegetation.
- The development does not trigger the Biodiversity Offsets Scheme threshold under the Biodiversity Conservation Act 2016.
- No native vegetation will be removed.
- The footprint of the development will not compromise the movements of Koalas.

In this regard, the proposal is considered to satisfy the requirements of the SEPP and a Koala Plan of Management is not required in this instance. Accordingly, the development is considered to have low or no direct impact upon Koalas and their habitats.

PROVISIONS OF ANY DRAFT ENVIRONMENTAL PLANNING INSTRUMENT THAT HAS BEEN PLACED ON EXHIBITION 4.15(1)(a)(ii)

There are no known draft environmental planning instruments that have been placed on exhibition that affect the proposed development or subject land.

DESIGNATED DEVELOPMENT

The proposed development is not designated development.

INTEGRATED DEVELOPMENT

The proposed development is not integrated development.

PROVISIONS OF ANY DEVELOPMENT CONTROL PLAN s4.15(1)(a)(iii)

Development Control Plan No 6 – Rural Small Holdings

Development Control Plan No 6 – Rural Small Holdings (“the DCP”) applies to the subject land. An assessment of the proposed development against the relevant Planning Outcomes will be undertaken below.

1.2 Aims and Objectives

The aims and objectives of this Plan applies, and states in part that development to which this plan applies is:

(v) *To enable other forms of development to be carried out on land within the rural residential zone provided that such uses are in keeping with the rural character of the locality and are compatible with the existing or likely future rural residential land uses.*

(vii) To encourage the development of rural small holdings which are of a high quality and which enhance the character and function of the rural countryside

In consideration of the above, the proposed development is largely inconsistent with the objectives of the Plan. As discussed in the foregoing report the proposed fence is considered not to be consistent with the rural character of the locality and is not a compatible form of development within a rural lifestyle zone.

The subject land is located within the R5 Large Lot Residential zone and where the surrounding and prevailing character consists predominantly of single storey dwellings, ancillary outbuildings, and stock proof/wire fencing. The intent of the zone is to provide residential living on a lifestyle/rural allotment. Corrugated iron fencing is not considered to be consistent with a rural/lifestyle allotment.

A 50-metre-long, 1.8-metre-high corrugated iron fence within a metre of an adjoining property is not a compatible nor appropriate form of development in a zone that promotes a rural lifestyle.

The proposed fence is unnecessarily obtrusive in its setting and is not consistent with the intended and prevailing character of the locality.

The proposal is not of a quality that enhances the character associated with a rural lifestyle allotment.

3.3 Fencing

"The boundaries of each lot in any new subdivision are to be fenced at the time of subdivision to a standard satisfactory to Council..."

Whilst the proposal is not necessarily for a subdivision, nor does it intend on replacing the boundary fence, this clause is still of some relevance to the application. The standard of fencing in the rural residential area in 1994 when the subject land was created was stock proof/wire fencing. This standard remains today.

Corrugated iron fencing such as that proposed is not considered to be an acceptable standard.

In consideration of the above provisions, the proposal is inconsistent with provisions of DCP 6.

PROVISIONS PRESCRIBED BY THE REGULATIONS s4.15(1)(a)(iv)

Demolition of a Building (clause 92)

The proposal does not involve the demolition of a building.

Fire Safety Considerations (clause 93)

The proposal does not involve a change of building use for an existing building.

Buildings to be Upgraded (clause 94)

The proposal does not involve the rebuilding, alteration, enlargement or extension of an existing building.

BASIX Commitments (clause 97A)

BASIX is not applicable to the proposed development.

THE LIKELY IMPACTS OF THE DEVELOPMENT s4.15(1)(b)

Context and Setting

The subject land contains an existing dwelling house and ancillary outbuildings and structures. The development site is well landscaped by a variety of native species endemic to the area.

The subject land is located within the R5 Large Lot Residential zone and where the surrounding development pattern and prevailing character consists predominantly of single storey dwellings, ancillary outbuildings, and stock proof/wire fencing.

When considering the prevailing and desired neighbourhood character for the area, it is considered that a 50 metre long, 1.8 metre high corrugated iron fence within a metre of the property of an adjoining property is not consistent with the context and setting of the area.

Corrugated iron fencing is not encouraged nor appropriate in the R5 Large Lot Residential zone due to the adverse visual impacts it creates upon land zoned for the purposes of promoting a rural residential/lifestyle.

It is considered that the proposal is not consistent with the context and setting of the area for the following reasons:

- The fencing in the area is typically characterised by 1200 mm high 'farm style fencing' which is predominantly steel/timber posts and wire/netting.
- The proposal seeks consent for the erection of an 1800 mm high solid corrugated iron fence. It is considered that the proposed fencing is uncharacteristic for the area and is not appropriate with the prevailing character of the area, particularly where fencing is stock proof/wire fencing.
- Fencing in the rural and rural residential areas of the locality contributes to the character of the area. The proposed fencing does not contribute to the rural lifestyle or character of the area. Corrugated iron fencing and other impermeable fences including corrugated iron, that is typical of an urban area, is not an appropriate form of development in rural and rural residential areas.

- Whilst the proposed fence will be partially visible from the public realm, the greatest visual impact of the fence occurs between the subject land and adjoining property.
- The proposal will unreasonably compromise the setting of the adjoining landowner.
- The fencing style and material is inconsistent with that of the streetscape.
- The effect of the proposed fence on the prevailing neighbourhood character is unreasonable and unnecessary.

Whilst staff understand the importance of fencing, particularly where development intensity increases, a balance must be found between the use of fences for increased privacy (both visual and acoustic) and the impact on street appearance.

Approval of this application for a corrugated iron fence within a rural residential zone is likely to lead to an undesired precedent that has the potential to compromise the rural lifestyle and overall intent of the zone.

Accordingly, the impacts of the fence upon the context and setting of the area is unreasonable and is uncharacteristic for the area.

Visual Impacts

The visibility of the proposed fence is likely to have an unreasonable and unnecessary impact on the views and vistas of the landowner and adjoining landowner as:

- The fence is partially visible from Marsden Street. Notwithstanding, the greatest visual impact will occur between the subject land and adjoining property.
- The height and visual bulk of the proposed fence is excessive and will unreasonably impact the enjoyment of views from the adjoining lot it.
- The proposed fence will result in unacceptable visual impacts on the private open space of the adjoining lot.
- The proposed fence will detract the visual and scenic quality of the locality.
- The proposed fence will dominate the northern and north eastern aspect of the adjoining dwelling
- It does not complement the existing built form and unreasonably obtrudes the visual enjoyment of the adjoining lot.

Whilst the visual impacts are relatively localised, they are still considered to be unreasonable and unnecessary. Due to the visual impacts of the development upon the views and vistas of the adjoining properties and locality, the development significantly, unreasonably, and unnecessarily reduces the amenity enjoyed by the adjoining landowners.

The need to mitigate the visual privacy impacts of the adjoining neighbour perceived privacy impacts is not sufficient justification for the bulk and scale of the fence, particularly where there are other suitable alternatives exist such as landscaping.

Neighbourhood Amenity

The proposed fence is not considered to be commensurate with the prevailing and existing neighbourhood character. The level of impact upon the amenity of the neighbourhood is unnecessary.

THE SUITABILITY OF THE SITE s4.15(1)(c)

The proposed development is located in the R5 Large Lot Residential zone and is permissible with the consent of council. The suitability of the site has been addressed in the above sections of the report. The development of the site will create adverse impacts on the context and setting of the area. Additionally, the development of the site will detrimentally affect the adjoining land and is likely to lead to land use conflict.

ANY SUBMISSIONS MADE IN ACCORDANCE WITH THE ACT s4.15(1)(d)

The proposed development is defined as "notifiable development" under the provisions of the Community Participation Plan. The application was advertised for the prescribed period of 14 days and at the end of that period one submission was received. A summary of the submissions and Council's response to those issues raised are provided below:

| SUMMARY OF SUBMISSION | COUNCIL RESPONSE |
|---|---|
| The fence acts a barrier and is offensive in the landscape. | Staff do not necessarily disagree with this comment. As discussed in detail in the above sections of this report, the fence is visually obtrusive in the landscape and uncharacteristic for the area. |
| Corrugated iron diminishes the quality of the environment | To an extent, staff agree with this. Corrugated iron in terms of roof sheeting is acceptable; however, in terms of fencing, it is not acceptable in land zoned for the purpose of rural residential development due to its 'barricade' like nature in a rural/lifestyle zone. |
| The fence will not visually impact the applicant. | To an extent, this statement is agreeable. Whilst the fence will be visible from the applicants' yard, the habitable areas and private open space of the |

| SUMMARY OF SUBMISSION | COUNCIL RESPONSE |
|--|---|
| | adjoining dwelling has direct views of the proposed fence. As discussed in the body of this report, the fence is visually obtrusive and unreasonably impacts the views and vistas of the adjoining landowner. |
| The fence will dominate the eastern boundary of the adjoining property | Agreed. As discussed in the body of this report, the proposed fence unreasonably dominates the landscape and is unnecessarily prominent. |
| It will affect the market value of our house | Speculation and the value of property prices is not a matter for consideration under the Environmental Planning and Assessment Act 1979. |

PUBLIC INTEREST s4.15(1)(e)

The development has been assessed against the State and Local Environmental Planning Instruments, the Development Control Plan and other guidelines. The assessment identified non-compliances and impacts. These non-compliances are discussed in detail in the above sections of the report,

Approval of this application, contrary to the recommendation made by staff, could set an undesired precedent for the erection of corrugated iron fencing and other impermeable fencing in rural and rural residential areas which in turn, impacts the rural lifestyle that is promoted in the locality.

Approval of the application is considered not to be in the public interest.

SUMMARY

The proposal does not complement or enhance the rural landscape or its surroundings and unnecessarily and unreasonably compromises the views and vistas of the adjoining neighbour. Whilst the visual impacts are relatively localised, they are still considered to be unreasonable and unnecessary.

The development significantly, unreasonably, and unnecessarily reduces the amenity enjoyed by the adjoining landowners and the proposal is not an appropriate form of development in its context and setting.

Whilst the proposed development is permissible with the consent of Council, it is not compliant with the relevant aims, objectives, and provisions of Cabonne Local Environmental Plan 2012 (as amended) and Development Control Plan.

A section 4.15 assessment of the development indicates that the development is unreasonable in this instance.

It is recommended that the application be refused for the following reasons:

- I. The development for which consent is sought is inconsistent with the objectives of the R5 Large Lot Residential zone.
- II. The development for which consent is sought is inconsistent with Clauses 1.2 and 3.3 of council's Development Control Plan No 6 – Rural Small Holdings.
- III. The granting of development consent is not in the public interest.
- IV. The development for which consent is sought will unreasonably and unnecessarily impact the visual amenity of the adjoining property.
- V. The development for which consent is sought creates adverse visual impacts on the locality.
- VI. The development for which consent is sought creates adverse visual impacts on the locality.

ITEM 25 - QUESTIONS FOR NEXT MEETING

REPORT IN BRIEF

| | |
|----------------------------|--|
| Reason For Report | To provide Councillors with an opportunity to ask questions/raise matters which can be provided/addressed at the next Council meeting. |
| Policy Implications | Nil |
| Budget Implications | Nil |
| IPR Linkage | 4.5.1.g. Code of Meeting Practice adhered to |
| Annexures | Nil |
| File Number | \\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\NOTICES - MEETINGS - 1130331 |

RECOMMENDATION

THAT Council receive a report at the next Council meeting in relation to questions asked/matters raised where necessary.

GENERAL MANAGER REPORT

A call for questions for which an answer is to be provided if possible or a report submitted to the next Council meeting.

ITEM 26 - BUSINESS PAPER ITEMS FOR NOTING

REPORT IN BRIEF

| | |
|----------------------------|---|
| Reason For Report | Provides an opportunity for Councillors to call items for noting for discussion and recommends remainder to be noted. |
| Policy Implications | Nil |
| Budget Implications | Nil |
| IPR Linkage | 4.5.1.g - Code of Meeting Practice adopted and implemented. |
| Annexures | Nil |
| File Number | \\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\PROCEDURES - 1130332 |

RECOMMENDATION

THAT:

1. Councillors call any items they wish to further consider.
2. The balance of the items be noted.

GENERAL MANAGER REPORT

In the second part of Council's Business Paper are items included for Council's information.

In accordance with Council's format for its Business Paper, Councillors wishing to discuss any item are requested to call that item.

ITEM 27 - MATTERS OF URGENCY

REPORT IN BRIEF

| | |
|----------------------------|---|
| Reason For Report | Enabling matters of urgency to be called. |
| Policy Implications | Nil |
| Budget Implications | Nil |
| IPR Linkage | 4.5.1.a. Provide quality administrative support and governance to councillors and residents |
| Annexures | Nil |
| File Number | \\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\NOTICES - MEETINGS - 1130335 |

RECOMMENDATION

THAT Councillors call any matters of urgency.

GENERAL MANAGER REPORT

Council's Code of Meeting Practice allows for the Council to consider matters of urgency which are defined as *"any matter which requires a decision prior to the next meeting or a matter which has arisen which needs to be brought to Council's attention without delay such as natural disasters, states of emergency, or urgent deadlines that must be met"*.

This item enables councillors to raise any item that meets this definition.

ITEM 28 - COMMITTEE OF THE WHOLE SECTION OF THE MEETING

REPORT IN BRIEF

| | |
|----------------------------|--|
| Reason For Report | Enabling reports to be considered in Committee of the Whole. |
| Policy Implications | Nil |
| Budget Implications | Nil |
| IPR Linkage | 4.5.1.g. Code of Meeting Practice adhered to |
| Annexures | Nil |
| File Number | \\OFFICIAL RECORDS LIBRARY\\GOVERNANCE\\COUNCIL MEETINGS\\PROCEDURES - 1130337 |

RECOMMENDATION

THAT Council hereby resolve itself into Committee of the Whole to discuss matters called earlier in the meeting.

GENERAL MANAGER REPORT

Council's Code of Meeting Practice allows for the Council to resolve itself into "committee of the whole" to avoid the necessity of limiting the number and duration of speeches as required by Clause 250 of the Local Government (General) Regulation 2005.

This item enables councillors to go into "committee of the whole" to discuss items called earlier in the meeting.

**MINUTES OF THE ORDINARY COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS
MOLONG ON TUESDAY 23 JUNE, 2020 COMMENCING AT 2.00PM**

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PRESENT Clrs K Beatty (in the Chair), J Jones, M Nash, P Mullins, G Treavors, C Newsom, A Durkin, L Oldham, P Batten, J Weaver and I Davison.

Also present were the General Manager, Deputy General Manager - Cabonne Services, Deputy General Manager - Cabonne Infrastructure, Department Leader - Governance & Corporate Performance and Administration Officer.

ITEMS FOR DETERMINATION

ITEM - 1 APPLICATIONS FOR LEAVE OF ABSENCE

MOTION (Durkin/Newsom)

THAT the apology tendered on behalf of Clr Walker be accepted and the necessary leave of absence be granted.

20/06/07 Carried

ITEM - 2 DECLARATIONS OF INTEREST

Proceedings in Brief

Clr Newsom declared an interest (identified as an actual conflict of interest, non-significant, non-pecuniary) in item 14 as her daughter works at Canowindra Phoenix.

Clr Batten declared an interest (identified as an actual conflict of interest, significant, non-pecuniary) in item 11 as he is Chairperson of the Molong Advancement Group.

Clr Batten declared an interest (identified as a perceived conflict of interest, non-significant, non-pecuniary) in item 18 as he is the Chairperson of the Molong Advancement Group.

MOTION (Nash/Weaver)

THAT the declarations of interest be noted.

20/06/08 Carried

ITEM - 3 DECLARATIONS FOR POLITICAL DONATIONS

MOTION (Oldham/Jones)

THAT it be noted there were nil declarations for political donations.

20/06/09 Carried

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ITEM - 4 MAYORAL MINUTE - APPOINTMENTS

Proceedings in Brief

Clr Beatty

26/5/20 – Attended the Molong Office for the Community Precinct meeting. Business Paper Review with Deputy Mayor, General Manager and Deputy General Managers. Attended Ordinary Council meeting.

27/5/20 – Attended the Molong Office for an interview with Neil Gill radio program. Orange 360 board meeting via Zoom. Meeting with the General Manager.

28/5/20 – Attended the Molong Recreation Ground for an interview with Prime News and Win News regarding the mobile COVID-19 testing.

4/6/20 – Attended the Molong Office for a J.O. Board meeting via Zoom. Molong Community Centre meeting via Zoom.

9/6/20 – Attended the Molong Office for a meeting regarding Hunter Caldwell area and Molong Showground. Attended Councillor workshop.

10/5/6/20 – Attended the Molong Office to conduct the General Manager's Performance Review with the Panel. Attended a meeting with Fairbridge members regarding Fairbridge Park.

12/6/20 – Attended the Molong Office for a meeting with Christine McIntosh regarding Kinross Wolaroi School. Teleconference with the Hon. Matthew Kean MP regarding Mount Canobolas bike track.

16/6/20 – Attended Molong RSL Club for public meeting regarding Molong Recreation Ground Master Plan.

17/6/20 – Attended Canowindra Master Plan meeting with the General Manager. Teleconference with the Hon. Stuart Ayres MP regarding tourism. Attended Canowindra Master Plan public meeting evening session.

19/6/20 – Attended Molong Railway Station for a meeting with Molong Advancement Group and Railway Action Group regarding Molong Railway Station.

21/6/20 – Attended the Molong Office for a meeting with the General Manager. Attended Orange with the General Manager for a meeting with Orange and Blayney Mayors and General Managers regarding Orange, Blayney and Cabonne Alliance.

Clr Weaver

9/6/20 – Attended the Councillor Workshop.

11/6/20 – Attended a meeting with Canowindra Sports Trust with the General Manager, to alleviate concerns and open up communication between the Trust and Council.

15/6/20 – Attended Canowindra Age of Fishes Museum Board Meeting.

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17/6/20 – Attended a meeting with the Age of Fishes Museum with the General Manager to discuss the future direction of the museum. Attended community meeting regarding Canowindra Master Plan.

Clr Jones

26/5/20 – Attending the Business Paper Review and Ordinary Council meeting. Attended the Eugowra Steering Committee meeting.

9/6/20 – Attended the Extraordinary Council meeting and Councillor Workshop.

10/6/20 – Attended the General Manager's Performance Review.

11/6/20 – Attended a meeting with Canowindra Sports Trust.

17/6/20 – Attended the Canowindra Town Master Plan meeting.

Clr Treavors

4/6/20 – Attended the online Traffic Committee meeting.

Clr Weaver

17/6/20 – Attended the Canowindra Community Strategic Planning session.

MOTION (Beatty/-)

THAT the information contained in the Mayoral Minute be noted.

20/06/10 Carried

ITEM - 5 COMMITTEE OF THE WHOLE

MOTION (Davison/Treavors)

THAT it be noted there were nil items called to be debated in Committee of the Whole.

20/06/11 Carried

ITEM - 6 GROUPING OF REPORT ADOPTION

MOTION (Durkin/Jones)

THAT items 7 to 9 be moved and seconded.

20/06/12 Carried

ITEM - 7 CONFIRMATION OF THE MINUTES

MOTION (Durkin/Jones)

THAT the minutes of the Ordinary meeting held 26 May 2020 and Extraordinary meeting held 9 June 2020 be adopted.

20/06/13 Carried

THIS IS PAGE NO 3 OF THE MINUTES OF THE ORDINARY MEETING OF CABONNE COUNCIL HELD ON 23 JUNE, 2020

**MINUTES OF THE ORDINARY COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS
MOLONG ON TUESDAY 23 JUNE, 2020 COMMENCING AT 2.00PM**

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ITEM - 8 AUDIT, RISK AND IMPROVEMENT COMMITTEE

MOTION (Durkin/Jones)

THAT Council adopt the minutes from the meeting of the Audit, Risk and Improvement Committee held 3 June 2020.

20/06/14 Carried

ITEM - 9 JUNE 2020 LOCAL TRAFFIC COMMITTEE MEETING

MOTION (Durkin/Jones)

THAT Council ratify the recommendations from the June 2020 Local Traffic Committee meeting.

20/06/15 Carried

ITEM - 10 SPONSORSHIP POLICY

Proceedings in Brief

Clr Davison suggested that the following section be clarified:

"Events or Activities Ineligible for Sponsorship. Council will not consider sponsor agreements for events or activities that: Exclude or offend some sections of the community, particularly minority groups".

MOTION (Davison/Nash)

THAT Council adopt the Sponsorship Policy.

20/06/16 Carried

It was noted the time being 2.05pm Clr Batten declared an interest in the following item and left the Chamber.

ITEM - 11 MOLONG RECREATION AREAS - DRAFT MASTERPLANS

MOTION (Weaver/Oldham)

THAT Council place the three draft Molong Recreational Ground Master Plans on 28 day exhibition seeking further public feedback.

20/06/17 Carried

It was noted the time being 2.06pm Clr Batten returned to the Chamber.

MOTION (Newsom/Davison)

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THAT Council hereby resolve itself into Committee of the Whole to discuss Item 12.

20/06/18 Carried

**ITEM - 12 ADOPTION OF INTEGRATED PLANNING AND REPORTING
DOCUMENTATION**

Proceedings in Brief

Clr Newsom requested further information be provided at a future meeting or workshop regarding what is planned for points 2.3 and 2.4 of the Operational Plan.

MOTION (Batten/Davison)

THAT council adopt the Draft Operational Plan 2020/2021, including Part 1 – Activities, and Part 2 – Financials (including Fees and Charges), and the Long Term Financial Plan.

20/06/19 Carried

ITEM - 13 MAKING OF RATES AND CHARGES FOR 2020/2021

MOTION (Nash/Durkin)

THAT Council:

1. Approve the definitions relating the various Rating Categories in the Rating Summary attached to the report, and
2. Make the Rates for 2020/2021, in accordance with Council resolution, of the rates included in the table listed below.

| <i>RATE</i> | <i>Rate in \$</i> | <i>Minimum</i> |
|--------------------------------------|-------------------|------------------|
| <i>Farmland</i> | <i>0.00302158</i> | <i>\$ 478.00</i> |
| <i>Residential</i> | <i>0.00342600</i> | <i>\$ 478.00</i> |
| <i>Residential - Canowindra Town</i> | <i>0.01104000</i> | <i>\$ 612.55</i> |
| <i>Mining</i> | <i>0.05419190</i> | <i>\$ 478.00</i> |
| <i>Business</i> | <i>0.00342600</i> | <i>\$ 478.00</i> |
| <i>Business - Molong Town</i> | <i>0.00342600</i> | <i>\$ 478.00</i> |
| <i>Business- Canowindra Town</i> | <i>0.01104000</i> | <i>\$ 612.55</i> |

3. Adopt the charges as per pages 10-21 of Council's Fees and Charges for 2020/2021 as referenced in the report.
4. In accordance with Section 566(3) of the Local Government Act 1993, adopt the maximum rate of interest to apply to outstanding rates and charges for the 2020/2021 rating year, will be **0.0%** for 1 July 2020 to 31 December 2020. The interest rate to apply for 1 January 2021 to 30 June 2021 will be 7.0%.

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**MINUTES OF THE ORDINARY COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS
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20/06/20 Carried

It was noted the time being 2.16pm Cllr Newsom declared an interest in the following item and left the Chamber.

ITEM - 14 EVENTS ASSISTANCE PROGRAM

MOTION (Batten/Durkin)

THAT Council approve funding of \$500 to the Canowindra Phoenix for the Christmas in July promotion 2020.

20/06/21 Carried

It was noted the time being 2.17pm Cllr Newsom returned to the Chamber.

**ITEM - 15 ORANGE REGIONAL BICYCLE TOURISM PROJECT
PROPOSAL**

MOTION (Davison/Durkin)

THAT Council endorse the Orange 360 Regional Bicycle Tourism Project proposal and agree to the submission of a grant application by Orange 360 for funding the delivery of the project.

20/06/22 Carried

**ITEM - 16 PEDESTRIAN ACCESS AND MOBILITY PLAN (PAMP) AND
BIKE PLAN**

MOTION (Weaver/Jones)

THAT Council:

1. Receive the draft Active Transport Plan - Pedestrian Access and Mobility Plan (PAMP) and place on public exhibition for a minimum of 28 days.
2. Receive the draft Active Transport Plan - Bike Plan and place on public exhibition for a minimum of 28 days.
3. That a further report be provided to council following the conclusion of the public exhibition period.

20/06/23 Carried

ITEM - 17 NAMING OF NEW BRIDGE ON EURIMBLA ROAD, CUMNOCK

MOTION (Durkin/Nash)

THAT Council:

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**MINUTES OF THE ORDINARY COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS
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1. Commence the public exhibition process to name the newly constructed bridge on Eurimbla Road, Cumnock as "Montgomery Bridge" in accordance with Geographical Names Board of NSW Policy on Place Naming as described in this report.
2. Notify the relevant NSW agencies and seek concurrency with the proposed naming of the bridge.
3. Proceed with the naming of the bridge if no submissions are received within 28 days of exhibition.

20/06/24 Carried

It was noted Cllr Batten declared an interest in the following item and remained in the Chamber.

ITEM - 18 CABONNE LOCAL STRATEGIC PLANNING STATEMENT

MOTION (Jones/Nash)

THAT Council adopt the Cabonne Local Strategic Planning Statement and post it on the NSW Planning Portal and Council Website.

20/06/25 Carried

**ITEM - 19 DEVELOPMENT APPLICATION DA2020/0147 DUAL
OCCUPANCY AND BUILDING ENVELOPE VARIATION AT LOT
100 DP 1083822, 100 WOOLSHED LANE WINDERA**

MOTION (Jones/Oldham)

THAT Development Application 2020/0147 for a Dual Occupancy at Lot 100 DP 1083822, 1 Woolshed Lane, Windera, be granted consent subject to the conditions attached.

20/06/26 Carried

The Chair called for a Division of Council (noting the absence of Cllr Walker – apology) as required under Section 375A (3) of the Local Government Act which resulted in a vote for the motion as follows:

For: Cllrs K Beatty, J Jones, M Nash, P Mullins, G Treavors, C Newsom, A Durkin, L Oldham, P Batten, J Weaver and I Davison.

Against: Nil

**ITEM - 20 REQUEST FOR DONATION EQUIVALENT OF DEVELOPMENT
APPLICATION FEES DA2020/0110 CUMNOCK MENS SHED**

MOTION (Batten/Weaver)

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**MINUTES OF THE ORDINARY COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS
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THAT Council donate from its s356 budget to the Cumnock Men's Shed the sum of \$818.85, being the construction certificate fee (excluding GST) paid to council in relation to DA 2020/0110 for the construction of additions to the Cumnock Men's Shed.

20/06/27 Carried

ITEM - 21 QUESTIONS FOR NEXT MEETING

Proceedings in Brief

Clr Nash requested a report in relation to dangerous gum trees that are around Toogong, Whitton and Parkes streets in Manildra.

MOTION (Nash/Durkin)

THAT Council receive a report at the next Council meeting in relation to dangerous gum trees that are around Toogong, Whitton and Parkes streets in Manildra.

20/06/28 Carried

ITEM - 22 BUSINESS PAPER ITEMS FOR NOTING

MOTION (Durkin/Batten)

THAT the notation items be noted.

20/06/29 Carried

ITEM - 23 MATTERS OF URGENCY

MOTION (Oldham/Weaver)

THAT it be noted there were nil matters of urgency.

20/06/30 Carried

ITEM - 24 COMMITTEE OF THE WHOLE SECTION OF THE MEETING

MOTION (Jones/Nash)

THAT Council hereby resolve itself into Committee of the Whole.

20/06/31 Carried

It was noted the time being 2.29pm the Chair announced that the Council would now be resolving into a Closed Committee of the Whole.

CONFIDENTIAL ITEMS

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**MINUTES OF THE ORDINARY COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS
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**ITEM - 1 CARRYING OF COMMITTEE RESOLUTION INTO CLOSED
COMMITTEE OF THE WHOLE MEETING**

RECOMMENDATION (Durkin/Oldham)

THAT the committee now hereby resolve into Closed Committee of the Whole for the purpose of discussing matters of a confidential nature relating to personnel or industrial matters, personal finances and matters which the publicity of which the Committee considers would be prejudicial to the Council or the individual concerned and that the press and the public be excluded from the meeting in accordance with the conditions of Council's Confidentiality Policy AND FURTHER that as reports to the Closed Committee of the Whole are likely to be confidential and their release prejudicial to the public interest and the provisions of Council's confidentiality policy, that copies of these reports not be made available to the press and public.

1. Carried

It was noted the time being 2.30pm the General Manager, Deputy General Manager – Cabonne Infrastructure and Deputy General Manager – Cabonne Services left the Chamber.

ITEM - 2 GENERAL MANAGER'S PERFORMANCE REVIEW

RECOMMENDATION (Weaver/Oldham)

THAT Council receive a verbal report from the Mayor regarding the General Manager's Performance Review.

2. Carried

It was noted the time being 2.38pm the General Manager, Deputy General Manager – Cabonne Infrastructure and Deputy General Manager – Cabonne Services returned to the Chamber.

**ITEM - 3 NETWASTE REGIONAL WASTE CONTRACT - DEED OF
VARIATION - GATE FEE INCREASE FROM VISY RECYCLING**

RECOMMENDATION (Weaver/Nash)

THAT Council:

1. Agree to the contract variation requested by JR Richards & Sons Pty Ltd to the Waste Collection and Recycling Processing Contract between Cabonne Council and JR & EG Richards Pty Ltd to reflect the increase in costs applied by Visy Recycling, as outlined in the attached report, and
2. Affix the council seal to the contract variation documentation.

3. Carried

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**ITEM - 4 REQUEST FOR CONSIDERATION OF INTEREST CHARGES
FOR A98525**

RECOMMENDATION (Oldham/Durkin)

THAT Council not waive interest for assessment A98525.

4. Carried

It was noted the time being 2.42pm the Mayor resumed the Ordinary meeting.

REPORT & RESOLUTIONS OF COMMITTEE OF THE WHOLE

MOTION (Newsom/Oldham)

THAT the Report and Recommendations of the Committee of the Whole Meeting held on Tuesday 23 June, 2020 be adopted.

20/06/32 Carried

There being no further business, the meeting closed at 2.42pm.

CHAIRMAN.

Chairman of the Ordinary Meeting of Cabonne Council held on the 28 July, 2020 at which meeting the listed minutes were confirmed and the signature hereon was subscribed.

THIS IS PAGE NO 10 OF THE MINUTES OF THE ORDINARY MEETING OF CABONNE COUNCIL HELD ON 23 JUNE, 2020



Operational Plan Action Report





Second Half Yearly Review 2019/2020

-
- Traffic Lights
- Progress Indicator Key:
- - Not progressing
 - - Progressing
 - - Complete
 - - Not due to start


Second Half Yearly Review | 2019/20

Connect Cabonne to each other and the world




A safe, efficient, quality and well maintained urban and rural transport system for vehicles and pedestrians on Cabonne's local, regional and state road networks.

| Task Code | DP Action | Operational Task | Executive Responsible | Performance Measure | Progress | Comments | Progress Indicator |
|-----------|---|---|--|---|----------|--|---|
| 1.1.1.a | Complete the Council's Road Maintenance and Renewal Program | Complete the annual rural and urban roads maintenance program | Director of Engineering & Technical Services | Annual rural and urban road maintenance tasks completed | 90% | Capital programs completed, maintenance program achieved. |  |
| 1.1.1.b | Complete the Council's Road Maintenance and Renewal Program | Undertake service review of rural and urban road maintenance | Director of Engineering & Technical Services | Service review undertaken | 90% | Road condition assessment and valuation completed, with report to be provided to Council in August 2020. |  |
| 1.1.2.a | Initiate and implement road safety programs | Implement Roads & Maritime Services Road Safety Program | Director of Engineering & Technical Services | Road Safety Program implemented | 100% | Program is progressing satisfactorily, no issues. |  |
| 1.1.2.b | Initiate and implement road safety programs | Identify and apply for BlackSpot funding | Director of Engineering & Technical Services | BlackSpot eligible locations identified and funding applied for | 100% | Applying to program as necessary. No issues. |  |





Second Half Yearly Review | 2019/20

| Task Code | DP Action | Operational Task | Executive Responsible | Performance Measure | Progress | Comments | Progress Indicator |
|-----------|--|---|--|---|----------|--|---|
| | | | | BlackSpot eligible locations identified and funding applied for | | | |
| 1.1.2.c | Initiate and implement road safety programs | Undertake street lighting program | Director of Engineering & Technical Services | Street Lighting program implemented | 100% | Street light LED program for Cabonne undertaken |  |
| 1.1.3.a | Remain a core service provider to the RMS on state main roads | Provide Road Maintenance service to RMS | Director of Engineering & Technical Services | Dollars billed to RMS | 100% | All maintenance works have been completed. |  |
| 1.1.4.a | Provide and maintain bridge structures on Cabonne's local and regional roads network | Local road bridge maintenance undertaken | Director of Engineering & Technical Services | Inspections and maintenance carried out | 90% | Local bridge maintenance is be done as required. |  |
| 1.1.4.b | Provide and maintain bridge structures on Cabonne's local and regional roads network | Regional road bridge maintenance undertaken | Director of Engineering & Technical Services | Inspections and maintenance carried out | 95% | Regional bridge maintenance is be done as required |  |
| 1.1.4.c | Provide and maintain bridge structures on Cabonne's local | Local road bridge construction undertaken | Director of Engineering & Technical Services | Annual bridge construction works completed | 35% | Contractors for design and construction of St Germain's Bridge |  |


Second Half Yearly Review | 2019/20

| Task Code | DP Action | Operational Task | Executive Responsible | Performance Measure | Progress | Comments | Progress Indicator |
|-----------|--|--|--|---|----------|---|---|
| | and regional roads network | | | | | on Bocobra Road and Bangaroo Bridge on Rivers Road have been engaged. the works are in progress. The works span to next financial year 2020/21. | |
| 1.1.4.d | Provide and maintain bridge structures on Cabonne's local and regional roads network | Regional bridge construction undertaken | Director of Engineering & Technical Services | Bridge widening works completed | 0% | Not any regional bridge construction in this FY |  |
| 1.1.5.a | Ensure accessibility for all members of the community | Construct new footpaths and pathways according to the requirements in the Pedestrian Access Mobility Plan (PAMP) | Director of Engineering & Technical Services | All footpath and pathway program projects completed according to the PAMP | 100% | Contractors have completed the footpath program. Also complete footpath in Ryall St, Canowindra (290 L/Metres) & Oberon St, Eugowra |  |
| 1.1.5.b | Ensure accessibility for all members of the community | Review the Pedestrian Access Mobility Plan (PAMP) | Director of Engineering & Technical Services | Revised PAMP adopted by Council | 85% | The draft PAMP has been placed on public exhibition for 28 days to collect the |  |


Second Half Yearly Review | 2019/20

| Task Code | DP Action | Operational Task | Executive Responsible | Performance Measure | Progress | Comments | Progress Indicator |
|-----------|--|--|--|---|----------|---|---|
| | | | | | | public feedback on the plan. After incorporating public feedback, the plan will be tabled to Council meeting for the endorsement. | |
| 1.1.6.a | Implement the cycle and footpath maintenance renewal program | Footpath maintenance undertaken | Director of Engineering & Technical Services | Inspections and maintenance carried out as required | 100% | Program works have been completed. |  |
| 1.1.6.b | Implement the cycle and footpath maintenance renewal program | Pathways maintenance undertaken | Director of Engineering & Technical Services | Inspections and maintenance carried out as required | 100% | All programmed path works have been completed. |  |
| 1.1.6.c | Implement the cycle and footpath maintenance renewal program | Kerb and Gutter maintenance undertaken | Director of Engineering & Technical Services | Inspections and maintenance carried out as required | 100% | K&G maintenance has been completed. |  |
| 1.1.6.d | Implement the cycle and footpath maintenance renewal program | Undertake Pathway Program | Director of Engineering & Technical Services | Paths replaced in accordance with approved program | 95% | Footpath maintenance has been completed. |  |

Second Half Yearly Review | 2019/20




| Task Code | DP Action | Operational Task | Executive Responsible | Performance Measure | Progress | Comments | Progress Indicator |
|-----------|--|-----------------------------------|--|---------------------------------|----------|--------------------------------------|---|
| 1.1.6.e | Implement the cycle and footpath maintenance renewal program | Undertake Footpath Program | Director of Engineering & Technical Services | Constructed new footpaths | 90% | Footpath program has been completed. |  |
| 1.1.6.f | Implement the cycle and footpath maintenance renewal program | Undertake Kerb and Gutter Program | Director of Engineering & Technical Services | Constructed new kerb and gutter | 100% | K&G program has been completed. |  |

Everywhere in Cabonne has access to contemporary information and communication technology.

| Task Code | DP Action | Operational Task | Executive Responsible | Performance Measure | Progress | Comments | Progress Indicator |
|-----------|---|--|-----------------------|---------------------------------|----------|--|---|
| 1.2.1.a | Lobby Government and Telecommunication service providers for improved infrastructure and services | To lobby for appropriate telecommunication infrastructure for Cabonne localities | General Manager | Evidence of lobbying activities | 100% | Active advocacy activities through GMAC and Central NSW JO by the GM and Mayor |  |

Second Half Yearly Review | 2019/20



A range of transport options in to, out of and around Cabonne are affordable and available.

| Task Code | DP Action | Operational Task | Executive Responsible | Performance Measure | Progress | Comments | Progress Indicator |
|-----------|--|---|--|--|----------|--|---|
| 1.3.1.a | Facilitate the provision of safe and affordable one on one Community Transport services to Cabonne residents | Implement the Community Transport Program | Director of Finance & Corporate Services | Outputs delivered in line with funding agreement Retain current bus brokerage services Program meeting report schedule as set out in funding agreement | 100% | Community Transport services have slowed due to COVID-19 with only specialist medical appointments being retained. Shopping bus services ceased, and are due to continue end of July 2020. |  |
| 1.3.1.b | Facilitate the provision of safe and affordable one on one Community Transport services to Cabonne residents | Recruit, train & monitor volunteer drivers | Director of Finance & Corporate Services | Retain volunteer drivers Volunteer training | 100% | One new volunteer driver has commenced in Q4 in Molong. There have been two volunteers that have retired in Cudal. |  |
| 1.3.1.d | Facilitate the provision of safe and affordable one on one Community | Apply for Community Transport Program funding | Director of Finance & Corporate Services | Funding opportunities sources and grant applications submitted | 100% | Community Transport funding remains in place until 30 June 2020. |  |




Second Half Yearly Review | 2019/20

| Task Code | DP Action | Operational Task | Executive Responsible | Performance Measure | Progress | Comments | Progress Indicator |
|-----------|---|------------------|-----------------------|---------------------|----------|----------|--------------------|
| | Transport services to Cabonne residents | | | | | | |


Transport infrastructure meets agricultural needs to get goods to and from market.

| Task Code | DP Action | Operational Task | Executive Responsible | Performance Measure | Progress | Comments | Progress Indicator |
|-----------|--|-------------------------------------|--|---|----------|---|---|
| 1.4.1.a | Design and maintain roads to provide safe and efficient transport of goods and services locally and also State and regional routes | Construction of local roads | Director of Engineering & Technical Services | Construction program including renewals completed | 95% | Local roads construction has been completed, except for Obley Road (no water available due to drought). |  |
| 1.4.1.b | Design and maintain roads to provide safe and efficient transport of goods and services locally and also State and regional routes | Construction of regional roads | Director of Engineering & Technical Services | Construction program including repair and black spots completed | 100% | All Regional roadwork have been completed. |  |
| 1.4.1.c | Design and maintain roads to provide safe and | State Road Ordered Works undertaken | Director of Engineering & Technical Services | Road Maintenance Contracts for Councils (RMCC) | 100% | RMS ordered works have been completed. |  |


Second Half Yearly Review | 2019/20

| Task Code | DP Action | Operational Task | Executive Responsible | Performance Measure | Progress | Comments | Progress Indicator |
|-----------|--|--|--|--|----------|--|---|
| | efficient transport of goods and services locally and also State and regional routes | | | ordered works completed | | | |
| 1.4.1.d | Design and maintain roads to provide safe and efficient transport of goods and services locally and also State and regional routes | State Road Ordered Works specific projects undertaken | Director of Engineering & Technical Services | Road Maintenance Contracts for Councils (RMCC) ordered works completed | 100% | RMS ordered works have been completed. |  |
| 1.4.1.e | Design and maintain roads to provide safe and efficient transport of goods and services locally and also State and regional routes | Roads to Recovery Federal Local Roads program undertaken | Director of Engineering & Technical Services | Roads to Recovery Program completed | 100% | All R2R projects completed |  |
| 1.4.2.a | Lobby for the retention and renewal of the rail infrastructure system | Undertake lobbying activities | Director of Engineering & Technical Services | Maintain membership of relevant committees and alliances | 75% | Attendance at Lachlan Roads Transport forums, CNSWJO representation and participation in |  |

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| Task Code | DP Action | Operational Task | Executive Responsible | Performance Measure | Progress | Comments | Progress Indicator |
|-----------|---|-----------------------------------|--|---|----------|--|---|
| 1.4.2.b | Lobby for the retention and renewal of the rail infrastructure system | Lobby for the Inland Rail Network | Director of Engineering & Technical Services | Attendance at Inland Rail meetings and Focus Groups | 100% | nomination of Roads of Strategic Importance initiative. No meetings called in recent times. |  |



Access to major metropolitan markets enables the growth of Tourism

| Task Code | DP Action | Operational Task | Executive Responsible | Performance Measure | Progress | Comments | Progress Indicator |
|-----------|--|--|--|---------------------|----------|--|---|
| 1.5.1.a | Support Central NSW Councils JO in lobbying for the improvement of Road access | Support the Central NSW Councils Roads & Transport Technical Committee | Director of Engineering & Technical Services | Level of support | 100% | All technical committee meetings attended, and requests for information and participation in activities. |  |


Second Half Yearly Review | 2019/20

Build Business and Generate Employment


A strong and vibrant local business sector.

| Task Code | DP Action | Operational Task | Executive Responsible | Performance Measure | Progress | Comments | Progress Indicator |
|-----------|--|---|-----------------------|---|----------|---|---|
| 2.1.1.a | Implement Regional Economic Development Strategy | Implement strategies from Regional Economic Development Strategy (REDS) | General Manager | Implement Economic Development strategies as identified in the REDS | 30% | NSW Drought stimulus funding secured to improve halls and community facilities across the shire. Funding secured for 6/8 projects in the Building Better Regions fund - improvements to showgrounds, medical centre, multi-purpose community structure & LED sports lighting |  |
| 2.1.1.b | Implement Regional Economic | Implement CBD promotional activities and works in | General Manager | Meet with businesses and groups to develop strategy | 35% | Continued progress required |  |


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| Task Code | DP Action | Operational Task | Executive Responsible | Performance Measure | Progress | Comments | Progress Indicator |
|-----------|--|--|-----------------------|--|----------|--|---|
| | Development Strategy | consultation with businesses and progress associations | | Implement projects identified in Strategy on priority basis | | | |
| 2.1.1.c | Implement Regional Economic Development Strategy | Continue to identify business and service gaps and associated business opportunities | General Manager | <p>Work with regional, state and federal bodies to implement business attraction and development programs</p> <p>Work with NSW Government Easy-to-do Business Program to implement strategies to streamline new business start ups</p> <p>Work with Central NSW Business HQ to implement programs to assist new businesses and existing businesses to expand and develop</p> | 50% | <p>Council works with Central West Business HQ, Regional Development Australia, Service NSW's Easy to Business Program and other bodies to provide business advice and assistance. Cabonne participating in Inland Rail Supply Chain Mapping Project and ARTC to take advantage of Inland Rail opportunities. Arrangements implemented for Service NSW Mobile Service and NSW Small Business Service's Biz Bus visits to</p> |  |



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| Task Code | DP Action | Operational Task | Executive Responsible | Performance Measure | Progress | Comments | Progress Indicator |
|-----------|--|--|-----------------------|--|----------|--|---|
| 2.1.1.d | Implement Regional Economic Development Strategy | Continue to explore the potential of Agri-Tourism products and develop product | General Manager | Report to Council Participation in suitable Agri-Tourism promotions, working with government and regional bodies such as Regional Development Australia, Orange 360 Tourism Organisation and Central NSW Councils Tourism Group | 40% | Canowindra and Molong. No progress to record on this item in Q3 and 4 |  |


Coordinated tourism product and a thriving visitor industry in Cabonne.

| Task Code | DP Action | Operational Task | Executive Responsible | Performance Measure | Progress | Comments | Progress Indicator |
|-----------|--------------------------------|---|-----------------------|---|----------|---|---|
| 2.2.1.a | Promote Council's Tourism Plan | Promote strategies listed in the Tourism Plan | General Manager | Promotion of weekend economy Number of and type of strategies promoted | 50% | COVID-19 has impacted many tourism activities and the part time nature of the current |  |


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| Task Code | DP Action | Operational Task | Executive Responsible | Performance Measure | Progress | Comments | Progress Indicator |
|-----------|--------------------------------|--|-----------------------|---|----------|--|---|
| | | | | Number of Cabonne Country website visits | | coordinator has limited activities however a new F/T coordinator will be in place commencing 20/21. | |
| | | | | Work with regional & state tourism groups | | | |
| | | | | Align Cabonne Tourism Plan with Destination NSW Management Plan where relevant. | | | |
| | | | | Implement Tourism Plan marketing strategy in conjunction with CTAC | | | |
| 2.2.1.d | Promote Council's Tourism Plan | Continue to implement a Social Media Strategy | General Manager | Implement and update Strategy as new social media platforms emerge | 80% | 2512 followers on facebook Instagram account established with 563 followers currently |  |
| 2.2.1.e | Promote Council's Tourism Plan | Continue to investigate feasibility, viability and logistics of establishing additional accredited Visitor | General Manager | Report to Council | 10% | Report to be prepared for Council examining costs, opportunities available following the construction of |  |


Second Half Yearly Review | 2019/20

| Task Code | DP Action | Operational Task | Executive Responsible | Performance Measure | Progress | Comments | Progress Indicator |
|-----------|---|--|-----------------------|--|----------|--|---|
| | | Information Centres in Cabonne | | | | Molong's new community centre and library and the possibility of locating a visitors centre in Molong railway station. | |
| 2.2.2.b | Develop and Promote Council's Caravan Parks | Develop a promotional plan for Cabonne caravan parks | General Manager | Develop, print and digital promotional material Promote caravan park through Visitor Information Centre network, caravan industry groups and social media platforms such as Wikicamps | 40% | Additional action required in this area |  |

Increased viable, sustainable and value adding businesses in Cabonne.

| Task Code | DP Action | Operational Task | Executive Responsible | Performance Measure | Progress | Comments | Progress Indicator |
|-----------|--|---|-----------------------|--|----------|---|---|
| 2.3.1.a | Identify Business assistance programs in the Regional Economic Development Strategy (REDS) | Identify and Implement Business assistance strategies | General Manager | Business assistance strategies implemented | 75% | Cabonne jointly operates Business and Investment website with Orange and Blayney Councils. Council is part of |  |

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| Task Code | DP Action | Operational Task | Executive Responsible | Performance Measure | Progress | Comments | Progress Indicator |
|-----------|--|--|-----------------------|---|----------|---|---|
| | | | | | | NSW Easy To Do Business Program. Service NSW Mobile Centre and Biz Bus visited Molong and Canowindra. Cabonne participating in Inland Rail Supply Chain Mapping Project and ARTC to take advantage of Inland Rail opportunities. Council works with Central West Business HQ, RDA and other bodies to provide business advice and assistance. | |
| 2.3.1.b | Identify Business assistance programs in the Regional Economic Development Strategy (REDS) | Continue to work with state, regional and local business groups to identify and implement assistance strategies and programs | General Manager | Identification and implementation of business assistance programs | 75% | Council works with Centroc, Regional Development Australia and Central NSW Business HQ and Service NSW, and participates in |  |

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| Task Code | DP Action | Operational Task | Executive Responsible | Performance Measure | Progress | Comments | Progress Indicator |
|-----------|-----------|------------------|-----------------------|---------------------|----------|--|--------------------|
| | | | | | | quarterly Economic Development Forums to identify and implement business assistance measures. Council actively promoted the many business support initiatives available from these groups and government departments through COVID-19 and beyond. Supporting CW RDA business leaders breakfasts, BizHQ remote business advisory etc. | |

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Jobs for Cabonne people in Cabonne.

| Task Code | DP Action | Operational Task | Executive Responsible | Performance Measure | Progress | Comments | Progress Indicator |
|-----------|---|--------------------------------------|-----------------------|--|----------|---|---|
| 2.4.1.a | Support the development of programs that increase jobs in Cabonne | Support local employment initiatives | General Manager | Promote available job creation initiatives | 50% | Actions in Regional Economic Development Strategy being implemented. New investment website highlights employment opportunities and encourages relocation to Cabonne. \$1m Drought Communities Program implemented to provide local jobs and business stimulus. Council works with Regional, State and Federal Bodies to promote employment opportunities, and responds to local enquiries and opportunities to encourage new |  |



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| Task Code | DP Action | Operational Task | Executive Responsible | Performance Measure | Progress | Comments | Progress Indicator |
|-----------|-----------|------------------|-----------------------|---------------------|----------|--|--------------------|
| | | | | | | business and expand existing operations. | |

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Provide and Develop Community Facilities

Pre school, play group, child care and youth facilities are available across Cabonne.




| Task Code | DP Action | Operational Task | Executive Responsible | Performance Measure | Progress | Comments | Progress Indicator |
|-----------|---|---|--|---|----------|---|---|
| 3.1.1.b | Facilitate the provision of children's services | Provide the Family Day Care Program | Director of Finance & Corporate Services | Program implemented and reported to Council | 35% | The Cabonne / Blayney Family Day Care program has ran successfully during 2019/20, even with the income loss due to free child care. |  |
| 3.1.1.d | Facilitate the provision of children's services | Review financial sustainability of FDC, IH and AS Care services | Director of Finance & Corporate Services | Review complete | 90% | Family Day Care and After School Care services finished financially viable at the end of 19/20, even through the loss of income due to free child care. A financial report will be prepared for August 2020 meeting once June 2020 figures have been finalised. |  |

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| Task Code | DP Action | Operational Task | Executive Responsible | Performance Measure | Progress | Comments | Progress Indicator |
|-----------|--|--|--|--|----------|---|---|
| 3.1.1.e | Facilitate the provision of children's services | Recruit, train and monitor educators for Family Day Care | Director of Finance & Corporate Services | Educator training provided Recruitment of Educators Retention of educators | 90% | Due to personal reasons, two educators have left Cabonne Blayney Family Day Care |  |
| 3.1.2.a | Provide and facilitate opportunities, facilities and events for young people | Operate Youth of the Month (YOM) awards | Director of Finance & Corporate Services | Number of YOM nominations and award presentations | 100% | Presentations made for January and February. No further presentations made after February due to COVID-19. |  |
| 3.1.2.b | Provide and facilitate opportunities, facilities and events for young people | Organise for young people to address Council annually | Director of Finance & Corporate Services | Young people address Council | 50% | Due to COVID restrictions Youth were unable to attend the May 2020 Council meeting, this will be arranged for a future date |  |
| 3.1.2.c | Provide and facilitate opportunities, facilities and | Feedback provided on matters raised by young people with | Director of Finance & Corporate Services | Provide feedback | 50% | Feedback will be given after Youth address Council |  |

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| Task Code | DP Action | Operational Task | Executive Responsible | Performance Measure | Progress | Comments | Progress Indicator |
|-----------|--|--|--|--|----------|--|---|
| | events for young people | Council | | | | | |
| 3.1.2.d | Provide and facilitate opportunities, facilities and events for young people | Hold Youth Week activities | Director of Finance & Corporate Services | Activities held and level of participation | 50% | Due to COVID Youth Week activities did not go ahead. Youth Week events will be scheduled for the end of the year if approved to go ahead by NSW Government. |  |
| 3.1.2.e | Provide and facilitate opportunities, facilities and events for young people | Operate a Youth Ambassador of the Year award | Director of Finance & Corporate Services | Award presented | 100% | Youth Ambassador of the Year award was determined at the December Australia Day Committee meeting. Presentation to be made at the 2020 Australia Day celebrations. |  |
| 3.1.2.f | Provide and facilitate opportunities, facilities and | Youth services are promoted across Cabonne | Director of Finance & Corporate Services | Number of newsletters developed | 100% | The Community Services trainee has been developing a monthly youth |  |

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| Task Code | DP Action | Operational Task | Executive Responsible | Performance Measure | Progress | Comments | Progress Indicator |
|-----------|---|--|--|---|----------|---|---|
| 3.1.2.g | events for young people Provide and facilitate opportunities, facilities and events for young people | Provide transport to events for young people | Director of Finance & Corporate Services | Number of events transport provided for | 25% | newsletter and distributing to Cabonne's secondary schools. Transport will be provided for Youth Week events held later in 2020. |  |

Health and aged care facilities meet local community needs.




| Task Code | DP Action | Operational Task | Executive Responsible | Performance Measure | Progress | Comments | Progress Indicator |
|-----------|--|---|--|---|----------|--|---|
| 3.2.1.a | Facilitate the provision of aged care facilities | Identify challenges and opportunities for aged care facilities/services | Director of Finance & Corporate Services | Reported to Council | 85% | Report to be finalised for August 2020 Council meeting |  |
| 3.2.2.a | Facilitate the provision of aged care services | Implement the HACC program | Director of Finance & Corporate Services | Outputs delivered in line with funding agreement Program meeting report schedule as set out in funding agreement | 100% | 2019/20 recorded outputs were: Home Maintenance - 633 hours Social Support - 3,873 hours |  |

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| Task Code | DP Action | Operational Task | Executive Responsible | Performance Measure | Progress | Comments | Progress Indicator |
|-----------|--|---|--|---|----------|--|---|
| | | | | | | Meals - 12,327 units | |
| | | | | | | Meals and Social support hours were down due to no social activities between March and June 2020 due to COVID. | |
| 3.2.2.b | Facilitate the provision of aged care services | Undertake a review of current versus future aged care needs | Director of Finance & Corporate Services | Review completed and reported to Council | 100% | Report completed. |  |
| 3.2.3.b | Facilitate and advocate for the provision of Health & Medical services | Advocate on behalf of health services in Cabonne as identified | Director of Finance & Corporate Services | Level of response to advocacy as identified | 30% | Advocacy given when requested or identified as needed. |  |
| 3.2.3.d | Facilitate and advocate for the provision of Health & Medical services | Participate in Central NSW Councils JO Health Workforce Committee | Director of Finance & Corporate Services | Attendance at meetings by delegates | 100% | Meetings attended by Councillor Nash as delegate to this committee. |  |

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Sporting, recreational, council and community facilities and services are maintained and developed.

| Task Code | DP Action | Operational Task | Executive Responsible | Performance Measure | Progress | Comments | Progress Indicator |
|-----------|--|---|------------------------------------|--|----------|--|---|
| 3.3.1.a | Maintain and manage public cemeteries | Maintain cemeteries in accordance with community requirements | Director of Environmental Services | Cemeteries regularly maintained to satisfaction of community and within allocated budget | 100% | Cemeteries regularly maintained to satisfaction of community and within allocated budget |  |
| 3.3.1.b | Maintain and manage public cemeteries | Develop a cemeteries Asset Management Plan | Director of Environmental Services | Cemeteries Asset Management Plan developed | 50% | Progressing |  |
| 3.3.1.c | Maintain and manage public cemeteries | Complete annual cemeteries capital works program | Director of Environmental Services | Program completed within budget | 50% | Progression of Canowindra mapping and conversion to electronic data has progressed however this will require roll over to 2020/21 in order to facilitate task completion and adaption to signage boards. |  |
| 3.3.2.a | Facilitate the provision of library services | Operate libraries according to the service agreement with Orange City Council | Director of Finance & | Level of library usage | 100% | Usage statistics reported to |  |



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| Task Code | DP Action | Operational Task | Executive Responsible | Performance Measure | Progress | Comments | Progress Indicator |
|-----------|---|--|--|---|----------|---|---|
| | to Cabonne residents | | Corporate Services | | | February Council meeting. | |
| 3.3.2.b | Facilitate the provision of library services to Cabonne residents | Enquiry by design process for the new Molong Library/Community/Cultural Centre | Director of Engineering & Technical Services | Begin construction of new building at Molong | 40% | Enquiry by design process completed, Development Application has been lodged, and detailed design has commenced. |  |
| 3.3.3.a | Maintain existing sporting, recreational, cultural, council and community facilities, to the levels defined in the Recreation Asset Management Plan | Maintain pools to safe operational standards | Director of Engineering & Technical Services | Operate pools in accordance with the Operation and Maintenance Manual | 100% | Pool Chlorine Gas installation upgrades to be completed pre 20/21 season. Operational and Management changes are implemented for 20/21 season. Maintenance in progress for season commencement |  |
| 3.3.3.b | Maintain existing sporting, recreational, cultural, council | Maintain sporting facilities to safe operational standards | Director of Engineering & Technical Services | Report on cost alternatives and grant funding opportunities for the Molong Multi- | 100% | Work ongoing |  |



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| Task Code | DP Action | Operational Task | Executive Responsible | Performance Measure | Progress | Comments | Progress Indicator |
|-----------|---|--|--|---|----------|--|---|
| | and community facilities, to the levels defined in the Recreation Asset Management Plan | | | Purpose Sports Complex Maintain sporting facilities in accordance with the Asset Management Plan | | | |
| 3.3.3.c | Maintain existing sporting, recreational, cultural, council and community facilities, to the levels defined in the Recreation Asset Management Plan | Maintain parks and gardens to safe operational standards | Director of Engineering & Technical Services | Maintain parks and gardens in accordance with the Asset Management Plan | 100% | Beautification work ongoing. Major upgrades completed for Cumnock Oval. |  |
| 3.3.3.d | Maintain existing sporting, recreational, cultural, council and community facilities, to the levels defined in the | Maintain playgrounds to safe operational standards | Director of Engineering & Technical Services | Maintain playgrounds in accordance with the Asset Management Plan | 100% | Weekly playground inspections ongoing. Renewals completed for Yeoval Eugowra and Mullion Creek. Renewal work in |  |


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| Task Code | DP Action | Operational Task | Executive Responsible | Performance Measure | Progress | Comments | Progress Indicator |
|-----------|---|---|--|---|----------|--|---|
| | Recreation Asset Management Plan | | | | | <p>progress for Cargo playground.</p> <p>Grant funding successful for Canowindra and Molong inclusive play spaces.</p> <p>Tender documents are complete.</p> | |
| 3.3.3.e | Maintain existing sporting, recreational, cultural, council and community facilities, to the levels defined in the Recreation Asset Management Plan | Maintain the council's properties to safe operational standards | Director of Engineering & Technical Services | Carry out inspections and maintenance in accordance with the Asset Management Plan and Risk Management Plan | 100% | Upgrades identified for 20/21 |  |
| 3.3.3.f | Maintain existing sporting, recreational, cultural, council and community facilities, to the | Implement Molong Village Green Plan of Management | Director of Engineering & Technical Services | Plan of Management implemented | 0% | Molong Village Green action on hold, waiting for Molong Street Master Plan to start. |  |

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| Task Code | DP Action | Operational Task | Executive Responsible | Performance Measure | Progress | Comments | Progress Indicator |
|-----------|---|---|--|---|----------|--|--|
| 3.3.3.h | levels defined in the Recreation Asset Management Plan Maintain existing sporting, recreational, cultural, council and community facilities, to the levels defined in the Recreation Asset Management Plan | Review of Plans of Management (POMs) | Director of Engineering & Technical Services | POMs completed to address community agreements for future use Develop a Plan of Management (POM) for each of Council's caravan parks | 50% | Crown land has been categorised and is to be presented to Council for adoption in August 2020. Plans of Management to be developed following. |  |
| 3.3.4.a | Maintain existing building facilities to the levels defined in the Building Asset Management Plan | Maintain Council administration buildings | Director of Engineering & Technical Services | Annual Building Maintenance Program completed | 100% | 20/21 budget adopted to begin renewals of category 4 and 5 rated assets for renewal. |  |

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| Task Code | DP Action | Operational Task | Executive Responsible | Performance Measure | Progress | Comments | Progress Indicator |
|-----------|---|---------------------------------------|--|---|----------|--|---|
| 3.3.4.b | Maintain existing building facilities to the levels defined in the Building Asset Management Plan | Maintain Council depots and workshops | Director of Engineering & Technical Services | Annual Building Maintenance Program completed | 100% | Completed in accordance with the Building Asset Management Plan. |  |




Cabonne has the education services and facilities to be a contemporary learning community.

| Task Code | DP Action | Operational Task | Executive Responsible | Performance Measure | Progress | Comments | Progress Indicator |
|-----------|---|---|--|---------------------|----------|---|---|
| 3.4.1.a | Advocate for education and learning facilities in Cabonne | Monitor challenges and opportunities for education services provided in Cabonne | Director of Finance & Corporate Services | Report to Council | 95% | Report finalised for August Council meeting |  |



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Grow Cabonne's Culture and Community


A successful balance of village and rural living.

| Task Code | DP Action | Operational Task | Executive Responsible | Performance Measure | Progress | Comments | Progress Indicator |
|-----------|---|--|------------------------------------|---|----------|--|---|
| 4.1.1.a | Provide a framework for encouraging shire wide development by maintaining and updating strategic land use plans | Prepare comprehensive Development Control Plan (DCP) | Director of Environmental Services | DCP prepared and adopted | 0% | Included in strategic planning reviews scheduled for 2020/22 |  |
| 4.1.1.b | Provide a framework for encouraging shire wide development by maintaining and updating strategic land use plans | Review Cabonne Settlement Strategy 2012 | Director of Environmental Services | Review complete and new strategy implemented | 25% | Expressions of interest have been called for the project and the preferred consultant appointed. June 2020 |  |
| 4.1.1.c | Provide a framework for encouraging shire wide development by maintaining and updating strategic land use plans | Review, in partnership with Blayney Shire, Orange City Council and Dept. of Planning, the Rural and Residential Sub Regional Strategy 2008 | Director of Environmental Services | Sub Regional Strategy review completed and final plan adopted | 90% | Community consultation completed. Document to be distributed to participating councils. |  |



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| Task Code | DP Action | Operational Task | Executive Responsible | Performance Measure | Progress | Comments | Progress Indicator |
|-----------|---|---|------------------------------------|---|----------|-------------------------------|---|
| 4.1.1.d | Provide a framework for encouraging shire wide development by maintaining and updating strategic land use plans | Review Development Contributions Plan and prepare a revised Development Contribution Plan | Director of Environmental Services | Revised Development Contribution Plan adopted | 80% | Document under review |  |
| 4.1.1.f | Provide a framework for encouraging shire wide development by maintaining and updating strategic land use plans | Advocate for the right to farm policy | Director of Environmental Services | Political support from Council | 100% | Right to farm policy promoted |  |

A network of viable, relevant and cultural facilities exists in Cabonne.

| Task Code | DP Action | Operational Task | Executive Responsible | Performance Measure | Progress | Comments | Progress Indicator |
|-----------|---|---|------------------------------------|------------------------------------|----------|-----------------------------|---|
| 4.2.1.a | Provide financial support and buildings for cultural facilities and activities in Cabonne | Maintain current level of support to museums in Cabonne | Director of Environmental Services | Financial contribution is provided | 100% | Level of support maintained |  |



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| Task Code | DP Action | Operational Task | Executive Responsible | Performance Measure | Progress | Comments | Progress Indicator |
|-----------|---|---|------------------------------------|---|----------|--|---|
| 4.2.1.b | Provide financial support and buildings for cultural facilities and activities in Cabonne | Promote visitation and tourism activity within Cabonne through accessing and showcasing local museums | General Manager | Promote through Council's Tourism publications Increased Age of Fishes Museum displays | 75% | <p>Progressed well with AOF throughout the 19/20 year with additional Council involvement proposed in the coming year.</p> <p>Funding was secured by Eugowra Museum with the assistance of Council staff for extension of the building to house more displays.</p> <p>Molong museum received funding from several sources with assistance provided by Council staff.</p> |  |
| 4.2.1.c | Provide financial support and buildings for cultural | Participate in regional museum programs and sustainable collections program | Director of Environmental Services | Meeting and events attended | 100% | Liaised with regional program coordinator |  |





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| Task Code | DP Action | Operational Task | Executive Responsible | Performance Measure | Progress | Comments | Progress Indicator |
|-----------|---|-------------------------------------|-----------------------|--|----------|---|---|
| 4.2.1.d | facilities and activities in Cabonne Provide financial support and buildings for cultural facilities and activities in Cabonne | Promote Fairbridge Memorial concept | General Manager | Promotion through Council's website and Facebook pages | 100% | Council facilitated opening event of Fairbridge Childrens Park, held in March 2020. |  |

Beautiful towns and villages with historic assets cared for and preserved.

| Task Code | DP Action | Operational Task | Executive Responsible | Performance Measure | Progress | Comments | Progress Indicator |
|-----------|---|---|--|--------------------------------|----------|---|---|
| 4.3.1.a | Manage Council's urban maintenance and improvement programs | Operate Community Assistance Program (CAP) | General Manager | CAP budget allocated | 100% | CAP funding fully expended for FY19/20 15 projects utilising the full budget allocation. |  |
| 4.3.1.b | Manage Council's urban maintenance and improvement programs | Undertake street & gutter cleaning and town entrance mowing | Director of Engineering & Technical Services | Continual process, as required | 100% | As per plan. |  |


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| Task Code | DP Action | Operational Task | Executive Responsible | Performance Measure | Progress | Comments | Progress Indicator |
|-----------|---|---|--|--|----------|---|---|
| 4.3.1.c | Manage Council's urban maintenance and improvement programs | Complete annual tree maintenance and hazard removal program | Director of Engineering & Technical Services | Annual tree maintenance and hazard removal program completed | 100% | Tree maintenance program completed within budget. Work identified through planned and non planned work |  |
| 4.3.1.d | Manage Council's urban maintenance and improvement programs | Implement the Village Enhancement Program | Director of Engineering & Technical Services | Stage 2 Village Enhancement Program completed for all villages | 65% | Majority of projects completed, however some select projects outstanding. Projects not completed, have been scheduled to be undertaken by October 2020. |  |
| 4.3.2.a | Support heritage conservation programs | Progressively review community heritage study, recommended heritage sites and places for inclusion on Cabonne LEP | Director of Environmental Services | Relevant heritage items included in LEP | 100% | Heritage status reviewed as required |  |
| 4.3.2.b | Support heritage conservation programs | Deliver heritage conservation programs | Director of Environmental Services | Heritage Working Party meeting held Review 2014/17 Heritage Strategy Facilitate annual heritage grants | 100% | Conservation program offered throughout the year |  |



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| Task Code | DP Action | Operational Task | Executive Responsible | Performance Measure | Progress | Comments | Progress Indicator |
|-----------|--|--|------------------------------------|---|----------|---------------------------|---|
| 4.3.2.c | Support heritage conservation programs | Ensure Council owned development complies with Heritage conservation | Director of Environmental Services | <p>program in accordance with allocated budget</p> <p>Accessible and practical heritage conservation advice provided through facilitation of Heritage Advisory Service</p> <p>Level of development compliance with Heritage Conservation Guidelines</p> | 100% | Relevant controls applied |  |

Community events build visitation, generate investment and strengthen community well being.

| Task Code | DP Action | Operational Task | Executive Responsible | Performance Measure | Progress | Comments | Progress Indicator |
|-----------|---|--|--|--|----------|--|---|
| 4.4.1.a | Facilitate the responsible management of events and provide funding support where appropriate | Facilitate the council's administrative aspects of ANZAC Day events and citizenship ceremonies | Director of Finance & Corporate Services | <p>Molong ANZAC Day program completed and wreaths arranged</p> <p>Citizenship ceremonies are arranged as necessary</p> | 100% | <p>1. ANZAC Day services for 2020 were cancelled due to COVID-19.</p> <p>2. Citizenship Ceremony held at Australia Day Celebrations at</p> |  |

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| Task Code | DP Action | Operational Task | Executive Responsible | Performance Measure | Progress | Comments | Progress Indicator |
|-----------|---|---|-----------------------|--|----------|---|---|
| 4.4.1.b | Facilitate the responsible management of events and provide funding support where appropriate | Implement funding opportunities through the Events Assistance Program | General Manager | Number of enquiries responded to | 100% | <p>Canowindra. No further ceremonies held due to COVID-19.</p> <p>Q3 - \$60,900 allocated to 8 community events</p> <p>Q4 - \$4,000 allocated to 4 community events</p> <p>Budget fully expended</p> |  |
| 4.4.1.c | Facilitate the responsible management of events and provide funding support where appropriate | Provide assistance to community groups | General Manager | <p>Number of enquiries responded to</p> <p>Available programs promoted</p> | 75% | <p>Council responds to all enquiries, as well as providing assistance grants advice and application, administering CAP and liaising with community groups through Small Towns Development Committee and Cabonne Country Tourism Advisory Committee.</p> |  |

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| Task Code | DP Action | Operational Task | Executive Responsible | Performance Measure | Progress | Comments | Progress Indicator |
|-----------|---|--|--|--|----------|--|---|
| 4.4.1.d | Facilitate the responsible management of events and provide funding support where appropriate | Facilitate Australia Day events annually | Director of Finance & Corporate Services | 1. Australia Day Ambassador arranged; 2. Australia Day awards process managed; and 3. Program for all Shire events compiled. | 100% | <p>Council staff have assisted groups to secure significant amounts of funding for various projects and have liaised with community groups for spaces to occupy within Cabonne as well. CAP was well promoted and funds were fully expended across the community.</p> <p>1. Peter Herbert was appointed Cabonne's Australia Day Ambassador for 2020.</p> <p>2. Nominations for Australia Day 2020 finalised at the Australia Day Awards Committee meeting held in October.</p> |  |




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| Task Code | DP Action | Operational Task | Executive Responsible | Performance Measure | Progress | Comments | Progress Indicator |
|-----------|-----------|------------------|-----------------------|---------------------|----------|--------------------------------------|--------------------|
| | | | | | | 3. Program prepared and distributed. | |






A Council that is effective and efficient.

| Task Code | DP Action | Operational Task | Executive Responsible | Performance Measure | Progress | Comments | Progress Indicator |
|-----------|--|---|--|--|----------|--|---|
| 4.5.1.a | Provide ethical, open, accountable and transparent decision making processes | Provide quality administrative support and governance to councillors and residents | Director of Finance & Corporate Services | Level of actioning of Council resolutions | 100% | Administrative support has been supplied as required. |  |
| 4.5.1.b | Provide ethical, open, accountable and transparent decision making processes | Maintain strong relationships and liaise effectively with all relevant Government agencies and other councils | Director of Finance & Corporate Services | Appropriate communications and representations are made on relevant issues Number of invitations to State and Federal members to address Council meetings | 100% | Have maintained strong relationships with other government departments, particularly Audit Office NSW and OLG. |  |
| 4.5.1.c | Provide ethical, open, accountable and transparent | Provide appropriate mechanisms for democracy and participation for Cabonne residents | Director of Finance & Corporate Services | Level of attendance at Council meetings, community consultation meetings and other forums | 100% | Monthly community forums provided for community participation. IP&R |  |


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| Task Code | DP Action | Operational Task | Executive Responsible | Performance Measure | Progress | Comments | Progress Indicator |
|-----------|--|--|-----------------------|--|----------|--|--|
| | decision making processes | | | | | adopted for 2020/2021 | |
| 4.5.1.d | Provide ethical, open, accountable and transparent decision making processes | Maintain effective membership of Central NSW Councils JO, LGNSW, Country Mayors Association and other forums | General Manager | Level of participation in programs Attendance at meetings Level of matters brought forward by Cabonne at these forums | 100% | Regularly participated in meetings delivered through online platforms during this period. |  |
| 4.5.1.e | Provide ethical, open, accountable and transparent decision making processes | Provide adequate training & professional development opportunities for councillors | General Manager | Level of training made available and level of take up | 100% | Available courses have continued to be promoted to the elected body by the Senior Executive Assistant. |  |
| 4.5.1.f | Provide ethical, open, accountable and transparent decision making processes | Adhere to Council's Code of Conduct and Code of Meeting Practice | General Manager | Code of Meeting Practice adopted and implemented Code of Conduct complaints received and dealt with in accordance with policy | 100% | Full compliance for reporting period |  |


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| Task Code | DP Action | Operational Task | Executive Responsible | Performance Measure | Progress | Comments | Progress Indicator |
|-----------|--|---|--|--|----------|--|---|
| 4.5.1.g | Provide ethical, open, accountable and transparent decision making processes | Annual Report prepared | Director of Finance & Corporate Services | Report posted on Council's website and OLG advised | 100% | Annual Report completed, available on Council's Website and the OLG advised on time. |  |
| 4.5.1.h | Provide ethical, open, accountable and transparent decision making processes | Submit Public Interest Disclosure reports | Director of Finance & Corporate Services | Annual report submitted by October to NSW Ombudsman Six monthly reports submitted in July and February to NSW Ombudsman | 100% | Nil PIDS to be reported. Report supplied as required. |  |
| 4.5.2.a | Make it easy to do business with Council and deliver good customer service | Ensure effective use of customer service software | Director of Finance & Corporate Services | Level of compliance with Customer Service Policy response periods | 100% | Customer service software (Magiq) effectively being used. |  |
| 4.5.2.b | Make it easy to do business with Council and deliver good customer service | Operate Customer request program system | Director of Finance & Corporate Services | Number of customer requests effectively resolved | 100% | Customer request program effectively being operated for the benefit of all stakeholders. |  |
| 4.5.2.c | Make it easy to do business with Council and | | General Manager | Community groups encouraged to develop plans for key | 0% | Development of Master Plans continuing for |  |




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| Task Code | DP Action | Operational Task | Executive Responsible | Performance Measure | Progress | Comments | Progress Indicator |
|-----------|--|--|-----------------------|--|----------|---|---|
| | deliver good customer service | Engage with community to determine future needs & objectives | | <p>areas within their towns and villages</p> <p>Councillors as delegates assess community feedback relating to the Cabonne Community Plan 2025 through attendance at Progress Association meetings</p> | | <p>Canowindra and Molong in association with Progress Associations. Molong Recreation Master Plans at public consultation stage. Canowindra Master Plan community meetings held. Main Street Issues Papers completed for Canowindra & Molong. Attendance by councillors at progress association meetings has been stalled due to COVID-19 restrictions during the reporting period.</p> | |
| 4.5.2.d | Make it easy to do business with Council and | Provide effective communications and information systems | General Manager | Implementation of Communication Strategy | 75% | Q3 - 120 facebook posts |  |

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| Task Code | DP Action | Operational Task | Executive Responsible | Performance Measure | Progress | Comments | Progress Indicator |
|-----------|--|--|------------------------------------|---|----------|--------------------------------------|---|
| | deliver good customer service | | | Hold community information meetings on relevant matters | | Q4 - 114 facebook posts | |
| | | | | Distribute Council media releases as required | | Q3/4 - 58 media releases | |
| | | | | Prepare and distribute Council quarterly Community Newsletters | | | |
| 4.5.3.a | Meeting the Council's statutory obligations for Development Control, Environmental Health and Animal Control | Assess and determine planning and development applications to foster community growth within the shire | Director of Environmental Services | Median processing time (days) | 100% | Applications assessed and determined |  |
| | | | | Development Applications, Construction Certificate applications and OSMS applications determined within agreed service levels | | | |
| | | | | Development Applications (DAs) determined | | | |
| | | | | Estimated value of developments (excluding subdivision) | | | |




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| Task Code | DP Action | Operational Task | Executive Responsible | Performance Measure | Progress | Comments | Progress Indicator |
|-----------|--|---|------------------------------------|--|----------|--|--|
| 4.5.3.b | Meeting the Council's statutory obligations for Development Control, Environmental Health and Animal Control | Ensure environment monitoring in accordance with the Protection of Environment Operations Act 1997 | Director of Environmental Services | Promptness of response to complaints of non-compliance with the Act | 100% | Promptness of response to complaints of non-compliance with the Act |  |
| 4.5.3.c | Meeting the Council's statutory obligations for Development Control, Environmental Health and Animal Control | Administer statutory requirements (Companion Animals Act & Impounding Act) in accordance with community needs | Director of Environmental Services | Programs monitored and compliance in regards to companion animals regulations enforced | 100% | Programs monitored and compliance in regards to companion animals regulations enforced |  |
| 4.5.3.d | Meeting the Council's statutory obligations for Development Control, Environmental Health and Animal Control | Environmental monitoring of former gasworks site | Director of Environmental Services | Annual groundwater monitoring | 100% | Monitoring undertaken 6 monthly |  |

Second Half Yearly Review | 2019/20

| Task Code | DP Action | Operational Task | Executive Responsible | Performance Measure | Progress | Comments | Progress Indicator |
|-----------|--|--|------------------------------------|---|----------|--|--|
| 4.5.3.e | Meeting the Council's statutory obligations for Development Control, Environmental Health and Animal Control | Provide public information regarding companion animal requirements | Director of Environmental Services | Public provided with information regarding companion animal requirements | 100% | Public provided with information regarding companion animal requirements |  |
| 4.5.3.f | Meeting the Council's statutory obligations for Development Control, Environmental Health and Animal Control | Participate in relevant reference groups, consultative committees and meetings | Director of Environmental Services | Level of participation and attendance at meetings Participate in Cadia, East Guyong and Regis Resources Community Consultative Committees. | 100% | Meetings attended |  |
| 4.5.3.g | Meeting the Council's statutory obligations for Development Control, Environmental Health and Animal Control | Promptly investigate inappropriate and unapproved building works | Director of Environmental Services | Reported breaches investigated within agreed service levels | 100% | Investigations undertaken as required |  |




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| Task Code | DP Action | Operational Task | Executive Responsible | Performance Measure | Progress | Comments | Progress Indicator |
|-----------|--|--|--|---|----------|--|--|
| 4.5.3.h | Meeting the Council's statutory obligations for Development Control, Environmental Health and Animal Control | Ensure implementation of government regulations relating to swimming pools | Director of Environmental Services | Compliance achieved | 100% | Inspections and certification undertaken as required |  |
| 4.5.3.i | Meeting the Council's statutory obligations for Development Control, Environmental Health and Animal Control | Ensure annual inspection and licensing of registered food outlets | Director of Environmental Services | Inspections finalised | 100% | Inspections undertaken throughout the year |  |
| 4.5.4.a | Manage the present and long term financial sustainability of Cabonne Council | Levying of Council Rates and Charges in accordance with the Local Government Act | Director of Finance & Corporate Services | Rates notices issued by statutory deadlines Water and Sewer notices issued quarterly Level of rate of collection at end Quarter 4 | 100% | 100% of Rates have been levied for the 2019/20 year. 2 quarters of the Water and Sewer charges have been raised for P/E December 2019. |  |




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| Task Code | DP Action | Operational Task | Executive Responsible | Performance Measure | Progress | Comments | Progress Indicator |
|-----------|--|--|--|--|----------|--|---|
| 4.5.4.b | Manage the present and long term financial sustainability of Cabonne Council | Maximise secure income through investments | Director of Finance & Corporate Services | Level of interest income generated | 100% | Council continues to invest their excess cash accordingly to Council's investment policy |  |
| 4.5.4.c | Manage the present and long term financial sustainability of Cabonne Council | Develop long term financial plan | Director of Finance & Corporate Services | Adoption of Long Term Financial Plan | 100% | For the 2019/20 financial year, a 10 year long term financial plan was developed. A new long term financial plan will be completed for the 2020/21 budget year to be adopted in June 2020. |  |
| 4.5.4.d | Manage the present and long term financial sustainability of Cabonne Council | Level of reserves and provisions monitored | Director of Finance & Corporate Services | Report to Council | 100% | Council's reserves are reported to Council at the April meeting. A report on the Reserve listing is tabled with the Quarterly Budget review and monitored. |  |
| 4.5.4.e | Manage the present and long term financial | Development of the Annual Budget | Director of Finance & | Report to Council on a quarterly basis | 100% | The annual budget for 2019/20 was adopted by |  |


Second Half Yearly Review | 2019/20

| Task Code | DP Action | Operational Task | Executive Responsible | Performance Measure | Progress | Comments | Progress Indicator |
|-----------|--|--|--|--|----------|--|---|
| | sustainability of Cabonne Council | | Corporate Services | | | Council at the June 2019 Council meeting. A review is done on a quarterly basis and reported to Council for variations to the original budget | |
| 4.5.4.f | Manage the present and long term financial sustainability of Cabonne Council | Ensure compliance with current payroll awards | Director of Finance & Corporate Services | To comply with the latest Local Government Award | 100% | Council adheres to the Local Government State Award (2017). This is current for the 2019/20 year. |  |
| 4.5.4.g | Manage the present and long term financial sustainability of Cabonne Council | Implement and maintain a comprehensive Asset Management System | Director of Engineering & Technical Services | System being used for the effective management of assets | 90% | Existing asset data have been migrated to new Assetic software. Council's consultant is reviewing the existing infrastructure asset data to list out the improvement plan. |  |
| 4.5.5.a | Minimise risk to Council | Develop a framework for the management of Council assets by | Director of Finance & | Framework and policy developed | 100% | Volunteers handbook has been developed |  |




Second Half Yearly Review | 2019/20

| Task Code | DP Action | Operational Task | Executive Responsible | Performance Measure | Progress | Comments | Progress Indicator |
|-----------|--------------------------|---|--|--|----------|---|---|
| | | volunteers and contractors | Corporate Services | | | and training for committees has been undertaken. | |
| 4.5.5.b | Minimise risk to Council | Maintain, review and improve Council's Risk Management Program | Director of Finance & Corporate Services | Address the recommendations from the Pool Audit The Business Continuity Plan reviewed and tested Develop annual Risk Management Action Plan (RMAP) The Risk Register is updated | 100% | Enterprise Risk Management System has been developed, training has been completed. |  |
| 4.5.5.c | Minimise risk to Council | Comply with internal audit requirements | Director of Finance & Corporate Services | Review and monitor the Internal Audit Process | 100% | ARIC meeting attended in June. Internal Audit programme continuing as per council requirements. |  |
| 4.5.5.d | Minimise risk to Council | Review and improve the Work Health and Safety Management system | Director of Finance & Corporate Services | Safe work method statements (SWMS) Conduct WHS audit Annual training as identified in the | 100% | The WHSMS has a 2 year plan to rebuild the system and gain accreditation. Phase 1 is 91% |  |





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| Task Code | DP Action | Operational Task | Executive Responsible | Performance Measure | Progress | Comments | Progress Indicator |
|-----------|--------------------------|--|--|--|----------|--|---|
| 4.5.5.e | Minimise risk to Council | Integrate risk management into all areas of Council's activities | Director of Finance & Corporate Services | Operational Risk Register | 100% | completed. The overall WHSMS is approximately 20% completed. This will replace the old system when completed. |  |
| | | | | Conduct StateCover WHS Audit and recommendations addressed | | | |
| | | | | Number of reported incidents | | | |
| | | | | Number of Workers Compensation claims | | | |
| | | | | Develop Council's Risk Management procedures | | Council's Risk Management Manual and Procedures have been developed and rolled out. Training and workshops conducted to implement program. | |
| | | | | Number of Public Liability claims and cost | | | |
| | | | | Number of Motor Vehicle claims and cost | | | |
| | | | | Number of Property claims and cost | | Public Liability claims are few, with only one being paid out. The others are under a denial of liability. | |
| | | | | Number of other policy type claims and cost | | | |



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| Task Code | DP Action | Operational Task | Executive Responsible | Performance Measure | Progress | Comments | Progress Indicator |
|-----------|--------------------------|--|--|--|----------|---|--|
| 4.5.5.f | Minimise risk to Council | Provide a records management system which meets statutory and organisational demands | Director of Finance & Corporate Services | Manage archive disposal | 75% | Scanning project is continuing into 2020/21. |  |
| 4.5.5.g | Minimise risk to Council | Manage and effectively provide IT systems to Council | Director of Finance & Corporate Services | To ensure Council's software licensing is compliant. To ensure effective use of the IT helpdesk - completion Reestablishment of Technology Working Group To record any outages of Council's IT system | 100% | On track |  |
| 4.5.5.h | Minimise risk to Council | Provide, maintain and develop financial services and systems to accepted standards - satisfying regulatory and customer requirements | Director of Finance & Corporate Services | Statutory reporting completed on time Business Activity Statement reported to Australian Taxation Office Fringe Benefits Tax reported to Australian Taxation Office | 100% | Council maintains financial systems in order to produce statutory reports |  |

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| Task Code | DP Action | Operational Task | Executive Responsible | Performance Measure | Progress | Comments | Progress Indicator |
|-----------|---|---|--|--|----------|---|---|
| 4.5.6.a | Develop, maintain and retain a balanced and skilled workforce | Apprentice and Traineeship needs identified | Director of Finance & Corporate Services | Appointment of apprentices and trainees | 100% | Trainees and apprentices for 2020 have been engaged. |  |
| 4.5.6.b | Develop, maintain and retain a balanced and skilled workforce | Ensure Core Competencies online training is completed by all staff | Director of Finance & Corporate Services | Completion of 6 core competencies by staff | 100% | All staff working from home during COVID 19 pandemic completed the online course refresher. All new staff complete the online courses before commencing employment with Council |  |
| 4.5.6.d | Develop, maintain and retain a balanced and skilled workforce | Skill requirements of all Council staff reviewed annually and targeted training plan developed/actioned | Director of Finance & Corporate Services | Training plan developed and implemented annually Staff Development Appraisals are conducted | 100% | Training plan developed for 19/20 |  |
| 4.5.6.e | Develop, maintain and retain a balanced | Provide regular opportunities for management to meet | General Manager | Networking opportunities made available | 100% | ELT and management meetings have |  |

Second Half Yearly Review | 2019/20

| Task Code | DP Action | Operational Task | Executive Responsible | Performance Measure | Progress | Comments | Progress Indicator |
|-----------|---|--|--|--|----------|--|---|
| | and skilled workforce | and discuss contemporary issues | | Networking opportunities made available | | been maintained either by TEAMS platform or under social distancing restrictions during the period. Staff survey indicated a very positive response to the communication provided to staff and restrictions put in place during the height of the COVID-19 lockdown. | |
| 4.5.6.f | Develop, maintain and retain a balanced and skilled workforce | Provide effective communication and information systems for staff | Director of Finance & Corporate Services | Opportunities for communication with staff | 100% | Corporate information systems are serving the needs of staff (particularly during COVID -19) |  |
| 4.5.6.g | Develop, maintain and retain a balanced and skilled workforce | Develop a Strategic Plan for the replacement of retiring individuals who hold critical positions as specified in the | Director of Finance & Corporate Services | Strategic Plan completed | 80% | Strategic plan still being developed, working with leadership group for better communication with staff planning retirement so that |  |





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| Task Code | DP Action | Operational Task | Executive Responsible | Performance Measure | Progress | Comments | Progress Indicator |
|-----------|-----------|---------------------------|-----------------------|---------------------|----------|---|--------------------|
| | | Workforce Management Plan | | | | arrangements can be made to have staff temporarily employed in critical roles in the lead up to retirements | |



Second Half Yearly Review | 2019/20

Manage our Natural Resources


All villages have a secure and quality water supply.

| Task Code | DP Action | Operational Task | Executive Responsible | Performance Measure | Progress | Comments | Progress Indicator |
|-----------|------------------------------------|--|--|--|----------|---|---|
| 5.1.1.a | Manage secure water supply schemes | Implement and amend Best Practice for Water Supply within Cabonne water operations | Director of Engineering & Technical Services | Best Practice for Water Supply implemented and amended Best Practice for Water Supply implemented and amended | 100% | Continual improvement in progress. |  |
| 5.1.1.b | Manage secure water supply schemes | Continue to maintain drinking water management system | Director of Engineering & Technical Services | Drinking water guidelines complied with. | 95% | DWMS update to be adopted by council at July meeting. Once adopted 100% complete |  |
| 5.1.1.c | Manage secure water supply schemes | Maintain water infrastructure assets | Director of Engineering & Technical Services | In accordance with the AMP | 100% | Operational work is ongoing. |  |
| 5.1.1.d | Manage secure water supply schemes | Commission the Molong to Cumnock to Yeoval pipeline | Director of Engineering & Technical Services | Commission of the pipeline completed | 95% | Construction of Molong to Cumnock and Yeoval Pipeline has already been completed. |  |




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| Task Code | DP Action | Operational Task | Executive Responsible | Performance Measure | Progress | Comments | Progress Indicator |
|-----------|--|--|--|--|----------|---|---|
| 5.1.2.a | Promote responsible water use across the community | Cabonne Water responsible use promoted | Director of Engineering & Technical Services | Participation in water resource management activities, Central NSW Councils JO water utility alliance and undertake water wise education program | 100% | Water use promoted via media. Level 1 water restrictions maintained for promotion of responsible water use |  |
| 5.1.2.b | Promote responsible water use across the community | Maintain a pricing structure that encourages responsible water usage | Director of Engineering & Technical Services | Level of water usage | 100% | Water restrictions have dictated usage throughout reporting period. Usage has been approximately 150l/person/day. |  |


Flood mitigation processes are in place.

| Task Code | DP Action | Operational Task | Executive Responsible | Performance Measure | Progress | Comments | Progress Indicator |
|-----------|---|--|--|--|----------|--|--|
| 5.2.1.a | Provide systems for stormwater and pollution management & control | Environmental Protection Operations undertaken | Director of Engineering & Technical Services | Works required to comply with Protection of the Environment Operations Act 1997 (POEO Act) and supporting legislation undertaken | 100% | All environmental protection processes have been undertaken. |  |



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| Task Code | DP Action | Operational Task | Executive Responsible | Performance Measure | Progress | Comments | Progress Indicator |
|-----------|---|--|--|--|----------|---|---|
| 5.2.1.b | Provide systems for stormwater and pollution management & control | Undertake creek and river operations | Director of Engineering & Technical Services | Creek and river environs maintenance completed | 80% | Flood management undertaken at Canowindra, Eugowra, Yeoval & Molong. This maintains the waterways and helps reduce roughness. Creek works planned for Aug/Sep/Oct 2020. |  |
| 5.2.2.a | Implement Flood Risk Management Plans | Implement Eugowra Floodplain Management Plan | Director of Engineering & Technical Services | Progressively implement plan and obtain state and/or Federal funding | 60% | Construction of Puzzle Flat Creek Levee is in progress. |  |
| 5.2.2.b | Implement Flood Risk Management Plans | Construction of Puzzle Flat Creek Levee | Director of Engineering & Technical Services | Funding for the Levee | 65% | Construction of levee is continuing, expected completion August 2020. |  |
| 5.2.2.c | Implement Flood Risk Management Plans | Implement Molong Floodplain Management Plan | Director of Engineering & Technical Services | Progressively implement plan and obtain state and/or federal funding Progressively implement plan and | 0% | DGM-Infrastructure is working on it. |  |



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| Task Code | DP Action | Operational Task | Executive Responsible | Performance Measure | Progress | Comments | Progress Indicator |
|-----------|---------------------------------------|--|--|---|----------|--|---|
| 5.2.2.d | Implement Flood Risk Management Plans | Action voluntary purchase applications | Director of Engineering & Technical Services | obtain state and/or federal funding Voluntary purchase applications actioned | 95% | Voluntary purchase of 7 Betts St Molong is completed. At present, the demolition of the property is in progress. |  |





Sustainable solid and liquid waste management practices are in place across Cabonne.

| Task Code | DP Action | Operational Task | Executive Responsible | Performance Measure | Progress | Comments | Progress Indicator |
|-----------|---|---|------------------------------------|---|----------|---|---|
| 5.3.1.a | Provide a solid waste management and recycling service to the communities | Manage the contract for the operation of a kerbside pickup service for residential properties | Director of Environmental Services | Services delivered with minimal complaints, on time and within contract budget | 100% | Services delivered with minimal complaints, on time and within contract budget |  |
| 5.3.1.b | Provide a solid waste management and recycling service to the communities | Manage the operation of the Cabonne landfills to maximise environmental controls | Director of Environmental Services | Management in accordance with Best Practice standards and Council's Environmental Management Plans (EMPS) | 100% | Management in accordance with Best Practice standards and Council's Environmental Management Plans (EMPS) |  |




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| Task Code | DP Action | Operational Task | Executive Responsible | Performance Measure | Progress | Comments | Progress Indicator |
|-----------|---|---|------------------------------------|--|----------|--|---|
| 5.3.1.c | Provide a solid waste management and recycling service to the communities | Provide facilities to encourage maximum recycling and reuse of all waste streams | Director of Environmental Services | Services delivered with minimal complaints | 100% | Services delivered with minimal complaints |  |
| 5.3.1.d | Provide a solid waste management and recycling service to the communities | Undertake regular inspections of Onsite Sewerage Management Systems in accordance with licence requirements | Director of Environmental Services | Inspections finalised within agreed service levels | 100% | Inspections undertaken as required |  |
| 5.3.1.e | Provide a solid waste management and recycling service to the communities | Increase education & awareness of waste issues | Director of Environmental Services | Increase community awareness | 100% | Increase community awareness with positive participation with Netwaste educators |  |
| 5.3.1.f | Provide a solid waste management and recycling service to the communities | Investigate & monitor illegal dumping activity | Director of Environmental Services | Investigation and enforcement as appropriate | 100% | Investigation and enforcement as appropriate |  |

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| Task Code | DP Action | Operational Task | Executive Responsible | Performance Measure | Progress | Comments | Progress Indicator |
|-----------|---|---|--|---|----------|--|---|
| 5.3.2.a | Develop long term strategic plan for the development, operation and closure of sites | Implement waste management strategy and revise as necessary | Director of Environmental Services | Report on implementation of strategy | 100% | Implementation of strategy as guided by management plans. |  |
| 5.3.3.a | To provide and maintain environmentally sustainable, high quality sewerage facilities | Undertake Cabonne Sewer Operations | Director of Engineering & Technical Services | Operated in accordance with relevant standards and best practices Maintained in accordance to AMP Operated in accordance with relevant standards and best practices | 100% | Improvements to reporting and compliance from 18/19 reporting year |  |
| 5.3.3.b | To provide and maintain environmentally sustainable, high quality sewerage facilities | Maintain Cabonne sewer infrastructure assets | Director of Engineering & Technical Services | Maintain in accordance to AMP | 100% | Consultant report received for Molong and Canowindra Wastewater plants. Will determine capital direction |  |
| 5.3.3.c | To provide and maintain environmentally sustainable, high quality sewerage facilities | Undertake Cabonne sewer projects | Director of Engineering & Technical Services | Complete sewer projects | 100% | Operational processes continuing. |  |

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| Task Code | DP Action | Operational Task | Executive Responsible | Performance Measure | Progress | Comments | Progress Indicator |
|-----------|---|---|--|--|----------|---|--|
| 5.3.3.d | To provide and maintain environmentally sustainable, high quality sewerage facilities | Operate effluent reuse schemes | Director of Engineering & Technical Services | Should operate in accordance with relevant standards and best practices | 100% | Effluent reuse scheme at Canowindra was non operational as the UV was out of service. Discharge could not occur under licence. Covid delayed availability of equipment. UV is operational and scheme is functional again. |  |
| 5.3.3.e | To provide and maintain environmentally sustainable, high quality sewerage facilities | Established Truck wash in Molong | Director of Engineering & Technical Services | Truck wash operational | 0% | Project has been cancelled, per Council resolution. |  |
| 5.3.3.f | To provide and maintain environmentally sustainable, high quality sewerage facilities | Undertake liquid trade waste operations | Director of Engineering & Technical Services | Operate in accordance with best practice and Liquid Trade Waste guidelines | 80% | Covid delayed ability to commence liquid trade waste program. Staff training is required to have trade waste inspections carried out competently. |  |

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Primary producers use best practice methods and systems that respect the environment.

| Task Code | DP Action | Operational Task | Executive Responsible | Performance Measure | Progress | Comments | Progress Indicator |
|-----------|--|---|--|--|----------|---|---|
| 5.4.1.a | Maintain an effective campaign of noxious weed control | Undertake Weeds destruction operations | Director of Engineering & Technical Services | Implementation of Council's Noxious Weeds policy | 100% | Annual weeds program implemented |  |
| 5.4.1.b | Maintain an effective campaign of noxious weed control | Undertake Weeds control asset purchases | Director of Engineering & Technical Services | New weeds assets purchased | 100% | Equipment levels updated, maintaining an effective campaign of noxious weed control. |  |
| 5.4.1.c | Maintain an effective campaign of noxious weed control | Maintain invasive species operations | Director of Engineering & Technical Services | Implementation of Council's Noxious Weeds policy | 100% | Seasonal campaign continues with increased operations due to rain events. Compliance of COVID 19 SWMS maintained. |  |
| 5.4.1.d | Maintain an effective campaign of noxious weed control | Undertake Weeds Private Works | Director of Engineering & Technical Services | Private works undertaken | 10% | Lead Weeds Officer to undertake timber pest/ pest control licence update in 2020/2012 period. |  |




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| Task Code | DP Action | Operational Task | Executive Responsible | Performance Measure | Progress | Comments | Progress Indicator |
|-----------|--|--|--|--|----------|----------------------------|---|
| 5.4.1.e | Maintain an effective campaign of noxious weed control | Maintain Macquarie Valley Weeds Operations | Director of Engineering & Technical Services | Macquarie Valley Weeds Operations maintained | 100% | Attended quarterly meeting |  |





All natural resources are managed sustainably in a planned way.

| Task Code | DP Action | Operational Task | Executive Responsible | Performance Measure | Progress | Comments | Progress Indicator |
|-----------|--|---|------------------------------------|---|----------|---|---|
| 5.5.1.a | Participate in Environmental sustainability programs | Support community education programs in environmental stewardship and management | Director of Environmental Services | Complete State of Environmental (SoE) Report | 100% | Support programs where practical |  |
| 5.5.1.b | Participate in Environmental sustainability programs | Support projects initiated by Local Land Services (LLS), Dept of Primary Industries (DPI) and Catchment Management Authority (CMA). | Director of Environmental Services | Meetings attended | 100% | Liaised with relevant state agencies |  |
| 5.5.1.c | Participate in Environmental | Maintain a detailed knowledge and | | Participate in Association of Mining & Energy | 100% | Liaison with industry groups maintained |  |

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| Task Code | DP Action | Operational Task | Executive Responsible | Performance Measure | Progress | Comments | Progress Indicator |
|-----------|--|--|--|--|----------|---|---|
| | sustainability programs | understanding of issues related to mining | Director of Environmental Services | Related Councils meetings Participate in Cadia annual environmental review | | | |
| 5.5.1.d | Participate in Environmental sustainability programs | Provide input into the statutory process for proposed State significant development applications | Director of Environmental Services | Input provided | 100% | Provided as required |  |
| 5.5.1.e | Participate in Environmental sustainability programs | Endeavour to influence the State Government framework for mining activity (e.g. Mining SEPP, CCCs, etc.) | Director of Environmental Services | Participate in Association of Mining & Energy Related Councils lobbying activities | 100% | Membership of association of Mining and Energy Related Councils continued |  |
| 5.5.2.a | Manage Council's Molong Limestone Quarry in accordance with the lease agreement. | Review of annual rental in accordance with the provisions of the lease | Director of Finance & Corporate Services | CPI increase enacted in accordance with the agreement | 100% | Annual rental could not be increased according to the provisions of the lease until after year 5. |  |

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| Task Code | DP Action | Operational Task | Executive Responsible | Performance Measure | Progress | Comments | Progress Indicator |
|-----------|--|--|--|---|----------|---|---|
| 5.5.2.b | Manage Council's Molong Limestone Quarry in accordance with the lease agreement. | Calculate gravel royalties for extraction greater than 60,000 tonnes in accordance with the provisions in the Contract | Director of Finance & Corporate Services | Earth Plant Hire invoiced for gravel royalties in accordance with the level of extraction | 100% | As per the terms of the lease, gravel royalties were not payable due to the tenant not reaching the 60,000 tonne threshold. |  |
| 5.5.3.a | Operate gravel pits in an environmentally responsible and financially sustainable manner | Ensure guidelines and approval conditions complied with | Director of Engineering & Technical Services | Level of compliance | 100% | Council has operated its gravel pits in an environmentally responsible and financially sustainable manner |  |
| 5.5.3.b | Operate gravel pits in an environmentally responsible and financially sustainable manner | Renew gravel pit lease agreements | Director of Engineering & Technical Services | Lease agreements renewed | 100% | All gravel pit renewals have been completed. |  |
| 5.5.3.c | Operate gravel pits in an environmentally responsible and financially sustainable manner | Operate gravel pits in accordance with Mine Safety regulations | Director of Engineering & Technical Services | Number of breaches | 90% | All of Council's gravel pits have been operate in accordance with Mine Safety regulations. |  |

Second Half Yearly Review | 2019/20


Risk management processes are in place for natural disaster events.

| Task Code | DP Action | Operational Task | Executive Responsible | Performance Measure | Progress | Comments | Progress Indicator |
|-----------|---|--|--|--|----------|--|---|
| 5.6.1.a | Support the appropriate emergency management lead agency in the planning and management of emergency events | Review of Emergency Management Plan (EMPLAN) | Director of Engineering & Technical Services | Review completed and Plan adopted | 100% | Emergency Management Plan reviewed and updated as part of the Regional Emergency Management Committee. |  |
| 5.6.1.b | Support the appropriate emergency management lead agency in the planning and management of emergency events | Implement Emergency Risk Management (ERM) Plan | Director of Finance & Corporate Services | ERM Plan implemented | 100% | Emergency Management Plans for the main Council buildings have been updated and training conducted with Wardens and staff. Schematics have been updated to comply with changes |  |
| 5.6.1.c | Support the appropriate emergency management lead agency in the planning and management of | Review Standard Operating Procedures (SOP's) | Director of Engineering & Technical Services | SOP's reviewed and updated as required | 100% | Consequence Management Guides developed and adopted. |  |



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| Task Code | DP Action | Operational Task | Executive Responsible | Performance Measure | Progress | Comments | Progress Indicator |
|-----------|---|---|--|---|----------|---|---|
| 5.6.1.d | emergency events Support the appropriate emergency management lead agency in the planning and management of emergency events | Support education of community by emergency services | Director of Engineering & Technical Services | Support provided for requests from emergency services for support for community education | 100% | Requests for assistance provided, including COVID-19 testing facilities and information dissemination. |  |
| 5.6.1.e | Support the appropriate emergency management lead agency in the planning and management of emergency events | Conduct Local Emergency Management Committee (LEMC) as required | Director of Engineering & Technical Services | Meetings convened | 100% | Hosted and participated in all Local Emergency Management and Regional Emergency Management Committee Meetings. |  |
| 5.6.2.a | Support the management of the local emergency services | Actively maintain support of the Canobolas Rural Fire Zone management | Director of Engineering & Technical Services | Meetings attended as required | 100% | Attendance at all Local Emergency Management Meetings maintained. Participation in review of Consequence Management Guides. |  |

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| Task Code | DP Action | Operational Task | Executive Responsible | Performance Measure | Progress | Comments | Progress Indicator |
|-----------|--|---|--|-------------------------------|----------|--|---|
| 5.6.2.b | Support the management of the local emergency services | Actively maintain support of the State Emergency Services | Director of Engineering & Technical Services | Meetings attended as required | 100% | Attendance at all Local Emergency Management Committee meetings. |  |

Alternative energy development is considered and utilised where appropriate.

| Task Code | DP Action | Operational Task | Executive Responsible | Performance Measure | Progress | Comments | Progress Indicator |
|-----------|---|--|--|---|----------|---|---|
| 5.7.1.a | Encourage the development and use of alternative energy | Implement outcomes of Central NSW Councils JO Sustainability Group | Director of Engineering & Technical Services | Energy Efficient and Sustainable Group outcomes implemented | 95% | Progressing with Energy Audit. Canowindra pool operational times modifies to reduce power usage. Solar installation for Public Halls- Out for quotation |  |
| 5.7.2.a | Review the energy efficiency of Council's operations | Report on sustainability initiatives | Director of Engineering & Technical Services | Report to Council by 4th Quarter | 95% | Solar installations progressing for community halls |  |



13 July 2020

SF2020/023809

The General Manager
Cabonne Shire Council
PO Box 17
MOLONG NSW 2866
Attention: Anantha Maddirala

Dear Ms Maddirala,

Consent to Grant Permit to Graeme Northey for the use of Belubula Way.

Transport for New South Wales refers to Graeme Northey's application to Cabonne Shire Council for approval of the Pollie Pedal charity bicycle ride.

Under Section 144 of the Roads Act 1993, before Council may grant a permit for the event, Transport for New South Wales' consent, to the extent that the events are to be conducted on a classified road, is required. Banjo Paterson Way is a classified road.

Transport for New South Wales notes:

- A detailed route plan was provided as part of the event application to Cabonne Shire Council.
- The event is to be held over four days from 20 to 23 September.
- The event leg incorporating Belubula Way will be on 22 September between 8am and 3pm. The event is not a race.
- Traffic Management Plan, Traffic Control Plan and Risk Management Plan have been provided as part of the application, considered by the Cabonne Local Traffic Committee and accepted by Transport for New South Wales.
- A certificate of currency for the required public and products liability insurance will be provided to Cabonne Shire Council prior to the commencement of the event.

Transport for New South Wales has considered the application and supporting information, and consents to council granting a permit for the events, to the extent that they are to be conducted on Belubula Way, subject to the following conditions:

Transport for NSW

51-55 Currajong Street Parkes NSW 2870 | PO Box 334 Parkes NSW 2870 | DX20256
T 02 6861 1444 | F 02 6861 1414

www.rms.nsw.gov.au | 131 782

Recommended Traffic Committee Conditions Apply

- The conditions recommended by the Cabonne Shire Traffic Committee also apply to the extent of events to be conducted on Belubula Way.
- All indemnities applying to council are to also apply to Transport for New South Wales

Risk Management

- Event marshals, escort vehicle drivers and participants must be consulted and advised of the risk management and contingency arrangements in the case of an emergency.

Traffic Control

- The Traffic Control Plan approved by Cabonne Shire Council is to be used.

Health and Safety

- The event organiser is to maintain appropriate and adequate traffic measures for the safe movements of all road users and participants, including those on Belubula Way or other roads impacted by the event or management of the event.

Should you require any further information, please contact Richard Drooger, Network and Safety Officer on (02) 6861 1435.

Yours sincerely



Sharon Grierson
A/Senior Manager, Regional Customer Service
Community & Place
Regional and Outer Metro
Transport for NSW

Transport for NSW

51-55 Currajong Street Parkes NSW 2870 | PO Box 334 Parkes NSW 2870 | DX20256
T 02 6861 1444 | F 02 6861 1414

www.tms.nsw.gov.au | 131 782



NOVEMBER 1 - 7, 2020

CHANGE OF DATE IMMEDIATE RELEASE

June 1st, 2020

The effect of COVID-19 and the nation-wide community lockdown has extended to the Classic Outback Trial.

Despite attempts to conduct the event during the original period of mid-August, the 7 day all daylight special stage rally, plus the regularity event conducted in conjunction with the Trial, will now be held on November 1- 7, 2020.

Classic Outback Trial Director, Philip Bernadou, has received feedback from all stakeholder groups and is convinced that the later date will better suit competitors given the extraordinary circumstances as a result of COVID-19.

"The foreseen further lifting of some mandated community restrictions by the re-scheduled November date will allow competitors, service crews and officials together to enjoy the camaraderie and social atmosphere that has become an essential component of the Classic Outback Trial. This atmosphere would not have existed in August given the anticipated COVID-19 restrictions", he commented.

"Additionally, a wetter than average winter is forecast for the region so the move to November may well avoid cancellation of forestry special stages should this happen".

The Classic Outback Trial will now start in the Central West NSW town of Parkes on Sunday, November 1st, 2020.

After two days of special stage rallying around Parkes, the event will move to Orange for two nights before heading further east to Bathurst for the final three days.

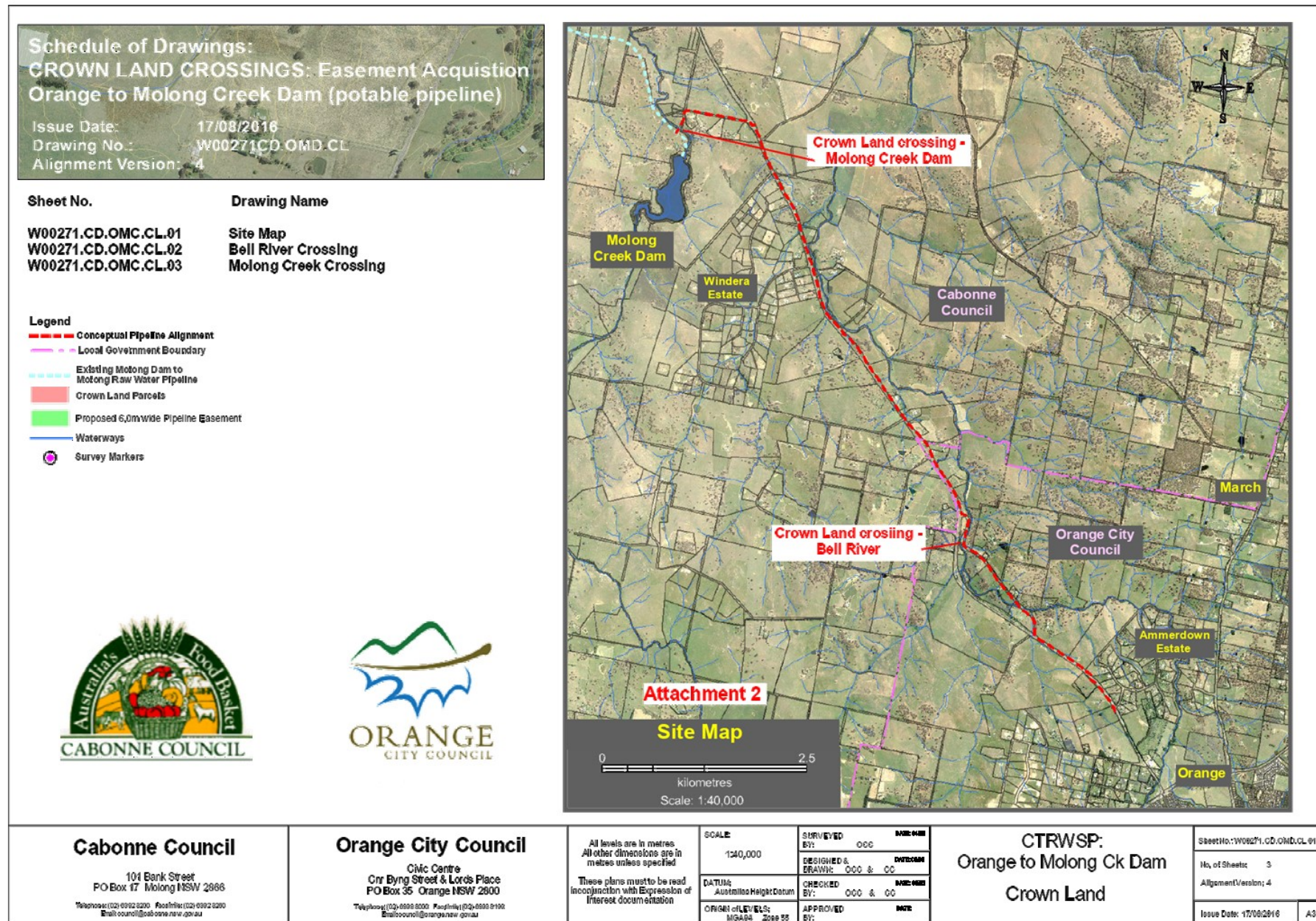
The 2020 Classic Outback Trial will finish on Saturday afternoon November 7th with the much-anticipated celebration and presentation dinner to be held at the famous Mt Panorama Motor Racing Circuit.

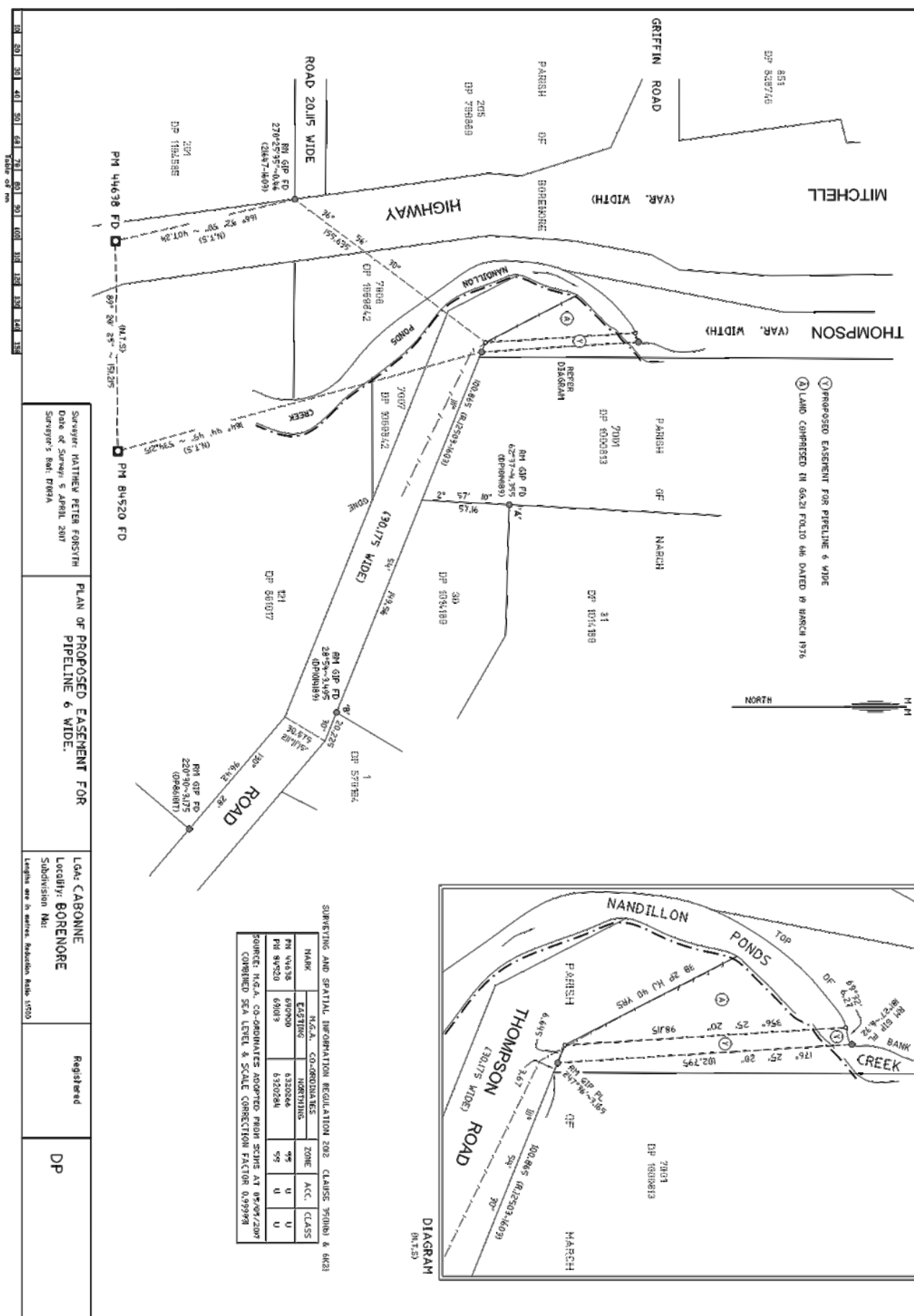
Enquiries can be made to Phil Bernadou:

pola1@bigpond.net.au

+61 3 9836 9911

+61 412 498 602

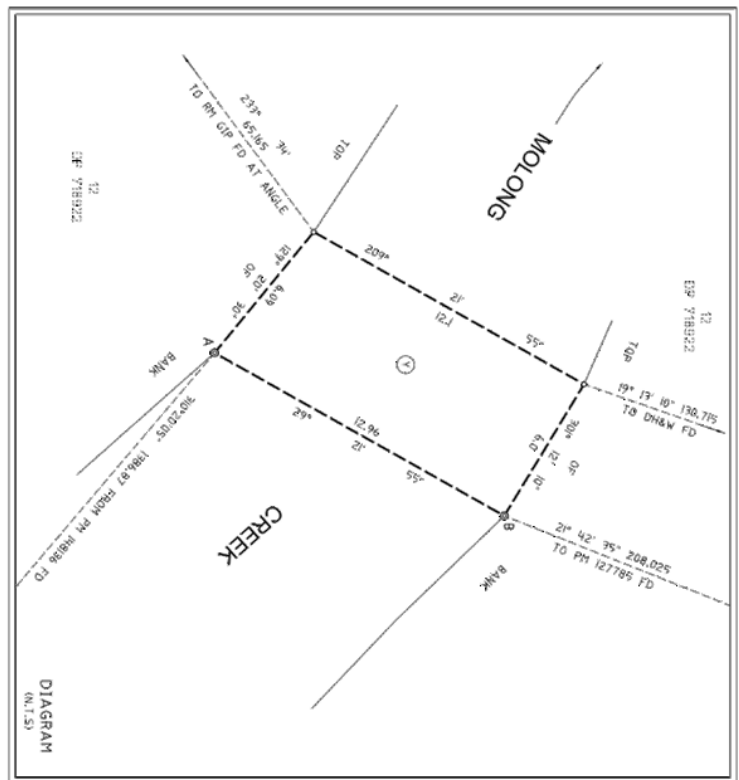
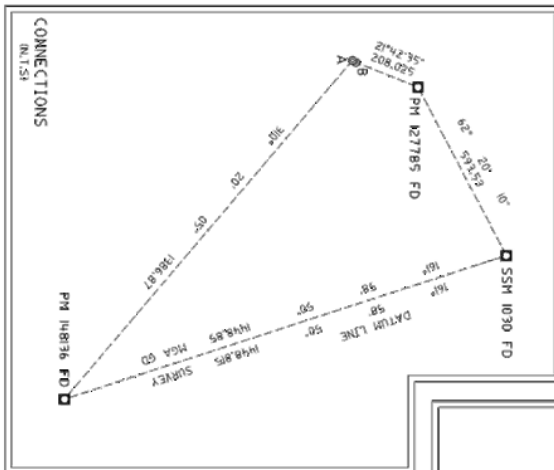
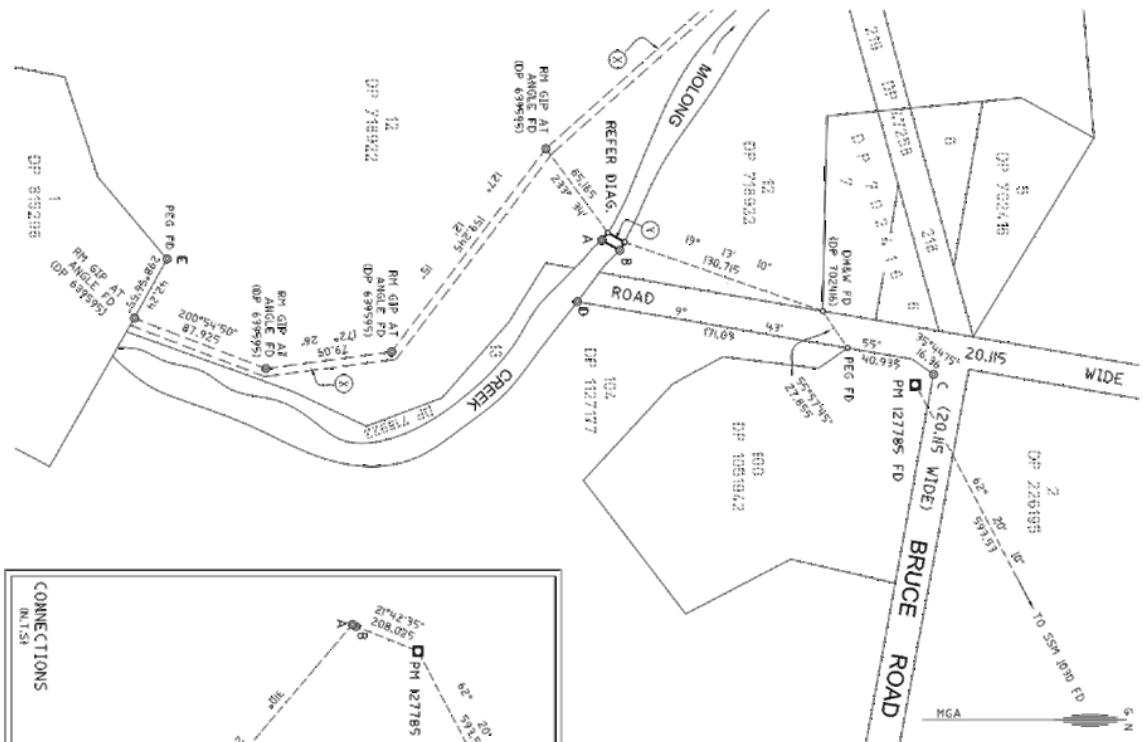




PLAN FORM 2 (A2)

WARNING: CREATING OR FOLDING WILL LEAD TO REJECTION

Sheet 1 of 1 sheets



(X) EASEMENT FOR PIPELINE 2.5 WIDE AND 5 WIDE (D596042 AND D639995)
 (Y) PROPOSED EASEMENT FOR PIPELINE & WIDE

SURVEYING AND SPATIAL INFORMATION REGULATION 2012

| MARK | EASTING | NORTHINGS | CROSS-SECTION METHOD |
|-----------|------------|------------|----------------------|
| SSM 1030 | 688148.108 | 633627.760 | B 2 SCANS |
| PM 148130 | 688096.202 | 632990.079 | C 3 SCANS |
| PM 127785 | 687622.4 | 633652.2 | U 1 U 1 GNS |

SOURCE: NGA, ZONE 55 CO-ORDINATES ADJUSTED FROM SCANS AT 14/03/2017
 CORRECTED SEA LEVEL & SCALE CORRECTION FACTOR 0.999924

SCHEDULE OF REFERENCE MARKS

| CORNER | BEARING | DISTANCE | FROM | ORIGIN |
|--------|---------|----------|-----------|------------|
| A | 353.99° | 5.37 | GP | PLACED |
| B | 267.92° | 4.75 | GP | PLACED |
| C | 117.73° | 2.49 | PM 127785 | DP 1051942 |
| D | 177.34° | 4.75 | GP ED | DP 1051942 |
| E | 118.71° | 3.96 | GP ED | DP 738022 |

PLAN OF PROPOSED EASEMENT FOR
 PIPELINE & WIDE.

Surveyor: MATTHEW PETER FORESTH
 Date of Survey: 5 APRIL 2017
 Surveyor's Ref: PM3

LGA: CABONNE
 Locality: WINDERA
 Subdivision No:

Registered

DP

20 30 40 50 60 70 80 90 100 110 120 130 140 150
 1000 OF 1000

The BCO Alliance – Memorandum of Understanding

Purpose

To create a formal voluntary strategic alliance between the 3 Councils; Blayney Shire, Cabonne and Orange City that delivers operational efficiencies, progress on strategic regional matters, benchmarking best practice and improved financial performance for each member Council.

Objectives

We will deliver better value services to our communities by retaining each Council as its own entity.

Working collaboratively and sharing resources will achieve economies of scale, build capacity and increase workplace productivity and ensure the long term financial sustainability of each individual Council.

Services

This Alliance will provide cooperation and goodwill to undertake the following:

- Joint tenders and purchasing arrangements
- Open exchange and sharing of technical expertise and information
- Workforce and staff secondment, professional development opportunities
- Cross border works / roads construction and/or maintenance
- Councillor and staff training/networking
- Review and coordination of Strategic Documents and Instruments
- Sharing of Services and Plant
- Regional Economic Development Strategy
- Regional Tourism Marketing via Orange360
- Integrated Planning and Reporting
- Internal Audit
- Waste Collection and Disposal
- Natural Resource Management
- Disability, Cultural and Social Planning
- Crown Lands and Aboriginal Heritage
- GIS

This list is not exhaustive nor limited.

Principles

- The cost of any service provided will be on the basis of the real cost which includes all legislated overheads (Workers Compensation, Superannuation etc) however will not have a profit margin or administrative charge.

- Any expenses incurred to undertake a regional activity will be shared on an equitable basis subject to the scale and scope of the contract relative to each member Council.
- Any costs to undertake a procurement or tendering activity will be shared on an equal basis.
- Any staff time or Council resources allocated to supporting the Alliance activities and objectives whilst recorded, are provided on an in kind basis.

Governance

A governing body, the Board comprising of the Mayor and General Manager from each Council will provide Political, Community and Organisational leadership oversight to the Alliance.

The Board will meet every 6 months in September and March, or as required.

The Alliance Chair, will alternate every 2 years between the 3 Mayors in Council alphabetical order, commencing with the Mayor of Orange City Council.

The Directors and Managers from each Council, with the General Managers will identify focus areas and issues to implement and develop a Strategic Plan for implementation in 2021/22.

This inaugural Strategic Plan will be presented to the Board, in December 2020.

Review Period

The Alliance shall carry out a formal review of the Strategic Plan on a 12 monthly basis to ensure it is meeting its aims and objectives and savings and benefits to the ratepayers and residents of the member Councils are being achieved.

Agreement

A formal agreement will be prepared, endorsed by each Council and signed by the Mayors and General Managers by September 2020.

Secretariat

Secretariat Services shall be provided by the General Manager whose Mayor is the Chair of the Board. This arrangement reduces Administrative Overheads, ensures direct links with decision makers and provides for focused Secretarial Services.

Union Support

It is proposed that the Alliance be referred to the relevant Unions for their support and endorsement.

Local Government Remuneration Tribunal

Annual Report and Determination

*Annual report and determination under sections 239 and
241 of the Local Government Act 1993*

**10 June
2020**

[NSW Remuneration Tribunals website](https://www.nswremunerationtribunals.com.au/)

Local Government Remuneration Tribunal

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Local Government Remuneration Tribunal

Executive Summary

The *Local Government Act 1993* (the LG Act) requires the Local Government Remuneration Tribunal (the Tribunal) to report to the Minister for Local Government by 1 May each year as to its determination of categories of councils and the maximum and minimum amounts of fees to be paid to mayors, councillors, and chairpersons and members of county councils.

In response to the COVID-19 pandemic the Minister for Local Government, the Hon Shelley Hancock MP, made the *Local Government (General) Amendment (COVID-19) Regulation 2020* which extends the time for the making of this determination to no later than 1 July 2020.

Categories

Section 239 of the LG Act requires the Tribunal to determine the categories of councils and mayoral offices at least once every 3 years. The Tribunal last undertook a significant review of the categories and the allocation of councils into each of those categories in 2017. In accordance with the LG Act the Tribunal undertook a review of the categories and allocation of councils into each of those categories as part of the 2020 review.

In reviewing the categories, the Tribunal examined a range of statistical and demographic data and considered the submissions of councils and Local Government NSW (LGNSW). Having regard to that information, the Tribunal has determined to retain a categorisation model which differentiates councils primarily on the basis of their geographic location, and the other factors including population, the sphere of the council's economic influence and the degree of regional servicing.

For the Metropolitan group the Tribunal has determined to retain the existing categories and has amended the population criteria applicable to Metropolitan Large and Metropolitan Medium. For the Non-Metropolitan group, the Tribunal has determined to: create two new categories - Major Strategic Area and Regional Centre; rename one category - Regional City to Major Regional City; and revise the criteria for some of the existing categories to account for the new categories.

In accordance with section 239 of the LG Act the categories of general purpose councils are determined as follows:

Metropolitan

- Principal CBD
- Major CBD
- Metropolitan Large
- Metropolitan Medium
- Metropolitan Small

Non-metropolitan

- Major Regional City
- Major Strategic Area
- Regional Strategic Area
- Regional Centre
- Regional Rural
- Rural

Local Government Remuneration Tribunal

Fees

The Tribunal has determined that there will be no increase in the minimum and maximum fees applicable to each existing category. For the new categories, the Tribunal has determined fees having regard to relevant relativities.

Local Government Remuneration Tribunal

Section 1 Introduction

1. Section 239 of the LG Act provides for the Tribunal to determine the categories of councils and mayoral offices and to place each council and mayoral office into one of those categories. The categories are to be determined at least once every 3 years.
2. Section 241 of the LG Act provides for the Tribunal to determine, not later than 1 May in each year, for each of the categories determined under section 239, the maximum and minimum amount of fees to be paid to mayors and councillors of councils, as well as chairpersons and members of county councils.
3. In response to the COVID-19 pandemic the Minister for Local Government, the Hon Shelley Hancock MP, made the *Local Government (General) Amendment (COVID-19) Regulation 2020* which extends the time for the making of this determination to no later than 1 July 2020.
4. In determining the maximum and minimum fees payable in each of the categories, the Tribunal is required, pursuant to section 242A (1) of the LG Act, to give effect to the same policies on increases in remuneration as those of the Industrial Relations Commission. The current policy on wages is that public sector wages cannot increase by more than 2.5 per cent, and this includes the maximum and minimum fees payable to councillors and mayors and chairpersons and members of county councils.
5. The Tribunal is however able to determine that a council can be placed in another existing or a new category with a higher range of fees without breaching the Government's wage policy pursuant to section 242A (3) of the LG Act.
6. The Tribunal's determinations take effect from 1 July in each year.

Section 2 2019 Determination

7. The Tribunal considered ten requests for re-categorisation. At the time of making the determination the Tribunal had available to it the 30 June 2018 population data. In reviewing the submissions received the Tribunal applied a multi variable approach assessing each council against all the criteria (not only population) for the requested category and the

Local Government Remuneration Tribunal

relativities within the categories.

8. The Tribunal found that the allocation of councils into the current categories was appropriate but again noted that some of those councils seeking to be moved were likely to meet the criteria for re-categorisation in future determinations.
9. The Tribunal's 2019 Determination was made on 15 April 2019 and provided a general increase of 2.5 per cent which was consistent with the Government's policy on wages.
10. The Tribunal's findings for North Sydney was not addressed in the 2019 Determination and is dealt with in Section 3 below.

Section 3 Review of categories

Scope of review

11. Section 239 of the LG Act requires the Tribunal to determine the categories of councils and mayoral offices at least once every 3 years. The Tribunal last reviewed the categories during the 2017 annual review.
12. In determining categories, the Tribunal is required to have regard to the following matters that are prescribed in section 240 of the LG Act:

"240 (1)

- *the size of areas*
- *the physical terrain of areas*
- *the population of areas and the distribution of the population*
- *the nature and volume of business dealt with by each Council*
- *the nature and extent of the development of areas*
- *the diversity of communities served*
- *the regional, national and international significance of the Council*
- *such matters as the Remuneration Tribunal considers relevant to the provision of efficient and effective local government*
- *such other matters as may be prescribed by the regulations."*

13. The Tribunal foreshadowed in the 2019 Determination of its intention to undertake a review of the categories in accordance with the LG Act:

Local Government Remuneration Tribunal

“12. A few submissions have suggested alternative categorisation models. The Tribunal will consider this in detail in the 2020 review. The Tribunal intends to commence the 2020 annual review earlier than usual to ensure there is time to review the existing model and to examine alternatives. The Tribunal is of the preliminary view that a case may exist to revise the number of categories, and their applicable criteria, particularly for regional and rural councils.”

14. The Tribunal wrote to all mayors in October 2019 advising of the commencement of the 2020 review and invited submissions from councils on the following matters:

1. *Proposed classification model and criteria*
2. *Allocation in the proposed classification model*
3. *Range of fees payable in the proposed classification model*
4. *Other matters*

15. The Tribunal also wrote to the President of Local Government NSW (LGNSW) in similar terms, and subsequently met with the President and Chief Executive of LGNSW. The Tribunal thanks the President and Chief Executive for making the time to meet with the Tribunal.

16. The Tribunal also met with the Mayors and General Managers of Central Coast and Maitland Councils and the Tribunal thanks them for making the time to meet with the Tribunal.

Submissions received - categorisation

17. The Tribunal received 38 submissions from individual councils, a submission from LGNSW and a submission from Regional Cities NSW. Most of the submissions addressed the Tribunal's proposed categorisation model, the allocation of councils into those categories and fees. A summary of the matters raised, and the Tribunal's consideration of those matters is outlined below.

Proposed classification model and criteria

18. Submissions from 20 councils and LGNSW supported the Tribunal's proposal to create a new category of Regional Centre for the Non-Metropolitan group and were of the view

Local Government Remuneration Tribunal

that the range of fees would be somewhere between Regional Strategic Area and Regional Rural.

19. Several submissions from Non-Metropolitan councils proposed alternative changes to the model such as, the merging of the Regional Rural and Rural categories, the creation of a new 'Regional' category and the renaming of Regional City to 'Gateway City' or 'Nationally Significant Regional City'.
20. Four submissions from Metropolitan councils sought the creation of a new Metropolitan category with the title of 'Metropolitan Large – Growth Area' or 'Metropolitan Major'.

Allocation in the proposed classification model

21. The Tribunal proposed to allocate 24 councils in the proposed new category of Regional Centre. Of these 24 councils, 14 provided a submission - 11 councils noted or supported their allocation as Regional Centre and 3 councils sought re-categorisation as Regional Strategic Area.
22. In addition to the 3 councils, another 17 councils sought re-categorisation into one of the categories included in the Tribunal's proposed model or into requested alternative new categories. The 20 re-categorisation requests are addressed in Section 3 – Allocation of councils into categories.

Findings - categorisation

23. The Tribunal acknowledges the significant number of submissions received this year and is grateful for the positive response and effort made in those submissions to comment on the proposed categorisation model and suggest alternatives for consideration.
24. There has been broad support to the Tribunal's proposal to create a new Non-Metropolitan category of Regional Centre and rename Regional City to Major Regional City. On that basis the Tribunal will determine the new category of Regional Centre and rename Regional City to Major Regional City. There have been some new criteria added to the category of Major Regional City to acknowledge the broader national and state focus of these cities which impact upon the operations of the council.
25. After considering the views in submissions the Tribunal re-examined the Non-Metropolitan category of Regional Strategic Area in terms of its criteria and the

Local Government Remuneration Tribunal

characteristics of the councils allocated into it. The Tribunal concluded that the characteristics of the two councils allocated to this category – Central Coast and Lake Macquarie – were sufficiently different to warrant further differentiation. Central Coast has a population greater than 340,000 making it the third largest council by population in NSW and the sixth largest council by population in Australia. It also has the second largest revenue base of all councils in NSW. Central Coast is a significant contributor to the regional economy associated with proximity to and connections with Sydney and the Hunter Region. A new category has been created for Central Coast Council and is to be titled Major Strategic Area. The criteria for this category include local government areas with a minimum population of 300,000, and larger scale and scope to those categorised as Regional Strategic Area. There is no change to the population threshold for the category of Regional Strategic Area, however the other criteria have been amended to account for other changes in the Non-Metropolitan group.

26. The Tribunal's preliminary thinking was that no changes to the categories and criteria for Metropolitan and County Councils were warranted. In respect to the categories, the Tribunal continues to hold that view. In respect to the criteria, after considering submissions the Tribunal re-examined the population criteria for both the Metropolitan Medium and Metropolitan Large categories.
27. North Sydney and Willoughby councils again put forward cases for non-resident workers to be included in the population for Metropolitan Medium. To examine this claim more broadly the Tribunal reviewed non-resident working populations across all metropolitan councils. After careful consideration the Tribunal concluded there was a strong case to recognise the impact on councils of serving significant numbers of non-resident workers. The criteria now provide for councils with a non-resident working population of 50,000 or above to move to another category if their combined resident and non-resident working population exceeds the minimum population threshold. The criteria for Metropolitan Medium and Metropolitan Large have been amended as follows:

Metropolitan Large

Councils may also be categorised as Metropolitan Large if their residential population combined with their non-resident working population exceeds 200,000. To satisfy this criteria the non-resident working population must exceed 50,000.

Metropolitan Medium

Local Government Remuneration Tribunal

Councils may also be categorised as Metropolitan Medium if their residential population combined with their non-resident working population exceeds 100,000. To satisfy this criteria the non-resident working population must exceed 50,000.

28. In making this determination the Tribunal reviewed the criteria for other Metropolitan categories and found that the current population thresholds are appropriate.

29. The revised model which will form the basis of this determination is as follows:

| Metropolitan | Non-Metropolitan |
|---|--|
| <ul style="list-style-type: none"> • Principal CBD • Major CBD • Metropolitan Large • Metropolitan Medium • Metropolitan Small | <ul style="list-style-type: none"> • Major Regional City • Major Strategic Area • Regional Strategic Area • Regional Centre • Regional Rural • Rural |

30. The criteria for each of the categories are outlined at Appendix 1. Minor changes have been made to the criteria for some of the existing categories to account for the new categories. As with the previous categorisation model the predominant factor to guide categorisation is population. Other common features of councils within those categories are also broadly described. These criteria have relevance when population alone does adequately reflect the status of one council compared to others with similar characteristics. In some instances, the additional criteria will be significant enough to warrant the categorisation of a council into a group with a higher population threshold.

31. There is no change to the categorisation of county councils.

Allocation of councils into categories

32. In accordance with section 239 of the LG Act the Tribunal is required to allocate each of the councils into one of the categories. The allocation of councils is outlined in Determination No. 1 of Section 6.

33. Twenty (20) submissions received from councils requested re-categorisation and were considered having regard to the case put forward and the criteria for each category.

34. At the time of making the determination the Tribunal had available to it the 30 June 2019 population data released by the Australian Bureau of Statistics (ABS) on 25 March 2020.

Local Government Remuneration Tribunal

35. A summary of the Tribunal's findings for each of the applications for re-categorisation is outlined in the following paragraphs.

Metropolitan Large Councils

36. Canterbury-Bankstown, Penrith and Blacktown have requested the creation of new categories into which they be re-categorised. Canterbury-Bankstown has requested a new category named 'Metropolitan Major'. Penrith and Blacktown have requested a new category named 'Metropolitan Large – Growth Centre'.
37. The Tribunal considers that Canterbury-Bankstown, Penrith and Blacktown are appropriately categorised as Metropolitan Large.

Metropolitan Medium Councils

38. Inner West has again sought to be re-categorised as Metropolitan Large. The Tribunal outlined in the 2019 determination that Inner West's June 2018 population of 198,024 was below the indicative population of other Metropolitan Large councils, but based on growth predictions it was likely Inner West would meet the minimum population threshold for inclusion in Metropolitan Large in 2020.
39. Inner West's June 2019 population is 200,811 and the council now meets the criteria to be categorised as Metropolitan Large.
40. Ryde has sought to be re-categorised as Metropolitan Large on the basis of the large non-resident working population in the Macquarie Park Business Park (MPBP) precinct, the economic output of the precinct and its array of significant regional services.
41. The Hills has requested the creation of a new category named 'Metropolitan Growth' and that it be categorised into it. Recognition is sought for councils experiencing significant growth. The submission also notes that while Ryde does not meet the residential population criteria for Metropolitan Large it meets the other relevant criteria.
42. As previously discussed, the Tribunal has reviewed the impact of large numbers of non-residents visitors and workers and revised the criteria for Metropolitan Large Councils. Ryde and The Hills have been assessed against the new revised criteria being - *Councils may also be categorised as Metropolitan Large if their residential population combined*

Local Government Remuneration Tribunal

with their non-resident working population exceeds 200,000. To satisfy this criteria the non-resident working population must exceed 50,000.

43. Both Ryde and The Hills have a non-resident working population of more than 50,000 and combined with their resident populations they meet the revised criteria for inclusion in the group of Metropolitan Large councils. Both councils also provide a sphere of economic influence and provide regional services considered akin to those of other metropolitan large councils.

Metropolitan Small Councils

44. Camden, Willoughby and North Sydney have sought to be re-categorised as Metropolitan Medium.
45. The Tribunal outlined in the 2019 determination that Camden's June 2018 population of 94,159 was below the indicative population of other Metropolitan Medium councils, but based on growth predictions it was likely Camden would meet the minimum population threshold for inclusion in Metropolitan Medium in 2020.
46. Camden's June 2019 population is 101,437 and the council now meets the criteria to be categorised as Metropolitan Medium.
47. The Tribunal has previously considered requests from Willoughby and North Sydney Councils to be re-categorised as Metropolitan Medium in 2018 and 2019. Both Councils have populations within the indicative population range for Metropolitan Small councils but well below that of Metropolitan Medium. Both Councils have argued that their scale of operations, degree of regional servicing and high number of non-resident visitors and workers more closely align with the characteristics of Metropolitan Medium Councils.
48. As previously discussed, the Tribunal has reviewed the impact of large numbers of non-resident workers and revised the criteria for Metropolitan Medium Councils. Willoughby and North Sydney have been assessed against the new revised criteria being - *Councils may also be categorised as Metropolitan Medium if their residential population combined with their non-resident working population exceeds 100,000. To satisfy this criteria the non-resident working population must exceed 50,000.*
49. Both Willoughby and North Sydney have a non-resident working population of more than 50,000 and combined with their resident populations they meet the revised criteria for inclusion in the group of Metropolitan Medium councils. Both councils also meet the

Local Government Remuneration Tribunal

other criteria having: a significant regional role as the third and fourth biggest CBDs in Sydney after Sydney City and Parramatta; strategic significance as either transport hubs, business, cultural or employment centres.

50. Both North Sydney and Willoughby meet the criteria for re-categorisation as Metropolitan Medium.

Regional City Councils

51. Newcastle and Wollongong have proposed new categories into which they have sought to be re-categorised. Newcastle has proposed a new category named 'Gateway City' and Wollongong a new category named 'Nationally Significant Regional City'.
52. The Tribunal's revised categorisation model re-named the existing category of Regional City to Major Regional City and found no case to adopt the new categories proposed by Newcastle and Wollongong. The Tribunal considers that both councils are appropriately categorised as Major Regional City.

Regional Strategic Area Councils

53. Central Coast has again sought to be re-categorised as Regional City. The council submits that its characteristics are more like Newcastle and Wollongong (Regional City) and substantially different to Lake Macquarie (Regional Strategic Area).
54. Central Coast does not meet the broader criteria applicable to other councils in the category of Major Regional City - being Newcastle and Wollongong. As previously discussed a new category - Major Strategic Area - has been created to recognise the scale and unique position of Central Coast Council to both the Sydney and Hunter regions.

Local Government Remuneration Tribunal

Regional Rural Councils

55. Bathurst, Maitland, and Shoalhaven noted that under the Tribunal's proposed allocation of councils they would be allocated to the new Regional Centre category, however the three councils sought to be re-categorised as Regional Strategic Area.
56. Bathurst's June 2019 population of 43,618, Maitland's June 2019 population of 85,166 and Shoalhaven's June 2019 population of 105,648 are below the indicative population of Regional Strategic Area councils. The Tribunal considers that Bathurst, Maitland and Shoalhaven are all appropriately categorised as Regional Centre.
57. Bega, Byron and Eurobodalla have sought to be re-categorised to the new Regional Centre category. Bega's June 2019 population of 34,476, Byron's June 2019 population of 35,081 and Eurobodalla's June 2019 population of 38,473 are significantly below the indicative population of Regional Centre councils. These councils have not demonstrated the additional criteria to warrant inclusion in the Regional Centre group.

Rural Councils

58. Muswellbrook and Federation have again sought to be re-categorised as Regional Rural. Muswellbrook's June 2019 population of 16,377 and Federation's June 2019 population of 12,437 are well below the indicative population of Regional Rural councils. Both councils have not demonstrated the additional criteria to warrant inclusion in the Regional Rural group.

Section 4 Fees

59. In determining the maximum and minimum fees payable in each of the categories, the Tribunal is required, pursuant to section 242A of the LG Act, to give effect to the same policies on increases in remuneration as those that the Industrial Relations Commission is required to give effect to under section 146C of the *Industrial Relations Act 1996* (IR Act), when making or varying awards or orders relating to the conditions of employment of public sector employees.
60. The current policy on wages pursuant to section 146C(1)(a) of the IR Act is articulated in the *Industrial Relations (Public Sector Conditions of Employment) Regulation 2014* (IR Regulation 2014). When the Tribunal undertook the annual review the effect of the IR Regulation 2014

Local Government Remuneration Tribunal

was that public sector wages could not increase by more than 2.5 per cent, and this includes the maximum and minimum fees payable to councillors and mayors and chairpersons and members of county councils.

61. The Tribunal received submissions for consideration during the annual review in late 2019. Those submissions were made prior to the pandemic and overwhelmingly supported a 2.5 per cent increase in the ranges of fees which was consistent with the Government's wages policy at the time. A summary of those submissions is outlined in the paragraphs 62 and 63.
62. The LGNSW submission requested that the Tribunal increase fees by the allowable maximum of 2.5 per cent. The submission also reiterated the long-held view that fees for mayors and councillors are well behind, the current fee structure fails to recognise the work of elected representatives and is inadequate to attract and retain individuals with the necessary skills and experience. Comparative information was again presented in respect to board fees, fees paid to mayors and councillors of councils in Queensland, and salaries for members of Parliament. The LGNSW submission also noted the Tribunal's previous observations that it does not have jurisdiction on the matter of non-payment of superannuation but again invited the Tribunal to make a recommendation to the NSW State Government for councillor remuneration to include a payment for superannuation equivalent to the Superannuation Guarantee.
63. Several submissions sought an increase to the allowable maximum of 2.5 per cent acknowledging the restrictions on the Tribunal from the Government's wages policy. Several submissions sought an increase greater than 2.5 per cent by requesting that fees be aligned to councillor fees in Victoria and Queensland or to NSW members of Parliament.
64. Since receiving and considering those submissions there have been a number of factors which have influenced the Tribunal's views in regard to the annual increase. These include the impact of the bushfires and the current COVID-19 pandemic on the state and federal economies and the wellbeing of our communities.
65. To ensure the Tribunal had sufficient time to consider the COVID-19 pandemic the Minister for Local Government, the Hon Shelley Hancock MP, made the *Local Government*

Local Government Remuneration Tribunal

(General) Amendment (COVID-19) Regulation 2020 which extends the time for the making of this determination to no later than 1 July 2020.

66. On 29 May 2020 the Premier, the Hon Gladys Berejiklian MP, made the *Industrial Relations (Public Sector Conditions of Employment) Amendment (Temporary Wages Policy) Regulation 2020*. That regulation amended the IR Regulation 2014 to implement a temporary wages policy, being a 12-month pause on wage increases for public sector employees covered by the IR Act.
67. On 2 June 2020 the amending regulation was disallowed by the Legislative Council. The effect of that disallowance is that the Government's wages policy which provides for increases of up to 2.5 per cent continues to apply.
68. While the Tribunal is required to give effect to the Government's wages policy in the making of this determination, it is open to the Tribunal to determine an increase of up to 2.5 per cent or no increase at all. Given the current economic and social circumstances, the Tribunal has determined that there be no increase in the minimum and maximum fees applicable to each existing category.
69. The minimum and maximum fees for the two new categories of Major Strategic Area and Regional Centre have been set having regard to relevant relativities. The new category of Major Strategic Area has equivalent annual fees to Major Regional City. The new category of Regional Centre has annual fees between those applicable to Regional Strategic Area and Regional Rural. In accordance with the LG Act councils can be placed in a new category with a higher range of fees without breaching the Government's wages policy.

Section 5 Other matters

70. The Tribunal addressed the matter of non-payment of superannuation in the 2019 Determination:

"40. The submission from LGNSW and several councils have again raised the matter of the non-payment of superannuation. The Tribunal addressed this matter in the 2018 determination as outline below and will make no further comment:

Local Government Remuneration Tribunal

“54. The matter of the non-payment of superannuation has been previously raised in submissions to the Tribunal and is not a matter for the Tribunal to determine. Section 251 of the LG Act confirms that councillors are not employees of the council and the fee paid does not constitute a salary under the Act. The Tribunal notes that the Australian Tax Office has made a definitive ruling (ATO ID 2007/205) that allows councillors to redirect their annual fees into superannuation on a pre-tax basis and is a matter for councils (Ref: Councillor Handbook, Oct 2017, Office of Local Government p.69).”

71. By way of clarification, the amount redirected under this ruling is funded from the annual fees as determined by Tribunal – it is not an additional amount funded by the council.
72. The Tribunal notes that the Hon Shelly Hancock MP, Minister for Local Government released the *Councillor superannuation discussion paper* in March 2020, to seek the views of councils and their communities on whether councillors should receive superannuation payments. The deadline for submissions was Friday 8 May 2020.

Conclusion

73. The Tribunal’s determinations have been made with the assistance of the two Assessors - Mr Brian Bell and Mr Tim Hurst. The allocation of councils into each of the categories, pursuant to section 239 of the LG Act, is outlined in Determination No. 1. The maximum and minimum fees paid to councillors and mayors and members and chairpersons of county councils, pursuant to section 241 of the LG Act, are outlined in Determination No. 2.

The Local Government Remuneration Tribunal

Signed

Dr Robert Lang

Dated: 10 June 2020

Local Government Remuneration Tribunal

Section 6 Determinations

Determination No. 1- Determination Pursuant to Section 239 of Categories of Councils and County Councils Effective From 1 July 2020

Table 1: General Purpose Councils - Metropolitan

| Principal CBD (1) | Major CBD (1) |
|-------------------------|-------------------------|
| Sydney | Parramatta |
| Metropolitan Large (11) | Metropolitan Medium (9) |
| Blacktown | Bayside |
| Canterbury-Bankstown | Campbelltown |
| Cumberland | Camden |
| Fairfield | Georges River |
| Inner West | Hornsby |
| Liverpool | Ku-ring-gai |
| Northern Beaches | North Sydney |
| Penrith | Randwick |
| Ryde | Willoughby |
| Sutherland | |
| The Hills | |
| Metropolitan Small (8) | |
| Burwood | |
| Canada Bay | |
| Hunters Hill | |
| Lane Cove | |
| Mosman | |
| Strathfield | |
| Waverley | |
| Woollahra | |

Local Government Remuneration Tribunal

Table 2: General Purpose Councils – Non-Metropolitan

| Major Regional City (2) | Major Strategic Area (1) | Regional Strategic Area (1) |
|-------------------------|--------------------------|-----------------------------|
| Newcastle | Central Coast | Lake Macquarie |
| Wollongong | | |

| Regional Centre (24) | | Regional Rural (13) | |
|----------------------|-------------------------|-------------------------|--|
| Albury | Mid-Coast | Bega | |
| Armidale | Orange | Broken Hill | |
| Ballina | Port Macquarie-Hastings | Byron | |
| Bathurst | Port Stephens | Eurobodalla | |
| Blue Mountains | Queanbeyan-Palerang | Goulburn Mulwaree | |
| Cessnock | Shellharbour | Griffith | |
| Clarence Valley | Shoalhaven | Kempsey | |
| Coffs Harbour | Tamworth | Kiama | |
| Dubbo | Tweed | Lithgow | |
| Hawkesbury | Wagga Wagga | Mid-Western | |
| Lismore | Wingecarribee | Richmond Valley Council | |
| Maitland | Wollondilly | Singleton | |
| | | Snowy Monaro | |

| Rural (57) | | | |
|-----------------|----------------------|------------------|---------------|
| Balranald | Cootamundra-Gundagai | Junee | Oberon |
| Bellingen | Cowra | Kyogle | Parkes |
| Berrigan | Dungog | Lachlan | Snowy Valleys |
| Bland | Edward River | Leeton | Temora |
| Blayney | Federation | Liverpool Plains | Tenterfield |
| Bogan | Forbes | Lockhart | Upper Hunter |
| Bourke | Gilgandra | Moree Plains | Upper Lachlan |
| Brewarrina | Glen Innes Severn | Murray River | Uralla |
| Cabonne | Greater Hume | Murrumbidgee | Walcha |
| Carrathool | Gunnedah | Muswellbrook | Walgett |
| Central Darling | Gwydir | Nambucca | Warren |
| Cobar | Hay | Narrabri | Warrumbungle |
| Coolamon | Hilltops | Narrandera | Weddin |
| Coonamble | Inverell | Narromine | Wentworth |
| | | | Yass |

Table 3: County Councils

| Water (4) | Other (6) |
|--------------------|------------------------|
| Central Tablelands | Castlereagh-Macquarie |
| Goldenfields Water | Central Murray |
| Riverina Water | Hawkesbury River |
| Rous | New England Tablelands |
| | Upper Hunter |
| | Upper Macquarie |

Local Government Remuneration Tribunal

Determination No. 2- Determination Pursuant to Section 241 of Fees for Councillors and Mayors

Pursuant to s.241 of the *Local Government Act 1993*, the annual fees to be paid in each of the categories to Councillors, Mayors, Members and Chairpersons of County Councils effective on and from 1 July 2020 are determined as follows:

Table 4: Fees for General Purpose and County Councils

| Category | | Councillor/Member Annual Fee | | Mayor/Chairperson Additional Fee* | |
|---|-------------------------|------------------------------|---------|-----------------------------------|---------|
| | | Minimum | Maximum | Minimum | Maximum |
| General Purpose Councils - Metropolitan | Principal CBD | 27,640 | 40,530 | 169,100 | 222,510 |
| | Major CBD | 18,430 | 34,140 | 39,160 | 110,310 |
| | Metropolitan Large | 18,430 | 30,410 | 39,160 | 88,600 |
| | Metropolitan Medium | 13,820 | 25,790 | 29,360 | 68,530 |
| | Metropolitan Small | 9,190 | 20,280 | 19,580 | 44,230 |
| General Purpose Councils - Non-metropolitan | Major Regional City | 18,430 | 32,040 | 39,160 | 99,800 |
| | Major Strategic Area | 18,430 | 32,040 | 39,160 | 99,800 |
| | Regional Strategic Area | 18,430 | 30,410 | 39,160 | 88,600 |
| | Regional Centre | 13,820 | 24,320 | 28,750 | 60,080 |
| | Regional Rural | 9,190 | 20,280 | 19,580 | 44,250 |
| | Rural | 9,190 | 12,160 | 9,780 | 26,530 |
| County Councils | Water | 1,820 | 10,140 | 3,920 | 16,660 |
| | Other | 1,820 | 6,060 | 3,920 | 11,060 |

*This fee must be paid in addition to the fee paid to the Mayor/Chairperson as a Councillor/Member (s.249(2)).

The Local Government Remuneration Tribunal

Signed

Dr Robert Lang

Dated: 10 June 2020

Local Government Remuneration Tribunal

Appendices

Appendix 1 Criteria that apply to categories

Principal CBD

The Council of the City of Sydney (the City of Sydney) is the principal central business district (CBD) in the Sydney Metropolitan area. The City of Sydney is home to Sydney's primary commercial office district with the largest concentration of businesses and retailers in Sydney. The City of Sydney's sphere of economic influence is the greatest of any local government area in Australia.

The CBD is also host to some of the city's most significant transport infrastructure including Central Station, Circular Quay and International Overseas Passenger Terminal. Sydney is recognised globally with its iconic harbour setting and the City of Sydney is host to the city's historical, cultural and ceremonial precincts. The City of Sydney attracts significant visitor numbers and is home to 60 per cent of metropolitan Sydney's hotels.

The role of Lord Mayor of the City of Sydney has significant prominence reflecting the CBD's importance as home to the country's major business centres and public facilities of state and national importance. The Lord Mayor's responsibilities in developing and maintaining relationships with stakeholders, including other councils, state and federal governments, community and business groups, and the media are considered greater than other mayoral roles in NSW.

Major CBD

The Council of the City of Parramatta (City of Parramatta) is the economic capital of Greater Western Sydney and the geographic and demographic centre of Greater Sydney. Parramatta is the second largest economy in NSW (after Sydney CBD) and the sixth largest in Australia.

As a secondary CBD to metropolitan Sydney the Parramatta local government area is a major provider of business and government services with a significant number of organisations relocating their head offices to Parramatta. Public administration and safety have been a growth sector for Parramatta as the State Government has promoted a policy of moving government agencies westward to support economic development beyond the Sydney CBD.

The City of Parramatta provides a broad range of regional services across the Sydney Metropolitan area with a significant transport hub and hospital and educational facilities. The City of Parramatta is home to the Westmead Health and Medical Research precinct which represents the largest concentration of hospital and health services in Australia, servicing Western Sydney and providing other specialised services for the rest of NSW.

The City of Parramatta is also home to a significant number of cultural and sporting facilities (including Sydney Olympic Park) which draw significant domestic and international visitors to the region.

Local Government Remuneration Tribunal

Metropolitan Large

Councils categorised as Metropolitan Large will typically have a minimum residential population of 200,000.

Councils may also be categorised as Metropolitan Large if their residential population combined with their non-resident working population exceeds 200,000. To satisfy this criteria the non-resident working population must exceed 50,000.

Other features may include:

- total operating revenue exceeding \$200M per annum
- the provision of significant regional services to greater Sydney including, but not limited to, major education, health, retail, sports, other recreation and cultural facilities
- significant industrial, commercial and residential centres and development corridors
- high population growth.

Councils categorised as Metropolitan Large will have a sphere of economic influence and provide regional services considered to be greater than those of other metropolitan councils.

Metropolitan Medium

Councils categorised as Metropolitan Medium will typically have a minimum residential population of 100,000

Councils may also be categorised as Metropolitan Medium if their residential population combined with their non-resident working population exceeds 100,000. To satisfy this criteria the non-resident working population must exceed 50,000

Other features may include:

- total operating revenue exceeding \$100M per annum
- services to greater Sydney including, but not limited to, major education, health, retail, sports, other recreation and cultural facilities
- industrial, commercial and residential centres and development corridors
- high population growth.

The sphere of economic influence, the scale of council operations and the extent of regional servicing would be below that of Metropolitan Large councils.

Metropolitan Small

Councils categorised as Metropolitan Small will typically have a residential population less than 100,000.

Other features which distinguish them from other metropolitan councils include:

- total operating revenue less than \$150M per annum.

While these councils may include some of the facilities and characteristics of both Metropolitan Large and Metropolitan Medium councils the overall sphere of economic influence, the scale of council operations and the extent of regional servicing would be below that of Metropolitan Medium councils.

Local Government Remuneration Tribunal

Major Regional City

Newcastle City Council and Wollongong City Councils are categorised as Major Regional City. These councils:

- are metropolitan in nature with major residential, commercial and industrial areas
- typically host government departments, major tertiary education and health facilities and incorporate high density commercial and residential development
- provide a full range of higher order services and activities along with arts, culture, recreation, sporting and entertainment facilities to service the wider community and broader region
- have significant transport and freight infrastructure servicing international markets, the capital city and regional areas
- have significant natural and man-made assets to support diverse economic activity, trade and future investment
- typically contain ventures which have a broader State and national focus which impact upon the operations of the council.

Major Strategic Area

Councils categorised as Major Strategic Area will have a minimum population of 300,000.

Other features may include:

- health services, tertiary education services and major regional airports which service the surrounding and wider regional community
- a full range of high-order services including business, office and retail uses with arts, culture, recreation and entertainment centres
- total operating revenue exceeding \$250M per annum
- significant visitor numbers to established tourism ventures and major events that attract state and national attention
- a proximity to Sydney which generates economic opportunities.

Currently, only Central Coast Council meets the criteria to be categorised as a Major Strategic Area. Its population, predicted population growth, and scale of the Council's operations warrant that it be differentiated from other non-metropolitan councils. Central Coast Council is also a significant contributor to the regional economy associated with proximity to and connections with Sydney and the Hunter Region.

Regional Strategic Area

Councils categorised as Regional Strategic Area are differentiated from councils in the Regional Centre category on the basis of their significant population and will typically have a residential population above 200,000.

Other features may include:

- health services, tertiary education services and major regional airports which service the surrounding and wider regional community
- a full range of high-order services including business, office and retail uses with arts, culture, recreation and entertainment centres
- total operating revenue exceeding \$250M per annum
- significant visitor numbers to established tourism ventures and major events that attract state and national attention
- a proximity to Sydney which generates economic opportunities.

Currently, only Lake Macquarie Council meets the criteria to be categorised as a Regional Strategic Area. Its population and overall scale of council operations will be greater than Regional Centre councils.

Local Government Remuneration Tribunal

Regional Centre

Councils categorised as Regional Centre will typically have a minimum residential population of 40,000.

Other features may include:

- a large city or town providing a significant proportion of the region's housing and employment
- health services, tertiary education services and major regional airports which service the surrounding and wider regional community
- a full range of high-order services including business, office and retail uses with arts, culture, recreation and entertainment centres
- total operating revenue exceeding \$100M per annum
- the highest rates of population growth in regional NSW
- significant visitor numbers to established tourism ventures and major events that attract state and national attention
- a proximity to Sydney which generates economic opportunities.

Councils in the category of Regional Centre are often considered the geographic centre of the region providing services to their immediate and wider catchment communities.

Regional Rural

Councils categorised as Regional Rural will typically have a minimum residential population of 20,000.

Other features may include:

- a large urban population existing alongside a traditional farming sector, and are surrounded by smaller towns and villages
- health services, tertiary education services and regional airports which service a regional community
- a broad range of industries including agricultural, educational, health, professional, government and retail services
- large visitor numbers to established tourism ventures and events.
- Councils in the category of Regional Rural provide a degree of regional servicing below that of a Regional Centre.

Rural

Councils categorised as Rural will typically have a residential population less than 20,000.

Other features may include:

- one or two significant townships combined with a considerable dispersed population spread over a large area and a long distance from a major regional centre
- a limited range of services, facilities and employment opportunities compared to Regional Rural councils
- local economies based on agricultural/resource industries.

County Councils - Water

County councils that provide water and/or sewerage functions with a joint approach in planning and installing large water reticulation and sewerage systems.

County Councils - Other

County councils that administer, control and eradicate declared noxious weeds as a specified Local Control Authority under the *Biosecurity Act 2015*.



Dear Naomi,

I am writing in reference to a recent discussion with Deb Hood in regards to funding support for the Molong Community Garden which is situated in the grounds of St Johns Church.

As you are aware the garden has been running for a number of years but due to the drought, the COVID-19 pandemic and other personal factors volunteer numbers have dropped. The fact that the garden is still functioning during this difficult period is a testimony to its sustainability and the dedication of its volunteer base.

During the COVID-19 period we have had to rethink how we can also remain meaningfully connected to the community and provide safe options that will benefit people's physical and mental health.

We have recently re-commenced work in the garden, whilst complying to COVID-19 restrictions, and the result has been outstanding; this week we had a community member from Cudal join us and other members of the community have just called in to have a chat.

Our expected outcomes in the future will be to adopt new practices linked to the garden such as:

- Inviting guest speakers for a range of topics
- To encourage non-gardeners to develop other crafts such a making wheat bags with lavender from the garden
- Cooking skills with garden produce
- Developing specific children's activities
- Encouraging friendship, fun and games days with other community/health groups

This will be achieved by a concerted media campaign, invitations to other smaller towns and maintaining and growing community partnerships.

We will measure the outcomes by weekly stats and ongoing surveys.

Long term our project may lead itself to helping other community venues and supporting individuals that are in need of fresh healthy food.

We would appreciate access to any funding, either through the Cabonne Council or grants that arise that would support this very worthy project, and the volunteers have identified a few key needs which are listed below:


Soil for raised garden beds
Mulch for moisture retention and to suppress weed growth
Retractable garden hose and reel (to reduce risk of falls)
Hand gardening tools

Netting to protect against damage from birds
Seating

Looking into the future a lawn mower would be of great benefit and a rain water tank would assist in the reduction of cost and sustainability of the garden.

Naomi - I thank you and the Council for your consideration of the above request and will ensure that the Council is publicly acknowledged for any contribution.

Kind regards,


Cheryn Johnson,

Deborah Hood Administration, HealthOne
Cheryn Johnson Health Education Officer, HealthOne
Mary Iffland & Margaret Phillipson, Molong Community Garden

\$500.

List of requested revotes for Council Approval

| Description | Amount | Reserve | History | Reason for delay |
|---|------------|--------------------------|--|---|
| Cemeteries - new mapping and signage at Canowindra Cemetery | \$ 11,078 | Budget equalisation | Revoted from 16/17 | Mapping requires finalisation prior to signage |
| IP&R Review project - Phase 1 | \$ 57,500 | Budget | 19/20 new budget item | New item for project Manager |
| Youth service activities | \$ 5,000 | Budget | 19/20 new budget item | Unable to hold event due to COVID |
| Animal shelter | \$ 17,250 | Capital works reserve | Revoted from 17/18 | Study/plan required |
| | | | Transferred at QBR from 522208 Molong Cemetery land purchase | |
| Non-disruptive earth xray | \$ 9,200 | Budget | (not required). Budget funded | Contractor yet to be engaged |
| Local strategic planning statement | \$ 28,750 | Budget | Combine to 'Cabonne settlement strategy' | Projects completed in-house - budget required for settlement strategy |
| Community participation plan | \$ 28,750 | Budget | Combine to 'Cabonne settlement strategy' | Projects completed in-house - budget required for settlement strategy |
| E approvals | \$ 40,000 | Office equipment reserve | Carried since 17/18 | Project initiator since left Council - now to proceed |
| Summit Biosecurity | \$ 35,000 | Budget | 19/20 submission | Orders underway job is still being completed |
| Backup network links between sites | \$ 44,527 | Plant & Vehicle reserve | 18/19 submission | Work not completed |
| VEP Canowindra - Additional seats in Gaskill Street | \$ 5,280 | VEP reserve | 18/19 VEP program | Work not completed |
| VEP Cummoock - Shade shelter/seating at showground for camping area | \$ 12,000 | VEP reserve | 18/19 VEP program | Work not completed |
| VEP Cargo - Additional play equipment for older children | \$ 14,353 | VEP reserve | 18/19 VEP program | Work not completed |
| VEP Eugowra - Memorial park playground | \$ 3,600 | VEP reserve | 18/19 VEP program | Work not completed |
| Caravan park disabled toilet upgrade | \$ 6,558 | VEP reserve | 18/19 VEP program | Work not commenced |
| John Deere 997 Zero turn mower | \$ 30,000 | Budget | From 19/20 minor plant budget | Plant item on order |
| John Deere 997 Zero turn mower | \$ 30,000 | Budget | From 19/20 minor plant budget | Plant item on order |
| Molong water treatment plant filter review | \$ 28,488 | Water reserve | From 19/20 budget variation | Work not completed |
| Water assets - telemetry based infrastructure | \$ 73,140 | Water reserve | From 19/20 budget variation | Work not completed |
| Molong water supply - CCP procedures, SOP, training | \$ 24,512 | Water reserve | From 19/20 budget variation | Work not completed |
| Sewerage renewals at caravan parks | \$ 11,833 | Sewer reserve | 19/20 submission | Work not completed |
| Software - integration of pump and clear scada | \$ 46,000 | Sewer reserve | 19/20 submission | Work not completed |
| Burrendong way heavy patching | \$ 61,000 | 19/20 Block grant | RMS Block grant extension requested to carry this to 20/21 | Work not completed |
| R2R - Nancarrow Lane reseal | \$ 73,350 | Funded project | 19/20 project 100% R2R funded | Work delayed due to weather |
| Tandem plant trailer | \$ 7,150 | Budget | From 19/20 minor plant budget | Plant item on order |
| Tandem plant trailer | \$ 6,150 | Budget | From 19/20 minor plant budget | Plant item on order |
| Sewell sweeper | \$ 41,500 | Budget | From 19/20 major plant budget | Plant item on order |
| Isuzu | \$ 82,494 | Budget | From 19/20 major plant budget | Plant item on order |
| NSW Showground stimulus - Eugowra show society upgrades | \$ 45,234 | Funded project | 19/20 project 100% Showground stimulus funded | Commenced late in 19/20 FY |
| NSW Showground stimulus - Molong septic & plumbing upgrade | \$ 20,000 | Funded project | 19/20 project 100% Showground stimulus funded | Commenced late in 19/20 FY |
| NSW Showground stimulus - Cummoock power supply installation | \$ 10,000 | Funded project | 19/20 project 100% Showground stimulus funded | Commenced late in 19/20 FY |
| NSW Showground stimulus - Cudal electrical dist board | \$ 5,500 | Funded project | 19/20 project 100% Showground stimulus funded | Commenced late in 19/20 FY |
| NSW Showground stimulus - Yeoval dist board enclosure | \$ 5,000 | Funded project | 19/20 project 100% Showground stimulus funded | Commenced late in 19/20 FY |
| Molong village green revitalisation project (Molong rec toilets) | \$ 132,000 | Funded project | 19/20 project 100% Funded SCC R2 | Work not completed |
| Heavy Patching - Normans Lane | \$ 31,680 | Budget | 19/20 HP program carried forward | Work delayed due to weather |
| Heavy Patching - Crown Street (0.00 - 0.15) | \$ 21,600 | Budget | 19/20 HP program carried forward | Work delayed due to weather |
| Heavy Patching - Crown Street (0.15 - 0.20) | \$ 8,070 | Budget | 19/20 HP program carried forward | Work delayed due to weather |
| Heavy Patching - Yoorooga Street | \$ 10,440 | Budget | 19/20 HP program carried forward | Work delayed due to weather |
| Heavy Patching - Woolshed Lane | \$ 17,280 | Budget | 19/20 HP program carried forward | Work delayed due to weather |
| Heavy Patching - Woolshed Lane | \$ 17,280 | Budget | 19/20 HP program carried forward | Work delayed due to weather |
| Heavy Patching - Feathers Ln | \$ 20,160 | Budget | 19/20 HP program carried forward | Work delayed due to weather |
| Heavy Patching - Woods Ln | \$ 20,160 | Budget | 19/20 HP program carried forward | Work delayed due to weather |
| Heavy Patching - Cadia Rd | \$ 25,920 | Budget | 19/20 HP program carried forward | Work delayed due to weather |
| Heavy Patching - Woodville Rd | \$ 25,920 | Budget | 19/20 HP program carried forward | Work delayed due to weather |
| Heavy Patching - Canobolas Rd | \$ 17,280 | Budget | 19/20 HP program carried forward | Work delayed due to weather |
| Gasworks Lane Molong carpark | \$ 75,000 | Capital works reserve | 18/19 Budget item | Work not completed |

SMARTS

SPRING MOLONG ARTS FESTIVAL



16th June 2020

Dear Cabonne Council,

Re: Spring Molong Arts Festival (SMARTS) 18th September 2020

The unprecedented COVID-19 pandemic has significantly affected the operation of our society. The launch and marketing of SMARTS 2020 scheduled for early March was postponed due to Government regulations especially in relation to stay home orders and social distancing requirements.

Although we are starting to return to normal, the Department of Education is currently not able to provide approval for external events on Molong Central School grounds. Even if in due course the hall becomes available again, we cannot be certain as to the number of patrons allowed to utilise the hall at any one time, or the community's willingness to attend an indoor function.

With the event scheduled in less than 14 weeks, and due to the ongoing uncertainty, the SMARTS event will be postponed to 2021. Communication of a revised date will follow in the coming weeks.

Many items such as the website, entry form and other materials have already been developed and can be amended to cater for the change of date. As we are advanced in our planning, we intend to launch the 2021 event in November of this year.

Cabonne Council has generously donated \$500 to our event and we kindly ask you to consider that the funds remain in our account available for us to use for the rescheduled event in 2021.

If you have any questions please don't hesitate to contact Claire Ryan or Alicia Chisholm on 6366 8224.

Warm Regards

A handwritten signature in black ink, appearing to read "Claire Ryan".

Claire Ryan
Art Teacher
Molong Central School

A handwritten signature in purple ink, appearing to read "Alicia Chisholm".

Alicia Chisholm
HSIE – Business Studies Teacher
Molong Central School

Email: hello@smarts.org.au





Drinking Water Quality Policy (V2010)

1 Document Information

| | |
|--|--|
| Version Date <i>(Draft or Council Meeting date)</i> | 28 July 2020 |
| Author | Dept Leader Urban Services and Utilities |
| Owner <i>(Relevant director)</i> | Deputy General Manager Cabonne Infrastructure |
| Status – <i>Draft, Approved, Adopted by Council, Superseded or Withdrawn</i> | Draft |
| Next Review Date | Within 12 months after election of new Council |
| Minute number <i>(once adopted by Council)</i> | |

2 Summary

This is a Drinking Water Quality Policy which is critical component of Council's Drinking Water Quality Assurance Program.

3 Approvals

| Title | Date Approved | Signature |
|--|---------------|-----------|
| Deputy General Manager Cabonne Infrastructure | | |

4 History

| Minute No. | Summary of Changes | New Version Date |
|------------|--|------------------|
| 15/03/01 | Adopted by Council | |
| 18/07/14 | Sewer Engineer changed to Sewer Coordinator. Water and Waste changed to Urban Services and Utilities. Readopted as per s165(4) | 24 July 2018 |
| | | |

5 Reason

This Drinking Water Quality Policy is one of the elements of the mandatory Drinking Water Quality Assurance System that Council must implement under the NSW Health Act 2010 and Regulation 2011.

Version Date: **Error! Reference source not found.**

6 Scope

The policy pertains to all staff members of Cabonne Council.

7 Associated Legislation

NSW Health Act 2010

NSW Health Regulation 2011

8 Definitions

1. Drinking Water Management Plan (DWMP) is Council's quality assurance plan to ensure that the quality of drinking water meets all legislative requirements and customer expectations.
2. Australian Drinking Water Guidelines (ADWG) are the national guidelines used for best practice operations of water utilities that provide drinking water. It contains the framework for drinking water management systems and health and aesthetic limits of contaminants typically present in water sources.
3. Critical Control Points (CCP) have the following requirements:
 - a) Risk to public health
 - b) Measurable parameter
 - c) Actions that can be implemented to prevent process from exceeding acceptable limits
 - d) Actions should reduce the risk
 - e) Requirement that the rectification action be carried out in a timely manner
4. Standard operating procedures (SOP) are established procedures that will be used by water operations staff. Each SOP is in response to a risk identified in a risk assessment and has been developed to mitigate the identified risk to acceptable levels.
5. The Drinking Water Risk Register (DWRR) is the document that has been used to develop Council's Drinking Water Management Plan. It contains all the identified risk encountered in Drinking Water Operations, risk mitigation activities and also provides data to Council's Asset Management Plan for future capital renewals.
6. Operation and Maintenance (O&M) Manuals are manuals that provide instruction on the maintenance regime of various Water Operations Assets. The Operation and Maintenance Manuals are for the following assets
 - a) Drinking Water Treatment Plants
 - b) Drinking Water Reservoirs
 - c) Town water supply dams
 - d) Drinking Water Pump Stations
 - e) Distribution System (air valves, stop valves, hydrants reticulation)
 - f) Telemetry network
 - g) ClearSCADA system
 - h) All Plant Equipment utilised by Water Operators

Version Date: **Error! Reference source not found.**

Page 2 of 4

9 Responsibilities

9.1 General Manager

The General Manager is responsible for ensuring that the policy is adhered to.

9.2 Directors and Managers

The Directors of Engineering and Technical Services and Operations Manager Urban Services and Utilities are to ensure;

- a) Compliance with the Drinking Water Policy.
- b) Review and update of standard operating procedures (SOP)
- c) Implementing a continuous improvement program
- d) Annual review of Drinking Water Management System and Plan
- e) Annual update and review of risk register
- f) Ensure that water quality complies with the ADWG for all Health limits.
- g) Reporting all non-compliances to NSW Health
- h) Reporting on failures of critical controls points (CCPs)
- i) Ensuring all employees have the minimum qualifications in drinking water operations
- j) Operation and maintenance of all Water Operations Assets in accordance to the Operations and Maintenance manuals
- k) Ensuring that all assets are fit for purpose.

9.3 Supervisors

The Water and Sewer Overseers and Water and Sewer Coordinator are to ensure;

1. That they operate in accordance to SOPs
2. That all Water Operators operate in accordance to SOPs
3. Ensure that all non-compliances are reported to the Operations Manager Urban Services and Utilities
4. Report to the Operations Manager Urban Services and Utilities of failures and breaches in SOPs of additional SOPs need to be developed
5. Assist the Operations Manager of Urban Services and Utilities in the annual review of the following documents;
 - a) DWMP
 - b) SOPs
 - c) DWRR
6. Inform the Operations Manager Urban Services and Utilities if and when the water operators require additional training in various water related activities.
7. Maintenance of all assets in accordance to O&M Manuals.
8. Report to the Operations Manager Urban Services and Utilities of the following (but not limited to)
 - a) Newly identified risks in Water Operations.
 - b) Any breaches of SOPs
 - c) Failure of Drinking Water Operations assets
 - d) Updating Drinking Water mains break register
 - e) Updating service and meter replacement register
 - f) Updating Drinking Water hydrant maintenance/replacement register

Version Date: **Error! Reference source not found.**

- g) Updating Drinking Water reticulation system flushing register
- h) Updating the condition ratings of all Drinking Water Operation asset

9.4 Employees

All water operators are to:

1. Carry out Drinking Water Operations in accordance to the SOPs
2. Follow all instructions in the O&M Manuals
3. Report to the supervisors of asset failures

9.5 Others

N/A

10 Related Documents

| Document Name | Document Location |
|--------------------------------|-------------------|
| Drinking Water Management Plan | DOC ID 1141237 |

11 Policy Statement

Cabonne Council provides Drinking Water Services to domestic and commercial customers in Molong and Mullion Creek. Council is committed to provide safe and high quality water that complies with the Australian Drinking Water Guidelines (ADWG). The provision of safe drinking water is achieved through the operation of water treatment processes operated by skilled and qualified water operators. Council is committed to operate in accordance to Council's Drinking Water Management System that is consistent with the Australian Drinking Water Guidelines.

Policy Statements

1. Council is committed to provide safe, high quality drinking water which consistently meets the requirements in the Australian Drinking Water Guidelines.
2. Council will use a risk based approach to identify and manage potential threats to water quality from all delivery points from source water to consumer.
3. Advocate the protection of source water protection and primary drinking water quality over other land use.
4. Council will work in partnership with relevant stake holders and agencies to incorporate their needs and expectations in strategic planning.
5. Continually improve practices by monitoring and assessing performance of Drinking Water Operations.
6. Routine monitoring of drinking water quality and use effective reporting mechanisms to ensure information is provided to consumers in a timely and effective manner to promote the confidence in the management and operation of the water supply.
7. Maintain an appropriate contingency planning and incident response capability.

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ITEM 1 - RATES SUMMARY

REPORT IN BRIEF

| | |
|----------------------------|--|
| Reason For Report | Information provided in relation to Council's Rates collections. |
| Policy Implications | Nil |
| Budget Implications | Nil |
| IPR Linkage | 4.5.4.a - Level of rate of collection |
| Annexures | 1. Rates graph ↓ |
| File Number | \\OFFICIAL RECORDS LIBRARY\FINANCIAL MANAGEMENT\FINANCIAL REPORTING\FINANCIAL REPORTS TO COUNCIL - 1140985 |

SENIOR RATES OFFICER'S REPORT

The Rate Collection Summary to 30 June 2020 is attached for Council's information. The percentage collected is 95.8% which is slightly higher to previous years.

The fourth rate instalment fell due 31 May 2020.

ITEM 2 - INVESTMENTS SUMMARY

REPORT IN BRIEF

| | |
|----------------------------|--|
| Reason For Report | Information provided in relation to Council's Investment Schedule. |
| Policy Implications | Nil |
| Budget Implications | Nil |
| IPR Linkage | 4.5.4.b. Maximise secure income through investments |
| Annexures | 1. Investments Summary June 2020 ↓ |
| File Number | \\OFFICIAL RECORDS LIBRARY\FINANCIAL MANAGEMENT\FINANCIAL REPORTING\FINANCIAL REPORTS TO COUNCIL - 1140686 |

SENIOR ACCOUNTING OFFICER'S REPORT

Council's investments as 30 June 2020 stand at a total of \$44,117,222.76

Council's average interest rate for the month of June 2020 was 1.20%. The effect of the low cash rate is having a negative impact on term deposit rates offered by financial institutions. The Reserve Bank's official cash rate remained at 0.25% during the month of June. However, Council's average rate is higher than Council's benchmark rate of the 30 Day Bank Bill Swap Rate of 0.0929%.

Council's investments are held with multiple Australian financial Institutions with varying credit ratings according to Council's Investment Policy. The annexure to this report shows a break up of each individual institution that Council invests with and its "Standard and Poor's" Credit Rating.

The Schedule of Investments for June 2020 is attached for Council's information.

**ITEM 3 - RESOLUTIONS REGISTER - INFOCOUNCIL - ACTIONS
REPORTING**

REPORT IN BRIEF

| | |
|----------------------------|--|
| Reason For Report | To provide Council with a report on progress made in actioning its resolutions up to last month's Council meeting and any committee meetings held. |
| Policy Implications | Nil |
| Budget Implications | Nil |
| IPR Linkage | 4.5.1.a. Provide quality administrative support and governance to councillors and residents |
| Annexures | 1. Council ↓ 2. Traffic Light Report Summary ↓ |
| File Number | \\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\RESOLUTION REGISTER - 1130340 |

GENERAL MANAGER'S REPORT

InfoCouncil generated reports are annexed including actions up to the previous month's meetings resolutions.

Progress comments are provided until the final action comment which will also show "COMPLETE": that item will then be removed from the register once resolved by the council.

Attached also is the "traffic light" indicator system that enables the council to identify potential areas of concern at a glance.

Councillors should raise any issues directly with the directors as per the mayor's request.

ITEM 4 - COMMUNITY FACILITATION FUND

REPORT IN BRIEF

| | |
|----------------------------|--|
| Reason For Report | To report on approved expenditure under the Community Facilitation Fund (CFF). |
| Policy Implications | Nil |
| Budget Implications | Within existing budget allocation |

| | |
|--------------------|---|
| IPR Linkage | 3.3.5.a. Review community need for new and upgraded facilities |
| Annexures | Nil |
| File Number | \OFFICIAL RECORDS LIBRARY\GRANTS AND SUBSIDIES\PROGRAMS\COMMUNITY FACILITATION FUND - 1141944 |

GENERAL MANAGER'S REPORT

Council adopted guidelines for the Community Facilitation Fund (CFF) in March 2015. The CFF was created for smaller community projects not originally included in the council's budget, to be allocated at the discretion of the Mayor and Deputy Mayor.

As a reminder, the guidelines for the CFF are as follows:

1. Projects where no existing vote for the works has been allocated or the vote is insufficient to complete the project.
2. Recipients must be community based not-for-profit groups.
3. Mayor and Deputy Mayor to jointly approve funds (with the General Manager as proxy if one is not available).
4. Allocation of funds to be reported to the next available Council meeting.
5. Limit of \$3,000 per allocation unless other approved by Council.

There was NIL allocation of funds processed in the past month

ITEM 5 - 2020 LOCAL GOVERNMENT ELECTIONS POSTPONED

REPORT IN BRIEF

| | |
|----------------------------|--|
| Reason For Report | To note the postponement of the 2020 Local Government Elections |
| Policy Implications | Nil |
| Budget Implications | Nil |
| IPR Linkage | 4.5.1.a - Provide quality administrative support and governance to councillors and residents |
| Annexures | Nil |
| File Number | \OFFICIAL RECORDS LIBRARY\GOVERNANCE\ELECTIONS\LOCAL GOVERNMENT ELECTIONS 2020 - 1141157 |

DEPARTMENT LEADER - GOVERNANCE & CORPORATE PERFORMANCE'S REPORT

The Minister for Local Government has published orders in the Gazette under section 318B of the Local Government Act 1993 (the Act) postponing the next ordinary local government elections in response to the COVID-19 pandemic.

The next local government elections will be held on 4 September 2021. The decision to postpone the elections until September 2021 has been made in consultation with and on the advice of the NSW Electoral Commissioner.

The making of the orders will not affect the requirement to hold mayoral elections. Mayoral elections must be held for mayors elected in September 2018 when their two-year terms expire in September 2020. Mayors elected in September 2019 will continue to hold office until council elections are held on 4 September 2021.

Clr Kevin Beatty was elected Mayor at Council's Ordinary meeting held 24 September 2019 and will continue to hold office until council elections are held on 4 September 2021.

Clr Jamie Jones was elected Deputy Mayor for a one-year term at Council's Ordinary meeting held 24 September 2019. As per resolution of Council at its Ordinary Council meeting held 26 September 2017... *"the term for the Deputy Mayor to be a one year term"*, Council will be required to hold Deputy Mayoral elections at its Ordinary meeting to be held on 22 September 2020.

ITEM 6 - LOCAL GOVERNMENT WEEK 2020 UPDATE

REPORT IN BRIEF

| | |
|----------------------------|--|
| Reason For Report | To confirm activities for Local Government Week 2020 |
| Policy Implications | Nil |
| Budget Implications | Nil |
| IPR Linkage | 4.4.1.c - Provide assistance to community groups |
| Annexures | Nil |
| File Number | \\OFFICIAL RECORDS LIBRARY\\RECREATION AND CULTURAL SERVICES\\EVENTS MANAGEMENT\\LOCAL GOVERNMENT WEEK - 2019 - 2023 - 1141032 |

GOVERNANCE OFFICER'S REPORT

At the 26 May 2020 council meeting council resolved the following:

"THAT Council participate in Local Government week 2020 activities subject to Lifting of current Covid-19 Restrictions."

Due to current Covid restrictions and the public health orders in place council will engage in a virtual Local Government Week 2020. Council will focus on showcasing its services through electronic platforms such as on its website, Facebook, Instagram and LinkedIn.

The 2020 theme for Local Government Week is 'Councils Do'. Council staff are looking at ways to promote services that council is involved in that may be lesser known in the community.

Discussions with the Deputy General Manager – Services have highlighted some areas that could be a focus include:

- Family Day Care – spotlight on staff members and services provided by the section.
- Transport Infrastructure – to highlight the various functions of a section of council which can sometimes be oversimplified in the public eye.

ITEM 7 - INFRASTRUCTURE CABONNE REPORT

REPORT IN BRIEF

| | |
|----------------------------|---|
| Reason For Report | To update Council on the works in progress for the Infrastructure Cabonne Dept. |
| Policy Implications | Nil |
| Budget Implications | Nil |
| IPR Linkage | 4.5.1.a - Provide quality administrative support and governance to councillors and residents |
| Annexures | 1. Council Engineering Report July 2020 ↓ |
| File Number | \\OFFICIAL RECORDS LIBRARY\\GOVERNANCE\\REPORTING\\ENGINEERING AND TECHNICAL SERVICES REPORTING - 1141117 |

DEPUTY GENERAL MANAGER - CABONNE INFRASTRUCTURE'S REPORT

Please find annexed the updated information on 2020/21 works in progress for the Cabonne Infrastructure Department.

ITEM 8 - DEVELOPMENT APPLICATIONS APPROVED DURING JUNE 2020

REPORT IN BRIEF

| | |
|----------------------------|---|
| Reason For Report | Details of development applications approved during the preceding month. |
| Policy Implications | Nil |
| Budget Implications | Nil |
| IPR Linkage | 4.5.3.a. Provide efficient and effective development assessment |
| Annexures | Nil |
| File Number | \\OFFICIAL RECORDS LIBRARY\\DEVELOPMENT AND BUILDING CONTROLS\\BUILDING AND DEVELOPMENT APPLICATIONS\\REPORTING - DEVELOPMENT APPLICATIONS TO COUNCIL - 1137366 |

DEPARTMENT LEADER - DEVELOPMENT SERVICES' REPORT

Development Applications have been approved during the period 01/06/2020 to 30/06/2020 as detailed below.

SUMMARY OF DEVELOPMENT APPLICATIONS APPROVED

| <u>APPLICATION NUMBER</u> | <u>TYPE</u> | <u>ESTIMATED VALUE</u> |
|--------------------------------------|---|-----------------------------------|
| DA2020/0146 | Home Based Business – Skin Penetration <i>Applicant:</i> KV Perry <i>Owner:</i> KV Perry <i>Zone:</i> R5 <i>Address:</i> Lot 114 DP 750170, King Street, Molong | \$--- |
| DA2020/0148 | Dwelling <i>Applicant:</i> D & M Lawrence <i>Owner:</i> D & M Lawrence <i>Zone:</i> R5 <i>Address:</i> Lot 3 DP 1230694, 132 Speedy Street, Molong | \$470,000 |
| DA2020/0159 | Addition to a dwelling <i>Applicant:</i> S Simpson <i>Owner:</i> S Simpson <i>Zone:</i> RU1 <i>Address:</i> Lot 3 DP 851078, 367 Kent Road, Belgravia | \$120,000 |

| | | |
|---------------|---|----------|
| DA2020/0142 | Alterations & Additions <i>Applicant:</i> I Roy <i>Owner:</i> I Roy <i>Zone:</i> RU5 <i>Address:</i> Lot 77 DP 750145, 27 Belmore Street, Cargo | \$17,500 |
| DA2018/0038/1 | Modification to alterations & additions to existing dwelling <i>Applicant:</i> Designs at M <i>Owner:</i> R & D Boaden <i>Zone:</i> RU1 <i>Address:</i> Lot 289 DP750131, 1621 The Escort Way, Borenore | \$--- |
| DA2020/0151 | Dual Occupancy <i>Applicant:</i> S & T Maere <i>Owner:</i> S & T Maere <i>Zone:</i> R5 <i>Address:</i> Lot 1 DP 1193583, 25 Sharp Street, Cargo | \$45,000 |

| | | |
|---------------|--|----------|
| DA2020/0122 | Storage Shed <i>Applicant:</i> R Palmer <i>Owner:</i> R Palmer <i>Zone:</i> RU1 <i>Address:</i> Lot 102 DP 1182220, 5 Madelines Lane, Windera | \$19,173 |
| DA2020/0157 | Additions to dwelling <i>Applicant:</i> I Martin <i>Owner:</i> I Martin <i>Zone:</i> R5 <i>Address:</i> Lot 30 DP 1014699, 54 Lakes Ave Clifton, Grove | \$55,300 |
| DA2018/0197/3 | Modification to alterations & additions to existing motel <i>Applicant:</i> T Beath <i>Owner:</i> M Hazelton <i>Zone:</i> R1 <i>Address:</i> Lot 5 DP 658660 Lot 3 & 4 DP 836346 & Lot 1 DP 758221, 2 Bridge Street, Canowindra | \$--- |
| DA2020/0166 | Shed <i>Applicant:</i> J Collins <i>Owner:</i> J Collins <i>Zone:</i> R5 <i>Address:</i> Lot 141 DP 750145, 19 Hillside Street, Cargo | \$10,000 |
| DA2020/0161 | Demolition of existing dwelling <i>Applicant:</i> Cabonne Council <i>Owner:</i> Cabonne Council <i>Zone:</i> R1 <i>Address:</i> Lot 13 DP, 7 Betts Street, Molong | \$--- |

| | | |
|---------------|--|-----------|
| DA2020/0156 | Recreational Facility – Indoor (Gym) <i>Applicant:</i> G Wiltshire <i>Owner:</i> The Platypus Group Pty Ltd <i>Zone:</i> RU5 <i>Address:</i> Lot 1 DP 667641, 3 Main Street, Cudal | \$--- |
| DA2016/0069/2 | Modification to Dual Occupancy <i>Applicant:</i> M Houghton <i>Owner:</i> M Houghton <i>Zone:</i> RU2 <i>Address:</i> Lot 108 DP 876024, 523 Griffin Road, Orange | \$--- |
| DA2019/0087/1 | Modification to transportable dwelling <i>Applicant:</i> Futuristic Optics Pty Ltd <i>Owner:</i> Krisneil Super Pty Ltd <i>Zone:</i> B2 <i>Address:</i> Lot 1 DP 843135, 44 Tilga Street, Canowindra | \$--- |
| DA2020/0145/1 | Modification to garage & carport <i>Applicant:</i> P Cooper <i>Owner:</i> P Cooper <i>Zone:</i> RU5 <i>Address:</i> Lot 8 DP 758311, 58 Toogong Street, Cudal | \$--- |
| DA2020/0173 | Warehouse <i>Applicant:</i> B Scott <i>Owner:</i> D Sandeman <i>Zone:</i> IN2 <i>Address:</i> Lot 23 DP 1090896, Enterprise Place, Molong | \$5,000 |
| DA2020/0158 | Shed <i>Applicant:</i> T O'Neill <i>Owner:</i> T O'Neill <i>Zone:</i> RU5 <i>Address:</i> Lot 11 DP 7016, 26 Eurimbla Road, Cumnock | \$18,600 |
| DA2020/0174 | Inground Fibreglass Pool <i>Applicant:</i> Leisure Pools Central West <i>Owner:</i> D & M Stanbury <i>Zone:</i> RU1 <i>Address:</i> Lot 5 DP 882990, 4975 Cargo Road, Canowindra | \$45,000 |
| DA2020/0147 | Dual Occupancy & adjustment to Building Envelope <i>Applicant:</i> J Campbell <i>Owner:</i> J Campbell <i>Zone:</i> R5 <i>Address:</i> Lot 100 DP 1083822, 1 Woolshed Lane, Windera | \$120,000 |

| | | |
|-------------|--|-----------|
| DA2020/0167 | <i>Skillion Roof on Existing Shed</i> <i>Applicant: G White</i> <i>Owner: G White</i> <i>Zone: R5</i> <i>Address: Lot 3 DP 856628,</i> <i>1755 Burrendong Way, Mullion Creek</i> | \$5,000 |
| DA2020/0179 | <i>Carport & patio</i> <i>Applicant: T Beath</i> <i>Owner: R Melhuish</i> <i>Zone: R5</i> <i>Address: Lot 187 DP 750147,</i> <i>3515 Canowindra Road, Canowindra</i> | \$9,000 |
| DA2020/0181 | <i>Shed</i> <i>Applicant: N Eagleston</i> <i>Owner: N Eagleston</i> <i>Zone: RU5</i> <i>Address: Lot 4 DP 758643,</i> <i>Cudal Street Manildra</i> | \$11,000 |
| DA2020/0172 | <i>Dwelling</i> <i>Applicant: Rawson Group Pty Ltd</i> <i>Owner: Mark Foy Holdings Pty Ltd</i> <i>Zone: R5</i> <i>Address: Lot 100 DP 1175408,</i> <i>59 Jason Street Molong</i> | \$425,675 |
| DA2020/0138 | <i>Replace Front Awning</i> <i>Applicant: A Wooldridge & M Crowther</i> <i>Owner: A Wooldridge & M Crowther</i> <i>Zone: B2</i> <i>Address: Lot 1 DP 80501,</i> <i>89 Gaskill Street, Canowindra</i> | \$50,000 |
| DA2020/0160 | <i>Extension to Existing Dwelling & Dual Occupancy</i> <i>Applicant: T Beath</i> <i>Owner: S Cook</i> <i>Zone: R1</i> <i>Address: Lot 17 DP 32548,</i> <i>43 Clyburn Street, Canowindra</i> | \$250,000 |
| DA2020/0184 | <i>Alterations & additions to existing dwelling</i> <i>Applicant: G Bunworth</i> <i>Owner: G Bunworth</i> <i>Zone: RU1</i> <i>Address: Lot 156 DP 756890,</i> <i>58 Mulyan Road, Clergate</i> | \$370,000 |
| DA2020/0183 | <i>Swimming pool spa & decking</i> <i>Applicant: E Jones</i> <i>Owner: E Jones</i> <i>Zone: RU2</i> | \$120,000 |

| | | |
|------------------|--|--------------------|
| | Address: Lot 20 DP 855678, 204 Borenore Road, Borenore | |
| DA2020/0164 | Dual Occupancy Applicant: J Cunial Owner: J Cunial Zone: RU2 Address: Lot 2 DP 516257, Nancarrow Lane, Nashdale | \$375,000 |
| DA2020/0187 | Farm building Applicant: M Bingham Owner: M Bingham Zone: RU1 Address: Lot 1 DP 556549, 569 Oaky Lane, Mullion Creek | \$80,000 |
| TOTAL: 29 | | \$2,621,248 |

**SUMMARY OF COMPLYING DEVELOPMENT APPLICATIONS
APPROVED**

| <u>APPLICATION NUMBER</u> | <u>TYPE</u> | <u>ESTIMATED VALUE</u> |
|--------------------------------------|---|-------------------------------|
| CDC2020/1026 | Alterations & Additions to Existing Dwelling Applicant: Central West Certifiers Owner: A & Y Evans Zone: RU1 Address: Lot 23 DP 711425, 26 Molong St, Molong | \$230,000 |
| TOTAL: 1 | | \$230,000 |

| | |
|---------------------------|--------------------|
| GRAND TOTAL: 30 | \$2,851,248 |
| Previous Month: 21 | \$1,930,631 |

ITEM 9 - DEVELOPMENT APPLICATIONS RECEIVED DURING JUNE 2020

REPORT IN BRIEF

| | |
|----------------------------|--|
| Reason For Report | Details of development applications received during the preceding month. |
| Policy Implications | Nil |
| Budget Implications | Nil |
| IPR Linkage | 4.5.3.a. Provide efficient and effective development assessment |

| | |
|--------------------|---|
| Annexures | Nil |
| File Number | \\OFFICIAL RECORDS LIBRARY\\DEVELOPMENT AND BUILDING CONTROLS\\BUILDING AND DEVELOPMENT APPLICATIONS\\REPORTING - DEVELOPMENT APPLICATIONS TO COUNCIL - 1140108 |

DEPARTMENT LEADER - DEVELOPMENT SERVICES' REPORT

Development Applications have been received during the period 01/06/2020 to 30/06/2020 as detailed below.

SUMMARY OF DEVELOPMENT APPLICATIONS RECEIVED

| <u>APPLICATION NUMBER</u> | <u>DETAILS</u> | <u>ESTIMATED VALUE</u> |
|--------------------------------------|---|-----------------------------------|
| DA2020/0164 | Dual Occupancy <i>Applicant: J Cunial</i> <i>Owner: J Cunial</i> <i>Zone: RU2</i> <i>Address: Lot 2 DP 516257, Nancarrow Lane, Nashdale</i> | \$375,000- |
| DA 2020/0165 | Boundary Adjustment <i>Applicant: Premise</i> <i>Owner: J Pottie</i> <i>Zone: RU1</i> <i>Address: Lot 1 DP 1205903 & Lot 1 DP 530782, 99 Livermores Lane, Manildra</i> | \$---- |
| DA2016/0069/2 | Modification to Dual Occupancy <i>Applicant: M Houghton</i> <i>Owner: M Houghton</i> <i>Zone: RU1</i> <i>Address: Lot 108 DP 876024, 523 Griffin Road, Borenore</i> | \$---- |
| DA2020/0166 | Shed <i>Applicant: J Collins</i> <i>Owner: J Collins</i> <i>Zone: R5</i> <i>Address: Lot 141 DP 750145, 19 Hillside Street, Cargo</i> | \$10,000 |
| DA2020/0167 | Skillion Roof on existing Shed <i>Applicant: G White</i> <i>Owner: G White</i> <i>Zone: R5</i> <i>Address: Lot 3 DP 826628, 1755 Burrendong Way, Mullion Creek</i> | \$5,000 |
| 2020/0168 | Subdivision <i>Applicant: G Knight</i> <i>Owner: G & V Knight</i> <i>Zone: RU5</i> | \$--- |

| | | |
|---------------|--|-------------|
| | Address: Lot 88 89 & 90 DP 750159, 31 Noble Street, Eugowra | |
| DA2020/0169 | Rural Industry (Winery) Cellar Door & Relocation of Existing Yurts <i>Applicant: Premise</i> <i>Owner: J & B Byrne</i> <i>Zone: RU2</i> Address: Lot 21 DP 567429, 841 Cargo Road, Nashdale | \$250,000 |
| DA2020/0145/1 | Modification to Garage & Carport <i>Applicant: P Cooper</i> <i>Owner: P Cooper</i> <i>Zone: RU5</i> Address: Lot 8 DP 758311, 58 Toogong Street, Cudal | \$--- |
| DA2020/0170 | Dwelling & Shed <i>Applicant: Planning Potential</i> <i>Owner: E & B Scott</i> <i>Zone: RU1</i> Address: Lot 144 DP 1018708, Gazzard Lane, Clergate | \$110,000 |
| DA2020/0171 | Molong Community Centre (Community Facility) <i>Applicant: Cabonne Council</i> <i>Owner: Cabonne Council</i> <i>Zone: R1</i> Address: Lot 2 DP 1082943, Lot B DP 155735 & Lot 432 DP 1070957, 96-98 Bank Street, Molong | \$5,043,800 |
| DA2020/0173 | Warehouse <i>Applicant: B Scott</i> <i>Owner: D Sandeman</i> <i>Zone: IN2</i> Address: Lot 23 DP 1090896, Enterprise Place, Molong | \$5,000 |
| DA2020/0172 | Dwelling <i>Applicant: Rawson Group Pty Ltd</i> <i>Owner: Mark Foy</i> <i>Zone: R5</i> Address: Lot 100 DP 1175408, 59 Jason Street, Molong | \$425,675 |
| DA2020/0174 | Inground Fibreglass Pool <i>Applicant: Leisure Pools Central West</i> <i>Owner: D & M Stanbury</i> <i>Zone: RU1</i> Address: Lot 5 DP 882990, 4975 Cargo Road, Canowindra | \$45,000 |
| DA2020/0175 | Demolition & Outbuilding <i>Applicant: A Whiley</i> | \$7,000 |

| | | |
|-------------|---|-----------|
| | <p><i>Owner: A Whiley</i> <i>Zone: RU1</i> <i>Address: Lot D DP 152609, 42 Gidley Street, Molong</i></p> | |
| DA2020/0176 | <p>Dual Occupancy & Subdivision <i>Applicant: C Williamson</i> <i>Owner: C Williamson</i> <i>Zone: RU5</i> <i>Address: Lot 10 DP 758643, Loftus Street, Manildra</i></p> | \$800,000 |
| DA2020/0179 | <p>Carport & Patio <i>Applicant: T Beath</i> <i>Owner: R Melhuish</i> <i>Zone: R5</i> <i>Address: Lot 187 DP 750147, 3515 Canowindra Road, Canowindra</i></p> | \$9,000 |
| DA2020/0178 | <p>Dwelling <i>Applicant: R Culverson</i> <i>Owner: R Culverson</i> <i>Zone: RU1</i> <i>Address: Lot 2 DP 1225798, 87 Culverson Road, Clergate</i></p> | \$260,000 |
| DA2020/0177 | <p>Concept DA for New Dwelling & Demolition of existing Structure <i>Applicant: J Dowler</i> <i>Owner: J Dowler</i> <i>Zone: RU1</i> <i>Address: Lot 2 DP 1060191, 1041 Mitchell Hwy, Orange</i></p> | \$--- |
| DA2020/0181 | <p>Shed <i>Applicant: N Eagleston</i> <i>Owner: N Eagleston</i> <i>Zone: RU5</i> <i>Address: Lot 4 DP 758643, Cudal Street, Manildra</i></p> | \$11,000 |
| DA2020/0180 | <p>Dwelling <i>Applicant: G Baker</i> <i>Owner: G Baker</i> <i>Zone: RU5</i> <i>Address: Lot 7 DP 3949, 79 Obley Street, Cumnock</i></p> | \$84,700 |
| DA2020/0182 | <p>Garage <i>Applicant: P & J Watson</i> <i>Owner: P & J Watson</i> <i>Zone: R1</i> <i>Address: Lot 4 DP 758221, 9 Preston Street, Canowindra</i></p> | \$8,000 |
| DA2020/0185 | <p>Farmstay Accommodation</p> | \$58,000 |

| | | |
|--------------|--|-----------|
| | <i>Applicant: Lakeview Development Pty Ltd</i> <i>Owner: Lakeview Development Pty Ltd</i> <i>Zone: RU2</i> <i>Address: Lot 2 DP 1025766, 131 Nashdale Lane, Nashdale</i> | |
| DA2020/0184 | Alterations & Additions to existing Dwelling <i>Applicant: G Bunworth</i> <i>Owner: G Bunworth</i> <i>Zone: RU1</i> <i>Address: Lot 156 Dp 756890, 58 Mulyan Road, Clergate</i> | \$370,000 |
| DA2020/0183 | Swimming Pool Spa & Decking <i>Applicant: E Jones</i> <i>Owner: E Jones</i> <i>Zone: RU2</i> <i>Address: Lot 20 DP 855678, 204 Borenore Road, Nashdale</i> | \$120,000 |
| DA2005/244/2 | Modification to 6 Lot Subdivision <i>Applicant: M & J Ward</i> <i>Owner: M & J Ward</i> <i>Zone: RU1</i> <i>Address: Lot 11 12 14 & 15 DP 750372, 915 Lower Lewis Ponds Road, Lower Lewis Ponds</i> | \$--- |
| DA2020/0187 | Farm Building <i>Applicant: M Bingham</i> <i>Owner: M Bingham</i> <i>Zone: RU1</i> <i>Address: Lot 1 DP 556549, 569 Oaky Lane, Mullion Creek</i> | \$80,000 |
| DA2020/0188 | Dwelling <i>Applicant: Rawson Homes Pty Ltd</i> <i>Owner: G & S Gee</i> <i>Zone: R5</i> <i>Address: Lot 144 DP 750145, Sherwin Street, Cargo</i> | \$340,730 |
| DA2020/0189 | Dwelling <i>Applicant: Smartbuild Homes Pty Ltd</i> <i>Owner: T & K Armstrong</i> <i>Zone: R5</i> <i>Address: Lot 2 DP 1230694, 136 Speedy Street, Molong</i> | \$426,200 |
| DA2020/0190 | Additions to Existing Dwelling <i>Applicant: N Smurthwaite</i> <i>Owner: N Smurthwaite</i> <i>Zone: R1</i> | \$130,000 |

| | | |
|-------------|---|---------------------|
| | Address: Lot 100 DP 1261370, 40 Rodd Street, Canowindra | |
| DA2020/0191 | Subdivision (2 Lots) <i>Applicant: S Kirby</i> <i>Owner: Barham Pty Ltd & J & H Whittle</i> <i>Zone: RU1</i> Address: Lot 13 DP 1107913, Euchareena Road, Molong | \$--- |
| DA2020/0192 | Machinery Shed <i>Applicant: D Wilson</i> <i>Owner: D Wilson</i> <i>Zone: R5</i> Address: Lot 98 DP 750170, 72 Banjo Paterson Way, Molong | \$5,800 |
| | TOTAL: 31 | \$,8,979,950 |

SUMMARY OF COMPLYING DEVELOPMENT APPLICATIONS RECEIVED

| <u>APPLICATION NUMBER</u> | <u>DETAILS</u> | <u>ESTIMATED VALUE</u> |
|--------------------------------------|---|-----------------------------------|
| CDC2020/1025 | Inground Fibreglass Swimming Pool <i>Applicant: BBAC Certifiers</i> <i>Owner: R DeRooy</i> <i>Zone: RU1</i> Address: Lot 8 DP 1153835 1344 Amaroo Road, Borenore | \$46,750 |
| CDC2020/1026 | Alterations & Additions to existing Dwelling <i>Applicant: Central West Certifiers</i> <i>Owner: A & Y Evans</i> <i>Zone: R1</i> Address: Lot 23 DP 711425, 26 Molong Street, Molong | \$230,000 |
| CDC2020/1027 | Three Car Garage <i>Applicant: Central West Certifiers</i> <i>Owner: M McFarland</i> <i>Zone: RU1</i> Address: Lot 138 DP 750139, 673 South Bowen Park Road, Cargo | \$23,358.95 |
| | TOTAL: 3 | \$300,108.95 |

| | |
|------------------------|-----------------------|
| GRAND TOTAL: 34 | \$9,280,013.95 |
|------------------------|-----------------------|

ITEM 10 - MEDIAN PROCESSING TIMES 2020

REPORT IN BRIEF

| | |
|----------------------------|---|
| Reason For Report | To provide information on median processing times. |
| Policy Implications | Nil |
| Budget Implications | Nil |
| IPR Linkage | 4.5.3.a. Assess and determine development applications, construction certificate applications and Onsite Sewerage Management Systems (OSMS) to meet agreed service levels |
| Annexures | Nil |
| File Number | \\OFFICIAL RECORDS LIBRARY\\DEVELOPMENT AND BUILDING CONTROLS\\BUILDING AND DEVELOPMENT APPLICATIONS\\REPORTING - DEVELOPMENT APPLICATIONS TO COUNCIL - 1140280 |

DEPARTMENT LEADER - DEVELOPMENT SERVICES' REPORT

Summary of median Application Processing Times over the last five years for the month of June:

| <u>YEAR</u> | <u>MEDIAN ACTUAL DAYS</u> |
|--------------------|----------------------------------|
| 2015 | 46 |
| 2016 | 30 |
| 2017 | 30 |
| 2018 | 29 |
| 2019 | 25 |

Summary of median Application Processing Times for 2019:

| <u>MONTH</u> | <u>MEDIAN ACTUAL DAYS</u> |
|---------------------|----------------------------------|
| January | 22 |
| February | 12 |
| March | 22 |
| April | 28 |
| May | 20.5 |
| June | 16 |
| July | |
| August | |
| September | |
| October | |
| November | |
| December | |

ITEM 11 - BURIAL STATISTICS

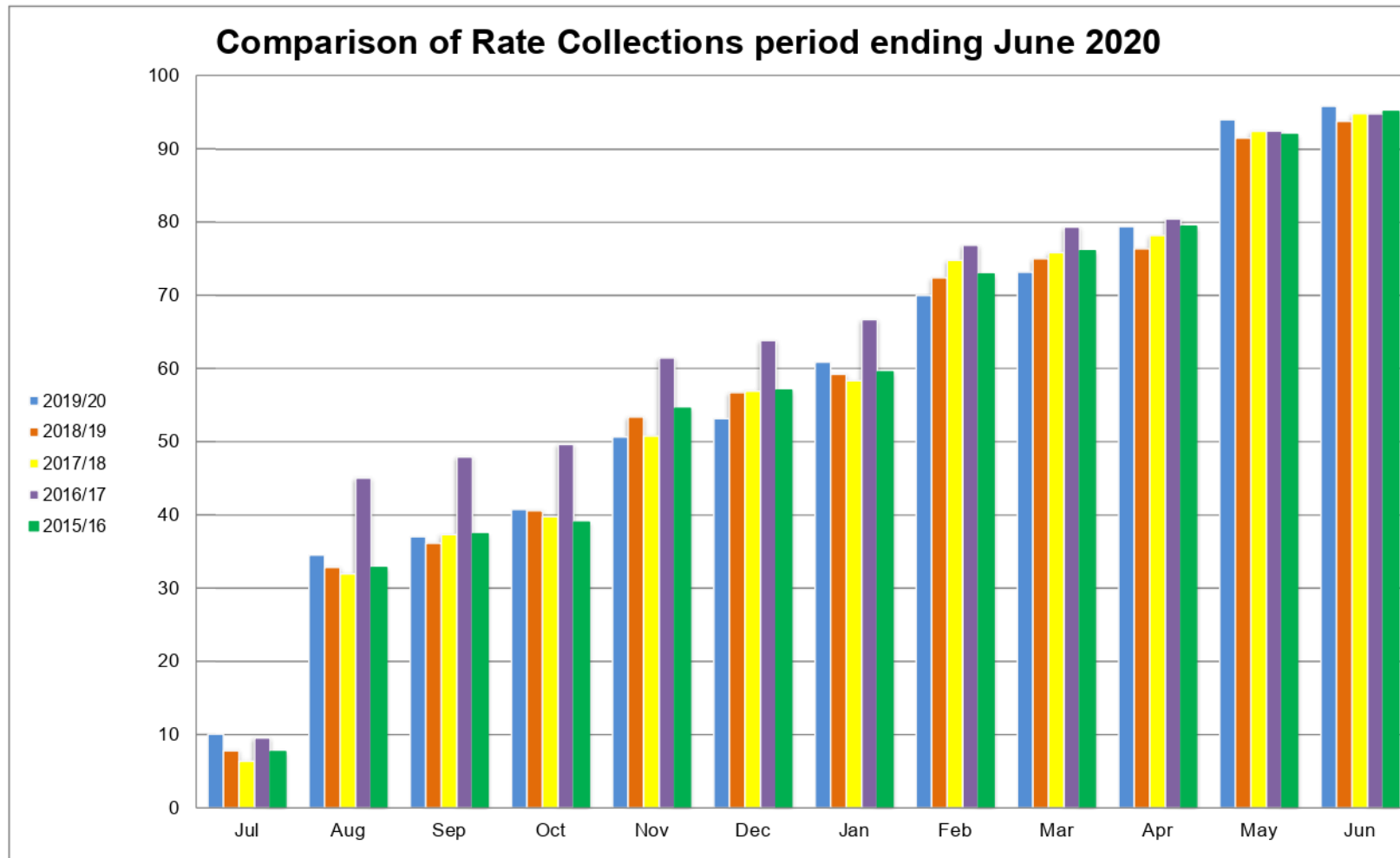
REPORT IN BRIEF

| | |
|----------------------------|--|
| Reason For Report | To provide information on burial statistics. |
| Policy Implications | Nil |

| | |
|----------------------------|--|
| Budget Implications | Nil |
| IPR Linkage | 3.3.1.a - Maintain cemeteries in accordance with community requirements |
| Annexures | Nil |
| File Number | \\OFFICIAL RECORDS LIBRARY\\PUBLIC HEALTH\\CEMETERIES\\REPORTING - BURIAL STATISTICS - 1140284 |

DEPARTMENT LEADER - DEVELOPMENT SERVICES' REPORT

| <u>YEAR</u> | <u>NO OF BURIALS</u> |
|--------------------|-----------------------------|
| 2006/07 | 59 |
| 2007/08 | 62 |
| 2008/09 | 57 |
| 2009/10 | 65 |
| 2010/11 | 40 |
| 2011/12 | 54 |
| 2012/13 | 54 |
| 2013/14 | 80 |
| 2014/15 | 66 |
| 2015/16 | 64 |
| 2016/17 | 41 |
| 2017/18 | 67 |
| 2018/19 | 77 |
| 2019/20 | 61 |
| July | 5 |
| August | 6 |
| September | 8 |
| October | 7 |
| November | 8 |
| December | 2 |
| January | 7 |
| February | 2 |
| March | 5 |
| April | 5 |
| May | 3 |
| June | 3 |
| Total | 61 |



Cabonne Council
Schedule of Investments as at 30/06/2020

Annexure - Item 2

GENERAL FUND

| Investing Institution | Credit Rating | Amount Invested | Interest Rate | Terms (Days) | Maturity Date |
|--------------------------------|---------------|-----------------|---------------|-------------------------|---------------|
| ANZ Bank | A1+ | 2,000,000 | 1.40% | 270 | 12/10/2020 |
| ANZ Bank | A1+ | 1,000,000 | 1.45% | 366 | 12/10/2020 |
| ANZ Bank | A1+ | 3,000,000 | 0.80% | 184 | 29/11/2020 |
| ANZ Bank | A1+ | 1,000,000 | 1.20% | 365 | 9/03/2021 |
| Bank of Qld | A2 | 2,000,000 | 1.05% | 210 | 20/01/2021 |
| Bank of Qld | A2 | 500,000 | 1.55% | 365 | 14/10/2020 |
| Commonwealth Bank | A1+ | 2,000,000 | 0.75% | 185 | 14/12/2020 |
| Commonwealth Bank | A1+ | 2,000,000 | 0.75% | 120 | 12/08/2020 |
| Commonwealth Bank | A1+ | 3,000,000 | 1.12% | 184 | 16/09/2020 |
| Commonwealth Bank | A1+ | 5,950,294 | 0.20% | 24 Hour at call account | |
| Illawarra Mutual Build Society | A2 | 250,000 | 1.50% | 274 | 7/08/2020 |
| Illawarra Mutual Build Society | A2 | 500,000 | 1.50% | 274 | 7/08/2020 |
| Me Bank | A2 | 1,500,000 | 1.35% | 180 | 8/09/2020 |
| National Australia Bank | A1+ | 3,000,000 | 1.00% | 122 | 31/08/2020 |
| National Australia Bank | A1+ | 2,000,000 | 1.00% | 122 | 31/08/2020 |
| National Australia Bank | A1+ | 1,000,000 | 0.97% | 120 | 11/09/2020 |
| National Australia Bank | A1+ | 1,000,000 | 1.35% | 245 | 2/11/2020 |
| National Australia Bank | A1+ | 1,500,000 | 1.35% | 245 | 2/11/2020 |
| National Australia Bank | A1+ | 2,000,000 | 1.30% | 365 | 10/03/2021 |
| Reliance Credit Union | Unrated | 500,000 | 1.80% | 366 | 21/09/2020 |
| Reliance Credit Union | Unrated | 250,000 | 1.60% | 366 | 30/10/2020 |
| Suncorp-Metway | A1 | 1,000,000 | 1.50% | 120 | 30/07/2020 |
| Suncorp-Metway | A1 | 2,000,000 | 1.50% | 242 | 21/09/2020 |
| Westpac Bank | A1+ | 1,000,000 | 1.60% | 271 | 25/07/2020 |
| Westpac Bank | A1+ | 1,008,928 | 1.11% | 90 | 31/07/2020 |
| Westpac Bank | A1+ | 3,000,000 | 1.63% | 272 | 16/08/2020 |

GENERAL FUND INVESTMENTS

\$ 43,959,223

TRUST FUND

| Investing Institution | Credit Rating | Amount Invested | Interest Rate | Terms (Days) |
|-----------------------|---------------|-----------------|---------------|-------------------------|
| Commonwealth Bank | A1+ | 158,000 | 0.10% | 24 Hour at call account |

TRUST FUND INVESTMENTS

\$ 158,000

TOTAL INVESTMENTS

\$ 44,117,223

INVESTMENT POLICY

Council's Investment policy states the aggregate of Investments should not exceed the following percentages:

| Standard & Poors Credit Short Term Rating | Maximum Percentage Total Investments |
|--|---|
| A1+ | 100% |
| A1 & A1- | 50% |
| A2 | 10% |
| Unrated | 2% |

Council's Current Exposure of Total Investments

| | | |
|--------------------------|--------|----------------------|
| A1+ | 80.73% | \$ 35,617,223 |
| A1 & A1- | 6.80% | \$ 3,000,000 |
| A2 | 10.77% | \$ 4,750,000 |
| Unrated | 1.70% | \$ 750,000 |
| Total Investments | | \$ 44,117,223 |

Council's Investment policy states the amount invested with any one financial institution should not exceed the following percentages:

| Standard & Poors Credit Short Term Rating | Percentage per Institution |
|--|-------------------------------|
| A1+ | 30% |
| A1 & A1- | 20% |
| A2 | 10% |
| Unrated | 2% |

Council's Current Exposure per Institution

| | | | |
|-----------------------------------|--------|----------------------|---------|
| Commonwealth Bank | 29.71% | \$ 13,108,294 | A1+ |
| National Australia Bank | 23.80% | \$ 10,500,000 | A1+ |
| Westpac Bank | 11.35% | \$ 5,008,928 | A1+ |
| ANZ | 15.87% | \$ 7,000,000 | A1+ |
| Suncorp-Metway | 6.80% | \$ 3,000,000 | A1 |
| Bank of Qld | 5.67% | \$ 2,500,000 | A2 |
| Illawarra Mutual Building Society | 1.70% | \$ 750,000 | A2 |
| Me Bank | 3.40% | \$ 1,500,000 | A2 |
| Reliance Credit Union | 1.70% | \$ 750,000 | Unrated |
| Total Investments | | \$ 44,117,223 | |

INVESTMENT MOVEMENTS

Council's Overall Total Investments have remained steady due to steady Cashflow during the month of June.

| | This Month | Last Month | July 2019 |
|--------------------------|---------------|---------------|---------------|
| Total Investments | \$ 44,117,223 | \$ 44,117,223 | \$ 43,343,294 |
| % Change | 0.00% | | 1.75% |

INTEREST RATE PERFORMANCE

Council's Average Interest rate for the month was 1.20%. The average rate movement is dropping due to the low cash rate and the flow on effect to term deposit rates offered in the market. The Reserve Bank's official cash rate remained at 0.25% for June. However, Council's average is still higher than Council's Performance Benchmark, the 30 Day Bank Bill Swap Rate of 0.0929%.

| Performance Benchmark 30 Day Bank Bill Swap Rate | Av Interest Rate This Month | Av Interest Rate Last Month | Av Interest Rate July 2019 |
|---|--------------------------------|--------------------------------|-------------------------------|
| 0.093% | 1.20% | 1.20% | 2.21% |

Bradley Byrnes

Responsible Accounting Officer

I hereby certify that the investments listed in this report have been made in accordance with Section 625 of the Local Government Act 1993, clause 212 of the Local Government (General) Regulation 2005 and Council's Investment policy number POL 08/52.

Outstanding Actions

Division:

Committee:

Officer:

Ordinary Meeting

Date From:

Date To:

Action Sheets Report

Printed: Tuesday, 21 July 2020 9:57:47 AM

| Meeting | Officer/Director | Section | Subject |
|----------------------------------|--------------------------------------|-------------------|--|
| <tagCommitteeText> | <tagOfficer> <tagManager> | <tagSection> | <tagSubject> |
| <tagResolution> <tagNotes> | | | |
| Meeting | Officer/Director | Section | Subject |
| Ordinary Meeting 30 October 2018 | Heidi Thornberry Heather Nicholls | For Determination | PURCHASE OF LAND FROM TRANSPORT NSW IN WATSON STREET, MOLONG |

MOTION

(Oldham/Batten)

THAT:

1.

Pursuant to Sections 186 and 187 of the *Local Government Act 1993 (NSW)* Council compulsorily acquire the land forming part of the Great Western Railway proclaimed in Government Gazette No. 289 of 17.7.1885 Folio 4562 and Government Gazette No. 232 of 9.6.1885 Folio 3629, being the area marked as "Lot 1" on the plan attached to the report (the Land) for the purpose of flood infrastructure in accordance with the requirements of the *Land Acquisition (Just Terms Compensation) Act 1991*.

2.

Council make an application to the Minister for Local Government and the Governor for the compulsory acquisition of the Land.

3.

Authority be granted to affix the Common Seal of Council to any acquisition documentation associated with the Land.

4.

The land to be acquired is to be classified as Community Land.

13 Jul 2020 - 2:30 PM - Heidi Thornberry

Council's solicitor forwarded a draft compulsory acquisition notice to the OLG. Awaiting a response or a copy of the gazette notice

09 Jun 2020 - 1:39 PM - Heidi Thornberry

Awaiting document to affix seal

13 May 2020 - 11:12 AM - Heidi Thornberry

Awaiting document to affix seal

09 Apr 2020 - 10:02 AM - Heidi Thornberry

Awaiting document to affix seal

16 Mar 2020 - 10:12 AM - Heidi Thornberry

Awaiting document to affix seal

22 Jan 2020 - 9:44 AM - Heidi Thornberry

Awaiting document to affix seal

22 Jan 2020 - 9:28 AM - Heidi Thornberry

Awaiting document to affix seal

05 Dec 2019 - 4:08 PM - Heidi Thornberry

Outstanding Actions

Division:

Committee:

Officer:

Ordinary Meeting

Date From:

Date To:

Action Sheets Report

Printed: Tuesday, 21 July 2020 9:57:47 AM

Awaiting document to affix seal

11 Nov 2019 - 3:44 PM - Heidi Thornberry

Awaiting document to affix seal

09 Oct 2019 - 4:45 PM - Heidi Thornberry

Awaiting document to affix seal

09 Sep 2019 - 11:32 AM - Heidi Thornberry

Awaiting document to affix seal

14 Aug 2019 - 3:07 PM - Heidi Thornberry

Awaiting document to affix seal

09 Jul 2019 - 9:31 AM - Heidi Thornberry

Awaiting document to affix seal

13 Jun 2019 - 3:51 PM - Heidi Thornberry

Awaiting document to affix seal

14 May 2019 - 12:12 PM - Heidi Thornberry

Awaiting document to affix seal

16 Apr 2019 - 12:04 PM - Heidi Thornberry

Awaiting document to affix seal

12 Mar 2019 - 10:02 AM - Heidi Thornberry

Awaiting document to affix seal

13 Feb 2019 - 12:54 PM - Heidi Thornberry

Awaiting document to affix seal

06 Dec 2018 - 3:46 PM - Heidi Thornberry

Awaiting document to affix seal

15 Nov 2018 - 10:35 AM - Heidi Thornberry

Awaiting document to affix seal

| Meeting | Officer/Director | Section | Subject |
|---|--------------------------------------|-------------------|---|
| Ordinary Meeting 30 October 2018 | Heidi Thornberry Heather Nicholls | For Determination | COUNCIL TO ACQUIRE EASEMENTS OVER LAND IN EUGOWRA FOR THE PUZZLE FLAT CREEK FLOOD LEVEE |
| <div> <div>16 Jul 2020 - 4:15 PM - Heidi Thornberry</div> <div>Doc 1141164 - Waiting on final approvals to come through to affix seal</div> <div>09 Jun 2020 - 1:40 PM - Heidi Thornberry</div> <div>Awaiting documents to affix seal</div> <div>13 May 2020 - 11:12 AM - Heidi Thornberry</div> <div>Awaiting documents to affix seal</div> <div>09 Apr 2020 - 10:14 AM - Heidi Thornberry</div> <div>Awaiting documents to affix seal</div> <div>10 Mar 2020 - 12:17 PM - Heidi Thornberry</div> <div>Awaiting documents to affix seal</div> </div> | | | |

| | | | |
|--|-------------------------------------|------------------|---|
| Outstanding Actions | Division: Committee: Officer: | Ordinary Meeting | Date From: Date To: |
| Action Sheets Report | | | Printed: Tuesday, 21 July 2020 9:57:47 AM |
| <p>10 Mar 2020 - 11:48 AM - Heidi Thornberry Awaiting documents to affix seal</p> <p>22 Jan 2020 - 9:44 AM - Heidi Thornberry Awaiting documents to affix seal</p> <p>05 Dec 2019 - 4:08 PM - Heidi Thornberry Awaiting documents to affix seal</p> <p>11 Nov 2019 - 4:34 PM - Heidi Thornberry Awaiting documents to affix seal</p> <p>09 Oct 2019 - 4:45 PM - Heidi Thornberry Awaiting document to affix seal</p> <p>09 Sep 2019 - 11:32 AM - Heidi Thornberry Awaiting documents to affix seal</p> <p>14 Aug 2019 - 3:07 PM - Heidi Thornberry Awaiting document to affix seal</p> <p>09 Jul 2019 - 9:31 AM - Heidi Thornberry Awaiting document to affix seal</p> <p>13 Jun 2019 - 3:51 PM - Heidi Thornberry Awaiting documents to affix seal</p> <p>14 May 2019 - 12:12 PM - Heidi Thornberry Awaiting documents to affix seal</p> <p>02 Apr 2019 - 10:08 AM - Heidi Thornberry Awaiting documents to affix seal</p> <p>12 Mar 2019 - 10:02 AM - Heidi Thornberry Awaiting documents to affix seal</p> <p>13 Feb 2019 - 12:54 PM - Heidi Thornberry Awaiting document to affix seal</p> <p>06 Dec 2018 - 3:46 PM - Heidi Thornberry Awaiting documents to affix seal</p> <p>15 Nov 2018 - 10:35 AM - Heidi Thornberry Awaiting documents to affix seal - Advised by Engineering Dept that document hasnt been sent to council yet</p> | | | |

Incomplete Resolutions - Summary

| Risk | Totals | Month 1 | Month 2 | Month 3 | Month 3+ |
|--------|--------|---------|---------|---------|----------|
| Low | 41 | 29 | 1 | 4 | 7 |
| Medium | 0 | | 0 | 0 | 0 |
| High | 0 | | | | 0 |

As at: 21 July 2020

Key:

Low Risk

Includes resolutions marked "Complete" pending the next Council meeting to be finalised; resolutions up to 2 months old with an initial comment; and resolutions not "Complete" (regardless of age), with initial and progress comments which are incomplete due to a legitimate reason.

Medium Risk

Includes resolutions not "Complete", up to 2 months old **without** a comment; and resolutions 3 months old with an initial comment but without a satisfactory or timely update.

High Risk

Includes resolutions not "Complete", with no initial comment 3+ months old; 3+ months old with initial comment but no update; and 3+ months old with initial comment and with updates but reason or legitimacy is "no or not known (to be shown as "No").

ENGINEERING & TECHNICAL SERVICES REPORT – JULY 2020**LOCAL ROADS – CONSTRUCTION/SEALING**

| Project: | Objectives: | Budget: | Actual: | Start Date: | Length: | Status: |
|-------------------|---|----------------|----------------|--------------------|----------------|----------------|
| Bocobra Loop Road | 2 kms new seal (Henry Parkes Way end) | \$102,620 | \$112,803 | Nov 2019 | 2 km's | Completed |
| Davis Road | 1 km new seal, extension of existing seal. | \$78,948 | \$48,273 | Nov 2019 | 1 km's | Completed |
| Strachan Road | 880m new seal (from Davis's Road to Carcoar Street) | \$66,873 | \$41,824 | Nov 2019 | 880 metres | Completed |
| Yuranigh Road | Extend existing seal 2kms | \$90,240 | \$66,784 | Jan 2020 | 2 km's | Completed |
| Gas Works Lane | Seal area and install kerb & guttering for parking | \$75,000 | - | TBA | - | On going |

REGIONAL ROADS – RESEALS & HEAVY PATCHING

| Project: | Objectives: | Budget: | Actual | Start Date: | Length: | Status: |
|-----------------|----------------------|----------------|---------------|--------------------|----------------|---------------------|
| Reseals | MR237 & MR234 | \$300,000 | \$326,325 | Apr 2020 | 3 km's | Completed 27/3/2020 |
| Heavy Patching | MR237, MR234 & MR573 | \$380,000 | 0 | May 2020 | - | June 2020 |

REGIONAL ROADS – REPAIR PROGRAM

| Project: | Objectives: | Budget: | Actual | Start Date: | Length: | Status: |
|-----------------|--------------------|----------------|---------------|--------------------|----------------|---------------------|
| Rehabilitation | MR237 | \$400,000 | \$360,678 | Feb 2020 | 1.2 km's | Completed 27/3/2020 |
| Rehabilitation | MR573 | \$400,000 | \$47,243 | May 2020 | 1.1 km's | Completed July 8th |

**Burrendong Way (MR573)**



Pictures of Burrendong Way (MR573)

Status Report – Capital Works Program 2019/20

Page | 2

REGIONAL ROADS – BITUMEN PATCHING

| Project: | Objectives: | Budget: | Actual | Start Date: | Length: | Status: |
|------------------|----------------------|----------------|---------------|--------------------|----------------|----------------|
| Bitumen Patching | MR237, MR234 & MR573 | \$270,000 | \$186,512 | July 2019 | 3 km's | Completed |

LOCAL ROADS - MAINTENANCE

| Project: | Objectives: | Budget: | Actual | Start Date: | Length: | Status: |
|-------------------|--|----------------|---------------|--------------------|-----------------|----------------|
| Grading | Day's Road, Burgoon Lane, Sandy Creek Road, Gowan Road, Canomodine Lane, Barragan Lane, Canford Lane, Lockwood Road, Avenal Road, Nanami Lane, South Bowan Park Road | \$1,200,000 | \$1,179,587 | July 2020 | - | Complete |
| Bitumen Patching | Ophir Road, Bevan Road, Mulyan Road, Clergate Road, Gazzard Road, Ostini Lane, Belgravia Road, Woods Lane, Lake Canobolas Road, Nancarrow Lane, Mt Canobolas Road, Orchard Road, Forest Reefs Road, Mt Lofty Road, Davy Plains Road, Four Mile Creek Road, Amaroo Road, Obley Road, Borenore Road, Old Canobolas Road, Nangar Road, Old Forbes Road, Casuarina Drive, Eugowra Streets. | \$700,000 | \$555,823 | July 2020 | - | Complete |
| Gravel Resheeting | Mandangery Road, Deaths Lane, Herbert Lane, Gooloogong Siding Rd | \$964,264 | \$192,288 | Feb 2020 | End of May 2020 | Complete |
| Heavy Patching | Marsden Street | \$1,079,568 | \$513,072 | Feb 2020 | End of May 2020 | On going |

| | | | | | | |
|-----------------|--|-------------|-----------|----------|-----------------|----------|
| Reseals – Urban | Molong Cemetery Road, North Street, West Street, Suttor Street, Church Street, Rodd Street, East Street, Thompson Street | \$348,776 | \$67,021 | Mar 2020 | End of May 2020 | On going |
| Reseals – Rural | Garra Road, Norah Creek Road, Gundong Road, Baldry Road, Gumble Road | \$1,153,690 | \$495,974 | Mar 2020 | End of May 2020 | On going |

RESOURCES FOR REGIONS

| Project: | Objectives: | Budget: | Actual | Start Date: | Length: | Status: |
|-------------------|--|-------------|-------------|-------------|---------|---|
| Davys Plains Road | Shoulder widening, installation of safety fence, delineation and curve advisory signage. Also, heavy patching completed. | \$1,138,500 | \$1,365,179 | Sept 2019 | 8 km's | Completed Dec 2019 Reseal completed March 2020 |

SAVING LIVES ON COUNTRY ROADS – RMS FUNDED PROJECTS

| Project: | Objectives: | Budget: | Actual | Start Date | Length: | Status: |
|---|--|-------------|-------------|-------------------------------|---------|----------------------------|
| Ophir Road | Tree & vegetation removal completed | \$100,000 | \$68,686 | Roadworks to commence 2020/21 | - | Completed |
| Obley Road | Tree & vegetation removal completed | \$770,000 | \$31,656 | Roadworks to commence 2020/21 | - | Commence July 2020 |
| Lake Canobolas/ Cargo Road Intersection | Works planned | \$400,000 | - | - | - | RMS cancelled this project |
| Four Mile Creek | Shoulder widening, installation of safety fencing, delineation and curve advisory signage. | \$1,389,140 | \$1,488,901 | Feb 2020 | 1.4km | Completed May 2020 |

RMS FUNDED PROJECTS

| Project: | Objectives: | Budget: | Actual | Start Date: | Length: | Status: |
|-------------------|--|----------------|---------------|--------------------|----------------|----------------------|
| Bitumen patching | MR359, MR310, MR377, MR61 & SH7 | \$447,177 | \$308,457 | July 2019 | - | Completed |
| RMS Ordered Works | Toogong Widening Project Project length – 4 kms from Bowens Lane intersection to Yellowbox Road intersection. | \$2,000,000 | \$1,401,137 | Commenced 3.7.19. | 4 kms | Completed – Oct 2019 |
| Reseals | MR61, MR377, SH7 | \$687,995 | \$598,942 | Jan 2020 | - | Completed – Jan 2020 |
| Heavy Patching | MR61, MR310, MR377 | \$607,043 | \$364,894 | Nov 2020 | - | Completed – Nov 2019 |
| Heavy Patching | Mitchell Highway | \$600,000 | \$131,180 | April 27/4/20 | - | Completed |

ROADS TO RECOVERY

| Project: | Objectives: | Budget: | Actual | Start Date: | Length: | Status: |
|-------------------|---|----------------|---------------|--------------------|----------------|--------------------|
| Lemmons Road | 1.6 kms, culvert widening, vegetation removal, pavement widening & seal | \$220,750 | \$199,150 | Oct 2019 | 1.6 km's | Completed Nov 2019 |
| Fish Fossil Drive | 1.9km, culvert widening, vegetation removal, pavement widening & seal | \$638,400 | \$640,356 | Dec 2019 | 1.9 km's | Completed Feb 2020 |
| Casuarina Drive | 1.2kms, culvert widening, vegetation removal, pavement widening & seal | \$375,000 | \$372,080 | Oct 2019 | 1.2 km's | Completed Dec 2019 |



Fish Fossil Drive

FIXING COUNTRY ROADS

| Project: | Objectives: | Budget: | Actual | Start Date: | Length: | Status: |
|---|---|----------------|---------------|--------------------|----------------|---------------------------------------|
| Banjo Paterson Way 4 stages between Molong & Yeoval | | \$2,079,000 | \$1,974,000 | June 2018 | 11.82 km's | Completion 31 st July 2020 |
| <i>Stage 1</i> | 1.450km section near Nyora Lane including hot mix entrance to new industrial estate by Council's contractor | - | - | - | - | Completed |
| <i>Stage 2</i> | 5.5km Burgoon Lane towards Cumnock | - | - | - | - | Completed |

| | | | | | | |
|---------|---------------------------------|---|---|--------------------|--|-----------------------------------|
| Stage 3 | 629m section near Avondale Road | - | - | - | - | Completed Nov 2019 |
| Stage 4 | Hanover Bridge towards Cumnock | - | - | Commenced 10.09.19 | Completed except for causeway – Old Yullundry Road | Schedule for completion July 2020 |

DRAINAGE WORKS

| Project: | Objectives: | Budget: | Actual | Start Date: | Length: | Status: |
|------------------------|--------------------------------|-----------|-----------|-------------|---------|--------------------|
| Eugowra | Two location identified | \$150,000 | \$123,564 | Jan 2020 | - | Completed Jan 2020 |
| South Bowen Park Road | Council to engage a Contractor | \$190,000 | \$78,035 | June 2020 | - | Complete June 2020 |
| Palings Yard Loop Road | Council to engage a Contractor | \$190,000 | \$83,593 | June 2020 | - | Complete June 2020 |

RESTART NSW FUNDING

| Project: | Objectives: | Budget: | Actual | Start Date: | Length: | Status: |
|-----------------|--------------------|----------------|---------------|----------------------|----------------|----------------|
| Vittoria Road | Construction | \$1,649,999 | \$337,682 | Commenced April 2020 | 5.5 km's | On going |



Vittoria Road



WATER & SEWER

| Project: | Objectives: | Budget: | Actual | Timeframe |
|--|---|--------------------------|---------------|------------------|
| WHS Improvements at Molong Water Treatment Plant | To provide a safe working environment for staff and contractors | Indicative budget \$5000 | In progress | Feb/March 2020 |

Water and Wastewater have made WHS improvements to the site at Molong Water treatment plant, chemical signage and storage has been updated. New signs have been placed to assist in an emergency including evacuation diagrams and phone numbers for notification.

Further safety equipment has arrived to aid in staff and public safety by the implementation of exclusion fencing for use during entry to confined spaces. The fencing will alert the public to the existence of an open confined space that may be a Hazard, such as an open sewer manhole in the street. The fencing will also improve worker safety by improving the awareness that a worker is present in the confined space and that any work being undertaken in the area must consider this. The fencing weighs 3 kg, allowing easy and ergonomic set up by staff.

TECHNICAL SERVICES

| Project: | Objectives/Scope of Works: | Budget: | Actual | Timeframe | Project Status |
|--|---|----------------|---------------|------------------|-----------------------|
| Construction of Saint Germain's Bridge | Construction of dual lane concrete bridge | \$1,289,000.00 | \$22,556.75 | 30 June 2022 | Design is in progress |

| Project: | Objectives/Scope of Works: | Budget: | Actual | Timeframe | Project Status |
|---------------------------------|---|----------------|---------------|------------------|-----------------------------|
| Construction of Bangaroo Bridge | Construction of dual lane concrete bridge | \$1,511,895.00 | \$63,190.49 | 30 June 2022 | Contractor mobilized onsite |

| Project: | Objectives/Scope of Works: | Budget: | Actual | Timeframe | Project Status |
|--|---|----------------|---------------|------------------|------------------------------|
| Molong Recreational Ground Power Upgrade | 3 Phase power supply to the recreational ground | \$105,210.00 | \$94,928.00 | 31 August 2020 | CT Metering to be installed. |

| Project: | Objectives/Scope of Works: | Budget: | Actual | Timeframe | Project Status |
|-----------------|-----------------------------------|----------------|---------------|------------------|-----------------------|
| | | | | | |

| | | | | | |
|---|--|----------------|--------------|------------------|---|
| Construction of Puzzle Flat Creek Levee | Construction of levee and Noble Street sealing | \$2,424,106.00 | \$750,579.74 | 15 November 2020 | Levee construction is in progress. Zone 1 (CH-396 to CH60)-First half 3 rd lift, second half 5 th lift Zone 2(CH0 to CH440)-4 th lift Zone 3(CH440 to CH1020)-5 th lift Zone 4(CH1020 to CH1540) – First half 6 th lift, second half 5 th lift Zone 5(CH1540 to CH2000) – 5 th lift |
|---|--|----------------|--------------|------------------|---|

| Project: | Objectives/Scope of Works: | Budget: | Actual | Timeframe | Project Status |
|--------------------------|--|----------------|--------------|--------------|---|
| Cabonne Community Centre | Construction of Community Centre in Molong | \$1,500,000.00 | \$406,530.14 | 30 June 2022 | Development application has been lodged with Council. Structural Engineering and Building Services Consultants have been engaged. |

| Project: | Objectives/Scope of Works: | Budget: | Actual | Timeframe | Project Status |
|----------|----------------------------|---------|--------|-----------|----------------|
|----------|----------------------------|---------|--------|-----------|----------------|

| | | | | | |
|-----------------------------------|--|--------------|-------------|--------------|-----------------------|
| Molong Office Foyer Refurbishment | Painting, carpeting, lighting, air conditioning, installation of reception desk, installation of doors, installation of automatic doors, installation of glass, installation of skylight, etc. | \$100,000.00 | \$77,983.07 | 31 July 2020 | Practically completed |
|-----------------------------------|--|--------------|-------------|--------------|-----------------------|

| Project: | Objectives/Scope of Works: | Budget: | Actual | Timeframe | Project Status |
|---|--|--------------|------------|--------------|----------------|
| Molong Showground Main Pavilion and Luncheon Pavilion Refurbishment | Replacement of timber roof trusses, replacement of timber floors, replacement of steel claddings, replacement of ceilings, replacement of footings, replacement of timber beams and rafters, installation of vents, painting, etc. | \$190,000.00 | 109,955.58 | 30 June 2020 | Completed |

| Project: | Objectives/Scope of Works: | Budget: | Actual | Timeframe | Project Status |
|-------------------------------------|----------------------------------|-----------|--------------|--------------|---------------------------------|
| Demolition – 7 Betts Street, Molong | Demolition of existing buildings | \$240,000 | \$214,940.22 | 30 July 2020 | Buildings have been demolished. |

WATER AND WASTEWATER

| Project: | Objectives: | Actual | Timeframe |
|-----------------|--|---------------|------------------|
| UV Repairs | Repairs to UV equipment for reuse scheme in Canowindra | \$13,695.80 | Completed |

These repairs coincide with Cabonne Councils EPA License and is a critical part of our effluent reuse scheme, these repairs allow us to provide treated effluent water to community and social venues for our customers.



| Project: | Objectives: | Estimated | Timeframe |
|-----------------|---|------------------|------------------|
| Hydrant Repairs | To repair and maintain Molong's fire services | \$14,000 | ongoing |

In keeping with our ongoing improvements to infrastructure and our commitment to protecting our water sources and customers, we are undertaking repairs and maintenance to our hydrant system, these repairs are being undertaken internally by our water & Sewer Team at the moment.



| Project: | Objectives: | Actual | | Timeframe |
|------------------------------|-------------------------------------|------------|--|-----------|
| Molong Water Treatment Plant | To protect power sources to the WTP | \$5,134.69 | | Completed |

Battery backup has been installed at the WTP to maintain the remote telemetry which monitors our controls through the SCADA system allowing operational staff to control the WTP wherever they may be located.



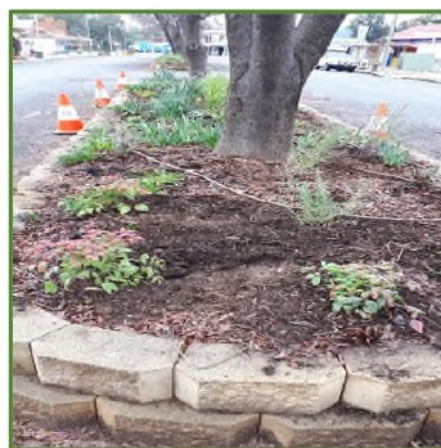
URBAN SERVICES

| Project: | Objectives: | Non Budget: | Actual | Timeframe |
|----------------------------------|--|--------------------|---------------|--|
| Commonwealth Drought Communities | Various maintenance & upgrades of community facilities in consultation with community groups | \$950K | | Initial community consultation with Cabonne Urban Services & external PM commenced To be completed 31/12/20 |

Manildra Rec Ground – Playground Fencing**Molong Cricket Nets – Major Refurbishment**

| Project: | Objectives: | Operational Budget | Actual | Timeframe |
|------------------------------------|--|---|--------|--------------------|
| VEP – Tree planting recommencement | Provide specific targeted tree species to beautify Cabonne township environs | VEP- Budgets Canowindra Eugowra Manildra | | Recommenced in May |

Eugowra – Planting out of raised garden beds / optimising irrigation system – including lots of town maintenance work with local garden club – July ABC ‘Back Roads’ filming scheduled



Canowindra – Memorial Park Plantings & Street Trees



Buxus -for formal border hedge



Manchurian Pear & Forest Pansy



Ferguson St – Street plantings – Crepe Myrtles

Manildra – Honan's Reserve & Kiewa St garden – mixed shrub plantings





| Project: | Objectives: | Operational Budget | Actual | Timeframe |
|---|---|--|--------|---------------------|
| Beautification in Memorial Park Cumnock | Provide an upgrade of Memorial Park Cumnock | \$5K – part contribution with Cumnock Progress | | Commenced late June |



| Project: | Objectives: | Operational Budget | Actual | Timeframe |
|--|--|---|--------|---------------------|
| BBQ Shelter Cumnock Showground for Campers | Provide a BBQ facility for campers at Cumnock Showground | \$12K – part contribution with Cumnock Progress | | Commenced late June |



| Project: | Objectives: | Operational Budget | Actual | Timeframe |
|-----------------|---|--------------------|--------|-------------------|
| Mullion Creek - | To provide a series of small exercise stations along community constructed walkway in consultation with community | \$11,740 | | Ordered late June |



| Project: | Objectives: | Operational Budget | Actual | Timeframe |
|-----------------|----------------------------------|--------------------|--------|-------------------|
| Mullion Creek - | To refurbish cricket net surface | \$1800 | | Ordered late June |



| Project: | Objectives: | Operational Budget | Actual | Timeframe |
|------------------|--|--------------------|--------|-------------------|
| Cargo playground | To provide additional playground equipment for older kids in consultation with community | \$29,837 | | Ordered late June |

