

TABLE OF CONTENTS

ITEMS FOR DETERMINATION.....	1
ITEM - 1 APPLICATIONS FOR LEAVE OF ABSENCE	1
ITEM - 2 DECLARATIONS OF INTEREST	1
DECLARATIONS FOR POLITICAL DONATIONS.....	1
ITEM - 3 MAYORAL MINUTE - APPOINTMENTS.....	2
ITEM - 4 COMMITTEE OF THE WHOLE	4
ITEM - 5 GROUPING OF REPORT ADOPTION	4
ITEM - 6 CONFIRMATION OF THE MINUTES	4
ITEM - 7 COUNCILLOR PROFESSIONAL DEVELOPMENT	5
ITEM - 8 GOVERNANCE, RISK MANAGEMENT AND BUSINESS IMPROVEMENT COMMITTEE	5
ITEM - 9 DRAFT INTEGRATED PLANNING AND REPORTING TIMETABLE	5
ITEM - 10 ENGAGEMENT OF THE NEW SOUTH WALES ELECTORAL COMMISSIONER TO CONDUCT COUNCIL ELECTIONS	5
ITEM - 11 POLICY REGISTER - UPDATES TO CODE OF CONDUCT AND PROCEDURES FOR ADMINISTRATION OF CODE OF CONDUCT	6
ITEM - 12 AUSTRALIA DAY AWARDS COMMITTEE MEETING	6
ITEM - 13 POLICY REGISTER - UPDATE TO MOBILE PHONE POLICY.....	6
ITEM - 14 2018 AUSTRALIAN LOCAL GOVERNMENT WOMEN'S ASSOCIATION (NSW) ANNUAL CONFERENCE	6
ITEM - 15 APPLICATION FOR EXPENDITURE FROM CANOWINDRA TOWN IMPROVEMENT FUND	7
ITEM - 16 INTEGRATED PLANNING & REPORTING - OPERATIONAL PLAN SECOND QUARTER REVIEW	7
ITEM - 17 CHANGE OF DATE FOR APRIL 2019 COUNCIL MEETING	7
ITEM - 18 QUARTERLY BUDGET REVIEW.....	8
ITEM - 19 MOLONG STREET STALL SHELTER - LICENCE AGREEMENT	8
ITEM - 20 REQUESTS FOR DONATIONS	8
ITEM - 21 REQUEST TO BECOME A REFUGEE WELCOME ZONE.....	9
ITEM - 22 CABONNE ACQUISITIVE ART PRIZE	9
ITEM - 23 EVENTS ASSISTANCE PROGRAM	9

ITEM - 24 LOCAL GOVERNMENT TOURISM CONFERENCE 2019.....	10
ITEM - 25 REQUEST FOR HERITAGE GRANT FUNDING - PAINT AND REPAIR FRONT OF HERITAGE LISTED DWELLING 'HAWTHORNE' AT 100 BANK STREET, MOLONG	10
ITEM - 26 QUESTIONS FOR NEXT MEETING.....	10
ITEM - 27 BUSINESS PAPER ITEMS FOR NOTING	11
ITEM - 28 MATTERS OF URGENCY	11
ITEM - 29 COMMITTEE OF THE WHOLE SECTION OF THE MEETING... 	11
CONFIDENTIAL ITEMS	11
ITEM - 1 CARRYING OF COMMITTEE RESOLUTION INTO CLOSED COMMITTEE OF THE WHOLE MEETING.....	11
ITEM - 2 ENDORSEMENT OF PROCEEDINGS OF CONFIDENTIAL MATTERS CONSIDERED AT COMMITTEE OF THE WHOLE MEETING	12
ITEM - 3 REQUEST FOR CONSIDERATION OF WATER CHARGES FOR 691300008.....	12
ITEM - 4 DEBT RECOVERY REPORT OF OUTSTANDING DEBTS	12
ITEM - 5 EVALUATION OF WHEELED LOADERS	12
ITEM - 6 CANOWINDRA INDUSTRIAL ESTATE LOT 5 DP 32670	13
REPORT & RESOLUTIONS OF COMMITTEE OF THE WHOLE.....	13

PRESENT Clrs K Beatty (in the Chair), J Jones, P Mullins, G Treavors, C Newsom, A Durkin, L Oldham, P Batten, J Weaver and I Davison.

Also present were the Acting General Manager, Director of Finance & Corporate Services, Director of Engineering & Technical Services, Senior Town Planner, Administration Manager and Administration Officer.

ITEMS FOR DETERMINATION

ITEM - 1 APPLICATIONS FOR LEAVE OF ABSENCE

Proceedings in Brief

Apologies was tendered on behalf of Clrs Walker and Nash for their absence from the meeting.

MOTION (Durkin/Treavors)

THAT the apologies tendered on behalf of Clrs Walker and Nash be accepted and the necessary leave of absence be granted.

19/02/01 Carried

ITEM - 2 DECLARATIONS OF INTEREST

Proceedings in Brief

There were nil declarations of interest.

MOTION (Durkin/Oldham)

THAT it be noted there were nil declarations of interest.

19/02/02 Carried

DECLARATIONS FOR POLITICAL DONATIONS

Proceedings in Brief

There were nil declarations for political donations.

MOTION (Oldham/Durkin)

THAT it be noted there were nil declarations for political donations.

19/02/03 Carried

It was noted the time being 2.05pm the Youth of the Month Award for February was presented to Annalise Livermore.

ITEM - 3 MAYORAL MINUTE - APPOINTMENTS

Proceedings in Brief

Clr Beatty

18/12/18 – Attended the office for the business paper review with the Acting General Manager and directors. Attended the Ordinary Council Meeting.

21/12/18 - Attended the Councillors and Staff Christmas Party in Canowindra.

02/01/19 – Attended the office for a meeting with the Acting General Manager and to attend to office correspondence.

09/01/19 – Attended the office for a meeting with the Acting General Manager and the Tourism and Community Development Coordinator regarding Australia Day.

11/01/19 – Attended the office for a meeting with the Acting General Manager and to attend to correspondence.

12/01/19 to 25/01/19 – on leave.

25/01/19 – Attended Borrodell Vineyard for a meeting and evening meal with the Australia Day Ambassador.

26/01/19 – Attended Australia Day celebrations with the Official Party at Cumnock, Molong and Eugowra.

29/01/19 – Attended the office for a meeting with the Acting General Manager.

31/01/19 – Attended Orange City Council with the Acting General Manager for a Central West JO meeting.

01/02/19 – Attended the office for a meeting with the Shadow Minister for Local Government, Peter Primrose.

06/02/19 – Attended the office for a meeting with the Acting General Manager. Meeting with Julie and Les Dean and Peter Crich from Grow Molong. Attended a radio interview with Neil Gill.

12/02/19 – Attended the office for a meeting with the Acting General Manager. Attended meeting with Nationals candidate Kate Hazelton. Attended interview with ABC regarding water restrictions. Attended the Councillor Workshop.

14/02/18 – Attended Nationals funding announcement with the Acting General Manager at Cudal. Attended a meeting with Deputy Premier John Barilaro.

15/02/19 – Attended the office for a meeting with selection panel for general manager recruitment. Teleconference with McArthur Consulting. Attended interview with Prime TV regarding water restrictions.

22/2/19 – Attended Council Chambers for the opening of Netwaste Forum. Attended a meeting with the Acting General Manager.

23/02/19 – Attended Banjo Paterson Dinner at Molong.

25/02/19 – Attended Manildra with the Acting General Manager for the Commonwealth Drought Funding Announcement.

Clr Jones

26/01/19 – Attended the Molong and Yeoval Australia Day ceremonies.

12/02/19 – Attended the Councillor Workshop and the EPPA meeting.

14/02/19 – Attended the Molong Advancement Group meeting.

15/02/19 – Attended the general manager recruitment meeting.

19/02/19 – Attended the NSW Government \$300,000 road funding announcement.

23/02/19 – Attended the Banjo Paterson Dinner in Molong.

26/02/19 – Attended the February Council Meeting.

Clr Batten

13/02/19 – Attended the Canobolas Zone Bush Fire Liaison Committee meeting, below are the minutes of that meeting.

1. Fire Season Review

- A busy year with 430 incidents to date with 5 months to go. An average year is 400 so can expect to reach 500 in 2018/19.
- The largest fire managed by Canobolas Zone was the Currabinya Fire on the western boundary of Cabonne and the Zone in Parkes Shire which burnt out approximately 220 hectares.
- 429 fires burnt a total of 120 hectares which means the rapid response of brigades kept fire to an average of less than 0.3ha.
- Cabonne Council staff again have been the major contributors to fire control.

2. Staff Movements

- Three staff assisted in Tasmania.
- David Hoadley assisted with the Glen Innes fires as Liaison Officer for the North West.
- Four volunteer teams assisted with fires at Tamworth in February.
- Cameron Bird (Grade/6/7 officer) returned to Parkes/ Forbes Zone. David Hoadley has requested a change to the staffing structure to allow two positions at lower grade.

3. Strategic Plan Achievements

- Gum tree meetings for spring with communities and brigades completed.
- Molong Road area is included in high risk zone due to high level of grass cover.
- Three Campfire Gatherings to support drought affected farmers held.
- Group Captain elections completed.
- The Zone is planning a visit to the Bush Fire Headquarters at Homebush and Richmond Airbase for volunteers and staff.

4. Bush Fire Reduction Management Plan
 - 92% of high risk areas are on private land, 2% forests and 4% National Parks.
 - Canobolas Zone staff are negotiating access to the high risk areas.
5. Fire Access and Fire Trail Plan
 - Submitted to headquarters for approval.
6. Work Health and Safety
 - John Sturgeon was elected as the Zone WHS Officer.
7. Constitutional Change
 - Brigades with between \$10k and \$50k in the bank must now engage an auditor with financial qualifications for the financial year ending 31 March 2019. Any brigades with more than \$50k must engage a registered auditor.
8. Events
 - Moorbel and Clifton Grove Stations opened.
 - Cumnock and Yeoval stations to lockup stage and expected to be opened in the Spring.

MOTION (Beatty/-)

THAT the information contained in the Mayoral Minute be noted.

19/02/04 Carried

ITEM - 4 COMMITTEE OF THE WHOLE

MOTION (Weaver/Oldham)

THAT it be noted there were nil items called to be debated in Committee of the Whole.

19/02/05 Carried

ITEM - 5 GROUPING OF REPORT ADOPTION

MOTION (Durkin/Jones)

THAT items 6 to 13 be moved and seconded.

19/02/06 Carried

ITEM - 6 CONFIRMATION OF THE MINUTES

MOTION (Durkin/Jones)

THAT the minutes of the Ordinary meeting held 18 December 2019 be adopted.

19/02/07 Carried

ITEM - 7 COUNCILLOR PROFESSIONAL DEVELOPMENT

Proceedings in Brief

The Mayor noted that the annexures referred to in the report were sent to councillors by email.

MOTION (Durkin/Jones)

THAT Council:

1. Note the Councillor Induction and Professional Development Guidelines;
2. Note the 2019 training plan; and
3. Adopt a Councillor Induction and Professional Development Policy.

19/02/08 Carried

**ITEM - 8 GOVERNANCE, RISK MANAGEMENT AND BUSINESS
IMPROVEMENT COMMITTEE**

MOTION (Durkin/Jones)

THAT Council adopt the updated 2018 version of the Governance, Risk Management and Business Improvement Committee Constitution and the minutes from the meeting held 31 October 2018.

19/02/09 Carried

**ITEM - 9 DRAFT INTEGRATED PLANNING AND REPORTING
TIMETABLE**

MOTION (Durkin/Jones)

THAT Council hold an extraordinary Council meeting on 11 June 2019 as required under the Integrated Planning & Reporting process.

19/02/10 Carried

**ITEM - 10 ENGAGEMENT OF THE NEW SOUTH WALES ELECTORAL
COMMISSIONER TO CONDUCT COUNCIL ELECTIONS**

MOTION (Durkin/Jones)

THAT Council:

1. Pursuant to s. 296(2) and (3) of the Local Government Act 1993 (NSW) ("the Act") an election arrangement be entered into by contract for the Electoral Commissioner to administer all elections of the Council.

2. Pursuant to s. 296(2) and (3) of the Act, as applied and modified by s. 18, a council poll arrangement be entered into by contract for the Electoral Commissioner to administer all council polls of the Council.
3. Pursuant to s. 296(2) and (3) of the Act, as applied and modified by s. 18, a constitutional referendum arrangement be entered into by contract for the Electoral Commissioner to administer all constitutional referenda of the Council.

19/02/11 Carried

**ITEM - 11 POLICY REGISTER - UPDATES TO CODE OF CONDUCT AND
PROCEDURES FOR ADMINISTRATION OF CODE OF CONDUCT**

MOTION (Durkin/Jones)

THAT Council adopt the:

1. Draft Code of Conduct Policy; and
2. Draft Procedures for Administration of the Code of Conduct Policy.

19/02/12 Carried

ITEM - 12 AUSTRALIA DAY AWARDS COMMITTEE MEETING

MOTION (Durkin/Jones)

THAT the report and recommendations of the Australia Day Awards Committee Meeting of Cabonne Council held on 18 December, 2018 be adopted.

19/02/13 Carried

ITEM - 13 POLICY REGISTER - UPDATE TO MOBILE PHONE POLICY

MOTION (Durkin/Jones)

THAT Council adopt the draft Mobile Phone Policy.

19/02/14 Carried

**ITEM - 14 2018 AUSTRALIAN LOCAL GOVERNMENT WOMEN'S
ASSOCIATION (NSW) ANNUAL CONFERENCE**

Proceedings in Brief

Clr Oldham stated that she wished to attend. Clr Weaver advised that she also wished to attend and noted that Clr Nash would also like to attend.

Clr Newsom advised she will be unavailable to attend.

MOTION (Oldham/Weaver)

THAT Cirs Oldham, Weaver and Nash be authorised to attend the 2019 ALGWA (NSW) Conference.

19/02/15 Carried

**ITEM - 15 APPLICATION FOR EXPENDITURE FROM CANOWINDRA
TOWN IMPROVEMENT FUND**

MOTION (Weaver/Durkin)

THAT Council authorise allocation of \$3,300 from the Canowindra Town Improvement Fund to finalise the installation of solar panels at the Age of Fishes Museum.

19/02/16 Carried

**ITEM - 16 INTEGRATED PLANNING & REPORTING - OPERATIONAL
PLAN SECOND QUARTER REVIEW**

Proceedings in Brief

Clr Davison asked for clarification regarding the Yeoval pipeline project as there appears to be conflicting information in separate reports to council, he also noted there is confusion in the community as to where the project is up to. The Director of Engineering and Technical Services advised that the pipeline is at 'practically completion stage' but has not yet been commissioned, noting the certificate has been signed to say it is completed. He advised the testing process is still in place and the pipeline is to be fully commissioned and completed by December 2019.

Clr Davison queried if the drought would affect the progress of the water being turned on in December. The Director of Engineering and Technical Services said it could potentially. The Mayor noted that he attended media interviews in regards to water at Yeoval and was briefed on the flushing of the pipeline, noting it will take 1 million litres of water to flush the lines, with that water not recyclable.

MOTION (Batten/Davison)

THAT the update of the Operational Plan to 31 December 2018, as presented be adopted.

19/02/17 Carried

ITEM - 17 CHANGE OF DATE FOR APRIL 2019 COUNCIL MEETING

MOTION (Newsom/Weaver)

THAT Council alter the date of its April ordinary meeting from 23 April to 30 April 2019.

19/02/18 Carried

ITEM - 18 QUARTERLY BUDGET REVIEW

MOTION (Durkin/Jones)

THAT Council note the variances in the report and authorise those changes to be included in the 2018/2019 Council Budget.

19/02/19 Carried

ITEM - 19 MOLONG STREET STALL SHELTER - LICENCE AGREEMENT

MOTION (Oldham/Mullins)

THAT Council:

1. Enter into a licence agreement with the landowners of the property known as Lot 201 DP 1044929, Bank Street, Molong for the part of the property that is the Molong Street Stall Shelter;
2. Authorise the Acting General Manager to determine the term of the agreement;
3. Enter into a licence fee of \$1 per annum; and
4. Authorise the affixing of the Council Seal to the Licence Agreement documents.

19/02/20 Carried

ITEM - 20 REQUESTS FOR DONATIONS

MOTION (Jones/Weaver)

THAT Council donate:

1. \$500 to Manildra Bowling Club to assist with lighting;
2. \$300 to the CWA for the Sponsorship of the school's Public Speaking competition;
3. \$500 to the St Johns Ambulance Cadets to attend the Western Region Youth Camp;
4. \$360 to Breastscreen NSW for transportation costs; and
5. \$250 to NAIDOC Week School Initiatives.

Carried

ITEM - 21 REQUEST TO BECOME A REFUGEE WELCOME ZONE

MOTION (Oldham/Batten)

THAT Council supports the Mums 4 Refugees request to become a Refugee Welcome Zone.

19/02/21

Carried

ITEM - 22 CABONNE ACQUISITIVE ART PRIZE

Proceedings in Brief

Clr Batten requested clarification on the two \$500 school prizes. Clr Oldham advised that it is one \$500 prize for high school and one \$500 prize for primary school.

Clr Davison stated that he doesn't believe councillors should be judging the art as the majority of councillors have no experience, he suggested that Council obtain the services of a qualified independent judge.

MOTION (Oldham/Davison)

THAT Council:

1. Consider a draft budget for the 2019-20 Cabonne Acquisitive Art Prize;
2. Adopt dates and timelines for the 2019-20 Cabonne Acquisitive Art Prize; and
3. Enlist the services of a qualified independent judge.

19/02/22

Carried

ITEM - 23 EVENTS ASSISTANCE PROGRAM

MOTION (Durkin/Newsom)

THAT Council:

1. Approve \$500 funding under the 2018-19 Events Assistance Program to Canowindra Creative Centre Inc for the Make, Bake & Grow Market.
2. Approve \$500 funding under 2018-19 Events Assistance Program to Fields of Cargo for Celebrating 150 Years Anniversary of Cargo.

19/02/23

Carried

ITEM - 24 LOCAL GOVERNMENT TOURISM CONFERENCE 2019

Proceedings in Brief

Clr Davison advised he is withdrawing his request to attend the conference.

Clr Weaver advised that she would like to attend and requested that Clr Nash have the option to attend.

MOTION (Oldham/Batten)

THAT Council:

1. Authorise Council's Tourism and Community Development Coordinator to attend the NSW Local Government Tourism Conference in Terrigal from 17-19 March 2019; and
2. Authorise Clrs Weaver and Nash to attend the NSW Local Government Tourism Conference in Terrigal from 17-19 March 2019.

19/02/24 Carried

**ITEM - 25 REQUEST FOR HERITAGE GRANT FUNDING - PAINT AND
REPAIR FRONT OF HERITAGE LISTED DWELLING
'HAWTHORNE' AT 100 BANK STREET, MOLONG**

Proceedings in Brief

The Acting General Manager advised that this item is a good example of how Council's Heritage Grants Program works and council working with the community. She stated that the interested party has contacted council, liaised with the Heritage Advisor, and applied through the Heritage Grants Program for funding.

Clr Davison noted that the Heritage Advisor's report this month is very good.

MOTION (Oldham/Durkin)

THAT \$1,500 be granted by Council from its 2018/2019 heritage grants program to the landholders of 100 Bank Street, Molong to paint and repair the front of a heritage listed dwelling, also known as 'Hawthorne'.

19/02/25 Carried

ITEM - 26 QUESTIONS FOR NEXT MEETING

Proceedings in Brief

Clr Mullins requested a report on the progress of fluoridation of the Molong water supply and if fluoridation is planned for the Cumnock and Yeoval water supply.

Clr Davison requested an update on the Molong Community Centre and Library plans. Clr Mullins queried the hold up with the design and cost options for a community centre that was resolved at the October Council meeting.

MOTION (Mullins/Oldham)

THAT Council receive a report in relation to the following:

1. The progress of fluoridation of the Molong water supply and if fluoridation is planned for the Cumnock and Yeoval water supply; and
2. An update on the Molong Community Centre and Library plans.

19/02/26 Carried

ITEM - 27 BUSINESS PAPER ITEMS FOR NOTING

MOTION (Durkin/Treavors)

THAT the notation items be noted.

19/02/27 Carried

ITEM - 28 MATTERS OF URGENCY

MOTION (Oldham/Weaver)

THAT it be noted there were nil matters of urgency.

19/02/28 Carried

ITEM - 29 COMMITTEE OF THE WHOLE SECTION OF THE MEETING

MOTION (Treavors/Oldham)

THAT Council hereby resolve itself into Committee of the Whole.

19/02/29 Carried

It was noted the time being 2.33pm the Chair announced that the Council would now be resolving into a Closed Committee of the Whole.

CONFIDENTIAL ITEMS

**ITEM - 1 CARRYING OF COMMITTEE RESOLUTION INTO CLOSED
COMMITTEE OF THE WHOLE MEETING**

RECOMMENDATION (Durkin/Newsom)

THAT the committee now hereby resolve into Closed Committee of the Whole for the purpose of discussing matters of a confidential nature relating to personnel or industrial matters, personal finances and matters which the publicity of which the Committee considers would be prejudicial to the Council

or the individual concerned and that the press and the public be excluded from the meeting in accordance with the conditions of Council's Confidentiality Policy AND FURTHER that as reports to the Closed Committee of the Whole are likely to be confidential and their release prejudicial to the public interest and the provisions of Council's confidentiality policy, that copies of these reports not be made available to the press and public.

1. Carried

**ITEM - 2 ENDORSEMENT OF PROCEEDINGS OF CONFIDENTIAL
MATTERS CONSIDERED AT COMMITTEE OF THE WHOLE
MEETING**

RECOMMENDATION (Weaver/Durkin)

THAT the Committee endorse the accuracy of the Report of the Proceedings of Confidential Matters at the Closed Australia Day Committee meeting held on 18 December 2018 and notes the recommendations recorded in the Official Ordinary Minutes of that meeting are sufficient to state the general effect of the proceeding in Closed Committee.

2. Carried

* **ITEM - 3 REQUEST FOR CONSIDERATION OF WATER CHARGES FOR
691300008**

RECOMMENDATION (Batten/Oldham)

That Council write off 50% of consumption costs of \$691.46 period ending 31/10/2018 and \$404.94 period ending 31/01/2019 for account 691300008 once all other charges are paid.

3. Carried

ITEM - 4 DEBT RECOVERY REPORT OF OUTSTANDING DEBTS

RECOMMENDATION (Oldham/Treavors)

THAT the ratepayers in the annexure attached be advised in writing that if payment of their account is not made, or a satisfactory arrangement for payment is not made within seven days of this correspondence, Council intends to issue a Statement of Claim for the recovery of all monies owed to Council.

4. Carried

ITEM - 5 EVALUATION OF WHEELED LOADERS

RECOMMENDATION (Treavors/Davison)

THAT Council purchase two Caterpillar 938K Loaders, from Westrac Pty Ltd, for a total purchase price of \$562,000, excl GST or \$281,000 each excl GST.

5. Carried

ITEM - 6 CANOWINDRA INDUSTRIAL ESTATE LOT 5 DP 32670

RECOMMENDATION (Durkin/Weaver)

THAT Council authorise the Common Seal to be affixed to the Contract of Sale for Lot 5 DP 32670, North Street, Canowindra.

6. Carried

It was noted the time being 2.40pm the Mayor resumed the Ordinary Meeting.

REPORT & RESOLUTIONS OF COMMITTEE OF THE WHOLE

MOTION (Batten/Oldham)

THAT the Report and Recommendations of the Committee of the Whole Meeting held on Tuesday 26 February, 2019 be adopted.

19/02/30 Carried

There being no further business, the meeting closed at 2.40pm.

CHAIRMAN.

Chairman of the Ordinary Meeting of Cabonne Council held on the 26 March, 2019 at which meeting the listed minutes were confirmed and the signature hereon was subscribed.