



5 June 2019

NOTICE OF EXTRAORDINARY COUNCIL MEETING

Your attendance is respectfully requested at the Extraordinary Meeting of Cabonne Council convened for **Tuesday 11 June, 2019** commencing at **2:30pm**, at the Cabonne Council Chambers, Bank Street, Molong to consider the undermentioned business.

Yours faithfully



HJ Nicholls

ACTING GENERAL MANAGER

ORDER OF BUSINESS

- 1) Open Extraordinary Meeting
- 2) Consideration of Mayoral Minute
- 3) Consideration of Acting General Manager's Report
- 4) Resolve into Committee of the Whole
 - a) Consideration of Called Items
 - b) Consideration of Closed Items
- 5) Adoption of Committee of the Whole Report



COUNCIL'S MISSION

“To be a progressive and innovative Council which maintains relevance through local governance to its community and diverse rural area by facilitating the provision of services to satisfy identified current and future needs.”

COUNCIL'S VISION

Cabonne Council is committed to providing sustainable local government to our rural communities through consultation and sound financial management which will ensure equitable resource allocation.

TABLE OF CONTENTS

ITEM 1 APPLICATIONS FOR LEAVE OF ABSENCE2
ITEM 2 DECLARATIONS OF INTEREST2
ITEM 3 DECLARATIONS FOR POLITICAL DONATIONS.....3
**ITEM 4 SUBMISSIONS IN RELATION TO THE 2019/2020
INTEGRATED PLANNING AND REPORTING
DOCUMENTATION3**

ANNEXURE ITEMS

ANNEXURE 4.1 SUBMISSION RE PULSE UPGRADE6
ANNEXURE 4.2 SUBMISSION RE MOLONG REC GROUND LIGHTS7
ANNEXURE 4.3 SUBMISSION RE LG EXCELLENCE PROGRAM8
**ANNEXURE 4.4 SUBMISSION RE ORANA HOUSE
REFURBISHMENT9**
ANNEXURE 4.5 SUBMISSION RE YOUTH ACTIVITIES BUDGET10
ANNEXURE 4.6 SUBMISSION RE CYBER-SECURITY AUDIT11
ANNEXURE 4.7 SUBMISSION RE POOL SAFETY UPGRADES12

ITEM 1 - APPLICATIONS FOR LEAVE OF ABSENCE

REPORT IN BRIEF

Reason For Report	To allow tendering of apologies for councillors not present.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.g - Code of Meeting Practice adopted and implemented.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\COUNCIL - COUNCILLORS LEAVE OF ABSENCE - 1014249

RECOMMENDATION

THAT any apologies tendered be accepted and the necessary leave of absence be granted.

ACTING GENERAL MANAGERS' REPORT

A call for apologies is to be made.

ITEM 2 - DECLARATIONS OF INTEREST

REPORT IN BRIEF

Reason For Report	To allow an opportunity for councillors to declare an interest in any items to be determined at this meeting.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.g - Code of Meeting Practice adopted and implemented.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\COUNCIL - COUNCILLORS AND STAFF DECLARATION OF INTEREST - 2018 - 1014250

RECOMMENDATION

THAT the Declarations of Interest be noted.

ACTING GENERAL MANAGERS' REPORT

A call for Declarations of Interest.

ITEM 3 - DECLARATIONS FOR POLITICAL DONATIONS

REPORT IN BRIEF

Reason For Report	To allow an opportunity for Councillors to declare any Political Donations received.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.g - Code of Meeting Practice adopted and implemented.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\COUNCIL - COUNCILLORS DECLARATION OF POLITICAL DONATIONS - 1014251

RECOMMENDATION

THAT any Political Donations be noted.

ACTING GENERAL MANAGERS' REPORT

A call for declarations of any Political Donations.

ITEM 4 - SUBMISSIONS IN RELATION TO THE 2019/2020 INTEGRATED PLANNING AND REPORTING DOCUMENTATION

REPORT IN BRIEF

Reason For Report	To advise council of submissions received relating to the Draft budget and operation plan documentation, which has been on public exhibition.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.2.c Engage with community to determine future needs & objectives
Annexures	1. Submission re Pulse Upgrade ↓ 2. Submission re Molong Rec Ground Lights ↓ 3. Submission re LG Excellence Program ↓ 4. Submission re Orana House Refurbishment ↓

	5. Submission re Youth Activities Budget ↓ 6. Submission re Cyber-security Audit ↓ 7. Submission re Pool Safety Upgrades ↓
File Number	\\OFFICIAL RECORDS LIBRARY\CORPORATE MANAGEMENT\PLANNING\INTEGRATED PLANNING AND REPORTING 2019-2020 - 1015999

RECOMMENDATION

THAT council consider all submissions which have been received and adjust the draft 2019/2020 budget accordingly for adoption at its ordinary meeting on 25 June 2019.

DIRECTOR OF FINANCE AND CORPORATE SERVICES' REPORT

In accordance with the Local Government Act 1993, council's draft 2019/2020 budget and operational plan was placed on public exhibition for 28 days from 1 May until 29 May 2019.

The advertising campaign, which was in excess of the requirements of the Act, informed the community of the public exhibition of the documents and invited comments.

At the time of writing no submissions had been received in relation to the operational plan. In relation to the 2019/2020 Budget seven submissions were received by the closing date, the details of which are summarised below:

1. A submission has been received from the Administration Manager for inclusion of \$10,000 for the Pulse Delegations and Policy Module. This submission was previously assigned to a lower priority rating however it will be a statutory requirement for the 2019/2020 financial Year.
2. A submission was received from the Director of Finance and Corporate Services for inclusion of \$170,000 for lighting surrounding the Molong Recreation Ground. This submission originally had priority 2 status and therefore was not included in the displayed 2019/2020 Budget. It is proposed that it be changed to a priority 1 submission due to councillor and community interest and will be funded by the capital works reserve.
3. A submission was received from the Director of Finance and Corporate Services in relation to a cyber-security audit to be undertaken in the 2019/2020 financial year. This submission was previously included in the 2019/2020 budget for a total of \$20,000. Council has since received more specific costing from the tendering process and have been advised the cost will be approx. \$44,000. It is suggested that the additional expenditure be covered by the current year budget.
4. A submission was received from the General Manager for the Local Government Excellence Program. Details of the cost of this program are

\$8,160 for the 2019/2020 financial year, which are then ongoing annually. It is suggested that the additional expenditure be covered by the current year budget.

5. A submission was received from Deborah Rutter for funding in relation to renovation and refurbishments for Orana House. We acknowledge Deborah's submission and note that in addition to the 2018/2019 budget of \$160,133 there is an amount of \$75,000 included in the 2019/2020 Budget for further Orana House refurbishments which we consider sufficient at this stage.
6. A submission was received from the Community Services Manager for \$5,000 to be included in the 2019/2020 budget to go towards youth activities. This item was raised by councillors at the ordinary meeting on 28 May 2019. It is suggested that the additional expenditure be covered by the current year budget.
7. A submission was received from the Director of Engineering & Technical Services for pool safety upgrades for the amount of \$100,000 from the capital works reserve. A full report will be forthcoming on the improvements required in this area.

All the above items are considered necessary and prudent expenditure. They will reduce reserves by \$270,000 and push the operating budget into a slight deficit to the tune of approx. \$37,000.

Copies of the submissions summarised above have been attached to this report for the information of Councilors.

Any submissions received after the time of writing and prior to 11 June 2019 will be presented to council on the day of the meeting for consideration.

After consideration of all submissions council will need to adjust its 2019/2020 budget documentation accordingly, for adoption at the ordinary council meeting to be held on 25 June 2019.

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Date 27-5-19



INTEGRATED PLANNING AND REPORTING 2019/20
COMMENT SHEET

\$10,000 for the Pulse Delegations and Policy Module needs to be moved from Priority 2 into the budget.
This module is required to automate and streamline the management of delegations and policies. (Note: This is additional to the \$2,300 for the Delegations Register Legal Services)

Name: Jolene Pearson	Date: 24/5/2019
Address: Cabonne Council	
Email: Jolene.pearson@cabonne.nsw.gov.au	Phone: 63923221

Comments must be returned to any office of Cabonne Council; or Post to PO Box 17 Molong 2866; or Email council@cabonne.nsw.gov.au by 5.00pm Friday 31 May 2019.



INTEGRATED PLANNING AND REPORTING 2019/20
COMMENT SHEET

\$170,000 required for lights at the Molong rec ground needs to be reallocated as a priority 1 submission, to be funded by the capital works reserve.

Name: Luke Taberner	Date: 23/5/19
Address: Cabonne Council	
Email: luke.taberner@cabonne.nsw.gov.au	Phone: 63923221

Comments must be returned to any office of Cabonne Council; or Post to PO Box 17 Molong 2866; or Email council@cabonne.nsw.gov.au by 5.00pm Friday 31 May 2019.



INTEGRATED PLANNING AND REPORTING 2019/20
COMMENT SHEET

We require an addition to the 19/20 budget for \$8,160 in relation to the quoted cost for Cabonne Council's involvement in the Local Government Excellence Program.

Name: Brad Byrnes	Date: 27/5/19
Address: Cabonne Council	
Email: Bradley.byrnes@cabonne.nsw.gov.au	Phone: 63923221

Comments must be returned to any office of Cabonne Council; or Post to PO Box 17 Molong 2866; or Email council@cabonne.nsw.gov.au by 5.00pm Friday 31 May 2019.

IP&R 2019-20 Feedback from Website

Question	Response
Please provide your comments below	The renovations/refurbishments to Orana House in Canowindra would be a great benefit to the community. Orana House activities attract local people plus people within and outside Cabonne region.
Name	Deborah Rutter
Address	22 Preston Street
Email Address	debrutter@bigpond.com
Contact Number	0263442490



INTEGRATED PLANNING AND REPORTING 2019/20
COMMENT SHEET

A budget item is requested to provide an allowance for general youth activities in the Shire for the amount of \$5,000

Name: Sarah Bellach	Date: 31/5/19
Address: Cabonne Council	
Email: sarah.bellach@cabonne.nsw.gov.au	Phone: 63923221

Comments must be returned to any office of Cabonne Council; or Post to PO Box 17 Molong 2866; or Email council@cabonne.nsw.gov.au by 5.00pm Friday 31 May 2019.



INTEGRATED PLANNING AND REPORTING 2019/20
COMMENT SHEET

Accurate costings for the cyber-security audit have been received and the total 19/20 budget submission needs to be increased from \$20,000 to \$44,000.

Name: Luke Taberner	Date: 23/5/19
Address: Cabonne Council	
Email: luke.taberner@cabonne.nsw.gov.au	Phone: 63923221

Comments must be returned to any office of Cabonne Council; or Post to PO Box 17 Molong 2866; or Email council@cabonne.nsw.gov.au by 5.00pm Friday 31 May 2019.



INTEGRATED PLANNING AND REPORTING 2019/20
COMMENT SHEET

A budget item is required in the 19/20 budget to cover pool safety upgrades at an initial estimate of \$100,000. A full report will be forthcoming on the improvements required in this area.

Name: Robert Cohen	Date: 31/5/19
Address: Cabonne Council	
Email: robert.cohen@cabonne.nsw.gov.au	Phone: 63923221

Comments must be returned to any office of Cabonne Council; or Post to PO Box 17 Molong 2866; or Email council@cabonne.nsw.gov.au by 5.00pm Friday 31 May 2019.