



18 March 2020

### **NOTICE OF ORDINARY COUNCIL MEETING**

Your attendance is respectfully requested at the Ordinary Meeting of Cabonne Council convened for **Tuesday 24 March, 2020** commencing at **4.00pm**, at the Cabonne Council Chambers, Bank Street, Molong to consider the undermentioned business.

Yours faithfully

A black and white image of a handwritten signature, which appears to be "BJ Byrnes", written in a cursive style.

BJ Byrnes  
**GENERAL MANAGER**

### **ORDER OF BUSINESS**

- 1) Open Ordinary Meeting
- 2) Consideration of Mayoral Minute
- 3) Consideration of General Manager's Report
- 4) Resolve into Committee of the Whole
  - a) Consideration of Called Items
  - b) Consideration of Closed Items
- 5) Adoption of Committee of the Whole Report

Please be advised that this Council meeting is being recorded. By speaking at this meeting, you agree to being recorded. Please ensure that if and when you speak you are respectful to others and use appropriate language at all times. Cabonne Council accepts no liability for any defamatory or offensive remarks or gestures made during the course of this meeting. The recording of this meeting will be made publicly available on Council's website.



### **COUNCIL'S MISSION**

*“To be a progressive and innovative Council which maintains relevance through local governance to its community and diverse rural area by facilitating the provision of services to satisfy identified current and future needs.”*

### **COUNCIL'S VISION**

*Cabonne Council is committed to providing sustainable local government to our rural communities through consultation and sound financial management which will ensure equitable resource allocation.*

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**CONFIDENTIAL ITEMS**

*Clause 240(4) of the Local Government (General) Regulation 2005 requires Council to refer any business to be considered when the meeting is closed to the public in the Ordinary Business Paper prepared for the same meeting. Council will discuss the following items under the terms of the Local Government Act 1993 Section 10A(2), as follows:*

**ITEM 1 CARRYING OF COMMITTEE RESOLUTION INTO CLOSED COMMITTEE OF THE WHOLE MEETING**

*Procedural*

**ITEM 2 DEBT RECOVERY REPORT OF OUTSTANDING DEBTS**

*(b) matters in relation to the personal hardship of a resident or ratepayer*

**ITEM 3 EVALUATION OF GRADERS**

*(c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business*

**ITEM 4 VOLUNTARY PURCHASE OF 7 BETTS STREET, MOLONG**

*(c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business*

**ITEM 5 PROVISION FOR TRAFFIC CONTROL SERVICES CONTRACT**

*(c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business*

**ITEM 6 PROVISION OF TYRE RECYCLING SERVICE**

*(c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business*

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**ITEM 1 - APPLICATIONS FOR LEAVE OF ABSENCE**

**REPORT IN BRIEF**

<b>Reason For Report</b>	To allow tendering of apologies for councillors not present.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	4.5.1.g - Code of Meeting Practice adopted and implemented.
<b>Annexures</b>	Nil
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\COUNCIL - COUNCILLORS LEAVE OF ABSENCE - 1079886

**RECOMMENDATION**

THAT any apologies tendered be accepted and the necessary leave of absence be granted.

**GENERAL MANAGER REPORT**

A call for apologies is to be made.

**ITEM 2 - DECLARATIONS OF INTEREST**

**REPORT IN BRIEF**

<b>Reason For Report</b>	To allow an opportunity for councillors to declare an interest in any items to be determined at this meeting.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	4.5.1.g - Code of Meeting Practice adopted and implemented.
<b>Annexures</b>	Nil
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\COUNCIL - COUNCILLORS AND STAFF DECLARATIONS OF INTEREST - 2019 - 1079887

**RECOMMENDATION**

THAT the Declarations of Interest be noted.

**GENERAL MANAGER REPORT**

A call for Declarations of Interest.

**ITEM 3 - DECLARATIONS FOR POLITICAL DONATIONS**

**REPORT IN BRIEF**

<b>Reason For Report</b>	To allow an opportunity for Councillors to declare any Political Donations received.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	4.5.1.g - Code of Meeting Practice adopted and implemented.
<b>Annexures</b>	Nil
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\COUNCIL - COUNCILLORS DECLARATION OF POLITICAL DONATIONS - 1079888

**RECOMMENDATION**

THAT any Political Donations be noted.

**GENERAL MANAGER REPORT**

A call for declarations of any Political Donations.

**ITEM 4 - MAYORAL MINUTE - APPOINTMENTS**

**REPORT IN BRIEF**

<b>Reason For Report</b>	To allow noting of the Mayoral appointments plus other Councillors' activities Reports.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	4.5.1.g - Code of Meeting Practice adopted and implemented.
<b>Annexures</b>	Nil
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\MAYORAL MINUTES - 1079889

**RECOMMENDATION**

THAT the information contained in the Mayoral Minute be noted.

**GENERAL MANAGER REPORT**

A call for the Mayoral appointments and attendances as well as other Councillors' activities reports to be tabled/read out.

**ITEM 5 - COMMITTEE OF THE WHOLE**

**REPORT IN BRIEF**

<b>Reason For Report</b>	Enabling reports to be considered in Committee of the Whole to be called.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	4.5.1.g. Code of Meeting Practice adhered to
<b>Annexures</b>	Nil
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\GROUPING OF REPORT ADOPTION and BUSINESS PAPER ITEMS FOR NOTING REPORTS - 1079890

**RECOMMENDATION**

THAT Councillors call any items that they wish to be debated in Committee of the Whole.

**GENERAL MANAGER REPORT**

Council's Code of Meeting Practice allows for the Council to resolve itself into "committee of the whole" to avoid the necessity of limiting the number and duration of speeches as required by Clause 250 of the Local Government (General) Regulation 2005.

This item enables councillors to call any item they wish to be debated in "committee of the whole" at the conclusion of normal business.

The debate process during a 'normal' Council meeting limits the number and duration of speeches as required by Clause 250 of the Local Government (General) Regulation 2005.

Items should only be called at this time if it is expected that discussion beyond the normal debate process is likely to be needed.

**ITEM 6 - GROUPING OF REPORT ADOPTION**

**REPORT IN BRIEF**

<b>Reason For Report</b>	Enabling procedural reports to be adopted.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	4.5.1.a - Provide quality administrative support and governance to councillors and residents.
<b>Annexures</b>	Nil
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\GROUPING OF REPORT ADOPTION and BUSINESS PAPER ITEMS FOR NOTING REPORTS - 1079891

**RECOMMENDATION**

THAT:

1. Councillors call any items they wish to further consider
2. Items 7 to 9 be moved and seconded.

**GENERAL MANAGER REPORT**

Items 7 to 9 are considered to be of a procedural nature and it is proposed that they be moved and seconded as a group. Should any Councillor wish to amend or debate any of these items they should do so at this stage with the remainder of the items being moved and seconded.

**ITEM 7 - CONFIRMATION OF THE MINUTES**

**REPORT IN BRIEF**

<b>Reason For Report</b>	Adoption of the Minutes
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	4.5.1.g - Code of Meeting Practice adopted and implemented.
<b>Annexures</b>	1. February 25 2020 Ordinary Council Meeting Minutes <a href="#">↓</a>
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\COUNCIL - MINUTES - 2019 - 1079893

**RECOMMENDATION**

THAT the minutes of the Ordinary meeting held 25 February 2020 be adopted.

**GENERAL MANAGER REPORT**

The following minutes are attached for endorsement:

1. Minutes of the Ordinary Council meeting held on 25 February 2020.

**ITEM 8 - AUDIT, RISK, IMPROVEMENT COMMITTEE**

**REPORT IN BRIEF**

<b>Reason For Report</b>	For Council to review and adopt the minutes from the Audit, Risk Improvement Committee Meeting.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	4.5.5.c - Comply with internal audit requirements
<b>Annexures</b>	1. ARIC Meeting Minutes 4 March 2020 <a href="#">↓</a>
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\FINANCIAL MANAGEMENT\AUDIT\AUDIT RISK IMPROVEMENT COMMITTEE (ARIC) - 1103726

**RECOMMENDATION**

THAT Council adopt the minutes from the meeting of the Audit, Risk Improvement Committee held 4 March 2020.

**DIRECTOR OF FINANCE AND CORPORATE SERVICES' REPORT**

The Audit, Risk Improvement Committee met 4 March 2020, the minutes of the meeting are attached for adoption and the information of Councillors.

The next meeting of the Committee will be Wednesday 3 June 2020.

**ITEM 9 - CONCLUSION OF THE HERITAGE ADVISOR'S CONTRACTED SERVICES**

**REPORT IN BRIEF**

<b>Reason For Report</b>	To notify council of the decision of council's Heritage Advisor to cease services at Cabonne
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Revision of budget requirements may be required.
<b>IPR Linkage</b>	4.3.2.b - Deliver heritage conservation programs
<b>Annexures</b>	Nil
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\GRANTS AND SUBSIDIES\PROGRAMS\HERITAGE GRANTS 2020 - 1105594

**RECOMMENDATION**

THAT a letter of appreciation be forwarded to Mr David Scobie, thanking him for his dedicated input to the conservation of the Cabonne area's heritage sites and place during his term as council's Heritage Advisor.

**DIRECTOR OF ENVIRONMENTAL SERVICES' REPORT**

As detailed in the Heritage Advisor's report included as a notation item within the council's March 2020 business paper, Mr David Scobie has advised council that he will be resigning from the position of Heritage Advisor after a period of almost 15 years.

The advisor has attended council one day per month, (excluding the month of January). David commenced his contract role at Cabonne in July 2005 and cites the experience of working collaboratively with the council, the community and the local historical societies as a highlight of his time with Cabonne.

**ITEM 10 - PANDEMIC RESPONSE POLICY**

**REPORT IN BRIEF**

<b>Reason For Report</b>	For Council to adopt a Pandemic Response Policy
<b>Policy Implications</b>	New policy to be implemented
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	4.5.1.b - Maintain strong relationships and liaise effectively with all relevant Government agencies and other councils
<b>Annexures</b>	1. DRAFT Pandemic Response Policy <a href="#">↓</a>
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\CORPORATE MANAGEMENT\POLICY\POLICY CORRESPONDENCE - 1106825

**RECOMMENDATION**

THAT Council adopt the Draft Pandemic Response Policy.

**GENERAL MANAGER REPORT**

In responding to the current Covid-19 pandemic situation and information being issued from government organisations a Pandemic Response Policy has been drafted (copy annexed) for Council's consideration and adoption.

**ITEM 11 - LGNSW WATER MANAGEMENT CONFERENCE**

**REPORT IN BRIEF**

<b>Reason For Report</b>	Authorise councillor attendance at the 2020 LGNSW Water Management Conference.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	4.5.1.e - Provide adequate training & professional development opportunities for councillors
<b>Annexures</b>	Nil
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCILLORS - 2017- 2020\PROFESSIONAL DEVELOPMENT - CONFERENCES - 1101426

**RECOMMENDATION**

THAT Council authorise attendance of the 2020 LGNSW Water Management Conference to any interested councillors.

**GENERAL MANAGER'S REPORT**

The annual Local Government NSW (LGNSW) Water Management Conference presents the most current and relevant information from a local government perspective on water policy and regulation, water utility management, water security and quality and service delivery.

The conference attracts up to 200 delegates from NSW and interstate including councillors, general managers, water managers and professionals, government policy makers and regulators, and key industry stakeholders.

Areas of focus for this year's conference include:

- Learnings from the drought;

- Climate change, water security and alternative sources of supply;
- Indigenous water use, water management and water rights;
- Water conservation and demand management;
- Bushfires, water quality and safety;
- Regional water plans Length of presentations.

This year's conference will be held 15 to 17 July 2020 in Narrabri.

**ITEM 12 - INTEGRATED PLANNING & REPORTING - OPERATIONAL PLAN FIRST HALF YEARLY REPORT**

**REPORT IN BRIEF**

<b>Reason For Report</b>	To provide Council with the first half yearly review for the 2019/2020 Integrated Planning & Reporting Operational Plan.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	4.5.1.a. Provide quality administrative support and governance to councillors and residents
<b>Annexures</b>	1. First Half Yearly Operational Report <a href="#">↓</a>
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\CORPORATE MANAGEMENT\PLANNING\INTEGRATED PLANNING AND REPORTING 2019-2020 - 1098205

**RECOMMENDATION**

THAT, subject to any alterations the Council deems necessary at the March Council meeting, the update of the Operational Plan to 31 December 2019, as presented be adopted.

**DIRECTOR OF FINANCE AND CORPORATE SERVICES' REPORT**

The Local Government Act (s404(5)) states that progress reports must be provided to Council at least every six months.

The purpose of this report is to allow Council to assess its performance against its agreed objectives, actions and strategies.

Updates for the Integrated Planning & Reporting Operational Plan 2019/2020 for the six-month period ending 31 December 2019 is attached which shows the culmination of the actions and strategies undertaken during the year.

**ITEM 13 - REQUEST FOR DONATION**

**REPORT IN BRIEF**

<b>Reason For Report</b>	For Council to consider the donation requests received
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	To be funded from Council's s.356 budget allocation
<b>IPR Linkage</b>	4.4.1.c - Provide assistance to community groups
<b>Annexures</b>	1. Country Womens Association of NSW - Sponsorship of Schools Public Speaking Competition 2020 <a href="#">↓</a>
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\COMMUNITY RELATIONS\SPONSORSHIP - DONATIONS\SPONSORSHIP - DONATIONS - 2020 - 1102235

**RECOMMENDATION**

THAT Council donate \$300 to the CWA for the annual sponsorship of the school's Public Speaking Competition.

**COMMUNITY SERVICES MANAGER'S REPORT**

Central Western Group (CWA) have written to Council seeking a donation towards their annual public speaking contest for schools to be held 26 May 2020 at Scots All Saints College, Bathurst.

The contest involves 60 schools and approximately 250 students from Year 3 to Year 12 from the Central West including Cabonne.

The day is run by volunteers from the CWA and is well regarded by the participants and schools. The donation is sought to go towards the running of the event. Council has made donations towards the running of this event for many years and local schools participate in it. In 2019 Council donated \$300 to this event.

Should Council wish to make these donations there remains \$4,617 in the s.356 budget for donations this financial year.

Donations so far this year are:

\$200	Yeoval Amateur Swimming Club
\$387	Canowindra Men's Shed
\$100	St Joseph's Eugowra colour run
\$500	Twisted Trivia, Canowindra
\$500	Cabonne Food, Wine & Cultural Centre Christmas markets
\$250	NAIDOC Week School initiative
\$500	Cargo Rugby League Club, defibrillator

\$210 Molong Show Society, skip bin reimbursement  
\$1,050 Prizes for Cabonne School Presentations

## **ITEM 14 - SENIORS FESTIVAL 2020**

### **REPORT IN BRIEF**

<b>Reason For Report</b>	To advise Council of Cabonne's Seniors Festival activities
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	To be funded from existing budget allocation
<b>IPR Linkage</b>	3.2.1.a - Identify challenges and opportunities for aged care facilities/services
<b>Annexures</b>	1. Eugowra Lions 2020 Seniors Festival↓
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\COMMUNITY SERVICES\SERVICE PROVISION\SENIOR CITIZENS SERVICES - 1102161

### **RECOMMENDATION**

THAT Council donate as part of NSW Seniors Festival:

1. \$707 to the Eugowra Lions Club; and
2. \$707 to the Canowindra Lions Club.

### **COMMUNITY SERVICES MANAGER'S REPORT**

The NSW Seniors Festival is presented by the Department of Communities and Justice which is designed to celebrate the role seniors play and the contributions they make to the NSW community, aligning to the policy objective of inclusive communities.

The NSW Seniors Festival, held 12 to 23 February 2020, is the largest festival for seniors in the Southern Hemisphere, which gives those over the age of 60 a chance to make new friends or get together with old ones at an array of local and state activities and events.

As a result of the Seniors Festival being brought forward a month, there was an oversight in asking for assistance from groups which have previously received funding from Council.

Eugowra Lions Club hosted their regular luncheon and entertainment at the Eugowra Community Bowls and Recreation Club. This was attended by more than 90 people from Canowindra, Cudal, Molong, Manildra and Eugowra.

Canowindra Lions Club is hosting a luncheon at Montrose House. It is anticipated that 40 local community members will attend this event.

Council has a budget of \$1,414 put aside for Senior's Festival activities and it is proposed to distribute this as recommended to assist the organisations listed in recovering costs associated from conducting the above-mentioned activities.

## **ITEM 15 - COMMUNITY ASSISTANCE PROGRAM 2019/20 - ROUND 2**

### **REPORT IN BRIEF**

<b>Reason For Report</b>	To consider projects for funding under Round 2 of Council's 2019-20 Community Assistance Program
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Expenditure of remaining funds allocated in Council's Budget for the 2019-20 Community Assistance Program.
<b>IPR Linkage</b>	4.3.1.a - Operate Community Assistance Program (CAP)
<b>Annexures</b>	<ol style="list-style-type: none"><li>1. Rotary Club of Molong <a href="#">↓</a></li><li>2. Cumnock Public School P and C <a href="#">↓</a></li><li>3. Cudal Musical and Dramatic Society <a href="#">↓</a></li><li>4. Cudal A and P Association <a href="#">↓</a></li><li>5. Eugowra Show Society <a href="#">↓</a></li><li>6. Orana House <a href="#">↓</a></li><li>7. Yeoval Progress Association - Screen Application <a href="#">↓</a></li><li>8. Yeoval Central School P and C <a href="#">↓</a></li><li>9. Canowindra Womens Bowling Club <a href="#">↓</a></li><li>10. Age of Fishes Museum <a href="#">↓</a></li><li>11. Cumnock Progress Association - Defibrillator <a href="#">↓</a></li><li>12. Cumnock Community Centre <a href="#">↓</a></li><li>13. MADIA <a href="#">↓</a></li><li>14. Molong Hockey Club <a href="#">↓</a></li><li>15. St Edward's P and F Association <a href="#">↓</a></li><li>16. Mulga Bill Festival inc <a href="#">↓</a></li></ol>
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\GRANTS AND SUBSIDIES\PROGRAMS\COMMUNITY ASSISTANCE PROGRAM 2019-2020 - 1100578

### **RECOMMENDATION**

THAT Council:

1. Approve Community Assistance Program (CAP) funding for Applications 1 through 11 of the report; and

2. Authorise the amendment of guidelines to include projects involving the installation or upgrade of fixed assets on primary and secondary school sites as ineligible.

## **COMMUNITY ENGAGEMENT AND DEVELOPMENT MANAGER'S REPORT**

Council allocated \$66,676 in its current budget for the 2019-20 Community Assistance Program (CAP). Not-for-profit community groups were invited to apply for community-related projects on non-commercial facilities which provide ongoing or sustainable benefits to Cabonne communities.

Grants are allocated on a 50:50 basis, but communities can provide their half of the funding through voluntary labour or in-kind contributions.

In September, Council approved funding for applications for projects totalling \$29,864.44 leaving \$36,811.56 available for a second round of CAP funding. Sixteen applications have been submitted for funding under this second round, totalling \$77,079.34, meaning there is a significant financial over-subscription for the round.

The full list of applications for this round of CAP funding are summarised as follows:

	<b>Location</b>	<b>Applicant</b>	<b>Project</b>	<b>Funding Requested</b>
1	Molong	Rotary Club of Molong	Drought Assistance - Reducing the excursion costs for school age children in Molong	\$5,000.00
2	Cumnock	Cumnock Public School P & C Association	Assistance for Year 5/6 Canberra Excursion with Yeoval Central School, St Columbas and Cumnock Central School	\$7,400.00
3	Cudal	Cudal Musical & Dramatic Society	P/A Sound System for Cudal Hall	\$4,241.00
4	Cudal	Cudal A & P Society	Portable Shade Structures for Cudal Showground	\$1,494.00
5	Eugowra	Eugowra Show Society	Installation of a second yard dog trial area	\$3,945.00
6	Canowindra	Orana House Trust Committee	Purchase of Chairs	\$1,032.00
7	Yeoval	Yeoval Progress Association	Inflatable Movie Screen & Associated Equipment	\$2,857.00
8	Yeoval	Yeoval Central School P&C	Years 9/10 Excursion to Sydney	\$3,300.00

**GENERAL MANAGER'S REPORT ON MATTERS FOR DETERMINATION SUBMITTED TO THE ORDINARY COUNCIL MEETING TO BE HELD ON TUESDAY 24 MARCH, 2020**

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9	Canowindra	Canowindra Women's Bowls	Air-conditioner for kitchen in Bowling Club	\$1,624.50
10	Canowindra	Age of Fishes Museum	2 x Fossil Stands for Display purposes	\$2,490.00
11	Cumnock	Cumnock Progress Association	Defibrillator for Cumnock	\$1,147.50
12	Cumnock	Cumnock Racquet Club	Cumnock Community Centre Air Conditioning	\$5,109.11
13	Manildra	MADIA	Fencing around play equipment @ Jack Huxley Oval	\$14,603.03
14	Molong	Molong Hockey Club	Installation of Secure Shed and Storage Facilities for Molong Hockey Field	\$10,513.70
15	Canowindra	St Edward's Catholic School - P & F Association	Multi-sport surface	\$9,017.50
16	Yeoval	Mulga Bill Festival Inc	Banjo Paterson Sculpture contribution	\$3,305.00
				<b>\$77,079.34</b>

Applications numbering 1 through 14 are considered to meet all requirements of the fund however the total of these applications still sees the program significantly oversubscribed. In the interests of assisting our community groups as much as possible, several alternative options for funding have been identified as being available, detail as follows:

12	Cumnock	Cumnock Racquet Club	Cumnock Community Centre Air Conditioning	\$5,109.11	Nominated for funding through Drought Programme instead
13	Manildra	MADIA	Fencing around play equipment @ Jack Huxley Oval	\$14,603.03	Council asset - nominated for funding through Drought Programme instead
14	Molong	Molong Hockey Club	Installation of Secure Shed and Storage Facilities for Molong Hockey Field	\$10,513.70	Council asset - could be funded out of VEP instead

With regards to application 15 for St Edward's Catholic School P & F Association, it should be noted that a similar application for the Canowindra Public School P & C was submitted last year and was unsuccessful. This was due to the belief that fixed assets on school land are the remit of the NSW Education Department, rather than Council.

Due to the absolute similarity of the project, it would be difficult to recommend approval for the St Edward's P & F application given that the same could be said of the assets on that site being the responsibility of the Catholic Education Office.

Application 16 is considered to be ineligible due to the site location of the statue is being privately owned land.

Should Council approve applications 1 through 11 there will be \$34,531 expended in the current round and a remaining amount of \$2,280.56 to be carried forward to the 2020/21 budget.

**Proposed Guideline Amendments:**

In reviewing past approvals for school groups it would seem that there is some variance in decisions in relation to this. In the interests of providing clarity for applicants and a clearer program assessment criteria it is suggested that an amendment is made to the guidelines of the Community Assistance Program.

Currently the guidelines do not state eligible and ineligible activities, so the recommended inclusion to the guidelines would be not to exclude schools from the program, however to clarify the types of activities that can be funded under the program.

It is recommended to include the following statement in the guidelines:

- Projects involving the installation or upgrade of fixed assets on primary and secondary school sites are ineligible.

Inclusion of this statement will still allow for a broad range of activities to be funded, however will clarify the types of projects permissible for applicants to the fund.

**ITEM 16 - EVENTS ASSISTANCE PROGRAM 2019/20**

**REPORT IN BRIEF**

<b>Reason For Report</b>	For Council to consider applications for funding under the 2019/20 Events Assistance Program.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	To be funded from the 2019/20 Events Assistance Program
<b>IPR Linkage</b>	4.4.1.b - Implement funding opportunities through the Events Assistance Program
<b>Annexures</b>	1. Molong Advancement Group - Event Assistance Program Application Molong Village Markets <a href="#">↓</a>

	2. Molong Bowling Club Mates Roundup - Events Assistance Program Application <a href="#">↓</a>
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\GRANTS AND SUBSIDIES\PROGRAMS\EVENTS ASSISTANCE PROGRAM 2019 - 2020 - 1104509

### **RECOMMENDATION**

THAT Council approve funding under the 2019/2020 Events Assistance Program (EAP) to the following events:

1. MAG for the 2 x Molong Village Markets for \$5,400; and
2. Molong Bowling Club "Mates Round Up" for \$500.

### **COMMUNITY ENGAGEMENT AND DEVELOPMENT MANAGER'S REPORT**

Council has received two applications under the 2019/2020 Events Assistance Program (EAP) for events that promote Cabonne and that attract visitors to the area.

Council's Tourism and Community Development Coordinator has provided the following assessments.

#### **Application 1**

**Event:** Molong Village Markets (3 x Markets)  
**Date:** 8 June 2020  
**Organisers:** Molong Advancement Group Inc.

**Original Requested Amount:** \$8,100

To be funded: A contribution towards traffic management on the Mitchell Highway.

#### **Event Description**

Molong Advancement Group (MAG) has grown the successful Molong Village Markets extensively utilising social media and promoting the markets widely through traditional media channels.

MAG has organised markets for a number of years and with a change of location to the Molong Recreational Ground, it has greatly increased the number of stall holders and attendances at the markets.

The Molong Village Markets bring between 3,000 and 5,000 visitors to Molong each time the markets are held, attracting patrons from every Australian state, as well some international visitors.

More than 65 stall holders that from across the Central West, including Mudgee, Dubbo, Wellington, Parkes, Forbes, Cowra, Bathurst and Orange, participated in the most recent markets.

MAG is planning to hold three markets during 2020, all on the public holiday Mondays of long weekends. Dates are 13 April 2020 (Easter Monday), 8 June 2020 (Queen's Birthday weekend) and 5 October 2020 (Labour Day weekend).

### ***Recent Cancellation***

*On 16 March 2020 MAG announced the cancellation of the Easter markets due to Covid-19. Therefore, this amount has been removed from the recommended funding.*

Market visitors experience other attractions in the area and shops in Molong that choose to open on those days. Some businesses have stated that they have recorded their best trading days of the year when the market have been held.

The increased visibility of the Recreation Ground to passing traffic on the Mitchell Highway has contributed to the increase in attendances but has also created some traffic issues at the venue which is adjacent to the highway.

Traffic management, including a temporary 40mh speed restriction, is required to address these safety issues. MAG has received traffic management quotations of \$2,700 for each event and is requesting a total of \$8,100 in funding from the Events Assistance Program.

### **Assessment**

The Molong Village Markets meet the Events Assistance Program guidelines as a core event and have become a significant generator of economic activity for Molong.

### **Acknowledgement**

Should the funding application be successful, Cabonne Council must be recognised and advertised in all promotional material and media.

### **Application 2**

#### **Organisers**

Molong Bowling Club

#### **Event:**

"Mates Round Up" drought event

**Date:** 28 March 2020

**Requested Amount:** \$500

**To be funded:** The support will highlight Cabonne Council's commitment to the local community that will help achieve a healthy community during difficult times.

### **Event Description**

A new group of concerned Molong community members have organised an event to raise and address community spirits due to the prolonged impacts of the drought and the economic hardship faced by our rural communities that are currently under stress.

The "*Mates Round Up*" is planned to take place at the Molong Bowling Club on 28 March 2020.

The event aims to host a get together with a free sit-down dinner for approximately 120 people who will come together and seek support or identify where support can be obtained.

There will be relevant support literature available and entertainment provided by Em and Pete (singer and guitarist) along with poetry delivered by Scott Barrett.

The community group has attracted support from not-for-profit group GIVIT and the Rural Adversity and Mental Health Program ( RAMP). Grant Funding also has been obtained from State Government, Rural Resilience Program and Red Cross "Let's Talk" Drought Program.

### **Assessment:**

Events Assistance Program guidelines for a developing event level of funding is up to \$500. Council has supported a number of similar drought support events in other villages through the Events Assistance Program during the past two years.

### **Acknowledgement**

Should the funding application be successful, Cabonne Council must be recognised and advertised in all promotional material and media.

### **Events Assistance Program Expenditure**

**2019 - 2020 Funding Allocation** **\$53,803**

23 July	Canowindra Baroquefest	\$2,000
23 July	Melbourne Cup Visits Yeoval	\$2,000
23 July	Canobolas Endurance Riders	\$1,000
23 July	The Canowindra Phoenix Christmas in July	\$500
27 August	2019 Orange Wine Festival	\$5,000
27 August	PINK UP Molong	\$2,000
27 August	NSW Disc Golf Championships	\$500
24 September	Australian National Field Days	\$2,500
24 September	Eugowra Murals Weekend	\$2,000
24 September	Fanny Lumsden Country Halls Tour	\$500
24 September	Molong's Banjo Paterson's Dinner	\$1,000
22 October	Molong Bowling Club	\$1,500
22 October	Manildra Christmas Party	\$1,000
12 November	Roundhouse Entertainment Day on the Green	\$20,000
26 November	Australian Stock horse Society Camp	\$2,400
26 November	Cumnock Long White Lunch	\$1,000
26 November	Banjo Paterson Poetry Festival	\$1,000
26 November	Bite Riot Orange Apple Festival	\$1,000
26 November	Mullion Creek Christmas Party	\$400
26 November	CCTAC Christmas Lights Competition	\$500
17 December	FOOD WEEK	\$5,000
17 December	Rally till it Rains	\$1,000
25 February	Molong SMARTS Festival	\$500
25 February	Australian 3 Day Orienteering Championship	\$500
25 February	Garingal Orienteers in Eugowra	\$500
25 February	Canowindra International Balloon Challenge	\$30,000

**Total Expenditure** **\$85,300**

**Funds Remaining** **\$-26,497\***

\*A Quarterly Budget Review adjustment will be undertaken to reflect an increase in EAP allocations in 2019-2020, principally for Roundhouse Entertainment Day on the Green and Canowindra International Balloon Challenge.

**ITEM 17 - EUGOWRA FOOTPATH CAPITAL DELIVERY 2019/20**

**REPORT IN BRIEF**

<b>Reason For Report</b>	To seek Council confirmation of location of new footpath in Eugowra, to be delivered in the 2019/20 financial year.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	1.1.5.a - Construct new footpaths and pathways according to the requirements in the Pedestrian Access Mobility Plan (PAMP)

<b>Annexures</b>	Nil
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\TRAFFIC AND TRANSPORT\DESIGN AND CONSTRUCTION\CYCLEWAYS - 1105051

### **RECOMMENDATION**

THAT Council:

1. Reallocate funding for Eugowra footpath construction to Oberon Street, noting the reduced likelihood of grant funding and larger residential catchment as primary reasons for redirection of funding; and
2. Give priority to delivery of Pye Street, Eugowra, footpath as a priority in the seeking of grant funding in the coming financial year.

### **ACTING DIRECTOR OF ENGINEERING AND TECHNICAL SERVICES REPORT**

#### **Background**

Council within its Operational Budget for the 2019/20 financial year has included a capital project to construct a new pathway on Pye Street, Eugowra. The proposed path alignment is on the southern side of Pye Street and extends from the existing path (fronting St Joseph's School) and terminates at Noble Street, for a total distance of 710m.

The total project budget for delivery is \$383,583. This project is fully funded from the general fund and is not supplemented by external grant funding.

Council Officers had become aware of some debate in the community with regards to the priority of Pye Street, with a suggested priority of Oberon Street instead. With this information, delivery was delayed in order to undertake consultation informing the priority of the project.

As part of the Council's consultation of the draft Pedestrian Access Mobility Plan (PAMP) and Bike Plan, a community meeting was held in Eugowra on Wednesday 11 March 2020, where the subject of Pye/Oberon Street was considered by the attendees.

Opinion at the meeting was divided, and no consensus was able to be reached to determine an outright priority. There were a number of members of EPPA supporting the Pye Street option and other members of the association and community supporting the Oberon Street project.

EPPA has subsequently written to Council requesting Pye Street remain fully funded in Council's budget.

Both options have been assessed in accordance with Transport for New South Wales Guidelines for priority determination, and is summarised in the below table:

Route	Attractors /generators	Land use type	Proximity to Generators/ attractors	Future development	Road hierarchy	Identified hazard area	Pedestrian Crash History	Informal Path	Connection to Network	Pedestrian route hierarchy	Total	Priority
Oberon Street - Parkes Street to Aurora Street	5	5	5	1	8	5	0	8	8	1	46	8
Oberon Street - Aurora Street to Noble Street	0	0	5	1	8	0	0	5	8	1	28	16
Pye Street - St Joseph's School to Aurora Street	5	10	10	1	10	8	0	8	8	2	62	3
Pye Street - Aurora Street to Noble Street	5	10	8	1	10	8	0	8	8	1	59	4

## **Consideration of Options**

### Pye Street

The option of Pye Street, on an objective basis, remains the priority against the assessment matrix. This is primarily due to the following factors:

1. Pye Street has school frontage and a high number of direct commercial connectors
2. Pye Street is a Regional Road on a hierarchical basis, with identified hazards to pedestrian safety, being in particular a drainage crossing where pedestrians are currently walking onto the road to traverse

In addition, the project of Pye Street Footpath has been included in the current Operational Budget, and it is reasonable to assume the community would expect delivery of the project on this basis.

As an estimate, Pye Street would service approximately 75 residents directly by frontage. The overall pedestrian catchment is somewhat limited, as Pye Street is at the outer edge of residential development. The use from neighbouring streets would be limited to the point of intersection with Aurora Street. A reasonable estimate of residential access to the path in total, would be in the vicinity of 100-125 persons.

The budget amount for the project in the current year does not include any supplementary income (grants) for the construction, with the works being fully budgeted from the general fund. On the basis of the assessment score of the project, it is highly likely were Council to seek funding for construction of a footpath on Pye Street, that the application would attract a grant of up to 50% of the construction costs.

Economically, this would be a better outcome for the network as a whole, as the balance of funds could be put to other priority footpaths.

### Oberon Street

The option of Oberon Street, on an objective basis, is a low priority against the assessment matrix. Comparative to Pye Street, Oberon Street:

1. Is a local road with less identified hazards and speed environment of vehicles mixing with pedestrians
2. Land use is predominantly residential, with less direct commercial connections generally

Given this low priority, the likelihood of gaining grant funding for this options is substantially reduced, and delivery of the project would be delayed significantly whilst funding was sought, the Council would fund the work itself or, the project would not be delivered at all.

This objective assessment has limited consideration to the extent of residential catchment that conveys residents to places of interest, and primarily concentrates on connecting these places.

An estimate of the residential catchment to Oberon Street is larger than that of Pye Street, given the alignment of Oberon Street is through the residential development area, rather than on the outer limit. Directly, approximately 110 residents will access a path on Oberon Street, and indirectly (from neighbouring streets) a reasonable estimate of 50 residents, providing an estimate total of 160 residents gaining access to the pathway.

### Cost of Delivery of Projects

Construction for delivery of Pye Street has been allocated \$383,000. It is unclear what the basis of estimate of costs has been utilised when setting this budget, however it is estimated that construction of the footpath will be below this estimate, costing approximately \$300,000. This scope includes construction of a pedestrian bridge, and construction of 710 metres of path.

Conversely, construction of a pathway on Oberon Street is more relatively straight forward, with cost of delivery estimated to be approximately \$220,000.

Were Council of a mind to construct Oberon Street as an option, it would be possible, within the budget currently available, to commence construction aspects of Pye Street, including construction of a path and pedestrian bridge structure towards Aurora Street. It is estimated the cost to reach Aurora Street would be approximately \$170,000 under this option.

With this option however, it must be noted that grant funding is generally not provided to grants retrospectively, meaning that work on Pye Street at this stage will not be able to gain funding for works already completed.

**ITEM 18 - EUGOWRA COMMUNITY HALL - REQUEST TO LEASE BUILDING**

**REPORT IN BRIEF**

<b>Reason For Report</b>	Consideration of request from the Eugowra Community Children's Centre to occupy the entirety of the Eugowra Community Hall
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil with recommendation
<b>IPR Linkage</b>	3.3.3.e - Maintain the council's properties to safe operational standards
<b>Annexures</b>	Nil
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\COUNCIL PROPERTIES\LEASING OUTLAND - 1105076

**RECOMMENDATION**

THAT Council place on public exhibition for a period of no less than 28 days the proposal to lease the Eugowra Community Hall and receive a further report on the leasing of the Community Hall for the purpose of Community Preschool following this exhibition.

**ACTING DIRECTOR OF ENGINEERING AND TECHNICAL SERVICES REPORT**

Request

Council has received a request from the Eugowra Community Children's Centre to extend their use of the Eugowra Community Hall, to encompass the entirety of the hall, with the exception of the change rooms and canteen facilities which are used for the sports oval.

The request has cited that an increasing demand for the service, including expansion of the centre to take six year olds necessitates additional space to meet the needs of the children.

Further, the request indicates that the community hall is very rarely used by the community, with the St Joseph's Catholic School hall being the preferred meeting room now for the township.

Legislative Requirements

Recent changes for community land under the Crown Land Management Act 2016 necessitate that Council needs to maintain Plans of Management for all Crown Land under the management of Council. Cabonne Council is currently undertaking a review of Crown Land and development of these Plans of Management for operational and community land.

The NSW Department of Planning, Industry and Environment has in place guidelines allowing for interim measures to facilitate requests for licence and lease for community land.

In this instance, to facilitate the request, firstly Council needs to consult with the community if there are any other community groups interested in utilising the hall space. This is the first step in consideration of the request, with a further report to be brought to Council following the community consultation.

Given this requirement, Council will need to exhibit the proposal to seek a lease of the hall for a minimum period of 28 days before resolving to enter a lease agreement with the Eugowra Community Children's Centre.

**ITEM 19 - MOLONG FLOODPLAIN RISK MANAGMENT COMMITTEE - TERMS OF REFERENCE**

**REPORT IN BRIEF**

<b>Reason For Report</b>	To consider Terms of Reference for the Molong Floodplain Risk Management Committee
<b>Policy Implications</b>	Introduction of a new committee
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	5.2.2.c - Implement Molong Floodplain Management Plan
<b>Annexures</b>	1. TOR - Floodplain Committee <a href="#">↓</a>
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\SEWERAGE AND DRAINAGE\FLOOD MITIGATION\MOLONG FLOODPLAIN - 1105462

**RECOMMENDATION**

THAT Council endorse the Draft Terms of Reference for the Molong Floodplain Risk Management Committee and place the Draft Terms of Reference of public exhibition.

**ACTING DIRECTOR OF ENGINEERING AND TECHNICAL SERVICES REPORT**

Background:

At its Ordinary Meeting dated 17 December 2019, Cabonne Council considered a report with regards to accepting a funding deed toward the detailed investigation and design of a flood levee for Molong township. At this meeting, Council resolved:

**MOTION (Mullins/Nash)**

THAT Council:

1. Approve \$87,666.67 from Council reserve as Council contribution for detailed investigation and design of Molong Town Levee in accordance with the terms set out in the Office of Environment and Heritage Funding Agreement as described in the following report; and
2. Re-establish the Molong Flood Plain Risk Management Committee.

### **19/12/16 Carried**

In establishing the Molong Floodplain Risk Management Committee, a Terms of Reference is required to set expectations of outcomes from the committee.

#### Purpose of the Committee

The New South Wales Government Floodplain Development Manual (April 2005) provides guidance on management of flood liable land, including the establishment of floodplain risk management committees to provide advice to Council on decision making.

The purpose of the Molong Floodplain Risk Management Advisory Committee is to provide advice on the development and implementation of floodplain risk management studies relating to the Molong Township. Specifically, the committee:

- Provides a forum for the discussion of technical, social, economic, environmental and cultural issues; and
- Creates the opportunity for the views of key stakeholders to be identified and captured through the development and implementation of floodplain management plans

The committee considers key issues such as the following:

- State Government policy for floodplain risk management
- Flood studies and network analysis
- Floodplain risk management studies, including priorities for management initiatives
- Floodplain risk management plan implementation, including oversight of floodplain risk mitigation works projects
- Priorities for future study and analysis
- Other matters as outlined for Floodplain Risk Management Committees as pertained within the NSW Governments Floodplain Development Manual

#### Membership of the Committee

Membership of the Committee shall comprise the following voting members:

- Councillors – up to 2 (Mayor as chair), with one alternate for each position
- Council Staff – up to 2, as delegated by the General Manager
- Local Community Representatives – up to 2 individuals
- Local NSW State Emergency Services Controller, or appointed representative
- Office of Environment and Heritage Representative

The local community representatives will be selected by Council through an expression of interest process, and will be required to demonstrate:

- Maintain a broad interest or technical understanding of floodplain management
- A commitment to floodplain management for the Molong township
- A resident or businessperson living or working in or near a flood prone area

Councillor representatives will be called upon at the same time as the Terms of Reference for the committee are adopted.

**ITEM 20 - DRAFT SUBREGIONAL RURAL AND INDUSTRIAL LANDS STRATEGY 2019 - 2036**

**REPORT IN BRIEF**

<b>Reason For Report</b>	For a resolution of Council to proceed to public exhibition of the draft strategy
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	4.1.1.c - Review, in partnership with Blayney Shire, Orange City Council and Dept. of Planning, the Rural and Residential Sub Regional Strategy 2008
<b>Annexures</b>	Nil
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\LAND USE AND PLANNING\PLANNING\RURAL and INDUSTRIAL LAND USE STRATEGY - 1098031

## **RECOMMENDATION**

THAT:

1. Council endorse the *Draft Sub Regional Rural and Industrial Lands Strategy 2019 to 2036* – dated 30 January 2020;
2. Subject to similar support from Orange City Council and Blayney Shire Council, place the draft document upon public exhibition for community consultation and comment in accordance with council's adopted Community Participation Plan; and
3. A further report be provided to Council following the public exhibition and consultation phase, addressing any submissions made during the consultation phase.

## **DIRECTOR OF ENVIRONMENTAL SERVICES' REPORT**

In 2008 GHD prepared a subregional Rural and Industrial Lands Strategy for the area covering Blayney Shire Council, Cabonne Council and Orange City Council. The strategy was developed in collaboration with the NSW government. The strategy provided a guide to inform land use planning for the subregional for the following 30 years, and the recommendations implemented as part of the Standard Instrument Local Environmental Plans for each of the three Councils.

The Central West and Orana Regional Plan was developed by the NSW Department of Planning and published in 2017, to guide NSW's land use priorities to 2036. Further to this, in 2018 the Councils jointly adopted a Regional Economic Development Strategy reflecting their positioning as a functional economic region.

The three Councils and the NSW Department of Planning and Environment have engaged Elton Consulting to undertake a review and update of the Rural and Industrial Lands Strategy to assess the validity of the 2008 recommendations to current requirements and to align it with the recommendations of the regional plan and the economic development plan.

The review has been undertaken in two stages starting with a comprehensive review of the existing document and constraints analysis which included a full land use audit of all industrial land within the subregion. This stage also incorporated preliminary agency and community engagement, cumulating in a Background Report and Key Issues Papers which was also circulated to Cabonne councillors.

The second stage of the process has included the preparation of the Draft Rural and Industrial Lands Strategy, (a copy of which was separately provided to councillors in February 2020), to be followed by a public exhibition and consultation phase. The final outcome will be endorsement by the three

Councils (and their communities), and the NSW government of the Rural and Industrial Lands Strategy 2019-2036.

The exhibition of the draft strategy would be undertaken by Council in accordance with its adopted Community Participation Plan 2019.

**ITEM 21 - REQUEST FOR DONATION - DEVELOPMENT APPLICATION FEES PAID 2020/49**

**REPORT IN BRIEF**

<b>Reason For Report</b>	For Council endorsement to donate funds to non for profit community group
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	4.5.1.a - Provide quality administrative support and governance to councillors and residents
<b>Annexures</b>	Nil
<b>File Number</b>	\\Development Applications\DEVELOPMENT APPLICATION\2020\03-2020-0049 - 1097618

**RECOMMENDATION**

THAT Council donate from its s356 budget to the Eugowra Promotions and Progress Association \$620.86, being the development application, construction certificate, inspection and occupation certificate fees (excluding GST) paid to council in relation to DA 2020/049 for installation of a structure and mural upon land described as Lot 42 DP 214942, Nanima Street, Eugowra.

**DIRECTOR OF ENVIRONMENTAL SERVICES' REPORT**

Council has received a request from the secretary of the Eugowra Promotion and Progress Association (EPPA) seeking council's donation of funds equivalent to the fees paid by the Eugowra Mural Committee in association with DA 2020/0049 for installation of a structure and associated mural upon Lot 42 DP 214942, Nanima Street, Eugowra.

The fees paid by EPPA for this Development Application (including GST) totalled \$658.18 and consisted of the following:-

Development application fee	\$247.68
Construction Certificate	\$ 60.50
Inspections	\$150.00
Occupation Certificate	\$200.00
Total	\$658.18 (includes GST \$37.32)

Under Council's policy, fees for inspections and occupation certificates are not eligible for donation under delegation and requires approval from Council.

The Development Application was approved on 19 November 2019 and a Construction Certificate issued on the same day. Council's Donations policy (dated 17 December 2012) includes the following procedural statements:

*1. Development Application (DA) fees*

*Council will donate an amount equal to refunding the actual amounts paid as Council DA fees and charges, as defined, in instances relating to Council owned / controlled or Crown Land where the improvement would become a Council Asset.*

*Any requests for a refund/donation of DA fees by Not-For-Profit/Community Organisations will be submitted for consideration by Council with the amount to be refunded / donated to be determined on a case by case basis.*

*For clarity it is noted the following fees are not eligible for donation: statutory fees such as long service levy, advertising, planning reform (plan first levy) and other fees which may be charged including inspections, occupation certificate, subdivision, subdivision certificates, integrated development and principal certifying authority.*

*All fees associated with development applications, construction certificate applications and complying development applications are to be paid with the application. Requests for a refund of DA fees are to be made in writing on the prescribed form, stating the grounds or reasons justifying why Council should donate an amount equal to the relevant fees.*

*Fees to be donated back to the applicant will only be donated after determination of the relevant application.*

*Council staff may process any such requests within the limits of the policy. Any requests exceeding the policy are to be reported to Council for consideration.*

**ITEM 22 - REQUEST FOR DONATION EQUIVALENT TO DEVELOPMENT APPLICATION FEE PAID BY CUMNOCK SHOW SOCIETY**

**REPORT IN BRIEF**

<b>Reason For Report</b>	To seek Council's approval to donate \$1,238.60 to the Cumnock Show Society
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	4.5.1.a - Provide quality administrative support and governance to councillors and residents
<b>Annexures</b>	Nil

<b>File Number</b>	\\Development Applications\DEVELOPMENT APPLICATION\2020\03-2020-0073 - 1102182
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### **RECOMMENDATION**

THAT Council donate from its s356 budget to the Cumnock Show Society Inc \$1,238.60, being the development application fee (excluding GST) paid to council in relation to DA 2020/073 for extensions and alterations to the Cumnock Show Pavilion, McLaughlan Street, Cumnock.

### **DIRECTOR OF ENVIRONMENTAL SERVICES' REPORT**

Council has received a request from the secretary of the Cumnock Show Society seeking council's consideration of a donation equivalent to fees paid in association with DA 2020/073 for alterations and extensions to the Cumnock Show Pavilion, McLaughlan Street, Cumnock.

The development application fee paid totalled \$1,238.60. In addition, a fee of \$249, being the State government Long Service Levy, was paid and application would need to be separately made to the State for refund of the Levy.

The Development Application was approved 16 December 2019.  
A Construction Certificate has not yet been applied for.

Council's Donations policy (dated 17 December 2012) includes the following procedural statements:

*1. Development Application (DA) fees*

*Council will donate an amount equal to refunding the actual amounts paid as Council DA fees and charges, as defined, in instances relating to Council owned / controlled or Crown Land where the improvement would become a Council Asset.*

*Any requests for a refund/donation of DA fees by Not-For-Profit/Community Organisations will be submitted for consideration by Council with the amount to be refunded / donated to be determined on a case by case basis.*

*For clarity it is noted the following fees are not eligible for donation: statutory fees such as long service levy, advertising, planning reform (plan first levy) and other fees which may be charged including inspections, occupation certificate, subdivision, subdivision certificates, integrated development and principal certifying authority.*

*All fees associated with development applications, construction certificate applications and complying development applications are to be paid with the application. Requests for a refund of DA fees are to be made in writing on the prescribed form, stating the grounds or reasons justifying why Council should donate an amount equal to the relevant fees.*

*Fees to be donated back to the applicant will only be donated after determination of the relevant application.*

*Council staff may process any such requests within the limits of the policy. Any requests exceeding the policy are to be reported to Council for consideration.*

**ITEM 23 - REQUEST FOR DONATION - DA 2019/101 FEES - BORENORE /NASHDALE MENS SHED**

**REPORT IN BRIEF**

<b>Reason For Report</b>	To seek Council approval to donate \$792.04 to the Borenore Community Mens Shed
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	4.5.1.a - Provide quality administrative support and governance to councillors and residents
<b>Annexures</b>	Nil
<b>File Number</b>	\\Development Applications\DEVELOPMENT APPLICATION\2019\03-2019-0101 - 1104507

**RECOMMENDATION**

THAT Council donate from its s356 budget to the Borenore/Nashdale Community Mens' Shed the sum of \$792.04, being the development application, construction certificate, inspection and occupation certificate fees (excluding GST) paid to council in relation to DA 2019/0101 for alterations and additions to the Borenore Community Mens' Shed located upon land described as Lot 172 DP 1191014, 563 Borenore Road, Borenore, and owned by the Orange Field Days Co-op Ltd.

**DIRECTOR OF ENVIRONMENTAL SERVICES' REPORT**

Council has received a request from Borenore/Nashdale Community Mens' Shed requesting council's consideration of a donation equivalent to the fees paid in association with DA 2019/0101 for additions and alterations to the Borenore Mens' Shed.

The fees paid (including GST) totalled \$849.95 and consisted of the following:-

DA 2019/0101

Alterations and additions to Borenore/Nashdale Community Mens' Shed

Development application fee \$212.90

Construction Certificate \$137.05

Inspections \$300.00

Occupation Certificate \$200.00

Total \$849.95 (includes GST \$57.91)

Under Council's policy, fees for inspections and occupation certificates are not eligible for donation under delegation and requires approval from Council.

The Development Application was approved on 25 February 2019. Council's Donations policy (dated 17 December 2012) includes the following procedural statements:

*1. Development Application (DA) fees*

*Council will donate an amount equal to refunding the actual amounts paid as Council DA fees and charges, as defined, in instances relating to Council owned / controlled or Crown Land where the improvement would become a Council Asset.*

*Any requests for a refund/donation of DA fees by Not-For-Profit/Community Organisations will be submitted for consideration by Council with the amount to be refunded / donated to be determined on a case by case basis.*

*For clarity it is noted the following fees are not eligible for donation: statutory fees such as long service levy, advertising, planning reform (plan first levy) and other fees which may be charged including inspections, occupation certificate, subdivision, subdivision certificates, integrated development and principal certifying authority.*

*All fees associated with development applications, construction certificate applications and complying development applications are to be paid with the application. Requests for a refund of DA fees are to be made in writing on the prescribed form, stating the grounds or reasons justifying why Council should donate an amount equal to the relevant fees.*

*Fees to be donated back to the applicant will only be donated after determination of the relevant application.*

*Council staff may process any such requests within the limits of the policy. Any requests exceeding the policy are to be reported to Council for consideration.*

### **Men's Shed**

*Men's Sheds in the Cabonne LGA are varied in their circumstances and needs with some operating from Council controlled buildings and others meeting in places owned by other organisations.*

*In the past support given by Council has included:*

- 1. The donation of money*
- 2. Supply of Concrete for the construction of a new shed*
- 3. Loans on favourable terms*
- 4. Assistance in identifying grant opportunities*
- 5. Assistance in writing grant applications*
- 6. The use of Council owned/controlled Buildings*

7. *Lobbying to other bodies*
8. *Waiving of fees and charges both partial and full*

*For all requests for assistance from Men's Sheds that have not previously secured more than minor assistance from Council, Council will:*

1. *Consider making donations of up to \$1,500.00 to assist with establishment costs*
2. *Consider loaning funds to assist with establishment costs*
3. *Consider waiving fees and charges*
4. *Provide assistance in identifying grant opportunities*
5. *Provide limited assistance in writing Grant Applications*
6. *Consider requests to use Council owned buildings at favourable rates*
7. *Assisting them in lobbying for the support of other organisations*

*For all requests for assistance from Men's Sheds that have previously received substantial assistance from Council, Council will:*

1. *Consider making donations of up to \$200.00 to assist with new projects*
2. *Consider waiving fees and charges*
3. *Provide assistance in identifying grant opportunities*
4. *Provide limited assistance in writing Grant Applications*
5. *Consider requests to lease Council owned buildings at favourable rates*
6. *Assisting them in lobbying for the support of other organisations*

*Council may at its discretion consider other requests on an individual basis and be mindful of treating all Men's Sheds in Cabonne in an equitable manner.*

**ITEM 24 - MODIFICATION DEVELOPMENT APPLICATION 2013/0117 REMOTE CONTROL CAR TRACK LOT 3 DP 866377 MULYAN ROAD, CLERGATE**

**REPORT IN BRIEF**

<b>Reason For Report</b>	For Council's approval
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	4.5.3.a - Assess and determine planning and development applications to foster community growth within the shire
<b>Annexures</b>	1. DA13 0117 Draft Conditions of Consent <a href="#">↓</a>
<b>File Number</b>	\\Development Applications\DEVELOPMENT APPLICATION\2013\03-2013-0117 - 1101217

**RECOMMENDATION**

THAT Development Application 2013/0117/2 for a Recreational Area (Remote Control Car Club) upon Part Lot 3 DP 866377 be granted consent subject to the conditions attached.

**TOWN PLANNER'S REPORT**

**ADVISORY NOTES**

**Record of voting**

In accordance with s375A of the Local Government Act 1993, a division is required to be called when a motion for a planning decision is put at a meeting of Council or a Council Committee. A division under s375A of the Act is required when determining this planning application.

**Political Disclosures**

In accordance with s147(4) of the Environmental Planning and Assessment Act 1979, a person making a planning application to Council is required to disclose political donations and gifts made within 2 years prior to the submission of the application and concluding when the application is determined.

In accordance with s147(5) of the Environmental Planning and Assessment Act 1979, a person making a public submission to Council in relation to a planning application made to Council is required to disclose political donations and gifts made within 2 years prior to the submission being made and concluding when the application is determined.

Political donations and gifts (if any) to be disclosed include:

- All reportable political donations made to any local councillor or Council,
- All gifts made to any local councillor or employee of the Council.

Nil planning application disclosures have been received.

Nil public submission disclosures have been received.

**SUMMARY**

The following report provides an assessment of the modification of Development Consent submitted for Recreational Facility (Remote Control Race Track) at Lot 3 DP 866377, 281 Mulyan Road, Clergate pursuant to Clause 4.55(1A) of the *Environmental Planning and Assessment Act 1979*.

The application has been referred to the Council for determination as the original Development Application (DA13/0117) was determined by the Council.

It is recommended that the application be approved subject to conditions of consent.

Applicant: Robert Collings

Owner: PA Culverson

Proposal: Recreational Facility  
Location: Lot 3 DP 866377  
Zone: RU1 Primary Production

### **THE APPROVED DEVELOPMENT**

Council approval was granted for the use of part of the subject land for a remote control car track (outdoor recreation area) in 2013. The area identified by the club for its use consists of 280m<sup>2</sup> and is located midway along the Smith Road frontage and approximately 90m from the western boundary of the subject land. Consent was granted for the use of the site periodically for race days and practice sessions during the following times:-

- Every six (6) weeks for a race day which involves around a maximum of 30 club members racing their remote control cars throughout the day in different categories. The racing starts at 9am and finishes at approximately 5pm.
- All other days between 9am and 6pm for practice sessions. No more than 10 club members at a time. Practice sessions will also be used for maintenance of the track.

A porta-loo is provided by the club as a temporary amenities facility and general waste is collected in garbage bins, both of which are removed at the end of each race day or practice session. Club members also have access to the motor-cross track amenities which are located on the subject land.

### **2018 MODIFICATION**

The applicant sought consent to modify conditions 1 and 2 of the development consent in regard to the approved frequency of the practice (Saturday) and race days (Sunday) from once every 6 weeks to once a month (increasing from a maximum of 9 to 12 times within a 12 month period). In addition, the hours of operation for each practice and race day are to be extended from 9am to 5pm to 9am to 6pm. Consent was granted 24 April 2018.

### **PROPOSED MODIFICATION**

The applicant is now seeking consent to amend condition 11 of the development consent. Condition 11 requires the Remote-Control Car Club to water the track when not in use to ensure that there are no adverse dust impacts. The applicant is seeking consent to amend this condition to allow for the use of vegetable oil rather than water for dust suppression. The applicant has stated that:

- The use of water is cost prohibitive given the need for repeated application throughout the use of the site. The use of vegetable oil is longer lasting requiring far less application to the surface.
- Vegetable oil is biodegradable and therefore would have negligible environmental impacts
- Bunting around the site would be used to avoid run-off to adjoining properties.

**Site Map**



*Subject Site*

**SUBJECT SITE**

The subject site, Lot 3 DP 866377 on Mulyan Road, Clergate is a rural allotment with an area of 9.193 Ha. The lot has frontage to Mulyan Road, an unsealed rural road. There is a previously approved motorcycle track (DA1985/82) as well as the subject remote-control track.

**INTEGRATED DEVELOPMENT:**

<i>Fisheries Management Act 1994</i>	<b>No</b>	<i>Heritage Act 1977</i>	<b>No</b>
<i>Mine Subsidence Compensation Act 1961</i>	<b>No</b>	<i>National Parks &amp; Wildlife Act 1974</i>	<b>No</b>
<i>Protection of the Environment Operations Act 1997</i>	<b>No</b>	<i>Roads Act 1993</i>	<b>No</b>
<i>Rural Fires Act 1997</i>	<b>No</b>	<i>Water Management Act 2000</i>	<b>No</b>

**Comment:** The proposed modification is not Integrated Development pursuant to Clause 4.46 of the *Environmental Planning and Assessment Act 1979*.

**MATTERS FOR CONSIDERATION**

Section 4.55(1A) of the *Environmental Planning and Assessment Act 1979* requires Council to consider various matters in relation to modifying the approved development consent, of which those pertaining to the application are listed below.

The proposed modification has been assessed as a 4.55(1A) modification due to the minor environmental impacts that the relocation of the dwelling and change in floor plan will have on the subject site or adjoining allotments.

**(1A) Modifications involving minimal environmental impact**

A consent authority may, on application being made by the applicant or any other person entitled to act on a consent granted by the consent authority and subject to and in accordance with the regulations, modify the consent if:

- (a) it is satisfied that the proposed modification is of minimal environmental impact, and
- (b) it is satisfied that the development to which the consent as modified relates is substantially the same development as the development for which the consent was originally granted and before that consent as originally granted was modified (if at all), and
- (c) it has notified the application in accordance with:
  - (i) the regulations, if the regulations so require, or
  - (ii) a development control plan, if the consent authority is a council that has made a development control plan that requires the notification or advertising of applications for modification of a development consent, and
- (d) it has considered any submissions made concerning the proposed modification within any period prescribed by the regulations or provided by the development control plan, as the case may be.

Subsections (1), (2) and (5) do not apply to such a modification.

**PROVISIONS OF ANY ENVIRONMENTAL PLANNING INSTRUMENT  
s4.15(1)(a)(i)**

**Cabonne Local Environmental Plan 1991**

This EPI was in force at the time of the original application, therefore the modification to the application must be assessed against the provisions of this EPI.

**2 Aims, objectives etc**

The general aims of this plan are:

- a) to encourage the proper management, development and conservation of natural and man-made resources within the Shire of Cabonne by protecting, enhancing or conserving:
  - (i) prime crop and pasture land,
  - (ii) timber, mineral, soil, water and other natural resources,
  - (iii) areas of significance for nature conservation,
  - (iv) areas of high scenic or recreational value, and
  - (v) places and buildings of archaeological or heritage significance, including aboriginal relics and places,
- b) to replace the existing planning controls with a single local environmental plan to help facilitate growth and development of the Shire of Cabonne in a manner which is consistent with the objectives specified in paragraph (a) and which:
  - (i) minimises the cost to the community of fragmented and isolated development of rural land,
  - (ii) facilitates the efficient and effective delivery of amenities and services,
  - (iii) facilitates a range of residential and employment opportunities in accordance with demand,

- (iv) *facilitates farm adjustments, and*
- (v) *ensures the efficiency of arterial roads is not adversely affected by development on adjacent lands,*
- c) *to give the Council greater responsibility for environmental planning by creating a broad framework of controls and to create opportunity for the more detailed provisions relating to matters of significance only for local environmental planning to be contained in development control plans made by the Council,*
- d) *to speed up the planning process,*
- e) *to maintain the opportunity for public involvement and participation in the environmental planning and assessment process, and*
- f) *to reduce the incidence of damage to areas subject to flooding by restricting development in the flood plain and in the floodways.*

The subject land was zoned 1(a) General Rural under Clause 9 of the *Cabonne Local Environmental Plan 1991*. The modification to the approved **Recreational Area** is permissible with consent in this zone, subject to Council's development consent.

The LEP definition of a recreation area is as follows:

*An area used for sporting activities of facilities, or  
An area used to provide facilities for recreational activities which promote the physical, cultural or intellectual welfare of persons within the community, being facilities provided by:*

- (i) *A public authority, or*
- (ii) *A body of persons associated for the purposes of the physical, cultural or intellectual welfare if person within the community.*

The development may also be defined under the Cabonne Local Environmental Plan 2012 as a **recreation facility (outdoor)** which means;

*a building or place (other than a recreation area) used predominantly for outdoor recreation, whether or not operated for the purposes of gain, including a golf course, golf driving range, mini-golf centre, tennis court, paint-ball centre, lawn bowling green, outdoor swimming pool, equestrian centre, skate board ramp, go-kart track, rifle range, water-ski centre or any other building or place of a like character used for outdoor recreation (including any ancillary buildings), but does not include an entertainment facility or a recreation facility (major).*

## **REGIONAL ENVIRONMENTAL PLANS**

There are no Regional Environmental Plans that apply to the subject land.

## **STATE ENVIRONMENTAL PLANNING POLICIES**

### **State Environmental Planning Policy No. 44**

Cabonne Council is identified within the SEPP 44 schedule as having koala habitat. The applicant has not addressed the SEPP; however, the subject land is generally cleared and the proposed development will not impact upon any existing vegetation. There are no known sightings of koalas in the locality, or sources of koala habitat.

**PROVISIONS OF ANY DRAFT ENVIRONMENTAL PLANNING INSTRUMENT THAT HAS BEEN PLACED ON EXHIBITION s4.15(1)(a)(ii)**

There are no draft environmental plans that relate to the subject land or proposed development.

**PROVISIONS OF ANY DEVELOPMENT CONTROL PLAN s4.15(1)(a)(iii)**

**Development Control Plan No 5 – General Rural Zones applies to this development.**

Development Control Plan No. 5 applies to the subject land. The objectives of the DCP, in part, are to enable other forms of development to be carried out on land within the General Rural Zone provided that such uses are in keeping with the rural character of the locality and are compatible with the existing or likely future land uses. While there are no regulations for outdoor recreation areas the proposed modification complies with the requirements under DCP No. 5 General Rural Zones.

**PROVISIONS PRESCRIBED BY THE REGULATIONS s4.15(1)(a)(iv)**

The proposal does not contravene the relevant provisions of the regulations.

**THE LIKELY IMPACTS OF THE DEVELOPMENT s4.15(1)(b)**

**Context and Setting**

The subject site is surrounded by rural allotments utilised for agricultural land uses with six dwellings being within a one kilometre radius. The proposed modification would have minimal adverse impact on the context or setting of the subject site should appropriate environmental mitigations be employed. Conditions of consent will be imposed requiring the applicant to erect bunding around the Remote-Control Racetrack to ensure that oil and soils are not washed off site or into waterways. Further to this, the application of the oil will be limited to dry days.

**Access and Traffic**

No change as a result of this development.

**Visual Impact**

No change as a result of this development.

**Water Quality**

As per above, conditions of consent will be imposed requiring bunding to be erected around the track to capture any oil or soils that may be washed off the track. This will ensure that soils or oils do not enter water ways or adjacent properties.

**THE SUITABILITY OF THE SITE s4.15(1)(c)**

The subject land was zoned 1(a) General Rural under the provisions of the Cabonne LEP 1991. The land is now zoned RU1 Primary Production under Cabonne LEP 2012. A recreation area (outdoor) for a remote control car track is permissible with consent in the zone. An assessment of the proposed modification has been undertaken to determine the potential impacts of the development. The subject site is considered suitable for the proposed modified development, subject to conditions.

**Physical Attributes and Hazards**

There are no known technological or natural hazards that would affect the proposed development.

**DEVELOPMENT CONTRIBUTIONS**

No contributions apply to the proposed modification.

**ANY SUBMISSIONS MADE IN ACCORDANCE WITH THE ACT s4.15(1)(d)**

The proposed modification of the development consent is not advertised development.

The proposed modification of the development consent was not neighbourhood.

**PUBLIC INTEREST s4.15(1)(e)**

The proposed development is considered to be of minor interest to the wider public due to the relatively localised nature of potential impacts.

**CONCLUSION**

The proposed modified development is permissible with the consent of Council. The modified development complies with the relevant aims, objectives and provisions of the LEP. A section 4.55(1A) assessment of the modified development indicates that the development is acceptable in this instance. Attached is a draft Modified Notice of Approval outlining the proposed changes to conditions 11 of the Development Consent to ensure that the development proceeds in an acceptable manner.

**ITEM 25 - DRAFT CABONNE LOCAL STRATEGIC PLANNING STATEMENT**

**REPORT IN BRIEF**

<b>Reason For Report</b>	To gain approval to notify and advertise the document for a period of 28 days.
<b>Policy Implications</b>	Sets the Land Use planning direction for the next 20 years for Cabonne.
<b>Budget Implications</b>	Nil

<b>IPR Linkage</b>	4.5.3.a - Assess and determine planning and development applications to foster community growth within the shire
<b>Annexures</b>	1. LSPS Draft <a href="#">↓</a>
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\LAND USE AND PLANNING\POLICY\LOCAL STRATEGIC PLANNING STATEMENT - 1100419

### **RECOMMENDATION**

THAT Council endorse the Local Strategic Planning Statement and publicly exhibit the document for twenty-eight (28) days.

### **SENIOR TOWN PLANNER'S REPORT**

Recent changes to the *Environmental Planning and Assessment Act 1979* has required all NSW Council's to prepare a Local Strategic Planning Statement (LSPS). For regional Council's, the LSPS is required to be adopted by Council by 1 July 2020 (copy attached).

The statement must include or identify the following:

- (a) the basis for strategic planning in the area, having regard to economic, social and environmental matters,
- (b) the planning priorities for the area that are consistent with any strategic plan applying to the area and (subject to any such strategic plan) any applicable community strategic plan under section 402 of the Local Government Act 1993,
- (c) the actions required for achieving those planning priorities,
- (d) the basis on which the council is to monitor and report on the implementation of those actions.

As part of the research for the LSPS, Council staff conducted a series of community consultation sessions around the shire whereby community members provided their ideas for land-use planning in Cabonne over the next 20 years. This feedback was used in the preparation of the statement.

As part of the preparation of the LSPS, Council is required to notify the plan for a period of 28 days. Following the exhibition period, a subsequent report summarising any submissions received during the notification period will be prepared for Council.

**ITEM 26 - MODIFICATION OF DEVELOPMENT APPLICATION 2007/0005 TWO LOT SUBDIVISION LOTS 94, 102, LOT 42 DP 780389 OPHIR ROAD, LOWER LEWIS PONDS**

**REPORT IN BRIEF**

<b>Reason For Report</b>	To seek approval from Council as the original development application was approved by Council.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	4.5.3.a - Assess and determine planning and development applications to foster community growth within the shire
<b>Annexures</b>	1. Draft Conditions of Consent DA2007 0005 Mod↓
<b>File Number</b>	\\Development Applications\DEVELOPMENT APPLICATION\2007\03-2007-0005 - 1100466

**RECOMMENDATION**

THAT Development Application 2007/0005/1 be granted consent subject to the conditions attached.

**SENIOR TOWN PLANNER'S REPORT**

**ADVISORY NOTES**

**Record of voting**

In accordance with s375A of the Local Government Act 1993, a division is required to be called when a motion for a planning decision is put at a meeting of Council or a Council Committee. A division under s375A of the Act is required when determining this planning application.

**Political Disclosures**

In accordance with s147(4) of the Environmental Planning and Assessment Act 1979, a person making a planning application to Council is required to disclose political donations and gifts made within 2 years prior to the submission of the application and concluding when the application is determined.

In accordance with s147(5) of the Environmental Planning and Assessment Act 1979, a person making a public submission to Council in relation to a planning application made to Council is required to disclose political donations and gifts made within 2 years prior to the submission being made and concluding when the application is determined.

Political donations and gifts (if any) to be disclosed include:

- All reportable political donations made to any local councillor or Council,
- All gifts made to any local councillor or employee of the Council.

Nil planning application disclosures have been received.

Nil public submission disclosures have been received.

The following report provides an assessment of the modification of development application DA2007/0005 submitted for a Two-Lot Subdivision at Lot 94 & 102 DP 750418 and Lot 42 DP 780389 being 1562 Lower Lewis Ponds Road, Lower Lewis Ponds.

It is recommended that the modified application be approved subject to the attached conditions of consent.

Applicant: Fred Jeloudeve C/- Premise  
Owner: F. Jeloudeve  
Proposal: Two-Lot Subdivision (Modification to Landscaping Condition)  
Location: Lot 94 & 102 DP 750418 and Lot 42 DP 780389 being 1562 Lower Lewis Ponds Road, Lower Lewis Ponds.  
Zone: RU1 Primary Production

### **BACKGROUND**

Development consent was granted in 2007 for a two-lot subdivision of the subject site. The subdivision involved the creation of a concessional allotment of 2.3Ha and an agricultural allotment of 241.6Ha. As part of the concessional allotment creation, a condition of consent was imposed requiring a vegetation buffer to be planted around the perimeter of the concessional allotment to prevent land use conflict. This was a standard requirement for concessional lots in primary production areas.

### **PROPOSED MODIFICATION**

The applicant is now seeking consent to remove conditions around the landscaping buffer given that in this instance the proposed vegetation buffer is not applicable given that the creek and road provide sufficient separation between the primary production lot and the concessional allotment. Further to this, the applicant has stated that given the current drought conditions that is being experienced across the state, the landscaping would be unlikely to be effective and would require significant water to ensure that the landscaping is established which is unfeasible.

**Site Map**



The subject site, Lot 94 & 102 DP 750418 and Lot 42 DP 780389, is a large rural holding on the eastern side of Lower Lewis Ponds Road, Lower Lewis Ponds approx. 16km north-east of Orange.

The lots are level in the west fronting Lower Lewis Ponds Road, however, rise significantly on the eastern side of Lewis Ponds Creek with a rise of approx. 200m across the lot. The lot is generally cleared in the western half from previous agricultural land uses, with the eastern steeper parts remaining significantly vegetated.

The surrounding area comprises similar sized allotments utilized for extensive agriculture (grazing) with a number of ancillary dwellings.

**INTEGRATED DEVELOPMENT:**

<i>Fisheries Management Act 1994</i>	<b>No</b>	<i>Heritage Act 1977</i>	<b>No</b>
<i>Mine Subsidence Compensation Act 1961</i>	<b>No</b>	<i>National Parks &amp; Wildlife Act 1974</i>	<b>No</b>
<i>Protection of the Environment Operations Act 1997</i>	<b>No</b>	<i>Roads Act 1993</i>	<b>No</b>
<i>Rural Fires Act 1997</i>	<b>No</b>	<i>Water Management Act 2000</i>	<b>No</b>

**MATTERS FOR CONSIDERATION**

Section 4.55 of the *Environmental Planning and Assessment Act 1979* requires Council to consider various matters in the assessment of a modification of a development consent, of which those pertaining to the application are listed below:

**(1A) Modifications involving minimal environmental impact**

A consent authority may, on application being made by the applicant or any other person entitled to act on a consent granted by the consent authority and subject to and in accordance with the regulations, modify the consent if—

- (a) it is satisfied that the proposed modification is of minimal environmental impact, and

- (b) it is satisfied that the development to which the consent as modified relates is substantially the same development as the development for which the consent was originally granted and before that consent as originally granted was modified (if at all), and
  - (c) it has notified the application in accordance with—
    - (i) the regulations, if the regulations so require, or
    - (ii) a development control plan, if the consent authority is a council that has made a development control plan that requires the notification or advertising of applications for modification of a development consent, and
  - (d) it has considered any submissions made concerning the proposed modification within any period prescribed by the regulations or provided by the development control plan, as the case may be.
- Subsections (1), (2) and (5) do not apply to such a modification

**Comment:** Council considers that the removal of the requirements for vegetation will result in a minor environmental impact, and therefore can be assessed pursuant to clause 4.55(1A) of the act as above. The development will still remain substantially the same development as a result of this modification.

#### **PROVISIONS OF ANY ENVIRONMENTAL PLANNING INSTRUMENT s4.15(1)(a)(i)**

##### **Cabonne Local Environmental Plan 1991**

The proposed modification will not result in the proposed development being inconsistent with the requirements or objectives of CLEP1991. The removal of the vegetation buffer requirements as set out in condition 7 and 8 was a common practice when a concessional allotment was created in an agricultural setting. In this instance, the presence of separation through Lower Lewis Ponds Road and the creek provides a sufficient buffer to ensure that the subject site will not be adversely impacted by agricultural undertakings on adjoining lots. An advisory condition of consent will be placed on the consent advising the applicant of Council's Right to Farm policy.

#### **REGIONAL ENVIRONMENTAL PLANS**

There are no Regional Environmental Plans that apply to the subject land.

#### **STATE ENVIRONMENTAL PLANNING POLICIES**

No changes as a result of this modification.

#### **PROVISIONS OF ANY DRAFT ENVIRONMENTAL PLANNING INSTRUMENT THAT HAS BEEN PLACED ON EXHIBITION s4.15(1)(a)(ii)**

There are no draft environmental plans that relate to the subject land or proposed development.

#### **PROVISIONS OF ANY DEVELOPMENT CONTROL PLAN s4.15(1)(a)(iii)**

Development Control Plan No 5 – General Rural Zones applies to this development.

**PROVISIONS PRESCRIBED BY THE REGULATIONS s4.15(1)(a)(iv)**

The proposal does not contravene the relevant provisions of the regulations.

**LIKELY IMPACTS OF THAT DEVELOPMENT s4.15(1)(B)**

**Context and Setting**

The proposed removal of the requirement for vegetation buffers will not have an adverse impact on the surrounding area that will remain to be utilised for agricultural purposes (predominantly grazing).

**Traffic and Access**

No changes as a result of this modification.

**Utilities**

No changes as a result of this modification.

**Flora and Fauna**

The removal of the requirement for vegetation will not have an adverse impact on existing flora or fauna.

**Visual Amenity**

Whilst future development on the site may be visible as a result of this modification, this is not inconsistent with the surrounding area that has a number of dwellings close to the road that are visible.

**THE SUITABILITY OF THE SITE s4.15(1)(c)**

The subject site is suitable for the proposed development as it is rural land being development for uses ancillary to the rural use of the area generally in accordance with Councils controls and objectives.

**Physical Attributes and Hazards**

There are no known technological or natural hazards that would affect the proposed development.

**DEVELOPMENT CONTRIBUTIONS**

No changes as a result of this modification.

**ANY SUBMISSIONS MADE IN ACCORDANCE WITH THE ACT s4.15(1)(d)**

The proposed development is not advertised development.

The proposed development was not neighbourhood notified, in accordance with Council's Community Participation Plan.

**PUBLIC INTEREST s4.151)(e)**

The proposed development is considered to be of minor interest to the wider public due to the relatively localised nature of potential impacts.

## **OTHER LEGISLATIVE CONSIDERATIONS**

### ***Section 1.7 of the Environmental Planning and Assessment Act 1979***

Section 1.7 of the Act identifies that Part 7 of the Biodiversity Conservation Act 2016 and Part 7A of the Fisheries Management Act 1994 have effect in connection with terrestrial and aquatic environment.

Having regard to the relevant provision and based on an inspection of the subject property it is considered that the proposed development is not likely to have a significant effect on any threatened species, population or ecological communities or their habitats.

### ***National Parks and Wildlife Act 1974***

A AHIMS search was undertaken as part of the assessment of the application and did not identify any aboriginal sites or places in the vicinity of the subject lot.

## **CONCLUSION**

The proposed modified development is permissible with the consent of Council. The modified development complies with the relevant aims, objectives and provisions of the LEP. A section 4.55(1A) assessment of the development indicates that the development is acceptable in this instance. Attached is a draft Modified Notice of Approval outlining a range of conditions considered appropriate to ensure that the development proceeds in an acceptable manner.

## **ITEM 27 - QUESTIONS FOR NEXT MEETING**

### **REPORT IN BRIEF**

<b>Reason For Report</b>	To provide Councillors with an opportunity to ask questions/raise matters which can be provided/addressed at the next Council meeting.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	4.5.1.g. Code of Meeting Practice adhered to
<b>Annexures</b>	Nil
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\nOTICES - MEETINGS - 1079895

## **RECOMMENDATION**

THAT Council receive a report at the next Council meeting in relation to questions asked/matters raised where necessary.

**GENERAL MANAGER REPORT**

A call for questions for which an answer is to be provided if possible or a report submitted to the next Council meeting.

**ITEM 28 - BUSINESS PAPER ITEMS FOR NOTING**

**REPORT IN BRIEF**

<b>Reason For Report</b>	Provides an opportunity for Councillors to call items for noting for discussion and recommends remainder to be noted.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	4.5.1.g - Code of Meeting Practice adopted and implemented.
<b>Annexures</b>	Nil
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\PROCEDURES - 1079896

**RECOMMENDATION**

THAT:

1. Councillors call any items they wish to further consider.
2. The balance of the items be noted.

**GENERAL MANAGER REPORT**

In the second part of Council's Business Paper are items included for Council's information.

In accordance with Council's format for its Business Paper, Councillors wishing to discuss any item are requested to call that item.

**ITEM 29 - MATTERS OF URGENCY**

**REPORT IN BRIEF**

<b>Reason For Report</b>	Enabling matters of urgency to be called.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	4.5.1.a. Provide quality administrative support and governance to councillors and residents
<b>Annexures</b>	Nil

<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\nOTICES - MEETINGS - 1079897
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**RECOMMENDATION**

THAT Councillors call any matters of urgency.

**GENERAL MANAGER REPORT**

Council's Code of Meeting Practice allows for the Council to consider matters of urgency which are defined as *"any matter which requires a decision prior to the next meeting or a matter which has arisen which needs to be brought to Council's attention without delay such as natural disasters, states of emergency, or urgent deadlines that must be met"*.

This item enables councillors to raise any item that meets this definition.

**ITEM 30 - COMMITTEE OF THE WHOLE SECTION OF THE MEETING**

**REPORT IN BRIEF**

<b>Reason For Report</b>	Enabling reports to be considered in Committee of the Whole.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	4.5.1.g. Code of Meeting Practice adhered to
<b>Annexures</b>	Nil
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\PROCEDURES - 1079898

**RECOMMENDATION**

THAT Council hereby resolve itself into Committee of the Whole to discuss matters called earlier in the meeting.

**GENERAL MANAGER REPORT**

Council's Code of Meeting Practice allows for the Council to resolve itself into "committee of the whole" to avoid the necessity of limiting the number and duration of speeches as required by Clause 250 of the Local Government (General) Regulation 2005.

This item enables councillors to go into "committee of the whole" to discuss items called earlier in the meeting.

**MINUTES OF THE ORDINARY COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS  
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**PRESENT** Clrs K Beatty (in the Chair), J Jones, M Nash, P Mullins, G Treavors, C Newsom, A Durkin, L Oldham, P Batten, K Walker, J Weaver and I Davison.

Also present were the General Manager, Director of Environmental Services, Director of Finance & Corporate Services, Acting Director of Engineering & Technical Services, Administration Manager and Administration Officer.

**ITEMS FOR DETERMINATION**

**ADJOURNMENT OF MEETING**

**MOTION** (Weaver/Oldham)

THAT Council adjourn the Ordinary Council meeting until the conclusion of the Youth of the Month and Outstanding Service Award presentations.

20/02/01 Carried

It was noted the time being 2.10pm the Youth of the Month award for January was presented to Shaun Coyte.

It was noted the time being 2.13pm an Outstanding Service Award was presented to Graham Whiting.

It was noted the time being 2.29pm the Mayor resumed the Ordinary Meeting.

**ITEM - 1 APPLICATIONS FOR LEAVE OF ABSENCE**

**MOTION** (Durkin/Oldham)

THAT it be noted there were nil applications for leave of absence.

20/02/02 Carried

**ITEM - 2 DECLARATIONS OF INTEREST**

Proceedings in Brief

Clr Newsom declared an interest (identified as a perceived conflict of interest, significant, non-pecuniary) in Item 17 as there is a perception of commercial interest.

Clr Batten declared an interest (identified as a perceived conflict of interest, non-significant, non-pecuniary) in Item 18 as the Molong Advancement Group provided a letter of support for an events assistance application by Molong P&C.

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**MOTION** (Davison/Jones)

THAT the declarations of interest be noted.

20/02/03 Carried

**ITEM - 3 DECLARATIONS FOR POLITICAL DONATIONS**

**MOTION** (Davison/Newsom)

THAT it be noted there were nil declarations for political donations.

20/02/04 Carried

**ITEM - 4 MAYORAL MINUTE - APPOINTMENTS**

Proceedings in Brief

Clr Beatty

17/12/19 – Attended Councillor Workshop and business paper review with the General Manager and directors. Attended Ordinary Council meeting. Attended councillors and staff Christmas party in Molong.

20/12/19 – Attended the Council staff Christmas lunch at Waratah Sports Club.

06/01/20 – Attended Molong Office for a meeting with the General Manager and attended to correspondence.

08/01/20 – Attended Heifer Station Wines with General Manager for a meeting with Stevens regarding A Day on the Green.

11/01/20 to 20/01/20 – On leave

22/01/20 – Attended Orange 360 board meeting. Attended Canowindra with General Manager for a meeting with Adam Barrow, Canowindra Balloon Challenge.

23/01/20 – Attended Balloon Challenge meeting at Canowindra. Attended the PCYC Drought Disco at Molong.

24/01/20 – Attended Borrodell Vineyard with General Manager and Australia Day Ambassador.

26/01/20 – Attended Australia Day celebrations with Official Party and Ambassador – Mullion Creek, Cargo and Canowindra.

28/01/20 – Attended Orange Regional Theatre with General Manager for a Drought Forum. Meeting with Prime Minister. Attended Molong Office for a meeting with the General Manager.

31/01/20 – Attended Heifer Station Wines with General Manager for a tour of the Day on the Green site, dinner with management and VIP guests.

05/02/20 – Radio interview with Neil Gill.

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10/02/20 – Attended the Molong Office for a meeting with the General Manager. Attended meeting with Dr Kaipu.

11/02/20 – Attended Councillor Workshop. Reviewed Molong Community Centre/Library plans with General Manager. Attended EPA meeting in Eugowra with Deputy Mayor and General Manager.

14/02/20 – Attended to correspondence at Molong Office and attended a meeting with General Manager. Prepared recording of speech for Community Centre/Library Workshop day.

22/02/20 – Attended Banjo Paterson Festival Dinner in Molong.

The Mayor wished to acknowledge and thank Council's Tourism and Community Development Coordinator, Lynne Hawkes for her assistance with the Australia Day celebrations, and in particular, her assistance with the Ambassador.

Clr Nash

26/01/20 – Attended Australia Day Celebrations in Cargo, Cudal and Manildra.

18/02/20 – Attended Health Council meeting in Molong.

22/02/20 – Attended the Banjo Paterson Festival Dinner in Molong.

Clr Newsom

23/01/20 – Attended Canowindra Balloon Challenge meeting and Canowindra Chamber and Progress Association meeting.

24/01/19 – Attended Canowindra Golf Club meeting.

26/01/20 – Attended Australia Day Celebrations in Canowindra.

Clr Jones

17/12/19 – Attended the business paper review and Council meeting.

26/01/20 – Attended Australia Day Celebrations in Canowindra, Eugowra and Molong.

11/02/20 – Attended the Councillor Workshop and Eugowra Progress Association meeting.

13/02/20 – Attended the Molong Advancement Group meeting.

19/02/20 – Attended the Molong Community Centre – inquiry by design session. Attended a meeting with representatives from the Cudal Preschool and Cudal Corden Store.

20/02/90 – Attended the Orange App Launch.

22/02/20 – Attended the Banjo Paterson Festival Dinner in Molong.

Clr Weaver

23/01/20 – Attended Canowindra Balloon Challenge meeting.

24/01/20 – Attended Canowindra Golf Club meeting.

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26/01/20 – Attended Canowindra Australia Day Celebrations and Citizenship Ceremony.

05/02/20 – Attended CTAC meeting in Molong.

11/02/20 – Attended Councillor Workshop.

25/02/20 – Attended Council meeting.

Clr Weaver wished to acknowledge and thank Council's Administration Officer, Heidi Thornberry for all the hard work involved with arrangements for Australia Day celebrations in the shire and in particular her assistance with organising the Canowindra Australia Day and Citizenship ceremony.

Clr Davison

22/02/20 – Attended the Banjo Paterson Poet's Brunch and Lunch Day at Yeoval.

**MOTION** (Beatty/-)

THAT the information contained in the Mayoral Minute be noted.

20/02/05 Carried

**ITEM - 5 COMMITTEE OF THE WHOLE**

**MOTION** (Weaver/Nash)

THAT it be noted there were nil items called to be debated in Committee of the Whole.

20/02/06 Carried

**ITEM - 6 GROUPING OF REPORT ADOPTION**

**MOTION** (Durkin/Nash)

THAT Items 7 to 14 be moved and seconded.

20/02/07 Carried

**ITEM - 7 CONFIRMATION OF THE MINUTES**

**MOTION** (Durkin/Nash)

THAT the minutes of the Ordinary meeting held 17 December 2019 be adopted.

20/02/08 Carried

**ITEM - 8 SOUTHERN LIGHTS NSW PROJECT**

**MOTION** (Durkin/Nash)

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20/02/09 THAT the Council proceed to implement the Southern Light Streetlighting Program.

Carried

**ITEM - 9 AUDIT, RISK, IMPROVEMENT COMMITTEE**

**MOTION** (Durkin/Nash)

20/02/10 THAT Council adopt the minutes from the meeting of the Audit, Risk Improvement Committee held 12 December 2019.

Carried

**ITEM - 10 DRAFT TREE MANAGEMENT POLICY**

**MOTION** (Durkin/Nash)

20/02/11 THAT Council endorse the draft Tree Management Policy and place the draft policy on public exhibition.

Carried

**ITEM - 11 DRAFT RATES AND CHARGES HARDSHIP ASSISTANCE  
POLICY FOR RATEPAYERS SUFFERING FROM THE EFFECTS  
OF NATURAL DISASTERS**

**MOTION** (Durkin/Nash)

20/02/12 THAT Council endorse the draft Rates and Charges Hardship Assistance Policy for Ratepayers Suffering from the Effects of Natural Disasters and place the draft policy on public exhibition for no less than 28 days.

Carried

**ITEM - 12 INTEGRATED PLANNING AND REPORTING TIMETABLE**

**MOTION** (Durkin/Nash)

20/02/13 THAT Council note the attached Integrated Planning and Reporting Timetable for financial year 2020-2021.

Carried

**ITEM - 13 ENTERPRISE RISK MANAGEMENT POLICY**

**MOTION** (Durkin/Nash)

THAT Council adopt the attached updated Enterprise Risk Management Policy.

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20/02/14 Carried

**ITEM - 14 AUSTRALIA DAY AWARDS COMMITTEE MEETING**

**MOTION** (Durkin/Nash)

THAT the report and recommendations of the Australia Day Awards Committee meetings of Cabonne Council held 24 September 2019, 22 October 2019 and 17 December 2019 be adopted.

20/02/15 Carried

**ITEM - 15 2020 NATIONAL GENERAL ASSEMBLY**

**MOTION** (Jones/Newsom)

THAT:

1. Council authorise the Mayor and General Manager to attend the 2020 National General Assembly.
2. The General Manager prepare a motion for submission to the NGA in consultation with the councillors.

20/02/16 Carried

**MOTION** (Davison/Nash)

THAT Council hereby resolve itself into Committee of the Whole to discuss Item 16.

20/02/17 Carried

**ITEM - 16 QUARTERLY BUDGET REVIEW**

**Proceedings in Brief**

The Director of Finance and Corporate Services advised of a slight change to the QBR report, page 7 should read deficit of \$678K, which corresponds to page 4 of the QBR report and page 16 of the business paper.

The General Manager and the Director of Finance and Corporate Services summarised the major issues affecting the quarter and clarified any queries raised by councillors.

**MOTION** (Durkin/Batten)

THAT Council note the variances in the report and authorise those changes to be included in the 2019/2020 Council Budget.

20/02/18 Carried

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It was noted the time being 2.47pm Clr Newsom declared an interest (identified as a perceived conflict of interest, significant, non-pecuniary) in the following item and left the Chamber.

**ITEM - 17 2020 CANOWINDRA INTERNATIONAL BALLOON  
CHALLENGE**

**MOTION** (Durkin/Oldham)

THAT:

1. Council provides funding of \$30K to Canowindra Challenge Inc from the 2019-20 Events Assistance Program.
2. Council increases the 2019-20 Events Assistance Program allocation by \$10K and reduces the 2020-21 Events Assistance Program budget allocation by \$10K.
3. Council place on public exhibition for 28 days its intention to provide funding of \$60K to pay creditors of Canowindra Challenge Inc to be funded from the Canowindra Town Improvement Reserve.

20/02/19 Carried

It was noted the time being 2.50pm Clr Newsom returned to the Chamber.

**ITEM - 18 EVENTS ASSISTANCE PROGRAM 2019/20**

**MOTION** (Jones/Weaver)

THAT Council approve funding under the 2019/2020 Events Assistance Program (EAP) to the following events:

1. Molong SMARTS Festival for \$500;
2. Australian 3 Day Orienteering Championship in Molong for \$500; and
3. Garingal Orienteers in Eugowra for \$500.

20/02/20 Carried

**ITEM - 19 REQUEST FOR DONATION EQUIVALENT TO DEVELOPMENT  
APPLICATION FEE PAID - DA 2019/132 - TEMPORARY EVENT  
(CHARITY FUNDRAISER) - 125 NASHDALE LANE, NASHDALE**

**MOTION** (Nash/Durkin)

THAT Council donate from its s356 budget to NG & TH Segger an amount of \$285, being equivalent to the DA fee paid to council in relation to DA 2019/132 for a temporary event (charity fundraiser – Vinyl in the Vines) held on land described as 125 Nashdale Lane, Nashdale.

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20/02/21 Carried

**ITEM - 20 QUESTIONS FOR NEXT MEETING**

**MOTION** (Oldham/Weaver)

THAT it be noted there were nil questions raised for the next meeting

20/02/22 Carried

**ITEM - 21 BUSINESS PAPER ITEMS FOR NOTING**

**MOTION** (Newsom/Jones)

THAT the notation items be noted.

20/02/23 Carried

**ITEM - 22 MATTERS OF URGENCY**

**MOTION** (Oldham/Treavors)

THAT it be noted there were nil matters of urgency.

20/02/24 Carried

**ITEM - 23 COMMITTEE OF THE WHOLE SECTION OF THE MEETING**

**MOTION** (Durkin/Treavors)

THAT Council hereby resolve itself into Committee of the Whole.

20/02/25 Carried

**ITEM - 24 WALUWIN COMMUNITY CENTRE - LEASE AGREEMENT  
WESTERN NSW LOCAL HEALTH DISTRICT**

**RECOMMENDATION** (Davison/Weaver)

THAT Council:

1. Enter a varied lease with the Health Administration Corporation and Western NSW Local Health District for part of the building known as Waluwin Community Centre at the address known as part 103 Bank Street, Molong and Lot 11 DP 1127953. The lease is to expire on 30 November 2049 and includes an option for a further 40 years; and
2. Authorise the General Manager to execute any document necessary for the purposes of entering the varied lease, including the affixing of Council's Seal to any such document.

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1. Carried

**ITEM - 25 ELECTION COMMITMENTS FUNDING DEED - MOLONG  
COMMUNITY CENTRE & LIBRARY CONSTRUCTION PROJECT**

**RECOMMENDATION** (Durkin/Nash)

THAT Council:

1. Accept funds of \$5,000,000 from the NSW Department of Planning, Industry and Environment for the construction of the Molong Community Centre
2. Authorise the affixing of the Common Seal to the funding agreements for the NSW Government's Election Commitments Fund.

2. Carried

**ITEM - 26 CHANGE OF MEETING DATE - MARCH COUNCIL MEETING**

**MOTION** (Weaver/Newsom)

THAT Council reschedule the March 2020 Ordinary Council meeting to Thursday 26 March 2020 commencing at 2pm.

**AMENDMENT** (Batten/Nash)

THAT Council reschedule the March 2020 Ordinary Council meeting to Tuesday 24 March 2020 commencing at 4pm.

The amendment was put and carried becoming the motion, the motion was put and carried.

**RECOMMENDATION** (Batten/Nash)

THAT Council reschedule the March 2020 Ordinary Council meeting to Tuesday 24 March 2020 commencing at 4pm.

3. Carried

It was noted the time being 3.05pm the Director of Finance and Corporate Services, Director of Environmental Services and Acting Director of Engineering and Technical Services left the Chamber.

It was noted the time being 3.05pm the Chair announced that the Council would now be resolving into a Closed Committee of the Whole.

**CONFIDENTIAL ITEMS**

**ITEM - 1 CARRYING OF COMMITTEE RESOLUTION INTO CLOSED**

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**COMMITTEE OF THE WHOLE MEETING**

**RECOMMENDATION** (Durkin/Davison)

THAT the committee now hereby resolve into Closed Committee of the Whole for the purpose of discussing matters of a confidential nature relating to personnel or industrial matters, personal finances and matters which the publicity of which the Committee considers would be prejudicial to the Council or the individual concerned and that the press and the public be excluded from the meeting in accordance with the conditions of Council's Confidentiality Policy AND FURTHER that as reports to the Closed Committee of the Whole are likely to be confidential and their release prejudicial to the public interest and the provisions of Council's confidentiality policy, that copies of these reports not be made available to the press and public.

4. Carried

**ITEM - 2 ENDORSEMENT OF PROCEEDINGS OF CONFIDENTIAL  
MATTERS CONSIDERED AT COMMITTEE OF THE WHOLE  
MEETING**

**RECOMMENDATION** (Davison/Jones)

THAT the Committee endorse the accuracy of the Report of the Proceedings of Confidential Matters at the Australia Day Committee meetings held 22 October 2019 and 17 December 2019 and notes the recommendations recorded in the Official Ordinary Minutes of those meetings are sufficient to state the general effect of the proceeding in Closed Committee.

5. Carried

**ITEM - 3 ORGANISATION RESTRUCTURE**

**RECOMMENDATION** (Nash/Treavors)

THAT Council:

1. Determines the organisation structure as outlined in the report to come into effect no later than 1 July 2020, pursuant to section 332 of the Local Government Act.
2. Determines the positions of:
  - i Deputy General Manager Cabonne Infrastructure; and
  - ii Deputy General Manager Cabonne Services,
 As Senior Staff positions within the organisation structure of Council pursuant to section 332 of the Local Government Act.
3. Determines the roles and reporting lines of the Deputy General Manager positions as outlined in the report pursuant to section 332 of the Local Government Act.
4. Approves the Mayor, Deputy Mayor and General Manager as the recruitment panel for the Deputy General Manager positions.

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5. Acknowledges that the General Manager will progressively implement changes, below the Executive Team level as is necessary to deliver on Council's strategic priorities and the Cabonne 2025 Transformation Program.

6. Carried

It was noted the time being 3.10pm the Mayor resumed the Ordinary meeting.

**REPORT & RESOLUTIONS OF COMMITTEE OF THE WHOLE**

**MOTION** (Oldham/Newsom)

THAT the Report and Recommendations of the Committee of the Whole Meeting held on Tuesday 25 February, 2020 be adopted.

- 20/02/26 Carried

There being no further business, the meeting closed at 3.11pm.

CHAIRMAN.

Chairman of the Ordinary Meeting of Cabonne Council held on the 24 March, 2020 at which meeting the listed minutes were confirmed and the signature hereon was subscribed.

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THIS IS PAGE NO 11 OF THE MINUTES OF THE ORDINARY MEETING OF CABONNE COUNCIL HELD ON 25 FEBRUARY, 2020

**MINUTES OF THE CABONNE COUNCIL AUDIT, RISK AND IMPROVEMENT COMMITTEE  
HELD AT THE BLAYNEY COMMUNITY CENTRE ON WEDNESDAY 4 MARCH 2020  
COMMENCING AT 9.03AM**

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9:00AM

**MINUTES OF THE CABONNE COUNCIL AUDIT, RISK AND IMPROVEMENT COMMITTEE  
HELD AT THE BLAYNEY COMMUNITY CENTRE ON WEDNESDAY 4 MARCH 2020  
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**PRESENT:**

Mr Phillip Burgett	Independent Member - Chair (Voting)
Ms Donna Rygate	Independent Member (Voting)
Mr Phil Swaffield	Internal Auditor (Non-Voting)
Clr Kevin Beatty	Mayor (Voting)
Mr Brad Byrnes	General Manager (Non-Voting)
Mr Luke Taberner	DFCS (Non-Voting)
Ms Debra Hamilton	Risk and Legal Coordinator/Secretariat (Non-Voting)

**ITEM - 1 APOLOGIES**

Proceedings in Brief

NIL

**ITEM - 2 DECLARATIONS OF INTEREST**

Proceedings in Brief

NIL

**ITEM - 3 CONFIRMATION OF THE MINUTES**

**MOTION** BEATTY/RYGATE

THAT the minutes of the meeting held 12 December 2019 be adopted.

**ITEM - 4 CABONNE TRANSFORMATION PROGRAM 2025**

Proceedings in Brief

The General Manager addressed the Committee and spoke about a 5 year program which focusses on leadership. He also informed the Committee that the change was to facilitate the improvement in order to become a progressive Council.

The Chairman queried the work program and the General Manager advised that these were broad themes in developing capability and allocation of accountabilities for department leaders to drive detailed objectives.

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**MOTION RYGATE/BEATTY**

THAT the Committee note the actions within the Cabonne 2025 Transformation Program.

**ITEM - 5 MANAGEMENT LETTER FOR THE YEAR ENDED 30 JUNE  
2019**

Proceedings in Brief

The Internal Auditor Ms Leanne Smith from Intentus phoned in to discuss this report with the Committee.

**MOTION RYGATE/BEATTY**

THAT the Audit Risk and Improvement Committee receive and note the Management Letter on the Final Phase of the Audit for the year ended 30 June 2019 issued by the Audit Office NSW.

**ITEM - 6 INTERNAL AUDIT PLAN FOR CABONNE COUNCIL**

Proceedings in Brief

Independent member Donna Rygate was critical of the document that was attached saying that it was not a proper Strategic Internal Audit Plan as it did not link to the risk register and showed no logical process to support the items listed for audit. The observation was acknowledged by the Internal Auditor who submitted that the information provided to the meeting was the start of the process in developing an internal audit plan rather than the end and sought input from the Committee.

**MOTION RYGATE/BEATTY**

THAT the Audit Risk and Improvement Committee:

1. Receive and note the Audit Universe document and request that it be further developed to consolidate the auditable areas and document the current sources of assurance in each area, identifying areas where assurance gaps exist as a basis for informing the preparation of a four year internal audit plan for and adoption at the next Committee meeting.
2. Endorse the recommended audits submitted to the Committee for the balance 2019, 2020 and 2021 being IT cyber audit, project management, procurement, contracts and contractor management .

**ITEM - 7 CREDITOR PAYMENT FRAUD**

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Proceedings in Brief

NIL

**MOTION** BEATTY/RYGATE

THAT the Committee note the instance of fraud and the actions taken to mitigate such an occurrence in the future.

**ITEM - 8 INTERNAL AUDIT ACTION PLAN - GOVERNANCE AND RISK  
REVIEW**

Proceedings in Brief

NIL

**MOTION** BEATTY/RYGATE

THAT:

1. The progress towards completing the recommendations from the Governance and Risk Review be noted.
2. The Committee confirms that the form and content of the report meets its expectation.
3. More attention is to be given to updating target completion dates so clarity around progress/completion is attained.

**ITEM - 9 INTERNAL AUDIT ACTION PLAN - AQUATIC CENTRE  
REVIEW**

Proceedings in Brief

NIL

**MOTION** RYGATE/BEATTY

THAT:

1. The progress towards completing the recommendations from the Aquatic Centre Review be noted.
2. The Committee confirms that the form and content of the report meets its expectation.
3. More attention to be given to updating target completion dates so clarity around progress/completion is attained.

**ITEM - 10 ENTERPRISE RISK MANAGEMENT POLICY, STRATEGY AND  
MANUAL**

Proceedings in Brief

THIS IS PAGE NO 3 OF THE REPORT OF THE CABONNE COUNCIL AUDIT, RISK AND IMPROVEMENT COMMITTEE MEETING HELD ON 4 MARCH 2020  
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**MINUTES OF THE CABONNE COUNCIL AUDIT, RISK AND IMPROVEMENT COMMITTEE  
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It was noted that the risk appetite was not included in the policy but this was addressed in the manual. In response to the observation that the suite of documents was comprehensive but may prove challenging in operational implementation, the General Manager advised that the Risk and Legal Coordinator will prepare an A3 Risk Management process summary for the next meeting.

**MOTION** RYGATE/BEATTY

THAT the Committee:

1. Note the Enterprise Risk Management Policy adopted by Council.
2. Note the Enterprise Risk Management Manual and Strategy 2020-2025 adopted by the Executive Leadership Team.

**ITEM - 11 STATEWIDE CONTINUOUS IMPROVEMENT PROGRAM**

Proceedings in Brief

NIL

**MOTION** BEATTY/RYGATE

THAT the Committee note report.

**ITEM - 12 WORKSAFE DIRECTED ENGAGEMENT PROGRESS REPORT**

Proceedings in Brief

NIL

**MOTION** BEATTY/RYGATE

THAT the Committee note the WHSMS Improvement Progress Report.

**ITEM 13 – STRATEGIC RISKS**

Proceedings in Brief

The General Manager addressed the Committee telling them that most of these strategic risks are tied to his performance agreement. The Committee indicated that this was a useful report for them to receive at each meeting.

**MOTION** RYGATE/BEATTY

THAT the Committee note the report.

**ADDITIONAL ITEMS**

THIS IS PAGE NO 4 OF THE REPORT OF THE CABONNE COUNCIL AUDIT, RISK AND IMPROVEMENT COMMITTEE MEETING HELD ON 4 MARCH 2020  
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There being no further business, the meeting closed at 11.01am.

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IMPROVEMENT COMMITTEE MEETING HELD ON 4 MARCH 2020  
9:00AM**



# DRAFT Pandemic Response Policy

## 1 Document Information

<b>Version Date</b> <i>(Draft or Council Meeting date)</i>	March 2020
<b>Author</b>	Administration Manager
<b>Owner</b> <i>(Relevant director)</i>	General Manager
<b>Status –</b> <i>Draft, Approved, Adopted by Council, Superseded or Withdrawn</i>	Draft
<b>Next Review Date</b>	
<b>Minute number</b> <i>(once adopted by Council)</i>	

## 2 Summary

This policy establishes how the Council will handle a pandemic situation should one occur.

## 3 Approvals

Title	Date Approved	Signature

## 4 History

*Unless otherwise indicated, printed or downloaded versions of this document are uncontrolled. Before using this document check it is the latest version by referring to Council's Policy Register at [www.cabonne.nsw.gov.au](http://www.cabonne.nsw.gov.au).*

Minute No.	Summary of Changes	New Version Date

## 5 Reason

To ensure a coordinated and integrated response to a pandemic.

## 6 Scope

Applies to Cabonne Council; its staff, councillors and members of council committees.

## 7 Associated Legislation

*Work Health and Safety Act 2011*

*NSW Public Health Act 2010*

## 8 Definitions

Epidemic – an outbreak of a disease that occurs over a wide geographic area and affects an exceptionally high proportion of the population.

Pandemic – A pandemic is an epidemic that spreads on a global scale. Pandemics usually occur when a new infectious disease emerges that can spread rapidly around the world.

LGA – Local Government Area.

## 9 Responsibilities

### 9.1 General Manager

The General Manager is responsible for the overall control and implementation of the policy.

### 9.2 Councillors

All councillors are to ensure compliance with the policy.

### 9.3 Council Committees

All council committees are to ensure compliance with the policy.

### 9.4 Employees

All employees are to ensure compliance with the policy.

## 10 Related Documents

Document Name	Document Location
Cabonne Council Business Continuity Plan – Part 1 Manual	
Cabonne Council Business Continuity Plan – Part 2 Procedure	
Cabonne Council Business Continuity Plan – Divisional Sub Plans	

## 11 Policy Statement

That in the event the World Health Organisation (WHO) declares a pandemic, Council will comply with the directives and advice issued by the World Health Organisation, the Australian Health Protection Principal Committee (AHPPC), the Australian Government and/or the NSW Government. It will work to minimise the adverse health impacts on the Cabonne residents and the wider NSW population to reduce the burden and disruption to health-related services in the Cabonne LGA and more broadly NSW. Council will work with all levels of government to reduce the adverse social and economic impacts associated with a pandemic so far as is reasonably practicable.

Council recognises that these Federal and NSW State organisations including NSW Health are the lead agencies regarding advice and guidance in a pandemic outbreak and accordingly will respond to their directions as they relate to the Cabonne LGA without undue delay.

Cabonne Council will also be guided by the NSW Office of Local Government in its response as well as being informed by its Business Continuity Plans regarding its operations to minimise impacts on the Cabonne community so far as is reasonably practicable when a pandemic is declared.



# Operational Plan Report

## First Half Yearly, 2019/2020

- 
- Traffic Lights
- Progress Indicator Key:
- ❑ - Not progressing
  - 🟡 - Progressing
  - ✅ - Complete
  - - Not due to start

First Half Yearly Review | 2019-20

## Connect Cabonne to each other and the world

*A safe, efficient, quality and well maintained urban and rural transport system for vehicles and pedestrians on Cabonne's local, regional and state road networks.*

Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
1.1.1.a	Complete the Council's Road Maintenance and Renewal Program	Complete the annual rural and urban roads maintenance program	Director of Engineering & Technical Services	Annual rural and urban road maintenance tasks completed	50%	Maintenance and Operation schedule being undertaken and addressing of customer service requests is ongoing.	
1.1.1.b	Complete the Council's Road Maintenance and Renewal Program	Undertake service review of rural and urban road maintenance	Director of Engineering & Technical Services	Service review undertaken	0%	Review has not commenced will be listed as a priority for completion by June 2020	
1.1.2.a	Initiate and implement road safety programs	Implement Roads & Maritime Services Road Safety Program	Director of Engineering & Technical Services	Road Safety Program implemented	50%	Program is progressing satisfactorily, no issues.	
1.1.2.b	Initiate and implement road	Identify and apply for BlackSpot	Director of Engineering &	BlackSpot eligible locations identified and funding applied	50%	Ongoing. Submissions	

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First Half Yearly Review | 2019-20

Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
	safety programs	funding	Technical Services	for		continuing.	
				BlackSpot eligible locations identified and funding applied for			
1.1.2.c	Initiate and implement road safety programs	Undertake street lighting program	Director of Engineering & Technical Services	Street Lighting program implemented	50%	Southern Lights program in progress	□
1.1.3.a	Remain a core service provider to the RMS on state main roads	Provide Road Maintenance service to RMS	Director of Engineering & Technical Services	Dollars billed to RMS	90%	All of the ordered works have been completed to date, except for two new work orders.	□
1.1.4.a	Provide and maintain bridge structures on Cabonne's local and regional roads network	Local road bridge maintenance undertaken	Director of Engineering & Technical Services	Inspections and maintenance carried out	40%	Local bridge maintenance is be done as required.	□
1.1.4.b	Provide and maintain bridge structures on Cabonne's local and regional roads network	Regional road bridge maintenance undertaken	Director of Engineering & Technical Services	Inspections and maintenance carried out	40%	Regional bridge maintenance is be done as required	□
1.1.4.c	Provide and maintain bridge	Local road bridge construction	Director of Engineering &	Annual bridge construction works	20%	Tender document for the design and	□

First Half Yearly Review | 2019-20

Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
	structures on Cabonne's local and regional roads network	undertaken	Technical Services	completed		construction of Bangaroo Bridge on Rivers Road and St Germain's Bridge on Bocobra Road is in preparation. Tender will be advertised by third week of February.	
1.1.4.d	Provide and maintain bridge structures on Cabonne's local and regional roads network	Regional bridge construction undertaken	Director of Engineering & Technical Services	Bridge widening works completed	0%	No any regional bridge construction in this FY	□
1.1.5.a	Ensure accessibility for all members of the community	Construct new footpaths and pathways according to the requirements in the Pedestrian Access Mobility Plan (PAMP)	Director of Engineering & Technical Services	All footpath and pathway program projects completed according to the PAMP	100%	Contractors have completed the footpath program. Also complete footpath in Ryall St, Canowindra (290 L/Metres)	□
1.1.5.b	Ensure accessibility for all members of the community	Review the Pedestrian Access Mobility Plan (PAMP)	Director of Engineering & Technical Services	Revised PAMP adopted by Council	60%	Draft plan completed. Council Community Engagement Manager is	□

First Half Yearly Review | 2019-20

Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
						planning to hold community consultation meeting in Feb 2020.	
1.1.6.a	Implement the cycle and footpath maintenance renewal program	Footpath maintenance undertaken	Director of Engineering & Technical Services	Inspections and maintenance carried out as required	90%	All programmed footpath works are progressing well.	□
1.1.6.b	Implement the cycle and footpath maintenance renewal program	Pathways maintenance undertaken	Director of Engineering & Technical Services	Inspections and maintenance carried out as required	90%	All programmed path works are progressing well	□
1.1.6.c	Implement the cycle and footpath maintenance renewal program	Kerb and Gutter maintenance undertaken	Director of Engineering & Technical Services	Inspections and maintenance carried out as required	80%	K&G maintenance is progressing well.	□
1.1.6.d	Implement the cycle and footpath maintenance renewal program	Undertake Pathway Program	Director of Engineering & Technical Services	Paths replaced in accordance with approved program	80%	Footpath maintenance is progressing well & within the budget	□
1.1.6.e	Implement the cycle and footpath maintenance renewal program	Undertake Footpath Program	Director of Engineering & Technical Services	Constructed new footpaths	90%	Footpath program has been completed, except for Pye St, Eugowra.	□

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Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
1.1.6.f	Implement the cycle and footpath maintenance renewal program	Undertake Kerb and Gutter Program	Director of Engineering & Technical Services	Constructed new kerb and gutter	100%	K&G program has been completed.	□

*Everywhere in Cabonne has access to contemporary information and communication technology.*

Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
1.2.1.a	Lobby Government and Telecommunication service providers for improved infrastructure and services	To lobby for appropriate telecommunication infrastructure for Cabonne localities	General Manager	Evidence of lobbying activities	100%	Active advocacy activities through GMAC and Central NSW JO by the GM and Mayor with a number of engagements with senior management of Telstra. Further specific meetings and advocacy undertaken with Stefanie Loader the regional representative of Telstras rural relationships board.	□

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*A range of transport options in to, out of and around Cabonne are affordable and available.*

Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
1.3.1.a	Facilitate the provision of safe and affordable one on one Community Transport services to Cabonne residents	Implement the Community Transport Program	Director of Finance & Corporate Services	Outputs delivered in line with funding agreement  Retain current bus brokerage services  Program meeting report schedule as set out in funding agreement	50%	Transport services are all running in accordance to TfNSW funding agreement	
1.3.1.b	Facilitate the provision of safe and affordable one on one Community Transport services to Cabonne residents	Recruit, train & monitor volunteer drivers	Director of Finance & Corporate Services	Retain volunteer drivers  Volunteer training	50%	Two new volunteer drivers have commenced in the past month. One in Molong and the other in Canowindra.	
1.3.1.d	Facilitate the provision of safe and affordable one on one Community Transport services to Cabonne residents	Apply for Community Transport Program funding	Director of Finance & Corporate Services	Funding opportunities sources and grant applications submitted	50%	Community Transport remains in place until June 2022	

First Half Yearly Review | 2019-20

*Transport infrastructure meets agricultural needs to get goods to and from market.*

Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
1.4.1.a	Design and maintain roads to provide safe and efficient transport of goods and services locally and also State and regional routes	Construction of local roads	Director of Engineering & Technical Services	Construction program including renewals completed	80%	Local roads construction has progressed well. Council has completed the R2R program, Davis Plains Road project, and is currently working on the Four Mile Creek project.	□
1.4.1.b	Design and maintain roads to provide safe and efficient transport of goods and services locally and also State and regional routes	Construction of regional roads	Director of Engineering & Technical Services	Construction program including repair and black spots completed	80%	Regional work has been completed on Cargo Road - North of Moorbel Drive, and Council will commence work on Burrendong Way late March. Banjo Paterson Way, stage 4 last stage near old Yullundry Road - 300m including the "DIP" will be completed in May.	□

First Half Yearly Review | 2019-20

Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
1.4.1.c	Design and maintain roads to provide safe and efficient transport of goods and services locally and also State and regional routes	State Road Ordered Works undertaken	Director of Engineering & Technical Services	Road Maintenance Contracts for Councils (RMCC) ordered works completed	90%	RMS ordered works are progressing well with all ordered works completed, except for two additional work orders.	□
1.4.1.d	Design and maintain roads to provide safe and efficient transport of goods and services locally and also State and regional routes	State Road Ordered Works specific projects undertaken	Director of Engineering & Technical Services	Road Maintenance Contracts for Councils (RMCC) ordered works completed	90%	RMS ordered works are progressing well with all ordered works completed, except for two additional work orders	□
1.4.1.e	Design and maintain roads to provide safe and efficient transport of goods and services locally and also State and regional routes	Roads to Recovery Federal Local Roads program undertaken	Director of Engineering & Technical Services	Roads to Recovery Program completed	100%	All R2R projects completed	□

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Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
1.4.2.a	Lobby for the retention and renewal of the rail infrastructure system	Undertake lobbying activities	Director of Engineering & Technical Services	Maintain membership of relevant committees and alliances	50%	Meetings attended including CNSWJO transport alliance and scheduled meeting of Lachlan region transport alliance in June 2020.	□
1.4.2.b	Lobby for the retention and renewal of the rail infrastructure system	Lobby for the Inland Rail Network	Director of Engineering & Technical Services	Attendance at Inland Rail meetings and Focus Groups	50%	Meetings attended as invited.	□

*Access to major metropolitan markets enables the growth of Tourism*

Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
1.5.1.a	Support Central NSW Councils JO in lobbying for the improvement of Road access	Support the Central NSW Councils Roads & Transport Technical Committee	Director of Engineering & Technical Services	Level of support	50%	Initiatives through technical committee contributed to and attendance at meetings upheld.	□

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## Build Business and Generate Employment

*A strong and vibrant local business sector.*

Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
2.1.1.a	Implement Regional Economic Development Strategy	Implement strategies from Regional Economic Development Strategy (REDS)	General Manager	Implement Economic Development strategies as identified in the REDS	20%	22 of 40 actions in Regional Economic Development Strategy being implemented.	
2.1.1.b	Implement Regional Economic Development Strategy	Implement CBD promotional activities and works in consultation with businesses and progress associations	General Manager	Meet with businesses and groups to develop strategy  Implement projects identified in Strategy on priority basis	35%	Pink Up Molong promotion a success, soft launch of Christmas in Cabonne for retail area in preparation for larger event in 2020, partnered with NSW Dept of Industry to bring experts to Cabonne to help businesses save on energy costs	
2.1.1.c	Implement Regional Economic Development	Continue to identify business and service gaps and associated	General Manager	Work with regional, state and federal bodies to implement business attraction	50%	Council works with Central West Business HQ, Regional	

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Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
	Strategy	business opportunities		and development programs  Work with NSW Government Easy-to-do Business Program to implement strategies to streamline new business start ups  Work with Central NSW Business HQ to implement programs to assist new businesses and existing businesses to expand and develop		Development Australia, Service NSW's Easy to Business Program and other bodies to provide business advice and assistance. Cabonne participating in Inland Rail Supply Chain Mapping Project and ARTC to take advantage of Inland Rail opportunities. Arrangements implemented for Service NSW Mobile Service and NSW Small Business Service's Biz Bus visits to Canowindra and Molong.	
2.1.1.d	Implement Regional Economic Development Strategy	Continue to explore the potential of Agri-Tourism products and develop product	General Manager	Report to Council  Participation in suitable Agri-Tourism promotions,	40%	Strategy being developed BY Council's Tourism and Community Development Coordinator in	

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Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
				working with government and regional bodies such as Regional Development Australia, Orange 360 Tourism Organisation and Central NSW Councils Tourism Group		in conjunction with Orange 360 AND Centroc tourism organisations. Working with Age of Fishes and fossil tour operators to bring groups to farms for fossil discovery and farm stay tours.	

**Coordinated tourism product and a thriving visitor industry in Cabonne.**

Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
2.2.1.a	Promote Council's Tourism Plan	Promote strategies listed in the Tourism Plan	General Manager	Promotion of weekend economy  Number of and type of strategies promoted  Number of Cabonne Country website visits  Work with regional & state tourism groups  Align Cabonne Tourism Plan with Destination NSW Management Plan	50%	Strategies in tourism plan being promoted as scheduled in conjunction with Destination NSW, Orange 360 regional tourism organisation, Central NSW Councils tourism group, and Cabonne Country Tourism Advisory Committee.	□

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Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
				where relevant. Implement Tourism Plan marketing strategy in conjunction with CTAC		Worked with Orange 360, Blayney and Orange Councils to develop, print and distribute new villages brochure. New Cabonne Country website being developed	
2.2.1.d	Promote Council's Tourism Plan	Continue to implement a Social Media Strategy	General Manager	Implement and update Strategy as new social media platforms emerge	50%	Number of friends on Council's Facebook page rose by 176 to 2089 during 2nd quarter - an increase of 9.2%. Increase for first half of year is 19.23%	□
2.2.1.e	Promote Council's Tourism Plan	Continue to investigate feasibility, viability and logistics of establishing additional accredited Visitor Information Centres in Cabonne	General Manager	Report to Council	10%	Report to be prepared for Council examining costs, opportunities available following the construction of Molong's new community centre and library and the possibility of	□

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Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
2.2.2.b	Develop and Promote Council's Caravan Parks	Develop a promotional plan for Cabonne caravan parks	General Manager	Develop, print and digital promotional material  Promote caravan park through Visitor Information Centre network, caravan industry groups and social media platforms such as Wikicamps	40%	locating a visitors centre in Molong railway station.  Caravan parks being promoted through tourism channels and social media, as well as accredited Visitor Information Centre	□

*Increased viable, sustainable and value adding businesses in Cabonne.*

Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
2.3.1.a	Identify Business assistance programs in the Regional Economic Development Strategy (REDS)	Identify and Implement Business assistance strategies	General Manager	Business assistance strategies implemented	50%	Cabonne jointly operates Business and Investment website with Orange and Blayney Councils. Council is part of NSW Easy To Do Business Program. Service NSW Mobile Centre and	□

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Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
2.3.1.b	Identify Business assistance programs in the Regional Economic Development Strategy (REDS)	Continue to work with state, regional and local business groups to identify and implement assistance strategies and programs	General Manager	Identification and implementation of business assistance programs	50%	<p>Biz Bus visited Molong and Canowindra. Cabonne participating in Inland Rail Supply Chain Mapping Project and ARTC to take advantage of Inland Rail opportunities. Council works with Central West Business HQ, RDA and other bodies to provide business advice and assistance.</p> <p>Council works with Centroc, Regional Development Australia and Central NSW Business HQ and Service NSW, and participates in quarterly Economic Development Forums to identify and implement</p>	□

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Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
						business assistance measures.	

*Jobs for Cabonne people in Cabonne.*

Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
2.4.1.a	Support the development of programs that increase jobs in Cabonne	Support local employment initiatives	General Manager	Promote available job creation initiatives	50%	Actions in Regional Economic Development Strategy being implemented. New investment website highlights employment opportunities and encourages relocation to Cabonne. \$1m Drought Communities Program implemented to provide local jobs and business stimulus. Council works with Regional, State and Federal	□

First Half Yearly Review | 2019-20

Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
						Bodies to promote employment opportunities, and responds to local enquiries and opportunities to encourage new business and expand existing operations.	

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## Provide and Develop Community Facilities

*Pre school, play group, child care and youth facilities are available across Cabonne.*

Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
3.1.1.b	Facilitate the provision of children's services	Provide the Family Day Care Program	Director of Finance & Corporate Services	Program implemented and reported to Council	25%	Report prepared for March 2020 Council meeting	□
3.1.1.d	Facilitate the provision of children's services	Review financial sustainability of FDC, IH and AS Care services	Director of Finance & Corporate Services	Review complete	25%	Report to March 2020 Council meeting	□
3.1.1.e	Facilitate the provision of children's services	Recruit, train and monitor educators for Family Day Care	Director of Finance & Corporate Services	Educator training provided  Recruitment of Educators  Retention of educators	50%	Two new Family Day Care Educators have commenced with the service. Educators have recently completed CPR training.	□
3.1.2.a	Provide and facilitate opportunities, facilities and events for young people	Operate Youth of the Month (YOM) awards	Director of Finance & Corporate Services	Number of YOM nominations and award presentations	50%	Youth of the Month awards presented at the July, October, November and December Council meetings.	□

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Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
3.1.2.b	Provide and facilitate opportunities, facilities and events for young people	Organise for young people to address Council annually	Director of Finance & Corporate Services	Young people address Council	0%	Youth will be invited to address the May 2020 Council meeting	
3.1.2.c	Provide and facilitate opportunities, facilities and events for young people	Feedback provided on matters raised by young people with Council	Director of Finance & Corporate Services	Provide feedback	0%	Feedback will be given after Youth address Council in May 2020	
3.1.2.d	Provide and facilitate opportunities, facilities and events for young people	Hold Youth Week activities	Director of Finance & Corporate Services	Activities held and level of participation	0%	2020 Youth Week is 1-9 April	
3.1.2.e	Provide and facilitate opportunities, facilities and events for young people	Operate a Youth Ambassador of the Year award	Director of Finance & Corporate Services	Award presented	100%	Youth Ambassador of the Year award was determined at the December Australia Day Committee meeting. Presentation to be made at the 2020 Australia	

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Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
3.1.2.f	Provide and facilitate opportunities, facilities and events for young people	Youth services are promoted across Cabonne	Director of Finance & Corporate Services	Number of newsletters developed	0%	Day celebrations. Community Services Trainee to create and distribute Youth Newsletter to promote youth services of Cabonne	□
3.1.2.g	Provide and facilitate opportunities, facilities and events for young people	Provide transport to events for young people	Director of Finance & Corporate Services	Number of events transport provided for	25%	Transport to be provided for Youth Week activities	□

*Health and aged care facilities meet local community needs.*

Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
3.2.1.a	Facilitate the provision of aged care facilities	Identify challenges and opportunities for aged care facilities/services	Director of Finance & Corporate Services	Reported to Council	0%	Report to be prepared for May 2020 Council meeting	□
3.2.2.a	Facilitate the provision of aged care services	Implement the HACC program	Director of Finance & Corporate Services	Outputs delivered in line with funding agreement Program meeting	45%	1 July - 31 December 2019 outputs: Home	□

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Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
				report schedule as set out in funding agreement		Maintenance - 296 hours Social Support - 3,538 hours Meals - 8,125 units	
3.2.2.b	Facilitate the provision of aged care services	Undertake a review of current versus future aged care needs	Director of Finance & Corporate Services	Review completed and reported to Council	25%	Review has commenced, report to March 2020 Council meeting	□
3.2.3.b	Facilitate and advocate for the provision of Health & Medical services	Advocate on behalf of health services in Cabonne as identified	Director of Finance & Corporate Services	Level of response to advocacy as identified	25%	Advocacy given when required and/or identified	□
3.2.3.d	Facilitate and advocate for the provision of Health & Medical services	Participate in Central NSW Councils JO Health Workforce Committee	Director of Finance & Corporate Services	Attendance at meetings by delegates	50%	Meetings attended by Councillor Nash as delegate to this committee.	□

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*Sporting, recreational, council and community facilities and services are maintained and developed.*

Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
3.3.1.a	Maintain and manage public cemeteries	Maintain cemeteries in accordance with community requirements	Director of Environmental Services	Cemeteries regularly maintained to satisfaction of community and within allocated budget	50%	Cemeteries regularly maintained to satisfaction of community and within allocated budget	□
3.3.1.b	Maintain and manage public cemeteries	Develop a cemeteries Asset Management Plan	Director of Environmental Services	Cemeteries Asset Management Plan developed	50%	Cemeteries Asset Management Plan developed	□
3.3.1.c	Maintain and manage public cemeteries	Complete annual cemeteries capital works program	Director of Environmental Services	Program completed within budget	50%	Program progressing within budget	□
3.3.2.a	Facilitate the provision of library services to Cabonne residents	Operate libraries according to the service agreement with Orange City Council	Director of Finance & Corporate Services	Level of library usage	0%	To be reported in February.	□
3.3.2.b	Facilitate the provision of library services to Cabonne residents	Enquiry by design process for the new Molong Library/Community/Cultural Centre	Director of Engineering & Technical Services	Begin construction of new building at Molong	30%	Contract with architect engaged to undertake enquiry by	□

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Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
3.3.3.a	Maintain existing sporting, recreational, cultural, council and community facilities, to the levels defined in the Recreation Asset Management Plan	Maintain pools to safe operational standards	Director of Engineering & Technical Services	Operate pools in accordance with the Operation and Maintenance Manual	50%	design and initial concepts. Pool season Progressing. Pools compliance officer reporting on compliance.	□
3.3.3.b	Maintain existing sporting, recreational, cultural, council and community facilities, to the levels defined in the Recreation Asset Management Plan	Maintain sporting facilities to safe operational standards	Director of Engineering & Technical Services	Report on cost alternatives and grant funding opportunities for the Molong Multi-Purpose Sports Complex  Maintain sporting facilities in accordance with the Asset Management Plan	50%	Sporting facility maintenance in progress including topdressing of Cumnock and Manildra ovals	□
3.3.3.c	Maintain existing sporting,	Maintain parks and gardens to safe operational standards	Director of Engineering & Technical	Maintain parks and gardens in accordance with	50%	Parks and Garden Operations	□

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Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
	recreational, cultural, council and community facilities, to the levels defined in the Recreation Asset Management Plan		Services	the Asset Management Plan		progressing. Lighting updates to Cudal toilet blocks and Cumnock park to improve operations	
3.3.3.d	Maintain existing sporting, recreational, cultural, council and community facilities, to the levels defined in the Recreation Asset Management Plan	Maintain playgrounds to safe operational standards	Director of Engineering & Technical Services	Maintain playgrounds in accordance with the Asset Management Plan	50%	Playground soffall replaced at Cargo and Eugowra.  Weekly playground inspections continual.	□
3.3.3.e	Maintain existing sporting, recreational, cultural, council and community facilities, to the levels defined in the Recreation Asset Management Plan	Maintain the council's properties to safe operational standards	Director of Engineering & Technical Services	Carry out inspections and maintenance in accordance with the Asset Management Plan and Risk Management Plan	50%	Maintenance undertaken at sporting facilities, council buildings and other structures.	□

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Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
3.3.3.f	Maintain existing sporting, recreational, cultural, council and community facilities, to the levels defined in the Recreation Asset Management Plan	Implement Molong Village Green Plan of Management	Director of Engineering & Technical Services	Plan of Management implemented	0%	Acting Director to research and implement within the required timeframe.	□
3.3.3.h	Maintain existing sporting, recreational, cultural, council and community facilities, to the levels defined in the Recreation Asset Management Plan	Review of Plans of Management (POMs)	Director of Engineering & Technical Services	POMs completed to address community agreements for future use  Develop a Plan of Management (POM) for each of Council's caravan parks	30%	Consultancy engaged to assist and will commence January 2020.	□

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Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
3.3.4.a	Maintain existing building facilities to the levels defined in the Building Asset Management Plan	Maintain Council administration buildings	Director of Engineering & Technical Services	Annual Building Maintenance Program completed	50%	Building preventative maintenance ongoing. Asset renewals identified for 20/21 year	□
3.3.4.b	Maintain existing building facilities to the levels defined in the Building Asset Management Plan	Maintain Council depots and workshops	Director of Engineering & Technical Services	Annual Building Maintenance Program completed	90%	Program almost completed.	□

*Cabonne has the education services and facilities to be a contemporary learning community.*

Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
3.4.1.a	Advocate for education and learning facilities in Cabonne	Monitor challenges and opportunities for education services provided in Cabonne	Director of Finance & Corporate Services	Report to Council	25%	Report being prepared for March 2020 Council meeting	□

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**Grow Cabonne's Culture and Community***A successful balance of village and rural living.*

Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
4.1.1.a	Provide a framework for encouraging shire wide development by maintaining and updating strategic land use plans	Prepare comprehensive Development Control Plan (DCP)	Director of Environmental Services	DCP prepared and adopted	0%	Included in strategic planning reviews scheduled for 2020/2022	□
4.1.1.b	Provide a framework for encouraging shire wide development by maintaining and updating strategic land use plans	Review Cabonne Settlement Strategy 2012	Director of Environmental Services	Review complete and new strategy implemented	0%	Nil commencement	□
4.1.1.c	Provide a framework for encouraging shire wide development by maintaining and updating strategic land use plans	Review, in partnership with Blayney Shire, Orange City Council and Dept. of Planning, the Rural and Residential Sub Regional Strategy	Director of Environmental Services	Sub Regional Strategy review completed and final plan adopted	50%	Issues paper and draft strategy prepared	□

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Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
	use plans	2008					
4.1.1.d	Provide a framework for encouraging shire wide development by maintaining and updating strategic land use plans	Review Development Contributions Plan and prepare a revised Development Contribution Plan	Director of Environmental Services	Revised Development Contribution Plan adopted	50%	Document under review	□
4.1.1.f	Provide a framework for encouraging shire wide development by maintaining and updating strategic land use plans	Advocate for the right to farm policy	Director of Environmental Services	Political support from Council	50%	Right to farm policy promoted	□

*A network of viable, relevant and cultural facilities exists in Cabonne.*

Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
4.2.1.a	Provide financial support and buildings for cultural	Maintain current level of support to museums in Cabonne	Director of Environmental Services	Financial contribution is provided	50%	Level of support maintained	□

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Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
4.2.1.b	facilities and activities in Cabonne Provide financial support and buildings for cultural facilities and activities in Cabonne	Promote visitation and tourism activity within Cabonne through accessing and showcasing local museums	General Manager	Promote through Council's Tourism publications Increased Age of Fishes Museum displays	50%	Council promotes local museums in its tourism publications and monthly What's On publications. It plays an active role in administration and promotion of the Age of Fishes Museum at Canowindra. Two new displays established at AOF. New Timeline and Spinners installations completed at AOF. AOF volunteers helping to extending open hours for Canowindra Historical Museum. Community Assistance Program funding allocated to Molong Historical Society to upgrade building.	□

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Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
4.2.1.c	Provide financial support and buildings for cultural facilities and activities in Cabonne	Participate in regional museum programs and sustainable collections program	Director of Environmental Services	Meeting and events attended	50%	Liaised with regional program coordinator	□
4.2.1.d	Provide financial support and buildings for cultural facilities and activities in Cabonne	Promote Fairbridge Memorial concept	General Manager	Promotion through Council's website and Facebook pages	10%	Engaging with Old Fairbridgeans to facilitate construction and grand opening of new park.	□

*Beautiful towns and villages with historic assets cared for and preserved.*

Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
4.3.1.a	Manage Council's urban maintenance and improvement programs	Operate Community Assistance Program (CAP)	General Manager	CAP budget allocated	50%	Funding totalling \$29,864 provided to five community projects in the first round of 2019-2020 CAP funding. This represented 44% of \$66,700	□

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Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
						allocation, leaving \$36,800 to be allocated in 4th qtr.	
4.3.1.b	Manage Council's urban maintenance and improvement programs	Undertake street & gutter cleaning and town entrance mowing	Director of Engineering & Technical Services	Continual process, as required	50%	Operational maintenance ongoing. Mowing and clearing of drains increased with rain events	□
4.3.1.c	Manage Council's urban maintenance and improvement programs	Complete annual tree maintenance and hazard removal program	Director of Engineering & Technical Services	Annual tree maintenance and hazard removal program completed	50%	ongoing tree maintenance and storm clean up	□
4.3.1.d	Manage Council's urban maintenance and improvement programs	Implement the Village Enhancement Program	Director of Engineering & Technical Services	Stage 2 Village Enhancement Program completed for all villages	20%	Program underway review undertaken to ensure completion by end of financial year.	□
4.3.2.a	Support heritage conservation programs	Progressively review community heritage study, recommended heritage sites and places for inclusion on Cabonne LEP	Director of Environmental Services	Relevant heritage items included in LEP	50%	Heritage status reviewed as required	□

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Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
4.3.2.b	Support heritage conservation programs	Deliver heritage conservation programs	Director of Environmental Services	Heritage Working Party meeting held  Review 2014/17 Heritage Strategy  Facilitate annual heritage grants program in accordance with allocated budget  Accessible and practical heritage conservation advice provided through facilitation of Heritage Advisory Service	50%	Conservation program offered throughout the year	□
4.3.2.c	Support heritage conservation programs	Ensure Council owned development complies with Heritage conservation	Director of Environmental Services	Level of development compliance with Heritage Conservation Guidelines	50%	Relevant controls applied	□

*Community events build visitation, generate investment and strengthen community well being.*

Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator

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Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
4.4.1.a	Facilitate the responsible management of events and provide funding support where appropriate	Facilitate the council's administrative aspects of ANZAC Day events and citizenship ceremonies	Director of Finance & Corporate Services	Molong ANZAC Day program completed and wreaths arranged  Citizenship ceremonies are arranged as necessary	25%	1. ANZAC Day arrangement not due to start.  2. Citizenship ceremony currently being arranged for Australia Day 2020 at Canowindra.	□
4.4.1.b	Facilitate the responsible management of events and provide funding support where appropriate	Implement funding opportunities through the Events Assistance Program	General Manager	Number of enquiries responded to	35%	\$33,800 allocated to 21 community events from original budget of \$53,803. This represents 37.17% of budget expended.	□
4.4.1.c	Facilitate the responsible management of events and provide funding support where appropriate	Provide assistance to community groups	General Manager	Number of enquiries responded to  Available programs promoted	50%	Council responds to all enquiries, as well as providing assistance grants advice and application, administering the Community Assistance Program and liaising with community groups through Small	□

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Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
4.4.1.d	Facilitate the responsible management of events and provide funding support where appropriate	Facilitate Australia Day events annually	Director of Finance & Corporate Services	1. Australia Day Ambassador arranged; 2. Australia Day awards process managed; and 3. Program for all Shire events compiled.	75%	Towns Development Committee and Cabonne Country Tourism Advisory Committee. Second round of CAP grants advertised. Australia Day arrangements progressing. 1. Ambassador has been appointed. 2. Nominations submitted on time to the October Council meeting. 3. Program finalised and will be distributed on time.	

*A Council that is effective and efficient.*

Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator

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Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
4.5.1.a	Provide ethical, open, accountable and transparent decision making processes	Provide quality administrative support and governance to councillors and residents	Director of Finance & Corporate Services	Level of actioning of Council resolutions	50%	Administrative support has been supplied as required.	□
4.5.1.b	Provide ethical, open, accountable and transparent decision making processes	Maintain strong relationships and liaise effectively with all relevant Government agencies and other councils	Director of Finance & Corporate Services	Appropriate communications and representations are made on relevant issues  Number of invitations to State and Federal members to address Council meetings	50%	Have maintained strong relationships with other government departments, particularly Audit Office NSW and OLG.	□
4.5.1.c	Provide ethical, open, accountable and transparent decision making processes	Provide appropriate mechanisms for democracy and participation for Cabonne residents	Director of Finance & Corporate Services	Level of attendance at Council meetings, community consultation meetings and other forums	50%	All required reporting completed. No elections during this period. Will be preparing for the Council elections in September 2020.	□
4.5.1.d	Provide ethical, open, accountable and transparent decision making processes	Maintain effective membership of Central NSW Councils JO, LGNSW, Country Mayors Association and other forums	General Manager	Level of participation in programs  Attendance at meetings  Level of matters	50%	Mayor and GM are active participants of Central NSW JO, LGNSW and Country Mayors with all major meetings and events attended in the	□

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Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
4.5.1.e	Provide ethical, open, accountable and transparent decision making processes	Provide adequate training & professional development opportunities for councillors	General Manager	Level of training made available and level of take up	50%	reporting period.  Courses made available for Councillors have continued to be made available and highlighted to the elected body by the Executive Assistant. Numerous opportunities have been.	
4.5.1.f	Provide ethical, open, accountable and transparent decision making processes	Adhere to Council's Code of Conduct and Code of Meeting Practice	General Manager	Code of Meeting Practice adopted and implemented  Code of Conduct complaints received and dealt with in accordance with policy	100%	Full compliance for reporting period	
4.5.1.g	Provide ethical, open, accountable and transparent decision making processes	Annual Report prepared	Director of Finance & Corporate Services	Report posted on Council's website and OLG advised	100%	Annual Report completed, available on Council's Website and the OLG advised on time.	

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Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
4.5.1.h	Provide ethical, open, accountable and transparent decision making processes	Submit Public Interest Disclosure reports	Director of Finance & Corporate Services	Annual report submitted by October to NSW Ombudsman  Six monthly reports submitted in July and February to NSW Ombudsman	50%	Required reports submitted.	<input type="checkbox"/>
4.5.2.a	Make it easy to do business with Council and deliver good customer service	Ensure effective use of customer service software	Director of Finance & Corporate Services	Level of compliance with Customer Service Policy response periods	50%	Customer service software (Magiq) effectively being used.	<input type="checkbox"/>
4.5.2.b	Make it easy to do business with Council and deliver good customer service	Operate Customer request program system	Director of Finance & Corporate Services	Number of customer requests effectively resolved	50%	Customer request program effectively being operated for the benefit of the community.	<input type="checkbox"/>
4.5.2.c	Make it easy to do business with Council and deliver good customer service	Engage with community to determine future needs & objectives	General Manager	Community groups encouraged to develop plans for key areas within their towns and villages  Councillors as delegates assess community feedback relating to the Cabonne Community Plan 2025 through	0%	Councillors regularly attend meetings as per those delegated. Majority of towns and villages have current or developing planning documents at this time excluding Mullion Creek and the Borenore/Nashdale areas.	<input type="checkbox"/>

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Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
4.5.2.d	Make it easy to do business with Council and deliver good customer service	Provide effective communications and information systems	General Manager	attendance at Progress Association meetings Implementation of Communication Strategy Hold community information meetings on relevant matters Distribute Council media releases as required Prepare and distribute Council quarterly Community Newsletters	50%	73 media releases issued during 2nd quarter, 121 posts on Facebook page reached 141,514 people	□
4.5.3.a	Meeting the Council's statutory obligations for Development Control, Environmental Health and Animal Control	Assess and determine planning and development applications to foster community growth within the shire	Director of Environmental Services	Median processing time (days) Development Applications, Construction Certificate applications and OSMS applications determined within agreed service levels Development	50%	Applications assessed and determined	□

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Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
				Applications (DAs) determined			
				Estimated value of developments (excluding subdivision)			
4.5.3.b	Meeting the Council's statutory obligations for Development Control, Environmental Health and Animal Control	Ensure environment monitoring in accordance with the Protection of Environment Operations Act 1997	Director of Environmental Services	Promptness of response to complaints of non-compliance with the Act	50%	Promptness of response to complaints of non-compliance with the Act	□
4.5.3.c	Meeting the Council's statutory obligations for Development Control, Environmental Health and Animal Control	Administer statutory requirements (Companion Animals Act & Impounding Act) in accordance with community needs	Director of Environmental Services	Programs monitored and compliance in regards to companion animals regulations enforced	50%	Programs monitored and compliance in regards to companion animals regulations enforced	□
4.5.3.d	Meeting the Council's statutory obligations for Development	Environmental monitoring of former gasworks site	Director of Environmental Services	Annual groundwater monitoring	50%	Monitoring undertaken 6 monthly	□

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Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
4.5.3.e	Control, Environmental Health and Animal Control Meeting the Council's statutory obligations for Development Control, Environmental Health and Animal Control	Provide public information regarding companion animal requirements	Director of Environmental Services	Public provided with information regarding companion animal requirements	50%	Public provided with information regarding companion animal requirements	□
4.5.3.f	Meeting the Council's statutory obligations for Development Control, Environmental Health and Animal Control	Participate in relevant reference groups, consultative committees and meetings	Director of Environmental Services	Level of participation and attendance at meetings  Participate in Cadia, East Guyong and Regis Resources Community Consultative Committees.	50%	Meetings attended where practical	□
4.5.3.g	Meeting the Council's statutory obligations for Development Control, Environmental	Promptly investigate inappropriate and unapproved building works	Director of Environmental Services	Reported breaches investigated within agreed service levels	50%	Investigations undertaken as required	□

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Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
4.5.3.h	Health and Animal Control Meeting the Council's statutory obligations for Development Control, Environmental Health and Animal Control	Ensure implementation of government regulations relating to swimming pools	Director of Environmental Services	Compliance achieved	50%	Inspections and certification undertaken as required	□
4.5.3.i	Meeting the Council's statutory obligations for Development Control, Environmental Health and Animal Control	Ensure annual inspection and licensing of registered food outlets	Director of Environmental Services	Inspections finalised	50%	Inspections undertaken throughout the year	□
4.5.4.a	Manage the present and long term financial sustainability of Cabonne Council	Levying of Council Rates and Charges in accordance with the Local Government Act	Director of Finance & Corporate Services	Rates notices issued by statutory deadlines  Water and Sewer notices issued quarterly  Level of rate of collection at end	50%	100% of Rates have been levied for the 2019/20 year. 2 quarters of the Water and Sewer charges have been raised for P/E December 2019.	□

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Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
				Quarter 4			
4.5.4.b	Manage the present and long term financial sustainability of Cabonne Council	Maximise secure income through investments	Director of Finance & Corporate Services	Level of interest income generated	50%	Council continues to invest their excess cash accordingly to Council's investment policy	□
4.5.4.c	Manage the present and long term financial sustainability of Cabonne Council	Develop long term financial plan	Director of Finance & Corporate Services	Adoption of Long Term Financial Plan	20%	For the 2019/20 financial year, a 10 year long term financial plan was developed. A new long term financial plan will be completed for the 2020/21 budget year to be adopted in June 2020.	□
4.5.4.d	Manage the present and long term financial sustainability of Cabonne Council	Level of reserves and provisions monitored	Director of Finance & Corporate Services	Report to Council	50%	Council's reserves are reported to Council at the October meeting and February meeting. A report on the Reserves listing is tabled with the Quarterly Budget review, and monitored.	□
4.5.4.e	Manage the present and long term financial sustainability of Cabonne Council	Development of the Annual Budget	Director of Finance & Corporate Services	Report to Council on a quarterly basis	100%	The annual budget for 2019/20 was adopted by Council at the June	□

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Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
4.5.4.f	Manage the present and long term financial sustainability of Cabonne Council	Ensure compliance with current payroll awards	Director of Finance & Corporate Services	To comply with the latest Local Government Award	100%	<p>2019 Council meeting. A review is done on a quarterly basis and reported to Council for variations to the original budget</p> <p>Council adheres to the Local Government State Award (2017). This is current for the 2019/20 year.</p>	□
4.5.4.g	Manage the present and long term financial sustainability of Cabonne Council	Implement and maintain a comprehensive Asset Management System	Director of Engineering & Technical Services	System being used for the effective management of assets	90%	Existing asset data have been migrated to new Assetic software.	□
4.5.5.a	Minimise risk to Council	Develop a framework for the management of Council assets by volunteers and contractors	Director of Finance & Corporate Services	Framework and policy developed	80%	Volunteers handbook has been developed for s355 committees and has been distributed. Further training being organised to develop the Terms of Reference and financial management arrangements.	□

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Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
4.5.5.b	Minimise risk to Council	Maintain, review and improve Council's Risk Management Program	Director of Finance & Corporate Services	<p>Address the recommendations from the Pool Audit</p> <p>The Business Continuity Plan reviewed and tested</p> <p>Develop annual Risk Management Action Plan (RMAP)</p> <p>The Risk Register is updated</p>	80%	Pool Audits are being actions by Urban Services Coordinator. The Business Continuity Plan has been reviewed and updated, contacts are now current. The CIP workbook RMAP has been developed and the are 75% completed. The risk register is currently under review and being updated. This is aligning with the restructure and ERM Training and workshops.	□
4.5.5.c	Minimise risk to Council	Comply with internal audit requirements	Director of Finance & Corporate Services	Review and monitor the Internal Audit Process	50%	Internal audits have been conducted on aquatic centers and governance and risk. These were reported to the ARIC on 12 December 2019 and the recommendations within them are being actioned. A cyber security audit has been commissioned and will	□

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Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
4.5.5.d	Minimise risk to Council	Review and improve the Work Health and Safety Management system	Director of Finance & Corporate Services	Safe work method statements (SWMS) Conduct WHS audit Annual training as identified in the Operational Risk Register Conduct StateCover WHS Audit and recommendations addressed Number of reported incidents Number of Workers Compensation claims	75%	be conducted in early March 2020. The National Audits Group have been engaged to establish and internal audit plan for Council.  This function has transferred to the new WHS Coordinator. The tasks have been completed by both the Risk and Legal Coordinator and the WHS Coordinator	□
4.5.5.e	Minimise risk to Council	Integrate risk management into all areas of Council's activities	Director of Finance & Corporate Services	Develop Council's Risk Management procedures Number of Public Liability claims and	0%	Policy reviewed and updated. Reported to Council, ARIC & the Executive and re-adopted.	□

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Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
				cost			
				Number of Motor Vehicle claims and cost		ERM Manual developed and endorsed by CMT. Report going to ARIC. Implementation with training to follow.	
				Number of Property claims and cost			
				Number of other policy type claims and cost		Motor vehicle/plant claims are increasing again, with a single vehicle plant accident costing approx. \$40,000	
4.5.5.f	Minimise risk to Council	Provide a records management system which meets statutory and organisational demands	Director of Finance & Corporate Services	Manage archive disposal	50%	Archive project has started with the scanning of old Development Applications and Building Applications.	□
4.5.5.g	Minimise risk to Council	Manage and effectively provide IT systems to Council	Director of Finance & Corporate Services	To ensure Council's software licensing is compliant.	25%	Things progressing on track.	□
				To ensure effective use of the IT helpdesk - completion			
				Reestablishment of Technology Working			

First Half Yearly Review | 2019-20

Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
				Group			
4.5.5.h	Minimise risk to Council	Provide, maintain and develop financial services and systems to accepted standards - satisfying regulatory and customer requirements	Director of Finance & Corporate Services	To record any outages of Council's IT system  Statutory reporting completed on time  Business Activity Statement reported to Australian Taxation Office  Fringe Benefits Tax reported to Australian Taxation Office	50%	Council maintains financial systems in order to produce statutory reports.	□
4.5.6.a	Develop, maintain and retain a balanced and skilled workforce	Apprentice and Traineeship needs identified	Director of Finance & Corporate Services	Appointment of apprentices and trainees	100%	Trainees and apprentices for 2020 have been engaged.	□
4.5.6.b	Develop, maintain and retain a balanced and skilled workforce	Ensure Core Competencies online training is completed by all staff	Director of Finance & Corporate Services	Completion of 6 core competencies by staff	50%	All staff are up to date with core competencies online training. Any new staff will complete as part of induction.	□
4.5.6.d	Develop, maintain and retain a balanced and skilled	Skill requirements of all Council staff reviewed annually and targeted training plan	Director of Finance & Corporate Services	Training plan developed and implemented annually	50%	90% of staff have completed their DAS reviews where training has been identified.	□

First Half Yearly Review | 2019-20

Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
	workforce	developed/actioned		Staff Development Appraisals are conducted			
4.5.6.e	Develop, maintain and retain a balanced and skilled workforce	Provide regular opportunities for management to meet and discuss contemporary issues	General Manager	Networking opportunities made available  Networking opportunities made available	0%	Internal communications processes are being reviewed due to changes in the GM role to be reported on next period.	□
4.5.6.f	Develop, maintain and retain a balanced and skilled workforce	Provide effective communication and information systems for staff	Director of Finance & Corporate Services	Opportunities for communication with staff	50%	Corporate information systems are serving the needs of staff. The IT department are currently commissioning and internal intranet for Council staff.	□
4.5.6.g	Develop, maintain and retain a balanced and skilled workforce	Develop a Strategic Plan for the replacement of retiring individuals who hold critical positions as specified in the Workforce Management Plan	Director of Finance & Corporate Services	Strategic Plan completed	30%	These positions have been identified in the Workforce Management Plan. Strategic plan still being developed.	□

First Half Yearly Review | 2019-20

## Manage our Natural Resources

*All villages have a secure and quality water supply.*

Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
5.1.1.a	Manage secure water supply schemes	Implement and amend Best Practice for Water Supply within Cabonne water operations	Director of Engineering & Technical Services	Best Practice for Water Supply implemented and amended  Best Practice for Water Supply implemented and amended	50%	Water supply continued. OCC connection servicing Molong.	□
5.1.1.b	Manage secure water supply schemes	Continue to maintain drinking water management system	Director of Engineering & Technical Services	Drinking water guidelines complied with.	50%	DWMS in process of being updated by Atom consulting	□
5.1.1.c	Manage secure water supply schemes	Maintain water infrastructure assets	Director of Engineering & Technical Services	In accordance with the AMP	50%	Hydrant maintenance in progress for Molong. complete for Cumnock and Yeoval. Mains breaks repairs as required	□
5.1.1.d	Manage secure water supply schemes	Commission the Molong to Cumnock to Yeoval	Director of Engineering & Technical Services	Commission of the pipeline completed	90%	Construction of Molong to Cumnock and Yeoval Pipeline	□

First Half Yearly Review | 2019-20

Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
5.1.2.a	Promote responsible water use across the community	pipeline Cabonne Water responsible use promoted	Director of Engineering & Technical Services	Participation in water resource management activities, Central NSW Councils JO water utility alliance and undertake water wise education program	50%	has been completed. Promotion ongoing via multiple media outlets	□
5.1.2.b	Promote responsible water use across the community	Maintain a pricing structure that encourages responsible water usage	Director of Engineering & Technical Services	Level of water usage	50%	Water restrictions dictating level of use within households. Current consumption is below 150 kilo litres per person per day.	□

*Flood mitigation processes are in place.*

Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
5.2.1.a	Provide systems for stormwater and pollution management & control	Environmental Protection Operations undertaken	Director of Engineering & Technical Services	Works required to comply with Protection of the Environment Operations Act	80%	All environmental protection processes have been undertaken.	□

First Half Yearly Review | 2019-20

Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
5.2.1.b	Provide systems for stormwater and pollution management & control	Undertake creek and river operations	Director of Engineering & Technical Services	1997 (POEO Act) and supporting legislation undertaken Creek and river environs maintenance completed	80%	Test	
5.2.2.a	Implement Flood Risk Management Plans	Implement Eugowra Floodplain Management Plan	Director of Engineering & Technical Services	Progressively implement plan and obtain state and/or Federal funding	15%	Eugowra Puzzle Flat Creek Levee: Crown land licence, agreement for easement on private land completed. Contractor and client side project manager for the construction has been appointed. Contractor started the survey and pegging for the construction. Office of Environment and Heritage has partly funded for the construction.	

First Half Yearly Review | 2019-20

Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
5.2.2.b	Implement Flood Risk Management Plans	Construction of Puzzle Flat Creek Levee	Director of Engineering & Technical Services	Funding for the Levee	15%	Contract let to construction company with program completion by June 2020. Funding received	□
5.2.2.c	Implement Flood Risk Management Plans	Implement Molong Floodplain Management Plan	Director of Engineering & Technical Services	Progressively implement plan and obtain state and/or federal funding  Progressively implement plan and obtain state and/or federal funding	0%	Funding for the investigation design of levee received by the Council. Engineering Director is working for establishment of Molong Flood Risk Management Committee.	□
5.2.2.d	Implement Flood Risk Management Plans	Action voluntary purchase applications	Director of Engineering & Technical Services	Voluntary purchase applications actioned	15%	Voluntary purchase of 10 North St Eugowra completed. Voluntary purchase of 7 Betts St Molong is in progress.	□

First Half Yearly Review | 2019-20

*Sustainable solid and liquid waste management practices are in place across Cabonne.*

Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
5.3.1.a	Provide a solid waste management and recycling service to the communities	Manage the contract for the operation of a kerbside pickup service for residential properties	Director of Environmental Services	Services delivered with minimal complaints, on time and within contract budget	50%	Services delivered with minimal complaints, on time and within contract budget	□
5.3.1.b	Provide a solid waste management and recycling service to the communities	Manage the operation of the Cabonne landfills to maximise environmental controls	Director of Environmental Services	Management in accordance with Best Practice standards and Council's Environmental Management Plans (EMPS)	50%	Management in accordance with Best Practice standards and Council's Environmental Management Plans (EMPS)	□
5.3.1.c	Provide a solid waste management and recycling service to the communities	Provide facilities to encourage maximum recycling and reuse of all waste streams	Director of Environmental Services	Services delivered with minimal complaints	50%	Services delivered with minimal complaints	□
5.3.1.d	Provide a solid waste management and recycling service to the communities	Undertake regular inspections of Onsite Sewerage Management Systems in	Director of Environmental Services	Inspections finalised within agreed service levels	50%	Inspections undertaken as required	□

First Half Yearly Review | 2019-20

Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
5.3.1.e	Provide a solid waste management and recycling service to the communities	accordance with licence requirements Increase education & awareness of waste issues	Director of Environmental Services	Increase community awareness	50%	Increase community awareness with positive participation with Netwaste educators	□
5.3.1.f	Provide a solid waste management and recycling service to the communities	Investigate & monitor illegal dumping activity	Director of Environmental Services	Investigation and enforcement as appropriate	50%	Investigation and enforcement as appropriate	□
5.3.2.a	Develop long term strategic plan for the development, operation and closure of sites	Implement waste management strategy and revise as necessary	Director of Environmental Services	Report on implementation of strategy	50%	Implementation of strategy as guided by management plans.	□
5.3.3.a	To provide and maintain environmentally sustainable, high quality sewerage facilities	Undertake Cabonne Sewer Operations	Director of Engineering & Technical Services	Operated in accordance with relevant standards and best practices  Maintained in accordance to AMP  Operated in accordance with relevant standards and best practices	50%	Testing and operations in line with standards	□

## First Half Yearly Review | 2019-20

Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
5.3.3.b	To provide and maintain environmentally sustainable, high quality sewerage facilities	Maintain Cabonne sewer infrastructure assets	Director of Engineering & Technical Services	Maintain in accordance to AMP	50%	Ongoing maintenance, repairs as required	□
5.3.3.c	To provide and maintain environmentally sustainable, high quality sewerage facilities	Undertake Cabonne sewer projects	Director of Engineering & Technical Services	Complete sewer projects	50%	Projects E1 replacement and repairs ongoing, Telemetry project to determine asset plan underway, Inlet structure projects in progress	□
5.3.3.d	To provide and maintain environmentally sustainable, high quality sewerage facilities	Operate effluent reuse schemes	Director of Engineering & Technical Services	Should operate in accordance with relevant standards and best practices	50%	Effluent scheme operational in line with Licence	□
5.3.3.e	To provide and maintain environmentally sustainable, high quality sewerage facilities	Established Truck wash in Molong	Director of Engineering & Technical Services	Truck wash operational	0%	Council considered report in December 2019 to not progress with this project due to sustainability.	□
5.3.3.f	To provide and maintain environmentally	Undertake liquid trade waste	Director of Engineering & Technical Services	Operate in accordance with best practice and	50%	Liquid trade waster database being collated. staff	□

## First Half Yearly Review | 2019-20

Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
	sustainable, high quality sewerage facilities	operations		Liquid Trade Waste guidelines		training being sought	

*Primary producers use best practice methods and systems that respect the environment.*

Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
5.4.1.a	Maintain an effective campaign of noxious weed control	Undertake Weeds destruction operations	Director of Engineering & Technical Services	Implementation of Council's Noxious Weeds policy	50%	Weeds destruction operations continue with increase in operations due to weather conditions	□
5.4.1.b	Maintain an effective campaign of noxious weed control	Undertake Weeds control asset purchases	Director of Engineering & Technical Services	New weeds assets purchased	50%	New plant to be purchased later in the year including all terrain vehicle	□
5.4.1.c	Maintain an effective campaign of noxious weed control	Maintain invasive species operations	Director of Engineering & Technical Services	Implementation of Council's Noxious Weeds policy	50%	Seasonal campaign continues with increased operations due to rain events	□
5.4.1.d	Maintain an effective campaign of noxious weed control	Undertake Weeds Private Works	Director of Engineering & Technical Services	Private works undertaken	25%	Works still deferred, progress made to acquire certification, Q3	□

## First Half Yearly Review | 2019-20

Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
5.4.1.e	control Maintain an effective campaign of noxious weed control	Maintain Macquarie Valley Weeds Operations	Director of Engineering & Technical Services	Macquarie Valley Weeds Operations maintained	45%	should see certification finalised Attended quarterly meeting	□

*All natural resources are managed sustainably in a planned way.*

Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
5.5.1.a	Participate in Environmental sustainability programs	Support community education programs in environmental stewardship and management	Director of Environmental Services	Complete State of Environmental (SoE) Report	50%	Support programs where practical	□
5.5.1.b	Participate in Environmental sustainability programs	Support projects initiated by Local Land Services (LLS), Dept of Primary Industries (DPI) and Catchment Management Authority (CMA).	Director of Environmental Services	Meetings attended	50%	Liaised with relevant state agencies	□

## First Half Yearly Review | 2019-20

Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
5.5.1.c	Participate in Environmental sustainability programs	Maintain a detailed knowledge and understanding of issues related to mining	Director of Environmental Services	Participate in Association of Mining & Energy Related Councils meetings  Participate in Cadia annual environmental review	50%	Liaison with industry groups maintained	□
5.5.1.d	Participate in Environmental sustainability programs	Provide input into the statutory process for proposed State significant development applications	Director of Environmental Services	Input provided	50%	Provided as required	□
5.5.1.e	Participate in Environmental sustainability programs	Endeavour to influence the State Government framework for mining activity (e.g. Mining SEPP, CCCs, etc.)	Director of Environmental Services	Participate in Association of Mining & Energy Related Councils lobbying activities	50%	Membership of association of Mining and Energy Related Councils continued	□
5.5.2.a	Manage Council's Molong Limestone Quarry in accordance with the lease agreement.	Review of annual rental in accordance with the provisions of the lease	Director of Finance & Corporate Services	CPI increase enacted in accordance with the agreement	50%	Annual rental could not be increased according to the provisions of the lease until after year 5. There are issues	□

First Half Yearly Review | 2019-20

Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
						with the tenant paying rental as and when it falls due. If rent is not paid in the new year Council will take legal action under the provisions of the lease.	
5.5.2.b	Manage Council's Molong Limestone Quarry in accordance with the lease agreement.	Calculate gravel royalties for extraction greater than 60,000 tonnes in accordance with the provisions in the Contract	Director of Finance & Corporate Services	Earth Plant Hire invoiced for gravel royalties in accordance with the level of extraction	50%	As per the terms of the lease, gravel royalties were not payable due to the tenant not reaching the 60,000 tonne threshold.	□
5.5.3.a	Operate gravel pits in an environmentally responsible and financially sustainable manner	Ensure guidelines and approval conditions complied with	Director of Engineering & Technical Services	Level of compliance	70%	Council has operated its gravel pits in an environmentally responsible and financially sustainable manner	□
5.5.3.b	Operate gravel pits in an environmentally responsible and financially sustainable manner	Renew gravel pit lease agreements	Director of Engineering & Technical Services	Lease agreements renewed	100%	All gravel pit renewals have been completed.	□

First Half Yearly Review | 2019-20

Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
5.5.3.c	Operate gravel pits in an environmentally responsible and financially sustainable manner	Operate gravel pits in accordance with Mine Safety regulations	Director of Engineering & Technical Services	Number of breaches	75%	All of Council's gravel pits have been operate in accordance with Mine Safety regulations.	

*Risk management processes are in place for natural disaster events.*

Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
5.6.1.a	Support the appropriate emergency management lead agency in the planning and management of emergency events	Review of Emergency Management Plan (EMPLAN)	Director of Engineering & Technical Services	Review completed and Plan adopted	0%	Will commence in April 2020. Due for completion June 2020.	
5.6.1.b	Support the appropriate emergency management lead agency in the planning and management of emergency events	Implement Emergency Risk Management (ERM) Plan	Director of Finance & Corporate Services	ERM Plan implemented	100%	Emergency Management Plans for the main Council buildings have been updated and training conducted with Wardens and staff. Schematics have been updated to comply	

First Half Yearly Review | 2019-20

Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
						with changes	
5.6.1.c	Support the appropriate emergency management lead agency in the planning and management of emergency events	Review Standard Operating Procedures (SOP's)	Director of Engineering & Technical Services	SOP's reviewed and updated as required	0%	Review to commence in April 2020 due for completion June 2020.	□
5.6.1.d	Support the appropriate emergency management lead agency in the planning and management of emergency events	Support education of community by emergency services	Director of Engineering & Technical Services	Support provided for requests from emergency services for support for community education	50%	Participation in local emergency management committee is being maintained and support provided as required.	□
5.6.1.e	Support the appropriate emergency management lead agency in the planning and management of emergency events	Conduct Local Emergency Management Committee (LEMC) as required	Director of Engineering & Technical Services	Meetings convened	50%	All meetings have been held.	□
5.6.2.a	Support the management of the local emergency	Actively maintain support of the Canobolas Rural Fire Zone	Director of Engineering & Technical Services	Meetings attended as required	50%	All meetings attended to date.	□

## First Half Yearly Review | 2019-20

Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
5.6.2.b	services Support the management of the local emergency services	management Actively maintain support of the State Emergency Services	Director of Engineering & Technical Services	Meetings attended as required	50%	All meetings attended to date.	□

*Alternative energy development is considered and utilised where appropriate.*

Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
5.7.1.a	Encourage the development and use of alternative energy	Implement outcomes of Central NSW Councils JO Sustainability Group	Director of Engineering & Technical Services	Energy Efficient and Sustainable Group outcomes implemented	50%	Progressing by energy audit	□
5.7.2.a	Review the energy efficiency of Council's operations	Report on sustainability initiatives	Director of Engineering & Technical Services	Report to Council by 4th Quarter	50%	Sourcing alternative water sources	□



# Country Women's Association of NSW

ABN 82 318 909 926

Incorporated in 1931 by an Act of NSW Parliament

All Communication to be addressed to the Treasurer of CENTRAL WESTERN GROUP

## CENTRAL WESTERN GROUP

The General Manager,  
Cabonne Council,  
P.O. Box 17  
MOLONG NSW 2866

Cabonne Council  
RECEIVED 0  
5 FEB 2020

Referred to.....

31' January, 2020

Dear Sir,

Re: Sponsorship of Schools' Public Speaking Competition, 2020

Your Council has been very generous in helping our annual Schools' Public Speaking Competition over several years. I write to ask if you are able to help us again in 2020. The event will be held at All Saints, Campus on the 26<sup>th</sup> May, 2020.

I was informed that a formal written request was a sufficient application. If you require a more specific format, or more information, I look forward to your advice.

Should you agree to sponsor the competition, we would ask that your donation be sent to Mrs. Beverley Worrall, Group Treasurer, 15 Maclaughlan Street, Cumnock, 2867, the cheque should be made out to CWA of NSW, Central Western Group. Alternatively, an electronic payment for that account can be made to the Commonwealth Bank, Account name Country Women's Assoc. of NSW, Central Western Group, BSB 062 587, Account No. 00930440

Yours in CWA friendship

A handwritten signature in black ink that reads 'B. Worrall'.

Beverley Worrall  
Central Western Group  
Treasurer  
0428636774  
[worrall.1@bigpond.com](mailto:worrall.1@bigpond.com)

**EUGOWRA LIONS CLUB Inc**  
**PO Box 12 Eugowra NSW 2806**

27th February 2020

The General Manager  
Cabonne Council  
PO Box 17  
Molong NSW 2866

Dear Brad,

**Lions Annual Seniors Day**

On Monday 17<sup>th</sup> February the Eugowra Lions Club held its annual Seniors Day luncheon at the Eugowra Community Bowls and Recreation Club to coincide with Seniors Week. It was again a most enjoyable day, attended by more than 90 people from Canowindra, Cudal, Molong and Manildra, as well as Eugowra.

In previous years, Council has seen fit to make a financial contribution toward the running of this day, and we ask if Council will again continue this arrangement.

We apologise for not making prior contact, but this year, like 2019, Seniors Week has been moved forward by the NSW government.

Yours faithfully,

Bob Roach  
Secretary

OT |

Cabonne Council  
RECEIVED  
24 FEB 2020

Referred to .....

ROTARY CLUB OF  
MOLONG

CONTACT : JANIS GLASSON

2019/20  
Round 2

# Community Assistance Program



Applications Close:  
28 February 2020 at 5pm

# COMMUNITY ASSISTANCE PROGRAM GUIDELINES 2019/20 – ROUND 2

## PURPOSE OF THE PROGRAM

The Community Assistance Program supports projects that maintain the strength and vibrancy of Cabonne's towns and villages.

This is a competitive program that provides support for organisations focused on delivering positive benefits to Cabonne residents and contributing to the delivery of Council's strategic priorities.

The objectives of the Community Assistance Program are:

- To support community groups with projects that are of ongoing or sustainable benefit to the Cabonne communities.
- To improve the liveability of Cabonne shire.

Each project will be judged on its merits and the relative benefit it will return to the community.

## SUBMITTING YOUR APPLICATION

**This is a highly competitive process with limited funds.**

A good application accurately and succinctly answers relevant questions, demonstrates skill and commitment to managing a successful project, acknowledges Council's support, has a detailed budget and reflects efforts to raise matching (or better) support either through funds or in-kind, partner with other organisations and link with other events.

Council's goal is to reach a fair decision about your request for support. Please review the Guidelines, along with any related documents in detail before you complete the Application Form.

All relevant documents, including the Application Form, are available on Council's website.

## WHO CAN APPLY

In order to be eligible for the Community Assistance Program, you must:

- Be a not for profit organisation
- Reside in Cabonne Shire Local Government Area

Organisations demonstrating strong partnerships with other organisations and/or acquiring additional support from other sources may be more competitive.

## WHO CANNOT APPLY

- Individuals.
- Projects that are for private commercial ventures will not be considered.
- Government departments, agencies and organisations.

- Organisations that have previously received support from Council and have failed to meet all the requirements of their approval, including acquittal reporting.
- Community groups and organisations that are excluded from receiving funding in line with Council's *Donations Policy* or where funding is available under another specific Council program. This policy can be obtained by visiting [www.cabonne.nsw.gov.au](http://www.cabonne.nsw.gov.au) or by contacting Council.

#### CONDITIONS OF FUNDING

- Applicants must contribute at least 50% of the total project cost. The value of voluntary labour is allowed as part of the applicant's contribution.
- Requests for retrospective funding, administration costs and salaries will not be considered.
- Successful applicants must complete the approved project within 6 months of receiving CAP funding.
- Successful applicants must acknowledge Council's contribution to the project in any media, written material or signage.
- Any variations to a funded project will require submission of a Project Variation Form and which will then require approval of the Council. This form can be obtained by contacting Council.
- Applicants must participate in appropriate publicity associated with the assistance.
- Successful applicants are required to submit a Project Acquittal Form to Council within 3 months of project completion.
- Applications that are not submitted by the due date will not be considered.

#### CONFIDENTIALITY

Information supplied by the applicant will be used for processing and assessing the application and will be treated as confidential to the extent permitted by the Local Government Act and Government Information (Public Access) Act.

#### HOW TO APPLY

The Community Assistance Program guidelines and application form are located on Council's website [www.cabonne.nsw.gov.au](http://www.cabonne.nsw.gov.au)

After reviewing these documents, applicants are encouraged to discuss the eligibility of their application with Council's Grants Officer prior to submitting their application.

All applications must be submitted on the correct application form and received by Council by the nominated due date, **Friday 28<sup>th</sup> February 2020 by 5pm.**

Applications may be submitted online, mailed, emailed or hand delivered to:

Mail: Cabonne Council, PO Box 17, Molong NSW 2866

Email: [council@cabonne.nsw.gov.au](mailto:council@cabonne.nsw.gov.au)

Hand delivered to: Cabonne Council's Molong Office on Bank Street or Cudal Office on Main Street.

The application must be signed and all support material attached.

An incomplete application will not be accepted.

Cabonne Council will acknowledge the receipt of your application form within 10 working days.

**FURTHER INFORMATION**

Further information can be obtained by contacting Council's Grants Coordinator, Naomi Schroder.

Phone: 6392 3200

Email: [council@cabonne.nsw.gov.au](mailto:council@cabonne.nsw.gov.au)

# COMMUNITY ASSISTANCE PROGRAM APPLICATION FORM 2019/20 – ROUND 2

BEFORE COMPLETING THIS APPLICATION, YOU MUST READ THE COMMUNITY ASSISTANCE PROGRAM GUIDELINES. APPLICATIONS THAT DON'T COMPLY WITH THE CONDITIONS STATED IN THE GUIDELINES OR APPLICATIONS THAT ARE INCOMPLETE WILL NOT BE CONSIDERED.

## SECTION 1: STATEMENT OF UNDERSTANDING

I have read and understood the Community Assistance Program Guidelines

## SECTION 2: APPLICANT DETAILS

Name of Organisation:	Rotary Club of Molong		
Postal Address:	PO Box 80, Molong, 2866		
Contact Person:	Janis Glasson		
Position Held:	President		
Phone:	0427666776	Email: janis.glasson@live.com.au	
Incorporation No:	Y0750727	GST registered:	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
ABN No:	N/A		

Brief description of your organisation: The Rotary Club of Molong was presented with its charter on 15<sup>th</sup> March 1969. Over the last nearly 51 years, the Rotary Club of Molong has serviced many community projects and activities.

**Molong Rotary has a particular interest in youth activities** and promoting opportunities for local youth to attend various Rotary youth leadership programs and forums. Rotary Molong has worked closely with the local schools to provide these opportunities (e.g. Forum meeting with Cabonne Council re future planning for infrastructures in Cabonne), state wide (e.g. Rotary Youth Enrichment Programs and Rotary youth Agricultural Programs) and nationally (e.g. National Science Youth Forum).

Many students have benefitted from these programs which has made a big difference in their lives in terms of their outlook in life and their future careers. **Molong Rotary is continually seeking to address social, economic and environmental issues whilst representing the vision, aspirations and priorities of the community we serve.** These sentiments certainly links our annual planning with the **Cabonne 2025 Community Strategic Plan** which states "that the communities of Cabonne are caring and supportive" and seeks to "provide more opportunities for young people to fully engage in community life needs to be created so they can experience the full benefits of living in Cabonne".

Molong Rotary is continually seeking out worthwhile projects which will enhance our community. At times we have joined with other community organisations, and worked closely with them on community projects.

Molong Rotary meets fortnightly to discuss present and future plans and activities to enhance our community.

**SECTION 3: ELIGIBILITY CRITERIA**

YES  NO Are you a not for profit organisation?

YES  NO Do you reside in the Cabonne LGA?

#### SECTION 4: PROJECT DETAILS

Project Title: Drought Assistance – Reducing the excursion costs for school age children in Molong.

Project Location: Molong

<p><b>Project Description (50 words or less)</b></p> <p>The project seeks funding to support student excursion costs at Molong Central School (K-12) and Molong St Josephs (K-6).</p> <p>Over the past 4 years, the long lasting and severe drought in Molong and surrounding areas has meant that many families are struggling to meet educational excursion costs due to financial difficulties experienced by their families. In fact, many excursions were cancelled in the past year because of lack of participation of the students due to the financial costs for families. Excursions provide essential sporting, curriculum, wellbeing and educational opportunities for students K-12.</p> <p><b><u>Please note that children from Manildra, Cumnock, Euchareena and outlying areas attend the Secondary department at Molong Central School.</u></b></p> <p>Molong Rotary along with our Partner Club, the Rotary Club of North Sydney Sunrise) has in hand \$5000 put side for this project. ( Molong Rotary Bank Statement Attached)</p>
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<p><b>Project Outcomes (200 words or less)</b></p> <p>What are the objectives of the project, who will benefit from the project, how will you measure and evaluate if the objectives have been met?</p> <p><b>Objectives –</b></p> <ol style="list-style-type: none"> <li>1. The money received will be divided between the two Molong Schools, based on student numbers at each school at the commencement of the school year 2020.</li> <li>2. Each school will subsidise nominated student excursions throughout 2020.</li> <li>3. Families of students will have a reduced costing on excursions.</li> <li>4. Students will be able to engage in all relevant sporting, curriculum, wellbeing and educations excursions.</li> </ol> <p><b>Measures and evaluation –</b></p> <ol style="list-style-type: none"> <li>1. The schools will be asked to account, in writing (spreadsheets or listings), for all subsidies and costs on excursions towards the end of Term 4 to Molong Rotary. This information will be sent onto Cabonne Council.</li> <li>2. The P and C will provide written detail of how this initiative has assisted parents over the year</li> <li>3. The Students Representative Council will provide written detail of how this project has assisted student needs and indicate the numbers of students who have benefitted from the program</li> </ol>
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**What organisations (if any) are partners in the project?**

Please detail their input.

On December 12<sup>th</sup> 2019, Molong Rotary held a successful Drought Information Evening which was well attended by the community. Molong Rotary hosted the Rotary Club North Sydney Sunrise who had expressed an interest in visiting the area because of their concerns about the drought. From this evening the North Sydney Sunrise Club has committed funds to the Rotary Club of Molong to assist the youth in the area by reducing the costs of their excursions in 2020.

\*Letters of support (attached) have been received from the Molong Advancement Group and Molong Central School Parent and Citizen Organisation.

\*Molong Central School and St Joseph’s School are also partners in this project and have welcomed sincerely this initiative for their students and families – see attached letters which indicate excursion costs, numbers of students benefitting from the program and total cost of excursions for each school.

**SECTION 5: APPROVALS**

Is a Council Development or Building Approval required for this proposed development?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
If Yes, has a Development or Building Application been approved	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
If no, what is the current status of the application?	
What is the likely commencement date of the project if funding is approved?	
When will the project be completed?	



**SECTION 8: LAND OWNERSHIP**

Please tick the appropriate box.

- Council owned land.
- Crown Land – Trustee:
- Other – Details: N/A

**SECTION 9: SUPPORT DOCUMENTATION**

Please tick the appropriate box.

- Quotations or estimates for proposed works - See supporting letters and overview of costs/number of students benefitting from the program from Molong Central School and St Joseph's School – **Pease note a total of 430 students will benefit from this program in Molong**
- Evidence of funds available – see Bank Statement from the Rotary Club of Molong
- Evidence of community support - Letters of support from the Molong Advancement Group and the Molong Central School P and C)
- Photographs (5 maximum)
- Other – Details:

**SECTION 10: DECLARATION**

The declaration below must be agreed to by a person who has delegated authority to sign on behalf of the organisation e.g. President, Chairman, member of the Board of Management or authorised staff member.

I declare the information provided in this application and attachments is, to the best of my knowledge, true and correct. I understand any omission or false statement may result in the rejection of the application or withholding of any funds already approved.

I understand Cabonne Council may check any of our statements for the purpose of assessing this application, and I agree to provide any additional information requested.

Should this application be successful, I confirm the project will not commence until after the funding agreement has been approved and an agreement with Cabonne Council has been signed.

I understand this is an application only and may not necessarily result in funding approval.

Name:	Janis Glasson	Signature:	<i>Janis Glasson</i>
Executive Position in Organisation:		President	
Date: 21/2/2020			

## Molong Advancement Group Inc

P.O.Box 263  
MOLONG NSW 2866

ABN.12 620 434 931



Chairperson: Peter Batten  
Ph: 0418 292 053  
Email: [peter.batten1906@gmail.com](mailto:peter.batten1906@gmail.com)  
Vice Chairperson: Helen Crisp  
Ph: 0428 231 373  
Email: [crisp3@bigpond.com](mailto:crisp3@bigpond.com)  
Secretary: Marj Bollinger  
Ph: 63 668593  
Email: [marjboll@skymesh.com.au](mailto:marjboll@skymesh.com.au)

27 January, 2020

### To whom it may concern

May it be known that Molong Advancement Group support the application from the Rotary Club of Molong for funding through Cabonne Council's Community Assistance Program to support student's excursion costs at Molong Central School (K-12) and Molong St Josephs (K-6). Noting Rotary's dollar for dollar commitment to this project.

There is no doubt that the ongoing, long lasting, severe drought in Molong and surrounding districts over the past 4 years has meant that many families are really struggling to meet excursion costs thus many students have missed out on excellent educational excursions due to the financial difficulties experienced by their families in 2019.

As the Secondary Department of Molong Central School caters for children from Cumnock, Manildra, Euchareena and Cudal as well as Molong, children from all of those areas will benefit from financial assistance under this Rotary project.

Excursions provide essential sporting, curriculum, wellbeing and educational opportunities for students K-12.

Financial assistance received from a successful application would enable the schools to assist all students who would in turn benefit from their opportunity to attend excursions.

A handwritten signature in cursive script that reads 'Marj Bollinger'.

Secretary  
Molong Advancement Group Inc

Working cooperatively for the future of Molong through representation, promotion and education



"Providing  
Opportunities  
for  
Personal  
Achievement"

# MOLONG CENTRAL SCHOOL

KINDERGARTEN TO YEAR 12  
A.B.N.: 46 346 191 747



68 - 70 PHILLIP STREET  
MOLONG 2866

Telephone: (02) 63668224  
Fax: (02) 63668220

Email: [molong-c.school@det.nsw.edu.au](mailto:molong-c.school@det.nsw.edu.au)  
Web: <https://molong-c.schools.nsw.gov.au>

## MOLONG CENTRAL SCHOOL PARENTS & CITIZENS ASSOCIATION

### To Whom it May Concern,

The Molong Central School P&C Association supports the Molong Rotary Club in their efforts to obtain dollar for dollar funding to support the students of Molong Central School through the Cabonne Council Community Assistance Program.

We are currently aware of families who are unable to pay for the costs of excursions and as a result, this reduces the number of students who attend, which then increases those costs.

Molong Central School has many extracurricular and sporting opportunities that teachers are willing to organise to enhance the educational experiences for the children. It is important that Molong Central Students be provided with opportunities such as these especially in such difficult times.

Several excursions have been cancelled due to lack of numbers and we are aware that teachers have cut back on the amount of nights students stay away in an attempt to cut costs so that more students will be able to attend.

We believe that our children should not miss opportunities that benefit their education and overall development because of the financial constraints families are under due to the drought. We therefore ask that you support Molong Rotary in their efforts to ensure that the children at Molong Central School have access to excursion opportunities.

Yours sincerely,

Kate Strahorn  
Member  
Molong Central School P&C Association





"Providing  
Opportunities  
for  
Personal  
Achievement"

# MOLONG CENTRAL SCHOOL

KINDERGARTEN TO YEAR 12

A.B.N.: 46 346 191 747



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Web: <https://molong-c.schools.nsw.gov.au>

14<sup>th</sup> February 2020

## TO WHOM IT MAY CONCERN

Molong Central School willingly supports this application from Molong Rotary Club who is seeking, through the Cabonne Council Community Assistance Program (dollar for dollar assistance) to support students excursion costs at Molong Central School. Data obtained from previous years clearly show the ongoing drought has meant that families are struggling to meet excursion costs as the number of students attending excursions has declined.

Excursions provide extracurricular opportunities that enable students to bring real world meaning to topics they have studied, sporting opportunities to enhance movement skills, and the opportunity to develop an understanding of the wider community. Students from Kindergarten to Year 12 would be supported by these funds. By reducing, the associated costs of excursions there will be greater chance for the majority of students to attend.

If the application were successful, the funds would assist Molong Central School families with a number of planned excursions in 2020. These include:

Excursion	No. of Students	Cost per student	Total Cost of Excursion
Early Stage 1 & Stage 1 – Day Excursion	120	\$50	\$6000
Stage 2 – Overnight Excursion	91	\$400	\$36400
Stage 3 – Day Excursion	57	\$40	\$2280
Year 7 – Overnight Excursion	31	\$500	\$15500
Year 9 – Overnight Excursion	49	\$300	\$14700
Year 12 – Day excursion	28	\$100	\$2800

Families may apply for student assistance, but many families are very proud and do not take advantage of the funds, so any attempt to lower the cost of excursions has the potential to enhance a child's ability to attend these valuable social, cultural, emotional and physical development opportunities.

Yours sincerely,

Michelle Barrett  
Principal





**ST. JOSEPH'S CATHOLIC PRIMARY  
SCHOOL, MOLONG**  
**EDWARD STREET, MOLONG. N.S.W. 2866**  
**Ph: (02)63 668306**  
**email: stjosephsmolong@bth.catholic.edu.au**

Excursion	No. of students	Cost per student	Total cost of excursion
Western Plains Zoo, Dubbo	54	\$32.50	\$1779
Japanese Gardens/Age of Fishes	54	\$36.50	\$1954

This year we have two major excursions planned for the children at St Joseph's.

Thank you to those who have considered funding for St Joseph's. The Cabonne Community Assistance Program and Rotary's Drought Assistance Excursion Cost for school age children are wonderful initiatives which would benefit our whole school community greatly, especially those suffering from the effects of the drought.

Regards,

Matthew French

NetBank - Transactions

Page 1 of 2



ROTARY CLUB of  
MOLONG

**Cheque A/c**

06 2573 2800 8472

Balance  
**+ \$7,431.93**

Available  
**+ \$7,431.93**

Date	Transaction details	Amount	Total
14 Feb 2020	Chq 000740 presented MOLONG	- \$520.00	<b>+ \$7,431.93</b>
14 Feb 2020	Chq 000739 presented MOLONG	- \$220.00	+ \$7,951.93
14 Feb 2020	Chq 000741 presented MOLONG	- \$60.00	+ \$8,171.93
14 Feb 2020	Chq 000738 presented 06 2067	- \$440.00	+ \$8,231.93
13 Feb 2020	Chq 000736 presented MOLONG	- \$25.00	+ \$8,671.93
13 Feb 2020	Cash Dep Branch MOLONG	+ \$22.30	+ \$8,696.93
01 Feb 2020	Credit Interest	+ \$2.83	+ \$8,674.63
28 Jan 2020	Chq 000735 presented	- \$54.90	+ \$8,671.80
21 Jan 2020	Transfer From ROTARY CLUB OF NORTH SYDNEY RCNSS Donation	+ \$2,000.00	+ \$8,726.70
16 Jan 2020	Cash Dep Branch MOLONG	+ \$8.00	+ \$6,726.70
16 Jan 2020	Cash Dep Branch MOLONG	+ \$26.20	+ \$6,718.70
01 Jan 2020	Credit Interest	+ \$2.70	+ \$6,692.60
20 Dec 2019	Chq 000734 presented MOLONG	- \$980.00	+ \$6,689.80
13 Dec 2019	Chq 000732 presented	- \$50.00	+ \$7,669.80
13 Dec 2019	Chq 000733 presented MOLONG	- \$11.00	+ \$7,719.80
13 Dec 2019	Cash Dep Branch MOLONG	+ \$20.70	+ \$7,730.80
13 Dec 2019	Cash Dep Branch MOLONG	+ \$990.00	+ \$7,710.10
12 Dec 2019	Chq 000731 presented	- \$120.00	+ \$6,720.10
06 Dec 2019	Chq 000729 presented	- \$50.00	+ \$6,840.10
03 Dec 2019	Chq 000730 presented	- \$1,400.00	+ \$6,890.10
01 Dec 2019	Credit Interest	+ \$2.85	+ \$8,290.10
29 Nov 2019	Chq 000728 presented	- \$75.00	+ \$8,287.25
27 Nov 2019	Cash Dep Branch MOLONG	+ \$18.60	+ \$8,362.25
21 Nov 2019	Direct Credit 128594 DAYBREAK ROTARY MOLONG ROTARY NYSF	+ \$500.00	+ \$8,343.65
20 Nov 2019	Chq 000727 presented	- \$100.00	+ \$7,843.65
18 Nov 2019	Displaying transactions 1-40. 40 transactions found.	Print	Help & Support
		\$600.00	+ \$7,943.65

<https://www2.my.commbank.com.au/netbank/Transaction/History.aspx?fdl=Y&RID=...> 19/02/2020

Please find the application for the Community Assistance Program attached from Cumnock Public School P&C.

There are supporting documents are also included.

2019/20  
Round 2

Community Assistance Program



Applications Close:  
28 February 2020 at 5pm

# COMMUNITY ASSISTANCE PROGRAM GUIDELINES 2019/20 – ROUND 2

## PURPOSE OF THE PROGRAM

The Community Assistance Program supports projects that maintain the strength and vibrancy of Cabonne's towns and villages.

This is a competitive program that provides support for organisations focused on delivering positive benefits to Cabonne residents and contributing to the delivery of Council's strategic priorities.

The objectives of the Community Assistance Program are:

- To support community groups with projects that are of ongoing or sustainable benefit to the Cabonne communities.
- To improve the liveability of Cabonne shire.

Each project will be judged on its merits and the relative benefit it will return to the community.

## SUBMITTING YOUR APPLICATION

**This is a highly competitive process with limited funds.**

A good application accurately and succinctly answers relevant questions, demonstrates skill and commitment to managing a successful project, acknowledges Council's support, has a detailed budget and reflects efforts to raise matching (or better) support either through funds or in-kind, partner with other organisations and link with other events.

Council's goal is to reach a fair decision about your request for support. Please review the Guidelines, along with any related documents in detail before you complete the Application Form.

All relevant documents, including the Application Form, are available on Council's website.

## WHO CAN APPLY

In order to be eligible for the Community Assistance Program, you must:

- Be a not for profit organisation
- Reside in Cabonne Shire Local Government Area

Organisations demonstrating strong partnerships with other organisations and/or acquiring additional support from other sources may be more competitive.

#### WHO CANNOT APPLY

- Individuals.
- Projects that are for private commercial ventures will not be considered.
- Government departments, agencies and organisations.
- Organisations that have previously received support from Council and have failed to meet all the requirements of their approval, including acquittal reporting.
- Community groups and organisations that are excluded from receiving funding in line with Council's *Donations Policy* or where funding is available under another specific Council program. This policy can be obtained by visiting [www.cabonne.nsw.gov.au](http://www.cabonne.nsw.gov.au) or by contacting Council.

#### CONDITIONS OF FUNDING

- Applicants must contribute at least 50% of the total project cost. The value of voluntary labour is allowed as part of the applicant's contribution.
- Requests for retrospective funding, administration costs and salaries will not be considered.
- Successful applicants must complete the approved project within 6 months of receiving CAP funding.
- Successful applicants must acknowledge Council's contribution to the project in any media, written material or signage.
- Any variations to a funded project will require submission of a Project Variation Form and which will then require approval of the Council. This form can be obtained by contacting Council.
- Applicants must participate in appropriate publicity associated with the assistance.
- Successful applicants are required to submit a Project Acquittal Form to Council within 3 months of project completion.
- Applications that are not submitted by the due date will not be considered.

#### CONFIDENTIALITY

Information supplied by the applicant will be used for processing and assessing the application and will be treated as confidential to the extent permitted by the Local Government Act and Government Information (Public Access) Act.

#### HOW TO APPLY

The Community Assistance Program guidelines and application form are located on Council's website [www.cabonne.nsw.gov.au](http://www.cabonne.nsw.gov.au)

After reviewing these documents, applicants are encouraged to discuss the eligibility of their application with Council's Grants Officer prior to submitting their application.

All applications must be submitted on the correct application form and received by Council by the nominated due date, **Friday 28<sup>th</sup> February 2020 by 5pm.**

Applications may be submitted online, mailed, emailed or hand delivered to:

Mail: Cabonne Council, PO Box 17, Molong NSW 2866

Email: [council@cabonne.nsw.gov.au](mailto:council@cabonne.nsw.gov.au)

Hand delivered to: Cabonne Council's Molong Office on Bank Street or Cudal Office on Main Street.

The application must be signed and all support material attached.

An incomplete application will not be accepted.

Cabonne Council will acknowledge the receipt of your application form within 10 working days.

#### FURTHER INFORMATION

Further information can be obtained by contacting Council's Grants Coordinator, Naomi Schroder.

Phone: 6392 3200

Email: [council@cabonne.nsw.gov.au](mailto:council@cabonne.nsw.gov.au)

# COMMUNITY ASSISTANCE PROGRAM APPLICATION FORM 2019/20 – ROUND 2

BEFORE COMPLETING THIS APPLICATION, YOU MUST READ THE COMMUNITY ASSISTANCE PROGRAM GUIDELINES. APPLICATIONS THAT DON'T COMPLY WITH THE CONDITIONS STATED IN THE GUIDELINES OR APPLICATIONS THAT ARE INCOMPLETE WILL NOT BE CONSIDERED.

## SECTION 1: STATEMENT OF UNDERSTANDING

I have read and understood the Community Assistance Program Guidelines

## SECTION 2: APPLICANT DETAILS

Name of Organisation:	Cumnock P & C Association		
Postal Address:	Railway Parade CUMNOCK 2867 NSW		
Contact Person:	James Flick		
Position Held:	Treasurer of Cumnock P & C Association		
Phone:	0421730421	Email:	yarrangrove@gmail.com
Incorporation No:		GST registered:	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
ABN No:	79280516642		
Brief description of your organisation:			
<p>The Cumnock, Yeoval and St Columbas P &amp; C's are the driving force behind our local primary schools which have supported a wide range of initiatives and programs for over 50 years. The fundraising efforts ensure that our children from rural and isolated communities have as many equal opportunities as our city counterparts and are valued in an inclusive and supportive environment. We endeavour to provide financial and in-kind support to our schools and value their contributions to our students' wellbeing.</p>			

## SECTION 3: ELIGIBILITY CRITERIA

YES  NO Are you a not for profit organisation?  
 YES  NO Do you reside in the Cabonne LGA?

## SECTION 4: PROJECT DETAILS

Project Title: Year 5/6 Canberra Excursion with Yeoval Central School, St Columbas and Cumnock Public School

Project Location: Canberra, ACT

## Project Description (50 words or less)

This project is a biennial event which allows students from our rural and isolated areas to join together to explore our capital city. It provides our students the opportunity to take to the ski fields of Perisher Valley, explore Parliament House, the Australian War Memorial, the Electoral Education Centre and participate in rock climbing activities. In addition, students visit the Geoscience Museum, AIS tour, and the CSIRO Discovery Tour and Questacon. This is a once in a lifetime opportunity for many of our students.

The ongoing impact of the drought on our school community is profound. The cost of the excursion impacts on all of our families and is more evident for those who are sending 2 members. Any support to reduce the financial burden will be greatly appreciated and welcomed across our Community of Schools.

## Project Outcomes (200 words or less)

What are the objectives of the project, who will benefit from the project, how will you measure and evaluate if the objectives have been met?

## Project Objectives:

1. Students have an increased knowledge of the Nations' Capital City
2. Strong partnerships are built and strengthened with the wider community
3. Positive environment for student engagement with their learning and personal development, building resilience, responsibility and accountability for behaviour

## Benefits:

- Students have an increased knowledge of their country and Capital
- Students' engage with their learning - hands-on experiences
- Students build friendships with other students across the Community of Schools group
- Community partnerships are strengthened
- Students participate in all learning opportunities and personal development
- Staff, parents and wider community have positive interactions with students outside of the school setting

## Evaluation:

- Observation of student participation
- Digital records of students interactions and participation
- Feedback provided by partners, parents and staff from interactions for the duration of the excursion
- Ongoing partnerships with community members and organisations
- Student and staff feedback surveys

**What organisations (if any) are partners in the project?**  
Please detail their input.

**\*Each school's P & C Association**

**\*Each school ensures all children are able to attend the excursion**

**SECTION 5: APPROVALS**

Is a Council Development or Building Approval required for this proposed development?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
If Yes, has a Development or Building Application been approved	<input type="checkbox"/> YES <input type="checkbox"/> NO
If no, what is the current status of the application?	N/A
What is the likely commencement date of the project if funding is approved?	17 <sup>th</sup> August 2020
When will the project be completed?	20 <sup>th</sup> August 2020

## SECTION 6: BUDGET

APPLICANTS MUST CONTRIBUTE AT LEAST 50% OF THE TOTAL PROJECT COST.

The value of voluntary labour is allowed as part of the applicant's contribution.

EXPENDITURE (List all related cost by line item e.g. purchase of materials, cost of trades people)	
COST OF EXCURSION - \$660 per student X 37 students	\$ 24,420
(Individual schools pay for teachers and SLSO's and extra parent helpers paid by individuals and fundraising initiatives)	\$ -
	\$
	\$
	\$
	\$
<b>Total Expenditure</b>	<b>\$24,420</b>
<b>INCOME (applicants contribution, funding from other sources, in-kind labour)</b>	
<i>Voluntary Labour, if applicable, is calculated at \$40 per hour.</i>	
PACER (Parliament and Civics Education Rebate) @ \$20 per student	\$740
School P & C Contribution @ \$50 per student	\$1850
Individual school fundraising initiatives including, can and bottle collection points, pancake day, cake stalls, Bunnings Barbeque Days, Market stalls at Cumnock and Yeoval and raffles held at community events such as Agricultural Shows, Easter Hat Parade, Cumnock Soccer and Netball Carnival, and other events.	\$4500 @ \$1500 per school
BALANCE to be paid by parents/fundraising initiatives @ approx. \$268 per student	\$9930
CAP Funding Request \$200 per student X 37	\$7,400
<b>Total Income</b>	<b>\$24,420</b>
<i>(Total income must equal total expenditure)</i>	

## SECTION 7: ONGOING COSTS

Please indicate the cost and responsibility for on-going maintenance for the next five (5) years.

Year	Cost	Responsible Organisation
2022	Greater than \$690	Cumnock Public School, Yeoval Central School, St Columbas School, parents and local P & C's

2024	Greater than \$690	As above

**SECTION 8: LAND OWNERSHIP**

Please tick the appropriate box.

- Council owned land.
- Crown Land – Trustee:
- Other – Details: Not Applicable

**SECTION 9: SUPPORT DOCUMENTATION**

Please tick the appropriate box.

- Quotations or estimates for proposed works. REQUIRED
- Evidence of funds available (bank statements, loan details, etc) REQUIRED
- Evidence of community support (e.g. letters of support from other groups or organisations)
- Photographs (5 maximum)
- Other – Details:

**SECTION 10: DECLARATION**

The declaration below must be agreed to by a person who has delegated authority to sign on behalf of the organisation e.g. President, Chairman, member of the Board of Management or authorised staff member.

I declare the information provided in this application and attachments is, to the best of my knowledge, true and correct. I understand any omission or false statement may result in the rejection of the application or withholding of any funds already approved.

I understand Cabonne Council may check any of our statements for the purpose of assessing this application, and I agree to provide any additional information requested.

Should this application be successful, I confirm the project will not commence until after the funding agreement has been approved and an agreement with Cabonne Council has been signed.

I understand this is an application only and may not necessarily result in funding approval.

Name:	James Flick	Signature:	
Executive Position in Organisation:			
Date: 18/02/2020	Treasurer Cumnock P & C		

Alison Nelson  
Student Wellbeing Officer  
Cumnock Public School  
Railway Parade, Cumnock

Parents and Citizens Association  
Cumnock

Dear Sir/Madam,

**Letter of Support for Community Assistance Program**

I am writing in support of the written proposal for the Community Assistance Program, for a Year 5/6 school excursion to Canberra for Cumnock Public School, Yeoval Central School and St Columbus School. The opportunity and access this program would provide the students is tremendous.

The communities these schools are located in are currently living through a difficult drought, with increasing demands and pressures on their families. The impact of the drought is significant, with risk factors such as mental health, anxiety, family breakdowns, financial stress and social isolation intensifying.

I, as a Student Wellbeing Officer/Chaplain, understand the value and importance of promoting people's health and wellbeing. The prospect of providing an educational Year 5/6 excursion for students, from these schools, would build capacity in the areas' of student health and wellbeing. This program/excursion will be a positive step in strengthening the partnerships with schools, students and the community.

Yours Sincerely,



Alison Nelson  
Student Wellbeing Officer/Chaplain  
Cumnock Public School



## CUMNOCK PUBLIC SCHOOL

Railway Parade,  
CUMNOCK NSW 2867  
Ph: 02 63677207 Fax: 02 63677404  
Email: [cumnock-p.school@det.nsw.edu.au](mailto:cumnock-p.school@det.nsw.edu.au)

18 February 2020

Dear Cabonne Councillors,

Thank you for the opportunity to support our schools' P&C submission through the Cabonne Council's Community Assistance Program.

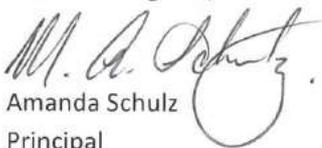
Every two years Yeoval Central School, St Columbas and Cumnock Public school look forward to taking all our senior students to Canberra. It is a major event in our school calendars and one that Stage 3 students look forward to with great anticipation.

After a long and extended period of drought, we have found that the financial difficulties confronting our families this year are particularly significant and widespread. We all fundraise at school and community level for this excursion for an extensive period of time across our communities.

We would appreciate any financial support to help our parents offset the cost of the excursion this year.

We fully support our P&C organisations and thank you for your consideration of the submission on behalf of our schools.

With kind regards,

  
Amanda Schulz  
Principal  
Cumnock Public School

(On behalf of Yeoval Central, St Columbas and Cumnock Public School)



**CANBERRA EXCURSION**  
**St Columba's Primary School,**  
**Yeoval Central School and Cumnock Public School**  
**Monday 17<sup>th</sup> to Thursday 20<sup>th</sup> August 2020**

**DAY 1: Monday 17<sup>th</sup> August 2020**

6:00am	Arrive at Yeoval Central School to pick up all Yeoval passengers
6:20am	Depart Yeoval Central School
6:50am	Thrifty Link Store Obley Road Cumnock for Cumnock School
8:30am	Comfort stop at Cowra ( <i>everyone to supply own morning tea</i> ) Mount Ainslie Lookout ( <i>if time before lunch</i> )
11:30am	Lunch at Regatta Point – ( <i>everyone to supply own lunch</i> )
12:00 - 1:00pm	National Capital Exhibition – <i>Story of Canberra</i>
1:30-2:00pm	Parliament House – <i>Hospitality</i> <b>All adults need photo ID</b>
2:00-3:00pm	Parliament House – <i>Tour - PACER</i>
3:00-4:00pm	Parliament House - <i>PEO</i>
4:30pm	Depart Canberra for Cooma accommodation
6:00pm	Arrive at Cooma accommodation - Snow Season Motor Inn
6:30pm	Dinner at accommodation ( <i>included</i> )
7:45-8:00pm	Pick up Snow gear from Ski Co

**DAY 2: Tuesday 18<sup>th</sup> August 2020**

6:30am	Breakfast - <i>collect packed lunch, morning &amp; afternoon teas</i>
7:30am	Load luggage and depart Motel for Smiggins Holes
10:30am	2 Hour Ski lift and lesson package
1:00pm	Lunch ( <i>Packed</i> ) Play in the snow
2:30pm	Depart snowfield
4:00pm	Drop off snow gear at Ski Co Cooma
6:30pm	Arrive at Canberra accommodation - Ibis Styles Eaglehawk
7:00pm	Dinner at accommodation ( <i>included</i> )

**DAY 3: Wednesday 19<sup>th</sup> August 2020**

7:00am	Breakfast - <i>collect packed lunch, morning &amp; afternoon teas</i>
9:00 - 10:30am	Geoscience - <i>General Program</i>
10:50am	Australian War Memorial – <i>Orientation - PACER</i>
11:00 - 11:45am	Australian War Memorial – <i>We Will Remember Them</i>
11:45 - 12:45pm	Australian War Memorial - <i>teacher guided (No D ZONE available)</i>
1:00pm	Lunch ( <i>included</i> )
1:30 – 3:30pm	Questacon
4:00 – 5:30pm	Electoral Education Centre - <i>PACER</i>
6:30pm	Dinner at accommodation ( <i>included</i> )
7:30-9:00pm	Rock Climbing at Mitchell

**DAY 4: Thursday 20<sup>th</sup> August 2020**

6:45am	Breakfast - <i>collect packed lunch, morning &amp; afternoon teas</i>
7:45am	Check out and load luggage onto coach
8:30am – 10:00am	AIS Tour
10:30am – 12:00pm	CSIRO Discovery Tour
12:15pm – 12:45pm	Lunch at Black Mountain Peninsular Park ( <i>included</i> )
12:45pm	Depart for Yeoval
3:00pm	Comfort stop at Cowra ( <i>afternoon tea included</i> )
5:30pm	Approx. arrival at Park opposite Thrifty Link Cumnock
6:00pm	Approx. arrival at Yeoval Central School

\* **Students to bring own sunglasses and beanie for the snow on Day 2**

\* **Students to bring own morning tea, lunch and afternoon tea on Day 1**

**Accommodation:**

Price includes accommodation with all linen hire, cooked dinner and breakfasts, with morning and afternoon teas on days 2, 3, and 4. Teacher/Parent accommodation has been based on twin share, there will be an additional charge for single rooms.

Final numbers, dietary requirements, male and female breakdown must be given at least 1 month prior to arrival. *Your invoice will be sent 30 days prior to leaving based on the final numbers provided by you. Payment is required at least 7 days prior to your excursion departing as most accommodation and attractions require pre payment before you arrive. If your invoice is not paid prior to the excursion departing, you WILL be charged a fee for late payment.*

**Coach:**

1 x 50 seater coach

All coach travel and transfers, in a fully air conditioned, DVD, restroom equipped coach

Price includes all attractions as per itinerary

**Cost:**

\$660 per student & teacher (minimum of 42 paying passengers)

1 teacher FOC per 25 paying students

Please sign and return to confirm cost and itinerary

\_\_\_\_\_  
Amanda Schulz

\_\_\_\_\_  
Date:

# Community Assistance Program Guidelines and Application Form

Submission date: 26 February 2020, 3:07PM

Receipt number: 6

Related form version: 7

Question	Response
Community Assistance Program 2019/20 - Round 2 GUIDELINES	
Community Assistance Program 2019/20 - Application Form	
<b>SECTION 1: STATEMENT OF UNDERSTANDING</b>	
	I have read and understood the Community Assistance Program Guidelines
<b>SECTION 2: APPLICANT DETAILS</b>	
Name of Organisation:	Cudal Musical and Dramatic Society
Postal Address:	Talmine
Contact Person:	Denise McDonald
Position Held:	President
Phone:	0428468659
Email Address:	talmine@bigpond.com
Incorporation Number:	
Organisation ABN:	
Is your organisation GST registered?	NO
<b>SECTION 3: ELIGIBILITY CRITERIA</b>	
Are you a not for profit organisation?	YES
Do you reside in the Cabonne LGA?	YES
<b>SECTION 4: PROJECT DETAILS</b>	
Project Title:	P/A Sound System for Cudal Hall
Project Location:	Cudal Community Hall
Project Description (50 words or less):	Purchase a semi portable sound system consisting of wireless headsets, hand held microphones, mixing desk and speakers to be based in the Cudal Community Hall for use there and within the local area.

Project Outcomes (200 words or less) What are the objectives of the project, who will benefit from the project, how will you measure and evaluation if the objectives have been met?	The project will provide a sound system that can be used by Cudal Musical and Dramatic Society as well as other Cudal community groups using the hall for functions. The system will have a portable speaker and microphone to be used for outside events. The project will benefit all Cudal community groups especially the Cudal Musical and Dramatic Society, Cudal Public School, Cudal Community Children's Centre, Australia Day Committee, ANZAC Day Committee, CWA, the Cabonne Food Wine & Cultural Centre. The use of the P/A sound system will be monitored and supervised not only to keep track of use but to ensure correct handling of the equipment. We will follow up with all users to ensure that the system met their needs and expectations.
What organisations (if any) are partners in the project? Please detail their input.	There are no partners in this project.
<b>SECTION 5: APPROVALS</b>	
Is a Council Development or Building Approval required for the proposed development?	NO
If yes, has a Development of Building Application been approved?	
If no, what is the current state of the application?	
What is the likely commencement date of the project if funding is approved?	As soon as funding is approved we will order the P/A equipment.
When will the project be completed?	As soon as all the equipment is received and installed. ASAP
<b>SECTION 6: BUDGET</b>	
Expense 1	PA Equipment as per quote \$8,482.00
Expense 2	
Expense 3	
Expense 4	
Expense 5	
Expense 6	
<b>TOTAL EXPENDITURE</b>	<b>\$8,482.00</b>
Income 1	Cudal Musical & Dramatic Society Account \$4,241.00
Income 2	
Income 3	
Income 4	
Income 5	
CAP Funding Request	\$4,241.00
<b>TOTAL INCOME</b>	<b>\$8,482.00</b>

Total income MUST equal total expenditure	
<b>SECTION 7: ONGOING COSTS</b>	
Year 1 costs:	0
Organisation responsible for Year 1 costs:	Cudal Musical & Dramatic Society
Organisation responsible for Year 5 costs:	Cudal Musical & Dramatic Society
Year 2 costs:	
Organisation responsible for Year 2 costs:	
Year 3 costs:	
Organisation responsible for Year 3 costs:	
Year 4 costs:	
Organisation responsible for Year 4 costs:	
Year 5 costs:	
<b>SECTION 8: LAND OWNERSHIP</b>	
Please select the appropriate type from the list	Council owned land
<b>SECTION 9: SUPPORT DOCUMENTATION</b>	
Please tick the appropriate boxes and upload your documents below.	Quotations or estimates for proposed works, Evidence of funds available for contribution (bank statements, loan details etc), Evidence of community support (e.g. letters of support from other groups or organisations)
	<a href="#">CAP Grant Quote Letters.pdf</a> <a href="#">M D December.pdf</a>
<b>SECTION 10: DECLARATION</b>	
<b>ELECTRONIC SIGNATURE AGREEMENT -</b> By selecting the "I Accept" button, you are signing this Agreement electronically. You agree your electronic signature is the legal equivalent of your manual signature on this Agreement. By selecting "I Accept" you consent to be legally bound by this Agreement's terms and conditions.	I ACCEPT
Executive Position in Organisation:	President
Date:	26/02/2020



ABN 68 072 081 139  
 Ph: (02) 6362 6588  
 Fax: (02) 6362 6515  
 info@landermusic.com  
 286 Summer St. Orange, N.S.W. 2800

14/2/2020

### Quotation

Denise McDonald  
 Cudal Community Hall  
 talmine@bigpond.com  
[mcdonaldd@firstchoicecu.com.au](mailto:mcdonaldd@firstchoicecu.com.au)  
 0428 468 659  
 02 6362 2944

Dear Denise  
 Thank you for the opportunity to quote on PA equipment. This quote is valid for 14 days from the above date. All prices include GST.

Item	Retail Price (each)	Quote Price	Qty	Total
Yamaha DBR12 Powered Speaker (1000 watts each)	\$900.00	\$799.00	2	\$1,598.00
Xtreme Speaker Stands Pair	\$258.00	\$199.00	1	\$199.00
Audio Technica System 10 Pro Dual Wireless System with Dual Handheld and Belt-pack Receivers	\$1,399.00	\$1,249.00	4	\$4,996.00
Audio Technica PRO8HC Head Worn Microphone	\$129.00	\$110.00	4	\$440.00
Yamaha MG16XU Analogue Mixer	\$799.99	\$699.00	1	\$699.00
Xtreme Rack Case 4 Unit	\$179.95	\$160.00	1	\$160.00
1RU Vented Rack Panel RPV-1	\$22.95	\$20.00	2	\$40.00
Microphone cables in various lengths to connect wireless microphones to mixer and speakers to mixer.			10	\$350.00
DELIVERY- INSTALL-SETUP				FREE
<b>Total</b>				<b>\$8,482.00</b>

I look forward to hearing from you regarding this quotation. Please don't hesitate to contact me if you have any further enquiries.

Kind Regards

Albie Bevan



CWA Cudal Branch  
CUDAL NSW 2864

18/2/2020

To Whom it May Concern

Re: Sound system for Cudal Community Hall

The Cudal Community Hall which stands on the main street of the town is a very visible turn of the 20<sup>th</sup> century building in remarkably good condition. The building with a 180 capacity hall, wide stage, changing rooms, large supper room and kitchen is continually used by the community. The local school and pre school use the hall for concerts and fundraisers. Weddings, engagement parties, and other celebrations are held there on a regular basis and the M&D Society, a very important part of Cudal's social fabric, perform there annually.

The Cudal CWA committee have catered for many functions in the hall, most recently for the CWA Central Western Group conference in October 2019 where we also hosted both the Federal and State ministers. On that day there was a mad scramble from the CWA executive as they did not bring their own mic and speaker for the Ministers to use. It was assumed that a Hall as large and splendid as this one would already be well set up with its own system.

It is clear that after speaking to our branch members that the Cudal Hall would benefit immeasurably from having a decent, modern sound system that all the varying groups could use.

The CWA Cudal branch is in full support of purchasing this sound system.

Best regards

A handwritten signature in black ink that reads 'Kate Hazelton'. The signature is written in a cursive style.

Kate Hazelton  
Secretary Cudal CWA Branch

4003 The Escort Way  
CUDAL NSW 2864

15 February 2020

Mrs Joyce Whiley  
President Cudal M&D Society  
1 Bridge Street  
CUDAL NSW 2864

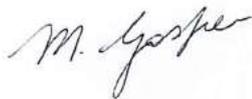
I am writing on behalf of the Anzac Day Committee, to offer support for the Cudal M&D Society's application for a Community Assistant Grant to fund the purchase of a portable sound system for the Cudal Community hall.

The M&D Society are a great asset to the Cudal and district community through bringing entertainment to audiences and no better time than the present with this ongoing drought. They have really battled with the old sound system for many years and truly deserve a new system. The M&D are a very professional unit, putting in many hours rehearsing and it must be very disappointing when the final performance could be greatly enhanced with a superior sound system.

All users of the Community Centre would benefit from this new sound system. The hall is used by the Cudal Public School, the Children's Community Centre, events held by CWA, community events such as wedding receptions, funerals and other private events.

I have been organising Anzac Day ceremonies at both Cudal and Toogong for over twenty years and a new, reliable portable sound system would be a great asset to use at these ceremonies.

Marion Gosper



Cudal Australia Day Committee  
C/-Post Office  
CUDAL NSW

**TO WHOM IT MAY CONCERN**

We are writing in support of the Cudal M & D Society's grant application to install a sound system in the Cudal Community Hall.

Our understanding is that part of the system will be portable, to enable its use outside the hall, with the majority being housed and used in the hall itself.

This type of system would not only be of benefit to the Australia Day Committee but to most community groups in Cudal, whether their event was held at the hall or not. To have available a sound system that would enable all to hear what is being said, indoors or out, is invaluable and a huge asset to the Cudal community as a whole.

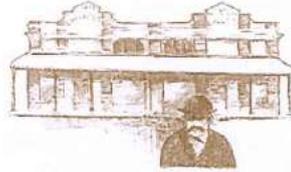
Our Committee support this grant application and know that the proposed system will be well utilised.

Yours sincerely,



Warren Upton  
President  
Cudal Australia Day Committee

## CABONNE FOOD WINE & CULTURAL CENTRE



Old Corden Store  
Main Street  
CUDAL 2864  
Phone/Fax: 6364 2038  
Email: [cfwcc@hotmail.com](mailto:cfwcc@hotmail.com)

15 February 2020

Mrs Joyce Whiley  
President Cudal M&D Society  
1 Bridge Street  
CUDAL NSW 2864

I am writing on behalf of the Cabonne Food Wine & Cultural Centre, Cudal, to offer support for the Cudal M&D Society's application for a Community Assistant Grant to fund the purchase of a sound system for the Cudal Community hall.

Cudal has had an active M&D for many years. There is evidence of concerts and plays from the 1930's and 40's but the present M&D Society dates from 1954, that is sixty six years, and Joyce Whiley was a foundation member. The M&D provides opportunities for the people of Cudal and district to come together and perform, presenting entertainment to audiences.

A huge effort goes into these performances and they would be greatly enhanced if they had a new sound system. The present system is totally inadequate, dating from the 1960's. All users of the Community Centre would benefit from this new sound system. The hall is used by the Cudal Public School, the Children's Community Centre, events held by CWA, community events such as wedding receptions, funerals and other private events.

The community of Cudal would also benefit greatly as this portable system would be able to be used at local venues such as the Cabonne Food Wine & Cultural Centre and outdoor events such as Anzac Day and events held on the park near the Corden Store.

Yours faithfully  
Marion Gosper

A handwritten signature in dark ink, appearing to read 'M. Gosper', written in a cursive style.

Secretary Cabonne Food Wine & Culture Centre Inc



14<sup>th</sup> February 2020

To Whom it May concern,

Cudal Community Children's Centre write in support of the Cudal Musical and Dramatical Society's application for funding to purchase a sound system for use in Cudal.

Cudal Community Children's Centre use the Community Hall to hold various functions throughout the year. These include our Christmas Party and if the weather requires, our Easter function. We have also used the facilities at the hall to hold fundraising events over the years.

All of these events and functions require the use of a sound system to communicate with the audience. Having this available at the venue would allow communications to be clearer and louder, providing a much more enjoyable experience for all attending.

Please do not hesitate to contact me on 63642398 or [director@cudalchildrenscentre.com.au](mailto:director@cudalchildrenscentre.com.au) if any further information is required.

Kind regards

A handwritten signature in blue ink that reads 'Emma Thomas'.

Emma Thomas  
DIRECTOR

17<sup>TH</sup> FEBRUARY 2020

**TO WHOM IT MAY CONCERN**

My name is Janelle Chellas and I am the Senior Administration Manager at Cudal Public School.

After consultation with the Principal and teaching staff of Cudal school, I would like to acknowledge our support to the Cudal Musical and Dramatic Society for the Cabonne Community grant application for a sound system to be located at the Cudal Community Hall.

Cudal school utilises the community hall biannually for our whole school production/concert. We pay Centre State Sound and Lighting from Orange to provide a complete sound package service including stage mics, lapel mics, sound mixer etc. This is an expensive exercise for the school. However, it is essential to produce quality sound for our usual audience of 200 people. We hold a matinee and evening performance over the 2 days. Therefore, the sound provider adds travel costs of 4 x trips for these 2 days. To have a home base system located in the hall would be a more cost effective process for our school.

In addition, if this level of sound system equipment was readily available at the hall, our school would utilise the community hall more often, for the likes of public speaking events, year 6 dinner, peer support workshops etc.

In conclusion, we fully support the Cudal M&D to obtain a sound system, as it would be extremely beneficial and utilised by our school.

Yours sincerely



Janelle Chellas  
Senior Administration Manager  
Cudal Public School



Phone: (02) 6362 2944

Facsimile: (02) 6362 6061

www.firstchoicecu.com.au

96NNNNNN 1613



020

Cudal Musical & Dramatic Society  
1 Bridge Street  
CUDAL NSW 2864

<b>BSB No</b>	<b>802-318</b>
<b>Member No</b>	<b>1613</b>
<b>Page</b>	1 of 2
<b>Statement Ends</b>	31 December 2019
<b>Shares</b>	\$10.00

## ARE YOU SCAM AWARE?

**\* Fraudulent E-mails asserting to be from financial institutions or other legitimate businesses are sent to random E-mail addresses in the hope that they will find account holders of that financial institution.**

**\* These E-mails generally request the account holder to provide their name, account details, passwords and / or PIN by entering the details on a specifically designed web page.**

**\* It may also state that this is to be done for security reasons.**

**\* First Choice Credit Union will never under any circumstances send emails of this nature requesting your password/PIN or account details\***

### ACCOUNT SUMMARY

Account No		Closing Balance		
Cudal M & D Society		6,474.90		
Account Name: Cudal M & D Society		Account No: 40002853		
Date	Transaction Details	Debit	Credit	Balance
1 Oct 19	Opening Balance			7,246.73
17 Oct 19	Cheque Book Fee	10.00		7,236.73
21 Oct 19	Withdrawal - Cash	160.00		7,076.73
31 Oct 19	Interest Credit		0.06	7,076.79
5 Nov 19	Withdrawal - Cash	40.00		7,036.79
26 Nov 19	Your Cheque 173904	62.00		6,974.79
30 Nov 19	Interest Credit		0.06	6,974.85
12 Dec 19	Withdrawal - Cash	500.00		6,474.85
31 Dec 19	Interest Credit		0.05	6,474.90
<b>CLOSING BALANCE</b>				<b>6,474.90</b>

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2/18 Sale Street Orange NSW | PO Box 717 Orange NSW 2800 | enq@firstchoicecu.com.au

Phone: (02) 6362 2944

[www.firstchoicecu.com.au](http://www.firstchoicecu.com.au)

Member No	1613
Page	2 of 2

Information on our financial products, including details of benefits, fees and charges, is available on request by visiting our branch or by calling us on the above number. Alternatively you can access such information on [www.firstchoicecu.com.au](http://www.firstchoicecu.com.au)

This credit union has a dispute resolution mechanism in place to deal with any complaints you may have. Information on how to access that mechanism is available by visiting our branch or calling us on the above number.

You should check all entries on this statement immediately. Any apparent error or possible unauthorised card transaction should promptly be reported to the Credit Union on the number above.

#### EPAYMENTS CODE NOTICE

##### Pass code security

12.1 Clause 12 applies where one or more pass codes are needed to perform a transaction.

12.2 A user must not:

- (a) voluntarily disclose one or more pass codes to anyone, including a family member or friend,
- (b) where a device is also needed to perform a transaction, write or record pass code(s) on a device, or keep a record of the pass code(s) on anything:
  - (i) carried with a device, or
  - (ii) liable to loss or theft simultaneously with a device, unless the user makes a reasonable attempt to protect the security of the pass code, or
- (c) where a device is not needed to perform a transaction, keep a written record of all pass codes required to perform transactions on one or more articles liable to be lost or stolen simultaneously, without making a reasonable attempt to protect the security of the pass code(s).

##### Liability

An account holder may be liable for unauthorised transactions under the Epayments code in the following circumstances:

- The account holder breaches the passcode security requirements
- The account holder contributed to losses by unreasonably delaying the reporting of loss, misuse or theft of a device or passcode.

The liability for losses resulting from unauthorised transactions will be determined by the Epayments code.

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# COMMUNITY ASSISTANCE PROGRAM APPLICATION FORM 2019/20 – ROUND 2

BEFORE COMPLETING THIS APPLICATION, YOU MUST READ THE COMMUNITY ASSISTANCE PROGRAM GUIDELINES. APPLICATIONS THAT DON'T COMPLY WITH THE CONDITIONS STATED IN THE GUIDELINES OR APPLICATIONS THAT ARE INCOMPLETE WILL NOT BE CONSIDERED.

## SECTION 1: STATEMENT OF UNDERSTANDING



I have read and understood the Community Assistance Program Guidelines

## SECTION 2: APPLICANT DETAILS

Name of Organisation:	CUDAL AGRICULTURAL + PASTORAL SOCIETY.		
Postal Address:	P.O. Box 36 CUDAL NSW 2864.		
Contact Person:	MR CHRIS SOLOMON.		
Position Held:	PRESIDENT		
Phone:	0418 960 086	Email:	CSA66527@bigpond.net.au
Incorporation No:	41631437	GST registered:	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
ABN No:	95 097 253 884.		
Brief description of your organisation:			
The Cudal A.P. Society is the organisation that plans and organises the Annual Cudal Show at the Cudal Showground.			

## SECTION 3: ELIGIBILITY CRITERIA

- YES  NO Are you a not for profit organisation?
- YES  NO Do you reside in the Cabonne LGA?

## SECTION 4: PROJECT DETAILS

Project Title: *Shade Structures at Budae Showground.*

Project Location: *Budae Showground.*

## Project Description (50 words or less)

*At present we have limited shade areas at the Budae Showground. We need to provide shade and shelter for visitors and competitors. The project components will be portable and will be erected according to the requirements of the day.*

## Project Outcomes (200 words or less)

What are the objectives of the project, who will benefit from the project, how will you measure and evaluate if the objectives have been met?

*The project will provide protection from the sun and any inclement weather that might be experienced during an annual Show. It will provide shelter and a venue for the entertainers that we engage, an area in which visitors can sit for lunch, snacks and recreation and will provide much needed areas for competitors. As there is little shelter currently available, the use by patrons of any new structures will be evidence enough of their efficacy.*

## What organisations (if any) are partners in the project?

Please detail their input.

*We are a stand-alone entity but we share the facilities at the Budae Showground with the Budae Pony Club and the Budae Campdraft Society. The shade structures will be made available to those groups whenever they need them.*

**SECTION 5: APPROVALS**

Is a Council Development or Building Approval required for this proposed development?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
If Yes, has a Development or Building Application been approved	<input type="checkbox"/> YES <input type="checkbox"/> NO
If no, what is the current status of the application?	n.a.
What is the likely commencement date of the project if funding is approved?	<i>The shade structures will be bought immediately.</i>
When will the project be completed?	<i>As soon as the shade structures are bought, the project will be complete.</i>

## SECTION 6: BUDGET

APPLICANTS MUST CONTRIBUTE AT LEAST 50% OF THE TOTAL PROJECT COST.

The value of voluntary labour is allowed as part of the applicant's contribution.

EXPENDITURE (List all related cost by line item e.g. purchase of materials, cost of trades people)	
6 x Hinges 3x4 Semi Permanent Baro Gazabo	\$ 2988.00
	\$
	\$
	\$
	\$
	\$
<b>Total Expenditure</b>	<b>\$ 2988.00</b>
INCOME (applicants contribution, funding from other sources, in-kind labour)	
Voluntary Labour, if applicable, is calculated at \$40 per hour.	
Budal A+P Society contribution.	1494.00
CAP Funding Request	\$ 1494.00
<b>Total Income</b>	<b>\$ 2988.00</b>
(Total income must equal total expenditure)	

## SECTION 7: ONGOING COSTS

Please indicate the cost and responsibility for on-going maintenance for the next five (5) years.

Year	Cost	Responsible Organisation
2020 - 2025	NIL	Budal A+P Society

**SECTION 8: LAND OWNERSHIP**

Please tick the appropriate box.

- Council owned land.
- Crown Land – Trustee:
- Other – Details:

**SECTION 9: SUPPORT DOCUMENTATION**

Please tick the appropriate box.

- Quotations or estimates for proposed works. **REQUIRED**
- Evidence of funds available (bank statements, loan details, etc) **REQUIRED**
- Evidence of community support (e.g. letters of support from other groups or organisations)
- Photographs (5 maximum)
- Other – Details:

**SECTION 10: DECLARATION**

The declaration below must be agreed to by a person who has delegated authority to sign on behalf of the organisation e.g. President, Chairman, member of the Board of Management or authorised staff member.

I declare the information provided in this application and attachments is, to the best of my knowledge, true and correct. I understand any omission or false statement may result in the rejection of the application or withholding of any funds already approved.

I understand Cabonne Council may check any of our statements for the purpose of assessing this application, and I agree to provide any additional information requested.

Should this application be successful, I confirm the project will not commence until after the funding agreement has been approved and an agreement with Cabonne Council has been signed.

I understand this is an application only and may not necessarily result in funding approval.

Name:	M <sup>rs</sup> C. Solomon.	Signature:	
Executive Position in Organisation:		PRESIDENT	
Date:	26.2.2020		

2/26/2020

Mimosa 3 x 4m Semi Permanent Cairo Gazebo | Bunnings Warehouse



Home > Our Range > Outdoor Living > Outdoor Shade > Gazebos > Fixed Gazebos



Check with your local council before ordering. Plans for submission to local authority may be required.

MIMOSA

## Mimosa 3 x 4m Semi Permanent Cairo Gazebo

I/N: 3191235

# \$498

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[https://www.bunnings.com.au/mimosa-3-x-4m-semi-permanent-cairo-gazebo\\_p3191235](https://www.bunnings.com.au/mimosa-3-x-4m-semi-permanent-cairo-gazebo_p3191235)

1/6

2/26/2020

Mimosa 3 x 4m Semi Permanent Cairo Gazebo | Bunnings Warehouse

 **Click & Collect**

Order by 4pm to collect after 9am tomorrow from a store near you.

 **Delivery**

Expect delivery of this item within 2–5 days.

1 +

**Save to Wishlist** **Add for Click & Collect** **Add for Delivery****Description** 

- Heavy duty polyester canopy
- 50+ UPF protection rating
- Double roof with mosquito net
- Double layer flap
- One hand draw back curtains

The Mimosa 3 x 4m Cairo Gazebo features a strong aluminium and steel construction that brings style and shade to your outdoor space. Its square design allows for a wide variety of entertaining uses and can comfortably accommodate chairs and tables. The double roof with mosquito net gives extra height and ventilation, whilst the heavy duty polyester canopy with a 50+ UPF protection rating offers excellent shelter from sun. It also features one handed draw back curtains on all four sides.

**Specifications** **Model Name**

Mimosa 3 x 4m Semi Permanent Cairo Gazebo

**Model Number**

3191235

[https://www.bunnings.com.au/mimosa-3-x-4m-semi-permanent-cairo-gazebo\\_p3191235](https://www.bunnings.com.au/mimosa-3-x-4m-semi-permanent-cairo-gazebo_p3191235)

2/6



Phone: (02) 6362 2944

Facsimile: (02) 6362 6061

www.firstchoicecu.com.au

EIM 658888888 10782

901  
Cudal A & P Society Incorporated  
21 Long Street  
CUDAL NSW 2864

BSB No	802-318
Member No	10782
Page	1 of 2
Statement Ends	31 January 2020
Share	\$10.00

**AWARD WINNING**  
www.firstchoicecu.com.au (02) 63622944

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GR8 R8 M8  
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BEST SAVINGS  
ACCOUNT

AFSL/Australian Credit Licence 240722  
www.firstchoicecu.com.au / (02) 63622944

WINNER  
Best savings account (non-bank)

ACCOUNT SUMMARY				
Account No Cudal A & P Society Inc			Closing Balance 25,216.94	
Account Name: Cudal A & P Society Inc			Account No: 40003073	
Date	Transaction Details	Debit	Credit	Balance
1 Jan 20	Opening Balance			24,662.98
28 Jan 20	Transfer calebPittis from SAV 40007519 NET#5403968		780.00	25,442.98
28 Jan 20	Ext Tfr - NET#5404727 to 209915Western District NSW ExhibitWBC - Parkes	226.25		25,216.73
31 Jan 20	Interest Credit		0.21	25,216.94
<b>CLOSING BALANCE</b>				<b>25,216.94</b>

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2/18 Scale Street Orange NSW | PO Box 717 Orange NSW 2800 | enq@firstchoicecu.com.au

2019/20  
Round 2

Community Assistance Program



Applications Close:  
28 February 2020 at 5pm

# COMMUNITY ASSISTANCE PROGRAM GUIDELINES 2019/20 – ROUND 2

## PURPOSE OF THE PROGRAM

The Community Assistance Program supports projects that maintain the strength and vibrancy of Cabonne's towns and villages.

This is a competitive program that provides support for organisations focused on delivering positive benefits to Cabonne residents and contributing to the delivery of Council's strategic priorities.

The objectives of the Community Assistance Program are:

- To support community groups with projects that are of ongoing or sustainable benefit to the Cabonne communities.
- To improve the liveability of Cabonne shire.

Each project will be judged on its merits and the relative benefit it will return to the community.

## SUBMITTING YOUR APPLICATION

**This is a highly competitive process with limited funds.**

A good application accurately and succinctly answers relevant questions, demonstrates skill and commitment to managing a successful project, acknowledges Council's support, has a detailed budget and reflects efforts to raise matching (or better) support either through funds or in-kind, partner with other organisations and link with other events.

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All relevant documents, including the Application Form, are available on Council's website.

## WHO CAN APPLY

In order to be eligible for the Community Assistance Program, you must:

- Be a not for profit organisation
- Reside in Cabonne Shire Local Government Area

Organisations demonstrating strong partnerships with other organisations and/or acquiring additional support from other sources may be more competitive.

#### WHO CANNOT APPLY

- Individuals.
- Projects that are for private commercial ventures will not be considered.
- Government departments, agencies and organisations.
- Organisations that have previously received support from Council and have failed to meet all the requirements of their approval, including acquittal reporting.
- Community groups and organisations that are excluded from receiving funding in line with Council's *Donations Policy* or where funding is available under another specific Council program. This policy can be obtained by visiting [www.cabonne.nsw.gov.au](http://www.cabonne.nsw.gov.au) or by contacting Council.

#### CONDITIONS OF FUNDING

- Applicants must contribute at least 50% of the total project cost. The value of voluntary labour is allowed as part of the applicant's contribution.
- Requests for retrospective funding, administration costs and salaries will not be considered.
- Successful applicants must complete the approved project within 6 months of receiving CAP funding.
- Successful applicants must acknowledge Council's contribution to the project in any media, written material or signage.
- Any variations to a funded project will require submission of a Project Variation Form and which will then require approval of the Council. This form can be obtained by contacting Council.
- Applicants must participate in appropriate publicity associated with the assistance.
- Successful applicants are required to submit a Project Acquittal Form to Council within 3 months of project completion.
- Applications that are not submitted by the due date will not be considered.

#### CONFIDENTIALITY

Information supplied by the applicant will be used for processing and assessing the application and will be treated as confidential to the extent permitted by the Local Government Act and Government Information (Public Access) Act.

#### HOW TO APPLY

The Community Assistance Program guidelines and application form are located on Council's website [www.cabonne.nsw.gov.au](http://www.cabonne.nsw.gov.au)

After reviewing these documents, applicants are encouraged to discuss the eligibility of their application with Council's Grants Officer prior to submitting their application.

All applications must be submitted on the correct application form and received by Council by the nominated due date, **Friday 28<sup>th</sup> February 2020 by 5pm.**

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Email: [council@cabonne.nsw.gov.au](mailto:council@cabonne.nsw.gov.au)

Hand delivered to: Cabonne Council's Molong Office on Bank Street or Cudal Office on Main Street.

The application must be signed and all support material attached.

An incomplete application will not be accepted.

Cabonne Council will acknowledge the receipt of your application form within 10 working days.

#### **FURTHER INFORMATION**

Further information can be obtained by contacting Council's Grants Coordinator, Naomi Schroder.

Phone: 6392 3200

Email: [council@cabonne.nsw.gov.au](mailto:council@cabonne.nsw.gov.au)

# COMMUNITY ASSISTANCE PROGRAM

## APPLICATION FORM 2019/20 – ROUND 2

BEFORE COMPLETING THIS APPLICATION, YOU MUST READ THE COMMUNITY ASSISTANCE PROGRAM GUIDELINES. APPLICATIONS THAT DON'T COMPLY WITH THE CONDITIONS STATED IN THE GUIDELINES OR APPLICATIONS THAT ARE INCOMPLETE WILL NOT BE CONSIDERED.

### SECTION 1: STATEMENT OF UNDERSTANDING

I have read and understood the Community Assistance Program Guidelines

### SECTION 2: APPLICANT DETAILS

Name of Organisation:	Eugowra Show Society		
Postal Address:	PO Box 9		
Contact Person:	Kevin Howell		
Position Held:	Yard Dog & Utility Dog Trials Co-Ordinator		
Phone:	0427 592 311	Email:	karanakelpie@activ8.net.au
Incorporation No:	Y0666612	GST registered:	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
ABN No:	800 2041 1066		
Brief description of your organisation:			
<p>The Eugowra Show Society has a strong and dynamic committee which along with providing an annual show which is extremely well supported by both the local and wider central west NSW communities, they are actively engaged with the community and users of the showground facilities to ensure that they adapt to the changing requirements and expectations to ensure that the facilities that are provided across the Eugowra Showground are maintained and upgraded to meet these expectations.</p> <p>A sub-committee of the Eugowra Show Society is the Eugowra Yard Dog &amp; Utility Trials which co-ordinate State Utility Dog Trials held in Eugowra annually as well as the Yard Dog Trials held in conjunction with the Eugowra Show. These weekend-based trials are well supported with dogs and their owners from across the state travelling to Eugowra to compete. This committee is lead by Kevin &amp; Kay Howell who have their own Kelpie Stud based in Eugowra. Whilst they breed and train dogs, Kevin &amp; Kay have also travelled to many parts of the world and Australia to hold coaching clinics and to attend trials, in which they are highly respected in this field and who also actively promote Eugowra.</p>			

### SECTION 3: ELIGIBILITY CRITERIA

YES  NO Are you a not for profit organisation?

YES  NO Do you reside in the Cabonne LGA?

## SECTION 4: PROJECT DETAILS

Project Title: Installation of Permanent Structures to Create A Second Yard Dog Trial Area

Project Location: Eugowra Showground Yard Dog Trial Area – 21 Noble Street Eugowra

**Project Description** (50 words or less)

To install a second set of permanent dog trial yards to cater for the increasing number of participants competing in the Eugowra based events.

**Project Outcomes** (200 words or less)

What are the objectives of the project, who will benefit from the project, how will you measure and evaluate if the objectives have been met?

The objective is to procure and install a second set of permanent yards to allow for simultaneous yard trials to take place. Based on 150 entrants at recent dog trial events, a temporary set of yards were put in place to ensure that all competitors could compete in a timely manner whilst also in daylight hours.

Yard Dog Trial participants and organisers will benefit most from this project as it will be completed to a standard set by the initial set of competition yards. It will also allow additional entrants to compete in these trials as in recent years a number of entrants had to be turned away due to time constraints in operating a single set of yards. This will allow additional persons to visit and stay in Eugowra whilst the trials are taking place.

Additionally, all panels, concrete and services will be sourced from the local area therefore this will keep the money local to support local jobs and businesses.

We will measure the success through the number of entrants and personnel participating at the trials as well as through surveys of the competitors on the condition of the facilities and general running of the event.

**What organisations (if any) are partners in the project?**

Please detail their input.

Nil

**SECTION 5: APPROVALS**

Is a Council Development or Building Approval required for this proposed development?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
If Yes, has a Development or Building Application been approved	<input type="checkbox"/> YES <input type="checkbox"/> NO
If no, what is the current status of the application?	
What is the likely commencement date of the project if funding is approved?	April 2020
When will the project be completed?	August 2020

## SECTION 6: BUDGET

APPLICANTS MUST CONTRIBUTE AT LEAST 50% OF THE TOTAL PROJECT COST.

The value of voluntary labour is allowed as part of the applicant's contribution.

<b>EXPENDITURE</b> (List all related cost by line item e.g. purchase of materials, cost of trades people)	
5m3 of 25mpa Concrete – delivered – Outback Soils Forbes	\$1,372
Panels & Draft Module for Yards – VJ Farm Supplies Daroobalgie	\$2,517
Contracting Services for Digging Post Holes – KA & RA Townsend Eugowra	\$1,056
Voluntary Labour – 5 persons for 2 x 8 hour days – Total 80 hours	\$3,200
	\$
	\$
<b>Total Expenditure</b>	<b>\$8,145</b>
<b>INCOME</b> (applicants contribution, funding from other sources, in-kind labour)	
<i>Voluntary Labour, if applicable, is calculated at \$40 per hour.</i>	
Voluntary Labour – 5 persons for 2 x 8 hour days – Total 80 hours	\$3,200
Funds held in Bank Account	\$1,000
CAP Funding Request	<b>\$3,945</b>
<b>Total Income</b>	<b>\$8,145</b>
<i>(Total income must equal total expenditure)</i>	

## SECTION 7: ONGOING COSTS

Please indicate the cost and responsibility for on-going maintenance for the next five (5) years.

Year	Cost	Responsible Organisation
Years 1-5	Negligible maintenance costs	Eugowra Show Society

**SECTION 8: LAND OWNERSHIP**

Please tick the appropriate box.

- Council owned land.
- Crown Land – Trustee: Cabonne Council & Eugowra Show Society
- Other – Details:

**SECTION 9: SUPPORT DOCUMENTATION**

Please tick the appropriate box.

- Quotations or estimates for proposed works. **REQUIRED**
- Evidence of funds available (bank statements, loan details, etc) **REQUIRED**
- Evidence of community support (e.g. letters of support from other groups or organisations)
- Photographs (5 maximum)
- Other – Details:

**SECTION 10: DECLARATION**

The declaration below must be agreed to by a person who has delegated authority to sign on behalf of the organisation e.g. President, Chairman, member of the Board of Management or authorised staff member.

I declare the information provided in this application and attachments is, to the best of my knowledge, true and correct. I understand any omission or false statement may result in the rejection of the application or withholding of any funds already approved.

I understand Cabonne Council may check any of our statements for the purpose of assessing this application, and I agree to provide any additional information requested.

Should this application be successful, I confirm the project will not commence until after the funding agreement has been approved and an agreement with Cabonne Council has been signed.

I understand this is an application only and may not necessarily result in funding approval.

Name:	Sean Haynes	Signature:	
Executive Position in Organisation:	President – Eugowra Show Society		
Date:	28/02/2020		



384N NNNNN 9031225

1116



EUGOWRA SHOW SOCIETY INC  
PO BOX 8  
EUGOWRA NSW 2806

**ADMINISTRATION**  
203-209 Russell St Bathurst NSW 2795  
Phone: 13 24 40 Web: [reliancebank.com.au](http://reliancebank.com.au)  
Reliance Bank is a division of Unity Bank Limited  
ABN: 11 087 650 315 BSB: 882 000  
AFSL/Australian Credit Licence 240399

**CORRESPONDENCE**  
PO Box K237 Haymarket NSW 1240  
Fax: (02) 6334 8825  
Email: [mail@reliancebank.com.au](mailto:mail@reliancebank.com.au)

**BSB No** 882-000

**Member No** 9031225

**Statement** 226 (Page 1 of 2)

**Statement Begins** 31 December 2019

**Statement Ends** 31 January 2020

**Shares** \$10.00

**ACCOUNT SUMMARY**

S21 - MyCommunity Closing Balance	8,609.29
S22 - MySpecial Purpose Closing Balance	3,285.81
S23 - MyCash Management Closing Balance	79.50

## FIRST RATE SPECIAL

### Get *better rates* based on your LVR\*

Introducing a new tiered-level interest rate option on our First Rate home loan where different interest rates will apply according to your LVR plus all the benefits that come with our standard First Rate.

- **NO** monthly account keeping fees
- **UNLIMITED** redraw facility available
- **FLEXIBLE** repayment options at no extra cost
- **NO** early repayment penalties
- **ONLY AVAILABLE FOR** new home loans, refinances from competitors or for existing home loan members who add an additional minimum \$150,000 to their existing home loan balance

**For more information visit [reliancebank.com.au](http://reliancebank.com.au)**

\*Credit eligibility criteria, terms and conditions, fees and charges apply. Only available for Owner Occupier Loans.

## MyNews February 2020 is now available

**Happy reading! Visit [reliancebank.com.au](http://reliancebank.com.au)**

If you would like to have a printed copy sent to you, please contact us at **13 24 40**.

reliancebank.com.au  
13 24 40

Member No 9031225

Statement 226 (Page 2 of 2)

S21 - MyCommunity		TFN: Exempt	Account No. 300014419		
Owner/s:		EUGOWRA SHOW SOCIETY INC			
Effective Date	Transaction Date	Transaction Details	Debit	Credit	Balance
	<b>31 Dec 19</b>	<b>Opening Balance</b>			<b>8,718.75</b>
3 Jan 20	4 Jan 20	MYOB AUSTRALIA PTY LTD From: MYOB Australia Ref: MYOB 1-73777919928	50.00		8,668.75
	25 Jan 20	BPAY TELSTRA BILL PAYMEN IBANK Ref-22639308008 #077934029	12.29		8,656.46
	25 Jan 20	BPAY TELSTRA CORP LTD IBANK Ref-2000286108079 #077932882	47.17		8,609.29
Closing Balance					8,609.29

S22 - MySpecial Purpose		TFN: Exempt	Account No. 300038665		
Owner/s:		EUGOWRA SHOW SOCIETY INC			
Effective Date	Transaction Date	Transaction Details	Debit	Credit	Balance
	<b>31 Dec 19</b>	<b>Opening Balance</b>			<b>3,285.81</b>
Closing Balance					3,285.81

S23 - MyCash Management		TFN: Exempt	Account No. 300030560		
Owner/s:		EUGOWRA SHOW SOCIETY INC			
Effective Date	Transaction Date	Transaction Details	Debit	Credit	Balance
	<b>31 Dec 19</b>	<b>Opening Balance</b>			<b>79.50</b>
Closing Balance					79.50

For further information on the benefits of our products, our dispute resolution process or fees and charges, please call us, visit our website or see one of our friendly branch staff.

1116

Eugowra Show Society – CAP Grant Application

Photos of the Existing Eugowra Yard Dog Facilities which would be replicated:



KA & RA Townsend  
"Keysoe" 33 Hillview Lane  
Eugowra  
NSW 2806

M:0427-639701  
H:02-68592340  
Email:katownsend48@yahoo.com.au  
ABN:45074535719

## Quotation

Date : Feb 2020

To : Eugowra Show Society Inc.

8Hrs Backhoe & Loader Hire for site cleaning, preparation & drilling of post holes for yard construction @ \$120.00/Hr	\$960.00
	<u>GST: \$96.00</u>
	\$1056.00

Bank Details.  
BSB: 112-879  
Acc.No: 422876184



## Lions Club of Eugowra

PO Box 15, Eugowra 2806

President: Mr Neil Whalan  
Secretary: Mr Bob Roach  
Treasurer: Mr Bruce Gregory

---

Eugowra Show Society  
PO Box 9  
Eugowra NSW 2806

Attention: President - Sean Haynes

23 February 2020

Dear Sean,

On behalf on the Lions Club of Eugowra, we support the grant application by the Eugowra Show Society.

The Lions Club of Eugowra actively uses the showground facilities and supports activiites held at the showground. Improved facilities would be most beneficial to the users of the facility as well as in attracting additional participants to the Eugowra based Yard Dog Trial events.

We wish you success with your grant application.

Yours sincerely,

Neil Whalan  
President



**OUTBACK  
SOILS**

## QUOTE

Eugowra Show Society  
Po Box 9  
EUGOWRA NSW 2806

**Date**  
13 Feb 2020

**Expiry**  
31 Mar 2020

**Quote Number**  
QU-0011

**ABN**  
46 031 790 436

Tim Wood T/As Outback  
Soils  
11550 The Escort Way  
FORBES NSW 2871  
PH: 02 6852 4058  
email:  
obs@bigpond.net.au

Description	Quantity	Unit Price	GST	Amount AUD
5m3 25mpa concrete	5.00	220.00	10%	1,100.00
delivery 36kms	36.00	4.09	10%	147.27
Quote as requested by Kevin Howell for Eugowra show ground				
			Subtotal	1,247.27
			TOTAL GST 10%	124.73
			<b>TOTAL AUD</b>	<b>1,372.00</b>

**VJ Farm Supplies**

48 Back Yamma Road  
Daroobalgie NSW 2870

**Quote**

Phone 02 68533040

A.B.N. 50 151 850 690

Invoice No.: 00001319

**Bill To:**

Eugowra Show Society  
Eugowra NSW  
Australia

**Ship To:**

Eugowra Show Society  
Eugowra NSW  
Australia

Customer ABN:

Sales Person	Your No.	Ship Via	COD	Prepaid	Ship Date	Terms	Date
						Net 30th after EOM	13/02/2020

QTY	ITEM NO.	DESCRIPTION	PRICE	UNIT	DISC %	EXTENDED	CODE
13	100092	Sheep Panel 2.8m x 1m 6 Rail	\$109.00	Ea		\$1,417.00	GST
1	100103	3 Way Draft Module	\$750.00	Ea		\$750.00	GST
2	100384	SHEEP YARD BLIND PANEL	\$175.00	Ea		\$350.00	GST

<b>Comment:</b>	Code	Rate	GST	Sale Amount	Sale Amount: \$2,517.00
	GST	10%	\$228.82	\$2,288.18	
					GST: \$228.82
					Total: \$2,517.00
					Paid Today: \$0.00
					<b>Balance Due: \$2,517.00</b>

Direct deposit details - VJ Farm Supplies - BSB 012625 A/c 284410422

2019/20  
Round 2

Community Assistance Program



Applications Close:  
28 February 2020 at 5pm

# COMMUNITY ASSISTANCE PROGRAM GUIDELINES 2019/20 – ROUND 2

## PURPOSE OF THE PROGRAM

The Community Assistance Program supports projects that maintain the strength and vibrancy of Cabonne's towns and villages.

This is a competitive program that provides support for organisations focused on delivering positive benefits to Cabonne residents and contributing to the delivery of Council's strategic priorities.

The objectives of the Community Assistance Program are:

- To support community groups with projects that are of ongoing or sustainable benefit to the Cabonne communities.
- To improve the liveability of Cabonne shire.

Each project will be judged on its merits and the relative benefit it will return to the community.

## SUBMITTING YOUR APPLICATION

**This is a highly competitive process with limited funds.**

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Organisations demonstrating strong partnerships with other organisations and/or acquiring additional support from other sources may be more competitive.

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Further information can be obtained by contacting Council's Grants Coordinator, Naomi Schroder.

Phone: 6392 3200

Email: [council@cabonne.nsw.gov.au](mailto:council@cabonne.nsw.gov.au)

# COMMUNITY ASSISTANCE PROGRAM APPLICATION FORM 2019/20 – ROUND 2

BEFORE COMPLETING THIS APPLICATION, YOU MUST READ THE COMMUNITY ASSISTANCE PROGRAM GUIDELINES. APPLICATIONS THAT DON'T COMPLY WITH THE CONDITIONS STATED IN THE GUIDELINES OR APPLICATIONS THAT ARE INCOMPLETE WILL NOT BE CONSIDERED.

## SECTION 1: STATEMENT OF UNDERSTANDING

I have read and understood the Community Assistance Program Guidelines

## SECTION 2: APPLICANT DETAILS

Name of Organisation:	Orana House Trust Committee		
Postal Address:	22 Preston Street, Canowindra, NSW, 2804.		
Contact Person:	Deborah Rutter		
Position Held:	President		
Phone:	0263442490	debrutter@bigpond.com	
Incorporation No:		GST registered: Cabonne Council	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
ABN No:	Section355 building ABN:41992 919 200		
Brief description of your organisation:			
<p>Management of Orana House as a s355 under Cabonne Council. The facility accommodates multiple community groups for meetings and activities eg St Vincent de Paul Society Care and Support, Alcoholics Anonymous, Narcotics Anonymous, Women's Group, Men's Group, Alanon and, 2 groups of Canowindra Creative Centre Inc.</p> <p>2019 attendance at Orana House were approximately 850 people from Canowindra, Blayney, Cowra, Orange, Forbes, Parkes, Billimari, Sydney, Gosford, Bathurst, Cudal, Cargo.</p>			

## SECTION 3: ELIGIBILITY CRITERIA

YES  NO Are you a not for profit organisation?

YES  NO Do you reside in the Cabonne LGA?

#### SECTION 4: PROJECT DETAILS

Project Title: Purchase of chairs

Project Location: 32 Ferguson Street, Canowindra NSW 2804

##### Project Description (50 words or less)

**Chairs for general use required to replace current chairs. Providing uniform, safe and comfortable seating for those attending gatherings. 2 additional height adjustable chairs to accommodate physical special needs eg hip or back disability. The chair will provide improved seating and be disability/ability inclusive. Total required chairs approximately 16.**

##### Project Outcomes (200 words or less)

What are the objectives of the project, who will benefit from the project, how will you measure and evaluate if the objectives have been met?

**Objectives are to provide safe, comfortable, inclusive seating for people who attend Orana House.**

**New appropriate chairs will enable more people to participate in groups with improved functionality and visually uniform in colour and design.**

**Regular interaction with groups and meetings provides feedback to evaluate expected outcomes.**

##### What organisations (if any) are partners in the project?

Please detail their input.

**No partners.**

**SECTION 5: APPROVALS**

Is a Council Development or Building Approval required for this proposed development?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
If Yes, has a Development or Building Application been approved	<input type="checkbox"/> YES <input type="checkbox"/> NO
If no, what is the current status of the application?	Inactive until funding available.
What is the likely commencement date of the project if funding is approved?	Immediate
When will the project be completed?	Within 2 weeks

## SECTION 6: BUDGET

APPLICANTS MUST CONTRIBUTE AT LEAST 50% OF THE TOTAL PROJECT COST.

The value of voluntary labour is allowed as part of the applicant's contribution.

<b>EXPENDITURE</b> (List all related cost by line item e.g. purchase of materials, cost of trades people)	
14 x Chair	\$1386
2 x Kara Adjustable Chair	\$ 678
GST included	\$
Free delivery to Canowindra (purchased from Cowra)	\$
	\$
	\$
<b>Total Expenditure</b>	<b>\$2,064</b>
<b>INCOME</b> (applicants contribution, funding from other sources, in-kind labour)	
<i>Voluntary Labour, if applicable, is calculated at \$40 per hour.</i>	
Financial input	\$1,032
CAP Funding Request	<b>\$1,032</b>
<b>Total Income</b>	<b>\$2,064</b>
<i>(Total income must equal total expenditure)</i>	

## SECTION 7: ONGOING COSTS

Please indicate the cost and responsibility for on-going maintenance for the next five (5) years.

Year	Cost	Responsible Organisation
5 years	Nil	Orana House Trust Committee

### SECTION 8: LAND OWNERSHIP

Please tick the appropriate box.

- Council owned land.
- Crown Land – Trustee:
- Other – Details:

### SECTION 9: SUPPORT DOCUMENTATION

Please tick the appropriate box.

- Quotations or estimates for proposed works. **REQUIRED**
- Evidence of funds available (bank statements, loan details, etc) **REQUIRED**
- Evidence of community support (e.g. letters of support from other groups or organisations)
- Photographs (5 maximum)
- Other – Details:

### SECTION 10: DECLARATION

The declaration below must be agreed to by a person who has delegated authority to sign on behalf of the organisation e.g. President, Chairman, member of the Board of Management or authorised staff member.

I declare the information provided in this application and attachments is, to the best of my knowledge, true and correct. I understand any omission or false statement may result in the rejection of the application or withholding of any funds already approved.

I understand Cabonne Council may check any of our statements for the purpose of assessing this application, and I agree to provide any additional information requested.

Should this application be successful, I confirm the project will not commence until after the funding agreement has been approved and an agreement with Cabonne Council has been signed.

I understand this is an application only and may not necessarily result in funding approval.

Name:	Deborah Rutter	Signature:	<i>Deborah Rutter</i>
Executive Position in Organisation: President			
Date:	26/2/2020		

Current Chairs



**TURNERS FURNITURE ONE (COWRA)**

A.B.N.: 66 137 718 328  
 89 Brisbane Street Cowra NSW 2794  
 Phone: 0263413936 Fax: 0263413946

**Quote**

Quote No.:	863	Date:	28-Feb-20
		Expiry Date:	13-Mar-20
Status:	Active	Served By :	KRYSTLE CASSIDY

Ordered By : DEB RUTTER  
 ORANA HOUSE TRUST COMMUNITY  
 CANOWINDRA NSW 2804

Deliver To:

Bar code	Description	Tax	Qty	Price \$	Total \$
34641	MATIC KARA CHAIR BLACK PU NIGHT SKY	GST	2	339.00	678.00
42150	WILK CHAIR NATURAL PU BLACK	GST	14	99.00	1,386.00
111902	DELIVERY NO CHARGE	GST	1	0.00	0.00

No. of Items ( 17 )

Payment Details	Quote Totals
	Subtotal \$2,064.00
	Discount \$0.00
	Rounding \$0.00
	Tax \$187.64
	<b>TOTAL inc GST \$2,064.00</b>

Proposed new chairs

**PEDRO CHAIR - RRP \$110**

**SALE PRICE \$89 EACH**



Pedro chair

- Chocolate wicker
- 30 x 1.8mm aluminium tube welded frame
- 4mm iron reinforced PVC wicker
- Fully assembled
- Stackable
- 77H x 56w x 56D
- Seat Height 44H

**OR (depending on availability)**



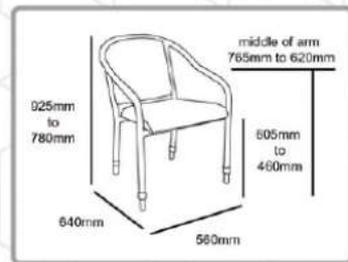
**Wilk Chair \$99 each**

**KARA ADJUSTABLE CHAIR -RRP \$459**

**SALE \$379**

*Kara 200 Adjustable Legs With Arms*

CODE: KAR 200 4L AL A



**Orana House Trust Committee support letters**

**Al-Anon - Alcoholics Anonymous (support group for loves ones of alcoholics):**

To whom it may concern,

I would like to support the Orana House Trust Committee in their request for funds to purchase new chairs.

Orana House is a very inclusive community space which nurtures many needed and life enriching local groups. While the current chairs are sufficient for able bodied people they do present a trial for those with physical challenges.

I currently Chair the Canowindra AlAnon Family group, which meets at Orana House.

Thank you for your support of this vital community space,

A handwritten signature in black ink, appearing to read 'O. Thomason', followed by a long horizontal line extending to the right.

Osla Thomason - 26-02-2020

**Canowindra Creative Centre Inc:**



**CANOWINDRA CREATIVE**

**CENTRE** INC is a not-for-profit  
community group INC1700204

Contact: Deborah Rutter

22 Preston Street, Canowindra, NSW, 2804

Ph: 02 63442490 Mob: 0487801767

Email: [debrutter@bigpond.com](mailto:debrutter@bigpond.com)

26<sup>th</sup> February 2020.

To Whom It May Concern,

I am submitting this letter of support on behalf of the Canowindra Creative Centre Inc (CCC).

The CCC meet at Orana House on Monday's and Tuesdays during School terms plus periodic workshop days. Many of our attendees have mobility problems and require appropriate chairs to help them participate in the activities.

The current chairs are not supportive enough for many of them. For those with back or hip problems the chairs are not very comfortable or appropriate.

It is hoped in the future to invite Moyne Eventide Home residents to participate in craft activities. Community involvement is limited to residents but the craft group will be an activity they would benefit from. However, correct seating for comfort and safety is essential.

Appropriate chairs would be a great asset to our group and the broader community.

Thank you.

Regards,

Deborah Rutter – President / Public Officer

Alcoholics and Narcotics Anonymous:

26/2/2020

To Orana House Committee

On behalf of the NA and AA groups who use Orana House, we thank you for applying for a grant to get new chairs for the House. The chairs will assist people in our groups who have various chronic pain issues. Being light but sturdy chairs is great. Thanking you,

Bronwyn E and Steve K

Secretarys of AA and NA Canowindra.

-----  
St Vincent de Paul Society – St Edwards Conference:

To whom it may concern

St Vincent DePaul currently rent from Orana House on a regular week basis where we do welfare interviews for less fortunate people within our community

Orana house are providing a very welcome and worthwhile service to which we are privileged to use along with many others

Unfortunatly most of the chairs are old and not quite up to standard

We at Vinnies support the need for better chairs at Orana House

As many of our clients are elderly and disabled they very often have trouble getting in and out of current chairs

God Bless

Gayle White

President St Edward Conference Canowindra 27-2-'20


**NAB Community Fee Saver  
Account**

For further information call 13 22 65 for Personal Accounts or 13 10 12 for Business Accounts.



020/004501



ORANA HOUSE TRUST COMMITTEE  
22 PRESTON STREET  
CANOWINDRA NSW 2804

**Account Balance Summary**

Opening balance	\$3,743.58	Cr
Total credits	\$2,045.00	
Total debits	\$0.00	
<b>Closing balance</b>	<b>\$5,788.58</b>	<b>Cr</b>

Statement starts **21 January 2020**  
Statement ends **18 February 2020**

**Outlet Details**

Cowra  
117 Kendal St, Cowra NSW 2794

**Account Details**

ORANA HOUSE TRUST COMMITTEE  
BSB number 082-534  
Account number 50-958-2816

**Transaction Details**

Date	Particulars	Debits	Credits	Balance
21 Jan 2020	Brought forward			3,743.58 Cr
29 Jan 2020	Vinnies Bathurst Diocesa 301500.....		240.00	3,983.58 Cr
3 Feb 2020	Cash and/or Cheques Deposit Giropost .....		180.00	
	Cash and/or Cheques Deposit Giropost .....		445.00	4,608.58 Cr
11 Feb 2020	265746.....		1,180.00	5,788.58 Cr

**Summary of Government Charges**

	From 1 July to date	Last year to 30 June
<b>Government</b>		
Withholding tax	\$0.00	\$0.00
Bank Account Debit (BAD) tax	\$0.00	\$0.00
Bank Accounts Debits (BAD) Tax or State Debits Duty has been abolished for all states & territories effective 1/7/2005. Any amount shown on this statement applies to debits processed on or before 30/06/2005.		
For further information on any applicable rebates, fees or government charges, please refer to the NAB's "A Guide to Fees & Charges" booklet. Please retain this statement for taxation purposes		

**Explanatory Notes**

Please check all entries and report any apparent error or possible unauthorised transaction immediately.

We may subsequently adjust debits and credits, which may result in a change to your account balance to accurately reflect the obligations between us.

For information on resolving problems or disputes, contact us on 1800 152 015, or ask at any NAB branch.

04970810110004501/50057457011485

# Community Assistance Program Guidelines and Application Form

Submission date: 28 February 2020, 10:15AM

Receipt number: 7

Related form version: 7

Question	Response
Community Assistance Program 2019/20 - Round 2 GUIDELINES	
Community Assistance Program 2019/20 - Application Form	
<b>SECTION 1: STATEMENT OF UNDERSTANDING</b>	
	I have read and understood the Community Assistance Program Guidelines
<b>SECTION 2: APPLICANT DETAILS</b>	
Name of Organisation:	The Yeoval and District Progress Association Inc.
Postal Address:	PO Box 34 Yeoval NSW 2868
Contact Person:	Alf Cantrell
Position Held:	Secretary
Phone:	0427 208 913
Email Address:	yeovalprogressassociation@bigpond.com
Incorporation Number:	Y1615825
Organisation ABN:	12793513221
Is your organisation GST registered?	NO
<b>SECTION 3: ELIGIBILITY CRITERIA</b>	
Are you a not for profit organisation?	YES
Do you reside in the Cabonne LGA?	YES
<b>SECTION 4: PROJECT DETAILS</b>	
Project Title:	Inflatable Movie Screen and Associated Equipment
Project Location:	Yeoval
Project Description (50 words or less):	Purchase of an inflatable movie screen and associated equipment for use as a community outdoor cinema.

Project Outcomes (200 words or less) What are the objectives of the project, who will benefit from the project, how will you measure and evaluation if the objectives have been met?	The community has successfully operated an outdoor cinema on two occasions over the past year. On both occasions an inflatable screen had to be borrowed for the events. The Yeoval and District Progress Association will act a caretaker for the screen but make it available for community organisations. It is envisaged that the screen will also be made available to organisations in other small towns of the Cabonne shire. The outdoor cinema events aim to support the local community socially. It will also provide fundraising opportunities to community organisations. Outdoor cinema events will support local businesses and organisations through purchasing (eg food and drink) and fundraising opportunities. They will also provide affordable entertainment in the local area instead of travelling to larger centres. Drought related events aim to support local businesses, especially farm businesses, emotionally and socially.
What organisations (if any) are partners in the project? Please detail their input.	Yeoval Central School, St Columba's Catholic School, Rally till it Rains have all expressed interest in using the screen.
<b>SECTION 5: APPROVALS</b>	
Is a Council Development or Building Approval required for the proposed development?	NO
If yes, has a Development of Building Application been approved?	
If no, what is the current state of the application?	
What is the likely commencement date of the project if funding is approved?	The screen will be purchased immediately after funding is received. The first screening will be arranged soon afterwards.
When will the project be completed?	The purchase part of the project will be completed soon after funding is received. The screen will be used indefinitely for ongoing events.
<b>SECTION 6: BUDGET</b>	
Expense 1	Budget for 12 months only
Expense 2	Voluntary labour to organise selection, purchase, delivery storage, and testing of equipment (8 hours) \$320
Expense 3	Voluntary labour for community events over first 12 months (24 hours) \$960
Expense 4	4m projection screen with projector and audio \$5714

Expense 5	
Expense 6	
TOTAL EXPENDITURE	\$6,994
Income 1	Voluntary labour \$1,280
Income 2	Contribution from Yeoval Progress Association \$2,857
Income 3	
Income 4	
Income 5	
CAP Funding Request	\$2857
TOTAL INCOME	\$6994
Total income MUST equal total expenditure	\$0
<b>SECTION 7: ONGOING COSTS</b>	
Year 1 costs:	
Organisation responsible for Year 1 costs:	Yeoval Progress Association
Organisation responsible for Year 5 costs:	Yeoval Progress Association
Year 2 costs:	
Organisation responsible for Year 2 costs:	Yeoval Progress Association
Year 3 costs:	
Organisation responsible for Year 3 costs:	Yeoval Progress Association
Year 4 costs:	
Organisation responsible for Year 4 costs:	Yeoval Progress Association
Year 5 costs:	
<b>SECTION 8: LAND OWNERSHIP</b>	
Please select the appropriate type from the list	Other: Mobile unit - Various sites in the Community
<b>SECTION 9: SUPPORT DOCUMENTATION</b>	
Please tick the appropriate boxes and upload your documents below.	Quotations or estimates for proposed works, Evidence of funds available for contribution (bank statements, loan details etc), Evidence of community support (e.g. letters of support from other groups or organisations), Other support items - Details:
	<a href="#">RTIR Letter of Support 202002.pdf</a> <a href="#">SD 4m Quote QU0377.pdf</a> <a href="#">Letter of Support St Columba.pdf</a> <a href="#">Yeoval Progress_Bank Statement.pdf</a> <a href="#">4m Outdoor Inflatable Screen Purchase Brochure.pdf</a>
<b>SECTION 10: DECLARATION</b>	

<p>ELECTRONIC SIGNATURE AGREEMENT - By selecting the "I Accept" button, you are signing this Agreement electronically. You agree your electronic signature is the legal equivalent of your manual signature on this Agreement. By selecting "I Accept" you consent to be legally bound by this Agreement's terms and conditions.</p>	<p>I ACCEPT</p>
<p>Executive Position in Organisation:</p>	<p>Secretary</p>
<p>Date:</p>	<p>28/02/2020</p>

4m Screen Package

4m x 2.5m  
15sq meters



## **4M Outdoor Inflatable Screen Package**



### **Description of the Screen**

4m x 2.5m - 15sq meters actual active screen size (Add extra width /height for support pillars.) Our screens are commercial quality, inflatable projection screens designed for outdoor and even indoor use. Subject to adequate headroom being available, they can be used under cover in wet weather.

The screen design means it can be easily inflated by one person, and remains stiff in light to moderate winds. It is easy to carry and has manageable weight that be loaded into cars or carried on a trolley by one person.

This type of screen will also stand up on hard surfaces such as car parks, or gymnasium floors. It does need to be tied to adequately fixed objects to ensure it is not blown around in strong winds.

We have incorporated a flexible screen configuration, allowing you to use front screen projection, or rear screen projection.



John Thompson  
Photographer

### Standard Inclusions for the Cine Starter Screen Package.



**Projector:** Digital Projector with carry case

**Blu Ray / DVD Player:** Multi Zone to handle overseas DVDs

**Sound deck:** Behringer Q502USB Mixer

**PA system:** 1 wired Samson Q7 microphone

**Speakers:** 2 x Professional Powered Speakers.

**XLR Sound Leads to speakers:** 2 x 15m plus 1 x 15m spare

**Speaker stands:** 2 x speaker stands

**Blower:** Each screen comes with a 1.0 or 1.5HP blower

**Cine Starter Utility Case:** To make operation as simple as possible, a standard 4m cinema package includes sound deck, Blu Ray player and a monitor, mounted and prewired in a sturdy lockable road case. This helps speed setup and simplifies staff training etc.

**Connections:** iPod, XLR, HDMI, component, composite

**Starter Kit:** Gaffer tape, safety tape, torch, mallet, pegs, ratchet screen tie





### Price (For Cine Starter Complete Package)

We are pleased to advise that the cost of the 4m Screen Package is **\$5,990 + GST**.

### Free Logo

We are currently offering free personalization of your screen. Your new screen can be printed with a one-color version of your (or sponsor's) logo, approximately 500mm x 500mm, as shown on the photograph. You must supply a high-resolution single-color version of your logo at the time of your order if you want this free service.

**Freight:** Please advise a delivery address to get a freight cost for your Cinema.

**Delivery Time:** We normally ship 15 working days from order.

**Validity:** Prices are affected by fluctuating exchange rates. We will however hold the quoted price for an order placed within 30 days

**Payment Terms:** A 50% deposit is required to start processing your order. The 50% balance is payable on dispatch.

**Warranties** The manufacturer's warranty is supplied on sourced products. The screen has a one Year warranty against manufacturing faults.



4 m Screen Package



**What these Cine Master upgrade includes?**

**Road case** - lockable with pre-mounted and prewired equipment for faster rollout

**3 x Monitors** - for cuing films

**PA system** - Wireless microphone

**Sound deck** - 6 channel mixer with Mic and RCA inputs

**DVD / CD player** - Multi Zone (Play any Blu Rays or DVD's around the world)

**Blu Ray / DVD Player** - Second player - for adverts, music, backup, and blu ray movies **HDTV**

**Tuner** - for live sports, news, and broadcast program events (note: live TV screenings do not require a movie license).

**Switcher** - to change projector between 4 inputs

**Provision for external input** - **HDMI** from external computer or DVD, TV aerial to tuner, MP3 from iPod/phone etc.

**Drawer** - for mic and equipment storage

Note: Please contact us for any other specific information at [info@outdoormovies.com.au](mailto:info@outdoormovies.com.au) or check out our website [www.outdoormovies.com.au](http://www.outdoormovies.com.au)



## *St Columba's Catholic School*

*38 Forbes Street*

*Yeoval NSW 2868*

Ph: (02) 6846 4205

Email: [stcolumbas@bth.catholic.edu.au](mailto:stcolumbas@bth.catholic.edu.au)

27 February 2020

Dear Sir/Madam,

I am writing in support of an application for funding for an outdoor cinema by Yeoval Progress Association. The purchase of this cinema would greatly enhance cost effective entertainment options for families within our community and also provide opportunities for fundraising by local organisations.

The outdoor cinema has proven to be highly successful in recent months. Our local community group, Rally Till It Rains' has hosted two such events. Each time there has been approximately 100 people come along to enjoy each film. This is testimony to the value placed on such events by the community.

Such community events also assist in lifting morale and provide an avenue for all groups within the community to come together. At a time when the effects of the long standing drought are exacerbated by the ongoing financial impact, this is an opportunity to alleviate some of those stresses. Unfortunately, this cannot be done without your support.

Our school would also be very keen to hire the outdoor cinema from the Progress Association. This would enable us to expand our extra-curricular activities and could also be used by our school P&F to raise much needed funds for our school.

The purchase of the outdoor cinema would greatly enhance facilities within our community and provide contemporary entertainment for our families. Therefore, I ask you to look favourably upon this request for funding support.

Please do not hesitate to contact me if you wish to discuss this further.

Kind regards,

Glen Brown

Principal



## Rally till it Rains

ABN: 15 162 727 440

1285 Suntop Road  
Arthurville NSW 2820

Phone:  
0427 463 409

Tremains@bordernet.com.au

The Secretary  
Yeoval & District Progress Association

28 February 2020

Dear Alf

I am writing in support of your application for funding to purchase an outdoor cinema system.

We have successfully operated an outdoor cinema on two occasions over the past year. On both occasions an inflatable screen had to be borrowed for the events and sourced from outside the district. This required the expenditure of substantial time, effort and costs.

The outdoor cinema has operated to provide support to the people of Yeoval and District who have suffered from the effects of the extended period of drought. Even though there has been some much-welcomed recent rain, the effects of the drought will linger for many more months, at best.

We would welcome the opportunity to access the outdoor cinema system to run more frequent community events.

Please do not hesitate to contact me if you wish to discuss this further.

Kind regards,

Helen Tremain  
'Rally Till It Rains' Coordinator



## QUOTE

Peter Tremain

**Date**  
26 Feb 2020

**Quote Number**  
QU-0377

**Reference**  
parkview4m

**ABN**  
67 796 955 627

Smart Digital Australia  
Unit 8 52 Corporate Bvd  
BAYSWATER VIC 3153  
Phone: 03 9729 6300  
info@smartdigital.com.au

Item	Description	Quantity	Unit Price	GST	Amount AUD
PV4PK	Parkview 4m Package - as below	1.00	6,048.90	10%	6,048.90
PV4	ParkView 4mtr Screen - Constant Air	1.00	0.00		0.00
QW750	Huawei QW Series Blower 750 watts	1.00	0.00		0.00
MW550	BenQ 3600 ANSI Lumens Business Projector or Equivalent	1.00	0.00		0.00
EPC017	Projector Carry Case	1.00	0.00		0.00
SPJ1000A	10" Skytec Active Speaker	2.00	0.00		0.00
SPKSTAND	Vonyx Speaker stand (Pair) with carry bag	1.00	0.00		0.00
SPKHT2	Speaker Cable - 3.5mm Jack to Dual XLR Male	1.00	49.00		49.00
PEGPACK	Peg and Stakes for ParkView Screen	1.00	0.00		0.00
TP5	5mtr Tarpaulin	1.00	0.00		0.00
FREIGHT	Shipping and Handling to Wellington, NSW 2820 on a pallet	1.00	182.60	10%	182.60
INCLUDES GST 10%					566.50
<b>TOTAL AUD</b>					<b>6,280.50</b>



Account Number 062573 00900937

Page 1 of 2

YEOVAL AND DISTRICT PROGRESS  
ASSOCIATIONSATELLITE ACCOUNT  
DUNROMIN CUMNOCK RD  
YEOVAL NSW Australia 2868

28 February 2020

Dear YEOVAL AND DISTRICT PROGRESS ASSOCIATIONSATELLITE ACCOUNT,  
Here's your account information and a list of transactions from 27/02/20-28/02/20.

**Account name** YEOVAL AND DISTRICT PROGRESS ASSOCIATIONSATELLITE ACCOUNT  
**BSB** 062573  
**Account number** 00900937  
**Account type** Society Cheque Acct  
**Date opened** 09/02/1979

Date	Transaction details	Amount	Balance
27 Feb 2020	Transfer from LESLIE BIRDSALL CommBank app subscription	\$85.00	\$24,817.28

Any pending transactions haven't been included in this list. Proceeds of cheques aren't available until cleared.

If you have questions or need more information, go to [commbank.com.au/support](http://commbank.com.au/support).

Yours sincerely,

Brian Moseley  
General Manager, Retail Customer Service

# Community Assistance Program Guidelines and Application Form

Submission date: 28 February 2020, 4:41PM

Receipt number: 10

Related form version: 7

Question	Response
Community Assistance Program 2019/20 - Round 2 GUIDELINES	
Community Assistance Program 2019/20 - Application Form	
<b>SECTION 1: STATEMENT OF UNDERSTANDING</b>	
	I have read and understood the Community Assistance Program Guidelines
<b>SECTION 2: APPLICANT DETAILS</b>	
Name of Organisation:	Yeoval P&C Association
Postal Address:	Obley Street Yeoval NSW 2868
Contact Person:	Esther Gellert
Position Held:	President
Phone:	0268464004
Email Address:	angela.bruce1@det.nsw.edu.au
Incorporation Number:	
Organisation ABN:	44542164067
Is your organisation GST registered?	NO
<b>SECTION 3: ELIGIBILITY CRITERIA</b>	
Are you a not for profit organisation?	YES
Do you reside in the Cabonne LGA?	YES
<b>SECTION 4: PROJECT DETAILS</b>	
Project Title:	Yeoval Central School Yr 9/10 Sydney Excursion
Project Location:	Sydney NSW
Project Description (50 words or less):	A 4 day excursion to take our Yr 9/10 students to Sydney to expose them to a variety of opportunities not available to them in Cabonne. These include beaches, theatres, museums, international sporting events and learning to ride different forms of public transport.

Project Outcomes (200 words or less) What are the objectives of the project, who will benefit from the project, how will you measure and evaluation if the objectives have been met?	The idea of this excursion is to act as both a reward for the students in Year 9 and 10 at the end of the year as well as expose them to a variety of experiences that they may not have the chance to participate in with their families. We aim to give the students an understanding of city life by using a variety of public transport modes, take them to beaches as well as theatres, museums and the cricket T20 World Cup. These are only offered in a city environment. We also aim for the excursion to be a bonding time with their peers away from the stresses often faced at home especially in this time of prolonged drought. The benefits for the students are numerous and it is an experience that they will be able to remember forever.
What organisations (if any) are partners in the project? Please detail their input.	Yeoval Central School will organise and provide supervision for the excursion. Parents/Caregivers will contribute to the costs also.
<b>SECTION 5: APPROVALS</b>	
Is a Council Development or Building Approval required for the proposed development?	NO
If yes, has a Development of Building Application been approved?	
If no, what is the current state of the application?	
What is the likely commencement date of the project if funding is approved?	2/11/2020
When will the project be completed?	5/11/2020
<b>SECTION 6: BUDGET</b>	
Expense 1	Accommodation \$5050.50
Expense 2	Meals \$4277.50
Expense 3	Transport \$1194.86
Expense 4	Entry Fees \$3306.00
Expense 5	Supervising Teacher (x2) Wages \$4080.00
Expense 6	
<b>TOTAL EXPENDITURE</b>	<b>\$17,908.86</b>
Income 1	Parent Contribution \$2,200.00
Income 2	School Contribution \$4,080.00
Income 3	P&C Contribution \$8,328.86
Income 4	
Income 5	
CAP Funding Request	\$3,300.00
<b>TOTAL INCOME</b>	<b>\$17,908.86</b>

Total income MUST equal total expenditure	Yes
<b>SECTION 7: ONGOING COSTS</b>	
Year 1 costs:	
Organisation responsible for Year 1 costs:	
Organisation responsible for Year 5 costs:	
Year 2 costs:	
Organisation responsible for Year 2 costs:	
Year 3 costs:	
Organisation responsible for Year 3 costs:	
Year 4 costs:	
Organisation responsible for Year 4 costs:	
Year 5 costs:	
<b>SECTION 8: LAND OWNERSHIP</b>	
Please select the appropriate type from the list	
<b>SECTION 9: SUPPORT DOCUMENTATION</b>	
Please tick the appropriate boxes and upload your documents below.	Quotations or estimates for proposed works, Evidence of funds available for contribution (bank statements, loan details etc), Evidence of community support (e.g. letters of support from other groups or organisations)
	<a href="#">Letter of Support.pdf</a>
<b>SECTION 10: DECLARATION</b>	
ELECTRONIC SIGNATURE AGREEMENT - By selecting the "I Accept" button, you are signing this Agreement electronically. You agree your electronic signature is the legal equivalent of your manual signature on this Agreement. By selecting "I Accept" you consent to be legally bound by this Agreement's terms and conditions.	I ACCEPT
Executive Position in Organisation:	President
Date:	28/02/2020



28 February 2020

To whom it may concern

I write on behalf of Yeoval Central School in support of the Yeoval P&C's community assistance program application to provide further assistance toward the excursion to the Secondary Schools Choral Festival.

The school will contribute the costs of the supervising teachers wages toward the excursion.

Any assistance provided by Cabonne Council and the Community Assistance Program will be appreciated by our P&C and our parents.

Regards,



Nicole Bliss  
Principal

*At Yeoval Central School we inspire all to be responsible, respectful learners. Working together to achieve and grow.*

YEOVAL CENTRAL SCHOOL  
Obley Street, Yeoval NSW 2868  
E: [yeoval-c.school@det.nsw.edu.au](mailto:yeoval-c.school@det.nsw.edu.au)

T 02 6846 4004 F 02 6846 4317  
W: [www.yeoval-c.schools.nsw.edu.au](http://www.yeoval-c.schools.nsw.edu.au)

I have read and understood the Community Assistance Program Guidelines

Name of Organisation:	CANOWINDRA WOMENS BOWLS	
Postal Address:	PO BOX 23 Canowindra 2804	
Contact Person:	Sheryn D'Alveney	
Position Held:	PRESIDENT	
Phone:	Email:	sherynomal@outlook.com
0422441263		
Incorporation No:	GST registered:	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
N/A		
ABN No:	N/A	
Brief description of your organisation:		

YES  NO Are you a not for profit organisation?

YES  NO Do you reside in the Cabonne LGA?

Project Title: AIR CONDITIONER FOR Kitchen  
IN Bowling Club  
Project Location: Canowindra Bowling Club

<b>Project Description (50 words or less)</b>
Instakation of air conditioner in kitchen, this kitchen is used by many organisations for community functions eg. Christmas Day lunch wakes, birth day parties, fashion parades. The kitchen is very hot and is hard to maintain food at the night temperature during the hot weather

<b>Project Outcomes (200 words or less)</b>
What are the objectives of the project, who will benefit from the project, how will you measure and evaluate if the objectives have been met?
1. Better working conditions 2. Food safety 3. MORE functions for community 4. Happier volunteers

**What organisations (if any) are partners in the project?**

Please detail their input.

N/A

Is a Council Development or Building Approval required for this proposed development?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
If Yes, has a Development or Building Application been approved	<input type="checkbox"/> YES <input type="checkbox"/> NO
If no, what is the current status of the application?	
What is the likely commencement date of the project if funding is approved?	ASAP
When will the project be completed?	MAY

Applicants must contribute at least 50% of the total project cost.  
 The value of voluntary labour is allowed as part of the applicant's contribution.

EXPENDITURE (List all related cost by line item e.g. purchase of materials, cost of trades people)	
MARTINS	\$ 3,249.00
Cenwin DRG Electrical	\$ 2,970.00
	\$
	\$
	\$
	\$
<b>Total Expenditure</b>	<b>\$</b>

<b>INCOME</b> (applicants contribution, funding from other sources, in-kind labour) <i>Voluntary Labour, if applicable, is calculated at \$40 per hour.</i>		
Women Bowling Club	\$1,249.00	This is now confirmed as \$1624.50 - see attached email
CAP Funding Request	\$2,000.00	CAP Request is now confirmed as \$1,624.50
<b>Total Income</b>	\$3,249.00	
<i>(Total income must equal total expenditure)</i>		

Please indicate the cost and responsibility for on-going maintenance for the next five (5) years.

Year	Cost	Responsible Organisation
		N/A

Please tick the appropriate box.

- Council owned land.
- Crown Land – Trustee:
- Other – Details: Bowling Club

This is now confirmed as \$1624.50 - see attached email

Please tick the appropriate box.

- Quotations or estimates for proposed works. **required**
- Evidence of funds available (bank statements, loan details, etc) **required**
- Evidence of community support (e.g. letters of support from other groups or organisations)
- Photographs (5 maximum)
- Other – Details:

The declaration below must be agreed to by a person who has delegated authority to sign on behalf of the organisation e.g. President, Chairman, member of the Board of Management or authorised staff member.

I declare the information provided in this application and attachments is, to the best of my knowledge, true and correct. I understand any omission or false statement may result in the rejection of the application or withholding of any funds already approved.

I understand Cabonne Council may check any of our statements for the purpose of assessing this application, and I agree to provide any additional information requested.

Should this application be successful, I confirm the project will not commence until after the funding agreement has been approved and an agreement with Cabonne Council has been signed.

I understand this is an application only and may not necessarily result in funding approval.

Name: <i>Sheryl O'Malley</i>	Signature: 
Executive Position in Organisation:	<i>President</i>
Date:	<i>27.2.2020</i>



**NAB Community Fee Saver Account**

For further information call 13 22 65 for Personal Accounts or 13 10 12 for Business Accounts.

020/013653



CANOWINDRA WOMENS BOWLING CLUB  
264 CANIMBLA ROAD  
COWRA NSW 2794

**Account Balance Summary**

Opening balance	\$2,678.39	Cr
Total credits	\$260.00	
Total debits	\$308.54	
<b>Closing balance</b>	<b>\$2,629.85</b>	<b>Cr</b>

**Statement starts 21 January 2020**  
**Statement ends 31 January 2020**

**Outlet Details**

Cowra  
117 Kendal St, Cowra NSW 2794

**Account Details**

CANOWINDRA WOMENS BOWLING CLUB  
BSB number 082-534  
Account number 66-735-4253

**Transaction Details**

Date	Particulars	Debits	Credits	Balance
21 Jan 2020	Brought forward			2,678.39 Cr
22 Jan 2020	Cash Deposit		260.00 ✓	2,938.39 Cr
23 Jan 2020	001779	278.54 ✓		2,659.85 Cr
30 Jan 2020	001780	30.00 /		2,629.85 Cr

**Summary of Government Charges**

Government	From 1 July to date	Last year to 30 June
Withholding tax	\$0.00	\$0.00
Bank Account Debit (BAD) tax	\$0.00	\$0.00

Bank Accounts Debits (BAD) Tax or State Debits Duty has been abolished for all states & territories effective 1/7/2005. Any amount shown on this statement applies to debits processed on or before 30/06/2005.

For further information on any applicable rebates, fees or government charges, please refer to the NAB's "A Guide to Fees & Charges" booklet. Please retain this statement for taxation purposes

**Explanatory Notes**

Please check all entries and report any apparent error or possible unauthorised transaction immediately. We may subsequently adjust debits and credits, which may result in a change to your account balance to accurately reflect the obligations between us.

For information on resolving problems or disputes, contact us on 1800 152 015, or ask at any NAB branch.

031/08/02/AN013653/SMT/062/004123

25.02.2020

To whom it may concern

On behalf of the Christmas Day Luncheon Committee, I wish to support the application for air conditioning for the kitchen of the Canowindra Bowling Club. It is often very hot in the kitchen and air conditioning would make it more comfortable for our volunteers & those attending the lunch.

Marion Wilson OAM

Chair person

Canowindra Rugby League Football Club Inc.



22 February, 2020

PO Box 18  
Canowindra NSW 2804

President: Andrew Whatman 0428 851 358  
Secretary: Narelle Hughes 0427 517 526  
Treasurer: Wayne Hughes 0475 851 503

To Whom It May Concern

**Re: Canowindra Womens Bowling Club**

On behalf of the Canowindra Rugby League Football Club I would like to support the Womens Bowling Club in their application for a grant for air conditioning in the kitchen of the Club.

As a Club we regularly use the kitchen for functions and this grant will improve the working conditions of the volunteers.

Yours faithfully  
Narelle Hughes  
Secretary

94 Ryall Street,  
CANOWINDRA  
NSW 2804  
26/02/20

To Whom It May Concern,

I am writing this letter in support of the Canowindra Bowling Ladies, in reference to their application for a Grant to purchase and install an Air Conditioning Unit in their kitchen.

As a member of the Canowindra CWA Catering Committee, we frequently use the Bowling Club facilities for functions. These include Wakes, Luncheons, Sporting Club Presentation Dinners etc. We cater for numbers up to 75 guests. The current kitchen is not Air Conditioned and is extremely hot and humid in summer and very cold in winter. This creates many problems in food preparation.

As a Certified Food Safety Officer, it is a constant effort to maintain safe food temperature levels, especially in the extreme weather conditions we have experienced over the last few months. Air conditioning, would make a tremendous difference to our work and safety conditions. We hope they are successful in their application.

Yours Sincerely,

Frances French (CWA Catering and Hall  
Manager)

*F. French*



## Naomi Schroder

---

**From:** Sheryn O'Malveney <sherynomal@outlook.com>  
**Sent:** Thursday, 12 March 2020 4:15 PM  
**To:** Naomi Schroder  
**Subject:** RE: Community Assistance Program (CAP)

Hi Naomi

Yes the Canowindra Women's Bowl are able to contribute 50% of the cost as discussed to the amount of \$1624.50.

I look forward to hearing from you in the near future.

Regards Sheryn O'Malveney  
 President Canowindra Women's Bowling Club

Sent from my Samsung Galaxy smartphone.

----- Original message -----

**From:** Naomi Schroder  
**Date:** 12/3/20 4:07 pm (GMT+10:00)  
**To:** "sherynomal@outlook.com"  
**Subject:** Community Assistance Program (CAP)

Hi Sheryn,

As discussed, there is a 50% contribution requirement for the CAP funding.

Are you able to confirm that Canowindra Women's Bowls are in a position to provide the cash amount of \$1,624.50 rather than the \$1,249 originally listed in the application form?

Thanks,

Naomi

Naomi Schroder  
 Grants Coordinator  
[Naomi.Schroder@cabonne.nsw.gov.au](mailto:Naomi.Schroder@cabonne.nsw.gov.au)  
 (02) 6392 3267



Cabonne Council  
 PO Box 17  
 Molong NSW 2866  
 Switch: (02) 6392 3200  
 Fax: (02) 6392 3260  
[Council@cabonne.nsw.gov.au](mailto:Council@cabonne.nsw.gov.au)  
[www.cabonne.nsw.gov.au](http://www.cabonne.nsw.gov.au)

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For more information please visit <http://www.symanteccloud.com>

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①

Cabonne Council  
RECEIVED  
20 FEB 2020

# COMMUNITY ASSISTANCE PROGRAM APPLICATION FORM

Referred to .....

BEFORE COMPLETING THIS APPLICATION, YOU MUST READ THE COMMUNITY ASSISTANCE PROGRAM GUIDELINES. APPLICATIONS THAT DO NOT COMPLY WITH THE CONDITIONS STATED IN THE GUIDELINES OR APPLICATIONS THAT ARE INCOMPLETE WILL NOT BE CONSIDERED.

## SECTION 1: STATEMENT OF UNDERSTANDING

I have read and understood the Community Assistance Program Guidelines

## SECTION 2: APPLICANT DETAILS

Name of Organisation:	AGE OF FISHES MUSEUM		
Postal Address:	P.O Box 216 CANOWINDRA NSW 2804		
Contact Person:	ANNE CLARK		
Position Held:	MANAGER		
Phone:	0448429269	Email:	aof@colourcity.com
Incorporation No:	Y1975835	GST registered:	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
ABN No:	36558776958		

Brief description of your organisation: THE AGE OF FISHES MUSEUM AT CANOWINDRA IS A SPECIALISED TOURIST ATTRACTION. IT IS A MUSEUM, VISITOR INFORMATION CENTRE, SCIENCE EDUCATION AND RESEARCH HUB, IT CONTAINS 360 MILLION YEAR OLD, RARE AND UNIQUE FOSSIL TREASURES. THE AGE OF FISHES MUSEUM IS ONE OF ONLY TWO FISH FOSSIL MUSEUMS IN THE WORLD AND THE DIG LOCATION WAS LISTED AS A NATIONAL HERITAGE SITE DUE TO ITS INTERNATIONAL SCIENTIFIC

## SECTION 3: ELIGIBILITY CRITERIA

YES  NO Are you a not for profit organisation?  
 YES  NO Do you reside in the Cabonne LGA?

SIGNIFICANCE

(2)

**SECTION 4: PROJECT DETAILS**

Project Title: TO BUILD TWO FOSSIL STANDS FOR OUR FOSSILS

Project Location: THE AGE OF FISHES MUSEUM (129 GASKILL ST CANOWINDRA)

**Project Description (50 words or less)**

- WE HAVE 80 TONNES OF SANDSTONE FOSSIL SLABS THAT CONTAIN INTERNATIONALLY SIGNIFICANT FOSSILS.
- VISITORS FIND IT DIFFICULT TO LOOK DOWN ONTO THE HORIZONTAL SLABS TO SEE THE FOSSILS.
- TWO UPRIGHT FOSSIL STANDS WOULD IMPROVE THE QUALITY OF OUR DISPLAYS AND OUR EDUCATION PROGRAMS.

**Project Outcomes (200 words or less)**

What are the objectives of the project, who will benefit from the project, how will you measure and evaluate if the objectives have been met?

OBJECTIVES

- 1. TO BUILD TWO FOSSIL STANDS.
- 2. TO IMPROVE THE QUALITY OF OUR DISPLAYS.
- 3. TO IMPROVE THE QUALITY OF OUR EDUCATION PROGRAMS.
- 4. TO IMPROVE THE EDUCATIONAL EXPERIENCE OF THE MUSEUM.

WHO WILL BENEFIT 1. THE MUSEUM, 2. VISITORS TO THE MUSEUM, 3. MDPRO ENGINEERING 4. INCREASES EMPLOYMENT IN THE DISTRICT.

MEASURE AND EVALUATE 1. THE FOSSIL STANDS WILL BE BUILT 2. NUMBER OF VISITORS TO THE MUSEUM CAN BE RECORDED. 3. FEEDBACK AND EVALUATION SHEETS BY VISITORS CAN PROVIDE EVALUATION AND

What organisations (if any) are partners in the project?

Please detail their input.

MEASUREMENT OF THEIR SUCCESS, 5. TRIPADVISOR REVIEWS AND RATINGS.

1. AGE OF FISHES MUSEUM ASSOCIATION; WHO RUN AND MANAGE THE MUSEUM.
2. CABONNE COUNCIL; - OWN THE BUILDINGS.
3. THE AUSTRALIAN MUSEUM; - WHO OWNS THE FOSSILS.
4. CANOWINDRA PUBLIC SCHOOL; WHO USE THE MUSEUM AS AN EXTENDED CLASSROOM FOR ALL STAGE GROUPS.
5. MDPRO ENGINEERING; - WHO WOULD BUILD THE STANDS.

3

**SECTION 5: APPROVALS**

Is a Council Development or Building Approval required for this proposed development?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
If Yes, has a Development or Building Application been approved	<input type="checkbox"/> YES <input type="checkbox"/> NO N/A.
If no, what is the current status of the application?	<u>BUILDING APPROVAL IS NOT REQUIRED</u>
What is the likely commencement date of the project if funding is approved?	- STRAIGHT AFTER FUNDING IS APPROVED
When will the project be completed?	- THREE MONTHS AFTER THE STARTING DATE.

4

**SECTION 6: BUDGET**

APPLICANTS MUST CONTRIBUTE AT LEAST 50% OF THE TOTAL PROJECT COST.

The value of voluntary labour is allowed as part of the applicant's contribution.

EXPENDITURE (List all related cost by line item e.g. purchase of materials, cost of trades people)	
- 2 FOSSIL STANDS (EACH)	\$ 2490 + GST
	\$ 2490 + GST
(PLEASE SEE QUOTE FROM MDPRO ENGINEERING)	\$
THAT IS ATTACHED	\$
	\$
<b>Total Expenditure</b>	<u>(\$4980 + GST IN TOTAL)</u>
INCOME (applicants contribution, funding from other sources, in-kind labour)	
<i>Voluntary Labour, if applicable, is calculated at \$20 per hour.</i>	
THE AGE OF FISHES MUSEUM WOULD (CONTRIBUTE 50%) AND PAY FOR ONE FOSSIL STAND	\$2490 + GST
CAP Funding Request	\$ 2490 + GST
<b>Total Income</b>	<u>\$ 4980 + GST</u>
<i>(Total income must equal total expenditure)</i>	

**SECTION 7: ONGOING COSTS**

Please indicate the cost and responsibility for on-going maintenance for the next five (5) years.

Year	Cost	Responsible Organisation
	MINIMAL AS SOLID	AGE OF FISHES
	STEEL STRUCTURES	MUSEUM
	THAT WOULD NOT BE MOVED.	



📍 16 Tobias Street, Forbes NSW 2871  
☎ PH: 02 6851 1611 | M: 0412 859 444  
@ admin@midpro.com.au  
🌐 www.midpro.com.au

Ian Bartholomaeus

12 April 2018

AGE OF FISHES MUSEUM  
P O BOX 360  
CANOWINDRA NSW 2804  
Email: aof@colourcity.com

QUOTE FROM  
MDPRO  
ENGINEERING

**ATTENTION: ANNE**

**RE: QUOTATION ON FOSSIL DISPLAY MOUNTING FRAMES**

We offer for your consideration to design, manufacture and deliver a semi mobile display frame for the purpose of viewing fossil rock lump in vertical position.

The frame is designed to be manouvered via a pallet jack and positioned where required.

Each display frame will be designed to suit each individual fossil rock lump and comes with adjustable sliding support pins to maintain position.

All steelwork painted in black 2 pack polyurethane.

SUB TOTAL \$2,490 + GST

Thankyou for the opportunity to offer our quotation.

Regards,

A handwritten signature in black ink, appearing to read 'Ian Bart'.

Ian Bart

REF:FOSSIL DISPLAY MOUNTING FRAMES#3237

1

QUOTE FROM  
MDPRO  
ENGINEERING

**Terms and conditions:**

*Quotation remains valid for 30 days*

*Payment due on completion and invoice*

**Retention of Title**

Property in the goods supplied by Midpro Engineering to the Customer does not pass to the Customer until the goods and any goods previously supplied have been paid for in full. Midpro Engineering reserves the right to charge an administration fee if terms and conditions are not adhered too.

**Please sign, date and return by email as verification and acceptance of quote, terms and conditions. Thankyou**

Name:..... ANNE CLARK ..... Date:.....

REF: FOSSIL DISPLAY MOUNTING FRAMES#3237 2

**SECTION 8: LAND OWNERSHIP**

Please tick the appropriate box.

- Council owned land.
- Crown Land – Trustee:
- Other – Details:

**SECTION 9: SUPPORT DOCUMENTATION**

Please tick the appropriate box.

- Quotations or estimates for proposed works. **REQUIRED** (PLEASE SEE
- Evidence of funds available (bank statements, loan details, etc.) **REQUIRED** ATTACHED
- Evidence of community support (e.g. letters of support from other groups or organisations) DOCUMENTS
- Photographs (5 maximum)
- Other – Details:

**SECTION 10: DECLARATION**

The declaration below must be agreed to by a person who has delegated authority to sign on behalf of the organisation e.g. President, Chairman, member of the Board of Management or authorised staff member.

I declare the information provided in this application and attachments is, to the best of my knowledge, true and correct. I understand any omission or false statement may result in the rejection of the application or withholding of any funds already approved.

I understand Cabonne Council may check any of our statements for the purpose of assessing this application, and I agree to provide any additional information requested.

Should this application be successful, I confirm the project will not commence until after the funding agreement has been approved and an agreement with Cabonne Council has been signed.

I understand this is an application only and may not necessarily result in funding approval.

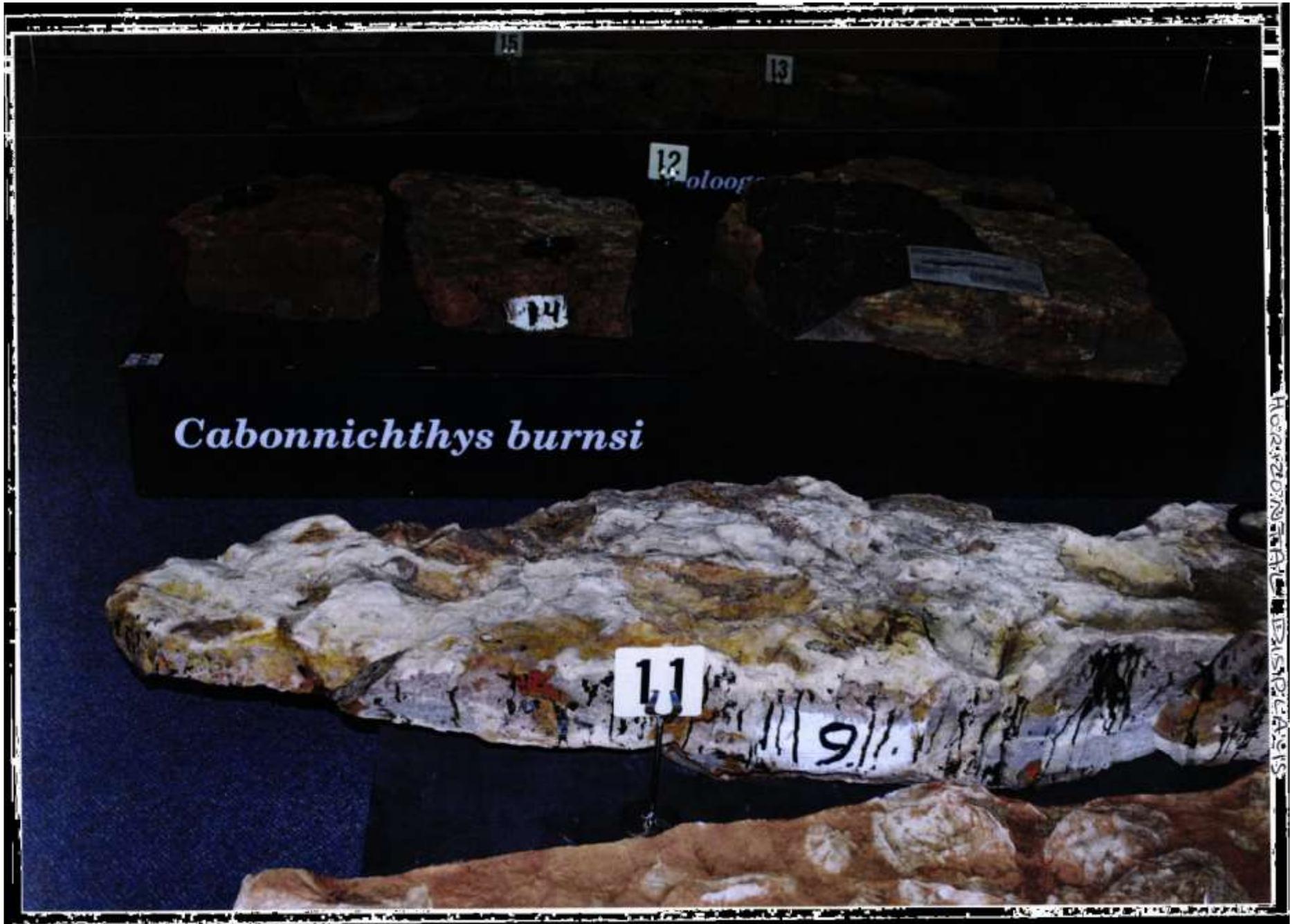
Name:	ANNE CHARK	Signature:	
Executive Position in Organisation:	MANAGER OF THE AGE OF FISHES		
Date:	15/2/2020	MUSEUM AT CANOWINDRA	



UPRIGHT  
FOSSIL STANDS  
IMPROVE THE  
QUALITY OF OUR  
DISPLAYS AND  
EDUCATION  
PROGRAMS

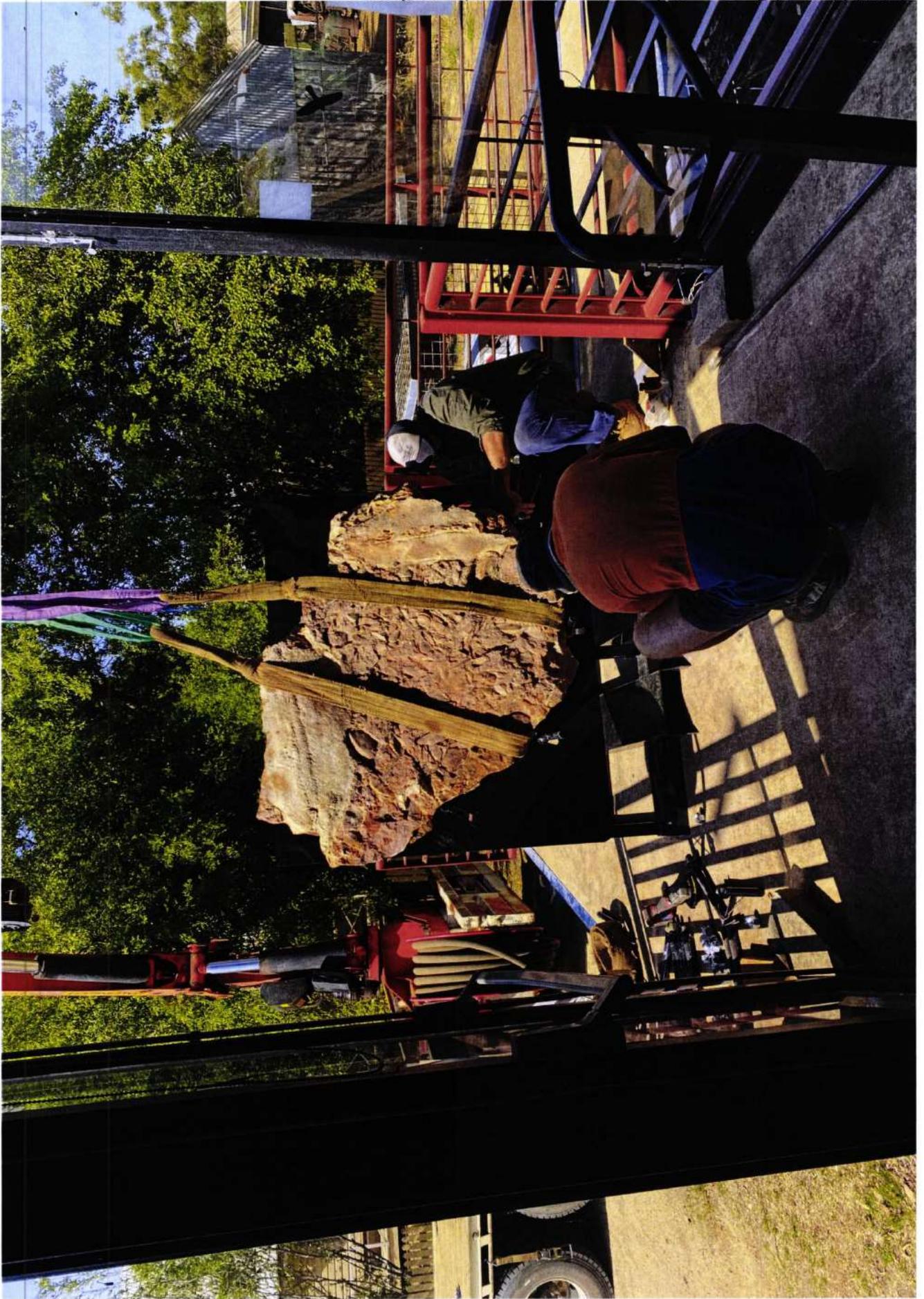


HORIZONTAL  
DISPLAYS





FOSSILS ARE EASIER TO SEE ON STANDS





# BANK BALANCES FOR THE AGE OF FISHES MUSEUM

Account Balances for Anne Cathryn Clark, 8782

Date: 01/02/2020

Re-Order Accounts



Age Of Fishes Cheque A/C  
Acc 41019589

WORKING  
ACCOUNT

**\$15,013.43**

Current \$15,013.43



Budget Savings Account  
Acc 41020913

**\$31,541.76**

Current \$31,541.76



Ages Of Fishes On Line  
Acc 41019634

**\$0.00**

Current \$0.00



Age Of Fishes FTD  
Acc 499003473

TERM DEPOSIT

**\$40,953.21**

LETTER OF SUPPORT

arts  
canowindra

Canowindra arts Incorporated  
70A Gaskill Street  
Canowindra, 2804

Canowindra Arts Group are pleased to offer our support to the Age Of Fishes Museum and their ongoing developments to increase the awareness of this unique fossil collection.

Our group is focussed on developing the arts in our region with particular interest in children. The museum plays a important role as an educational site in our town and any development that attracts and entertains younger visitors is highly regarded.

Regards



Arthur Falconer

Chair - Canowindra Arts Inc.

Ph: 0408 416 034



CABONNE COUNCIL

THE GENERAL MANAGER  
POST OFFICE BOX 17  
MOLONG 2866

Phone: 02 6392 3200  
Fax: 02 6392 3260  
Contact: Dale Jones

Website: [www.cabonne.nsw.gov.au](http://www.cabonne.nsw.gov.au)  
Email: [council@cabonne.nsw.gov.au](mailto:council@cabonne.nsw.gov.au)

Doc ID:  
Your Ref:  
ABN: 41992 919 200

7 September 2018

Previous letter of support from  
Cabonne Council for Fossil Stands

Anne Clark,  
Manager,  
Age of Fishes Museum  
Canowindra NSW 2804

Dear Anne,

**GRANT APPLICATION FOR NEWCREST GALLERY**

Cabonne Council is pleased to support your application for grant funding to obtain upright metal stands to enhance the display of the Canowindra fish fossil slabs in the Age of Fishes Museum's Newcrest Gallery.

The Museum, showcasing the internationally renowned 370 million-year-old fossil slabs, is the major tourist attraction in the Cabonne Local Government Area and a key contributor to the rapidly growing tourism industry in the Central West of NSW.

The Museum has experienced an 11.5% increase in visitor numbers in 2018, while the number of tourists attending the accredited Visitor Information Centre located within the Museum has risen by more than 33% this year. A tourist attraction, such as this, adds considerably to the local economy and any plans to enhance the visitor experience is likely to further boost the income generated through tourism.

As the owner of the Museum building and the lands upon which it sits, Cabonne Council is pleased to provide its consent for you to seek grant funding for this project.

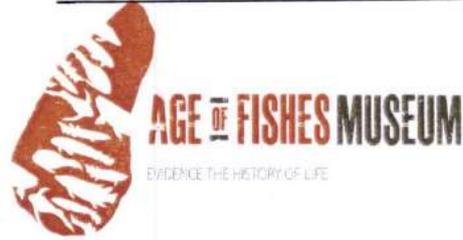
I can also confirm that the installation of these display stands will not require a Development Application or a variation to the existing Development Consent for the operation of the Museum.

I wish you all the best with your application and please do not hesitate to contact me on (02) 6392 3200 or email [dale.jones@cabonne.nsw.gov.au](mailto:dale.jones@cabonne.nsw.gov.au) if you require any further assistance.

Yours faithfully,

Dale Jones  
Community Engagement & Development Manager

# LETTER OF SUPPORT



## Support for two Fossil Stands at the Age of Fishes Museum

15<sup>th</sup> February 2020

Dear Sir/Madam

The Age of Fishes Museum is a Not for Profit Incorporated Association. It has an elected Board and a Memorandum of Understanding with Cabonne Council and the Australian Museum in Sydney. The Australian Museum (who own the fossils) and the Board fully endorse this application for two Fossil Stands.

Ms Sharon D'Elboux.  
Chairperson of the Age of Fishes Museum Board

---

### AGE OF FISHES MUSEUM

P O BOX 216 CANOWINDRA NSW 2804 -129 GASKILL STREET CANOWINDRA NSW 2804  
PHONE (02) 6344 1008  
E-MAIL: aof@colourcity.com

2019/20

Community Assistance Program



Applications Close:  
30 August 2020 at 5pm

# COMMUNITY ASSISTANCE PROGRAM GUIDELINES 2019/20

## PURPOSE OF THE PROGRAM

The Community Assistance Program supports projects that maintain the strength and vibrancy of Cabonne's towns and villages.

This is a competitive program that provides support for organisations focused on delivering positive benefits to Cabonne residents and contributing to the delivery of Council's strategic priorities.

The objectives of the Community Assistance Program are:

- To support community groups with projects that are of ongoing or sustainable benefit to the Cabonne communities.
- To improve the liveability of Cabonne shire.

Each project will be judged on its merits and the relative benefit it will return to the community.

## SUBMITTING YOUR APPLICATION

**This is a highly competitive process with limited funds.**

A good application accurately and succinctly answers relevant questions, demonstrates skill and commitment to managing a successful project, acknowledges Council's support, has a detailed budget and reflects efforts to raise matching (or better) support either through funds or in-kind, partner with other organisations and link with other events.

Council's goal is to reach a fair decision about your request for support. Please review the Guidelines, along with any related documents in detail before you complete the Application Form.

All relevant documents, including the Application Form, are available on Council's website.

## WHO CAN APPLY

In order to be eligible for the Community Assistance Program, you must:

- Be a not for profit organisation
- Reside in Cabonne Shire Local Government Area

Organisations demonstrating strong partnerships with other organisations and/or acquiring additional support from other sources may be more competitive.

#### WHO CANNOT APPLY

- Individuals.
- Projects that are for private commercial ventures will not be considered.
- Government departments, agencies and organisations.
- Organisations that have previously received support from Council and have failed to meet all the requirements of their approval, including acquittal reporting.
- Community groups and organisations that are excluded from receiving funding in line with Council's *Donations Policy* or where funding is available under another specific Council program. This policy can be obtained by visiting [www.cabonne.nsw.gov.au](http://www.cabonne.nsw.gov.au) or by contacting Council.

#### CONDITIONS OF FUNDING

- Applicants must contribute at least 50% of the total project cost. The value of voluntary labour is allowed as part of the applicant's contribution.
- Requests for retrospective funding, administration costs and salaries will not be considered.
- Successful applicants must complete the approved project within 6 months of receiving CAP funding.
- Successful applicants must acknowledge Council's contribution to the project in any media, written material or signage.
- Any variations to a funded project will require submission of a Project Variation Form and which will then require approval of the Council. This form can be obtained by contacting Council.
- Applicants must participate in appropriate publicity associated with the assistance.
- Successful applicants are required to submit a Project Acquittal Form to Council within 3 months of project completion.
- Applications that are not submitted by the due date will not be considered.

#### CONFIDENTIALITY

Information supplied by the applicant will be used for processing and assessing the application and will be treated as confidential to the extent permitted by the Local Government Act and Government Information (Public Access) Act.

#### HOW TO APPLY

The Community Assistance Program guidelines and application form are located on Council's website [www.cabonne.nsw.gov.au](http://www.cabonne.nsw.gov.au)

After reviewing these documents, applicants are encouraged to discuss the eligibility of their application with Council's Grants Officer prior to submitting their application.

All applications must be submitted on the correct application form and received by Council by the nominated due date, **Friday 30<sup>th</sup> August 2019**.

Applications may be submitted online, mailed, emailed or hand delivered to:

Mail: Cabonne Council, PO Box 17, Molong NSW 2866

Email: [council@cabonne.nsw.gov.au](mailto:council@cabonne.nsw.gov.au)

Hand delivered to: Cabonne Council's Molong Office on Bank Street or Cudal Office on Main Street.

The application must be signed and all support material attached.

An incomplete application will not be accepted.

Cabonne Council will acknowledge the receipt of your application form within 10 working days.

#### FURTHER INFORMATION

Further information can be obtained by contacting Council's Grants Coordinator.

Phone: 6392 3267

Email: [council@cabonne.nsw.gov.au](mailto:council@cabonne.nsw.gov.au)

# COMMUNITY ASSISTANCE PROGRAM APPLICATION FORM

BEFORE COMPLETING THIS APPLICATION, YOU MUST READ THE COMMUNITY ASSISTANCE PROGRAM GUIDELINES. APPLICATIONS THAT DON'T COMPLY WITH THE CONDITIONS STATED IN THE GUIDELINES OR APPLICATIONS THAT ARE INCOMPLETE WILL NOT BE CONSIDERED.

## SECTION 1: STATEMENT OF UNDERSTANDING

I have read and understood the Community Assistance Program Guidelines

## SECTION 2: APPLICANT DETAILS

Name of Organisation:	Cumnock & District Progress Association Inc.		
Postal Address:	P O Box 22 CUMNOCK NSW 2867		
Contact Person:	Rhonda J Watt		
Position Held:	Secretary		
Phone:	0429661638	Email: weaniewatt4@bigpond.com	
Incorporation No:	Y2832124	GST registered:	<input type="checkbox"/> YES <input type="checkbox"/> NO
ABN No:	57411378523		
Brief description of your organisation:			
Cumnock & District Progress Association is a community group who help facilitate issues to Cabonne Council and liase and help community groups apply for grant funding and to make much needed improvements to the village.			

## SECTION 3: ELIGIBILITY CRITERIA

YES  NO Are you a not for profit organisation?

YES  NO Do you reside in the Cabonne LGA?

#### SECTION 4: PROJECT DETAILS

Project Title: Defibulator for CUMNOCK

Project Location: 48 Obley Street Cumnock

##### Project Description (50 words or less)

Cumnock community are requesting a Defibulator which will housed at Cumnock Police Station for public use.

It will be available in times of emergency and easily accessible to the public when needed.

The defibulator will be housed in a cabinet and in a safe place under the verandah of the Cumnock Police Station. Here it is away from any type of vandalism.

##### Project Outcomes (200 words or less)

What are the objectives of the project, who will benefit from the project, how will you measure and evaluate if the objectives have been met?

**Objectives are to have a defibulator machine available in case of emergency. It is available 24/7**

**We can only measure if an emergency takes place- but this is a needed requirement these days in public places and communities. Objectives being met – means we should have a machine “In Case” it is required**

##### What organisations (if any) are partners in the project?

Please detail their input.

**SECTION 5: APPROVALS**

Is a Council Development or Building Approval required for this proposed development?	<input type="checkbox"/> YES <input type="checkbox"/> xNO
If Yes, has a Development or Building Application been approved	<input type="checkbox"/> YES <input type="checkbox"/> xNO
If no, what is the current status of the application?	
What is the likely commencement date of the project if funding is approved?	
When will the project be completed?	

## SECTION 6: BUDGET

APPLICANTS MUST CONTRIBUTE AT LEAST 50% OF THE TOTAL PROJECT COST.

The value of voluntary labour is allowed as part of the applicant's contribution.

<b>EXPENDITURE</b> (List all related cost by line item e.g. purchase of materials, cost of trades people)	
Harvey Norman Defibrillator	\$1995.00
Glass cabinet	\$300.00
	\$
	\$
	\$
	\$
<b>Total Expenditure</b>	<b>\$2295.00</b>
<b>INCOME</b> (applicants contribution, funding from other sources, in-kind labour)	
<i>Voluntary Labour, if applicable, is calculated at \$40 per hour.</i>	
Cumnock and District Progress Association	1147.50
CAP Funding Request	<b>\$1147.50</b>
<b>Total Income</b>	<b>\$2295.00</b>
<i>(Total income must equal total expenditure)</i>	

## SECTION 7: ONGOING COSTS

Please indicate the cost and responsibility for on-going maintenance for the next five (5) years.

Year	Cost	Responsible Organisation
2021 Batteries	200.00	Cumnock Progress
2022 Batteries	200.00	Cumnock Progress
2023 Batteries	200.00	Cumnock Progress

**SECTION 8: LAND OWNERSHIP**

Please tick the appropriate box.

- Council owned land.
- Crown Land – Trustee:
- Other – Details: Cumnock Police Station

**SECTION 9: SUPPORT DOCUMENTATION**

Please tick the appropriate box.

- Quotations or estimates for proposed works. **REQUIRED**
- Evidence of funds available (bank statements, loan details, etc) **REQUIRED**
- Evidence of community support (e.g. letters of support from other groups or organisations)
- Photographs (5 maximum)
- Other – Details:

**SECTION 10: DECLARATION**

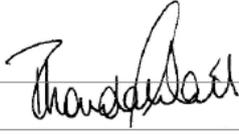
The declaration below must be agreed to by a person who has delegated authority to sign on behalf of the organisation e.g. President, Chairman, member of the Board of Management or authorised staff member.

I declare the information provided in this application and attachments is, to the best of my knowledge, true and correct. I understand any omission or false statement may result in the rejection of the application or withholding of any funds already approved.

I understand Cabonne Council may check any of our statements for the purpose of assessing this application, and I agree to provide any additional information requested.

Should this application be successful, I confirm the project will not commence until after the funding agreement has been approved and an agreement with Cabonne Council has been signed.

I understand this is an application only and may not necessarily result in funding approval.

Name:	Rhonda J Watt	Signature:	
Executive Position in Organisation:	Secretary Cumnock & District Progress Association		

Date:	26.02.2020	
-------	------------	--

**PROGRESS**  
06 2573 1000 4668

Available: +\$4,464.29    Balance: +\$4,001.79

Show **Recent transactions** or jump to: Oct 19, Nov 19, Dec 19, Jan 20, Feb 20

Search by keyword   Advanced search

Date	Transaction details	Amount	Total
26 Feb 2020	Transfer to other Bank NetBank P P Voucher 27	-\$50.00	+\$4,001.79
26 Feb 2020	Transfer to other Bank NetBank Val Binders Papers	-\$86.52	+\$4,051.79
26 Feb 2020	Transfer from CBA CommBank a pp Alf Cantrell	+\$150.00	+\$4,138.31
26 Feb 2020	Cash Dep Agency AUST POST C UMNOC 0 NSW 231570	+\$197.50	+\$3,988.31
26 Feb 2020	Direct Credit 128594 DSRDBruce	+\$328.27	+\$3,790.81

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2019/20

Community Assistance Program



Applications Close:  
30 August 2020 at 5pm

# COMMUNITY ASSISTANCE PROGRAM GUIDELINES 2019/20

## PURPOSE OF THE PROGRAM

The Community Assistance Program supports projects that maintain the strength and vibrancy of Cabonne's towns and villages.

This is a competitive program that provides support for organisations focused on delivering positive benefits to Cabonne residents and contributing to the delivery of Council's strategic priorities.

The objectives of the Community Assistance Program are:

- To support community groups with projects that are of ongoing or sustainable benefit to the Cabonne communities.
- To improve the liveability of Cabonne shire.

Each project will be judged on its merits and the relative benefit it will return to the community.

## SUBMITTING YOUR APPLICATION

**This is a highly competitive process with limited funds.**

A good application accurately and succinctly answers relevant questions, demonstrates skill and commitment to managing a successful project, acknowledges Council's support, has a detailed budget and reflects efforts to raise matching (or better) support either through funds or in-kind, partner with other organisations and link with other events.

Council's goal is to reach a fair decision about your request for support. Please review the Guidelines, along with any related documents in detail before you complete the Application Form.

All relevant documents, including the Application Form, are available on Council's website.

## WHO CAN APPLY

In order to be eligible for the Community Assistance Program, you must:

- Be a not for profit organisation
- Reside in Cabonne Shire Local Government Area

Organisations demonstrating strong partnerships with other organisations and/or acquiring additional support from other sources may be more competitive.

#### WHO CANNOT APPLY

- Individuals.
- Projects that are for private commercial ventures will not be considered.
- Government departments, agencies and organisations.
- Organisations that have previously received support from Council and have failed to meet all the requirements of their approval, including acquittal reporting.
- Community groups and organisations that are excluded from receiving funding in line with Council's *Donations Policy* or where funding is available under another specific Council program. This policy can be obtained by visiting [www.cabonne.nsw.gov.au](http://www.cabonne.nsw.gov.au) or by contacting Council.

#### CONDITIONS OF FUNDING

- Applicants must contribute at least 50% of the total project cost. The value of voluntary labour is allowed as part of the applicant's contribution.
- Requests for retrospective funding, administration costs and salaries will not be considered.
- Successful applicants must complete the approved project within 6 months of receiving CAP funding.
- Successful applicants must acknowledge Council's contribution to the project in any media, written material or signage.
- Any variations to a funded project will require submission of a Project Variation Form and which will then require approval of the Council. This form can be obtained by contacting Council.
- Applicants must participate in appropriate publicity associated with the assistance.
- Successful applicants are required to submit a Project Acquittal Form to Council within 3 months of project completion.
- Applications that are not submitted by the due date will not be considered.

#### CONFIDENTIALITY

Information supplied by the applicant will be used for processing and assessing the application and will be treated as confidential to the extent permitted by the Local Government Act and Government Information (Public Access) Act.

#### HOW TO APPLY

The Community Assistance Program guidelines and application form are located on Council's website [www.cabonne.nsw.gov.au](http://www.cabonne.nsw.gov.au)

After reviewing these documents, applicants are encouraged to discuss the eligibility of their application with Council's Grants Officer prior to submitting their application.

All applications must be submitted on the correct application form and received by Council by the nominated due date, **Friday 30<sup>th</sup> August 2019**.

Applications may be submitted online, mailed, emailed or hand delivered to:

Mail: Cabonne Council, PO Box 17, Molong NSW 2866

Email: [council@cabonne.nsw.gov.au](mailto:council@cabonne.nsw.gov.au)

Hand delivered to: Cabonne Council's Molong Office on Bank Street or Cudal Office on Main Street.

The application must be signed and all support material attached.

An incomplete application will not be accepted.

Cabonne Council will acknowledge the receipt of your application form within 10 working days.

#### FURTHER INFORMATION

Further information can be obtained by contacting Council's Grants Coordinator.

Phone: 6392 3267

Email: [council@cabonne.nsw.gov.au](mailto:council@cabonne.nsw.gov.au)

# COMMUNITY ASSISTANCE PROGRAM APPLICATION FORM

BEFORE COMPLETING THIS APPLICATION, YOU MUST READ THE COMMUNITY ASSISTANCE PROGRAM GUIDELINES. APPLICATIONS THAT DON'T COMPLY WITH THE CONDITIONS STATED IN THE GUIDELINES OR APPLICATIONS THAT ARE INCOMPLETE WILL NOT BE CONSIDERED.

## SECTION 1: STATEMENT OF UNDERSTANDING

I have read and understood the Community Assistance Program Guidelines

## SECTION 2: APPLICANT DETAILS

Name of Organisation:	Racquet Club Cumnock		
Postal Address:	36 Eurimbla Road		
Contact Person:	Carol Kerr		
Position Held:	Secretary		
Phone:	0447715242	Email:	carol.andy5954@gmail.com
Incorporation No:	INC9883623	GST registered:	<input type="checkbox"/> YES <input type="checkbox"/> xNO
ABN No:			
Brief description of your organisation:			
Cumnock Racquet Club holds tennis and squash competitions twice a year. They prepare and look after the assets belonging to this group and community plus also help oversee the Cumnock Community Centre and utilise this space as a club house.			

## SECTION 3: ELIGIBILITY CRITERIA

xYES  NO Are you a not for profit organisation?

xYES  NO Do you reside in the Cabonne LGA?

**SECTION 4: PROJECT DETAILS**

Project Title: Cumnock Community Centre Air Conditioning

Project Location: Cumnock Community Centre McLachlan Street CUMNOCK

**Project Description** (50 words or less)

Cumnock Community hall needs air conditioning as there is no heating or cooling in this space.  
To make a inviting area which will continue to attract groups to utilise the hall/kitchen area.

**Project Outcomes** (200 words or less)

What are the objectives of the project, who will benefit from the project, how will you measure and evaluate if the objectives have been met?

To provide cooling and heating for the community so when the area is hired or utilised it will be more appealing and comfortable.

All community and groups who utilise this space will benefit from this project. It is often rented for functions, birthdays, fitness groups and art work days.

Measuring the objectives will be easy as everyone will be happy with heating and cooling.

**What organisations (if any) are partners in the project?**

Please detail their input.

**SECTION 5: APPROVALS**

Is a Council Development or Building Approval required for this proposed development?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
If Yes, has a Development or Building Application been approved	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
If no, what is the current status of the application?	
What is the likely commencement date of the project if funding is approved?	
When will the project be completed?	

## SECTION 6: BUDGET

APPLICANTS MUST CONTRIBUTE AT LEAST 50% OF THE TOTAL PROJECT COST.

The value of voluntary labour is allowed as part of the applicant's contribution.

<b>EXPENDITURE</b> (List all related cost by line item e.g. purchase of materials, cost of trades people)	
ARA Mechanical Orange	\$10,218.22
	\$
	\$
	\$
	\$
	\$
<b>Total Expenditure</b>	<b>\$</b>
<b>INCOME</b> (applicants contribution, funding from other sources, in-kind labour)	
<i>Voluntary Labour, if applicable, is calculated at \$40 per hour.</i>	
Racquet Club Cumnock	5109.11
CAP Funding Request	<b>\$5109.11</b>
<b>Total Income</b>	<b>\$10,218.22</b>
<i>(Total income must equal total expenditure)</i>	

## SECTION 7: ONGOING COSTS

Please indicate the cost and responsibility for on-going maintenance for the next five (5) years.

Year	Cost	Responsible Organisation
2021	150.00 service	CCC Committee
2022	150.00 Service	CCC Committee

**SECTION 8: LAND OWNERSHIP**

Please tick the appropriate box.

- Council owned land.
- Crown Land – Trustee:
- Other – Details:

**SECTION 9: SUPPORT DOCUMENTATION**

Please tick the appropriate box.

- Quotations or estimates for proposed works. **REQUIRED**
- Evidence of funds available (bank statements, loan details, etc) **REQUIRED**
- Evidence of community support (e.g. letters of support from other groups or organisations)
- Photographs (5 maximum)
- Other – Details:

**SECTION 10: DECLARATION**

The declaration below must be agreed to by a person who has delegated authority to sign on behalf of the organisation e.g. President, Chairman, member of the Board of Management or authorised staff member.

I declare the information provided in this application and attachments is, to the best of my knowledge, true and correct. I understand any omission or false statement may result in the rejection of the application or withholding of any funds already approved.

I understand Cabonne Council may check any of our statements for the purpose of assessing this application, and I agree to provide any additional information requested.

Should this application be successful, I confirm the project will not commence until after the funding agreement has been approved and an agreement with Cabonne Council has been signed.

I understand this is an application only and may not necessarily result in funding approval.

Name:	Carol Kerr	Signature:	
Executive Position in Organisation:		Secretary	
Date:	27/2/2020		

CUMNOCK & DISTRICT PROGRESS ASSOCIATION INC

P O Box 22  
Cumnock NSW 2867

**Regional Achievement and Community Awards Winner  
Community of the Year under 15,000 population for "2010"**



President: Don Bruce  
Secretary Rhonda Watt  
Tres: Barbara O'Brien  
Email Rhonda Watt : [weaniewatt4@bigpond.com](mailto:weaniewatt4@bigpond.com)  
Telephone: 63661638 -0429661638

Cabonne Council  
CAP Application  
Bank Street  
MOLONG NSW 2865

27/2/2020

Dear Council

I write on behalf of the Cumnock and District Progress Association to support the application from the Racquet Club Cumnock in applying for air conditioning in the Cumnock Community Centre.

This is a fabulous initiative and will be welcomed by everyone in the community that utilises this space.

Currently the area has no proper heating or cooling, and it is being utilised for functions, art classes, school events and exercise groups.

I do hope you see this application as a positive one for Cabonne as the building is owned by Cabonne and run by the CCC committee as a 355.

The racquet club utilise this space as a club house and hold tennis and squash almost every night.

Sincerely

  
Rhonda J Watt  
Hon Sec

14 Nov	Transfer From BRUCE I Ian Bruce squash			50.00	\$11,653.17 CR		
18 Nov	Transfer from SAMANTHA GORDON CommBank a Sam Gordon fees			50.00	\$11,703.17 CR		
18 Nov	Transfer From REBEKAH LEE Nathan Beck Declan squash			150.00	\$11,853.17 CR		
20 Nov	Transfer from DARBY TREMAIN CommBank app Darby Tremain Squash			50.00	\$11,903.17 CR		
21 Nov	Chq 000218 presented 06 2042		149.78		\$11,753.39 CR		
21 Nov	Transfer From Mrs Belinda Joy Thurtell Thurtell squash			150.00	\$11,903.39 CR		
26 Nov	Transfer From BORDER K KATE BORDER			50.00	\$11,953.39 CR		
26 Nov	Transfer From PICKFORD J S Sarah Pickford - Sarah Pickford			50.00	\$12,003.39 CR		
26 Nov	Direct Credit 010842 PEFFER EMILY Matt Em Johnson			100.00	\$12,103.39 CR		
29 Nov	2019 CLOSING BALANCE				\$12,103.39 CR		
	<b>Opening balance</b>	-	<b>Total debits</b>	+	<b>Total credits</b>	=	<b>Closing balance</b>
	\$11,223.17 CR		\$819.78		\$1,700.00		\$12,103.39 CR



ARA Mechanical Services Pty Ltd  
Trading as Air Conditioning Engineering Services  
ABN: 37 122 466 693

## CUSTOMER QUOTATION NO. 12570

Rhonda Watts  
Cumnock Community Health Centre  
McLaughlan Street  
Cumnock NSW 2867

**Quote No:** 12570  
**Created Date:** 27/02/2020  
**Site:** Cumnock Community Health Centre  
**Site Contact:** Cumnock Community Health Centre  
**Site Phone:** 02 6367 7452  
**Salesperson:** David Jeffries  
**Email:**  
**Valid For:** 30 Day(s)

### Split systems for hall

Dear Carol, Rhonda

**RE:** Quotation to supply and install 2 Daikin reverse cycle split system air conditioners at Cumnock Community Centre.

We have pleasure in offering for your consideration, a quotation designed to suit your needs. This system has been carefully engineered to give you optimum efficiency and maximum economy of operation.

### SUPPLY & INSTALL:

2 Daikin FTXV95U

### RATED CAPACITY:

Cooling: 9.4Kw  
Heating: 10.3Kw

### UNIT LOCATION:

Indoor: In the Hall, above the glass door to the veranda ( one unit above each door)  
Outdoor: Mounted on a roof bracket on the roof directly above each unit.

### WARRANTY:

The split system is covered by a Five Year Manufacturer's Warranty.

### INCLUSIONS:

- All associated freight costs
- All consumables required for job completion
- Operation manuals
- Refrigerant gas
- Waste removal, gas and environmental levies
- All electrical works for air conditioner

### EXCLUSIONS:

- Any items not listed above

### NOTES:

- If any additional materials are required other than the specified, they will be charged as an extra on the day.
- Only works listed within this quotation will be provided verbal agreements will not be acknowledged.

Sydney | Bathurst | Orange | ACT

1300 332 237

[aramechanical.com.au](http://aramechanical.com.au)





ARA Mechanical Services Pty Ltd  
Trading as Air Conditioning Engineering Services  
ABN: 37 122 466 693

## CUSTOMER QUOTATION NO. 12570

- Dependent on time of order installation may be delayed by 1-3 weeks. Standard installations require at least 2 days to complete.
- If asbestos is present, or is discovered during works (eg behind cladding), all work will be put on hold until asbestos is safely removed or penetrated at owners expense -ACES can recommend trades to assist in the removal of asbestos if required.
- Outdoor location must be 3 metres away from any LPG gas cylinder filling point.

To ensure the timely completion of your project, we request an initial deposit of 50% at the time of quote acceptance and the remaining 50% upon completion of works carried out.

I agree to the quote outlined above and accept the terms and conditions.

Signed: \_\_\_\_\_

Name: \_\_\_\_\_

Date: \_\_\_\_\_

Item	Quantity
Materials	1.00
Roof brackets	2.00
Electrical	1.00
Scissor lift hire and delivery	1.00
FTXV95U	2.00
Labour - Tradesman	
Apprentice Normal Time	

<b>Section Sub-Total ex GST</b>	\$9,289.29
<b>GST</b>	\$928.93
<b>Section Total inc GST</b>	\$10,218.22

<b>To ensure the timely completion of your project, we request an initial deposit of 50% at the time of quote acceptance and the remaining 50% upon completion of works carried out.</b>	<b>Sub-Total ex GST</b>	\$9,289.29
	<b>GST</b>	\$928.93
	<b>Total inc GST</b>	\$10,218.22

Sydney | Bathurst | Orange | ACT

1300 332 237

[aramechanical.com.au](http://aramechanical.com.au)





ARA Mechanical Services Pty Ltd  
Trading as Air Conditioning Engineering Services  
ABN: 37 122 466 693

### CUSTOMER QUOTATION NO. 12570

## How To Pay



### Mail

Detach this section and mail cheque to:

**Air Conditioning Engineering Services (Orange)**  
PO Box 1128  
Orange NSW 2800



### Credit Card (MasterCard or Visa)

Call 02 6362 5944 to pay over the phone.



### Direct Deposit

Bank **Westpac**  
Acc. Name **ARA Mechanical Services Pty Ltd**  
BSB **032267**  
Acc. No. **362488**

QUOTATION NO. 12570

Customer Reference:	<b>8516</b>	Customer Name:	Cumnock Community Health Centre
---------------------	-------------	----------------	---------------------------------

Sydney | Bathurst | Orange | ACT

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ARA Mechanical Services Pty Ltd  
Trading as Air Conditioning Engineering Services  
ABN: 37 122 466 693

## TERMS & CONDITIONS OF SALE

Service and Quoted works.

### Interpretation

“ACES” means Air Conditioning Engineering Services  
ABN 37 122 466 693.

### Quotations

Quotations are valid for thirty (30) days, prices included in the Quotation are based on specification, drawings/and or requests by the Customer. Should the specification or Customers request change, Air Conditioning Engineering Services Pty Ltd then reserves the right to vary the quotation price in accordance with the variations.

Any variations to Quotation must be authorised in writing by an ACES Authorised Officer.

### Liability

To the extent permitted by law, and subject exceptions contained in this document, ACES will not be liable for Loss, damage or expenses sustained by the customer or any other party resulting directly or indirectly from the supply and/or installation of Mechanical services ACES is not liable for any direct or indirect consequential losses.

ACES will not be responsible for goods delivered nor accept any liability for work done on ACES's account unless in accordance with a written purchase order issued by ACES. The Purchase Order may not be changed, varied or modified except upon written approval from ACES.

### Warranty

ACES undertakes to provide Warranty in Accordance with Manufacturer's Warranty on Parts and Twelve months on Labour

In regards to warranty, ACES or the manufacturer are the only companies authorised to carry out service work on the equipment during the warranty period. The warranty will become void should any other company service the equipment during the warranty period, unless the company is first authorised by ACES. Under no circumstances will any of the costs be paid by ACES should any other company or companies be servicing the equipment.

Where goods are repaired or replaced, the warranty on the replacement or repaired goods is for the remaining period of the original warranty not for a further period of twelve (12) months.

### Title of Goods Supplied.

All goods sold and supplied remain the property of ACES until the Customer has paid in full or them and has paid all other outstanding amounts due and payable to ACES.

### Terms of Payment

Unless otherwise specified in an approved agreement all payments are due within 14 days from date of invoice or in accordance with an agreed Payment Schedule.

Unit 7, 192 Kingsgrove Rd  
Kingsgrove NSW 2208

1300 332 237

1/9 Lithgow St  
Fyshwick ACT 2609

[aramechanical.com.au](http://aramechanical.com.au)

86 Bathurst Rd  
Orange NSW 2800



green building council australia  
MEMBER



ARA Mechanical Services Pty Ltd  
Trading as Air Conditioning Engineering Services  
ABN: 37 122 466 693

#### Late Payment Penalty Interest

In the event that Payment of Services invoiced has not been received by the due date, ACES at their discretion shall have the option to levy a default interest rate of 10 Percent per annum calculated on a daily basis from the due date for payment.

#### Retentions.

Where retentions are appropriate Bank Guarantees with the appropriate expiry dated will be provided. In all other cases all services carried out will not be subject to retentions.

#### Building and Construction Industry Security of Payments Act 1999 (NSW) (as amended)

The quotation is prepared under the Building and Constructions Industry Security of Payment Act 1999(NSW) (as amended).

#### Customer's Obligations

The Customer will comply with all laws and regulations of the Commonwealth and States and Territories of Australia and must obtain all necessary consents and comply with all legal obligations in connection with installation or use of any goods supplied by ACES or work carried to be undertaken at the customer's site.

Provide free of charge adequate and safe access to the Customer's premises in order for ACES to carry out its duties and rights under any agreement made with the Customer.

The Customer shall indemnify ACES against and reimburse ACES for all costs, including but not limited to, debt collection agency costs and commissions, related legal expenses and all other costs incurred by Air Conditioning Engineering Services Pty Ltd in respect of any recovery or attempted recovery of either the agreed quoted price (whether in whole or part) or possession of the goods supplied.

#### Occupational Health and Safety

ACES and its subcontractors will abide and comply with current Work, Health and safety Legislative requirements and comply with ACES OHS Policies and procedures while attending to works carried out on the Customers Premises. The customer undertakes to comply with requests by ACES in order to facilitate that ACES OH&S policies and procedures are adhered to.

#### Good and Services

Good and Services provided will be subject to GST and will have the same meaning as under the Goods and Services Tax 1999.

Yours Faithfully,

**S McLean**

Scott McLean  
Regional General Manager Orange

Unit 7, 192 Kingsgrove Rd  
Kingsgrove NSW 2208

1300 332 237

1/9 Lithgow St  
Fyshwick ACT 2609

aramechanical.com.au

86 Bathurst Rd  
Orange NSW 2800



# COMMUNITY ASSISTANCE PROGRAM APPLICATION FORM

BEFORE COMPLETING THIS APPLICATION, YOU MUST READ THE COMMUNITY ASSISTANCE PROGRAM GUIDELINES.

APPLICATIONS THAT DON'T COMPLY WITH THE CONDITIONS STATED IN THE GUIDELINES OR APPLICATIONS THAT ARE INCOMPLETE WILL NOT BE CONSIDERED.

## SECTION 1: STATEMENT OF UNDERSTANDING



I have read and understood the Community Assistance Program Guidelines

## SECTION 2: APPLICANT DETAILS

Name of Organisation:		Manildra and District Improvement Association (MADIA)	
Postal Address:		87 Old Bocobra Road Manildra 2865	
Contact Person:		Glenda Gibson	
Position Held:		Secretary	
Phone:	0263661621	Email:	bggibson@skymesh.com.au
Incorporation No:	9884043	GST registered:	NO
ABN No:	87240116130		
Brief description of your organisation:			
MADIA are an organisation within the Manildra community that willingly assists other groups to complete projects, we work tirelessly to improve facilities within our community.			
MADIA are responsible for organising Australia Day event, Anzac Day Service and our monster town Christmas event and fireworks .MADIA work with the community to improve and build on existing projects.			

## SECTION 3: ELIGIBILITY CRITERIA

YES Are you a not for profit organisation?

YES Do you reside in the Cabonne LGA?

**SECTION 4: PROJECT DETAILS**

Project Title: Fencing around play equipment

Project Location:

Jack Huxley Oval . MANILDRA

**Project Description (50 words or less)**

**Objectives are to provide safe secure fencing around the play equipment and BBQ area at the recreation ground.**

**Project Outcomes (200 words or less)**

What are the objectives of the project, who will benefit from the project, how will you measure and evaluate if the objectives have been met?

**Objectives are to provide an area where children are safe from moving traffic.**

**Children are at risk during football games, tennis and cricket when vehicles move around the recreation area. Fencing would slow children down and improve the ability of parents and carers to supervise children lessening the risk of an accident occurring.**

**What organisations (if any) are partners in the project.**

**Manildra Rhino's both senior and Junior, Tennis Club, Manildra Cricket Club.**

Members of these committees offer their voluntary assistance.

**SECTION 5: APPROVALS**

Is a Council Development or Building Approval required for this proposed development?	<del>YES</del> No
If Yes, has a Development or Building Application been approved	NO
If no, what is the current status of the application?	<del>It will be include in councils proposal</del>
What is the likely commencement date of the project if funding is approved?	As soon as all approvals have been met.
When will the project be completed?	Within six weeks of commencement.

**SECTION 6: BUDGET**

APPLICANTS MUST CONTRIBUTE AT LEAST 50% OF THE TOTAL PROJECT COST.

The value of voluntary labour is allowed as part of the applicant's contribution.

<b>EXPENDITURE</b> (List all related cost by line item e.g. purchase of materials, cost of trades people)	
As listed per quote ORANGE STEEL	\$ 14605.03.
	\$
	\$
Earthworks, cement, sand labour	\$ 14603.00
	\$
	\$
<b>Total Expenditure</b>	<b>\$ 29,208.03</b>
<b>INCOME</b> (applicants contribution, funding from other sources, in-kind labour)	
<i>Voluntary Labour, if applicable, is calculated at \$20 per hour.</i>	
In kind labour and contribution by MADIA.	14605.00
CAP Funding Request	\$ 14605.03
<b>Total Income</b>	<b>\$ 29,210.03.</b>
<i>(Total income must equal total expenditure)</i>	

**SECTION 7: ONGOING COSTS**

Please indicate the cost and responsibility for on-going maintenance for the next five (5) years.

Year	Cost	Responsible Organisation
2020		Cabonne Council.

--	--	--

**SECTION 8: LAND OWNERSHIP**

Please tick the appropriate

- Crown Land – Trust

**SECTION 9: SUPPORT DOCUMENTATION**

Please tick the appropriate box.

- Quotations or estimates for proposed works. !
- Evidence of funds available (bank statements, loan details, etc) **REQUIRED**
- Evidence of community support (e.g. letters of support from other groups or organisations)
- Photographs (5 maximum)
- Other – Details:

**SECTION 10: DECLARATION**

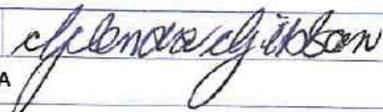
The declaration below must be agreed to by a person who has delegated authority to sign on behalf of the organisation e.g. President, Chairman, member of the Board of Management or authorised staff member.

I declare the information provided in this application and attachments is, to the best of my knowledge, true and correct. I understand any omission or false statement may result in the rejection of the application or withholding of any funds already approved.

I understand Cabonne Council may check any of our statements for the purpose of assessing this application, and I agree to provide any additional information requested.

Should this application be successful, I confirm the project will not commence until after the funding agreement has been approved and an agreement with Cabonne Council has been signed.

I understand this is an application only and may not necessarily result in funding approval.

Name:	Glenda Gibson	Signature:	
Executive Position in Organisation:		Secretary MADIA	
Date:	25/2/2020		



N: 45 142 685 587 - 27-29 Paisley St (PO Box 286), Orange NSW 2800  
 Telephone: 02 6362 7060 Facsimile: 02 6361 7060  
 Email: sales@orangesteel.com.au

# Quotation

Quotation To
G GIBSON 6366 1621 bggibson@skymesh.com.au

<b>Quotation No:</b>	<b>Q22051</b>
<b>Date:</b>	25/02/20
<b>Valid Until:</b>	26/03/20
<b>Page No:</b>	1
<b>Title:</b>	
<b>Reference:</b>	

Account	Contact	Phone	Fax
CASH			

Description	Qty	Unit	Unit Price	Extended
OXLEY RING PANEL 2400 X 1200	31		315.00	9765.00
OXLEY RING SINGLE GATE	1		590.26	590.26
OXLEY RING DOUBLE GATE	1		747.40	747.40
38 X 25 C/B FENCE BRACKET	186	EA	2.66	494.76
50 X 50 SQUARE PLASTIC CAP	34	EA	0.96	32.64
65 x 65 SQUARE PLASTIC CAP IPC6565	2	EA	1.10	2.20
FENCE POST 50 X 50 X 1.5 X 1.8MTR	34	LTH	37.95	1290.30
FENCE POST 65 X 65 X 1.5 X 1.8MTR	2		51.55	103.10
12X20 STEEL TEKS C3 PACK 100	4	EA	8.65	34.60
D LATCH AND STRIKER PAINTED	1	EA	19.71	19.71
DOMESTIC BUTT HINGES (PAIR) PAINTED	2	PR	10.90	21.80
DROP BOLT AND KEEPER (GALVANISED )	1	EA	17.75	17.75

Electronic Banking Details		
Bank: WestPac BSB No: 032 833 Account No: 389 969		

Thank you for the opportunity to quote
We offer the above for your consideration. If we can be of further assistance, please don't hesitate to contact our office.



## Quotation

N: 45 142 685 587 - 27-29 Paisley St (PO Box 286), Orange NSW 2800  
 Telephone: 02 6362 7060 Facsimile: 02 6361 7060  
 Email: sales@orangesteel.com.au

## Quotation To

G GIBSON  
 6366 1621  
 bggibson@skymesh.com.au

Quotation No:	<b>Q22051</b>
Date:	25/02/20
Valid Until:	26/03/20
Page No:	2
Title:	
Reference:	

Account	Contact	Phone	Fax
CASH			

Description	Qty	Unit	Unit Price	Extended
GK2 DOUBLE GATE KIT	2	EA	48.88	97.77

	Freight	60.00
	Subtotal	13277.29
	GST	1327.74
	<b>TOTAL \$</b>	<b>14605.03</b>

## Electronic Banking Details

Bank: WestPac BSB No: 032 833  
 Account No: 389 969

## Thank you for the opportunity to quote

We offer the above for your consideration.

If we can be of further assistance, please don't hesitate to contact our office.

MANILDRA AND DISTRICT IMPROVEMENT ASSOCIATION.

25.2.2020

General Manager  
Cabonne Council.

Dear Brad,

MADIA were shocked at the quote for fencing materials for the play area at Jack Huxley Oval in Manildra.

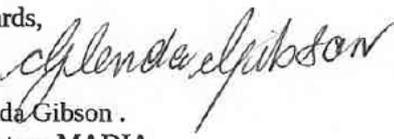
We envisaged that it would be within our reach to complete this project ensuring the safety of our children and that of visiting families especially during football season.

CAP funding is to be shared by all the villages in Cabonne and it is not fair that we ask for such an amount.

We feel that duty of care should be shared with Cabonne Council and that funds should be allocated from another source to assist any CAP funding received.

Trusting that you will take our request into consideration.

Regards,



Glenda Gibson .  
Secretary MADIA

**MANILDA AND DISTRICT IMPROVEMENT ASSOCIATION**  
**BALANCE SHEET AS AT 31ST DECEMBER, 2018**  
**GENERAL ACCOUNT**

<b>RECEIPTS</b>		<b>PAYMENTS</b>	
Membership	\$ 20.00	Dry cleaning Santa Suit	\$ 24.60
Interest	\$ 1.57	Aust Day	\$ 51.45
Anzac Day BBQ	\$ 135.00	Griffith Park sign	\$ 1,331.00
Donations for Christmas Party	\$ 6,600.00	Trfer funds to correct account	\$ 227.00
Grant for Caravan Park Kitchen	\$ 17,000.00	Department of Fair Trading	\$ 45.00
Grant for Defibrillator	\$ 2,322.00	Anzac Day	\$ 110.00
Funds deposited wrong account	\$ 227.00	Barnes Gardening	\$ 990.00
Change rebanked for Xmas Party	\$ 500.00	Remembrance Day	\$ 280.95
Gate takings for Xmas party	\$ 1,150.00	St Johns - defibrillator	\$ 2,137.00
Christmas stall	\$ 320.00	Glowstick Australia	\$ 376.47
		Wraprite - lollies	\$ 114.05
		Change	\$ 500.00
		First Light Stilt walkers	\$ 1,650.00
		Lee Family - fireworks	\$ 5,000.00
		Christmas party sundries	\$ 484.19
		Miles Entertainment	\$ 300.00
	<u>\$ 28,275.57</u>		<u>\$ 13,621.71</u>
Balance as at 31/12/17	\$ 13,299.73	Balance as at 31/12/18	\$ 27,953.59
	<u>\$ 41,575.30</u>		<u>\$ 41,575.30</u>

**BANK RECONCILIATION**

Balance as per statement as at 31/12/18		\$ 28,299.79
Less cheques unrepresented		
Magic Shot Music	\$ 300.00	
Glowsticks	\$ 46.20	
Balance as per Cash Book as at 31/12/18		<u>\$ 27,953.59</u>

*Books are with the auditor, will be available next week for AGM.*

*Regards  
 J. Manilda*



## St Joseph's Catholic Primary School

Loftus Street Manildra NSW 2865

Ph: (02) 6364 5177 Fax: (02) 6364 5383

Email: [stjosephsmanildra@bth.catholic.edu.au](mailto:stjosephsmanildra@bth.catholic.edu.au)

24 February 2020

MADIA  
C/- Mrs Glenda Gibson

Dear Glenda

This letter is to show St Joseph's support of a fence being erected around the playground at the Manildra Recreation Ground.

Our school uses the facilities during the year and the students enjoy playing on the equipment but with no fencing to ensure the students safety it poses a significant risk of a child being struck by a vehicle.

A fence would be of great benefit to our school and the other uses of this playground area.

Kind regards



Mrs Therese Press  
School Secretary



**MANILDRA RHINOS RUGBY LEAGUE  
FOOTBALL CLUB INC**

ABN: 56 516 943 772

The Secretary  
54 Loftus Street  
MANILDRA NSW 2865  
Email: rhinos@outlook.com.au  
Ph: 0466 914 074

**To: MADIA**  
**Attention: Glenda Gibson**

To Whom It May Concern

I write this letter on behalf of the Manildra Rhino Rugby League Football Club in support of MADIA and their endeavour to raise funds to erect a fence around the playground at Jack Huxley Oval in Manildra.

This playground is a great asset to the Recreation Ground but a huge risk at Rhino home games as there is a lot of traffic movement. Cars are reversing out of parks and could easily strike a child.

The playground is used by the local and visiting children at games and having a fence would allay a lot of fears that parents and game officials have in relation to safety.

Kind Regards

*Therese Press*

Treasurer

# Community Assistance Program Guidelines and Application Form

Submission date: 28 February 2020, 2:42PM

Receipt number: 9

Related form version: 7

Question	Response
Community Assistance Program 2019/20 - Round 2 GUIDELINES	
Community Assistance Program 2019/20 - Application Form	
<b>SECTION 1: STATEMENT OF UNDERSTANDING</b>	
	I have read and understood the Community Assistance Program Guidelines
<b>SECTION 2: APPLICANT DETAILS</b>	
Name of Organisation:	Molong Hockey Club
Postal Address:	'Riverdance' 459 Stapletons Road, Molong NSW 2866
Contact Person:	Kate Strahorn
Position Held:	Publicity Officer
Phone:	0487807060
Email Address:	kate.strahorn@bigpond.com
Incorporation Number:	INC9877823
Organisation ABN:	19478117007
Is your organisation GST registered?	NO
<b>SECTION 3: ELIGIBILITY CRITERIA</b>	
Are you a not for profit organisation?	YES
Do you reside in the Cabonne LGA?	YES
<b>SECTION 4: PROJECT DETAILS</b>	
Project Title:	Installation of a secure shed and storage facilities for the Molong Hockey Field
Project Location:	Molong Hockey Field, 30-35 Betts St, Molong NSW 2866
Project Description (50 words or less):	To provide storage facilities at the Molong Hockey Field to safely and securely store the clubs hockey equipment and resources for the enjoyment of all players and spectators.

<p>Project Outcomes (200 words or less) What are the objectives of the project, who will benefit from the project, how will you measure and evaluation if the objectives have been met?</p>	<p>Objectives To build on the facilities at our hockey field constructed in 2017, by providing storage facilities to be able to safely and securely store resources and equipment, for the enjoyment of all players and spectators. Who will benefit? The Molong Hockey Club started in the 1950's and today has grown to over 200 members. Although our club is based in Molong, we proudly attract players from surrounding districts across the Cabonne region including Orange, Cumnock, Nashdale, Manildra, Euchareena, Yeoval and Borenore to name a few. We currently field a men's A grade team, 4 women's grade teams, 10 junior hockey teams (both male and female) plus have over 100 U9's registered players. How will we measure if the objectives of the project have been met? If we're successful, we'll notify our 200 members. Once the storage facilities are constructed, we'll send an online survey to all members asking how satisfied they are with the project. We'll be able to provide these results to Council. It's a great opportunity to broadcast what can be achieved when Council and the Community work together. We'd also invite Council to an opening of the storage facility at one of our gala days.</p>
<p>What organisations (if any) are partners in the project? Please detail their input.</p>	<p>As a club we are fortunate to have the support of many long term families who have supported the Molong Hockey Club over many years. The following businesses will assist us in delivering the project: David Mills Engineering will provide voluntary in kind labour to erect the storage shed \$2119.99, Molong Ready Mix Concrete will provide voluntary in kind labour to prep, level and prepare the ground for the concrete slab \$1850 plus voluntary in kind labour and materials to pour the concrete slab \$2800 and Matt Lyons Licensed electrician will provide voluntary in kind labour and materials to install the electrical lights and to provide power to the shed \$3300</p>
<p><b>SECTION 5: APPROVALS</b></p>	
<p>Is a Council Development or Building Approval required for the proposed development?</p>	<p>NO</p>
<p>If yes, has a Development of Building Application been approved?</p>	

If no, what is the current state of the application?	
What is the likely commencement date of the project if funding is approved?	March 2020
When will the project be completed?	April 2020 to coincide with the start of the 2020 Hockey season
<b>SECTION 6: BUDGET</b>	
Expense 1	5 X 6m colorbond shed height 2.5m, 2 x Roller doors, gutters, flashings, bolts, screws, tin for 4 walls and all roof purlins, trusses and posts \$10513.72
Expense 2	
Expense 3	
Expense 4	
Expense 5	
Expense 6	
<b>TOTAL EXPENDITURE</b>	<b>\$10513.72</b>
Income 1	voluntary in kind labour to erect the shed \$2119.99
Income 2	voluntary in kind labour to prep, level and prepare the ground for the concrete slab \$1850
Income 3	voluntary in kind labour and materials to pour the concrete slab \$2800
Income 4	voluntary in kind labour and materials to install the electrical lights and to provide power to the shed \$3300
Income 5	
CAP Funding Request	\$10,513.72
<b>TOTAL INCOME</b>	<b>\$10,069.99</b>
Total income MUST equal total expenditure	\$20,583.71
<b>SECTION 7: ONGOING COSTS</b>	
Year 1 costs:	0
Organisation responsible for Year 1 costs:	In the unlikely event that they are, the Molong Hockey Club would cover the costs
Organisation responsible for Year 5 costs:	
Year 2 costs:	
Organisation responsible for Year 2 costs:	
Year 3 costs:	
Organisation responsible for Year 3 costs:	
Year 4 costs:	
Organisation responsible for Year 4 costs:	
Year 5 costs:	
<b>SECTION 8: LAND OWNERSHIP</b>	

Please select the appropriate type from the list	Council owned land
<b>SECTION 9: SUPPORT DOCUMENTATION</b>	
Please tick the appropriate boxes and upload your documents below.	Quotations or estimates for proposed works, Evidence of funds available for contribution (bank statements, loan details etc), Evidence of community support (e.g. letters of support from other groups or organisations)
	<a href="#">Quote QU0031.pdf</a>
<b>SECTION 10: DECLARATION</b>	
ELECTRONIC SIGNATURE AGREEMENT - By selecting the "I Accept" button, you are signing this Agreement electronically. You agree your electronic signature is the legal equivalent of your manual signature on this Agreement. By selecting "I Accept" you consent to be legally bound by this Agreement's terms and conditions.	I ACCEPT
Executive Position in Organisation:	Publicity Officer
Date:	28/02/2020



PO BOX 38  
SHOP 5 / 1 BANK ST  
MOLONG NSW 2866  
PH: (02) 6366 8017  
E: molongex@bigpond.net.au

**To whom it may concern  
Molong Hockey Club**

Molong has a long and proud affinity with hockey. The Club started in the 1950's and today has grown to over 200 members and attracts players and families from across the Cabonne region.

In the current environment where the drought is putting significant pressure on families and local businesses it is great to see the club continue to grow and provide a positive outlet for the community to get together and talk about something other than the drought. It's great for the kids and great for the parents.

As members of the community and owners of the local paper we are very aware of the pressures our community is under.

We are supportive of the Molong Hockey Club's application for \$10,000 in round 2 of the Community Assistance Program offered by Cabonne Council to build a secure storage shed at the field to store equipment and resources. Continuing to build on the infrastructure, by installing a storage shed at the field will further enhance the experience for all spectators and players.

By ensuring we have excellent facilities at the field, it will also importantly help our town to attract sporting carnivals and gala days at the field which have the wonderful flow on effects in benefitting all of our local businesses by bringing people to our town.

Yours sincerely

Paul Mullins  
Proprietor

3/3/2020



"Providing  
Opportunities  
for  
Personal  
Achievement"

# MOLONG CENTRAL SCHOOL

KINDERGARTEN TO YEAR 12

A.B.N.: 46 346 191 747



68 - 70 PHILLIP STREET  
MOLONG 2866

Telephone: (02) 63668224

Fax: (02) 63668220

Email: [molong-c.school@det.nsw.edu.au](mailto:molong-c.school@det.nsw.edu.au)

Web: <https://molong-c.schools.nsw.gov.au>

5<sup>th</sup> March 2020

## Letter of Support

To whom it may concern,

I am writing this letter in support of the Molong Hockey Club applying for \$10,000 in round 2 of the Community Assistance Program offered by Cabonne Council.

We are aware that the funding will be used to build a secure storage shed at the field to store equipment and resources.

Molong Central School uses the Molong Hockey Field for the inter-school Rural Cup and various other sporting events throughout the school year. It is with great pride that we are able to hold these events at what is an excellent sporting facility co-funded by Cabonne Council. Continuing to build on the infrastructure, by installing a storage shed at the field will further enhance the experience for all spectators and players.

It is great to see so many children in the Cabonne region keeping active by playing hockey.

Yours sincerely,

Mrs Michelle Barrett  
Principal  
Molong Central School



# Molong Advancement Group Inc

P.O.Box 263  
MOLONG NSW 2866

ABN.12 620 434 931



Chairperson: Peter Batten  
Ph: 0418 292 053  
Email: [peter.batten1906@gmail.com](mailto:peter.batten1906@gmail.com)  
Vice Chairperson: Helen Crisp  
Ph: 0428 231 373  
Email: [crisp3@bigpond.com](mailto:crisp3@bigpond.com)  
Secretary: Marj Bollinger  
Ph: 63 668593  
Email: [marjboll@skymesh.com.au](mailto:marjboll@skymesh.com.au)

6<sup>th</sup> March, 2020

## To whomever it may concern

Molong Advancement Group was heavily involved in the process to construct the multi - purpose all weather sporting field facility in Molong in 2017.

Therefore, we wish to advise our support of the Molong Hockey Club's application for \$10,000 in round 2 of the Community Assistance Program offered by Cabonne Council to build a secure storage shed at the field to store equipment and resources.

When communities are under extreme pressure, such as ours facing the drought, sport is a powerful outlet to reconnect people.

It is pleasing to see that Molong Hockey Club are prepared to continue to build and enhance this community asset for the enjoyment of all players, spectators and residents across the entire Cabonne local area.

Ensuring we have excellent facilities at the field will help Cabonne attract sporting fixtures, carnivals and gala days to our area. These events can provide a direct positive effect for all of our businesses due to increased patronage.

A handwritten signature in cursive script that reads 'Marj Bollinger'.

Secretary  
Molong Advancement Group Inc.

Working cooperatively for the future of Molong through representation, promotion and education

# QUOTE

Molong Hockey Club

**Date** 28 Feb 2020  
**Expiry** DC & BC Mills T/A David Mills Engineering  
 227 Mills Rd  
 MOLONG NSW 2866

**Account Number**

**Quote Number**  
 QU-0031

**Reference**

**ABN**  
 92 906 566 764

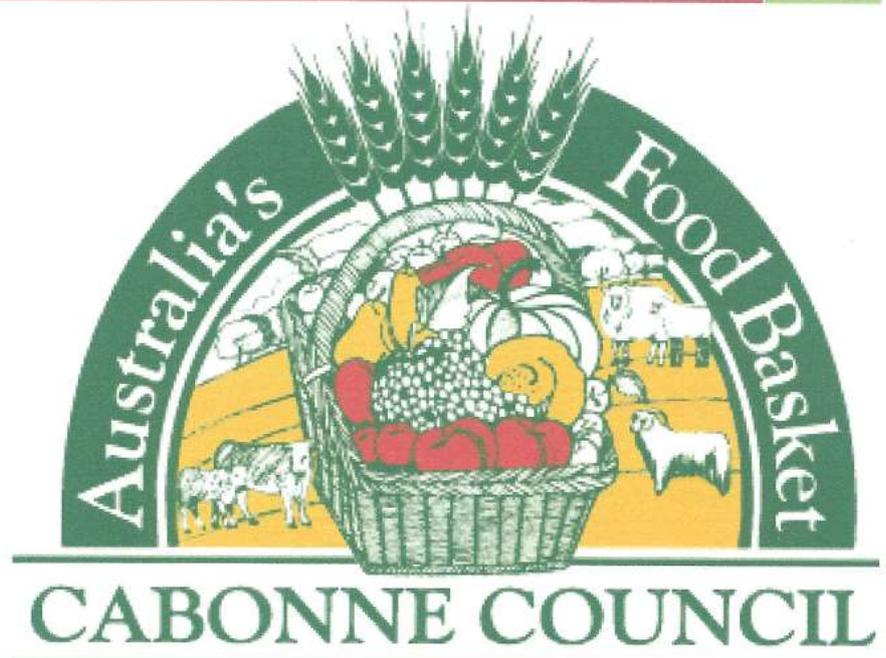
Description	Quantity	Unit Price	GST	Amount AUD
For 5x6m colorbond shed height 2.5m. 2x roller doors gutters, flashings, bolts, screws, tin for 4 walls and all roof , purlins, trusses and posts.	1.00	9,557.93	10%	9,557.93
Erection to be donated in kind to the Molong Hockey Club	1.00	1,927.27	10%	1,927.27
			Subtotal	11,485.20
			Total GST 10%	1,148.52
			<b>TOTAL AUD</b>	<b>12,633.72</b>

**Terms**

ABN: 92 906 566 764. Registered Office: 227 Mills Rd, MOLONG, NSW, 2866

2019/20  
Round 2

Community Assistance Program



Applications Close:  
28 February 2020 at 5pm

# COMMUNITY ASSISTANCE PROGRAM GUIDELINES 2019/20 – ROUND 2

## PURPOSE OF THE PROGRAM

The Community Assistance Program supports projects that maintain the strength and vibrancy of Cabonne's towns and villages.

This is a competitive program that provides support for organisations focused on delivering positive benefits to Cabonne residents and contributing to the delivery of Council's strategic priorities.

The objectives of the Community Assistance Program are:

- To support community groups with projects that are of ongoing or sustainable benefit to the Cabonne communities.
- To improve the liveability of Cabonne shire.

Each project will be judged on its merits and the relative benefit it will return to the community.

## SUBMITTING YOUR APPLICATION

**This is a highly competitive process with limited funds.**

A good application accurately and succinctly answers relevant questions, demonstrates skill and commitment to managing a successful project, acknowledges Council's support, has a detailed budget and reflects efforts to raise matching (or better) support either through funds or in-kind, partner with other organisations and link with other events.

Council's goal is to reach a fair decision about your request for support. Please review the Guidelines, along with any related documents in detail before you complete the Application Form.

All relevant documents, including the Application Form, are available on Council's website.

## WHO CAN APPLY

In order to be eligible for the Community Assistance Program, you must:

- Be a not for profit organisation
- Reside in Cabonne Shire Local Government Area

Organisations demonstrating strong partnerships with other organisations and/or acquiring additional support from other sources may be more competitive.

### WHO CANNOT APPLY

- Individuals.
- Projects that are for private commercial ventures will not be considered.
- Government departments, agencies and organisations.
- Organisations that have previously received support from Council and have failed to meet all the requirements of their approval, including acquittal reporting.
- Community groups and organisations that are excluded from receiving funding in line with Council's *Donations Policy* or where funding is available under another specific Council program. This policy can be obtained by visiting [www.cabonne.nsw.gov.au](http://www.cabonne.nsw.gov.au) or by contacting Council.

### CONDITIONS OF FUNDING

- Applicants must contribute at least 50% of the total project cost. The value of voluntary labour is allowed as part of the applicant's contribution.
- Requests for retrospective funding, administration costs and salaries will not be considered.
- Successful applicants must complete the approved project within 6 months of receiving CAP funding.
- Successful applicants must acknowledge Council's contribution to the project in any media, written material or signage.
- Any variations to a funded project will require submission of a Project Variation Form and which will then require approval of the Council. This form can be obtained by contacting Council.
- Applicants must participate in appropriate publicity associated with the assistance.
- Successful applicants are required to submit a Project Acquittal Form to Council within 3 months of project completion.
- Applications that are not submitted by the due date will not be considered.

### CONFIDENTIALITY

Information supplied by the applicant will be used for processing and assessing the application and will be treated as confidential to the extent permitted by the Local Government Act and Government Information (Public Access) Act.

### HOW TO APPLY

The Community Assistance Program guidelines and application form are located on Council's website [www.cabonne.nsw.gov.au](http://www.cabonne.nsw.gov.au)

After reviewing these documents, applicants are encouraged to discuss the eligibility of their application with Council's Grants Officer prior to submitting their application.

All applications must be submitted on the correct application form and received by Council by the nominated due date, **Friday 28<sup>th</sup> February 2020 by 5pm.**

Applications may be submitted online, mailed, emailed or hand delivered to:

Mail: Cabonne Council, PO Box 17, Molong NSW 2866

Email: [council@cabonne.nsw.gov.au](mailto:council@cabonne.nsw.gov.au)

Hand delivered to: Cabonne Council's Molong Office on Bank Street or Cudal Office on Main Street.

The application must be signed and all support material attached.

An incomplete application will not be accepted.

Cabonne Council will acknowledge the receipt of your application form within 10 working days.

#### FURTHER INFORMATION

Further information can be obtained by contacting Council's Grants Coordinator, Naomi Schroder.

Phone: 6392 3200

Email: [council@cabonne.nsw.gov.au](mailto:council@cabonne.nsw.gov.au)

# COMMUNITY ASSISTANCE PROGRAM APPLICATION FORM 2019/20 – ROUND 2

BEFORE COMPLETING THIS APPLICATION, YOU MUST READ THE COMMUNITY ASSISTANCE PROGRAM GUIDELINES. APPLICATIONS THAT DON'T COMPLY WITH THE CONDITIONS STATED IN THE GUIDELINES OR APPLICATIONS THAT ARE INCOMPLETE WILL NOT BE CONSIDERED.

## SECTION 1: STATEMENT OF UNDERSTANDING

I have read and understood the Community Assistance Program Guidelines

## SECTION 2: APPLICANT DETAILS

Name of Organisation:	St Edwards Canowindra Parents and Friends Association Incorporated		
Postal Address:	Po Box 75 CANOWINDRA NSW 2804		
Contact Person:	Jane Atkinson		
Position Held:	Publicity Officer		
Phone:	0428764593	Email:	<a href="mailto:Jane.atkinson@hotmail.com">Jane.atkinson@hotmail.com</a>
Incorporation No:	1600712	GST registered:	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
ABN No:	14350654040		
Brief description of your organisation:			
Volunteer not for profit incorporated organisation that raises funds for the St Edwards School and local community.			

## SECTION 3: ELIGIBILITY CRITERIA

- YES  NO Are you a not for profit organisation?
- YES  NO Do you reside in the Cabonne LGA?

#### SECTION 4: PROJECT DETAILS

Project Title: St Edwards School Multi Sport Surface

Project Location: St Edwards School Canowindra

##### Project Description (50 words or less)

To install a new multi-purpose surface at St Edwards School Canowindra. To expand the use of the multi-purpose surface to other organisations

##### Project Outcomes (200 words or less)

What are the objectives of the project, who will benefit from the project, how will you measure and evaluate if the objectives have been met?

St Edwards P&F aims to provide children with an outdoor learning environment that promotes light, moderate and vigorous physical activity to support children's growth and development. Team sports promote teamwork and foster relationships, kids also become better at communicating. Sports and physical activity can also instil self-esteem, children not only communicate better, but they do so with confidence.

The installation of a new multi-purpose surface is the continuing of St Edward's P&F overall plan to provide children with a space that reflects each individual child. This plan commenced in 2017 with the installation of new play equipment, that was supported by a Cabonne Council CAP grant of \$5,000. The multi-purpose surface will be utilised by other community groups, including Canowindra Preschool, Cabonne Family Day Care, the St Edwards Catholic Parish Community, as well as family playgroup.

The new surface can be used for activities such as netball, handball, mini tennis, as well as imagination play and many other games.

**What organisations (if any) are partners in the project?**

Please detail their input.

**Support of the project:** St Edwards Primary School, Canowindra Preschool Kindergarten Inc, Cabonne Family Day Care, playgroup, Canowindra Pythonette (netball), Canowindra Tennis Club Inc., Helen Garratt Tennis Coach, Canowindra Junior Rugby Club

**Financial Support:** Various P&F committee fundraising events (Christmas raffles, movie nights, Father's day breakfasts, Melbourne Cup Fundraisers, school canteen profits, community event catering, battery drive, clothing pool, and chocolate box sales etc etc) in the community targeted at raising funds to put towards the multi-purpose surface. This has resulted in the accumulation of P&F bank account funds that will pay for a substantial amount of the multi-purpose surface. This project is one of the key projects of the P&F. The other funds in our account are for other school-based projects.

**SECTION 5: APPROVALS**

Is a Council Development or Building Approval required for this proposed development?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
If Yes, has a Development or Building Application been approved	<input type="checkbox"/> YES <input type="checkbox"/> NO
If no, what is the current status of the application?	
What is the likely commencement date of the project if funding is approved?	March 2020
When will the project be completed?	May 2020

## SECTION 6: BUDGET

APPLICANTS MUST CONTRIBUTE AT LEAST 50% OF THE TOTAL PROJECT COST.

The value of voluntary labour is allowed as part of the applicant's contribution.

<b>EXPENDITURE</b> (List all related cost by line item e.g. purchase of materials, cost of trades people)	
Supply & install new multipurpose surface treatment.	\$18,035
	\$
	\$
	\$
	\$
	\$
<b>Total Expenditure</b>	<b>\$ 18, 035</b>
<b>INCOME</b> (applicants' contribution, funding from other sources, in-kind labour)	
<i>Voluntary Labour, if applicable, is calculated at \$40 per hour.</i>	
St Edwards Cash Contribution from Fundraising	\$9,017.50
CAP Funding Request	<b>\$9,017.50</b>
<b>Total Income</b>	<b>\$18,035</b>
<i>(Total income must equal total expenditure)</i>	

## SECTION 7: ONGOING COSTS

Please indicate the cost and responsibility for on-going maintenance for the next five (5) years.

Year	Cost	Responsible Organisation
	nil	

**SECTION 8: LAND OWNERSHIP**

Please tick the appropriate box.

- Council owned land.
- Crown Land – Trustee:
- Other – Details: St Edwards School Land

**SECTION 9: SUPPORT DOCUMENTATION**

Please tick the appropriate box.

- Quotations or estimates for proposed works. **REQUIRED**
- Evidence of funds available (bank statements, loan details, etc) **REQUIRED**
- Evidence of community support (e.g. letters of support from other groups or organisations)
- Photographs (5 maximum)
- Other – Details:

**SECTION 10: DECLARATION**

The declaration below must be agreed to by a person who has delegated authority to sign on behalf of the organisation e.g. President, Chairman, member of the Board of Management or authorised staff member.

I declare the information provided in this application and attachments is, to the best of my knowledge, true and correct. I understand any omission or false statement may result in the rejection of the application or withholding of any funds already approved.

I understand Cabonne Council may check any of our statements for the purpose of assessing this application, and I agree to provide any additional information requested.

Should this application be successful, I confirm the project will not commence until after the funding agreement has been approved and an agreement with Cabonne Council has been signed.

I understand this is an application only and may not necessarily result in funding approval.

Name:	Jane Atkinson	Signature:	
Executive Position in Organisation:		Publicity Officer	
Date:	23/2/2020		

## St Edward's Catholic Primary School

PO Box 75  
Tilga St  
CANOWINDRA NSW 2804



Telephone: 02 6344 1170

Email: [stedwardscan@bth.catholic.edu.au](mailto:stedwardscan@bth.catholic.edu.au)

ABN 76 754 765 737

17<sup>th</sup> February 2020

To Whom It May Concern,

It gives me great pleasure to support our school P & F committee in its endeavour to seek a Cabonne Shire Community Assistance Grant.

It is a very exciting time at the moment for our school and town community with the recent completion and upgrade of some of our classrooms and administration areas. It is now our endeavor to improve our playground facilities.

Our request of \$9000 assistance would go a long way in installing a new multi-purpose surface for our playground which our school and community would benefit from. Even though installed in our school grounds access would be offered to our local Canowindra Preschool which visits throughout the year, also family daycare groups and parishioners who often gather for celebrations in our school. The Cabonne Family Daycare holds gatherings in our school once every month using our hall and gym facilities. It would be wonderful to have excellent hard court/playing facilities available for use.

It is for these reasons; I thank you for considering our P & F application for financial assistance with this exciting initiative which will benefit our school and community.

Yours sincerely

Ken McNamara  
Principal



CABONNE/BLAYNEY FAMILY DAY CARE  
103 BANK STREET, MOLONG NSW 2866  
PH: 02 6392 3219 | EMAIL: fdc@cabonne.nsw.gov.au



27 February 2020

To Whom It May Concern,

This letter is written in support of St Edwards Primary School's application for funding under the Cabonne Community Assistance Grant.

A multipurpose outdoor ground would have many benefits for all residents of Canowindra and surrounding areas. It would allow the development of various sporting skills and benefit children's and teenager's social, mental and physical wellbeing. Our service strongly supports exercise and team sports to increase mental health.

The multipurpose outdoor surface at St Edwards Primary School would accommodate a range of sports, benefiting children of all interests and abilities.

St Edwards Primary School provides an inclusive community environment where educational and sporting opportunities are shared between the schools in the district, preschool, playgroups and interagency organisations, we have personally experienced this with monthly playgroups.

It is vital to support the youth of our community. The devastating effects of the severe drought and an increase in mental health issues has brought an increased necessity to engage children and their families in events and activities that support and facilitate health and well-being through education and sport.

I strongly support this application and hope that you can consider the invaluable impact it would have educationally, physically, emotionally, mentally, socially and financially to the community of Canowindra and the surrounding towns.

Yours Sincerely,

**Sharnie Duncan**  
**NOMINATED SUPERVISOR**



**Canowindra Pre-School  
Kindergarten Inc.**

**Canowindra Pre-School Kindergarten Inc.**  
Cnr Ryall & Ferguson Street  
PO Box 10  
Canowindra  
NSW 2804

Phone: (02) 63441 261

e-mail: [director@canowindrapreschool.com.au](mailto:director@canowindrapreschool.com.au)

[www.canowindrapreschool.org.au](http://www.canowindrapreschool.org.au)

ABN: 33 364 153 045

24 February 2020

To Whom It May Concern

This letter is written in strong support of St Edwards Primary School in its application for funding under the Cabonne Shire Community Assistance Grant.

This funding would meet many long-term outcomes for the children and families of Canowindra and the surrounding districts. By funding a multipurpose outdoor surface to exercise a variety of ball and aerobic sports would ultimately meet not only physical and developmental skills but also social/emotional and health benefits for all participants.

The multipurpose surface at St Edwards Primary School would accommodate a range of sports. For example, tennis, netball, basketball, handball, volleyball, badminton, aerobic and fitness drills and team games.

St Edwards Primary School provides an inclusive community environment where educational and sporting opportunities are shared between the schools in the district, preschool, playgroups and interagency organisations. This is through combined school sporting challenges, transition programs, developmental learning groups accessing mainstream education and occupational therapy assessments and programs supporting fitness, health and well-being.

It is more vital now than ever before to support the youth of our community. The devastating effects of the severe drought has brought an increased necessity to engage children and their families in events and activities that support and facilitate health and well-being through education and sport.

I fully support this application and hope that you can consider the invaluable impact it would have educationally, physically, emotionally, socially and financially to the community of Canowindra and the surrounding districts.

Sincerely  
Liz Francis   
Director of Canowindra Pre-School Kindergarten

Canowindra Tennis Club  
Bronwen Newman  
"Mt Belubula"  
213 Kings Rd  
CANOWINDRA NSW 2804

Wednesday 27<sup>th</sup> February 2020

To Whom it May Concern,

The Canowindra Tennis Club Inc. have 50 playing members, not including the junior coaching squad run by Helen Garrett.

The Canowindra Tennis Club Inc. thoroughly supports St Edward's P & F, in their grant application for a new custom-made surface.

The children of St Edward's would greatly benefit from this to practice & gain better skills on a custom made surface, to then compete in competitions such as The Todd Woodbridge Cup.

Thank you,

Kind Regards



Bron Newman  
Secretary  
Canowindra Tennis Club



## HELEN GARRATT TENNIS COACHING



Tennis Australia Club Professional Coach

Ph:63428447 Mob:0407139164 Email: [handlgarratt@bigpond.com](mailto:handlgarratt@bigpond.com)

216 Paytens Road, Cowra, 2794

To whom it may concern,

I conducted the ANZ tennis hot shots program at St Edwards Primary School, Canowindra in 2019 and will continue the program in 2020. St Edwards have also been part of the Statewide Todd Woodbridge Cup competition for the past four years. Hot shots use smaller modified equipment and if a new custom made surface was available it would allow the children to practice on a even based playing surface with permanent lines as court boundaries. The children would then be able to track the ball more easily and have even bounces which would enable the children to have more rallies. They would also be able to grasp the concept of keeping the ball inside a marked line area.

Many of the schools I run the hot shots program at already have new surfaces and the ease of which the children can learn skills is evident at these schools. The St Edwards hot shots tennis program would benefit greatly from a new surface.

Thank you

*Helen Garratt*

Helen Garratt  
Tennis Australia Club Professional Coach



Canowindra Junior Rugby Club  
PythoNetties Netball  
juniorpythons@outlook.com

17<sup>th</sup> February 2020

To Whom it may concern,

Canowindra Junior Rugby Club on behalf of Canowindra PythoNetties Netball Group, are happy to support St Edward's P&F in its application to the Cabonne Shire Community Assistance Grant program.

Canowindra PythoNetties see that there would be great benefit to having an all weather netball court surface laid at St Edward's School, as it would make a fantastic training facility for our primary school aged players. The fact that it is in close proximity to both primary schools would be of benefit to our players who need to attend after school training, but whose parents have difficulty getting their children to the other end of town due to work commitments.

We commend St Edward's P&F for endeavouring to create a facility that all of Canowindra's children can use to enhance their sporting skills.

Yours sincerely

Mandy Townsend

Canowindra Junior Pythons Secretary

Canowindra PythoNettie President

CATHOLIC DEVELOPMENT FUND  
 118 Keppel Street  
 PO BOX 246  
 BATHURST NSW 2795

PRINTED AT 09:40am, 10 FEB 2020

Transaction BEGIN Date 01 FEB 2020      DATE JOINED      BR/AG  
 Transaction END Date 17 FEB 2020      15 MAR 99      11

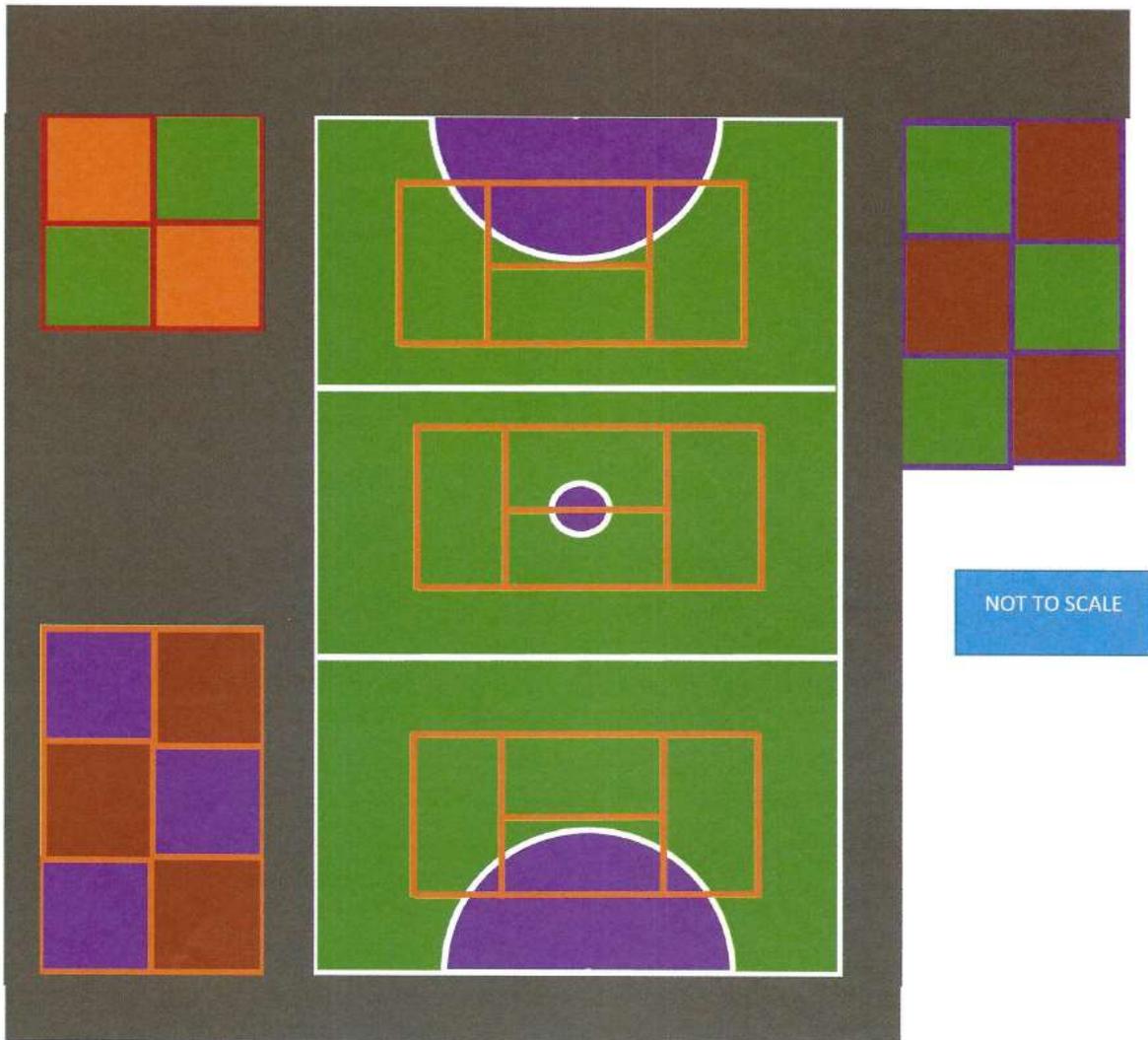
CLIENT No. 112088      St Edward's Primary School Canowindra

112088S32 - SCHOOL P&F ASSOCIATION  
 Canowindra P&F Association

EFF DTE	POSTED DESCRIPTION	CHQ NO.	DEBIT	CREDIT	BALANCE
01FEB20	OPENING BALANCE .....				24,360.82
04FEB20	05FEB20 AGENCY 526			336.60	24,697.42
	05FEB20 [REDACTED]			20.00	24,717.42
05FEB20	06FEB20 AGENCY 526			10.00	24,727.42
	06FEB20 [REDACTED]			110.00	24,837.42
	10FEB20 ONL to - BATCH 24360		607.59		24,229.83
	10FEB20 St Ed Can P&F				
	10FEB20 ORANGE CU - Not supplied			15.00	24,244.83
	10FEB20 [REDACTED]			95.00	24,339.83
11FEB20	11FEB20 TFR from 112088S30			20.00	24,359.83
	11FEB20 Ref-Clothing Pool Sales				
11FEB20	11FEB20 TFR from 112088S30			100.00	24,459.83
	11FEB20 Ref-Clothing Pool Sales				
	11FEB20 [REDACTED]			60.00	24,519.83
12FEB20	13FEB20 AGENCY 526			96.70	24,616.53
13FEB20	13FEB20 ONL to 112879 465774161		45.00		24,571.53
	13FEB20 [REDACTED]				
	14FEB20 [REDACTED]			75.00	24,646.53
	17FEB20 CLOSING BALANCE .....				\$24,646.53
	Credits this Statement			938.30	
	Debits this Statement		652.59		

St Edward's Primary School  
 Canowindra  
 PO Box 75  
 CANOWINDRA NSW 2804

Should you have any queries  
 please ring (02) 6334 6464  
 during normal office hours.



## St Edward's School Canowindra Community Grant Application 2020 Photos of Targeted Area







Date: 29<sup>th</sup> October 2019

Ken McNamara  
St Edwards Catholic Primary Canowindra

Dear Ken,

Thank you for the opportunity to provide our quotation.

**Kangaroo Courts Australia Pty Ltd** – Has over 20 years' experience in the application of surface systems to concrete or asphalt bases, be it sport, pavement or safety applications. The finished product is an all-weather surface commonly used in clubs, schools & residences. Below is a summary of the product.

Our surface System is a multiple product, non-slip, colour surface treatment. It is based upon the application of successive texture and colour coats. When applied over asphalt and concrete surfaces it provides an aesthetically pleasing all-weather surface. Utilising 100% acrylic and high quality resins, flexibility is inherent to all our systems.

Some of our surface system have excellent shock absorbing qualities; the introduction of rubber particles into our systems can provide resistance on legs & joints from shock & vibration. Whatever level of rubber applied the product will maintain its pace, consistent bounce & grip.

Our Specialist Services include:

- Court Resurfacing
- Court Refurbishment on aged concrete & asphalt surfaces
- New Court Construction
- Court Reconstruction
- Court Line Marking
- Indoor & Outdoor non-slip applications

Our highly experienced team are professional, approachable & dependable. Our policy is to ensure our clients are well informed on each step of the project.

Respectfully,

Scott McFarlane  
Director – 0416 125 565 or 6334 4499



Hard Wearing Long Lasting Surface Systems

**Kangaroo Courts Australia Pty Ltd**

Ph: 1300 4 COURTS (268787)

[www.kangarocourts.com.au](http://www.kangarocourts.com.au)

Offices:

Regional NSW – Unit 6/11 Lombard Drive BATHURST NSW  
Sydney: Unit 18/14 Loyalty Road NORTH ROCKS NSW 2151

Qualified Contractors in VIC, ACT, & QLD



**Quotation & Scope of Works**

<b>Date:</b> 29 <sup>th</sup> October 2019	<b>Name:</b> St Edwards Catholic Primary Canowindra
<b>Location:</b> Tilga St, Canowindra NSW 2804	<b>Area:</b> (370/M2)
<b>Base:</b> Asphalt – AREA 1	<b>Scope:</b> Supply & install new multipurpose surface treatment.

**Surface Installation – Quote & Scope of Works**

**Base Preparation**

- 1 **Surface Grinding** The purpose of grinding is to provide a key for the new surface coating and to remove build-up of dirt & foreign debris. In addition to this high areas up to 3mm are ground to existing court levels.
  
- 2 **Crack Filling** Cracks appear in most court surfaces, these cracks can be due to tree roots, surface movement and/or subgrade movement. Once these cracks are cleaned out – Supply & install a flexible solution to minimise reappearing cracks.



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 Regional NSW – Unit 6/11 Lombard Drive BATHURST NSW  
 Sydney: Unit 18/14 Loyalty Road NORTH ROCKS NSW 2151

Qualified Contractors in VIC, ACT, & QLD



### Surface Installation

1. **Perimeter Prep** Supply & install 50mm tape to perimeter, ensuring that edges have a clean symmetrical finish line of court.
  
2. **Base Coat** Supply & install 2 x coats of acrylic resurfacer emulsion, The purpose of this coating is to provide maximum adhesion with asphalt or concrete surface & fill any small pitted areas in the court surface. The resurfacer is to provide a consistent texture finish over the entire area.
  
3. **Colour Coats** Supply & install 2 coats of colour Plus 100 acrylic textured emulsion. The colour system deep in colour and contains UV resistants – A wide variety of colours area available. The finished material is a consistent no-slip surface.
  
4. **Layout & Line Marking** As per agreed final design plan & line marking.
  
5. **Finishing** Remove 50mm tape to perimeter, ensure the area of mixing & wash up remains tidy & in keeping with the surrounding area.

Price ex. GST

\$18'035.00



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Qualified Contractors in VIC, ACT, & QLD



**Notes:**

**Requirements** We require water, power and access to toilet facilities during the works period. We would also need access keys to entrance to ensure weekend work is possible. Access to working areas are on the basis of exclusivity & without the impact of other trades.

**Exclusions** Rubbish removal and/or tipping fees, temporary fencing or toilet facilities

**Payment Terms** Our payment schedule is 30% deposit upon acceptance, 30% progress claim upon commencement & delivery of material to site & 40% upon completion of works.

**Health & Safety** Kangaroo Courts Australia Pty Ltd has a comprehensive Work Place & Safety programme in place. On site we can provide our environmental policy, quality assurance statement & full product MSDS.

**Insurances** Kangaroo Courts Australia Pty Ltd can provide certificates of currency for workers compensation, product & public liability to industry standards.

**Quote:** Price held firm for 60 days from date of quote. To secure pricing & booking date a deposit would be required within this period.

**Timeline:** We would require 5 days to complete work including curing (Weather permitting)

**Climate Information** Our surface systems require surface temperatures of 16 degrees & rising.

We appreciate the opportunity to present our quotation. We would be happy to answer any questions you may have or change the quotation or scope if necessary.

Please don't hesitate to contact me on 0416 125 565.

Respectfully,  
Scott McFarlane



Hard Wearing Long Lasting Surface Systems

Kangaroo Courts Australia Pty Ltd

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[www.kangarocourts.com.au](http://www.kangarocourts.com.au)

Offices:

Regional NSW – Unit 6/11 Lombard Drive BATHURST NSW  
Sydney: Unit 18/14 Loyalty Road NORTH ROCKS NSW 2151

Qualified Contractors in VIC, ACT, & QLD

2/13/2020

Untitled Page

**Fair  
Trading****Association Summary - New South Wales**

ABN 81 913 830 179

Extracted from NSW Fair Trading database: 13 February 2020 08:05

Association Name:	<b>ST EDWARDS CANOWINDRA PARENTS AND FRIENDS ASSOCIATION INCORPORATED</b>
Incorporation No:	<b>INC1600712</b>
Status	<b>REGISTERED</b>
Date of Incorporation	<b>23 June 2016</b>
Registered State	<b>NEW SOUTH WALES</b>
Regulator	<b>NSW FAIR TRADING</b>
Official Address Suburb	<b>CANOWINDRA</b>

The Information made available in this Public Portal search facility is a subset of the data on the Register maintained by the Secretary, and is provided as a means of quickly locating key information on NSW Incorporated Associations. Should copies of specific documents lodged by an association or an official extract of the Register be required you may follow the link accessing Associations public records to obtain further information.

For further Information or to advise of incorrect information contact NSW Fair Trading on 1800 502 042 Monday to Friday between 8:30am and 5:00pm, or [registryinquiries@finance.nsw.gov.au](mailto:registryinquiries@finance.nsw.gov.au).

# Community Assistance Program Guidelines and Application Form

Submission date: 25 February 2020, 3:24PM

Receipt number: 5

Related form version: 7

Question	Response
Community Assistance Program 2019/20 - Round 2 GUIDELINES	
Community Assistance Program 2019/20 - Application Form	
<b>SECTION 1: STATEMENT OF UNDERSTANDING</b>	
	I have read and understood the Community Assistance Program Guidelines
<b>SECTION 2: APPLICANT DETAILS</b>	
Name of Organisation:	Mulga Bill Festival Inv
Postal Address:	43 Forbes Street Yeoval NSW 2868
Contact Person:	Alf Cantrell
Position Held:	Chairman
Phone:	0427 208913
Email Address:	alf@mulgabillfestival.com.au
Incorporation Number:	INC9894362
Organisation ABN:	19496621338
Is your organisation GST registered?	NO
<b>SECTION 3: ELIGIBILITY CRITERIA</b>	
Are you a not for profit organisation?	YES
Do you reside in the Cabonne LGA?	YES
<b>SECTION 4: PROJECT DETAILS</b>	
Project Title:	A bronze sculpture of Major A B 'Banjo' Paterson
Project Location:	Front of 43 Forbes Street Yeoval
Project Description (50 words or less):	The creation and erection of a Bronze Sculpture of the great Australian poet and adventurer Yeoval's most famous son - Andrew Barton "Banjo" Paterson. The 2.8-meter sculpture is under construction and will be unveiled on the front lawn of the Banjo Paterson...more than a Poet Exhibition in Yeoval.

<p>Project Outcomes (200 words or less) What are the objectives of the project, who will benefit from the project, how will you measure and evaluation if the objectives have been met?</p>	<p>The Museum/Exhibition has been operating for 6 years and has two aims: 1. To gather into one exhibition a collection of Paterson's work, memorabilia, and to tell the life story of this remarkable man. 2. To use this exhibition to attract visitors to our village, educate them on Paterson's achievements and encourage those who stop, to walk our main street, spend a few dollars and increase our main street cash flow. The results and the success of the project can be seen in the increase in visitor numbers, and in activities of local organizations such as the Show Society that run the Caravan Stopover and the Red Cross drop-in-shop. This is in addition to our own daily attendance and patrons to the Clancy's Café on site, which is very important as it generates the income for outgoings. Open nearly every day of the year, we produce giveaway walking trail pamphlets for visitors as well as descriptions and fact handouts to encourage visitors walk the 9 Sculptures in our Park. This Sculpture will add to the attractions in our main street and act as a beacon, encouraging travelers to stop. Our increase in numbers show objectives are being met.</p>
---	---

<p>What organisations (if any) are partners in the project? Please detail their input.</p>	<p>The Mulga Bill Festival Committee who run the Museum/Exhibition is a direct offshoot of the Yeoval Progress Association and both enjoy a good working and respectful relationship. The Yeoval Historical Society also an offshoot of the Progress Association is also a great encouragement to our Exhibition, it has donated funds towards the construction and shares many of the members of both organizations and extra hands when required. The Yeoval Show Society supply labor and table/chairs on occasions and we reciprocate by collecting their Caravan rents every evening. The Red Cross Shop are good partners - they recommend us to visitors to their premises and we reciprocate by providing meals for their lunches and when the occasion arises, we supply and serve these meals in our premises at no cost to the Red Cross. The latest group we have formed a partnership with is the Rally till it Rains group where our kitchen is used to cook the evening meals for these dinners and our volunteers serve the meals and clean up. All these partners are very important to the overall Banjo Paterson Museum and have supplied written support statements which accompany most grant applications. Over 12 months ago the Sculpture planning and construction part of this overall project was commenced over when we first consulted Council to ascertain what could be constructed. Since then the fundraising and the construction have been continuous with each part of the Sculpture being constructed as funds become available. We have already spent \$45,000 with the sculptor and have in the bank at present a balance of \$36,000 with other grants and donations still to be added over the next 9 months.</p>
<b>SECTION 5: APPROVALS</b>	
<p>Is a Council Development or Building Approval required for the proposed development?</p>	<p>NO</p>
<p>If yes, has a Development of Building Application been approved?</p>	
<p>If no, what is the current state of the application?</p>	
<p>What is the likely commencement date of the project if funding is approved?</p>	<p>Immediately</p>
<p>When will the project be completed?</p>	<p>December 2020</p>

SECTION 6: BUDGET	
Expense 1	Sculpture Cost - \$110000
Expense 2	Lighting - \$2100
Expense 3	Plinth - \$3860
Expense 4	Plaque - \$650
Expense 5	
Expense 6	
TOTAL EXPENDITURE	\$116610
Income 1	Income & Donations - \$85600
Income 2	Grants & Donations still to come - \$24400
Income 3	Organisation share of CASP Grant - \$3305
Income 4	
Income 5	
CAP Funding Request	\$3305
TOTAL INCOME	\$116610
Total income MUST equal total expenditure	
SECTION 7: ONGOING COSTS	
Year 1 costs:	0
Organisation responsible for Year 1 costs:	There should be no ongoing costs for a Bronze Sculpture but in the event of the unseen the Mulga Bill Festival Committee will be covering any damage that could occur any year.
Organisation responsible for Year 5 costs:	
Year 2 costs:	0
Organisation responsible for Year 2 costs:	
Year 3 costs:	0
Organisation responsible for Year 3 costs:	
Year 4 costs:	0
Organisation responsible for Year 4 costs:	
Year 5 costs:	0
SECTION 8: LAND OWNERSHIP	
Please select the appropriate type from the list	Other: At present this land is legally owned by Alf and Sharon Cantrell whilst the Sculpture will be owned by the Community Organization Mulga Bill Festival Inc. As neither Alf or Sharon Cantrell will be unable to take the building and land with them when they eventually pass away preliminary talks have been discussed with Council Officers as to a donation or similar to Council for the land to be held in trust for the community. This discussion will proceed again once this part of the overall project has been completed.
SECTION 9: SUPPORT DOCUMENTATION	

Please tick the appropriate boxes and upload your documents below.	Quotations or estimates for proposed works, Evidence of funds available for contribution (bank statements, loan details etc), Evidence of community support (e.g. letters of support from other groups or organisations), Photographs (5 maximum), Other support items - Details:
	<a href="#">paul_smits. Banjo quote. Novemeber 2018.pdf</a> <a href="#">Bank Account - 23-2-2020.pdf</a> <a href="#">Letter of Support_Yeoval Progress Assn (1).pdf</a> <a href="#">Letter of Support_Rally till it Rains (1).pdf</a> <a href="#">Letter of Support_Yeoval Show Society.pdf</a> <a href="#">Letter of Support_Orange360 v1.pdf</a> <a href="#">Timeline Photos v1.pdf</a> <a href="#">Arts OutWest_Letter of Support.pdf</a>
<b>SECTION 10: DECLARATION</b>	
<b>ELECTRONIC SIGNATURE AGREEMENT -</b> By selecting the "I Accept" button, you are signing this Agreement electronically. You agree your electronic signature is the legal equivalent of your manual signature on this Agreement. By selecting "I Accept" you consent to be legally bound by this Agreement's terms and conditions.	I ACCEPT
Executive Position in Organisation:	Chairman
Date:	25/02/2020



3 February 2020

### Support for *Banjo Paterson Museum's casting of statue*

I write in support of the application for funding by Banjo Paterson More Than a Poet Museum (under the organisation Mulga Bill Festival Inc.) for the final casting of their statue of Banjo Paterson. This sculpture will be an excellent addition to the museum and to the town of Yeoval, the birth place of Australia's famous poet. It will contribute greatly to the cultural tourism offer that Yeoval has, impacting the cultural, economic and social wellbeing of this small rural community.

The committee have done an amazing job of establishing the museum, Banjo Paterson – More Than a Poet. They are passionate about all things Banjo Paterson and has amassed an impressive collection which is now attracting many people to the village of Yeoval. The committee also driven the work in establishing a sculpture park in Yeoval and has always set his sights on displaying work of high quality. The addition of the sculpture of Banjo Paterson will add greatly to all of this. At a time when small rural communities are struggling with drought and financial hardship, this project contributes substantially to the wellbeing of people in the town of Yeoval as well as offering an excellent experience for visitors.

At Arts OutWest we are assisting this project through our work in mapping and promoting the cultural tourism attractions of our region, in partnership with the NSW Central West Joint Organisation.

I know the committee of the museum is extremely competent in delivering these plans and I recommend this project for funding.

Regards

**Tracey Callinan**  
Executive Director, Arts OutWest

PO Box 8272  
CSU LPO  
Bathurst NSW 2795  
T 02 6338 4657  
F 02 6338 4646  
artsoutwest@csu.edu.au  
www.artsoutwest.org.au

Arts OutWest is the regional arts and cultural development service for the Central West of NSW covering the local government areas of:

Bathurst Region  
Blayney  
Cabonne  
Cowra  
Forbes  
Lachlan  
Lithgow City  
Oberon  
Orange City  
Parkes  
Weddin

Arts OutWest operates as a non-profit incorporated association and is an affiliate of Regional Arts NSW.

Arts OutWest's program of services is supported by:  
The NSW State Government through Create NSW;  
11 Local Governments of the Central West;  
Charles Sturt University.

Arts OutWest's services to the community are also provided with the active assistance and cooperation of local and regional media.

Supported by



Australian Government

Indigenous Visual Arts Industry Support



Account Number 062573 10097470

Page 1 of 2

MULGA BILL FESTIVAL INCORPORATED TRADING AS  
BANJO PATERSON ... MORE THAN A POET  
DUNROMIN CUMNOCK RD  
YEOVAL NSW Australia 2868

23 February 2020

Dear MULGA BILL FESTIVAL INCORPORATED TRADING AS BANJO PATERSON ... MORE THAN A POET,

Here's your account information and a list of transactions from 05/02/20-23/02/20.

**Account name** MULGA BILL FESTIVAL INCORPORATED TRADING AS BANJO PATERSON ...  
MORE THAN A POET  
**BSB** 062573  
**Account number** 10097470  
**Account type** Business Trans Acct  
**Date opened** 04/01/2019

Date	Transaction details	Amount	Balance
10 Feb 2020	Cash Dep Branch MOLONG	\$178.00	\$36,030.01

Any pending transactions haven't been included in this list. Proceeds of cheques aren't available until cleared.

If you have questions or need more information, go to [commbank.com.au/support](http://commbank.com.au/support).

Yours sincerely,

Brian Moseley  
General Manager, Retail Customer Service



# Rally Till It Rains

ABN: 15 162 727 440

---

1285 Suntop Road  
WELLINGTON NSW 2820  
[tremains@bordnet.com.au](mailto:tremains@bordnet.com.au)  
0427463409

4<sup>th</sup> January 2020

Dear Sir/Madam

I am writing in support of the funding application from the 'Banjo Paterson - More Than A Poet' Museum. The founders of this museum have been the mainstays of our community for many years. It is a result of their passion, drive and vision that the museum exists and that the heritage of one of Australia's most iconic writers is preserved.

As individuals and as an organisation, Mulga Bill Festival Inc are tireless in support of our tiny community. The museum recently again supported our community drought event by catering for our Christmas 'Rally Till It Rains' evening. We had approximately 250 people in attendance for an outdoor, two-course meal. The evening was a resounding success due to the efforts of Alf and Sharon, who coordinated a team of volunteers in catering, serving and cleaning up.

Mulga Bill Festival Inc were extremely easy to work with and were keen to share in our vision of providing a whole community event aimed at providing some respite from the effects of the lingering drought. It is this willingness to embrace any activity that will benefit our small village and to offer practical assistance that makes the museum and its founders extremely deserving of this grant.

Please do not hesitate to contact me if you would like to discuss this further.

Kind regards

Helen Tremain  
(‘Rally Till It Rains’ coordinator)

## YEOVAL & DISTRICT PROGRESS ASSOCIATION Inc

Email:  
yeovalprogressassociation@bigpond.com

PO Box 34  
YEOVAL NSW 2868

ABN: 12 793 513 221

13<sup>th</sup> January 2020

### TO WHOM IT MAY CONCERN

Dear Sir/Madam

I write as Chairman of the Yeoval and District Progress Association in support of both the Mulga Bill Festival Committee Inc. and their latest project – the erection of a sculpture of A B Paterson in the front of the Banjo Paterson Museum in Yeoval. The committee has been in existence for over 10 years and was the result of discussion at our Progress meeting, where dwindling numbers of residents and facilities was being discussed.

Since their inception the Committee has worked in the Community on a voluntary basis encouraging community members to take pride in the village and provide facilities for visitors including toilets, parks, trees and sculptures for the traveller to view.

Their latest venture The Banjo Paterson...more than a Poet Museum has been successfully operative for over 6 years, attracting scores of visitors to travel directly to Yeoval and through traffic to pull over and spend time and dollars in our few remaining main street businesses. This Museum and the good work they do can only be enhanced and strengthened by the Bronze Sculpture honouring our most famous son and showing our community pride and our association with this great Australian Icon.

Their presence and the museum concept and exhibit collection is something that our residents are very proud of, it has kept our community alive and it's a meeting place and a chat room for those with time to spare or looking for company.

Most of our members are townsfolk but we are very aware of the present drought conditions and proud of the Community achievements in keeping our village viable, attractive and intact.

Yours Faithfully



Philip Hunter

Chairman

Yeoval & District Progress Association Inc

**PRESIDENT**  
Philip Hunter  
6846 4319

**VICE PRESIDENT**  
Judy Vaughan  
6846 4071

**SECRETARY**  
Alf Cantrell  
6846 4190

**TREASURER**  
Alan Brotherton  
0409 211 865

**Yeoval P A & H  
Society Inc**

ABN 819 396 364 07

PO Box 35  
YEOVAL NSW 2868

\* \* \*

**PRESIDENT**  
Philip Hunter

PHONE:  
02 6846 4319

\* \* \*

**SECRETARY**  
Sharon Cantrell

PHONE:  
02 6846 4190  
0458 464 190

EMAIL:  
scantrell1@bigpond.com

\* \* \*

**2020 SHOW**  
**Tuesday**  
**12<sup>th</sup> May**

\* \* \*

12th January 2020

To Whom it may Concern

The Yeoval Show Society writes to give its full support to the Banjo Paterson ... more than a Poet Museum/Exhibit in Yeoval and their grant application.

Our Yeoval Show is only a one day celebration in the Community but it's the largest event that the village holds. We are indebted to the Mulga Bill Festival Committee who run the Museum as they encouraged us to build an abolition block on the Showground to cater for the Caravans and Campers calling in. This has been the saviour of the Show because expenses continually increase and we needed another income stream to cope and run the show. We are also very fortunate to have the Museum as good friends as they collect all the overnight rents for us daily.

Their initiative in attracting visitors to Yeoval has seen our community with a new lease of life with something interesting to look at both in the Museum and also in the collection of wonderful Sculptures they have assembled in our Banjo Paterson Bush Park.

The Museum and the Sculptures, will help our community survive the drought and go on attracting visitors who will support our village for many years to come - long after this present drought has been forgotten.

Regards



Sharon Cantrell  
Secretary  
Yeoval P A & H Society

*The Greatest Little Town in the West*

# PAUL SMITS

## SCULPTOR

www.smitssculpt.com  
 smitssculpt@hotmail.com  
 0409 365 802  
 (ABN) 32 658 994 687  
 (TFN) 343 746 159

19/11/18

## QUOTATION

#0032

To: Alf Cantrell of the Banjo Paterson Museum.  
 Banjo Paterson Memorial Project.

Quote for the fabrication and installation of the Banjo Paterson sculpture.

<u>Description</u>	<u>Price</u>
Small scale design (700mm high approx)	\$15,000 + GST
Sculpture of Banjo at 1.5 x lifesize (2700mm high approx)	\$30,000 + GST
Mould finished sculpture	\$20,000 + GST
Cast finished sculpture in wax ready for bronze	\$15,000 + GST
Fabricate bronze	\$15,000 + GST
Installation	\$5,000 + GST
	<b>Sub Total</b> \$100,000
	<b>GST</b> \$10,000
	<b>Total</b> \$110,000

Tax File No. 343 746 159  
 A.B.N 32 658 994 687  
 Bank Account Name Paul Smits  
 B.S.B 06 3535  
 Account No. 00694006

Kind Regards,  
 Paul Smits



**SCULPTURE of MAJOR A B 'BANJO' PATERSON**

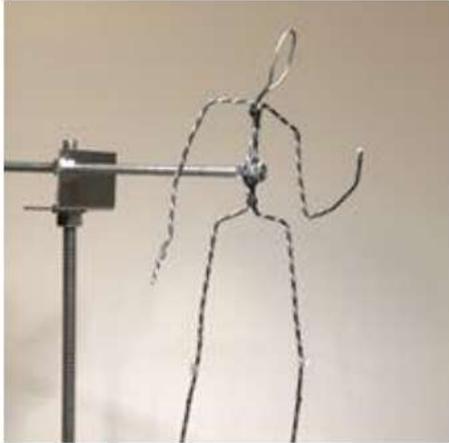


Figure 1- The Beginning



Figure 2 - The finished Marquette

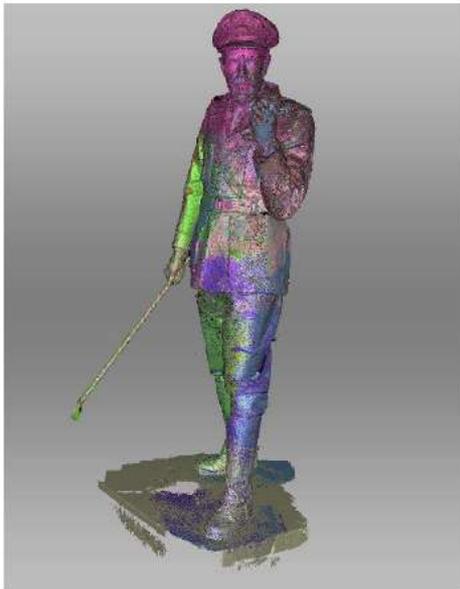


Figure 3 - Scanned for upsizing



Figure 4 – Upsized in High Density Polystyrene



Figure 5 - Plasticine coating for detail



Figure 6- Waiting to be moulded and cast

# Abbey Funeral Home

ABN 75 908 813 795 Office: 93 Wingewarra St. Dubbo NSW 2830  
Ph. (02)6881 8988 Fax (02)6882 5020 Email [abbeyfuneralhome@hotmail.com](mailto:abbeyfuneralhome@hotmail.com)

~The information contained in this letter and any attached and/or associated images/drawings/sketches are the intellectual property of The Abbey Funeral Home and are intended for the named recipients only. If you are not the intended recipient, you must not copy, distribute, take any action in reliance on it, or disclose any details to any other person, firm or corporation. Legal action will be taken if any of the above is not adhered to.~

26<sup>th</sup> February 2020

Mr. Alf Cantrell

Dear Alf,

The following quote details the cost of providing a grandee granite plinth;

- A unpolished grandee granite\* plinth 1000mm wide x 1000mm deep x 300mm tall.
- Bull nose edges (this reduces the risk of damage by vandals and risk of injury to the public if they were to fall upon the edge.).
- A reinforced stainless steel pin shall be set into the plinth to secure it to the concrete foundation.
- Setting of the plinth onto the foundation.
- All foundation work (concrete) to be completed by a 3<sup>rd</sup> party of your organizing (ensure foundations are suitable for the weight of the plinth and statue).
- Placing of the plinth in Yeoval.
- Total cost inclusive of GST \$3,979:80.

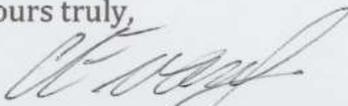
All quotes are valid for 2 months before re-quoting may be required.

From the date of ordering/payment and/or a Council order number, allow 14-16 weeks until installment of the plinth (if foundations have been completed in that time).

Core drilling of the plinth to suit the statue shall be quoted separately. Estimated weight of plinth 850kg +/-

Direct deposit details: Bank of Queensland. Account name: Abbey Funeral Home. Account No: 20924623. BSB: 124 001. Reference: YEOVAL, plinth.

Yours truly,



Christopher Evans; J.P., Monumental Mason & Funeral Director.

\*Disclaimer: Granite being a material produced by nature can have varying shades of colour etc., this in no way affects the value or beauty of the stone.  
Note: Accounts that are forwarded to a Solicitor or collection agent will have all commission and legal costs and GST added to the original account if not paid within the original prescribed term. The Abbey Funeral Home may or may not engrave 'ABBHEY' OR the stonemasons name on the side or back of the monument as a mark of pride of workmanship in the monument or attach a plaque identifying the monument as the work of the Abbey Funeral Home. Stone, which must be ordered in, can have a 14-16 week delay until completion. \*\*Whereupon a monument/services have been ordered and paid for either in full OR with a 50% deposit, please be aware that cancelling the contracted monument shall incur a 55% termination fee OR keeping of the deposit amount in full to recoup costs involved to the Abbey Funeral Home and/or it's contractors.

Engraving'n'More

Engraving'n'More  
 207 Lords Place  
 Orange, NSW 2800

# Tax Invoice

Date	Invoice #
19/02/2020	5710

Bill To	Ship To
QUOTE ONLY Alf Cantrill	QUOTE ONLY

P.O. #	Terms	Due Date	Ship Date	Other
		19/02/2020	19/02/2020	

Tax	TAX Amt	Item	Description	Qty	Price	Amount
GST	59.09	Brass Pla...	Engrave & Paintfill 2mm Brass 300mm x 500 Banjo patterson Festival	1	650.00	650.00

Bank Details: BSB-112-879 Account No 474308912  
 Thankyou for your continued support

Subtotal	\$590.91
Sales Tax	\$59.09
Total	\$650.00
Payments/Credits	\$0.00
Balance Due	\$650.00

Company Business Number	88 768 060 796
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0263612002	0263612002	contact@engravingnmore.com...	ricksengraving.com.au
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*Peter & Renée McClure*  
*'Selah' 3397 Gundong Rd, Obley NSW 2868*  
*Ph.: 02 6846 4488*  
*email: yesmail@inbox.com*  
*ABN: 40 063 650 604*  
*Licence No. 215960C*  
*CEC Accreditation No. A1005174*

**QUOTE**

Mulga Bill Festival

Date  
31 Oct 2019

Expiry  
30 Nov 2019

Quote Number  
QU-0003

Description	Quantity	Unit Price	GST	Amount AUD
Supply, Install power supply with 2 lights across lawn from Switchboard to Banjo Paterson Sculpture.	1.00	1,909.09	10%	1,909.09
			Subtotal	1,909.09
			Total GST 10%	190.91
			<b>TOTAL AUD</b>	<b>2,100.00</b>

Terms

ABN: 40 063 650 604. Registered Office: 'Selah', 3397 Gundong Rd, Obley, NSW, 2868, Australia



Foundation for Rural, Regional  
and Remote Communities

18 February 2020

To whom it may concern,

**RE: Letter of Support – Banjo....More than a Poet Museum**

I am writing on behalf of TDO Ltd trading as Orange360 in support of the Banjo...More than a Poet Museum funding application for the proposed sculpture.

Orange360 is a not-for-profit destination marketing organisation that actively supports the promotion of our region, its assets and attractions.

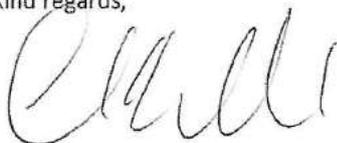
As the childhood home of Banjo Paterson, we pay homage to the late bard with an annual festival to celebrate his birthday in February. Each year the Banjo....More than a Poet Museum hosts a poet's brunch as part of the festival which attracts visitors to Yeoval and the museum.

It is Orange360's mission to attract year-round visitation to our region, and most importantly we work with our surrounding village to ensure the visitor dollar is dispersed out to these more remote communities. The addition of the sculpture would enhance the appeal of Yeoval and be an amazing asset for that community which has been heavily hit by the drought.

The museum itself has been operating for 6 years with the primary objective to attract visitors and educate them more on its connection to Banjo Paterson and the heritage of the region. We believe the sculpture will further enhance the visitor experience and instill village pride.

Orange360 strongly supports this application and looks forward to hearing of a positive outcome.

Kind regards,



Caddie Marshall  
General Manager  
Orange360  
P: 0438 135 092  
E: [caddie@orange360.com.au](mailto:caddie@orange360.com.au)

TDO Limited t/as Orange360  
30 616 158 822 582  
150 Peisley Street (platform of the Orange Railway Station) · PO Box 8567, EAST ORANGE NSW 2800, Australia  
+61 (0)2 6360 1990  
[www.orange360.com.au](http://www.orange360.com.au)

# Event Assistance Program Application Form

Submission date: 6 March 2020, 3:22PM

Receipt number: 19

Related form version: 3

Question	Response
<b>Details of the Organisation</b>	
Name of Organisation	Molong Advancement Group Inc
Organisation House Number/Name/PO Box Number	PO Box 263
Street/Road	
City	Molong
State/Territory	NSW
Postcode	2866
Phone Number	63668593
Fax Number	N/A
Email Address	marjboll@skymesh.com.au
Contact Person	Marj Bollinger
Contact Person's Position in Organisation	Secretary
Is the organisation	registered for GST
Does the organisation have insurance, including public liability cover?	Yes
Does the organisation have an ABN?	Yes
If yes, please provide ABN	12620434931
What is the aim of your organisation?	Working cooperatively for the future of Molong through representation, promotion and education
Does your organisation have a plan/strategy?	No
If yes, please upload your plan/strategy here	
<b>Event Title</b>	
Name of the event	Molong Village Markets
Funding category applying for	Flagship Event
<b>Details of the Proposal</b>	
Please provide a general description of the event	Molong Advancement Group coordinates three Community Markets per annum in Molong.

Where and when is the event to take place?	These take place on the Dr Ross Recreation Ground on Easter Monday, and the Monday holiday of the Queen's Birthday in June and the Labour Day weekend in October. The dates of the Market days in 2020 are 13 April, 8 June and 5 October.
How will the event raise the profile of the Cabonne Council?	Molong Advancement Group promote the markets widely leading into the event through social media outlets (engaging thousands per week), ATDW, Orange 360, Community announcements on local radio and press, local and regional Tourist Information Centres plus attract State wide and interstate stallholders.
What local business opportunities will be created?	Previous observations of the lack of parking spaces in Bank Street on Market days is evidence of local business opportunities being created by the event.
How many people are expected to attend the event from within and outside the Shire?	The markets bring between 3000 to 5000 people to Molong each time the markets are conducted. A survey conducted at a recent Market provided post codes from all states of Australia and two international visitors.
What benefits will be returned to the Cabonne community?	Many Market patrons visit the shopping centre in Bank Street. Some businesses report that they experience their best trading days of the year on the days the Molong Markets are conducted.
Please list any other community groups involved with this event	Molong Central School
<b>Assistance Requested</b>	
Type of Assistance (1)	For Cabonne Council to provide 40 km speed restrictions and parking signs
Details (1)	For Cabonne Council to provide and erect 40 km speed restrictions and parking signs in the appropriate positions at the corner of Hill and Edward Streets and the intersection of Thistle Street and Mitchell Highway for three Markets in 2020 being Easter Monday 13 April, Queen's Birthday Monday 8 June and Labour Day Monday 5 October
Value of Assistance, exclusive of GST (Council to provide estimate for in kind items) (1)	8100
Type of Assistance (2)	
Details (2)	
Value of Assistance, exclusive of GST (Council to provide estimate for in kind items) (2)	

Type of Assistance (3)	
Details (3)	
Value of Assistance, exclusive of GST (Council to provide estimate for in kind items) (3)	
Type of Assistance (4)	
Details (4)	
Value of Assistance, exclusive of GST (Council to provide estimate for in kind items) (4)	
Type of Assistance (5)	
Details (5)	
Value of Assistance, exclusive of GST (Council to provide estimate for in kind items) (5)	
Total assistance requested	8100
Will you require payment of EAP grant prior to lodging the Acquittal Form?	Yes
<b>Supporting Information</b>	
Please upload a quote outlining project costs (if applicable)	
Please upload your letter of support (1)	
Please upload your letter of support (2)	
The following supporting information is attached with this application	
<b>Applicant's Signature</b>	
	 <a href="#">Uploaded signature image: Signature Marj.jpg</a>
Name	Marjory Bollinger
Position in Organisation	Secretary
Date	06/03/2020

Doc ID: ~~11111111~~



CABONNE COUNCIL  
 PO Box 17 MOLONG NSW 2866  
 TELEPHONE : 02 6392 3200  
 FACSIMILE: 02 6392 3260  
 Email: council@cabonne.nsw.gov.au  
 Website: www.cabonne.nsw.gov.au

## Event Assistance Program Application Form

### 1. Details of the Organisation

Name of Organisation

MOLONG BOWLING CLUB - "MATES ROUNDUP"

Organisation Address

House Number/Name/ PO Box

Street/Road

8 | P.O. Box 81 | EUCHAREENA ROAD

City

State

Postcode

MOLONG | NSW | 2866

Telephone

Fax

Email

0263668241 | 0263669541 | molongbowls@bigpond.com

Contact Person

Position in Organisation

IAN J. GOSPER | TREASURER

Is the organisation  registered for GST  not registered for GST

Does the organisation have an ABN?  yes 90000951002  no

Does the organisation have insurance, including public liability cover?  yes  no

What is the aim of your organisation?

Host a free dinner (2 course sit down meal) for 120 people where drought effected people can come together for a social outing and talk to others and seek support if needed while listening to Entertainment provided by Em and Pete (singer and guitarist) as well as Poetry by Scott Barrett from "Give it". The other six bowling clubs in Cabonne Shire will also be invited to attend to see if they would also be interested in hosting similar events.

Does your organisation have a plan/strategy?  yes  no

(Please attach if yes)

2. Event Title

Name of the event

"Mates Roundup"

Funding Category Applying For (Please tick)

Flagship Event     Core Event     Developing Event

3. Details of the Proposal

Please provide a general description of the event.

As put in aim of Organisation.

Where and when is the event to take place?

MOLONG BOWLING CLUB, 6pm for 7pm Start on SATURDAY 28th MARCH 2020

How will the event raise the profile of the Cabonne Council?

Cabonne logo will be on all invites and Advertising Materials.  
We are also inviting Cabonne's six other bowling clubs along to see if they are interested in running similar events.  
Also Sponsors will be acknowledged on the night.

What local business opportunities will be created?

Annabells kitchen is supplying the 2 Coarse Sit down meal and her team will include six young people serving meats etc. All materials will be soarse locally where possible.

How many people are expected to attend the event from within and outside the Shire?

120 ~~120~~ Guests all Up.  
 6 other bowling Clubs from within Cabonne Shire will also be invited as has both our Federal and State M.P.s. Singer and guitarist Emily & Pete are coming from Condobolin, as previous locals. And Scott Barrett from "Give it" will be reciting poetry and Di Gill from

What benefits will be returned to the Cabonne Community

~~ramp (rural ~~adversity~~ adversity and mental health program) will provide literature for the night.~~

1/ Social Gathering for people under stress  
 2/ All grant money will be returned back into local Community  
 \$3000 from State Govt. Rural Resilience Program - already Recd  
 \$1000 from Red Cross "Lets talk" Drought Program - guaranteed  
 \$500 from Cabonne Councils "Events Assistance Program"  
 \$4500 TOTAL

Please list any other community groups involved with this event?

1/ STATE GOVT. "RURAL RESILIENCE PROGRAM" THROUGH NSW D.P.I.  
 2/ AUST. RED CROSS "LETS TALK" DROUGHT PROGRAM  
 3/ MOLONG BOWLING CLUB  
 4/ ANNABELLS KITCHEN.  
 5/ SCOTT BARRETT "GIVE IT"

4. Assistance requested

Type of assistance	Details	Value of Assistance exclusive of GST (Council to provide estimate for in kind items)
2 COARSE SIT DOWN MEAL FOR 120 PEOPLE PLUS	(Supplied by Annabell) TABLE SET UP AND SERVING	\$ 3500
EMILY MURPHY (SINGER) AND PETE (HER GUITARIST)	NOW FROM CONDOBOLIN BUT PREVIOUSLY LOCAL	\$ 500
VENUE HIRE, ADVERTISING AND INVITATIONS ETC		\$ 500
	TOTAL =	<u>\$ 4500-00</u>
		\$
Total Assistance requested FROM CABONNE		\$ 500-00
Will you require payment of EAP grant prior to lodging the Acquittal Form (please tick)	<input checked="" type="checkbox"/> yes <input checked="" type="checkbox"/> no	

**5. Supporting Information**

The following supporting information is attached with this application:

APPLICANT		INFORMATION	COUNCIL	
Please tick ✓			YES	NO
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	A quote outlining project costs (if applicable)		<input checked="" type="checkbox"/>
	<input checked="" type="checkbox"/>	Two (2) letters of support		<input checked="" type="checkbox"/>

**6. Applicants Signature**

The applicant, or the applicant's agent, must sign the application

Name

IAN JOSEPH GOSPER

Position in Organisation

TREASURER MOLONG BOWLING CLUB

Signature

*I. J. Gosper*

Date

3/3/2020

**OFFICE USE ONLY**

Tick ✓	Date	Name	Signature



WFI  
PO Box 146  
BATHURST NSW 2795  
Tel: 1300 934 934  
Fax: 1300 797 544  
17 October 2019

**COMMERCIAL PLAN CERTIFICATE OF CURRENCY**

**Client Name:** Molong Bowling Club Limited  
**Client Number:** C291082  
**Policy Number:** 03 CPL 3423755  
**Period of Cover:** 18 June 2019 to 18 June 2020

This Certificate describes the interest insured for the period stated above.  
The accuracy of the details shown are very important and we recommend that you  
check the document.

Insurance Australia Limited ABN 11 000 016 722 AFSL 227681 trading as WFI (WFI)  
Locked Bag 1, Bassendean DC WA 6942 • Phone: 1300 934 934 • Fax: 1300 797 544 • wfi.com.au  
Registered Office: Level 26, 188 George Street, Sydney NSW 2000



CERTIFICATE  
03 CPL 3423755

Page No: 2

**Location:** 8 Euchareena Road  
MOLONG 2866

**Risk:** 001/002 Business legal liability **Effective:** 18/06/19

**Any excess shown on this certificate or in the policy includes GST**

**Excess:**  
Damage to property \$1,500

**Insured:** Molong Bowling Club Limited

**Business:** BOWLING CLUB

**Limit of Indemnity:**

Limit any one Occurrence	\$10,000,000
<b>Property in Your physical or legal control</b>	<b>\$250,000</b>
Aggregate limit for product liability	\$10,000,000
<b>Aggregate limit for pollution liability</b>	<b>\$10,000,000</b>

Insurance Australia Limited ABN 11 000 016 722 AFSL 227681 trading as WFI (WFI)  
Locked Bag 1, Bassendean DC WA 6942 • Phone: 1300 934 934 • Fax: 1300 797 544 • wfi.com.au  
Registered Office: Level 36, 588 George Street, Sydney NSW 2000

# Molong Floodplain Management Advisory Committee

## 1 Purpose

The purpose of the Molong Floodplain Risk Management Advisory Committee (the committee) is to provide advice on the development and implementation of floodplain risk management studies relating to the Molong Township, in accordance with the NSW Floodplain Development Manual 2005.

Specifically the committee:

- Provides a forum for the discussion of technical, social, economic, environmental and cultural issues; and
- Creates the opportunity for the views of key stakeholders to be identified and captured through the development and implementation of floodplain management plans

## 2 Status of Committee

The committee operates as an 'advisory committee' of Council

## 3 Delegations

The Committee may make recommendations to Council on all matters before it. These recommendations are submitted via the minutes of each meeting to Council for consideration.

Substantial recommendations (including any requiring the expenditure of Council funds) are accompanied by a separate report to Council.

Committee recommendations considered purely or substantially 'operational' in nature will be directed to relevant directorates within the Council organisation by delegation of the General Manager.

Advisory Committees do not have the power to incur expenditure, nor do they have the power to bind Council.

## 4 Key Issues

The committee considers key issues such as the following:

- State Government policy for floodplain risk management
- Flood studies and network analysis
- Floodplain risk management studies, including priorities for management initiatives
- Floodplain risk management plan implementation, including oversight of floodplain risk mitigation works projects

- Priorities for future study and analysis
- Other matters as outlined for Floodplain Risk Management Committees as pertained within the NSW Governments Floodplain Development Manual

## **5 Membership**

### **5.1 Formation of Committee**

Membership of the Committee shall comprise the following voting members

- Councillors – up to 2 (Chair and Deputy Chair), with one alternate for each position
- Council Staff – up to 2, as delegated by the General Manager
- Local Community Representatives – up to 2, consisting of individuals whom;
  - Maintain a broad interest or technical understanding of floodplain management
  - A commitment to floodplain management for the Molong township
  - A resident or business person living or working in or near a flood prone area
- Local NSW State Emergency Services Controller, or appointed representative
- Office of Environment and Heritage Representative

### **5.2 Other Attendance at Meetings**

Attendance of other elected members is permitted, however no voting rights are entitled outside of the committee membership.

The Chairperson and/or the General Manager may invite community representatives, consultants or technical specialists in order to assist with advice to the committee. Invited community members and/or specialist do not have voting rights.

Meetings are not open to the general public.

Additional Council staff may be invited to attend meetings, but do not have voting rights.

## **6 Term of Office**

Elected members continue as members of the committee until:

- The next ordinary election of the Mayor
- The next general election of Council
- The committee is disbanded or completes its purpose in accordance with these terms of reference

Other members continue until the committee is disbanded or completes its purpose in accordance with these Terms of Reference.

Any casual vacancy in elected members is filled by Council appointment. Any other casual vacancy is filled by the General Manager.

## **7 Support**

Council will provide specialist advice and information in the areas of interest of the Committee. Such information includes:

- Proposed strategic issues for consideration by the Committee
- Background research on issues relevant to the Committee
- Reports on issues to be considered in Committee Meetings

Council provides administrative support as determined by the General Manager to assist the Committee in their deliberations. Such support includes:

- Preparing and publishing notices of meeting, agenda and minutes
- Liaising with Council officers of any reports and actions required
- Arranging meeting venues

## **8 Meeting practice and procedures**

### **8.1 Meeting Schedule**

Location, date and time for meetings may be decided by the Chair in consultation with the General Manager.

### **8.2 Quorum**

The quorum for a meeting of the Committee is four (4) members. If a quorum is not present within 15 minutes of the scheduled commencement time, the meeting lapses.

### **8.3 Voting**

In general, it is expected the Committee will develop recommendations by consensus. If however voting is required, the Chair has a casting vote.

### **8.4 Proceedings**

The administrative provisions of Council's Code of Meeting Practice apply.

General business matters may be raised by members at any meeting without notice, however if the matter is substantial, a report is to be prepared and included on the agenda at a future meeting.

Minutes of each meeting are submitted to the next available Council Meeting.

## **9 Code of Conduct**

### **9.1 General**

All members of the Committee are required to observe the provisions of the Cabonne Council Code of Conduct and any other policy or requirement applicable to the proper functioning of the committee.

A breach of the Code of Conduct may lead to the member being expelled from the committee.

**9.2 Confidentiality and privacy**

Committee members may come in contact with confidential or personal information retained by Council. If so, members are required to maintain the security of any confidential or personal information and not access, use or remove any information, unless the member is authorised to do so.

Should a member become aware of any breach of the security, or misuses of Council’s confidential or personal information, the General Manager is to be notified immediately.

**9.3 Media Protocol**

Members are not to speak to the media in their capacity as a member of the Committee.

**10 Document Control**

**10.1 Review**

These Terms of Reference are reviewed at least at the commencement of each term of Council

Apart from any inconsequential editing, substantial amendments to the Terms of Reference are approved by the Council.

**10.2 Version History**

Version	Release Date	Author	Reason for Change
1.0			New Document

**DRAFT CONDITIONS OF CONSENT****1. DEVELOPMENT IN ACCORDANCE WITH PLANS (MODIFIED AS PER DA13/0117/1)****Objective**

To ensure the development proceeds in the manner assessed by Council.

**Performance**

Development is to take place in accordance with the attached stamped plans (Ref: DA 2013/117/1) and documentation submitted with the application and subject to the conditions below, to ensure the development is consistent with Council's consent. NOTE: Any alterations to the approved development application plans must be clearly identified **WITH THE APPLICATION FOR A CONSTRUCTION CERTIFICATE.**

The Principal Certifying Authority for the project may request an application for modification of this consent or a new application in the event that changes to the approved plans are subsequently made. An application to modify the development consent under s96 of the Environmental Planning and Assessment Act, 1979, as amended and will be subject to a separate fee.

**2. HOURS OF OPERATION (MODIFIED AS PER DA13/0117/1)****Objective**

To protect the amenity of the surrounding area.

**Performance**

The hours of operation of the development shall not be outside of the following times:

- One race day meeting every month between the hours of 9am to 6pm.
- One practice day meeting on a Saturday every month between the hours of 9am to 6pm.
- One practice day per week (excluding weekends) between the hours of 9am to 6pm.

Any alteration to these hours will require the separate approval of Council.

NOTE: The above hours of operation shall apply to the development for the first twelve (12) months of operation. Council will consider any request for variation from these hours of operation on its merits, having particular regard for the operation of the approved development in the initial twelve (12) month period.

**3. LANDSCAPING****Objective**

To reduce landuse conflict and to lessen the visual impact of the development.

DA13/017/1 Recreational Facility (Outdoor) Modification

1

**Performance**

Landscaping is to be undertaken along the western boundary and northern boundary in a manner designed to reduce landuse conflict and lessen the visual impact of the remote control car track. Landscaped areas shall be planted with native trees and shrubs, in accordance with the Gatton Guidelines report by the Queensland Department of Natural Resources.

**4. DISABLED ACCESS****Objective**

To ensure safe, equitable and dignified access and egress for people with disabilities.

**Performance**

The applicant shall make provisions for access to the drivers stand by way of ramp, step or kerb in accordance with AS 1428.1.11 and the Disability Discrimination Act 1992.

**5. DISABLED ACCESS ADVISORY CONDITION****Objective**

Advisory Only

**Performance**

Applicants are advised that provisions should be made to enable people with disabilities, as far as reasonable, safe equitable and dignified access to the site. This application does not imply nor confer compliance with the Commonwealth Disability Discrimination Act 1992. Applicants should satisfy themselves and make their own enquiries to the Human Rights and Equal Opportunity Commission.

**6. FACILITIES FOR PEOPLE WITH DISABILITIES****Objective**

To ensure compliance with Building Code of Australia 2012.

**Performance**

A disabled WC is to be provided and to be in accordance with AS1428.1

**7. ENTRANCE / EXIT POINTS****Objective**

To ensure on-site traffic flows in the manner assessed by Council.

**Performance**

DA13/017/1      Recreational Facility (Outdoor) Modification      2

Entrance / exit points are to be clearly signposted and visible from both the street and the site at all times

#### **8. OFF STREET PARKING**

##### **Objective**

To ensure adequate car parking is available on site.

##### **Performance**

A minimum of 10 visitor car parking spaces are to be provided on site each having minimum dimensions as follows:

Uncovered - 2.5m x 5.2m

Each space is to be maintained. Car parking spaces are to be well indicated as such by signage.

#### **9. DISABLED PARKING**

##### **Objective**

To ensure adequate on-site carparking is provided at all times.

##### **Performance**

One off street car parking space is to be provided on site for the disabled and is to be in accordance with the provisions of Clause D3. 101 of the Building Code of Australia, 2012.

#### **10. CONTROL OF NUISANCE**

##### **Objective**

To protect the amenity of the surrounding area.

##### **Performance**

No nuisance or interference with the amenity of the area is to be created by reason of any process or operation on the premises causing the emission of noise, dust, smoke, or any polluted discharge whatsoever. NOTE: Amendments to the POEO Act 1997, require Council to investigate complaints where only one person complains.

#### **11. DUST SUPPRESSION (MODIFIED AS PER DA2013/0117/2)**

##### **Objective**

To ensure that dust does not become a nuisance to neighbouring residents.

##### **Performance**

DA13/017/1      Recreational Facility (Outdoor) Modification

3

The applicant will ensure that the remote control car race track is continually treated with water or vegetable oil (or similar) when in use, in order to prevent raised dust from becoming a nuisance to neighbouring properties.

The site around the track is to be appropriately bunded to ensure that there is no run-off from the track surface to adjoining properties or waterways.

Any materials to be used to treat the track are to be suitably applied to ensure that it does not present a safety hazard. Any materials used to treat the track should be appropriately stored to ensure that there is a reduced risk in spillages and leakage to adjoining properties or waterways.

## **12. NOISE EMISSION**

### **Objective**

To protect the amenity of the surrounding area.

### **Performance**

Emission of sound from the premises shall be controlled at all times, so as to comply with the Protection of the Environment Operations Act 1997.

## **13. NOISE**

### **Objective**

To limit the impact of noise on adjoining properties.

### **Performance**

Work may only be carried out on the site between the following hours:

7.00am and 7.00pm Monday to Friday

7.00am and 5.00pm Saturdays

8.am and 5.00pm Sundays and Public Holidays

\* This includes site works and delivery of materials.

## **14. SCALE**

### **Objective**

To ensure the scale of the activity does not increase beyond the scope of this approval without the further assessment of possible impact.

### **Performance**

This approval enables the applicant to operate at a scale as submitted in the proposal. Any increase in the scale of the activity as submitted, will require the further approval of Council.

## **15. COMPLIANCE WITH CONDITIONS OF CONSENT**

DA13/017/1      Recreational Facility (Outdoor) Modification

4

**Objective**

To ensure the development proceeds in the manner as determined by Council.

**Performance**

All conditions of this consent are to be complied with to the standards specified **prior** to any occupation.

DA13/017/1

Recreational Facility (Outdoor) Modification

5

# Cabonne Local Strategic Planning Statement



Date issued	Version	Author	Reviewed	Comment
21/02/2020	1.1	C. Eldred	H. Nicholls	Send to DPIE

DRAFT

**Acknowledgement of Country**

Cabonne Council acknowledges the Wiradjuri people as the traditional custodians of this land on which we work and pay our respect to the Wiradjuri people for their care and custodianship of these lands for over 40,000 years.

DRAFT

## Foreword

One of the most important roles of any council is to work with its community to develop a vision for the lifestyle, amenity and services the community wants in the future and to put in place a plan to achieve that vision.

With valuable community input across the Shire, this Cabonne Local Strategic Planning Statement (LSPS) has been formulated to set out a 20-year vision for land use planning that will help to manage the change and growth Cabonne will experience in that time.

By setting land use direction for the next two decades, the LSPS will help Cabonne to maintain and grow the economies of its towns and villages; attract appropriate development; support its agricultural, mining and other industries; protect prime agricultural land; expand its transport and road networks; and develop its tourism product.

This is vital in achieving the community's vision while providing the services and infrastructure required to maintain and enhance Cabonne's highly desirable liveability.

As we embark on this journey over the next 20 years, the Cabonne Local Strategic Planning Statement will be the road map to help guide us there.

Cr Kevin Beatty

Mayor of Cabonne



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## What is a Local Strategic Planning Statement?

The Cabonne Local Strategic Planning Statement (LSPS) sets out the 20-year vision for land use planning across the Cabonne Shire, outlining how growth and change will be managed. The LSPS identifies the unique characteristics of Cabonne and sets the economic, social and environmental land use direction over the next 20 years.

The plan works in conjunction with council's Local Environmental Plan and Community Strategic Plan to give effect to the NSW Government's Central West and Orana Regional Plan at a local level. The LSPS planning priorities, strategic directions and actions provide the rationale for the decision about how we will use our land to achieve the community's broader goals.

### Legislative Requirements

Section 3.9 of the Environmental Planning and Assessment Act 1979 requires councils to prepare and implement a LSPS and review it at least every seven years to ensure it continues to provide a vision for the future of land use planning. The LSPS must include or identify the following:

- The basis for strategic planning in the area, having regard to economic, social and environmental matters,
- The planning priorities for the area,
- The actions required to achieve those planning priorities, and
- The basis for which council will monitor and report on the implementation of the actions.



## Central West and Orana Region

The Central West and Orana regions comprise a significant portion of the state of NSW. The area covers 118, 245 square kilometres or 14.5% of NSW across 19 local government areas. The area has a population of over 285,000 people and contributes \$138 Billion annually to the NSW economy, or 12% of the overall state economy<sup>1</sup>.

Major population and service centres in the Central West include the cities of Bathurst, Orange and Dubbo; and the large towns of Lithgow, Cowra, Mudgee, Forbes and Parkes

The two largest industries within the region are mining (\$2.5b annually and 5% of jobs) and agriculture, forestry and fishing (\$1.3b annually and 11% jobs)<sup>2</sup>.

Cabonne sits centrally within the Central West and borders Orana to the north. Cabonne is centrally located within the regions,

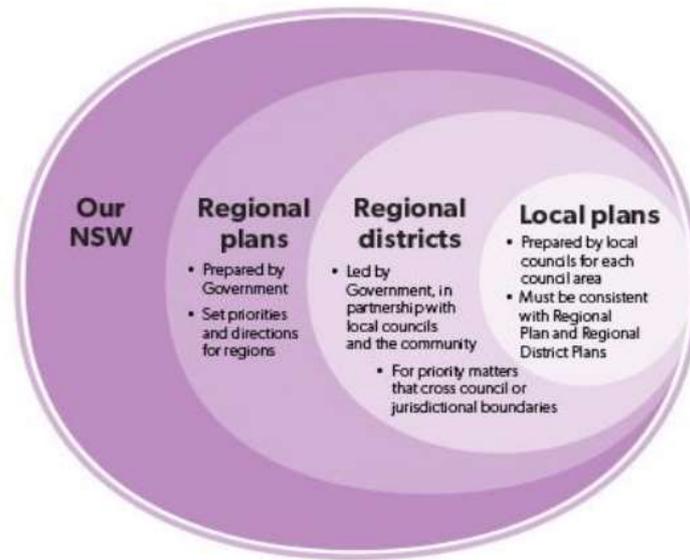


## Central West and Orana Regional Plan 2036

The Central West and Orana Regional Plan was adopted in 2017 and aims to guide the NSW Government's land use planning priorities and decisions to 2036. It aims to co-ordinate local governments strategic planning, guide infrastructure agencies investments and service delivery. More detailed district and local plans (including this Local Strategic Planning Statement and Local Environmental Plans) are developed to provide more local level planning and implementation detail. Accordingly, the Regional Plan has a significant influence over regional growth and development. Agribusiness, food production, health and education, environmental management, transport infrastructure as well as growth and resilience of town and villages are important themes in the Plan.

<sup>1</sup> Central West and Orana Regional Plan 2036

<sup>2</sup> Central West and Orana Regional Plan 2036



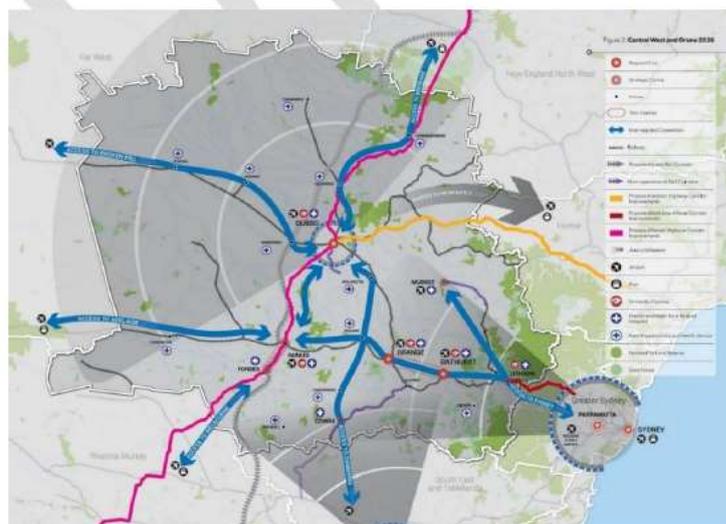
The regional plan sets the below vision for the region:

***The most diverse regional economy in NSW with a vibrant network of centres leveraging the opportunities of being at the heart of NSW***

To achieve the vision the plan sets out the following four goals:

- The most diverse regional economy in NSW
- A stronger, healthier environment and diverse heritage
- Quality freight, transport and infrastructure networks
- Dynamic, vibrant and healthy communities.

Each goal contains a number of directions and actions to be implemented by both State agencies and the local governments to achieve the goals, and in turn the vision for the regions.



The plan also lists LGA specific priorities for the 19 councils within the region. The priorities build on the directions and actions set out in the plan to guide its implementation at a local level.

The priorities for Cabonne LGA are listed as:

- Maintain and enhance the economic diversity of Cabonne's towns, villages and commercial centres.
- Support villages to attract appropriate development.
- Support the mining and agribusiness sectors and associated businesses through land use planning policies.
- Protect agricultural land from encroachment from residential development.
- Support the connectivity of the local, regional and state transport network.
- Leverage opportunities from the Local Government Area's rural character to diversify the economy in areas such as tourism.



## Cabonne

At a glance, Cabonne Shire, "Australia's Food Basket" is a rich rural Shire in the tablelands of Central New South Wales with an area of 6,026 square kilometres. Within the Shire are the villages of Canowindra, Cargo, Cudal, Cumnock, Eugowra, Manildra, Molong and Yeoval. Geographically, Cabonne is about three hours drive respectively between Sydney (290kms west) and Canberra (270kms north). The shire is located between the regional centres of Orange, Dubbo, Parkes and Forbes, with the shire surrounding Orange City Council. The shire has a population of 13,386 people at the 2016 Census<sup>3</sup>.

The Mitchell Highway runs south east to north west through the shire. Other major roads include The Escort Way (to Forbes), Henry Parkes Way (to Parkes), Cargo Road and Burrendong Way (to Wellington), with over 2,000km of roads within Cabonne.

The major industries within Cabonne are agriculture (beef, wool and cropping), mining (gold, copper) and tourism, with the Canowindra International Balloon Challenge, Age of Fishes Museum and F.O.O.D and Wine Weeks all taking place with Cabonne which all contribute towards the \$849.50m annual economy, being a significant contributor to the regional economy<sup>4</sup>.

With Cabonne being a series of small towns and villages, there is a reliance on the adjoining regional centres for the provision of larger services (shopping, health etc.). With the shire boundaries surrounding Orange City Council, a significant portion of Cabonne residents utilise Orange for these services. Cabonne contains a unique landscape from the Mount Canobolas and the volcanic soils of the east of the shire to the beginning of the western plains in the west.



**Map of Cabonne within the region**

<sup>3</sup> ABS Statistics: Cabonne Council

<sup>4</sup> Blayney, Cabonne & Orange Council's Sub-regional Rural and Industrial Land Strategy 2019-2036

## History of Cabonne

Cabonne came into existence as a shire in 1977, formed with the amalgamation of Molong, Boree and portions of Canobolas shire councils. Cabonne is a Wiradjuri word meaning large or big, and was considered an appropriate name for the new shire as it occupies an area of approximately 6,026 square kilometres.

The history of the Cabonne area begins with the Wiradjuri people, whose settlement dates back tens of thousands of years. The Wiradjuri are the traditional custodians of Cabonne with Mount Canobolas recognised as a site of cultural significance. A number of Aboriginal sites remain today including the grave site of Wiradjuri man, Yuranigh who accompanied early explorer and surveyor Sir Thomas Mitchell on an expedition into the tropical interior of Australia in 1846. The gravesite contains a unique combination of Aboriginal and European burial customs that is not known of anywhere else in Australia.

With the arrival of Europeans in the Bathurst area by 1815, nearby Cabonne was soon explored and pastoral settlement began. Many of Cabonne's well known rural properties came into existence during the 1830s and 1840s. The first settlements, notably Molong and Canowindra, also appeared in this period, together with communities such as the Cornish settlers at Byng.

Copper mining in the 1840s north of Molong at Copper Hill was one of the earliest mining endeavours in NSW. The discovery of gold at Ophir in 1851 and its establishment as the first payable gold field in Australia changed the history of Cabonne as well as that of Australia. The gold rush brought more settlers to the area with new settlements establishing at Cargo, Cudal and Eugowra.

Following the 1861 Selections Act, further rural settlement occurred in the area at the expense of the old large pastoral runs. This led to further establishment of settlements at Cumnock and Yeoval. In 1885 the developing railway system was extended to Molong, with the town remaining as the terminus until 1893 when the railway system was extended across Cabonne to line other inland centres. The railway network enabled cost efficient transport of local produce and industry, such as agricultural products ranging from wheat to lucerne and fruit, to new industries such as quarried marble.

Molong achieved municipal status in 1879, and Cudal in 1890. The Local Government (Shires) Act 1905 introduced local government to rural areas and resulted in the establishment of Amaroo, Boree and Canobolas shires. Molong Municipality merged with Amaroo Shire in 1951 to form Molong Shire, while Cudal Municipality became part of Boree Shire in 1912.

Today Cabonne's agriculture and mining enterprises continue to generate economic benefit, yet remain vulnerable to the effects of commodity prices, droughts and similar external forces. Industry remains steady, with the focus at Manildra being its flour mill and canola mill reaching an international market. Mining remains represented in the area with the large Cadia / Newcrest Gold Mine, as well as a number of quarries extracting limestone, sand and hard rock / gravel resources. An active tourism industry, combining heritage, vineyards, orchards, food and wine has emerged in recent decades, with cool climate wine being an established as a prosperous draw card to the region.

## Community Engagement

In preparation of the Local Strategic Planning Statement, Cabonne Council undertook a series of engagement sessions around the shire where the community was asked:

***“What is your vision for Cabonne over the next 20 years?”***

Council staff took maps of the towns, villages and the whole shire and gave the community an opportunity to share their thoughts, ideas and vision for Cabonne. These ideas were collated and formed the basis of the Vision and Planning Priorities of this Local Strategic Planning Statement.

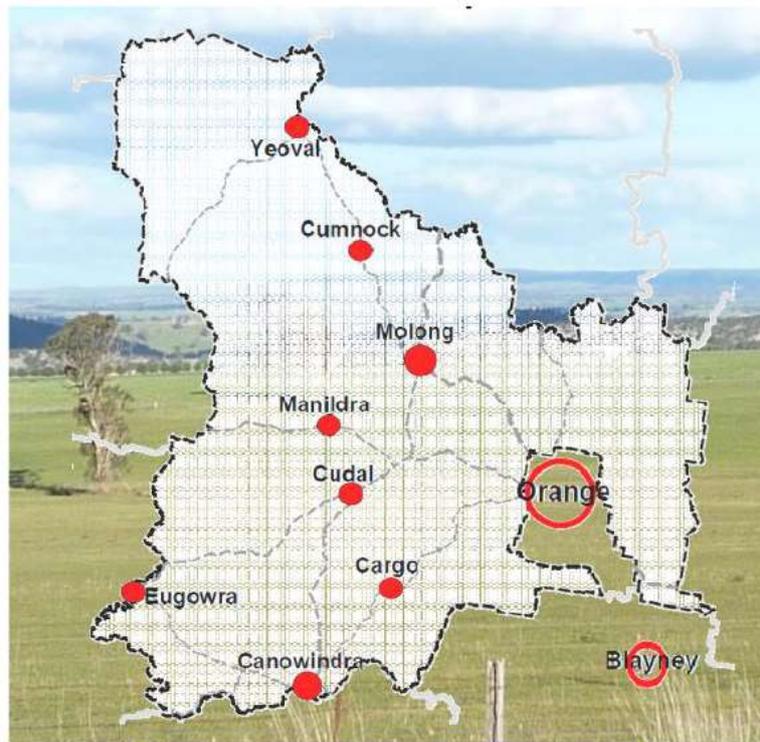


Following the community engagement sessions, a further session was conducted with our Councillors where they were again asked to share their thoughts, ideas and visions for Cabonne. Cabonne Council was also fortunate to have a visit from Gary White, the Chief Planner for NSW who provided great insight into the LSPS process and strategic planning system.



## Our Villages and Localities

Cabonne is made up of a number of towns, villages and localities that all contribute to the richness of the shire.



**MARK ALL THE MENTIONED PLACES**

### **BORENORE**

Home of the annual Australian National Field Days, the locality of Borenore is home to 621 people and attracts nature lovers and those in search of locally produced food and beverages.

Borenore Caves Reserve is an ideal place to enjoy a picnic lunch, wander along the well-developed walking track, and explore the many wonders, including the Tunnel Cave, Arch Cave and the unique landscape that develops when water interacts with the soluble rock, limestone.

### **CANOWINDRA**

Nestled within historical buildings and museums, a unique 'bendy' main street and surrounded by fertile rural land, Canowindra is an arts and tourism hub.

Canowindra has still maintained a charmingly friendly small-town atmosphere with 1,499 people and is well known for its ballooning and fish fossils.

A scientifically significant 360 million year-old fossil find is the foundation for the Age of Fishes Museum. The Historical Museum is also worth a visit. Canowindra also has a colourful bushranger heritage to explore steeped in folklore.

Visitors and locals alike enjoy Canowindra's local produce, dining and wine experiences, cafes, country pubs, and clubs.

### **CARGO**

Originally established as a gold rush boom town, Cargo has emerged today as a relaxed country town with 278 people. It offers a slower pace of life with the advantage of being a short commute to the large centre of Orange.

Gold mining was initially established in the area in the 1860s and the township was proclaimed a goldfield in 1869. Between that time and 1899, the town swelled to a population of around 7,000.

Cargo at peak boasted three hotels, a bank, several business houses, three churches, two schools, a flour mill, community hall, butter factory, gold crushing plant, a racecourse and sporting grounds for tennis, cricket and football.

Today the village has a strong community spirit which prides itself on supporting the sporting groups, Primary School, Community Hall and other local organisations.

Traditional industries are still very much a part of the landscape with the town surrounded by both sheep and cattle properties sitting alongside smaller lifestyle blocks.

### **CUDAL**

Settled along the Boree Creek, Cudal emerged via the "Free Selection" laws of the 1860s and discovery of gold at Forbes.

Cudal is a perfect point, roughly half-way between Orange and Eugowra for a stop-off.

The area boasts fertile farming land with a strong history in wool, fat lambs, cattle, wheat and canola production. Viticulture and large-scale egg production have added to the diversity of the region.

The old EW Corden Commercial Exchange Stores is a perfect example of early 1900s architecture in the town. The building now houses the Cabonne Food, Wine and Cultural Centre.

Cudal is well appointed with facilities for a village of its size, being home to 389 people. The town boasts a town pool a popular caravan park an attractive sportsground. The town is also serviced by a Primary School, childcare/pre-school facility, a bowling club and accommodation.

### **CUMNOCK**

One of the smallest settlements in Cabonne with 288 people, Cumnock is a tranquil rural village with a wide main street flanked by vibrantly painted telegraph poles – "The Happy Poles of Cumnock".

The 'Animals on Bikes – Paddock Sculptures' on Banjo Paterson Way are also a drawcard for the town. Created by local farming families, community groups, and sculptors, the 120-kilometre trail features more than 100 structures and letterboxes on the back road from Molong via Cumnock, Yeoval and on to Dubbo Zoo.

A proven rugby legend breeding ground with a strong sporting ethos, Cumnock has turned out five Australian Wallaby players. There must be something in the water because they grew up on the same road.

The rural sector is the main industry of the town with wool production, sheep, cattle and grain growing.

**EUGOWRA**

Located in the Lachlan River Basin, Eugowra is a picturesque town nestled along the Mandagery Creek, and is home to 634 people.

Eugowra is in the heart of bushranger country and is most famous for Australia's biggest gold robbery by Frank Gardiner's gang at Escort Rock. Only a portion of the loot was ever recovered which resulted in many tales.

This and other local stories have been immortalised in murals throughout the town and displays at the Historical Museum and Bushranger Centre.

Eugowra is rich in community involvement with several highly successful events (including the Canola Cup, and the Murals and Car Show) hosted each year.

Eugowra is a great base for exploring the natural wonders of the area including Nangar National Park, Back Yamma State Forest, the Mandagery Creek and the Lachlan River.

The town is well known for cattle, timber, feed and hay production, and the source of the unique granite used in the construction of the new Parliament House.

**MANILDRA**

Situated on the banks of the Mandagery Creek, Manildra is a grain processing centre with the biggest flour mill in the southern hemisphere, the Manildra Flour Mill.

The mill runs 24 hours a day and is the hub of the area. It not only plays a huge role in the activity, employment, and economic stability of Manildra, but visually dominates standing proud and tall against the rural landscape. More recently MSM Milling has established adjacent to the flour mill, processing canola oil for international distribution.

Australia's oldest continually operating picture theatre, the Amusu Theatre, is also located in Manildra. Allan Tom started the theatre in 1923 as a travelling picture show before making it a permanent feature of the town in 1936. The theatre still screens new release films surrounded by the old-world charm of yesteryear.

The town is home to 487 people and features a friendly country style pub, takeaway cafe, a town pool and several town parks. Fishing in the Boree or Mandagery Creeks is a popular past-time of visitors and locals alike.

**MOLONG**

1,569 people, historic buildings, a National Trust classified Main Street, leafy streets and rolling countryside greet visitors to Molong. The name Molong is from an Aboriginal word meaning "place of many rocks".

The main street is a good example of late Victorian era and early 20<sup>th</sup> century architecture, complimenting the many historical buildings scattered throughout the town.

The town lays claim to the burial place of explorer Sir Thomas Mitchell's indigenous tracker - Yuranigh. The site is marked off the Mitchell Highway towards Orange by Aboriginal scar trees. Yuranigh was a man of special honour after accompanying Mitchell on an expedition to Queensland in 1845.

The area has a long rural history producing wheat, sheep, wool, cattle, fruit and wine. Cellar doors, the Yarn Market, recycled metal art, galleries, cafes, country pubs, and charming B&Bs draw visitors to the area in search of a relaxed country experience.

Molong also hosts many unique events including the –Banjo Paterson Dinner, NSW Sheep Dog Trials, markets and the Molong Players Annual Production.

### **MULLION CREEK**

Set amongst rugged hills that dip down into winding streams, the Mullion Creek/Ophir area is historically significant to the Australian gold movement. You can almost imagine the panners tipping over their pans on every creek turn.

The Ophir region was not only the first payable goldfield discovered in 1851, but it went on to become the oldest continually worked goldfield in Australia weaving with it a rich social and cultural history.

Ophir Reserve is still known as a great place to experience fossicking, gold panning, fishing, bushwalking and relaxing with a picnic.

Mullion Range State Conservation Area combines mountain vistas with peaceful plateaus and dramatic volcanic systems. It is a magical spot for bushwalking, picnicking, swimming in crystal waters, waterfalls, fishing and animal watching (native parrots, owls, gliders, possums and platypus).

The residents are community-oriented, banding together to beautify the locality which offers unique country living within 10 minutes of the city of Orange.

### **NASHDALE**

Experience Nashdale's rolling hills and rich volcanic soil at the foot of Mount Canobolas - an ancient volcano and the highest peak between the Blue Mountains and the Indian Ocean.

Nashdale is a small, but busy little locality with 361 people, a main through-road dividing it and intensive agriculture lining each side of the road for as far as the eye can see.

The area has developed a reputation for produce stalls, cellar doors and boutique restaurants, all meandering through winding roads set amongst the orchards.

Nashdale is a destination for afternoon drives and weekend explorations. The essence of Nashdale can be enjoyed gastronomically, or on foot if you are adventurous, through the bush of the Mount Canobolas State Conservation Area.

Nashdale boasts a picturesque and highly popular primary school, with a very active community-minded group supporting it.

### **YEOVAL**

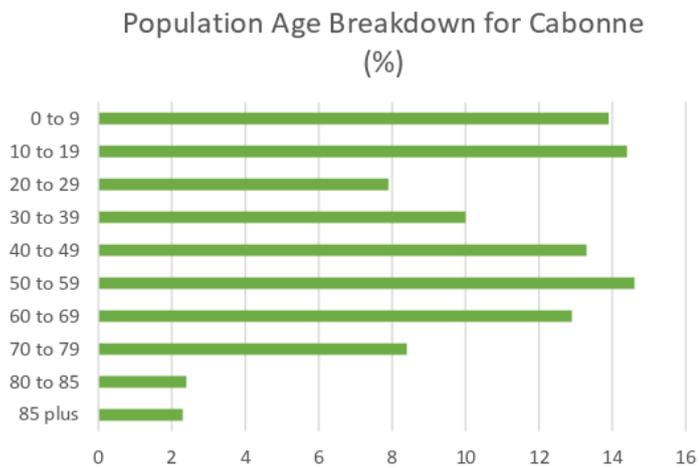
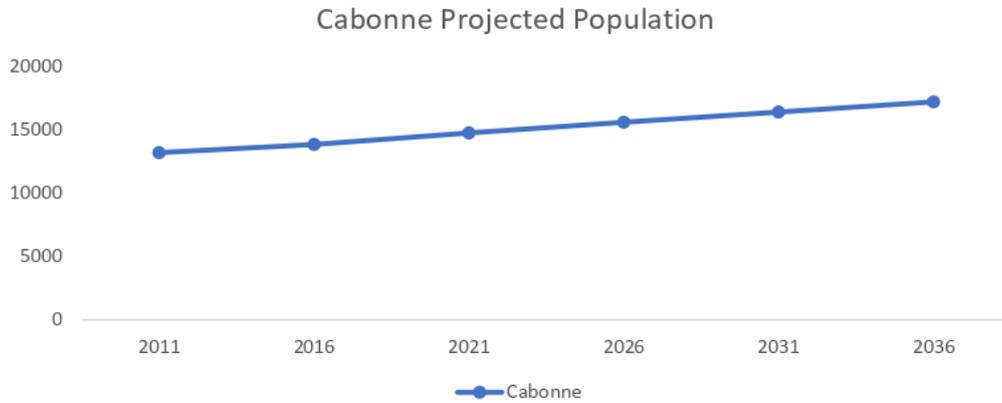
Yeoval is home to 292 people. Famous Australian storyteller and poet, A.B "Banjo" Paterson, spent the first seven years of his life growing up on the family property 'Buckinbah' on the edge of Yeoval.

Yeoval has embraced the poet's connection to the area developing the Banjo Paterson Bush Park and a dedicated museum exhibition featuring an audio tour. Lined with works of art, the Poet's Walk features carved slate seats and clay tile walls.

The Bush Park features nine sculptures. The centrepiece is one the largest public artworks in Australia – a six-metre-high bronze abstract of English sculptor, Henry Moore, weighing in at six tonnes.

Yeoval is situated on the doorstep of the Goobang National Park which is popular for camping and walking. The town has a historical museum and some nice examples of old buildings with character, including a country style pub.

### Demographics/Statistics



5697 Dwellings

43

Median Age

### Vision Statement:

***Located centrally within the Central West region, Cabonne Council is the Food Bowl of NSW, with a thriving and diverse productive landscape. Our landscapes are supported and connected by our towns and villages that each tell a unique story through their rich history.***

Cabonne's unique location, centrally within the Central West and Orana Region will enable it to maintain its identity as the food bowl of NSW by supporting the diverse agricultural industry. Opportunities for value adding to agriculture can be used to further cement Cabonne as a major contributor to the regional economy. Growth and diversification within our agricultural sector allows for further growth in tourism given a significant portion of the tourism market is based around agricultural practises.

Our population is forecasted to grow by 1% a year over the next 20 years, with an estimated growth from 13,850 in 2016 to 17,200 in 2036<sup>5</sup>. This will be on the back of strong growth within the region expanding from Orange in the east and Parkes in the west. This will give opportunities for Cabonne to leverage off the growth within the region, and will require council to identify strategic areas within our shire for growth.

There will be a projected growth in our older population, with 36% of the population forecasted to be over the age of 55 by 2036<sup>6</sup>. To accommodate our aging population, council will need to ensure that there are suitable and sustainable housing typologies across the shire for our community, to allow our community to remain within the towns and villages they call home.

One of Cabonne's greatest assets is our unique rural landscape from the top of Mount Canobolas to the beginning of the western plains, including areas of high value biodiversity. Protecting and enhancing this landscape will ensure that it remains a significant asset for the community.

### Achieving the Cabonne Vision

#### Planning Priorities

To achieve the vision statement, Cabonne Council has identified 9 key priorities to achieve over the next 20 years. These priorities will provide the blueprint for council's strategic planning over the coming years and will further assist in achieving the priorities of the Central West and Orana Regional Plan 2036 and Cabonne Community Strategic Plan 2025.

#### Actions

Each priority sets out a list of actions to be undertaken to achieve the priorities. The actions will include reviewing of strategic plans, adherence to existing plans, advocacy for our shire and will culminate in a review of Cabonne Local Environmental Plan 2012.

#### Implementation, monitoring and reporting

To ensure that the planning priorities are being achieved, reviews of strategic planning documents will be undertaken including reporting to council as necessary.

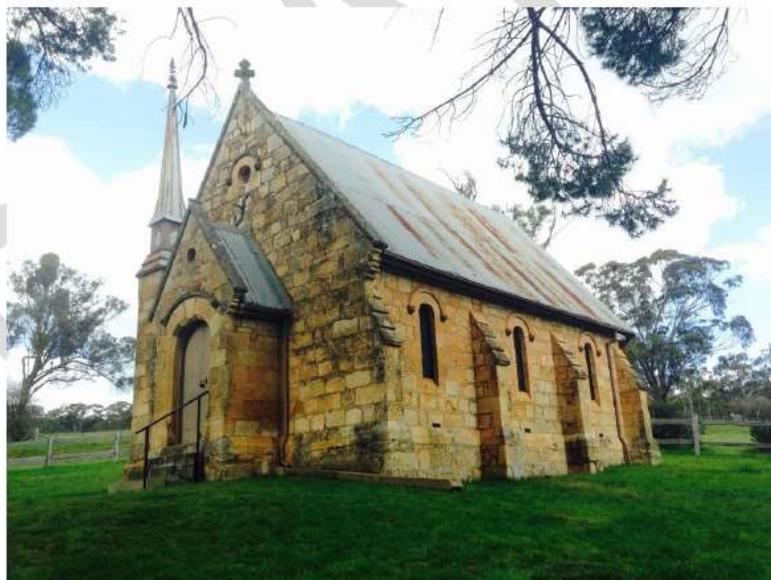
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<sup>5</sup>DPE, 2016, *NSW Population, household and implied dwellings projections*, DPE, Sydney

<sup>6</sup>DPE, 2016, *NSW Population, household and implied dwellings projections*, DPE, Sydney

Planning Priorities

<p><b><i>Cabonne Council is the Food Bowl of NSW, with a thriving and diverse productive landscape. Our landscapes are supported and connected by our towns and villages that each tell a unique story through their rich history.</i></b></p>		
<p><b>A diverse a productive economy</b></p>	<p><b>Vibrant and supported Communities</b></p>	<p><b>A Healthy Environment</b></p>
<p>1. Support the diversification in agriculture and protect agricultural land from urban encroachment</p>	<p>4. Support and promote sustainable development within our villages and celebrate our history</p>	<p>7. Protect and enhance our landscape, biodiversity and waterways</p>
<p>2. Support and promote sustainable tourism across Cabonne</p>	<p>5. Provide opportunities to ensure a variety of housing types are available across our shire</p>	<p>8. Manage natural hazards to mitigate their impacts on our communities.</p>
<p>3. Support sustainable growth in mining and industry and leverage off opportunities within the region.</p>	<p>6. Ensure that infrastructure and facilities cater for the changing needs of our community</p>	<p>9. Mitigate and adapt to Climate Change.</p>



## A diverse a productive economy

### Priority 1: Support the diversification in agriculture and protect agricultural land from urban encroachment

#### Rationale:

Agriculture forms the second largest industry in the LGA, contributing \$178m to Cabonne's annual economy. All communities within Cabonne are supported and leverage off the agricultural sector with agricultural land making up approx. 92% or 556,500Ha of our shire<sup>7</sup>. Beef and sheep meat together represent \$47m annually to our economy, whilst wool production contributes \$29 million. A significant amount of the region's orchard fruits (\$26 million, representing 62% of the overall regional output) and wine grapes (\$4million, representing 40% of the regional output)<sup>8</sup>.

More than half of the businesses in the region, being 858 of 1,683, are classified as part of the agricultural industry, which emphasises the importance of agriculture to our economy and communities<sup>9</sup>.

Moving forward it is paramount that Council protect the quality agricultural land we have to ensure it remains a productive resource for our region. Urban encroachment represents a pressing problem, whereby the productivity of the agricultural land or the specific land uses may be adversely impacted with the Right to Farm of the landowner impinged. Managing land uses through amendments to Council's Local Environmental Plan will ensure that agricultural land can continue to be used for agricultural purposes.

Opportunities for value adding to our agricultural sector should be explored and planning instruments adapted to allow for innovation within the sector.

#### Strategic Direction:

- Reinforce Cabonne Council as an agricultural based council
- Prevent the fragmentation of rural land for non-rural land uses
- Protect agricultural land for agricultural purposes

#### Actions:

- Implement the recommendations CBO Rural and Industrial Lands Strategy Review.
- Support diversification of agriculture by reviewing permissible land uses within rural zones to diversifying reflect industry requirements.
- Review the Cabonne Development Control Plan for Rural Lands to ensure that rural land is protected from inappropriate development.
- Advocate for the Right to Farm Policy.

#### Monitoring and Reporting

- Report to council as necessary
- Ongoing review of strategic planning documents

#### Relationship to other plans

- Central West and Orana Regional Plan (Direction 1, 2, 12, 28)
- Cabonne Community Strategic Plan (Future Direction 1.4, 5.4)

<sup>7</sup> Blayney, Cabonne & Orange Council's Sub-regional Rural and Industrial Land Strategy 2019-2036

<sup>8</sup> Blayney, Cabonne & Orange Council's Regional Economic Development Strategy, DPC 2018

<sup>9</sup> ABS Regional Profile

## Priority 2: Support and promote sustainable tourism across Cabonne

### Rationale:

Tourism forms an ever-increasing part of Cabonne's economy. The region's attractive rural landscape, quaint towns and existing food, wine and arts sectors all support future growth in tourism. Featuring an annual ballooning event, Australian National Field Days, the world's oldest fish fossils at the Age of Fishes Museum and A Day on the Green festival. The shire reflects a diversity in tourism opportunities.

The tourism sector provides an opportunity for agricultural enterprises to value add to their products. Opportunities for amending the land uses within the Local Environmental Plan to allow for suitable uses may further increase opportunities for tourism growth. This is on the back of growth in the boutique food and wine industry that has expanded significantly in recent years.

The growth of tourism, particularly within the rural areas, should be balanced to ensure that it does not adversely impact the prime agricultural undertakings. Further to this, management of sensitive ecological areas, particularly Mount Canobolas, should be paramount to ensure its protection as an area of high quality of remnant vegetation.

### Strategic Direction:

- Promote Cabonne as a tourism destination
- Support appropriate tourism practices in appropriate locations

### Actions:

- Implement the recommendations CBO Rural and Industrial Lands Strategy
- Review Cabonne Tourism Plan
- Review Cabonne Local Environmental Plan 2012 to ensure that land uses are conducive to the continued diversification in the agricultural tourism market.

### Monitoring and Reporting

- Report to council as necessary
- Ongoing review of strategic documents

### Relationship to other plans

- Central West and Orana Regional Plan (Direction 4)
- Cabonne Community Strategic Plan (Future Direction 2.2, 4.4)

### Priority 3: Support sustainable growth in mining and industry and leverage off opportunities within the region.

#### Rationale:

Cabonne has a strong history of mining and industry, with the first payable gold in NSW being discovered within the shire in 1851, and the largest flour mill in the southern hemisphere being in Manildra.

Mining is the largest economic contributor to the shire, contributing approximately a third of the Gross Regional Product (GRP), whilst employing approx. 15% of local residents. Industry (specifically manufacturing) contributes approx. 12% of the GRP and employs 10% of local residents<sup>10</sup>.

Cabonne is located over extensive geological formations that are known to contain gold and copper, silver, other rare commodities, with a number of exploration licenses covering the LGA. Other resources include limestone, marble and granite materials. Future areas of mining should be suitably located to protect the rural landscape and valuable agricultural land within Cabonne.

On the back of the growth of the Parkes Special Activation Precinct (SAP), there are opportunities for growth in the industry sector, with land identified under the *Blayney, Cabonne and Orange Subregional Rural and Industrial Land Strategy* south of the existing flour and canola mills at Manildra for potential large scale industrial development<sup>11</sup>. The site, with good access to road (Henry Parkes Way) and rail (Main Western Railway) would be ideally located in relatively close proximity to the Parkes SAP. Further improvements in road and rail infrastructure will ensure that Cabonne remains connected to the region, the state and the world.

#### Strategic Direction:

- Support the growth within the mining and industrial sectors and capitalise on economic opportunities for Cabonne.

#### Actions:

- Implement the recommendations BCO Rural and Industrial Lands Strategy.
- Identify industrial and employment land opportunities and reduce land use conflicts through local land use strategies,
- Create a comprehensive Development Control Plan to guide development in employment generating industries.
- Encourage the sustainable development of industrial and employment land to maximise infrastructure and connect to the existing freight network.

#### Monitoring and Reporting

- Report to council as necessary
- Ongoing review of strategic documents

#### Relationship to other plans

- Central West and Orana Regional Plan (Direction 1.8, 1.10)
- Cabonne Community Strategic Plan (Future Direction 5.5)

<sup>10</sup> Blayney, Cabonne & Orange Council's Regional Economic Development Strategy, DPC 2018

<sup>11</sup> Blayney, Cabonne & Orange Council's Sub-regional Rural and Industrial Land Strategy 2019-2036

## Vibrant and supported Communities

Priority 4: Support and promote sustainable development within our villages and celebrate our history.

### Rationale:

The villages of Cabonne are the hearts of our community where we shop, meet and relax. Each village has a unique history and provides varying degrees of services and opportunities for the community. The historic value of our villages are a major tourist attraction, contributing to our local economies. Protecting and enhancing our rich history, whilst encouraging economic activity will ensure that our villages can thrive and can continue to provide a high quality of life for our community.

Cabonne has 244 listed heritage items, including 4 items of state significance, and the heritage conservation areas of Canowindra and Molong within our Local Environmental Plan. The identified items are spread across the shire and include a wide variety of buildings and sites that have shaped our history including the Manildra Amusu theatre, Escort Rock at Eugowra the former gold field at Ophir<sup>12</sup>.

Opportunities for revitalising existing commercial premises, whilst encouraging new development within the villages will allow our villages to support the community and ensure that local money is invested locally. This may include the adaptive re-use of heritage items which will ensure that they are preserved. New development within the villages should be sympathetic to the existing character of the local area in regard to the built form and landscape.

The threats of larger economic centres around Cabonne drawing residents could be curbed through the provision of efficient businesses that provide for the daily needs of the community as well as leveraging on the unique village atmosphere that the Cabonne villages can offer.

### Strategic Direction:

- Encourage sustainable development within the villages to support the local economies.
- Celebrate and protect key heritage assets across the shire and ensure future development within the villages is sympathetic to its surrounds.

### Actions:

- Prepare a shire wide economic development strategy to foster development and economic within the villages.
- Review the Cabonne Settlement Strategy to identify suitable areas for growth
- Prepare a comprehensive Development Control Plan for commercial areas, including specific controls for Heritage items and heritage conservation areas.

### Monitoring and Reporting

- Report to council as necessary
- Ongoing review of strategic planning documents

### Relationship to other plans

- Central West and Orana Regional Plan (Direction 17,23)
- Cabonne Community Strategic Plan (Future Direction 2.1, 2.3, 2.4, 4.1, 4.3)

<sup>12</sup> Cabonne Local Environmental Plan 2012, Schedule 5 Environmental Heritage

### Priority 5: Provide opportunities to ensure a variety of housing types are available across our shire

#### Rationale:

The housing stock across Cabonne has traditionally consisted of single dwellings in close proximity to the village centres and farm dwellings. With Cabonne projected to grow to a population of 17,100 by 2036<sup>13</sup>, housing supply, and diversity would needs to be addressed. To ensure that additional population can be supported, reviews of critical infrastructure and strategic plans will need to be undertaken.

Major developments within the region may allow Cabonne to leverage off growth opportunities (Particularly within Parkes to the west and Orange to the east) to provide a wider variety of housing choices for our community. There may be opportunities for the villages of Manildra and Eugowra to embrace growth opportunities presented by the Parkes Special Activation Precinct and Inland Rail to the west. In addition, opportunities for sustainable growth may be identified around other villages. Investigating the capacity of our infrastructure will allow council to plan for capital investments to augment existing services to accommodate for growth.

In addition, Cabonne is projected to have a significant increase in older persons, with 1 in 4 people to be over 65 by 2036<sup>14</sup>. To ensure that people can age in place and remain a part of the community, improvements and increases in aged care, and alternative housing types are needed to ensure that a significant portion of our population can age in place.

By aging in place, the economies of our towns and villages will continue to be supported. Improvements in key services including health and transport will further enhance the opportunities for older persons within Cabonne.

#### Strategic Direction:

- Identify strategic areas for growth opportunities around existing urban development.
- Ensure that suitable accommodation is available for older persons within Cabonne

#### Actions:

- Review the Cabonne Settlement Strategy to identify suitable areas for growth
- Prepare a housing strategy for the Cabonne Local Government Area that increase housing choice, including housing for older people and affordable housing options.
- Implement a comprehensive Development Control Plan for residential and urban development.
- Advocate for improvements to health services for our villages

#### Monitoring and Reporting

- Report to council as necessary
- Ongoing review of strategic documents

#### Relationship to other plans

- Central West and Orana Regional Plan (Direction 5, 21, 22, 25, 26, 27)
- Cabonne Community Strategic Plan (Future Direction 3.2, 4.1)

<sup>13</sup>DPE, 2016, *NSW Population, household and implied dwellings projections*, DPE, Sydney

<sup>14</sup>DPE, 2016, *NSW Population, household and implied dwellings projections*, DPE, Sydney

## Priority 6: Ensure that infrastructure and facilities cater for the changing needs of our community

### Rationale:

Our villages each have facilities and infrastructure that provide for our community. Improving and expanding these facilities and infrastructure is essential to cater for the growing and changing needs of our community.

Cabonne has a number of notable open space and in-door facilities that they maintain including Morris Park and Orana House in Canowindra, the Doctor Ross Memorial Recreation Ground and Molong HealthOne in Molong, swimming pools, sporting grounds. Improving and maintaining these open spaces and facilities will provide areas for our communities to come together whilst promoting a healthy lifestyle for our community.

Opportunities to improve connections within the towns and villages as well as between the towns and villages through upgrades to footpaths, roads and cycle paths will allow better access for the community to the facilities. Augmentation to the streetlights will open up our villages after dark, ensuring that the community can safely travel around the villages.

Opportunities to further invest in Cabonne's Village Enhancement Program and capitalise on a renewed Development Contributions Plan will allow Council to improve these facilities. In recent years, the Village Enhancement Program has injected \$2million into 79 projects across the shire<sup>15</sup>.

### Strategic Direction:

- Provide appropriate infrastructure for the communities of Cabonne to ensure that it meets the needs of our community.

### Actions:

- Update and implement the Cabonne Pedestrian and Mobility Plan (PAMP).
- Complete plans of management for Crown Land allotments that council manage.
- Review and update council's Developer Contributions Plan pursuant to clause 7.11/7.12 of the Environmental Planning and Assessment Act 1979.
- Support programs such as council's Village Enhancement Program to improve investment in local projects.

### Monitoring and Reporting:

- Report to council as necessary
- Ongoing review of strategic documents

### Relationship to other plans:

- Central West and Orana Regional Plan (Direction 29)
- Cabonne Community Strategic Plan (Future Direction 1.1, 3.1, 3.3, 4.2)

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<sup>15</sup> Think Orange Region: Region Prospectus 2019

## A Healthy Environment

### Priority 7: Protect and enhance our landscape, biodiversity and waterways

#### Rationale:

The Cabonne Local Government Area is unique in that it straddles two diverse bioregions, the South Western Slopes and South Eastern Highlands, resulting in a landscape from the height of Mount Canobolas, Mullion Range, Borenore Karst reserve and the volcanic soils of the east, the rural productive landscape through the centre of the LGA to the Goobang and Nangar National Parks in the west. To the north-East of the LGA there is the Macquarie River, and to the South-West there is the Lachlan River.

The shire shares a large variety of biodiversity with at least 400 species of native fish, amphibians, reptiles and mammals, over 250 native bird species and over 1150 native plant species<sup>16</sup>. We also have 13 distinct vegetation communities, some of which are threatened and listed for protection under Commonwealth and NSW legislation. Our landscape is a major attraction for tourism within the shire, with an abundance of bushwalks, bike paths and picnic areas across the shire. Opportunities to further enhance these facilities and link to the landscape would enhance Cabonne as a tourist destination. Additionally, our unique landscape provides strong links to the Wiradjuri people who lived on this land and should be preserved.

Areas of high-quality biodiversity, including the Mt Canobolas State Conservation Area, should be protected to ensure that they remain a significant asset for shire and the broader Central West. Any development within these areas should be considered for the adverse or detrimental impacts they may have to the long-term biodiversity qualities of the area. Threats to the longevity of our landscape, biodiversity and waterways includes clearing, noxious weeds, feral animals, incompatible land uses and urban encroachment. Future development should be managed to ensure that it respects and enhance the biodiversity qualities of the shire.

#### Strategic Direction:

- Avoid, minimise, mitigate impacts to biodiversity to ensure it is available for future generations.
- Protect areas of high quality biodiversity from inappropriate development.

#### Actions:

- Prepare Development Control Plan that addresses management of rural lands, biodiversity and recent changes to bring Council controls in line with the *Biodiversity Conservation Act 2016* and the *State Environmental Planning Policy (Vegetation in Non-Rural Areas) 2017*.
- Review Cabonne Local Environmental Plan 2012 mapping of Biodiversity areas
- Investigate potential for Aboriginal heritage study for Cabonne Local Government Area
- Protect, manage and respect Aboriginal objects and places in accordance with legislative requirements.

#### Monitoring and Reporting

- Report to Council as necessary
- Ongoing review of strategic documents

#### Relationship to other plans

- Central West and Orana Regional Plan (Direction 13, 14, 16)
- Cabonne Community Strategic Plan (Future Direction 5.4, 5.5)

<sup>16</sup> NSW Bionet Atlas – Cabonne Council

### Priority 8: Manage natural hazards to mitigate their impacts on our communities.

#### Rationale:

Whilst Cabonne Council has a unique landscape mixed of bushland, grasslands and waterways that is a major asset to the shire, they in turn represent a significant hazard in the form of flooding and bushfires. These can represent a significant economic burden to the community should they be impacted by the hazards. Further to this, parts of the shire are identified as being prone to Naturally Occurring Asbestos (NOA) which can represent a significant hazard to development in these areas.

A number of townships are located on waterways that are prone to flooding during extreme weather events. The areas that are impacted include commercial, residential and recreational land and can lead to significant problems for not only the immediate locality, but the broader Cabonne community.

In addition, a significant portion of the shire is identified as being bushfire prone. Managing development within these areas is paramount to ensure that the risk of human life and property is mitigated.

The Ordovician to Early Silurian geological formations within the east of the shire are identified as being at a high risk of containing Naturally Occurring Asbestos (NOA)<sup>17</sup>. Whilst not considered dangerous if left undisturbed, it can present a significant risk when development is proposed within these areas.

Ensuring that council's development controls are consistent with state legislative requirements and are reviewed periodically will ensure that new development will be conducive to a safe and healthy community.

#### Strategic Direction:

- Provide appropriate mechanisms to ensure public awareness of natural hazards.
- Ensure that new development is appropriate for the known natural hazards of the area.

#### Actions:

- Implement the requirements of the *NSW Floodplain Development Manual* by updating flood studies and floodplain risk management plans.
- Prepare a Development Control Plan that addresses controls for development in areas of natural hazards to provide consistent controls across the shire.
- Manage the risks of disturbance in areas affected by naturally occurring asbestos by increasing public awareness and providing mapping to the community.
- Assess Development in accordance with *Planning For Bushfire Protection 2006*

#### Monitoring and Reporting

- Report to council as necessary
- Ongoing review of strategic documents

#### Relationship to other plans

- Central West and Orana Regional Plan (Direction 15)
- Cabonne Community Strategic Plan (Future Direction 5.2, 5.6)

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<sup>17</sup> NOA Information

### Priority 9: Mitigate and adapt to Climate Change and support Renewable energy projects

**Rationale:**

Changes to the global climate are resulting in planning for a climate with more erratic weather patterns as well as an increase in temperatures. A changing climate can lead to less reliable water sources as well as a higher risk of extreme weather, leading to a potential increase in natural hazards. A move to a more efficient use of water and electricity can reduce the LGA's dependence upon these resources.

Opportunities to mitigate the impacts of increased temperature through the introduction of more green space including the planting of trees to reduce the heat build up around our villages. Making effective use of stormwater through the implementation of Water Sensitive Urban Design within the villages will result in a more efficient use of one of our most valuable resources.

Ensuring that new residential development complies with the requirements of BASIX to make dwellings more efficient in regard to thermal comfort and water saving measures. On a shire wide basis, a transition to renewable energy through the implementation of council's renewable energy plan will lead to a reduction in council's carbon footprint by installing more efficient infrastructure on council assets. Cabonne can also contribute on a larger scale by allowing for opportunities for large scale renewable energy developments within suitably located areas by way of a review of planning requirements that will contribute to a state-wide transition away from fossil fuels.

**Strategic Direction:**

- Council supports renewable energy developments that is suitably located and is sympathetic to the landscape.
- Mitigate the adverse impacts of increased temperatures as a result of climate change.

**Actions:**

- Ensuring residential development adheres to the requirements of BASIX
- Support the implementation of council's renewable energy plan
- Support Council's urban tree planting program

**Monitoring and Reporting:**

- Report to council as necessary
- Ongoing review of strategic documents

**Relationship to other plans:**

- Central West and Orana Regional Plan 2036 (Direction 9)
- Cabonne Community Strategic Plan (Future Direction 5.7)

## References

<https://www.planning.nsw.gov.au/-/media/Files/DPE/Reports/central-west-and-orana-agricultural-industry-report-2016-01.pdf?la=en>

[http://business.cabonnecountry.com/client\\_images/1360580.pdf](http://business.cabonnecountry.com/client_images/1360580.pdf)

<https://www.nationalparks.nsw.gov.au/visit-a-park/parks/yuranighs-aboriginal-grave-historic-site>

DRAFT

**DRAFT CONDITIONS OF CONSENT****1. APPOINTMENT OF PRINCIPAL CERTIFYING AUTHORITY****Objective**

To ensure compliance with s81A of the Environmental Planning and Assessment Act 1979 as amended.

**Performance**

The person having the benefit of this consent must appoint a Principal Certifying Authority for the development, pursuant to Section 81A of the Environmental Planning and Assessment Act 1979, as amended and advise Council in writing of that appointment **BEFORE WORKS COMMENCE**.

That Certifying Authority may be the Council, or an Accredited Certifier appointed under the Act. The required written notice to Council may be satisfied by supplying a copy of the Application for a Construction Certificate (Form 11) under the Environmental Planning and Assessment Regulation 1994, as amended and must include the name, contact address, telephone and accreditation numbers of the selected Certifying Authority.

The Principal Certifying Authority and any other Certifiers appointed by that Authority will be responsible for the post-consent certification of the development. Copies of all certification are to be submitted to Cabonne Council referenced by the Development Application Number.

**2. APPLICATION FOR CERTIFICATION****Objective**

To satisfy the post-consent requirements of this Development Consent, and to comply with S.109 of the Environmental Planning and Assessment Act 1979, as amended.

**Performance**

The person having the benefit of this consent is required to apply for a:

SUBDIVISION CERTIFICATE to satisfy the requirements of all conditions.  
CONSTRUCTION CERTIFICATE to satisfy the requirements of all conditions.  
COMPLIANCE CERTIFICATE to satisfy the requirements of all conditions.

**3. DEVELOPMENT IN ACCORDANCE WITH PLANS****Objective**

To ensure the development proceeds in the manner assessed by Council.

**Performance**

Development is to take place in accordance with the attached stamped plans (Ref No. 2007/5) and documentation submitted with the application and subject to the conditions below, to ensure the development is consistent with Council's consent. NOTE: Any alterations to the approved development application plans must be clearly identified WITH THE APPLICATION FOR A SUBDIVISION CERTIFICATE. The Principal Certifying Authority for the project may request an application for modification of this consent or a new application in the event that changes to the approved plans are subsequently made will be subject to an application to modify the development consent under S 96 of the Environmental Planning and Assessment Act, 1979, as amended and will be subject to a separate fee.

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**4. SOIL EROSION****Objective**

To prevent soil erosion during the course of development.

**Performance**

Measures are to be taken during the course of development to ensure satisfactory stabilisation of exposed areas to prevent soil erosion.

**5. FENCING****Objective**

To ensure that all animals are retained within each approved Lot.

**Performance**

Prior to issue of the SUBDIVISION CERTIFICATE the applicant is required to fences all boundaries of all concessional lots to a "dog-proof" standard. This requires the fence to have netting (rather than ringlock or hingejoint) that goes below ground level, top, middle and bottom wires, as well as two (2) barbed wires above the netting.

**6. BUSH FIRE CONTRIBUTIONS****Objective**

To make an equitable contribution towards improvement of Bush Fire Services and Amenities for the specified Brigade. The contribution has been levied in accordance with Council's Bushfire Services Contributions Plan, February, 1993.

A copy of the Plan is available for inspection at Council's Department of Environmental Services, Bank Street, Molong during business hours.

**Performance**

Prior to release of the Linen Plan the applicant is required to make a contribution of \$385.00 towards the improvement of bushfire services and amenities for the Lewis Ponds Bushfire Brigade (Income No: 15080.032).

**7. LANDSCAPING PLANS/SITE TREATMENT (DELETED AS PER DA2020/0005/2)****8. LANDSCAPING BOND (DELETED AS PER DA2020/0005/2)****9. ROAD IMPROVEMENT CONTRIBUTION (SUBDIVISION)****Objective**

To make equitable contribution to address the impacts of development on Council roads. The contribution has been levied to make improvements to the stated road in accordance with Council's Road Contributions Plan dated April 2007, (General Rural Zone).

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**Performance**

The applicant is required to make a road improvement contribution of \$5,291.02 towards the improvement to Lower Lewis Ponds Road (Income Number 15085319).

**10. PROVISION OF RURAL ADDRESS NUMBER(S)****Objective**

To provide each eligible rural property with a rural address number in accordance with Standard AS/NZ 4819:2003:Geographic Information — Rural and Urban addressing.

**Performance**

The location of each eligible access will be established and a number allocated based upon measurements taken by the Principal Certifying Authority which will be in accordance with Standard AS/NZS 4819:2003.

The applicant is to contact Council's GIS Officer on 63923248 to obtain an application form and instructions.

**11. ERECTION OF RURAL ADDRESS NUMBER(S)****Objective**

To ensure each eligible rural property has a suitably erected and clearly visible rural address number in accordance with Standard AS/NZS 4819:2003: Geographic Information — Rural and Urban Addressing.

**Performance**

The designated number plates shall be obtained and erected in accordance with the Specifications for Erection of Rural Address Numbers as supplied by Council. (Note: These plates are available from Council at the fee specified in Council's Fees and Charges)

Written notification is to be provided to Council indicating rural addressing numbers have been erected. This letter is to be supplied to Council or Principal Certifying Authority PRIOR to the issue of a Subdivision Certificate.

**12. POWER****Objective**

To ensure the new dwelling has an adequate power supply.

**Performance**

The applicant will meet any costs associated with connection of the dwelling to the electricity supply. Documentary evidence from the Power Authority is to be submitted detailing connection.

**13. TRANSFER OF CROWN ROAD RESERVE TO COUNCIL****Objective**

To ensure that the road reserve that provides legal access to the property is Council owned.

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### Performance

The applicant is required to bear the full cost of transferring the Crown public road into Council ownership. This transfer must be commenced and approved before any required works are undertaken within the road reserve.

Compliance Certificate for any associated road works will not be given before documented evidence and / or completed transfer is sighted by Council.

The Applicant is to formally approach Council asking to take over the Crown public road.

### **14. ROAD NAMING**

#### Objective

To name roads.

#### Performance

Developer suggestions for the names of new road together with the reasons for the names proposed, should be submitted **BEFORE ISSUE OF THE SUBDIVISION CERTIFICATE FOR THE DEVELOPMENT**, for Council's adoption. Council favours names with historical, zoological, botanical or geographic association with the locality. Council can provide advice on appropriate names on request.

### **15. ROAD DESIGN AND CONSTRUCTION**

#### Objective

To ensure that safe, all-weather public access is provided to the newly created lots in accordance with Council's requirements.

#### Performance

The applicant is required to bear the full cost of survey, design and construction of the proposed road which is to be built to Councils' Rural Class 3 Level 1 Standard and strictly in accordance with the **CABONNE COUNCIL ENGINEERING SPECIFICATIONS FOR SUBDIVISION AND DEVELOPMENT (EDITION 1)**.

A complete set of drawings is to be provided to Council for approval before a **CONSTRUCTION CERTIFICATE** for the works is issued.

**A COMPLIANCE CERTIFICATE FOR ALL ROAD WORKS IS TO BE ISSUED.**

One set of printed copies plus an electronic copy (AutoCAD2000.dwg file format) of "Works as Executed" plans are to be submitted to Council for works carried out on Council's Road in **CONNECTION WITH THE COMPLIANCE CERTIFICATE**.

All relevant work to be completed **BEFORE THE ISSUE OF THE SUBDIVISION CERTIFICATE**.

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**ITEM 1 - RESOLUTIONS REGISTER - INFOCOUNCIL - ACTIONS REPORTING**

**REPORT IN BRIEF**

<b>Reason For Report</b>	To provide Council with a report on progress made in actioning its resolutions up to last month's Council meeting and any committee meetings held.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	4.5.1.a. Provide quality administrative support and governance to councillors and residents
<b>Annexures</b>	1. Traffic Light Report Summary <a href="#">↓</a> 2. Council <a href="#">↓</a>
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\RESOLUTION REGISTER - 1079904

**GENERAL MANAGER REPORT**

InfoCouncil generated reports are annexed including actions up to the previous month's meetings resolutions.

Progress comments are provided until the final action comment which will also show "COMPLETE": that item will then be removed from the register once resolved by the council.

Attached also is the "traffic light" indicator system that enables the council to identify potential areas of concern at a glance.

Councillors should raise any issues directly with the directors as per the mayor's request.

**ITEM 2 - INVESTMENTS SUMMARY**

**REPORT IN BRIEF**

<b>Reason For Report</b>	Information provided in relation to Council's Investment Schedule.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	4.5.4.b. Maximise secure income through investments
<b>Annexures</b>	1. Investments Summary February 2020 <a href="#">↓</a>
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\FINANCIAL MANAGEMENT\FINANCIAL REPORTING\FINANCIAL REPORTS TO COUNCIL - 1100490

## **SENIOR ACCOUNTING OFFICER'S REPORT**

Council's investments as 29 February 2020 stand at a total of \$44,308,294.27.

Council's average interest rate for the month of February 2020 was 1.49%. The effect of the low cash rate is having a negative impact on term deposit rates offered by financial institutions. The Reserve Bank's official cash rate remained at 0.75% during the month of February. However, Council's average rate is higher than Council's benchmark rate of the 30 Day Bank Bill Swap Rate of 0.785%.

Council's investments are held with multiple Australian financial Institutions with varying credit ratings according to Council's Investment Policy. The annexure to this report shows a break up of each individual institution that Council invests with and its "Standard and Poor's" Credit Rating.

The Schedule of Investments for February 2020 is attached for Council's information.

## **ITEM 3 - RATES SUMMARY**

### **REPORT IN BRIEF**

<b>Reason For Report</b>	Information provided in relation to Council's Rates collections.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	4.5.4.a - Level of rate of collection
<b>Annexures</b>	1. Rates graph Feb 2020 <a href="#">↓</a>
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\FINANCIAL MANAGEMENT\FINANCIAL REPORTING\FINANCIAL REPORTS TO COUNCIL - 1102028

## **SENIOR RATES OFFICER'S REPORT**

The Rate Collection Summary to 29 February 2020 is attached for Council's information. The percentage collected is 69.9% which is similar to previous years.

The third instalment was due 28 February 2020.

**ITEM 4 - CENTROC BOARD AND CENTRAL NSW JOINT ORGANISATION**

**REPORT IN BRIEF**

<b>Reason For Report</b>	Council to note the minutes of the meetings.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	4.5.1.d Maintain effective membership of Centroc, Strategic Alliance, Hawkesbury City Council, Weddin Shire Council and Cabonne Council Country-City Alliance, LGNSW and other forums
<b>Annexures</b>	1. Minutes of the Centroc Board Meeting 27 Feb 2020 <a href="#">↓</a> 2. Mayoral report Grenfell <a href="#">↓</a>
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\GOVERNMENT RELATIONS\LOCAL AND REGIONAL LIAISON\CENTRAL NSW JOINT ORGANISATION (CENTROC) - 1101690

**GENERAL MANAGER REPORT**

The Mayor and General Manager attended the Centroc Board and Central NSW Joint Organisation meetings held in Grenfell on 27 February 2020.

Matters discussed at the Board meeting included:

- Wind-up of Centroc
- Financial report

Matters discussed by the Central West Joint Organisation included:

- Statement of Regional Strategic Priorities
- Financial Reports
- Matters raised by members – Blayney-Demondrille Railway Line
- Murray Darling Irrigation Desalination Proposal

The Mayoral report and minutes of the meetings are attached for Councillors' information.

**ITEM 5 - COMMUNITY FACILITATION FUND**

**REPORT IN BRIEF**

<b>Reason For Report</b>	To report on approved expenditure under the Community Facilitation Fund (CFF).
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Within existing budget allocation
<b>IPR Linkage</b>	3.3.5.a. Review community need for new and upgraded facilities

<b>Annexures</b>	Nil
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\GRANTS AND SUBSIDIES\PROGRAMS\COMMUNITY FACILITATION FUND - 1101750

## **GENERAL MANAGER'S REPORT**

Council adopted guidelines for the Community Facilitation Fund (CFF) in March 2015. The CFF was created for smaller community projects not originally included in the council's budget, to be allocated at the discretion of the Mayor and Deputy Mayor.

As a reminder, the guidelines for the CFF are as follows:

1. Projects where no existing vote for the works has been allocated or the vote is insufficient to complete the project.
2. Recipients must be community based not-for-profit groups.
3. Mayor and Deputy Mayor to jointly approve funds (with the General Manager as proxy if one is not available).
4. Allocation of funds to be reported to the next available Council meeting.
5. Limit of \$3,000 per allocation unless other approved by Council.

There following allocation of funds was processed in the past month

Canowindra Country Education Fund	Donation of skip bin for fund raising day at Canowindra Sports ground.	\$330.00
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## **ITEM 6 - COUNTRY MAYORS ASSOCIATION**

### **REPORT IN BRIEF**

<b>Reason For Report</b>	To update Council on matters discussed at the Country Mayors Association meeting held 6 March 2020.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	4.5.1.d Maintain effective membership of Centroc, Strategic Alliance, Hawkesbury City Council, Weddin Shire Council and Cabonne Council Country-City Alliance, LGNSW and other forums
<b>Annexures</b>	1. CMA Minutes 6 March 2020 <a href="#">↓</a>

<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\GOVERNMENT RELATIONS\LOCAL AND REGIONAL LIAISON\COUNTRY MAYORS ASSOCIATION OF NSW - 1101748
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## **GENERAL MANAGER'S REPORT**

The Mayor and Deputy Mayor attended the Country Mayors Association meeting at Parliament House, Sydney on 6 March 2020.

Special guests included:

- Hon Melinda Pavey MP, Minister for Water, Property and Housing.
- Ms Teresa Corbin, Chief Executive Officer, Australian Communications Consumer Action Network.
- Mr Rob Rogers, AFSM, Deputy Commissioner, NSW Rural Fire Service and Rebel Talbert, Assistant Commissioner, NSW Rural Fire Service.
- Hon Jennifer Gardiner, Chairperson, NSW Local Government Grants Commission.
- Dr Lindsay White, Director, Northern Basin, Commonwealth Environmental Water Holder and Mr Hilary Johnson, Director, Southern Basin, Commonwealth Environmental Water Holder.
- Ms Susan Madden, Board Member, Murray Darling Basin Authority.
- Mr David Harris, CEO Water NSW.

Minutes of the meeting are attached for Councillors' information. Any queries regarding items discussed should be directed to the Mayor or Deputy Mayor.

## **ITEM 7 - ANZAC DAY 2020**

### **REPORT IN BRIEF**

<b>Reason For Report</b>	To provide councillors with an update regarding ANZAC Day 2020
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	4.4.1.a - Facilitate the council's administrative aspects of ANZAC Day events and citizenship ceremonies
<b>Annexures</b>	Nil
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\RECREATION AND CULTURAL SERVICES\EVENTS MANAGEMENT\ANZAC DAY 2020 - 1105591

## **ADMINISTRATION OFFICER'S REPORT**

Following updates from the NSW Government, RSL NSW have advised of the decision to cancel all public ANZAC Day commemoration services across the

state. The risk to vulnerable people during the current health situation is simply too high for these events to continue in their traditional format.

While traditional commemorative services will no longer go ahead, ANZAC Day is still a day of recognition and for many Australians, the most important day in the commemorative calendar.

ANZAC Day, as a marker of respect and admiration for ANZACs past and present will still be observed. Exactly what form this will take will be different from previous years, but as custodians of commemoration, the RSL will still honour the service and sacrifice of the brave serviceman and women.

## **ITEM 8 - PURCHASE OF MOBILE TOILETS**

### **REPORT IN BRIEF**

<b>Reason For Report</b>	Purchase of Mobile Toilets
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	1.1.1.a - Complete the annual rural and urban roads maintenance program
<b>Annexures</b>	Nil
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\PLANT EQUIPMENT AND STORES\PLANT - EQUIPMENT\PURCHASE - 1104599

### **ACTING DIRECTOR OF ENGINEERING AND TECHNICAL SERVICES REPORT**

Council's Plant Fund has recently ordered two new Scavogn 520 transportable toilet blocks. The units consist of 5 toilets, 2 urinals and 3 hand basins.

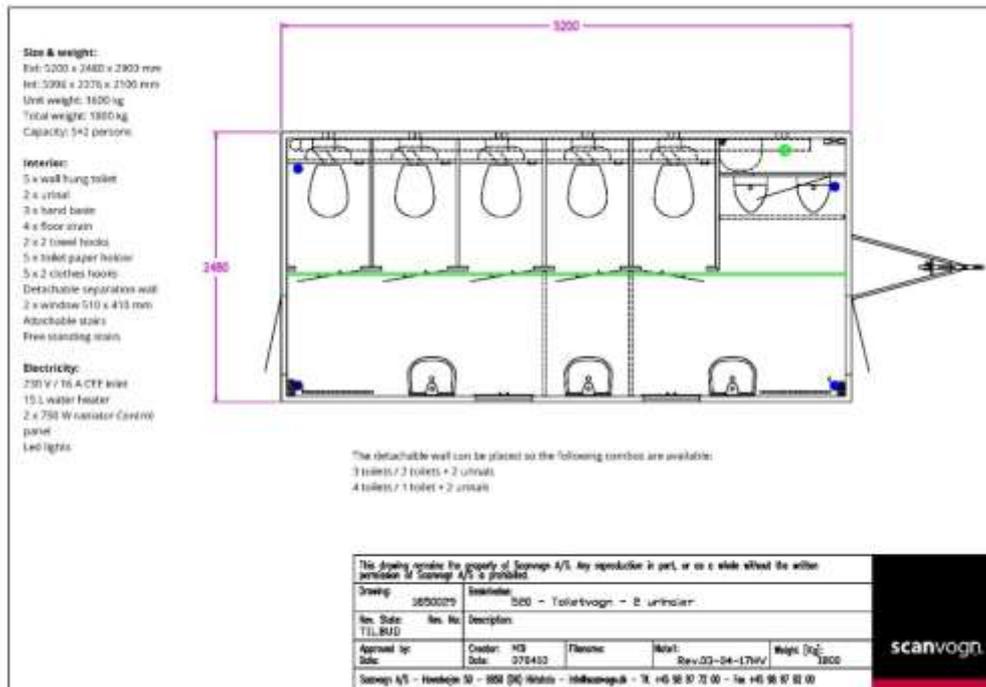
These toilets were purchased instead of two Variable message boards as part of the 2019/2020 Minor Plant Replacement Program. These have been placed in the proposed 2020/21 budget.

These toilets can be used as standalone amenities, or can be connected to gravity systems, found in Molong, Eugowra and Canowindra or pressure sewer pods found in the four small towns of Manildra, Cudal, Cumnock and Yeoval.

One will be based at Canowindra and the other in Molong. They will be used on Council work sites and also be available for major events in the Cabonne LGA if needed, they would not be a substitute for existing facilities, but will complement amenities that may struggle, during major events.

Council will develop appropriate fee structure and booking process to manage community requests.

The diagram below shows the set out of the trailers, with a removable panel to allow for different configurations to be utilised.



The image below provides an example of branding that may be used to promote the LGA or major sponsors and an image of a 420 unit.





**ITEM 9 - ENGINEERING AND TECHNICAL SERVICES DEPARTMENT REPORT MARCH 2020**

**REPORT IN BRIEF**

<b>Reason For Report</b>	To update Council on works in progress in the Engineering and Technical Services Department
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	4.5.1.a - Provide quality administrative support and governance to councillors and residents
<b>Annexures</b>	1. 2020 03 20 Council Engineering Report - March 2020 <a href="#">↓</a>
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\REPORTING\ENGINEERING AND TECHNICAL SERVICES REPORTING - 1105359

**ACTING DIRECTOR OF ENGINEERING AND TECHNICAL SERVICES REPORT**

Please find attached to this report the update on 2019/20 works in progress in the Engineering and Technical Services department.

**ITEM 10 - DEVELOPMENT APPLICATIONS RECEIVED DURING FEBRUARY 2020**

**REPORT IN BRIEF**

<b>Reason For Report</b>	Details of development applications received during the preceding month.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	4.5.3.a. Provide efficient and effective development assessment
<b>Annexures</b>	Nil
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\DEVELOPMENT AND BUILDING CONTROLS\BUILDING AND DEVELOPMENT APPLICATIONS\REPORTING - DEVELOPMENT APPLICATIONS TO COUNCIL - 1101046

**DIRECTOR OF ENVIRONMENTAL SERVICES' REPORT**

Development Applications have been received during the period 01/02/2020 to 29/02/2020 as detailed below.

**SUMMARY OF DEVELOPMENT APPLICATIONS RECEIVED**

<b><u>TYPE</u></b>	<b><u>ESTIMATED VALUE</u></b>
Section 68 Only x 9	\$----
Boundary Adjustment	\$----
Modification to Swimming Pool & BBQ Area	\$----
Farm Building – Continued Use	\$----
Modification to Subdivision	\$----
Boundary Adjustment	\$----
Home Based Business (Mechanics)	\$----
Modification to Storage Shed	\$----
Modification to Remote Control Car Track	\$----
Subdivision	\$----
Additions to Existing Dwelling	\$20,000
Storage Shed & Carport	\$15,000
Alterations & Additions to Existing Dwelling	\$195,000
Amenities Block x 3	\$255,000
Alterations & Additions to Food & Drink Premises	\$6,000
Demolition & Construction of 2 New Pavilions	\$397,500
Dual Occupancy	\$600,000
Garage & Relocation of Storage Shed	19,000

<b>TOTAL: 26</b>	<b>\$1,507,500</b>
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**SUMMARY OF COMPLYING DEVELOPMENT APPLICATIONS RECEIVED**

<b><u>TYPE</u></b>	<b><u>ESTIMATED VALUE</u></b>
Alterations & Additions to Existing Dwelling	\$130,000
<b>TOTAL: 1</b>	<b>\$130,000</b>

<b>GRAND TOTAL: 21</b>	<b>\$1,637,500</b>
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**ITEM 11 - DEVELOPMENT APPLICATIONS APPROVED DURING FEBRUARY 2020**

**REPORT IN BRIEF**

<b>Reason For Report</b>	Details of development applications approved during the preceding month.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	4.5.3.a. Provide efficient and effective development assessment
<b>Annexures</b>	Nil
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\DEVELOPMENT AND BUILDING CONTROLS\BUILDING AND DEVELOPMENT APPLICATIONS\REPORTING - DEVELOPMENT APPLICATIONS TO COUNCIL - 1101059

**DIRECTOR OF ENVIRONMENTAL SERVICES' REPORT**

Development Applications have been approved during the period 01/02/2020 to 29/02/2020 as detailed below.

**SUMMARY OF DEVELOPMENT APPLICATIONS APPROVED**

<b><u>TYPE</u></b>	<b><u>ESTIMATED VALUE</u></b>
Section 68 Only x 9	\$----
Cellar Door	\$----
Modification to Swimming Pool & BBQ Area	\$----
Modification to Boundary Adjustment	\$----
Modification to Storage Shed	\$----
Storage Shed	\$11,550

Storage Shed	\$64,000
Shed	\$6,000
Extractive Industry (Borrow Pit)	\$10,000
Extractive Industry (Borrow Pit 4)	\$10,000
Dwelling	\$400,000
Alterations & Additions to Food & Drink Premises	\$6,000
Convert Shed to Dwelling	\$60,000
Alterations & Additions to Existing Dwelling	\$195,000
<b>TOTAL: 22</b>	<b>\$762,550</b>

**SUMMARY OF COMPLYING DEVELOPMENT APPLICATIONS APPROVED**

<u>TYPE</u>	<u>ESTIMATED VALUE</u>
<b>TOTAL: 0</b>	<b>\$0</b>

<b>GRAND TOTAL: 20</b>	<b>\$762,550</b>
<b>Previous Month: 20</b>	<b>\$1,379,451</b>

**ITEM 12 - HERITAGE ADVISOR'S REPORT**

**REPORT IN BRIEF**

<b>Reason For Report</b>	Providing Councillors with a copy of the Heritage Advisor's report.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	4.3.2.b - Heritage advisory service provided
<b>Annexures</b>	1. Heritage Advisor's Report - March 2020 <a href="#">↓</a>
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\DEVELOPMENT AND BUILDING CONTROLS\REPORTS\HERITAGE - 2018 - 1102397

**DIRECTOR OF ENVIRONMENTAL SERVICES' REPORT**

A copy of the Heritage Advisor's Report for March 2020 is attached for the information of Council.

**ITEM 13 - MEDIAN PROCESSING TIMES 2020**

**REPORT IN BRIEF**

<b>Reason For Report</b>	To provide information on median processing times.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	4.5.3.a. Assess and determine development applications, construction certificate applications and Onsite Sewerage Management Systems (OSMS) to meet agreed service levels
<b>Annexures</b>	Nil
<b>File Number</b>	\OFFICIAL RECORDS LIBRARY\DEVELOPMENT AND BUILDING CONTROLS\BUILDING AND DEVELOPMENT APPLICATIONS\REPORTING - DEVELOPMENT APPLICATIONS TO COUNCIL - 1101068

**DIRECTOR OF ENVIRONMENTAL SERVICES' REPORT**

**Summary of median Application Processing Times over the last five years for the month of February:**

<b><u>YEAR</u></b>	<b><u>MEDIAN ACTUAL DAYS</u></b>
2015	27.5
2016	45
2017	41
2018	24
2019	21

**Summary of median Application Processing Times for 2019:**

<b><u>MONTH</u></b>	<b><u>MEDIAN ACTUAL DAYS</u></b>
January	22
February	12
March	
April	
May	
June	
July	
August	
September	
October	
November	
December	

**ITEM 14 - BURIAL STATISTICS**

**REPORT IN BRIEF**

<b>Reason For Report</b>	To provide information on burial statistics.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	3.3.1.a - Maintain cemeteries in accordance with community requirements
<b>Annexures</b>	Nil
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\PUBLIC HEALTH\CEMETERIES\REPORTING - BURIAL STATISTICS - 1101064

**DIRECTOR OF ENVIRONMENTAL SERVICES' REPORT**

<b><u>YEAR</u></b>	<b><u>NO OF BURIALS</u></b>
<b>2006/07</b>	59
<b>2007/08</b>	62
<b>2008/09</b>	57
<b>2009/10</b>	65
<b>2010/11</b>	40
<b>2011/12</b>	54
<b>2012/13</b>	54
<b>2013/14</b>	80
<b>2014/15</b>	66
<b>2015/16</b>	64
<b>2016/17</b>	41
<b>2017/18</b>	67
<b>2018/19</b>	77
<b>2019/20</b>	
July	5
August	6
September	8
October	7
November	8
December	2
January	7
February	2
March	
April	
May	
June	
<b>Total</b>	<b>45</b>

## Incomplete Resolutions - Summary

Risk	Totals	Month 1	Month 2	Month 3	Month 3+
Low	38	23	2	6	7
Medium	0		0	0	0
High	0				0

As at: 16 March 2020

Key:

Low Risk

Includes resolutions marked "Complete" pending the next Council meeting to be finalised; resolutions up to 2 months old with an initial comment; and resolutions not "Complete" (regardless of age), with initial and progress comments which are incomplete due to a legitimate reason.

Medium Risk

Includes resolutions not "Complete", up to 2 months old **without** a comment; and resolutions 3 months old with an initial comment but without a satisfactory or timely update.

High Risk

Includes resolutions not "Complete", with no initial comment 3+ months old; 3+ months old with initial comment but no update; and 3+ months old with initial comment and with updates but reason or legitimacy is "no or not known (to be shown as "No").

<p>Outstanding Actions</p> <p><a href="#">Action Sheets Report</a></p>	<p><b>Division:</b> <b>Committee:</b> <b>Officer:</b></p> <p>Ordinary Meeting</p>	<p><b>Date From:</b> <b>Date To:</b></p> <p><b>Printed: Monday, 16 March 2020 2:30:11 PM</b></p>
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Meeting	Officer/Director	Section	Subject
Ordinary Meeting 30 October 2018	Heidi Thornberry Luke Taberner	For Determination	PURCHASE OF LAND FROM TRANSPORT NSW IN WATSON STREET, MOLONG
<b>MOTION</b> (Oldham/Batten)			
THAT:			
<ol style="list-style-type: none"> <li>1. Pursuant to Sections 186 and 187 of the <i>Local Government Act 1993 (NSW)</i> Council compulsorily acquire the land forming part of the Great Western Railway proclaimed in Government Gazette No. 289 of 17.7.1885 Folio 4562 and Government Gazette No. 232 of 9.6.1885 Folio 3629, being the area marked as "Lot 1" on the plan attached to the report (the Land) for the purpose of flood infrastructure in accordance with the requirements of the <i>Land Acquisition (Just Terms Compensation) Act 1991</i>.</li> <li>2. Council make an application to the Minister for Local Government and the Governor for the compulsory acquisition of the Land.</li> <li>3. Authority be granted to affix the Common Seal of Council to any acquisition documentation associated with the Land.</li> <li>4. The land to be acquired is to be classified as Community Land.</li> </ol>			
<p><i>16 Mar 2020 - 10:12 AM - Heidi Thornberry</i> Awaiting document to affix seal</p> <p><i>22 Jan 2020 - 9:44 AM - Heidi Thornberry</i> Awaiting document to affix seal</p> <p><i>22 Jan 2020 - 9:28 AM - Heidi Thornberry</i> Awaiting document to affix seal</p> <p><i>05 Dec 2019 - 4:08 PM - Heidi Thornberry</i> Awaiting document to affix seal</p> <p><i>11 Nov 2019 - 3:44 PM - Heidi Thornberry</i> Awaiting document to affix seal</p> <p><i>09 Oct 2019 - 4:45 PM - Heidi Thornberry</i> Awaiting document to affix seal</p> <p><i>09 Sep 2019 - 11:32 AM - Heidi Thornberry</i> Awaiting document to affix seal</p> <p><i>14 Aug 2019 - 3:07 PM - Heidi Thornberry</i> Awaiting document to affix seal</p> <p><i>09 Jul 2019 - 9:31 AM - Heidi Thornberry</i> Awaiting document to affix seal</p> <p><i>13 Jun 2019 - 3:51 PM - Heidi Thornberry</i></p>			

Outstanding Actions	<b>Division:</b> <b>Committee:</b> <b>Officer:</b>	Ordinary Meeting	<b>Date From:</b> <b>Date To:</b>
<b>Action Sheets Report</b>			<b>Printed: Monday, 16 March 2020 2:30:11 PM</b>
<p>Awaiting document to affix seal  14 May 2019 - 12:12 PM - Heidi Thornberry  Awaiting document to affix seal  16 Apr 2019 - 12:04 PM - Heidi Thornberry  Awaiting document to affix seal  12 Mar 2019 - 10:02 AM - Heidi Thornberry  Awaiting document to affix seal  13 Feb 2019 - 12:54 PM - Heidi Thornberry  Awaiting document to affix seal  06 Dec 2018 - 3:46 PM - Heidi Thornberry  Awaiting document to affix seal  15 Nov 2018 - 10:35 AM - Heidi Thornberry  Awaiting document to affix seal</p>			
<b>Meeting</b>	<b>Officer/Director</b>	<b>Section</b>	<b>Subject</b>
Ordinary Meeting 30 October 2018	Heidi Thornberry Luke Taberner	For Determination	COUNCIL TO ACQUIRE EASEMENTS OVER LAND IN EUGOWRA FOR THE PUZZLE FLAT CREEK FLOOD LEVEE
<b>MOTION</b> (Durkin/Newsom)			
THAT:			
<ol style="list-style-type: none"> <li>1. Pursuant to Sections 186 and 187 of the <i>Local Government Act 1993 (NSW)</i> Council compulsorily acquire easements over the land described as: <ol style="list-style-type: none"> <li>a) Lot 1 in DP 432838 Eugowra;</li> <li>b) Lot 3943 in DP 1200868 Eugowra;</li> <li>c) Lot 148 in DP 750182 Eugowra;</li> <li>d) Lot 7001 in DP 1125814 Eugowra;</li> <li>e) Lot 88 in DP 750159 Eugowra; and</li> <li>f) Lot 71 in DP 750182 Eugowra</li> </ol> <p>as shown in the plans attached to the report for the purpose of flood levee infrastructure in accordance with the requirements of the <i>Land Acquisition (Just Terms Compensation) Act 1991</i>.</p> </li> <li>2. Council make an application to the Minister for Local Government and the Governor for the compulsory acquisition of the Land.</li> </ol>			

Outstanding Actions	<b>Division:</b> <b>Committee:</b> <b>Officer:</b>	Ordinary Meeting	<b>Date From:</b> <b>Date To:</b>
<a href="#">Action Sheets Report</a>			<b>Printed: Monday, 16 March 2020 2:30:11 PM</b>

3. Authority be granted to affix the Common Seal of Council to any acquisition documentation associated with the Land.

4. The land to be acquired is to be classified as Community Land.

5. Should council be able to reach agreement for purchase by private treaty that the purchase proceed by that method.

6. Should Council not be granted permission to acquire the following:

- a) Lot 1 in DP 432838 Eugowra;
- b) Lot 3943 in DP 1200868 Eugowra;
- c) Lot 7001 in DP 1125814 Eugowra; and
- d) Lot 71 in DP 750182 Eugowra.

under the Land Acquisition (Just Terms Compensation) Act 1991 that a licence agreement be entered into for the area covered by the proposed easement.

*10 Mar 2020 - 12:17 PM - Heidi Thornberry*

Awaiting documents to affix seal

*10 Mar 2020 - 11:48 AM - Heidi Thornberry*

Awaiting documents to affix seal

*22 Jan 2020 - 9:44 AM - Heidi Thornberry*

Awaiting documents to affix seal

*05 Dec 2019 - 4:08 PM - Heidi Thornberry*

Awaiting documents to affix seal

*11 Nov 2019 - 4:34 PM - Heidi Thornberry*

Awaiting documents to affix seal

*09 Oct 2019 - 4:45 PM - Heidi Thornberry*

Awaiting document to affix seal

*09 Sep 2019 - 11:32 AM - Heidi Thornberry*

Awaiting documents to affix seal

*14 Aug 2019 - 3:07 PM - Heidi Thornberry*

Awaiting document to affix seal

*09 Jul 2019 - 9:31 AM - Heidi Thornberry*

Awaiting document to affix seal

*13 Jun 2019 - 3:51 PM - Heidi Thornberry*

Awaiting documents to affix seal

*14 May 2019 - 12:12 PM - Heidi Thornberry*

<p>Outstanding Actions</p> <p><b>Action Sheets Report</b></p>	<p><b>Division:</b> <b>Committee:</b> <b>Officer:</b></p> <p>Ordinary Meeting</p>	<p><b>Date From:</b> <b>Date To:</b></p> <p><b>Printed: Monday, 16 March 2020 2:30:11 PM</b></p>
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<p>Awaiting documents to affix seal  <i>02 Apr 2019 - 10:08 AM - Heidi Thornberry</i>                  Awaiting documents to affix seal  <i>12 Mar 2019 - 10:02 AM - Heidi Thornberry</i>                  Awaiting documents to affix seal  <i>13 Feb 2019 - 12:54 PM - Heidi Thornberry</i>                  Awaiting document to affix seal  <i>06 Dec 2018 - 3:46 PM - Heidi Thornberry</i>                  Awaiting documents to affix seal  <i>15 Nov 2018 - 10:35 AM - Heidi Thornberry</i>                  Awaiting documents to affix seal</p>			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 27 November 2018	Heidi Thornberry Luke Taberner	Confidential Items	ACQUISITION OF LAND - KURRAJONG ROAD, MANILDRA
<p><b><u>RECOMMENDATION</u></b> (Nash/Weaver)</p> <p>THAT Council:</p> <ol style="list-style-type: none"> <li>1. Authorise purchase of 1.47 ha of land from Lot 243 DP 750150 for the purchase price of \$5,297.88.</li> <li>2. Agree to pay all reasonable legal fees, survey fees and plan lodgement fees associated with the purchase.</li> <li>3. Authorise the affixation of the Common Seal and appropriate signatures on any associated land transfer documents.</li> </ol> <p><i>16 Mar 2020 - 10:12 AM - Heidi Thornberry</i>                  Awaiting document to affix seal  <i>22 Jan 2020 - 9:44 AM - Heidi Thornberry</i>                  Awaiting document to affix seal  <i>05 Dec 2019 - 4:08 PM - Heidi Thornberry</i>                  Awaiting document to affix seal  <i>11 Nov 2019 - 4:54 PM - Heidi Thornberry</i>                  Awaiting document to affix seal  <i>09 Oct 2019 - 4:45 PM - Heidi Thornberry</i>                  Awaiting document to affix seal  <i>09 Sep 2019 - 11:32 AM - Heidi Thornberry</i>                  Awaiting document to affix seal  <i>14 Aug 2019 - 3:07 PM - Heidi Thornberry</i>                  Awaiting document to affix seal  <i>09 Jul 2019 - 9:31 AM - Heidi Thornberry</i></p>			

Outstanding Actions	<b>Division:</b> <b>Committee:</b> <b>Officer:</b>	Ordinary Meeting	<b>Date From:</b> <b>Date To:</b>
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Awaiting document to affix seal  
 13 Jun 2019 - 3:51 PM - Heidi Thornberry  
 Awaiting document to affix seal  
 14 May 2019 - 12:12 PM - Heidi Thornberry  
 Awaiting document to affix seal  
 02 Apr 2019 - 10:07 AM - Heidi Thornberry  
 Awaiting document to affix seal  
 11 Mar 2019 - 1:02 PM - Heidi Thornberry  
 Awaiting document to affix seal  
 13 Feb 2019 - 12:54 PM - Heidi Thornberry  
 Awaiting document to affix seal  
 06 Dec 2018 - 3:49 PM - Heidi Thornberry  
 Awaiting document to affix seal

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 28 May 2019	Christopher Eldred Heather Nicholls	For Determination	DRAFT DEVELOPMENT CONTROL PLAN NO. 17: RURAL TOURISM
<b>MOTION</b> (Jones/Oldham)			
<p>THAT Council notify the Draft Development Control Plan No. 17: Rural Tourism for public comment for a period of 28 days.</p> <p>02 Mar 2020 - 4:53 PM - Christopher Eldred                      Completed as per previous comment.                      11 Feb 2020 - 11:57 AM - Christopher Eldred                      DCP 17. not proceeding at present. Will form a comprehensive DCP in the future.                      05 Dec 2019 - 12:08 PM - Christopher Eldred                      No Change.                      14 Nov 2019 - 8:47 AM - Christopher Eldred                      No change                      28 Oct 2019 - 10:16 AM - Christopher Eldred                      No changes from previous month                      02 Oct 2019 - 11:22 AM - Christopher Eldred                      No Changes from last month                      09 Sep 2019 - 2:43 PM - Christopher Eldred                      No Change from last month.                      15 Aug 2019 - 2:06 PM - Emma Tadros                      No changed from last month                      11 Jul 2019 - 12:13 PM - Emma Tadros                      Council staff are now considering the comments received during the exhibition period                      03 Jun 2019 - 4:34 PM - Christopher Eldred</p>			

Outstanding Actions	<b>Division:</b> <b>Committee:</b> Ordinary Meeting <b>Officer:</b>	<b>Date From:</b> <b>Date To:</b>
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The DCP has been placed on exhibition for 28 Days in accordance with requirements. A subsequent report will be prepared for Council following the exhibition phase.

Meeting	Officer/Director	Section	Subject
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Ordinary Meeting 24 September 2019	Naomi Schroder Bradley Bymes	For Determination	BUILDING BETTER REGIONS FUND
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**RECOMMENDATION** (Batten/Treavors)

THAT Council support and assess potential projects and report to Council prior to the closing date for funding under the Building Better Regions Fund.

03 Mar 2020 - 10:18 AM - Naomi Schroder  
as above - outcome note expected until May/June  
13 Feb 2020 - 9:50 AM - Naomi Schroder  
BBRF projects confirmed at Dec meeting and submitted to funding body by deadline. outcome of applications not expected until May/June.  
06 Dec 2019 - 12:46 PM - Emma Tadros  
Ongoing  
11 Nov 2019 - 4:22 PM - Naomi Schroder  
Ongoing  
08 Oct 2019 - 11:42 AM - Naomi Schroder  
To discuss with CEDM and GM at next catch up as to process required.

Meeting	Officer/Director	Section	Subject
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Ordinary Meeting 24 September 2019	Heidi Thornberry Luke Taberner	Confidential Items	POSSIBLE SALE OF LOT 2 DP 1113621 LONGS CORNER ROAD, CANOWINDRA
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**RECOMMENDATION** (Durkin/Davison)

THAT Council authorises affixing of Council's Seal to the land sale contract and transfer documents.

16 Mar 2020 - 10:14 AM - Heidi Thornberry  
Seal Affixed - COMPLETE  
22 Jan 2020 - 9:44 AM - Heidi Thornberry  
Awaiting document to affix seal  
05 Dec 2019 - 4:09 PM - Heidi Thornberry  
Awaiting document to affix seal  
11 Nov 2019 - 4:25 PM - Heidi Thornberry  
Awaiting document to affix seal  
09 Oct 2019 - 4:43 PM - Heidi Thornberry  
Awaiting document to affix seal

Meeting	Officer/Director	Section	Subject
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Ordinary Meeting 22 October 2019	Heidi Thornberry Luke Taberner	Confidential Items	SUPPLY, DELIVERY AND PLACEMENT OF SPRAYED BITUMINOUS SURFACING - CONTRACT 2019-2022
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Outstanding Actions	<b>Division:</b> <b>Committee:</b> Ordinary Meeting <b>Officer:</b>	<b>Date From:</b> <b>Date To:</b>
<a href="#">Action Sheets Report</a>		<b>Printed: Monday, 16 March 2020 2:30:11 PM</b>

**RECOMMENDATION** (Batten/Weaver)

- THAT Council:
1. Accept the tender from Downer EDI Limited for the Sprayed Bituminous Sealing Contract for the period 2019 – 2022; and
  2. Authorise the signing and attachment of the Council Seal to the contract deed of agreement between Cabonne Council and Downer EDI Limited.

10 Mar 2020 - 12:38 PM - Heidi Thornberry  
 Awaiting document to affix seal  
 13 Feb 2020 - 10:07 AM - Heidi Thornberry  
 Awaiting document to affix seal  
 05 Dec 2019 - 4:29 PM - Heidi Thornberry  
 Awaiting document to affix seal  
 11 Nov 2019 - 4:22 PM - Heidi Thornberry  
 Awaiting document to affix seal

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 November 2019	Dale Jones Bradley Bymes	For Determination	2020 CANOWINDRA CHALLENGE HOT AIR BALLOON FESTIVAL

**MOTION** (Walker/Newsom)

- THAT:
1. Council enters into a legal agreement to provide a one-off loan of \$50,000 to be repaid over five years to Canowindra Challenge Inc. to conduct the 2020 Canowindra Challenge and balloon glow;
  2. Funds for the loan be sourced from the Canowindra Town Improvement Fund;
  3. The loan be made available after 1 March 2020 upon Council's satisfaction that necessary arrangements are in place to conduct the Canowindra Challenge and balloon glow in April 2020;
  4. The loan be provided according to the requirements of the NSW Local Government Act for the making of loans to community groups and appropriate due diligence being undertaken;
  5. Authority be given to the Mayor and General Manager to sign all documentation and affix Council seal as required.

02 Mar 2020 - 4:58 PM - Dale Jones

<p>Outstanding Actions</p> <p><b>Action Sheets Report</b></p>	<p><b>Division:</b> <b>Committee:</b> <b>Officer:</b></p> <p>Ordinary Meeting</p>	<p><b>Date From:</b> <b>Date To:</b></p> <p><b>Printed: Monday, 16 March 2020 2:30:11 PM</b></p>
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Council proposal to allocate \$60,000 from Canowindra Town Improvement Fund to pay creditors on public exhibition until 5pm 24 March 2020

13 Feb 2020 - 10:09 AM - Dale Jones

report prepared for 25 February Ordinary Council Meeting regarding new arrangements.

05 Dec 2019 - 5:38 PM - Dale Jones

Proponent informed of Council's resolution.

Appropriate loan agreement documents to be drawn up and forwarded to proponent for signing

Meeting	Officer/Director	Section	Subject
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Ordinary Meeting 26 November 2019	Naomi Schroder Bradley Bymes	For Determination	REGIONAL AGRICULTURAL SHOW DEVELOPMENT GRANTS PROGRAM
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**MOTION** (Jones/Nash)

THAT Council:

Support Cudal Central Incorporated and the Cudal Agricultural & Pastoral Society Incorporated in their application to the Regional Agricultural Show Development Grants Program, by way of;

1. A financial co-contribution of up to \$66,000 from reserves;
2. A letter from Council confirming support and confirming availability of the financial co-contribution.

03 Mar 2020 - 10:19 AM - Naomi Schroder

no outcome advised as yet

13 Feb 2020 - 10:05 AM - Naomi Schroder

No outcome advised as yet.

06 Dec 2019 - 12:52 PM - Emma Tadros

Awaiting outcome of application

Meeting	Officer/Director	Section	Subject
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Ordinary Meeting 26 November 2019	Roy Ansted Robert Cohen	For Determination	PROPOSED ROAD NAMING - UNNAMED LANE, BOWAN PARK
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**MOTION** (Nash/Oldham)

THAT Council proceed with the naming of the road detailed in the associated report as "Asquith Lane" in accordance with Section 162 of the Roads Act, 1993.

09 Mar 2020 - 2:28 PM - Roy Ansted

The name "Asquith Lane" is in the process of being gazetted by GNB.

11 Feb 2020 - 8:53 AM - Roy Ansted

GNB has now approved of the name "Asquith Lane", and the name is now in the process of being gazetted.

Outstanding Actions	<b>Division:</b> <b>Committee:</b> Ordinary Meeting <b>Officer:</b>	<b>Date From:</b> <b>Date To:</b>
<b>Action Sheets Report</b>		<b>Printed: Monday, 16 March 2020 2:30:11 PM</b>

05 Dec 2019 - 11:33 AM - Roy Ansted

Noted. Approval to now be sought from the GNB for approval of "Asquith Lane".

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 November 2019	Weekes Tony Robert Cohen	Confidential Items	PROVISION FOR TRAFFIC CONTROL SERVICES CONTRACT

**RECOMMENDATION** (Jones/Newsom)

THAT Council tables the report and considers the matter at its December Ordinary meeting.

11 Mar 2020 - 1:13 PM - Weekes Tony

Council report has been completed for the March Council meeting

13 Feb 2020 - 9:25 AM - Weekes Tony

Council to go ahead with Tender from MTM, but the contract will be monitored.

06 Dec 2019 - 3:30 PM - Weekes Tony

We need to look at the proposed Tender with MTM. We have been having problems with them lately. Need to review there Recommendation.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 November 2019	Heidi Thornberry Luke Taberner	For Determination	2020 CANOWINDRA CHALLENGE HOT AIR BALLOON FESTIVAL

**MOTION** (Walker/Newsom)

THAT:

1. Council enters into a legal agreement to provide a one-off loan of \$50,000 to be repaid over five years to Canowindra Challenge Inc. to conduct the 2020 Canowindra Challenge and balloon glow;
2. Funds for the loan be sourced from the Canowindra Town Improvement Fund;
3. The loan be made available after 1 March 2020 upon Council's satisfaction that necessary arrangements are in place to conduct the Canowindra Challenge and balloon glow in April 2020;
4. The loan be provided according to the requirements of the NSW Local Government Act for the making of loans to community groups and appropriate due diligence being undertaken;
5. Authority be given to the Mayor and General Manager to sign all documentation and affix Council seal as required.

10 Mar 2020 - 10:28 AM - Heidi Thornberry

Awaiting Document to affix seal

22 Jan 2020 - 9:44 AM - Heidi Thornberry

Outstanding Actions	<b>Division:</b> <b>Committee:</b> Ordinary Meeting <b>Officer:</b>	<b>Date From:</b> <b>Date To:</b>
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Awaiting Document to affix seal  
05 Dec 2019 - 4:20 PM - Heidi Thornberry  
Awaiting Document to affix seal

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 17 December 2019	Dale Jones Bradley Bymes	For Determination	BUILDING BETTER REGIONS FUND ROUND 4
<b><u>MOTION</u></b> (Durkin/Jones)			
THAT Council:			
1. Submits the following projects for funding under Round 4 of the Building Better Regions Fund:			
a. Cabonne Council Playground Upgrades \$400,000;			
b. Cabonne Council Refurbishment of Public Toilet Amenities \$300,000;			
c. Molong Recreation Ground Lighting Upgrade \$400,000;			
d. Tom Clyburn Oval, Canowindra Lighting Upgrade \$400,000;			
e. Cudal Showground Power & Water Upgrades \$190,000;			
f. Eugowra Medical Centre Redevelopment \$252,000;			
g. Construction of New Molong Showground Amenities Block \$340,000; and			
h. Construction of Phase 1 of the Eugowra Multi-purpose Community Centre at Eugowra Showground \$985,000.			
2. Provides the following contributions towards the cost of the projects, should the applications be successful, and that those contributions be funded from Council's Reserves:			
a. Cabonne Council Playground Upgrades \$200,000;			
b. Cabonne Council Refurbishment of Public Toilet Amenities \$150,000;			
c. Molong Recreation Ground Lighting Upgrade \$200,000;			
d. Tom Clyburn Oval, Canowindra Lighting Upgrade \$200,000;			
e. Cudal Showground Power & Water Upgrades \$82,500;			

Outstanding Actions	<b>Division:</b> <b>Committee:</b> Ordinary Meeting <b>Officer:</b>	<b>Date From:</b> <b>Date To:</b>
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- f. Eugowra Medical Centre Redevelopment \$96,000;
- g. Construction of New Molong Showground Amenities Block \$170,000; and
- h. Construction of Phase 1 of the Eugowra Multi-purpose Community Centre at Eugowra Showground \$492,500.

02 Mar 2020 - 5:00 PM - Dale Jones

Application submitted. Awaiting funding announcement

13 Feb 2020 - 10:11 AM - Dale Jones

Application submitted

Meeting	Officer/Director	Section	Subject
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Ordinary Meeting 17 December 2019	Matthew Christensen Robert Cohen	For Determination	DETAILED INVESTIGATION AND DESIGN OF MOLONG TOWN LEVEE
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**MOTION** (Mullins/Nash)

THAT Council:

1. Approve \$87,666.67 from Council reserve as Council contribution for detailed investigation and design of Molong Town Levee in accordance with the terms set out in the Office of Environment and Heritage Funding Agreement as described in the following report; and
2. Re-establish the Molong Flood Plain Risk Management Committee.

12 Mar 2020 - 1:14 PM - Matthew Christensen

Terms of Reference of Floodplain Risk Management Committee being presented to Ordinary Meeting dated 24 March 2020.

17 Feb 2020 - 11:24 AM - Matthew Christensen

Revised Target Date changed by: Matthew Christensen From: 31 Dec 2019 To: 24 Mar 2020

Reason: Report to Council to endorse terms of reference for Floodplain Committee.

17 Feb 2020 - 11:22 AM - Matthew Christensen

Project development underway, scheduled report to create Floodplain Committee expected for Ordinary Meeting dated 24 March 2020.

11 Feb 2020 - 11:53 AM - Emma Tadros

Action reassigned to Matthew Christensen by: Emma Tadros

04 Feb 2020 - 1:51 PM - Surendra Sapkota

Funding agreement signed.

Meeting	Officer/Director	Section	Subject
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Ordinary Meeting 26 November 2019	Sarah Bellach Luke Taberner	For Determination	QUESTIONS FOR NEXT MEETING
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**MOTION** (Mullins/Davison)

Outstanding Actions	<b>Division:</b> <b>Committee:</b> Ordinary Meeting <b>Officer:</b>	<b>Date From:</b> <b>Date To:</b>
<a href="#">Action Sheets Report</a>		<b>Printed: Monday, 16 March 2020 2:30:11 PM</b>

THAT Council receive a report at the next Council meeting in relation to the following items:

1. Any regulatory requirement for council swimming pools to have lane ropes installed permanently;
2. Any response given to those who have written to Council concerning the operation of the Molong swimming pool;
3. Financial details relating to the 2019 Daroo Business Awards for both Council and the Committee and budget projections for the 2020 awards; and
4. Canowindra Food Basket, possibility of Council assisting the food basket with financial assistance, and consideration of Council participating in the planning and development of the Community Life Centre and its operations.

10 Mar 2020 - 9:26 AM - Sarah Bellach

4. Waiting on more information from Councillor Newsom to complete report

14 Feb 2020 - 2:13 PM - Sarah Bellach

4. Report will go to March Council meeting

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 25 February 2020	Robyn Little Bradley Bymes	For Determination	SOUTHERN LIGHTS NSW PROJECT

**MOTION** (Durkin/Nash)

THAT the Council proceed to implement the Southern Light Streetlighting Program.

03 Mar 2020 - 11:22 AM - Robyn Little

Noted. COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 25 February 2020	Luke Taberner Luke Taberner	For Determination	AUDIT, RISK, IMPROVEMENT COMMITTEE

**MOTION** (Durkin/Nash)

THAT Council adopt the minutes from the meeting of the Audit, Risk Improvement Committee held 12 December 2019.

10 Mar 2020 - 11:02 AM - Luke Taberner

minutes adopted. COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 25 February 2020	Matthew Christensen Robert Cohen	For Determination	DRAFT TREE MANAGEMENT POLICY

**MOTION** (Durkin/Nash)

Outstanding Actions	<b>Division:</b>	Ordinary Meeting	<b>Date From:</b>
<a href="#">Action Sheets Report</a>	<b>Committee:</b>		<b>Date To:</b>
	<b>Officer:</b>		<b>Printed: Monday, 16 March 2020 2:30:11 PM</b>
<p>THAT Council endorse the draft Tree Management Policy and place the draft policy on public exhibition.</p> <p>12 Mar 2020 - 1:13 PM - Matthew Christensen Policy is currently on public exhibition, with results to be presented to Council's April Ordinary Meeting.</p>			
<b>Meeting</b>	<b>Officer/Director</b>	<b>Section</b>	<b>Subject</b>
Ordinary Meeting 25 February 2020	Luke Taberner Luke Taberner	For Determination	DRAFT RATES AND CHARGES HARDSHIP ASSISTANCE POLICY FOR RATEPAYERS SUFFERING FROM THE EFFECTS OF NATURAL DISASTERS
<p><b>MOTION</b> (Durkin/Nash)</p> <p>THAT Council endorse the draft Rates and Charges Hardship Assistance Policy for Ratepayers Suffering from the Effects of Natural Disasters and place the draft policy on public exhibition for no less than 28 days.</p> <p>10 Mar 2020 - 11:03 AM - Luke Taberner Policy adopted. COMPLETE</p>			
<b>Meeting</b>	<b>Officer/Director</b>	<b>Section</b>	<b>Subject</b>
Ordinary Meeting 25 February 2020	Luke Taberner Luke Taberner	For Determination	INTEGRATED PLANNING AND REPORTING TIMETABLE
<p><b>MOTION</b> (Durkin/Nash)</p> <p>THAT Council note the attached Integrated Planning and Reporting Timetable for financial year 2020-2021.</p> <p>10 Mar 2020 - 11:04 AM - Luke Taberner IP&amp;R timetable noted by Council. COMPLETE</p>			
<b>Meeting</b>	<b>Officer/Director</b>	<b>Section</b>	<b>Subject</b>
Ordinary Meeting 25 February 2020	Debra Hamilton Luke Taberner	For Determination	ENTERPRISE RISK MANAGEMENT POLICY
<p><b>MOTION</b> (Durkin/Nash)</p> <p>THAT Council adopt the attached updated Enterprise Risk Management Policy.</p> <p>12 Mar 2020 - 11:58 AM - Debra Hamilton Enterprise Risk Management Policy adopted Completed</p>			
<b>Meeting</b>	<b>Officer/Director</b>	<b>Section</b>	<b>Subject</b>
Ordinary Meeting 25 February 2020	Jolene Pearson Luke Taberner	For Determination	AUSTRALIA DAY AWARDS COMMITTEE MEETING
<p><b>MOTION</b> (Durkin/Nash)</p>			

Outstanding Actions	<b>Division:</b> <b>Committee:</b> <b>Officer:</b>	Ordinary Meeting	<b>Date From:</b> <b>Date To:</b>
<a href="#">Action Sheets Report</a>			<b>Printed: Monday, 16 March 2020 2:30:11 PM</b>
<p>THAT the report and recommendations of the Australia Day Awards Committee meetings of Cabonne Council held 24 September 2019, 22 October 2019 and 17 December 2019 be adopted.</p> <p>10 Mar 2020 - 10:38 AM - Jolene Pearson NAR - COMPLETE</p>			
<b>Meeting</b>	<b>Officer/Director</b>	<b>Section</b>	<b>Subject</b>
Ordinary Meeting 25 February 2020	Robyn Little Bradley Bymes	For Determination	2020 NATIONAL GENERAL ASSEMBLY
<p><b>MOTION</b> (Jones/Newsom)</p> <p>THAT:</p> <ol style="list-style-type: none"> <li>Council authorise the Mayor and General Manager to attend the 2020 National General Assembly.</li> <li>The General Manager prepare a motion for submission to the NGA in consultation with the councillors.</li> </ol> <p>03 Mar 2020 - 11:22 AM - Robyn Little Registration complete</p>			
<b>Meeting</b>	<b>Officer/Director</b>	<b>Section</b>	<b>Subject</b>
Ordinary Meeting 25 February 2020	Nelson Saville Luke Taberner	For Determination	QUARTERLY BUDGET REVIEW
<p><b>MOTION</b> (Durkin/Batten)</p> <p>THAT Council note the variances in the report and authorise those changes to be included in the 2019/2020 Council Budget.</p> <p>12 Mar 2020 - 12:12 PM - Nelson Saville COMPLETED 12 Mar 2020 - 12:12 PM - Nelson Saville December QBR changes approved have been uploaded to the budget.</p>			
<b>Meeting</b>	<b>Officer/Director</b>	<b>Section</b>	<b>Subject</b>
Ordinary Meeting 25 February 2020	Dale Jones Bradley Bymes	For Determination	2020 CANOWINDRA INTERNATIONAL BALLOON CHALLENGE
<p><b>MOTION</b> (Durkin/Oldham)</p> <p>THAT:</p> <ol style="list-style-type: none"> <li>Council provides funding of \$30K to Canowindra Challenge Inc from the 2019-20 Events Assistance Program.</li> </ol>			

<p>Outstanding Actions</p> <p><b>Action Sheets Report</b></p>	<p><b>Division:</b> <b>Committee:</b> Ordinary Meeting <b>Officer:</b></p>	<p><b>Date From:</b> <b>Date To:</b></p> <p><b>Printed: Monday, 16 March 2020 2:30:11 PM</b></p>
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2. Council increases the 2019-20 Events Assistance Program allocation by \$10K and reduces the 2020-21 Events Assistance Program budget allocation by \$10K.
3. Council place on public exhibition for 28 days its intention to provide funding of \$60K to pay creditors of Canowindra Challenge Inc to be funded from the Canowindra Town Improvement Reserve.

02 Mar 2020 - 5:00 PM - Dale Jones

Council proposal to allocate \$60,000 from Canowindra Town Improvement Fund to pay creditors on public exhibition until 5pm 24 March 2020

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 25 February 2020	Lynnette Hawkes Bradley Byrnes	For Determination	EVENTS ASSISTANCE PROGRAM 2019/20

**MOTION** (Jones/Weaver)

THAT Council approve funding under the 2019/2020 Events Assistance Program (EAP) to the following events:

1. Molong SMARTS Festival for \$500;
2. Australian 3 Day Orienteering Championship in Molong for \$500; and
3. Garingal Orienteers in Eugowra for \$500.

11 Mar 2020 - 4:07 PM - Lynnette Hawkes

COMPLETE

11 Mar 2020 - 4:04 PM - Lynnette Hawkes

Letters Sent to the followinging for the 2019/2020 Events Assistance Program (EAP) to the following events:

- 1.Molong SMARTS Festival for \$500;
- 2.Australian 3 Day Orienteering Championship in Molong for \$500; and
- 3.Garingal Orienteers in Eugowra for \$500.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 25 February 2020	Heather Nicholls Heather Nicholls	For Determination	REQUEST FOR DONATION EQUIVALENT TO DEVELOPMENT APPLICATION FEE PAID - DA 2019/132 - TEMPORARY EVENT (CHARITY FUNDRAISER) - 125 NASHDALE LANE, NASHDALE

**MOTION** (Nash/Durkin)

THAT Council donate from its s356 budget to NG & TH Segger an amount of \$285, being equivalent to the DA fee paid to council in relation to DA 2019/132 for a temporary event (charity fundraiser – Vinyl in the Vines) held on land described as 125 Nashdale Lane, Nashdale.

02 Mar 2020 - 4:45 PM - Heather Nicholls

Outstanding Actions	<b>Division:</b> <b>Committee:</b> <b>Officer:</b>	Ordinary Meeting	<b>Date From:</b> <b>Date To:</b>
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COMPLETE			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 25 February 2020	Jolene Pearson Luke Taberner	For Determination	WALUWIN COMMUNITY CENTRE - LEASE AGREEMENT WESTERN NSW LOCAL HEALTH DISTRICT
<b>RECOMMENDATION</b> (Davison/Weaver)			
THAT Council:			
<ol style="list-style-type: none"> <li>1. Enter a varied lease with the Health Administration Corporation and Western NSW Local Health District for part of the building known as Waluwin Community Centre at the address known as part 103 Bank Street, Molong and Lot 11 DP 1127953. The lease is to expire on 30 November 2049 and includes an option for a further 40 years; and</li> <li>2. Authorise the General Manager to execute any document necessary for the purposes of entering the varied lease, including the affixing of Council's Seal to any such document.</li> </ol>			
10 Mar 2020 - 10:38 AM - Jolene Pearson Awaiting lease documentation.			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 25 February 2020	Naomi Schroder Bradley Bymes	For Determination	ELECTION COMMITMENTS FUNDING DEED - MOLONG COMMUNITY CENTRE & LIBRARY CONSTRUCTION PROJECT
<b>RECOMMENDATION</b> (Durkin/Nash)			
THAT Council:			
<ol style="list-style-type: none"> <li>1. Accept funds of \$5,000,000 from the NSW Department of Planning, Industry and Environment for the construction of the Molong Community Centre</li> <li>2. Authorise the affixing of the Common Seal to the funding agreements for the NSW Government's Election Commitments Fund.</li> </ol>			
03 Mar 2020 - 10:19 AM - Naomi Schroder Deed printed, QA Sheet done and docs handed to Admin Officer for placement of seal.			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 25 February 2020	Robyn Little Bradley Bymes	For Determination	CHANGE OF MEETING DATE - MARCH COUNCIL MEETING
<b>RECOMMENDATION</b> (Batten/Nash)			

<p>Outstanding Actions</p> <p><a href="#">Action Sheets Report</a></p>	<p><b>Division:</b> <b>Committee:</b> <b>Officer:</b></p> <p>Ordinary Meeting</p>	<p><b>Date From:</b> <b>Date To:</b></p> <p><b>Printed: Monday, 16 March 2020 2:30:11 PM</b></p>
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THAT Council reschedule the March 2020 Ordinary Council meeting to Tuesday 24 March 2020 commencing at 4pm.

12 Mar 2020 - 11:36 AM - Robyn Little

Noted - change to meeting date advertised. COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 25 February 2020	Bradley Bymes Bradley Bymes	Confidential Items	ORGANISATION RESTRUCTURE

**RECOMMENDATION** (Nash/Treavors)

THAT Council:

1. Determines the organisation structure as outlined in the report to come into effect no later than 1 July 2020, pursuant to section 332 of the Local Government Act.
2. Determines the positions of:
  - i Deputy General Manager Cabonne Infrastructure; and
  - ii Deputy General Manager Cabonne Services,

As Senior Staff positions within the organisation structure of Council pursuant to section 332 of the Local Government Act.
3. Determines the roles and reporting lines of the Deputy General Manager positions as outlined in the report pursuant to section 332 of the Local Government Act.
4. Approves the Mayor, Deputy Mayor and General Manager as the recruitment panel for the Deputy General Manager positions.
5. Acknowledges that the General Manager will progressively implement changes, below the Executive Team level as is necessary to deliver on Council's strategic priorities and the Cabonne 2025 Transformation Program.

12 Mar 2020 - 11:37 AM - Robyn Little

New structure will be implemented in line with legislatives and industrial relations requirements. COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 25 February 2020	Emma Tadros Luke Taberner	For Determination	DRAFT TREE MANAGEMENT POLICY

**MOTION** (Durkin/Nash)

THAT Council endorse the draft Tree Management Policy and place the draft policy on public exhibition.

16 Mar 2020 - 10:13 AM - Emma Tadros

Placed on public display - will upload at the end of submission period

Meeting	Officer/Director	Section	Subject
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Outstanding Actions		<b>Division:</b>	Ordinary Meeting	<b>Date From:</b>	
<a href="#">Action Sheets Report</a>		<b>Committee:</b>		<b>Date To:</b>	
		<b>Officer:</b>		<b>Printed: Monday, 16 March 2020 2:30:11 PM</b>	
Ordinary Meeting 25 February 2020	Emma Tadros Luke Taberner	For Determination	DRAFT RATES AND CHARGES HARDSHIP ASSISTANCE POLICY FOR RATEPAYERS SUFFERING FROM THE EFFECTS OF NATURAL DISASTERS		
<b>MOTION</b> (Durkin/Nash)					
THAT Council endorse the draft Rates and Charges Hardship Assistance Policy for Ratepayers Suffering from the Effects of Natural Disasters and place the draft policy on public exhibition for no less than 28 days.					
16 Mar 2020 - 10:14 AM - Emma Tadros Placed on public display - will upload at the end of submission period					
<b>Meeting</b>	<b>Officer/Director</b>	<b>Section</b>	<b>Subject</b>		
Ordinary Meeting 25 February 2020	Jolene Pearson Luke Taberner	For Determination	INTEGRATED PLANNING AND REPORTING TIMETABLE		
<b>MOTION</b> (Durkin/Nash)					
THAT Council note the attached Integrated Planning and Reporting Timetable for financial year 2020-2021.					
10 Mar 2020 - 10:39 AM - Jolene Pearson NAR - COMPLETE					
<b>Meeting</b>	<b>Officer/Director</b>	<b>Section</b>	<b>Subject</b>		
Ordinary Meeting 25 February 2020	Emma Tadros Luke Taberner	For Determination	ENTERPRISE RISK MANAGEMENT POLICY		
<b>MOTION</b> (Durkin/Nash)					
THAT Council adopt the attached updated Enterprise Risk Management Policy.					
16 Mar 2020 - 2:02 PM - Emma Tadros Updated and added to policy register - COMPLETE					
<b>Meeting</b>	<b>Officer/Director</b>	<b>Section</b>	<b>Subject</b>		
Ordinary Meeting 25 February 2020	Heidi Thornberry Luke Taberner	For Determination	WALUWIN COMMUNITY CENTRE - LEASE AGREEMENT WESTERN NSW LOCAL HEALTH DISTRICT		
<b>RECOMMENDATION</b> (Davison/Weaver)					
THAT Council:					

<p>Outstanding Actions</p> <p><b>Action Sheets Report</b></p>	<p><b>Division:</b> <b>Committee:</b> Ordinary Meeting <b>Officer:</b></p>	<p><b>Date From:</b> <b>Date To:</b></p> <p><b>Printed: Monday, 16 March 2020 2:30:11 PM</b></p>
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1. Enter a varied lease with the Health Administration Corporation and Western NSW Local Health District for part of the building known as Waluwin Community Centre at the address known as part 103 Bank Street, Molong and Lot 11 DP 1127953. The lease is to expire on 30 November 2049 and includes an option for a further 40 years; and
2. Authorise the General Manager to execute any document necessary for the purposes of entering the varied lease, including the affixing of Council's Seal to any such document.

10 Mar 2020 - 12:10 PM - Heidi Thornberry

Awaiting document to affix seal

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 25 February 2020	Heidi Thornberry Luke Taberner	For Determination	ELECTION COMMITMENTS FUNDING DEED - MOLONG COMMUNITY CENTRE & LIBRARY CONSTRUCTION PROJECT

**RECOMMENDATION** (Durkin/Nash)

THAT Council:

1. Accept funds of \$5,000,000 from the NSW Department of Planning, Industry and Environment for the construction of the Molong Community Centre
2. Authorise the affixing of the Common Seal to the funding agreements for the NSW Government's Election Commitments Fund.

10 Mar 2020 - 10:31 AM - Heidi Thornberry

Awaiting document to affix seal

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 25 February 2020	Nathan Stubberfield Luke Taberner	For Determination	SOUTHERN LIGHTS NSW PROJECT

**MOTION** (Durkin/Nash)

THAT the Council proceed to implement the Southern Light Streetlighting Program.

12 Mar 2020 - 11:37 AM - Nathan Stubberfield

Project is progressing, working with Essential Energy. Trial of 20 lights expecting in Molong by end of March. Roll out to begin in April.

Calbarra Council

Statutory Accounting Information as at 30/06/2020

Annexure - Item 2

DEBT FINANCING

Issuing Institution	Credit Rating	Amount of Invoiced	Interest Rate	Term (Days)	Maturity Date
ANZ Bank	A1+	1,000,000	1.50%	182	26/09/2020
ANZ Bank	A1+	3,000,000	1.40%	182	28/09/2020
ANZ Bank	A1+	2,000,000	1.40%	270	12/10/2020
ANZ Bank	A1+	1,000,000	1.45%	365	12/10/2020
Bank of Qld	A2	2,000,000	1.50%	275	22/06/2020
Bank of Qld	A2	500,000	1.55%	365	14/10/2020
Commonwealth Bank	A1+	3,000,000	1.52%	211	15/09/2020
Commonwealth Bank	A1+	2,000,000	1.45%	182	11/04/2020
Commonwealth Bank	A1+	2,000,000	1.38%	183	12/06/2020
Commonwealth Bank	A1+	2,150,294	0.70%	24-hour call account	
Illawarra Mutual Build Society	A2	250,000	1.50%	271	7/09/2020
Illawarra Mutual Build Society	A2	500,000	1.50%	271	7/09/2020
Me Bank	A2	1,000,000	1.50%	120	12/09/2020
National Australia Bank	A1+	1,000,000	1.70%	180	2/09/2020
National Australia Bank	A1+	1,500,000	1.70%	180	2/09/2020
National Australia Bank	A1+	2,000,000	1.75%	210	10/09/2020
National Australia Bank	A1+	3,000,000	1.50%	211	1/09/2020
National Australia Bank	A1+	2,000,000	1.50%	211	1/09/2020
National Australia Bank	A1+	1,000,000	1.35%	213	14/09/2020
Reliance Credit Union	Unrated	500,000	1.30%	365	21/09/2020
Reliance Credit Union	Unrated	200,000	1.50%	365	30/10/2020
Suncorp-Metway	A1	1,000,000	1.51%	180	1/04/2020
Suncorp-Metway	A1	1,000,000	1.38%	210	25/09/2020
Suncorp-Metway	A1	2,000,000	1.50%	242	21/09/2020
Westpac Bank	A1+	3,000,000	1.50%	183	15/04/2020
Westpac Bank	A1+	1,000,000	1.53%	213	2/09/2020
Westpac Bank	A1+	1,000,000	1.50%	271	29/07/2020
Westpac Bank	A1+	3,000,000	1.53%	272	19/09/2020

DEBT FINANCING TOTALS AS AT 30/06/2020

\$ 44,110,294

DEBT FINANCING

Issuing Institution	Credit Rating	Amount of Invoiced	Interest Rate	Term (Days)	Maturity Date
Commonwealth Bank	A1+	158,000	0.10%	24-hour call account	

DEBT FINANCING TOTALS AS AT 30/06/2020

\$ 158,000

DEBT FINANCING TOTALS

\$ 44,268,294

**INVESTMENT POLICY**

Council's Investment policy states the aggregate of investments should not exceed the following percentages:

Standard & Poor's Credit / Short Term Rating	Maximum Percentage Total Investments
A1+	100%
A1 & A1	50%
A2	10%
Unrated	2%

Council's Current Exposure of Total Investments:

A1+	78.55%	\$	31,808,291	
A1 & A1	9.03%	\$	4,000,000	
A2	10.72%	\$	4,750,000	Due to lower funds in the A1 Call Account
Unrated	1.59%	\$	750,000	
Total Investments		\$	41,308,291	

Council's Investment policy states the amount invested with any one financial institution should not exceed the following percentages:

Standard & Poor's Credit / Short Term Rating	Percentage per Institution
A1+	30%
A1 & A1	20%
A2	10%
Unrated	2%

Council's Current Exposure per Institution:

Commonwealth Bank	21.01%	\$	8,678,291	A1+
National Australia Bank	23.75%	\$	10,000,000	A1+
Woolpac Bank	18.36%	\$	7,500,000	A1+
ANZ	18.80%	\$	7,700,000	A1+
Suncorp Metway	9.03%	\$	4,000,000	A1
Bank of Qld	8.51%	\$	3,500,000	A2
Brewest Mutual Building Society	1.59%	\$	750,000	A2
Me Bank	3.39%	\$	1,500,000	A2
Hollands Credi Union	1.59%	\$	750,000	Unrated
Total Investments		\$	41,308,291	

**INVESTMENT PERFORMANCE**

Council's Overall Total Investments have decreased due to variations in the Cashflow during the month of February.

	1 Feb 2019	1 Feb 2020	July 2019	
Total Investments	\$	41,308,291	\$	43,343,291
% Change		-1.57%	-2.15%	

**INVESTMENT PERFORMANCE ANALYSIS**

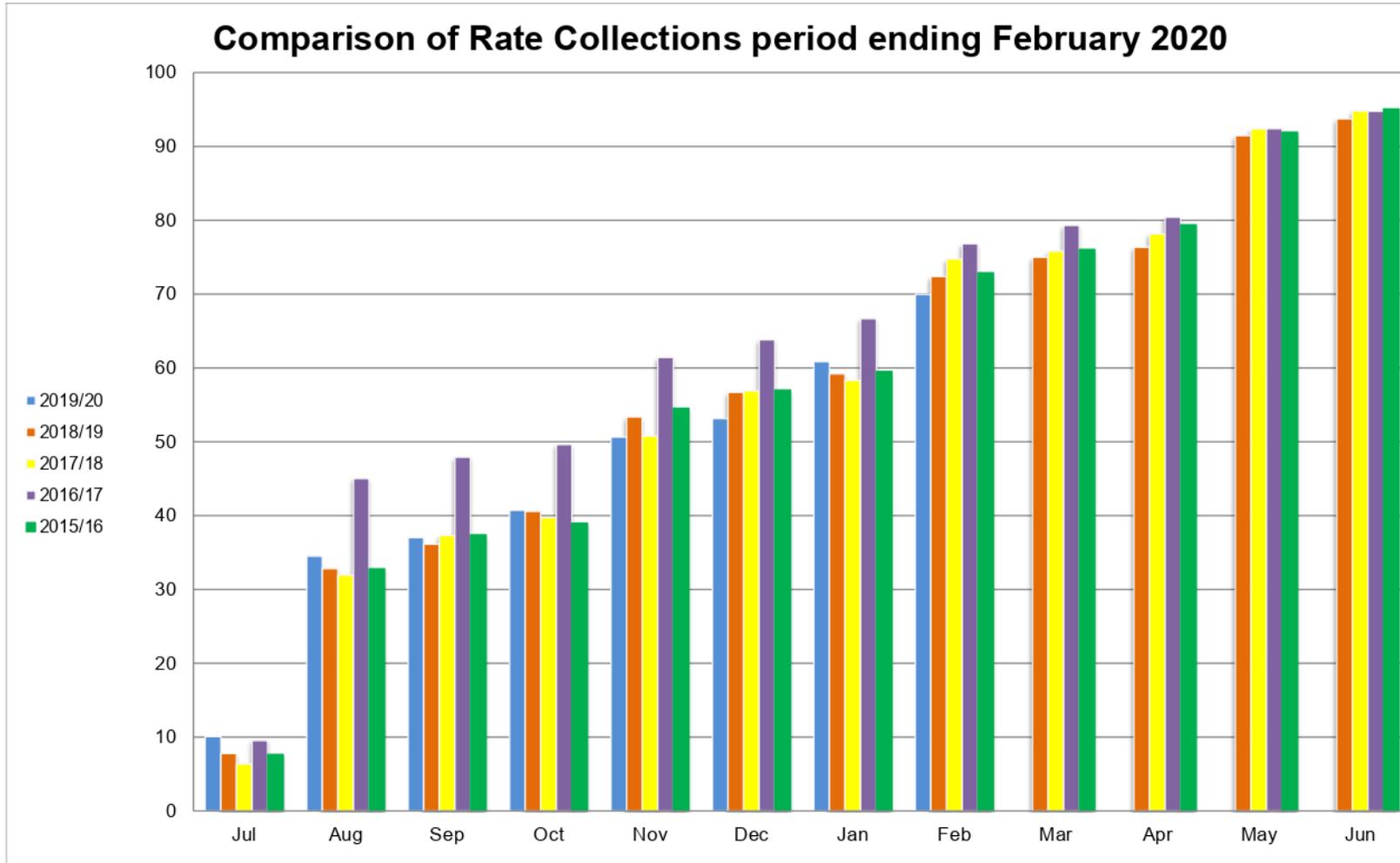
Council's Average Interest rate for the month was 1.45%. The average rate movement is minimal due to the low cash rate and the flow on effect to term deposit rates offered in the market. The Reserve Bank's official cash rate remained at 0.75% for February. However, Council's average is still higher than Council's Performance Benchmark, the 30 Day Bank Bill Swap Rate of 0.785%.

Performance Benchmark 30 Day Bank Bill Swap Rate	Average Interest Rate 1 Feb 2019	Average Interest Rate 1 Feb 2020	Average Interest Rate July 2019
0.785%	1.45%	1.45%	2.21%

**1. Taberner**

Responsible Accounting Officer

I hereby certify that the investments listed in this report have been made in accordance with Section 625 of the Local Government Act 1995, clause 212 of the Local Government (General) Regulation 2005 and Council's Investment policy number POL 08/12.



## Minutes of the Centroc Board Meeting 27 February 2020 in Grenfell

## Board Delegates in bold

<b>Cr B Bourke</b>	Bathurst Regional Council	<b>Cr K Sajowitz</b>	Oberon Council
<b>Mr A Cattermole (Acting)</b>	Bathurst Regional Council	<b>Mr G Wallace</b>	Oberon Council
<b>Cr A Ewin</b>	Blayney Shire Council	<b>Cr R Kidd</b>	Orange City Council
<b>Ms R Ryan</b>	Blayney Shire Council	<b>Cr K Keith</b>	Parkes Shire Council
<b>Cr K Beatty</b>	Cabonne Council	<b>Cr M Liebich</b>	Weddin Shire Council
<b>Cr D Somerville</b>	Central Tablelands Water	<b>Cr C Brown</b>	Weddin Shire Council
<b>Cr D Somerville</b>	Central Tablelands Water	<b>Mr G Carroll</b>	Weddin Shire Council
<b>Cr B West</b>	Cowra Council	Mr P Evans	OLG
<b>Ms K Alberry</b>	Cowra Council	Mr S Harma	RDACW
<b>Cr P Miller</b>	Forbes Shire Council	Mr A Albury	DPC
<b>Mr S Loane</b>	Forbes Shire Council	Ms J Bennett	Centroc
<b>Cr J Medcalf</b>	Lachlan Shire Council	Ms K Barker	Centroc

Chaired by Cr John Medcalf the meeting opened at 12.11pm

**1. Apologies**

Cr s Ferguson, Mr D Sherley, Mr P Devery, Mr G Tory, Mr D Waddell, Mr K Boyd, Ms C Weston, Mr G Rhodes and Mr B Byrnes

<b>Resolved</b>	<b>Cr B West/Cr R Kidd</b>
That the apologies for the Centroc Board meeting 27 February 2020 listed above be accepted.	

**2. Minutes**

**2a Confirmation of the Minutes of the Board Meeting 27 November 2019 at Canberra**

<b>Resolved</b>	<b>Cr B West/Cr K Keith</b>
That the Minutes of the Centroc Board Meeting 27 November 2019 held at Canberra be confirmed.	

**3 Wind up of Centroc**

<b>Resolved</b>	<b>Mr S Loane/Mr G Wallace</b>
That the Central NSW Councils (Centroc) Board note the report regarding the windup of Centroc as a Section 355 Committee of Forbes Shire Council.	

**4 Financial report**

<b>Resolved</b>	<b>Cr R Kidd /Cr B West</b>
That the Board note the Financial report	

The General Meeting of the Centroc Board closed at 12.17pm

Page 1 is the last page of the Centroc Board Minutes 27 February 2020

**Report from the Mayor/Deputy Mayor/General Manager attending the  
Centroc Board Meeting and  
Central NSW Joint Organisation  
27 February 2020  
in Grenfell**

I attended the Board meetings of Centroc and the Central NSW Joint Organisation (JO) on Thursday 27 February 2020 at the Community Hub Centre in Grenfell. Please see the draft Minutes attached.

The Board was welcomed to Weddin Shire Council by Mayor Cr Mark Liebich.



### Reports from Centroc

In line with direction from the Auditor, windup is anticipated by June 30, 2020 and a report for Forbes Council will be drafted in due course.

### Reports from the CNSW Joint Organisation

#### Chairman's Minute

The Minute provided direction to the CNSWJO on activities and priorities for the year in the context of the broader JO Statement of Strategic Priorities. After good discussion, it was resolved that the overall focus for the year's effort is to align with the Federal Government's vision for an agricultural economy of \$100bn by 2030. This would be supported by activity in two areas.

- i. Watering the West
  - a. leveraging raising the wall at Wyangala; and
  - b. assuring urban water security in region; and
- ii. Freight links.

This region has four priorities in its Statement of Strategic Priorities, it was further suggested that there be a maximum of two headline priorities for the areas of Intergovernmental Cooperation and Regional Prosperity. The Board agreed to focus on the following activities within its Plan.

**Intergovernmental Collaboration**

1. Reporting value to members through the operational support program.
2. Supporting the sustainability of the broader JO network.

**Regional Prosperity**

1. Progressing support for the visitor economy.
2. Developing and monitoring the progress of the Regional Prosperity Subcommittee noting the agricultural focus.

The Minute also provided advice on the structure of Board meetings for the balance of the year.

- Moving the Federal meeting to August and changing the format to include a round table in the Deputy Prime Minister's office seeking to progress the above. The idea here is to have a more in-depth discussion to progress the region's direction with a view to various Ministers making commitments and announcements at the Ministerial session on the following day. Pre-meetings and briefings will hopefully lead to more targeted outcomes.
- Launching the Food and Fibre Strategy at the mid-year Board meeting in Parliament House at a lunch being hosted by the member for Cootamundra, Steph Cooke MP where we showcase local produce.
- A Summit held on the date of the last Board meeting of the year. This will launch the next round of strategic consultation as the current plan is only until 2020. The Summit would again retain the agricultural focus.

Given the challenges over the summer period of drought, fire and flood, the Board is seeking feedback from members on their policy with regard to climate change with a view to informing regional policy. Board discussion was that there is a great deal of positive action being taken in region and this should be showcased. Please see the recommendation at the end of the report.

**Procurement and Administration**

The Board approved

- a 12-month extension of the coldmix asphalt contract (S3\_2018) with Boral Asphalt and Civil Independence until 31 May 2021;
- a 12-month extension of the compliance training contract (WHS1\_2015) with Allens Training, ATAC, Mines Rescue and TAFE until 31 March 2021;
- a 6-month extension of the Asset Management Maturity Audit contract with University of Technology, Sydney; and
- a procurement process for the revaluation of water and sewer assets, including a 5% contract management fee payable to CNSWJO.

The new Logo was adopted and all collateral will be updated accordingly.

**Energy Program**

The Board were updated on the progress of the Southern Lights LED Streetlight rollouts in Bathurst and Orange.

Sourced Energy has calculated the cost savings that councils have achieved through the procurement process and the associated contracts with Energy Australia (large market sites) and Origin Energy (small market sites). The cost savings are calculated by multiplying the existing incumbent rates by the 3 years of forecast load, compared to the new contract rates multiplied by the 3 years of forecast load. Please note that the savings are based on forecast loads provided by councils, inclusive of energy efficiency upgrades (e.g. Southern Lights) and the installation of planned solar installations. The reduction in load from the Southern Lights Project is based on the existing Bulk Lamp Replacement schedule provided by Essential Energy, current at November 2019.

The network charges for 2020, 2021 and 2022 have been used to calculate both the 'total cost (using contracted rates)' and the 'total cost (using incumbent rates)', i.e. no savings shown for network charges. These rates are pass-through rates and cannot be negotiated through the procurement process.

The estimated cost savings are shown in the tables below.

Council	Total Spend (new contract rates)	Total spend (incumbent rates)	Total Savings (3 year contract)	Percentage saving
Bathurst	\$ 8,472,923	\$ 9,172,125	\$ 699,202	7.62%
Blayney	\$ 666,006	\$ 723,328	\$ 57,323	7.92%
Cabonne	\$ 1,202,279	\$ 1,310,767	\$ 108,487	8.28%
Central Tablelands Water	\$ 1,170,785	\$ 1,259,334	\$ 88,549	7.03%
Cowra	\$ 3,171,958	\$ 3,425,587	\$ 253,629	7.40%
Forbes	\$ 2,390,367	\$ 2,596,278	\$ 205,911	7.93%
Lachlan	\$ 2,313,239	\$ 2,498,470	\$ 185,231	7.41%
Oberon	\$ 477,126	\$ 512,496	\$ 35,370	6.90%
Orange	\$ 9,041,638	\$ 9,813,148	\$ 771,511	7.86%
Parkes	\$ 5,568,979	\$ 6,053,297	\$ 484,318	8.00%
Weddin	\$ 395,755	\$ 431,136	\$ 35,381	8.21%
<b>CNSWJO Total</b>	<b>\$ 34,871,054</b>	<b>\$ 37,795,966</b>	<b>\$ 2,924,912</b>	<b>7.74%</b>

#### Report on JO Chairs Forum progress including feedback to the Minister on JO sustainability

The Board endorsed the advice provided to the Minister for Local Government's Advisory Committee with regard to sustainability of the broader network. The Board's policy position is that the focus of effort for JO sustainability be working, through the Minister's Office, with State agencies on a funding framework that offers value to both JO members and the State where the value to the State is recognised by remuneration.

While this JO is under less financial stress than others, the reduction in members from the ROC and the increased compliance burden will result in an ongoing deficit budget position unless more income can be identified.

#### Regional Transport

Please request the full report where it provided advice on:

1. The GWH Upgrade Program Response;
2. The revised Transport Advocacy Plan;
3. Progress on Board resolve regarding freight route mapping;

4. Update on the TfNSW Central NSW and Orana Land Use and Transport Plan;
5. The updated Terms of Reference for the Regional Strategic Transport Group to reflect machinery of government and other minor changes;
6. The Roads of Strategic Importance consultation;
7. The CNSWJO response to the Road Classification Review Terms of Reference; and
8. The request from Vital Intermodal Transport Links (VITL) [vital.org.au](http://vital.org.au) regarding support for both a petition and a social media campaign in support of a safe swift link between Sydney and Central NSW.

The Board were asked to provide feedback on the Central West and Orana Future Transport Regional Plan and comment on the suggested feedback already drafted.

The Board endorsed a submission on the Lithgow to Katoomba Corridor.

A response to the independent panel for the Regional Road Transfer and NSW Road Classification Review Terms of reference was endorsed and the region has asked the Review Committee to meet with the JO.

The Terms of Reference for the Regional Strategic Transport Group who meet quarterly was endorsed.

#### **Regional Water**

It was resolved to seek advice from DPIE Water on project status, particularly where the barriers are in delivering Council water projects.

The Board will develop advocacy material identifying the problems and solutions in assuring urban water supply during the unprecedented drought.

Representation will be made to the Premier, Deputy Premier, Minister for Water and respective agencies providing advice on the challenges and solutions for this region in securing water.

Further, Infrastructure Australia will be invited to the next meeting to provide advice on opportunities for this region identified in its recent Priority List 2020.

#### **Reporting on progress of the Strategic Plan**

Advice was provided on progress on the four priorities in the Strategic Plan. Notably:

- The Minister for Local Government announced further funding for JOs in August 2019, we received advice in February that we will be granted \$150k in funding. An agreement with the Office of Local Government (OLG) is anticipated in the near future.
- An Equal Opportunity Management Plan was adopted by the Board.
- Approval was given to the Alliance between Safe NSW and the JO WHS working group for 2020-2022.

#### **Value for members**

At the Chair's request the following summary advice is provided on value to members.

Value for members	Activity FYTD	Activity this Quarter
Submissions	11	041119 -Inquiry into Regional Australia 221119- Request for issues for the NSW State Water Strategy 221119- Response to the Discussion Paper Kickstarting the Productivity Conversation 281119 - Inquiry into growing Australian agriculture to \$100 billion by 2030 291119 - Inquiry into the impacts of drought on regional NSW 161219 – Submission Katoomba to Lithgow - GWH upgrade program 181219 – Submission, A New Risk Management and Internal Audit Framework for Local Councils in NSW
Plans, strategies and collateral	20	Three Advocacy Plans adopted at the Nov Board and have been provided to LGNSW. (Regional Prosperity and Advocacy Plan; Regional Transport Advocacy Policy; and Regional Water, Advocacy Plan and Drought Advocacy Plan) Three JO building capacity applications lodged with OLG for project funding
Grants	3	This quarter is \$2112 where the YTD total for this program is \$16,706 including training delivered under funding by TAFE NSW to Parkes Shire Council in the October – December 2019 quarter.  Application to OEH for funding for the Southern Lights Project – Funding has been received for high residual, the exact amount will be reported once known.  \$150K being negotiated for the JO with OLG.
Compliance	10	Compliance training courses delivered across the region: <ul style="list-style-type: none"> <li>Traffic Control Training (PWZTMP x 1-day refresher) – 8 participants</li> <li>Consultative Committee x 2 courses – 25 participants in total</li> <li>Confined Spaces – 11 participants</li> <li>Chain Saw Operations – 12 participants</li> </ul> Mandatory Independent Audits of DPIE Water Performance Monitoring Data completed for Orange and Bathurst and reports provided.  Dam Surveillance inspections completed for dams owned by Parkes, Cowra, Weddin, Cabonne, Hilltops, Orange, CTW and Bathurst.
Data	4	Tourism data project through WRI DPIE Water Performance Monitoring Data currently being collated for benchmarking the region's LWUs. Please note CWRDA data using REMPLAN now available through their website. REDS data packs being reviewed by the Regional Prosperity Subcommittee.
Media including social media	8  <b>please request the full Excel Spreadsheet on tourism publications</b>	041019 - Getting smart about street lighting 251019 - Water NSW Media Release, Wyangala storage volume offers drought options in Lachlan 301019- Less blame and more whole of Government work on solutions 151119 - Tourism Awards, Nothing but Gold! 151119 – Host Survey Visitors who come to stay contribute to the local economy  <b>Tourism PR update</b> The following PR update has been provided by Ms Brewer as at November 2020; PR updates for 2020 have not yet been provided: <ul style="list-style-type: none"> <li>Incredibly busy and successful media visits program with 17 media touring the region on 2-7 day famils. Supported by local tourism</li> </ul>

Value for members	Activity FYTD	Activity this Quarter
		<p>industry, and a few times by Destination NSW, each journalist 'unearthing' the region's unique cultural attractions within their stories.</p> <ul style="list-style-type: none"> <li>Wrote and issued 9 media releases with a news or thematic angle, distributed to 400+ media and industry contacts</li> <li>Over 150 articles in digital news and travel media, newspapers, magazines, radio, TV and blogs</li> <li>Featured events, accommodation, retail, art and culture, food and wine, history and heritage, nature, tours and attractions</li> <li>Targeted couples and family market in Sydney and NSW</li> <li>Articles driving people to the website <a href="http://www.visitcentralnsw.com.au">www.visitcentralnsw.com.au</a></li> </ul> <p><b>Social Media</b></p> <ul style="list-style-type: none"> <li>Central NSW Joint Organisation Facebook Page – 303 likes; 400 Followers</li> <li>Central NSW Tourism Facebook Page – 12,575 likes 12,980; Followers</li> <li>Screen Central Facebook Page – 304 likes; 349 Followers</li> <li>Central NSW Tourism Instagram Page – 4,486 Followers</li> <li>Central NSW JO Twitter – 927 Followers</li> </ul>
Cost Savings	\$821k since 1 July 2019	A breakdown of the cost savings is found later in this report. No new contracts commenced between October and December 2019.
Representation	65	<p>241019- Lachlan Regional Water Strategy Meeting          61119 – Tourism Group Meeting          71119- WaterNSW Lake Rowlands to Carcoar Pipeline Briefing          81119- Critical Water Advisory Panel meeting          151119- Upper Macquarie Regional Water Strategy Meeting          261119- Centroc and CNSWJO Board meetings          261119 - Lachlan Valley Councils – Water Executive Group meeting          271119 - Round table discussions with various Federal politicians at Parliament House          21219- Transport Technical Meeting          31219 – WHS Group Meeting          41219- Critical Water Advisory Panel Meeting          91219 – Strategic Transport Meeting          91219 - Lachlan Regional Water Strategy Meeting          101219- HR Group meeting          101219 – Regional Integrated Transport Group          111219- WSA Workshop - Recycled Water          121219 – CWUA meeting          131219- Southern Lights -Essential Energy meeting          191219- Meeting with Lachlan Valley Water on Regional Water Strategy          150120 -6 JOs collaborating on better outcomes from the Safe and Secure Water Program          160120 DPIE and Orana – optimizing outcomes through the Safe and Secure Water Program and Drought funding          300120-GMAC          310120 - Lachlan Water Strategy follow up meeting          060220 – CW and Orana Regional Leadership Executive Meeting          070220 – Regional Prosperity Subcommittee Meeting          070220 – Public Hearing for Inquiry into for Agriculture Committee's \$100 Billion by 2030          110220 – Essential Energy Level of Service meeting in Bathurst</p>

Value for members	Activity FYTD	Activity this Quarter
		120220 – SAP Skills working group meeting in Parkes 130220 – Strategic Approach to Bridges with TfNSW, Public Works Advisory and other JOs - Bathurst 140220 - Upper Macquarie Water Strategy follow up meeting 190220 – Government’s Roads of Strategic Importance (ROSI) initiative consultation – Parkes 200220 – CWUA meeting in Cowra– NSW Audit Office in attendance
Opportunities councils have been afforded	23	<ul style="list-style-type: none"> <li>Feedback to the Internal Audit Framework for Local Councils in NSW</li> <li>DPE Freight mapping</li> <li>WRI Data Program</li> <li>Australian Traveller Promotional Campaign</li> <li>Consultations with individual councils for regional water strategies in the Lachlan and Macquarie as well as specific projects such as raising Wyangala and the Windamere to Carcoar pipeline</li> <li>Review of Central West and Orana Future Transport Regional Plan</li> <li>Workshop on Recycled Water for Drinking</li> <li>Government’s Roads of Strategic Importance (ROSI) initiative consultation</li> <li>Feedback to Audit Office on the Audits being undertaken in the water space.</li> </ul>

### Savings

The following table shows the savings achieved by member councils through aggregated procurement and programming. An explanation of the meaning of each column has been reported previously and is available on request. The table reflects savings in the current financial year.

SAVINGS	Water Utilities Alliance Contracts	45 Contracts	W45 contracts	IT contracts	Supply contracts	Roads/Transport contracts	Energy contracts	CSOCs contracts	Other contracts	Training	Legislative procurement	Participation in regional procurement	Total
Bathurst	\$0	\$35,105	\$0	\$0	\$12,013	\$0	\$127,897	\$571	\$0	\$45	\$0	\$1,000	\$176,631
Blayney	\$0	\$12,754	\$0	\$0	\$16,473	\$0	\$17,586	\$0	\$0	\$0	\$0	\$1,000	\$47,813
Cabonne	\$0	\$15,066	\$6,823	\$0	\$32,028	\$0	\$22,366	\$318	\$0	\$0	\$0	\$5,000	\$81,601
Central Tablelands Water	\$0	\$133	\$0	\$0	\$0	\$0	\$0	\$481	\$0	\$0	\$0	\$5,000	\$5,614
Cowra	\$0	\$14,464	\$1,954	\$0	\$19,247	\$0	\$35,895	\$293	\$0	\$45	\$0	\$5,000	\$76,898
Forbes	\$0	\$11,759	\$0	\$0	\$25,777	\$0	\$28,877	\$417	\$0	\$0	\$0	\$5,000	\$71,830
Lachlan	\$0	\$24,388	\$0	\$0	\$37,472	\$0	\$28,889	\$434	\$0	\$1,675	\$0	\$5,000	\$97,858
Oberon	\$0	\$16,518	\$0	\$0	\$8,589	\$0	\$12,353	\$517	\$0	\$3,120	\$0	\$5,000	\$46,097
Orange	\$0	\$52,443	\$1,595	\$0	\$20,000	\$0	\$141,907	\$500	\$0	\$1,700	\$0	\$5,000	\$223,145
Parkes	\$0	\$10,560	\$0	\$0	\$20,131	\$0	\$41,023	\$284	\$0	\$4,738	\$0	\$1,000	\$77,735
Weddin	\$0	\$64	\$0	\$0	\$4,684	\$0	\$15,241	\$538	\$0	\$0	\$0	\$5,000	\$25,528
Sub Total	\$0	\$193,255	\$10,372	\$0	\$196,414	\$0	\$472,035	\$4,351	\$0	\$11,323	\$0	\$43,000	\$930,750
												Cost to members	\$109,617
												Total	\$821,134

The cost to members is calculated on a percentage of each CNSWJO staff member and their corresponding workload on procurement and contract management. This figure will be updated quarterly in line with the cost savings.

### Financial report

It is anticipated a full year loss of \$60,601 at 30 June 2020 against a budgeted loss of \$52,128.

The increase in the anticipated loss against the budget is due to the reduction in expected interest income and the lesser LGP rebate income.

As resolved at the Board meeting 27 November 2019 the Centroc reserves of \$527,387 have been transferred across to the Joint Organisation. The remaining Centroc assets and accumulated surplus at 30 June 2019 will be transferred across to the Joint Organisation as further winding up of Centroc occurs.

I commend this report to Council and thank you all for your support.

<b>Recommendation/s</b>
That the Mayoral Report from the Board meetings for Centroc and the Central NSW Joint Organisation Meeting held 27 February 2020 in Grenfell be noted; and <ol style="list-style-type: none"><li>1. Council receive a report on its Sister City relationships with a view to fostering closer links to communities in western Sydney; and</li><li>2. Council provide advice to the JO on its position with regard to climate change and advice on programming being undertaken with a view to this being showcased.</li></ol>

## Minutes of the Centroc Board meeting 27 February 2020 held at Grenfell

## Board Delegates in bold

<b>Cr B Bourke</b>	Bathurst Regional Council	<b>Cr K Sajowitz</b>	Oberon Council
<b>Mr A Cattermole (Acting)</b>	Bathurst Regional Council	<b>Mr G Wallace</b>	Oberon Council
<b>Cr A Ewin</b>	Blayney Shire Council	<b>Cr R Kidd</b>	Orange City Council
<b>Ms R Ryan</b>	Blayney Shire Council	<b>Cr K Keith</b>	Parkes Shire Council
<b>Cr K Beatty</b>	Cabonne Council	<b>Cr M Liebich</b>	Weddin Shire Council
<b>Cr D Somerville</b>	Central Tablelands Water	<b>Cr C Brown</b>	Weddin Shire Council
<b>Cr D Somerville</b>	Central Tablelands Water	<b>Mr G Carroll</b>	Weddin Shire Council
<b>Cr B West</b>	Cowra Council	Mr P Evans	OLG
<b>Ms K Alberry</b>	Cowra Council	Mr S Harma	RDACW
<b>Cr P Miller</b>	Forbes Shire Council	Mr A Albury	DPC
<b>Mr S Loane</b>	Forbes Shire Council	Ms J Bennett	Centroc
<b>Cr J Medcalf</b>	Lachlan Shire Council	Ms K Barker	Centroc

Chaired by Cr John Medcalf the meeting opened at 12.11pm

**1. Apologies**

Cr s Ferguson, Mr D Sherley, Mr P Devery, Mr G Tory, Mr D Waddell, Mr K Boyd, Ms C Weston, Mr G Rhodes and Mr B Byrnes

<b>Resolved</b>	<b>Cr B West/Cr R Kidd</b>
That the apologies for the Centroc Board meeting 27 February 2020 listed above be accepted.	

**2. Minutes**

**2a Confirmation of the Minutes of the Board Meeting 27 November 2019 at Canberra**

<b>Resolved</b>	<b>Cr B West/Cr K Keith</b>
That the Minutes of the Centroc Board Meeting 27 November 2019 held at Canberra be confirmed.	

**3 Wind up of Centroc**

<b>Resolved</b>	<b>Mr S Loane/Mr G Wallace</b>
That the Central NSW Councils (Centroc) Board note the report regarding the windup of Centroc as a Section 355 Committee of Forbes Shire Council.	

**4 Financial report**

<b>Resolved</b>	<b>Cr R Kidd /Cr B West</b>
That the Board note the Financial report	

The General Meeting of the Centroc Board closed at 12.17pm

Page 1 is the last page of the Centroc Board Minutes 27 February 2020

## Minutes of the Central NSW Joint Organisation meeting 27 February 2020 held in Grenfell

## Attendees, voting members in bold.

<b>Cr B Bourke</b>	Bathurst Regional Council	<b>Cr J Medcalf</b>	Lachlan Shire Council
<b>Cr A Ewin</b>	Blayney Shire Council	<b>Cr K Sajowitz</b>	Oberon Council
<b>Cr K Beatty</b>	Cabonne Council	<b>Cr R Kidd</b>	Orange City Council
<b>Cr B West</b>	Cowra Shire Council	<b>Cr K Keith</b>	Parkes Shire Council
<b>Cr P Miller</b>	Forbes Shire Council	<b>Cr M Liebich</b>	Weddin Shire Council

Mr A Cattermole	Bathurst Regional Council	Cr D Somerville	Central Tablelands Water
Ms R Ryan	Blayney Shire Council	Cr C Brown	Weddin Shire Council
Mr B Byrnes	Cabonne Council	Mr P Evans	OLG
Ms K Alberry	Cowra Shire Council	Mr S Harma	RDA CW
Mr S Loane	Forbes Shire Council	Mr A Albury	DPC
Mr G Wallace	Oberon Council	Ms J Bennett	Central NSW JO
Mr G Carroll	Weddin Shire Council	Ms K Barker	Central NSW JO
Mr G Rhodes	Central Tablelands Water		

1. **Opening meeting 10.05am**
2. **Acknowledgement to Country by Chair**
3. **Welcome to Weddin – By Cr Liebich.**
4. **Apologies applications for a leave of absence by Joint Voting representatives**

Cr S Ferguson, Mr D Sherley, Mr P Devery, Mr G Tory, Mr K Boyd, Mr D Waddell, Ms C Weston.

<b>Resolved</b>	<b>Cr R Kidd/Cr B West</b>
That the apologies for the Central NSW Joint Organisation Board meeting 27 February 2020 listed above be accepted.	

5. **Confirmation of the Minutes of the Central NSW Joint Organisation meeting 27 November 2019 in Canberra**

<b>Resolved</b>	<b>Cr R Kidd/Cr K Keith</b>
That the Central NSW Joint Organisation Board confirm the Minutes of the meeting 27 November 2019 held in Canberra.	

6. **Business Arising from the Minutes – Matters in Progress**

<b>Resolved</b>	<b>Cr R Kidd/Cr B Bourke</b>
That the Central NSW Joint Organisation Board note the Matters in Progress, making deletions as suggested.	

10.22am - Cr P Miller and Mr S Loane arrived

7. **Chairman's Minute**

<b>Resolved</b>	<b>Cr M Liebich/Cr B Bourke</b>
That the Board adopt the Chairperson's Minute on the advocacy approach for 2020 and	
<ol style="list-style-type: none"> <li>1. Adopt the over focus for the years to align with the Federal vision to grow the agricultural sector to \$100bn by 2030;</li> <li>2. Note that this includes two priority areas of activity – these being: <ol style="list-style-type: none"> <li>1. Watering the West <ol style="list-style-type: none"> <li>i. leveraging raising the wall at Wyangala and</li> <li>ii. assuring urban water security in the CNSW region; and</li> </ol> </li> </ol> </li> </ol>	

2. Freight links
3. Adopt the priorities for inter-council cooperation as:
  1. Reporting value to members of the operational support program; and
  2. Supporting the sustainability of the broader JO network;
4. Adopt the priorities for regional prosperity as:
  1. Progressing support for the visitor economy; and
  2. Developing and monitoring the progress of the Regional Prosperity Subcommittee noting the agricultural focus;
5. Adopt the changes to the Board calendar as follows:
  1. 3 June Board meeting in Penrith and 4 June meeting with State representatives at Macquarie Street, Sydney including launch of the Central West NSW Food and Fibre Strategy;
  2. August Board meetings in Canberra at a venue TBA; and
  3. The November meeting be part of a Summit, again retaining the agricultural focus;
6. Encourage members to form or activate friendship agreements with Councils in Western Sydney; and
7. Seek feedback from members to inform policy with regard to a regional response to Climate Change.

#### 8. Reports to Statement of Regional Strategic Priority

##### Priority One: Inter-council Co-operation

##### a. Procurement Report (Priority 1.1a)

<b>Resolved</b>	<b>Cr R Kidd/Cr K Boyd</b>
<b>That the Board note the Procurement Report and</b>	
<ol style="list-style-type: none"> <li>1. approve the 12-month extension of the coldmix asphalt contract (S3_2018) with Boral Asphalt and Civil Independence until 31 May 2021;</li> <li>2. approve the 12-month extension of the compliance training contract (WHS1_2015) with Allens Training, ATAC, Mines Rescue and TAFE until 31 March 2021;</li> <li>3. approve the 6-month extension of the Asset Management Maturity Audit contract with University of Technology, Sydney; and</li> <li>4. approve a procurement process for the revaluation of water and sewer assets, including a 5% contract management fee payable to CNSWJO.</li> </ol>	

##### b. Administration Update (Priority 1.2)

<b>Resolved</b>	<b>Cr K Keith/Cr B West</b>
That the Board note the timeline for the implementation of the JO and adopt the logo.	

##### c. Energy Programming Report (Priority 1.3)

<b>Resolved</b>	<b>Cr R Kidd/Cr K Keith</b>
<b>That the Board note the Energy Programming Report and</b>	
<ol style="list-style-type: none"> <li>1. note the progress of the Southern Lights rollouts in Bathurst and Orange;</li> <li>2. note the cost savings to members of \$2.9m over 3 years achieved through the procurement process for the supply of electricity for large market and small market sites; and</li> <li>3. GMAC give consideration to the renewable energy advice from Mr David West.</li> </ol>	

##### d. Report on JO Chairs Forum progress including feedback to the Minister on JO sustainability (Priority 1.4a)

<b>Resolved</b>	<b>Cr R Kidd/CR K Keith</b>
That the Board note the feedback to the Minister for Local Government's Joint Organisation (JO) Advisory Committee (the Committee) and	

1. Recognises the serious risk of JO network failure due to sustainability;
2. Endorses the advice provided to the Minister for Local Government's Advisory Committee;
3. Commends to the Chairs of JOs Forum that the focus of effort for JO sustainability be working, through the Minister's Office, with State agencies on a funding framework that offers value to both JO members and the State where the value to the State is recognised by remuneration;
4. Reiterates its position that JOs should not be a fourth tier of government;
5. Notes that taking on a compliance burden has significant risks to JOs and is not supported;
6. Adopt the definition of Financial Sustainability for Joint Organisations as "A Joint Organisation will be financially sustainable over the long term when it is able to generate sufficient funds and deliver on the Strategic Regional Priorities agreed with its members and stakeholders";
7. Approves an amendment to the JO Chairs' Forum's Terms of Reference to allow for the election of a Chair and Deputy Chair for a period of 12 months; and
8. Provides feedback regarding the above to the Chairs of Joint Organisation Forum.

**Priority Three: Regional Transport and Infrastructure**

**e. Regional Transport Advocacy Policy, Prioritisation and Freight Links Mapping.**

Resolved	Cr K Keith/Cr B West
That the Board note the Transport and Infrastructure Report and	
<ol style="list-style-type: none"> <li>1. commend to members they provide feedback on the Central West and Orana Future Transport Regional Plan (the Plan);</li> <li>2. provide the feedback to the Plan as described in the report;</li> <li>3. endorse the Lithgow to Katoomba Corridor submission;</li> <li>4. invite the independent panel for Regional Road Transfer and NSW Road Classification Review to meet with the JO;</li> <li>5. endorse the CNSWJO response to the Regional Road Transfer and NSW Road Classification Review Terms of Reference;</li> <li>6. adopt the Terms of Reference for the Regional Strategic Transport Group; and</li> <li>7. thank respective Ministers for their support for the \$2.5b upgrade to the Great Western Highway and prepare a media release.</li> </ol>	

**Priority Four: Regional Water**

**f. Regional Water Report**

Resolved	Cr P Miller/Cr B Bourke
That the Board note the Regional Water Report and	
<ol style="list-style-type: none"> <li>1. Seek advice from DPIE Water on project status and what the issues are holding up emergency water projects;</li> <li>2. Develop advocacy material identifying the problems and solutions in assuring urban water supply during the unprecedented drought;</li> <li>3. Advocate to the Premier, Deputy Premier, Minister for Water and respective agencies providing advice on the challenges and solutions for this region in securing water; and</li> <li>4. Note the Infrastructure Priority List 2020 and invite Infrastructure Australia to the June Board Meeting.</li> </ol>	

**9. Report to the Central NSW JO Strategic Plan and Statement of Regional Strategic Priority 2019/2020**

Resolved	Cr R Kidd/Cr M Liebich
That the Board note the report to the Central NSW JO Strategic Plan and Statement of Regional Strategic Priority and	
<ol style="list-style-type: none"> <li>1. thank the Minister for Local Government regarding the \$150K funding for CNSWJO;</li> <li>2. adopt the Equal Opportunity Management Plan;</li> <li>3. note the changes to the Risk Management Plan reflecting the ongoing challenges for Joint Organisations given the increased regulatory burden and resourcing implications; and</li> </ol>	

- |  |
|--|
| 4. approve the Alliance between SafeWork NSW and the Central NSW Joint Organisation WHS Group for 2020 – 2022. |
|--|

**10. Financial Report**

<b>Resolved</b>	<b>Cr B Bourke/Cr B West</b>
That the Board note the Financial Report.	

12.00pm - Mr G Rhodes and Mr B Byrnes left the meeting.

**11. Matters raised by members – Blayney Demondrille Line**

<b>Resolved</b>	<b>Cr B West/Cr M Liebich</b>
That the Board seek advice as to when the report on the Blayney to Demondrille line will be released.	

The matter raised by Forbes on the Murray Darling Irrigation Desalination Proposal was moved to Confidential report

12.09pm

<b>Resolved</b>	<b>Cr R Kidd/Cr B Bourke</b>
That the meeting close to the public for confidential matters.	

**12. Confidential Report**

- **Energy Savings Certificates for Streetlighting**

<b>Resolved</b>	<b>Cr R Kidd/Cr P Miller</b>
That the Board note the confidential report on energy savings certificates for streetlighting and recommend that councils individually write to Essential Energy and National Carbon Bank of Australia (NCBA) and request that the ESCs for street lighting be created through the Essential Energy agreement.	

12.11pm

<b>Resolved</b>	<b>Cr P Miller/Cr B Bourke</b>
That the meeting open to the public.	

- **Murray Darling Irrigation Desalination Proposal**

<b>Resolved</b>	<b>Cr P Miller/Cr R Kidd</b>
That the Board Note the advice from Forbes and include the option of linking desalinated water into considerations of priority for future water security for the region.	

**13. Late reports – Nil**

**14. Speakers to the next meeting**

- Penrith City Council
- Various Ministers
- Infrastructure Australia, Infrastructure Priority List 2020

**15. The next meeting dates are Wednesday 3 June in Penrith and Thursday 4 June in Sydney.**

**16. Conclusion of the meeting - Meeting closed at 12.11pm**

Page 4 is the last page of the Central NSW Joint Organisation meeting 27 February 2020



# Country Mayors Association of NEW SOUTH WALES

**Chairperson:** Cr Katrina Humphries  
PO Box 420 Moree NSW 2400  
02 6757 3222  
ABN 92 803 490 533

## MINUTES

### GENERAL MEETING

FRIDAY, 6 MARCH 2020 THEATRETTE, PARLIAMENT HOUSE, SYDNEY

The meeting opened at 9.03 a.m.

#### 1. ATTENDANCE:

Armidale Regional Council, Cr Diane Gray  
Bega Valley Shire Council, Cr Kristy McBain, Mayor  
Bellingen Shire Council, Cr Dominic King, Mayor  
Bellingen Shire Council, Ms Liz Jeremy, General Manager  
Bland Shire Council, Cr Brian Monaghan, Mayor  
Blayney Shire Council, Cr Scott Ferguson, Mayor  
Blayney Shire Council, Ms Rebecca Ryan, General Manager  
Cabonne Shire Council, Cr Kevin Beatty, Mayor  
Cabonne Shire Council, Cr Jamie Jones Deputy Mayor  
Clarence Valley Shire Council, Cr Jim Simmons, Mayor  
Coffs Harbour City Council, Mr Stephen McGrath, General Manager  
Cootamundra-Gundagai Regional Council, Cr Abb McAlister  
Cootamundra-Gundagai Regional Council, Mr Phil McMurray, General Manager  
Cowra Shire Council, Cr Bill West, Mayor  
Cowra Shire Council, Mr Paul Devery, General Manager  
Dubbo Regional Council, Cr Ben Shields, Mayor  
Edward River Council, Cr Norm Brennan, Mayor  
Edward River Council, Mr Adam McSwain, General Manager  
Forbes Shire Council, Cr Phyllis Miller, Mayor  
Forbes Shire Council, Cr Jenny Webb, Deputy Mayor  
Forbes Shire Council, Mr Steve Loane, General Manager  
Gilgandra Shire Council, Cr Doug Batten, Mayor  
Glen Innes Shire Council, Cr Carol Sparkes, Mayor  
Glen Innes Shire Council, Mr Craig Bennett, General Manager  
Goulburn Mulwaree Council, Mr Warrick Bennett, General Manager  
Griffith City Council, Mr Brett Stonestreet, General Manager  
Gunnedah Shire Council, Cr Jamie Chaffey, Mayor  
Gunnedah Shire Council, Mr Eric Growth, General Manager  
Gwydir Shire Council, Cr John Coulton, Mayor

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Gwydir Shire Council, Mr Max Eastcott, General Manager  
Hay Shire Council, Cr David Townsend, Deputy Mayor  
Hay Shire Council, Mr David Webb, General Manager  
Hilltops Council, Cr Brian Ingram, Mayor  
Kempsey Shire Council, Cr Liz Campbell, Mayor  
Kyogle Council, Cr Danielle Mulholland, Mayor  
Kyogle Council, Mr Graham Kennett, General Manager  
Leeton Shire Council, Cr Paul Maytom , Mayor  
Leeton Shire Council, Ms Jackie Kruger, General Manager  
Lithgow City Council, Cr Ray Thompson, Mayor  
Lithgow City Council, Cr Steve Ring, Deputy Mayor  
Moree Plains Shire Council, Cr Katrina Humphries, Mayor  
Murray River Council, Cr Christopher Bilkey, Mayor  
Murray River Council, Mr Des Bilske, General Manager  
Narrabri Shire Council, Cr Catherine Redding, Mayor  
Narrabri Shire Council, Mr Stewart Todd, General Manager  
Narrandera Shire Council, Mr George Cowan, General Manager  
Narromine Shire Council, Cr Craig Davies, Mayor  
Narromine Shire Council, Ms Jane Redden, General Manager  
Oberon Council, Cr Kathy Sajowitz, Mayor  
Oberon Council, Mr Gary Wallace, General Manager  
Orange City Council, Cr Reg Kidd, Mayor  
Parkes Shire Council, Cr Ken Keith, Mayor  
Port Stephens Council, Cr Ryan Palmer, Mayor  
Port Stephens Council, Mr Wayne Wallis, General Manager  
Queanbeyan-Palerang Regional Council, Mr Tim Overall, Mayor  
Singleton Council, Cr Sue Moore, Mayor  
Singleton Council, Mr Jason Linnane, General Manager  
Snowy Monaro Regional Council, Cr Peter Beer, Mayor  
Snowy Monaro Regional Council, Mr Peter Bascombe, General Manager  
Snowy Valleys Council, Cr James Hayes, Mayor  
Temora Shire Council, Mr Gary Lavelle, General Manager  
Tenterfield Shire Council, Cr Peter Petty, Mayor  
Uralla Shire Council, Cr Michael Pearce, Mayor  
Wagga Wagga City Council, Cr Greg Conkey, Mayor  
Walcha Council, Cr Eric Noakes, Mayor  
Walcha Council, Ms Anne Modderno, General Manager  
Warren Shire Council, Cr Milton Quigley, Mayor  
Warren Shire Council, Mr Glen Wilcox, General Manager  
Warrumbungle Shire Council, Cr Denis Todd, Mayor  
Warrumbungle Shire Council, Mr Roger Bailey, General Manager  
Wentworth Shire Council, Cr Melisa Hendrics, Mayor  
Wentworth Shire Council, Mr Ken Ross, General manager  
Yass Valley Council, Cr Rowena Abbey, Mayor  
LGNSW, Cr Linda Scott, President  
LGNSW Ms Kylie Yates, Acting CEO

**APOLOGIES:**

As submitted

**SPECIAL GUESTS:**

Hon Melinda Pavey MP, Minister for Water, Property and Housing

Ms Teresa Corbin, Chief Executive Officer, Australian Communications Consumer Action Network

Mr Rob Rogers, AFSM, Deputy Commissioner, NSW Rural Fire Service and Rebel Talbert, Assistant Commissioner, NSW Rural Fire Service

Hon Jennifer Gardiner, Chairperson, NSW Local Government Grants Commission

Dr Lindsay White, Director, Northern Basin, Commonwealth Environmental Water Holder and Mr Hilary Johnson, Director, Southern Basin, Commonwealth Environmental Water Holder

Ms Susan Madden, Board Member, Murray Darling Basin Authority

Mr David Harris, CEO Water NSW

**2. Condolences and Welcome**

Cr Humphries expressed condolences on behalf of the Country Mayors Association to those Councils that were affected by the bush fires and welcomed to the meeting Mary O'Kane and Dave Cowen from the NSW Independent Bushfire Enquiry

**3. ADOPTION OF MINUTES OF PREVIOUS MEETING:**

RESOLVED that the minutes of the General Meeting held on 1 November 2019 be accepted as a true and accurate record it being noted that Cr Reg Kidd, Mayor of Orange was in attendance (Kyogle Council / Uralla Shire Council).

**4. Hon Melinda Pavey MP, Minister for Water, Property and Housing**

Catchments are not filling up yet which will be a challenge. 180 litres per person are being used in Sydney versus 118 litres in Orange. There are restrictions on flood plain harvesting and there are embargos on rivers but some are being lifted with recent rain. 150 regulators are auditing. 244,000 mega litres have passed Walgett. There are concerns by communities regarding the Murray Darling Basin Plan because there has been a lack of communication but the government is trying to connect. Along with the Victorian Government, New South Wales commissioned a review of the constraints of the Murray Darling Basin Authority which found that if the plan continues there is a big chance of failure. Stakeholder consultations are to take place in March and April. However the basin is in a better condition due to the plan. New metres are being rolled out throughout the State to ensure fair allocations

**5. Ms Teresa Corbin, Chief Executive Officer, Australian Communications Consumer Action Network**

The Network is working for communication services and takes issues to communication companies. There are 200 members across Australia. Fires have damaged infrastructure which has created challenges. The network has been fighting hard to keep pay phones which proved their worth during the fires. Regional concerns include higher costs, greater dependency on services, unreliable services, and limited mobile coverage. Goals of the network are guaranteed access, equitable voice, expansion of mobile coverage and digital capacity. A Regional Connectivity Program is being introduced and funding is available similar

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to the Black Spots Program. The next round of the Black Spots Program is coming up. 5G next generation for mobile phones needs more base stations so will not go everywhere but will deliver data to the areas where it is providing a service. The 4G footprint needs to be the same as 3G before 3G is switched off. Reliability of services in regional areas means NBN and a land line are required in many areas. Digital literacy solving technical problems in regional areas is more difficult.

**6. Membership**

Resolved That Hay Shire Council be admitted as a member of the Association (Forbes Shire Council/ Kyogle Council)

**7. CORRESPONDENCE**

Inward

(a)Mr John Cleland, Chief Executive Officer, Essential Energy, regarding Disaster Hardship provisions provided to those that have suffered a loss as a result of a natural disaster

(b)Hon Matt Kean MP, Minister for Energy and Environment, regarding Disaster Hardship provisions provided to those that have suffered a loss as a result of a natural disaster

(c)Mr Gary White, Chief Planner, Planning, Industry and Development, thanking him for his presentation to the 1 November meeting

(d)Mr Matt Fuller, Acting Deputy Secretary, Regional and Outer Metropolitan, Transport for NSW, thanking him and Peter Ryan for their presentation to the 1 November meeting

(e)Mr Rob Rogers AFSM, Deputy Commissioner, NSW Rural Fire Service, thanking him and Cory Shalkleton for their presentation to the 1 November meeting

(f)Hon Rob Stokes MP, Minister for Planning and Public Spaces, requesting information on progress of the Land Negotiation Program concluded in 2017

(g)Hon Matt Kean MP, Minister for Energy and Environment, following up the reply from Andrew Lewis, Executive Director, Energy, Strategy, Planning, Industry and Environment regarding prioritization of electricity grid connections at substations

(h)To all members from CR Humphries, Chairperson, CMA, regarding the recent bushfires, requesting information on what assistance CMA may be able to give to affected Council's

Outward

(a)Hon Rob Stokes, Minister for Planning and Public Spaces, advising that Regional Crown Lands falls under the responsibility of the Hon Melinda Pavey MP, Minister for Water, Property and Housing and the Associations correspondence has been forwarded to her for attention

(b)James Griffin MP, Parliamentary Secretary for the Environment and Veterans regarding hazard reduction and water infrastructure for bush fire management (Copy Attached)

(c)Cr Linda Scott, President, Local Government NSW, regarding per capita grants Local Government Financial Assistance Grants Act 1995 (Copy Attached)

(d)John Cleland, Chief Executive Officer, Essential Energy, regarding assets located beyond the customer connection point (Copy Attached)

NOTED

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**8. FINANCIAL REPORT**

RESOLVED That the financial reports for the last quarter were tabled and accepted (Tenterfield Shire Council / Singleton Council)

**9. Mr Rob Rogers AFSM, deputy Commissioner, NSW Rural Fire Service and Ms Rebel Talbert, Assistant Commissioner, NSW Rural Fire Service**

In the 2019/20 fire season 21 councils commenced bushfire danger period early. September 2019 more than 1300 bush and grass fires. October 2019 significant impact on towns in northern NSW. November 2019 catastrophic fire danger in many areas with fires in Port Macquarie, Taree and Foster. December 2019 three firefighters killed. January 2020 fire activity intensifies in southern NSW and C130 crashes killing three American crew. February 2020 widespread heavy rain begins. During these periods there were more than 200 days of continuous major operations, over 11500 bush and grass fires, 5.5 million hectares burnt, and more than 2400 homes destroyed. Challenges of the RFS are paying invoices, communication risk, NSW RFS website, Fires Near Me NSW, interagency efforts, interstate and international assistance and aviation support.

**10. Hon Jennifer Gardiner, Chairperson, NSW Local Government Grants Commission**

The Grants Commissions recommendations go to the NSW Minister for Local Government and to the Federal Minister for Regional Services, Decentralisation and Local Government. The Commission operates under the Local Government Financial Assistance Act 1995 and the NSW Local Government Act 1993. The Commonwealth Act provides for two funding pools the General Purpose Component and the Local Roads Component. The National Principles require an assessment of Revenue Capacity and Expenditure Needs. They also contain the key elements of Horizontal Equalisation and Effort Neutrality. The minimum grant is based on 30% of the General Purpose component pool. All 17 minimum grants are for metropolitan councils. The Local Roads Component looks at population, local road length, and bridge length on local roads. 73.9% of NSW FAGS distribution is to non metropolitan councils. The NSW Grants Commission does not determine the size of the bucket of money but divides up the bucket in an equitable and objective manner. The total grant is untied. The isolation allowance applies to non metropolitan councils and recognizes additional costs for fuel. The main disability factors are population, no of aboriginals, road length, environment, rainfall, topography and drainage. The length of funding for future years are unknown

**11. Bush Fire Impact**

RESOLVED 1. That the Country Mayors Association acknowledges the financial impact that the 2019/20 bush fires had on a number of councils, but in particular those regional and rural councils impacted in NSW and writes to both the Federal

and State Governments to ask them to immediately review financial assistance grants criteria for the benefit of regional and rural councils

2. That the Country Mayors Association provides its support as a lobbying organisation to any of its member councils initiatives during this recovery phase (Bega Valley Shire Council/Yass valley Council)

**12. Waste to Energy**

RESOLVED that The Country Mayors Association follow up its letter dated 3 June 2019 to the Minister for Local Government on Waste to Energy (Bellingen Shire Council/Tenterfield Shire Council)

**13. Additional Contributions Local Government Superannuation**

RESOLVED That Country Mayors write to the Chief Executive and the Board Chair of Local Government Superannuation and appeal to humanitarian and sensitive attitude of this organisation and seek that two year moratorium be placed on these "additional contributions" for the defined benefit plan totalling \$40 million to allow NSW Councils to focus on the devastating natural disasters that need to be managed and funded. It needs to be acknowledged that the payment of over 1% of our annual rate income (\$40,000,000) to Local Government Superannuation would be better spent on essential recovery focus in our destroyed and homeless communities (Goulburn Mulwaree Council/Yass Valley Council)

**14. Letter from GP Synergy Re Contact Persons in Towns for Rural Doctors**

RESOLVED That member councils be encouraged to respond to GP Synergy and nominate a suitable staff member to liaise with them (Kyogle Council/Kempsey Shire Council)

**15. Inland Rail – Level Crossings and Grade Separation of Highway and regional Roads**

RESOLVED 1. That Country Mayors lobby both the Hon John Barrilaro MP, Deputy Premier, and Minister for Regional New South Wales, Industry and Trade and the Hon Michael McCormack MP, Deputy Prime Minister and Minister for Infrastructure, Transport and Regional Development, to ensure grade separation to all State Highway crossings intersecting with the Inland Rail is achieved, and

2. A working party be developed with representatives from impacted Councils, in conjunction with Transport NSW Staff, to progress a standardised approach on all rail crossings on private property, local, regional and state roads for Inland Rail route. (Gilgandra Shire Council/Forbes Shire Council)

**16. Coronial Inquests**

RESOLVED That the Association follow up the Minister for Health and Medical Research on the matter of Coronial Inquests (Leeton Shire Council/Tenterfield Shire Council)

**17. General Business**

(a) an invitation be extended to Minister for Regional Transport and Roads to present to the 29 May meeting regarding returning regional roads to State care

(b) The Mayor of Yass Cr Rowena Abbey to be given time at the 29 May meeting to up date Country Mayors on Joint Organisation Chairs meeting

The meeting adjourned at 12.50pm for lunch

The meeting resumed at 1.10pm

#### **18. Panel Session Murray Darling Basin**

##### **Ms Susan Madden, Board Member, Murray Darling Basin Authority**

The Murray Darling Basin is home to 2.6million, produces \$24billion worth of agriculture and \$8billion in tourism. It is the most complex river system in Australia. Inflows to the basin in 1895 was 28,000GL per year fluctuating over the years due to drought and flood. In 2010/11 it was 20,000GL and in 2013/15 it was 10,000GL. The Basin Plan has limits on use, targets for water quality, rules for water trading, water resource planning, environmental water plan, monitoring and evaluation, sustainable diversion limit and water resource plan implementation. Before the Basin Plan 136,236GL was the average amount of water extracted from the basins rivers annually. The new SDL is 10,873GL. Water to be recovered for the environment is 2,700GL. Current issues are water sharing investigation including inflows and supply into the basin, delivery of water, water sharing and potential opportunities for enhancement. Report card water recovery - on track, SDL adjustment mechanism - at risk of delay, water resource plans - good progress, water resource plans NSW - at risk of delay, northern basin initiatives - some progress, planning and delivery of e water - good progress, compliance - good progress

##### **Dr Lindsay White, Director, Northern Basin, Commonwealth Environmental Water Holder and Mr Hilary Johnson, Director, Southern Basin, Commonwealth Environmental Water Holder**

The Environmental Water Office are looking to engage more with local Councils. Healthy rivers mean healthy communities and healthy industries. With water for the environment the Department of Agriculture and Water buys the water requirement. The State Governments decides how much it gets each year. Critical human needs include the need for the environment and what is needed for production. Environmental water worth \$3.77billion. Water management options include use it, hold it, or trade it. There six local engagement offices. There are environmental success stories such as introducing fish at the local level and reinvigoration of forests at the catchment level. The recent rainfall is very welcome and is highest north of the basin. Runoff from the fire affected areas are impacting Murray headwaters water quality. Basin watering priorities are Narran Lakes including maintaining habitat because it is a critical waterbird habitat

##### **Mr David Harris, Chief Executive Officer, NSW Water**

Water NSW is the States river system manager and looks after source water protection, bulk water supply, system operation, bulk water infrastructure and customer water transactions. Storage levels are generally low enough for coastal drought response. Water NSW controls regulated rivers, and provides infrastructure solutions to optimize water releases. The 20 year infrastructure

*Page 8*

options study ,Rural Valleys, identifies infrastructure options and is customer focused and developed. In drought they change the way they do things eg Peel pipeline reduced from two and half years to nine months to complete. Water projects include Nyngan and Cobar Water Security, Lachlan Valley Wyangala dam raising, Macquarie Water security, Macquarie water grid a strategic business case to connect towns and major users to build drought resilience, Bunerong drought resilience, Wilcannia weir raising, Lake Rowlands to Carcoar business case, and Glennies to Lostock water security project. The cost of Wyangala dam is \$650million providing 650GL additional storage, Moll river dam \$355million to provide 100GL storage capacity and Dungowan dam \$480million to provide 22.5GL storage capacity.

There being no further business the meeting closed at 3.00pm.

Cr Katrina Humphries  
Chair – Country Mayor’s Association of NSW

**ENGINEERING & TECHNICAL SERVICES REPORT – MARCH 2020****ROADS****LOCAL ROADS – CONSTRUCTION/SEALING**

Project:	Objectives:	Budget:	Actual	Timeframe
Bocobra Loop Road	2 kms new seal (Henry Parkes Way end)	\$102,620		Completed
Davis Road	1 km new seal, extension of existing seal.	\$78,948		Completed
Strachan Road	880m new seal (from Davis's Road to Carcoar Street)	\$66,873		Completed
Yuranigh Road	Extend existing seal 2kms	\$90,240		Completed
Gas Works Lane	Seal area and install kerb & guttering for parking	\$		TBA

Project:	Objectives:	Budget:	Actual	Timeframe
Grading	Lookout Road, Ophir Road, Wenze Road, Pauls Lane, Newton Road, Monahans Road, Burdett Road, Wilson Lane, Nanami Lane, Toogong Road, Battys Lane, Coates Creek Road, Geraden Road, Nyora Lane, Sandy Creek Road, Taylors Road, Sharpless Road, Pinecliffe Road, Mills Road & Gregra Road	\$1,200,000		Completed
Bitumen Patching	Canowindra Township, Cargo Township, White Rocks Road, Manildra Township, Gavins Lane, Bowan Park Road, Mousehole Lane, Packham Drive, Longs Corner Road, Euchareena Road, Cumnock Streets, Cadia Road, Clergate Road, Culya Road, Vittoria Road, Spring Hill Road, Lake Canobolas Road, & Three Rivers Road	\$700,000		Complete
Gravel Resheeting	Heifer Station Lane, Prattens Lane, Springvale Lane, White Flat Road, & Googodery Road	\$964,264		End of March 2020
Heavy Patching	Oberon Street, Chesher Street, Paytens Bridge Road, Evelyn Street, Derowie Street, Boree Street.	\$1,079,568		End of March 2020
Reseals – Urban	Edward street, Eugowra Streets,	\$348,776		End of April 2020

Reseals – Rural	Orchard Road, Eurimbla Road, Rocky Ponds Road, Yuranigh Road, Davys Plains Road, Woods Lane & Old Ganabolas Road	\$1,153,690		End of April 2020
Flood Damage	Various Locations – flood event 2nd & 15th February 2020			On going

**REGIONAL ROADS BITUMEN PATCHING**

Road Maintenance	MR237, MR234			Completed
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**REGIONAL ROADS – HEAVY PATCHING & RESEALS**

Project:	Objectives:	Budget:	Actual	Timeframe
Reseals	MR237 & MR234	\$300,000		April 2020
Heavy Patching	TBD	\$150,000		March 2020

**REGIONAL ROADS – CONSTRUCTION MR237 Cargo Road & MR573 Burrendong Way Regional Roads Repair Program**

Project:	Objectives:	Budget:	Actual	Time
Construction – widening to 9m seal	MR237 Cargo Road From Moorbel Drive 1.5km’s towards Cargo	\$400,000		Completed February 2020
Construction – widening to 9m seal	MR573 Burrendong Way	\$400,00		Start Late March



**CARGO ROAD PROJECT**

**CARGO ROAD PROJECT**



**CARGO ROAD PROJECT**

Project:	Objectives:	Budget:	Actual	Timeframe
Bitumen patching	MR359, MR310, MR377, MR61 & SH7	\$460,000		
RMS Ordered Works	Toogong Widening Project Project length – 4 kms from Bowens Lane intersection to Yellowbox Road intersection.	\$2,000,000		Commenced 3.7.19. 2 kms sealed by 24.9.19. Completed
Heavy Patching	Mitchell Highway	\$550,000		Start 23 March
Reseals	MR61, MR377, SH7	\$687,995		Completed

**RMS PROJECTS****SAVING LIVES ON COUNTRY ROADS – RMS FUNDED PROJECTS**

Project:	Objectives:	Budget:	Actual	Timeframe
Ophir Road	Tree & vegetation removal completed	\$100,000		Roadworks to commence 2020/21
Obley Road	Tree & vegetation removal completed	\$770,000		Roadworks to commence 2020/21
Lake Canobolas/Cargo Road Intersection	Works planned – if funding is approved	\$400,000		Roadworks 2020/21
Four Mile Creek	Shoulder widening, installation of safety fencing, delineation and curve advisory signage.	\$1,273,360		Works commenced in Feb 2020  Purchased
	Guardrail purchased	\$100,000		2019/20

**RESOURCES FOR REGIONS**

Project:	Objectives:	Budget:	Actual	Timeframe
Davys Plains Road	Shoulder widening, installation of safety fencing, delineation and curve advisory signage. Also, heavy patches completed	\$1,269, 576		Completed Dec 2019

**ROADS TO RECOVERY**

Project:	Objectives:	Budget:	Actual	Timeframe
Lemmons Road	1.6 kms, culvert widening, vegetation removal, pavement widening & seal	\$220,750	\$199,000	Completed Nov 2019
Fish Fossil Drive	1.9km, culvert widening, vegetation removal, pavement widening & seal	\$638,400	\$629,000	Completed Feb 2020
Casuarina Drive	1.2kms, culvert widening, vegetation removal, pavement widening & seal	\$375,000	\$368,000	Completed Dec 2019

**FIXING COUNTRY ROADS**

Project:	Objectives:	Budget:	Actual	Timeframe
Banjo Paterson Way 4 stages between Molong & Yeoval		\$4,400,000		
<i>Stage 1</i>	1.450km section near Nyora Lane including hot mix entrance to new industrial estate by Council's contractor			Completed
<i>Stage 2</i>	5.5km Burgoon Lane towards Cumnock			Completed
<i>Stage 3</i>	629m section near Avondale Road			Completed Nov 2019
<i>Stage 4</i>	Hanover Bridge towards Cumnock commenced 10.09.19			Completed except for the causeway – Old Yullundry Rd (schedule for completion March/April)

**RESTART NSW FUNDING**

Vittoria Road – work to commence Feb/March 2020

**DRAINAGE WORKS**

Project:	Objectives:	Budget:	Actual	Timeframe
Eugowra	Two location identified	\$150,000		Completed Jan 2020
South Bowen Park Road	Council to engage a contractor	\$190,000		Completed May 2020
Palings Yard Loop Road	Council to engage a contractor	\$190,000		Completed May 2020



Evelyn St, Eugowra



Karreena St, Eugowra

**TECHNICAL SERVICES**

Project:	Objectives:	Budget:	Actual	Timeframe
Construction of Saint Germain's Bridge	Construction of dual lane concrete bridge	\$1,289,000.00	\$20,941.50	30 June 2022

Project:	Objectives:	Budget:	Actual	Timeframe
Construction of Bangaroo Bridge	Construction of dual lane concrete bridge	\$1,511,895.00	\$56,487.75	30 June 2022

Project:	Objectives:	Budget:	Actual	Timeframe
Molong Recreational Ground Power Upgrade	3 Phase power supply to the recreational ground	\$105,210.00	\$94,928.00	31 March 2020

Project:	Objectives:	Budget:	Actual	Timeframe
Construction of Puzzle Flat Creek Levee	Construction of levee	\$2,424,106.00	\$135,584.96	15 November 2020

Project:	Objectives:	Budget:	Actual	Timeframe
Molong Community Centre	Construction of Community Centre in Molong	\$1,057,514.33	\$42,221.21	30 June 2022

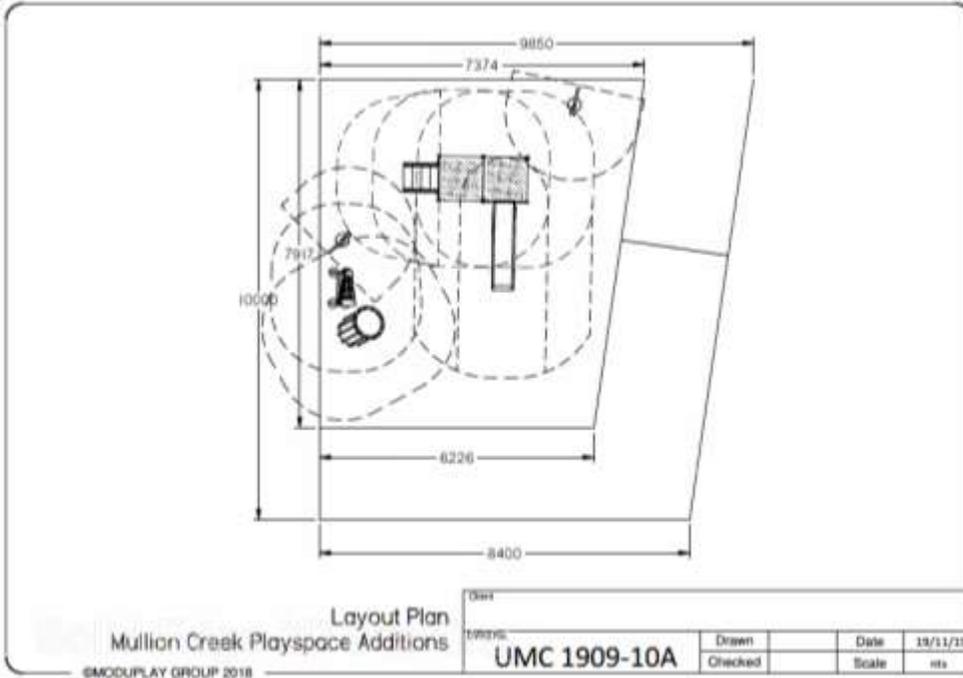
Project:	Objectives:	Budget:	Actual	Timeframe
Molong Office Foyer Refurbishment	Refurbishment	\$100,000.00	\$17,005.12	30 April 2020

Project:	Objectives:	Budget:	Actual	Timeframe
Molong Showground Main Pavilion Refurbishment	Refurbishment	\$190,000.00	\$63,995.83	31 March 2020

Project:	Objectives:	Budget:	Actual	Timeframe
Refurbishment of Orana House	Refurbishment	\$86,250.00	\$2415.00	30 June 2020

**URBAN SERVICES**

Project:	Objectives:	Budget:	Actual	Timeframe
Upgrade to Mullion Creek Playground	Installation of additional playground – facility area improvement	\$33,500	In progress	Installation 19/3



Project:	Objectives:	Budget:	Actual	Timeframe
Rubble Drain – Plumbing Upgrade Cargo Football Ground	To improve the septic facilities and plumbing infrastructure prior to football season	\$20,000	In progress	Completion by start of April 2020



**WATER AND SEWER**

Project:	Objectives:	Budget:	Actual	Timeframe
Trolleys for E1 pumps	Utilization of trolleys for lift & extraction of E1 pumps from Pods – WHS issue	\$2,500		Trolleys being utilized

\* The recently purchased trolleys reduce staff exposure to effluent from sewer pods while undertaking an e-one pump replacement. Effluent can infect staff with transmissible diseases including hepatitis. Member s of staff have raised concern with how the task had been required to be undertaken and requested an improved method be found.

\* By also assisting to lift the pump and move the pump to the vehicle, the trolley use also has reduced the need for manual handling.

**E1 TROLLEY FOR STAFF/ASSET PROTECTION**



Project:	Objectives:	Budget:	Actual	Timeframe
Leak Detection program	To detect hidden water leaks within Molong Water reticulation network and repair	\$12,000	95% complete	Complete April 2020

The leak detection program has been undertaken in Molong with 94 % of the network surveyed. This is approx. 3km in length. The following leaks were found

- 3 x service pipes
- 2 x hydrants
- 2 x main < 300mm
- 1 x Water meter
- 1 x Supply pipe
- 1 x Stop valve

Water leak repairs have been repaired on a priority basis. A second round of investigation will commence at the end of March

Project:	Objectives:	Budget:	Actual	Timeframe
Identified safety upgrades to Water and Sewer operations	To provide a safe working environment for workers	\$8500	\$8500	Ongoing

Continual improvement to improve operational safety has seen the installation of Chlorine bottle holders at Canowindra Wastewater treatment plant. These holders will ensure the chlorine gas bottles are safely secured, reducing the risk of falling resulting in gas leak. This is combined with previous improvements to transport and safe lifting devices.

A further improvement to confined space safety through the purchase of an Safety Lock out devices and an Emergency rescuer with harness for confined space self-rescue. This will allow for a 30 minute self-rescues from a confined space environment with low oxygen levels.



## Cabonne Shire Council Heritage Advisory Service

**David Scobie Architects**

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Cabonne Shire Council  
 Via email  
 Attn: Ms. Heather Nicholls  
 Chris Eldred, Jann Ferguson and Accounts

**REPORT: March 2020****Visit: 2/3/2020****1.0 Information provided to the Heritage Advisor**

Heritage Advisor appointments—

- 1.1.1 Cabonne Council with Audrey on Colours
- 1.1.2 Heritage Grants
  - 1.1.2.1 20 Bank Street, Molong
  - 1.1.2.2 34 Gaskill Street, Canowindra
  - 1.1.2.3 Masonic Lodge works, Eugowra
  - 1.1.2.4 RSL sub-branch in Canowindra

**The next visits:**

- **April 6<sup>th</sup>**

**The Heritage Advisor formally provides notice to Cabonne Shire Council that he will be resigning the contract for provision of Heritage Advisory services. The final visit would be intended to allow for a replacement advisor to meet for hand-over should this prove appropriate.**

**On this basis the final visit could be expected to be May 4<sup>th</sup>**

**The Advisor has been pleased to serve in this capacity since July 2005. The experience of working collaboratively with Council staff and members of the community and the Historical society in particular has been very rewarding.**

**David extends best wishes to Council and the community and looks forward to seeing exciting conservation work in the Shire in the coming years.**

**David Scobie****2.0 Follow Up required**

- Gumble Hall
- Canowindra Railway Precinct – Stage 1 Grant 2019: Master Plan completed for JHG
- Villages of the Heart: Reporting strategy for Cabonne Council
- Eugowra Fat Lamb Hotel – reconstruction
- Quinn's Stables – part demolition
- Cabonne Museums - Master Plan and Programme and Grant application support
- 46 Bank Street, Molong – DA for paint scheme for listed item in the Bank Street CA

Heritage Report: March 2020  
 David Scobie Architects Pty Limited  
 ACN 079 683 079

## Cabonne Shire Council Heritage Advisory Service

**1. Suspended awning at 20 Bank Street, Molong, former garage**

- Attention: Chris and Heather
- **Significance**  
The site is within the Bank Street Heritage Conservation area  
The building concerned is an inter war two storey brick building with parapet and suspended awning. The last known use marked on the building was a garage which included a petrol pump on the footpath
- **Review**  
The site has been reviewed by Anton Lynar, Engineer. The report recommends removal of the awning due to the condition and lack of compliance related to the capacity of the roof to support live loads and resist uplift. Propping is not an option given the poor state of the roof. A new roof is required and post supported option is probably the least expensive and will be appropriate



Figure 1 Cap number 2 – significant element



Figure 2 Cap 3 and former Bowser location - significant element

Cabonne Shire Council Heritage Advisory Service



**Figure 3** The original fuel point with proprietary cap - significant element



**Figure 4** The ceramic tile facing and nickel shopfront - significant element. Generally intact, these finishes are intended to be weather protected and will decay rapidly if there is no verandah or awning.



**Figure 5** The upper portion of the shopfront including the nickel shopfront frame, stippled glass to the hamper panel area and special scrolled nickel details to the frame - significant element.

Cabonne Shire Council Heritage Advisory Service



**Figure 6** The full shopfront element, noting the replacement door set. The corporate branding is showing through on the painted area above the top lights.



**Figure 7** The full façade including the parapet detail with loose bricks, the Burgess Bros signwriting, then the garage rendered sign, the replacement aluminium windows, three suspension points, awning with minor angle framing and two end trusses - significant element. It is probable that the awning was erected with the building however a replacement awning or verandah could take either form in a simple steel construction.



**Figure 8** Street view showing the setting of the building.

Cabonne Shire Council Heritage Advisory Service



**Figure 9** Streetscape view illustrating the importance of having continuity in the presentation of the buildings.

Recommendations

- Have sketch design prepared and an engineer review the materials and sizes based on a simple steel post supported verandah with similar pitch to the existing.
- Seek a grant to assist from the local heritage fund
- Prepare and paint the elements previously painted

David Scobie  
Heritage Advisor to CSC

Cabonne Shire Council Heritage Advisory Service

**2. Heritage grant application: 34/36 Gaskill Street, Canowindra**

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- Attention: Chris and Heather
- Contact: The Applicants

**Significance**

The site is a visually prominent building located within the Gaskill Street Heritage Conservation area.

The site is building consisting of a rendered brick façade including a traditional Nickel Inter war shopfront and vehicle entry



**Photo 1** The street elevation of the attached residence and the garage to the right.

**One top light in leadlight is missing. It would good to plan to replace this unit to match the existing. This work could be the subject of a future application for support.**

Cabonne Shire Council Heritage Advisory Service



**Photo 2** Side view to illustrate the shed to the rear clad in painted galvanised iron, the brick return and the rendered façade with suspended awning



**Photo 3** A detail view of the top lights or hamper panels with their leadlight and coloured glass set within a nickel frame – a significant element.

Cabonne Shire Council Heritage Advisory Service



**Photo 4** The folding timber garage door set – a significant element.

Cabonne Shire Council Heritage Advisory Service



**Photo 5** The adjoining residence with brick return, sheeted wall next to the residence and rendered front to the main facade.



**Photo 6** The side view illustrating the suspended awning and end pier with vaulted parapet.

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Heritage Report: March 2020  
David Scobie Architects Pty Limited  
ACN 079 683 079

Cabonne Shire Council Heritage Advisory Service

**Summary**

A grant is recommended subject to an appropriate colour scheme and advice being agreed to by the Applicants.

The following colours are suggested

The colours have been selected to complement the existing but differentiate the garage building from the adjoining residence so that both buildings retain their integrity.

**Dulux Traditional colour chart colours**

Galvanised iron and sheeted walls	Shale Grey
Brick walls	Terra Cotta
Rendered walls	York Stone
Parapet Capping	Ox Blood
Window framing – carefully strip paint from Nickel framing using standard paint remover	
Timber doors	Deep bronze Green
Awning fascia & structure under awning	Deep bronze Green
Rolled flashings & suspension rods on awning	Deep bronze Green
Facing arched panel with lettering	1/4 tint York Stone

It is also highly recommended that the lettering be re-painted in matching font in Ox Blood, to capture the historic use of the site. The awning will not comply with current codes and advice is recommended from Anton Lynar engineer on suitable props to stabilise the structure as part of the works.

David Scobie  
Heritage Advisor to Cabonne Shire

Cabonne Shire Council Heritage Advisory Service

**3. Heritage Grant Application: Eugowra Masonic Lodge**

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Attention: Chris and Heather

**Significance:**

The site is a listed item on the Cabonne LEP

**Proposal**

- o A series of minor repair and restoration works to the building including
  - o External painting
  - o Window frames
  - o Door frames
  - o Trim
  - o Repair rendered wall
  - o Landscaping as per enclosed plan from Sally Bourne

**Proposed Colour scheme**

Colorbond Monument and Haymes resonate  
These colours are very dark grey and pale grey

The Monument is nominated on the basis that it should age well and fit the landscape. The Heritage Advisor has considered this view and on the basis that that Black was a colour used on many Lodges, the Monument will prove acceptable. On the basis that it will age well, the Advisor notes that this colour is not colour fast and fades after 3-4 years due to the heat sink effect. More regular maintenance will be required.

The Resonate colour is not quite an appropriate colour for the building bulk as it is a Grey colour not traditionally used on such buildings or buildings generally in heritage settings.

A lighter shade of the tone towards white would be closer to the character of such a building and would be acceptable and still blend in with the setting.

It is note that that Regina is seeking to blend in and complement the heritage value of the building and setting and therefore on this basis a minor change is recommended.

The above advice is provided regardless of the funding and based on the Consent required by Applicants for changes to Heritage buildings.

The application for a local grant is supported for the works to the minor restoration and repairs.

David Scobie  
Heritage Advisor to Cabonne Shire Council

## Cabonne Shire Council Heritage Advisory Service

**4. Heritage Grant Application: Canowindra RSL sub-branch**

Contacts: Chris and Heather

**Applicant: The Canowindra RSL Sub-branch – Christine Sampson**

**The grant application is to NSW Government Veteran's Affairs**

**Significance:**

The site is a listed item on the Cabonne LEP and within the Gaskill Street Heritage Conservation area.



View of the pergola with the cenotaph war Memorial at the end of this vista

**Proposal**

- A restoration of the Cenotaph structure located within the Park. The structure includes a granite clad Cenotaph which forms part of the war memorial (WM) in the Park.

**Issues**

- A grant has been approved subject to the works aligning with Pip Giovanelli's recommendations and should remove the proposal to acid wash the memorial.
- The Council Heritage Advisor is to review and approve the works prior to a submission to the NSW Office for veteran's Affairs.
- It is to be noted that no report or advice has been sighted from Pip Giovanelli
- The Heritage Advisor to CSC provided advice to the RSL sub-branch in April 2019. No mention was provided in that advice of acid washing.
  - The works in the application form describe only cleaning and painting of the base to the WM, installing skateboard deterrents, waterproofing the marble (granite) top to re-glue all joints and paint the portraits around the base
- A quote has been received from Central West Building services in the following words:

Cabonne Shire Council Heritage Advisory Service

- Clean the WM steps and surrounding area fill cracks in steps with panel patch and prepare and paint plinth/steps.

**Recommendations**

- A copy of the notes which record the advice from Pip Giovanelli need to be supplied to Council;
- Extra advice is required from Central West Builders on the 'panel patch' product to be used to fill the cracks between the granite panels. Advice from a stonemason such as McMurtrie is recommended to ensure that the appropriate product is used to match the original which will generally remain in place;
- Specify the colours to be used where they may differ from what is there;
- Subject to the above, the project is supported.

David Scobie  
Heritage Advisor

## Cabonne Shire Council Heritage Advisory Service

**5. SUMMARY: Annual Heritage Strategy checklist – 2019/2020**

1	Heritage Committee	Advice to Council	1	8
		Consultant Directory		
		Services & trades Directory		
2	Heritage Study	Aboriginal Study		
		Statements of significance		
3	Heritage Advice	Site visits	3	23
		Heritage advice	3	27
		Urban design advice		
		Pre-DA advice	3	16
		Advice on DA's	1	5
4	Pro-active Management	Heritage DCP		1
		Urban design DCP		
		DA fee relief		
		Flexible Planning & building	3	18
5	Local Heritage Fund	Funded projects		
		Project value		
		Heritage fund value		
		Owner contribution		
		Tourism projects		3
6	Main Street	Committee		3
		Study		
		Implementation		
		Expanded main street		2
7	Education & promotion	Brochures, web, plaques, panels		
		Events		
		Tourism strategy		1
		Trails		1
		Training		
8	Council assets	Asset management plans		
		CMP and CMS		
		Works budgets		
9	Sustainability	Adaptive re-use		4
		Restoration	1	15
		Reinstatement	2	14
		Landscape		8
		Water		

David Scobie AIA

Heritage Report: March 2020  
David Scobie Architects Pty Limited  
ACN 079 683 079