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ITEM 1 - APPLICATIONS FOR LEAVE OF ABSENCE

REPORT IN BRIEF

Reason For Report	To allow tendering of apologies for Councillors not present.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.f - Code of Meeting Practice adopted and implemented.
Annexures	Nil
File Number	\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\COUNCIL - COUNCILLORS LEAVE OF ABSENCE - 474104

RECOMMENDATION

THAT any apologies tendered be accepted and the necessary leave of absence be granted.

GENERAL MANAGER'S REPORT

A call for apologies be made.

ITEM 2 - DECLARATIONS OF INTEREST

REPORT IN BRIEF

Reason For Report	To allow an opportunity for Councillors to declare an interest in any items to be determined at this meeting.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.f - Code of Meeting Practice adopted and implemented.
Annexures	Nil
File Number	\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\COUNCIL - COUNCILLORS DECLARATION OF INTEREST - 474105

RECOMMENDATION

THAT the Declarations of Interest be noted.

GENERAL MANAGER'S REPORT

A call for Declarations of Interest.

ITEM 3 - DECLARATIONS FOR POLITICAL DONATIONS

REPORT IN BRIEF

Reason For Report	To allow an opportunity for Councillors to declare any Political Donations received.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.f - Code of Meeting Practice adopted and implemented.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\\GOVERNANCE\\COUNCIL MEETINGS\\COUNCIL - COUNCILLORS DECLARATION OF POLITICAL DONATIONS - 474106

RECOMMENDATION

THAT any Political Donations be noted.

GENERAL MANAGER'S REPORT

A call for Declarations of any Political Donations.

ITEM 4 - DEVELOPMENT APPLICATION 2013/170 FOR SUBDIVISION OF LOT 12 DP 713946 TO ALLOW CONSOLIDATION WITH LOT A DP 330406 & PT LOT 280 DP 1182135, PYE STREET, EUGOWRA

REPORT IN BRIEF

Reason For Report	For determination as a portion of the land proposed to be subdivided will be consolidated with land that is owned by Council (Eugowra Museum).
Policy Implications	Nil
Budget Implications	Nil

IPR Linkage	4.5.3.a Provide efficient and effective development assessment
Annexures	1. DRAFT CONDITIONS 2013-170
File Number	\\Development Applications\\DEVELOPMENT APPLICATION\\2013\\03-2013-0170 - 466201

RECOMMENDATION

THAT Development Application 2013/170 for subdivision of Lot 12 DP 713946, Pye Street, Eugowra, be granted consent subject to the conditions attached.

SENIOR TOWN PLANNER'S REPORT

ADVISORY NOTES

Record of voting

In accordance with s375A of the Local Government Act 1993, a division is required to be called when a motion for a planning decision is put at a meeting of Council or a Council Committee. A division under s375A of the Act is required when determining this planning application.

Political Disclosures

In accordance with s147(4) of the Environmental Planning and Assessment Act 1979, a person making a planning application to Council is required to disclose political donations and gifts made within 2 years prior to the submission of the application and concluding when the application is determined.

In accordance with s147(5) of the Environmental Planning and Assessment Act 1979, a person making a public submission to Council in relation to a planning application made to Council is required to disclose political donations and gifts made within 2 years prior to the submission being made and concluding when the application is determined.

Political donations and gifts (if any) to be disclosed include:

- All reportable political donations made to any local councillor or Council,
- All gifts made to any local councillor or employee of the Council.

Nil planning application disclosures have been received.

Nil public submission disclosures have been received.

SUMMARY

The following report provides an assessment of the development application submitted for subdivision of Lot 12 DP 713946, Pye Street, Eugowra for an

It is recommended that the application be approved subject to conditions of consent.

THE PROPOSAL

It is proposed to subdivide a small portion of land from Lot 12 DP 713946 of approximately 154m² that will be consolidated with Lot A DP 330406 of adjoining land owned by Cabonne Council and operated by the Eugowra Museum.

Site Map



Background

Lot 280 was created via subdivision DA 2009/104 for a boundary adjustment. This land (Part Lot 280) will be consolidated with Lot A DP 330406 (Eugowra Museum) and part Lot 12 (subject application).

A report was submitted to the Works Committee in September 2011 seeking approval for a boundary adjustment on the subject land. Council resolved that

subject to planning approval, Council approve the boundary changes as requested providing no cost to Council.

Site

Lot 12 has a total area of 1234m² and contains a large warehouse/shop with a private residence to the side. The shop has previously been used to sell second hand goods and collectables. Currently the building is being used for storage. There is a small area of vacant land to the rear of the site that adjoins council land that contains the Eugowra Museum. A portion (approximately 154m²) of this site will be consolidated with the adjoining site (Lot A DP 330406).

Lot 280 DP1182135 has a total area of 13.73ha with Part Lot 280 has an area of 580.1m². The land is zoned RU1 Primary Production and contains fruit trees and commercial vegetable gardens. There is an existing 88B Right of Access to provide legal access across Lot 281.

Lot A has a total area of 637.8m²

The locality is serviced by utilities including sewer, electricity, telecommunications and town water.

MATTERS FOR CONSIDERATION

Section 79C of the *Environmental Planning and Assessment Act 1979* requires Council to consider various matters, of which those pertaining to the application are listed below.

PROVISIONS OF ANY ENVIRONMENTAL PLANNING INSTRUMENT s79C(1)(a)(i)

Clause 1.2 Aims of the Plan

The broad aims of the LEP are as follows:

'a) to encourage development that complements and enhances the unique character and amenity of Cabonne, including its settlements, localities, and rural areas,

(b) to provide for a range of development opportunities that contribute to the social, economic and environmental resources of Cabonne in a manner that allows present and future generations to meet their needs by implementing the principles of ecologically sustainable development,

(c) to facilitate and encourage sustainable growth and development that achieves the following:

(i) contributes to continued economic productivity, including agriculture, business, tourism, industry and other employment opportunities,

(ii) allows for the orderly growth of land uses while minimising conflict between land uses within the relevant zone and land uses within adjoining zones,

- (iii) encourages a range of housing choices and densities in planned urban and rural locations that is compatible with the residential and rural environment and meets the diverse needs of the community,
- (iv) promotes the integration of land uses and transport to improve access and reduce dependence on private vehicles and travel demand,
- (v) protects, enhances and conserves agricultural land and the contributions that agriculture makes to the regional economy,
- (vi) avoids or minimises adverse impacts on drinking water catchments to protect and enhance water availability and safety for human consumption,
- (vii) protects and enhances places and buildings of environmental, archaeological, cultural or heritage significance, including Aboriginal relics and places,
- (viii) protects and enhances environmentally sensitive areas, ecological systems, and areas that have the potential to contribute to improved environmental, scenic or landscape outcomes.

Clause 1.9A Suspension of covenants, agreements and instruments

This clause provided that covenants, agreements or other similar instruments that restrict the carrying out of development upon the subject land do not apply unless such are:

- Covenants imposed or required by council
- Prescribed instruments under s183A of Crown Lands Act 1989
- Any conservation agreement under National Parks and Wildlife Act 1974
- Any trust agreement under the Nature Conservation Trust Act 2003
- Any property vegetation plan under the Native Vegetation Act 2003
- Any biobanking agreement under Part 7A of the Threatened Species Conservation Act 1995
- Any planning agreement made under Division 6 of Part 4 of the Environmental Planning & Assessment Act 1979

Mapping

The subject site is identified on the LEP maps in the following manner:

Land zoning map	Land zoned RU5 Village
Lot size map	Minimum lot size 900m ²
Heritage map	Not a heritage item or conservation area
Terrestrial Biodiversity Map	No biodiversity sensitivity on the subject land
Flood planning map	Is within a flood zone
Natural resource – karst map	Not within a karst area
Drinking water catchment map	Not within a drinking water catchment area
Riparian land and watercourse map, groundwater vulnerability map	Groundwater vulnerable
Land reservation acquisition map	N/A

These matters are addressed in the report following.

Cabonne Local Environmental Plan 2012

The subject land is zoned RU5 Village by the Cabonne Local Environmental Plan 2012. Subdivision of land is permissible within this zone, subject to Council's development consent.

Objectives of the RU5 Village zone

The proposal is not contrary to the aims of the LEP or the objectives of the RU5 zone. The development relates to and is consistent with the zone objectives which seek to

- To provide for a range of land uses, services and facilities that are associated with a rural village.
- To encourage and provide opportunities for development and local employment growth.
- To ensure that development is compatible with surrounding land uses.

Part 4 – Principal development Standards

Clause 4.1 Minimum subdivision lot size

The proposal meets the objectives and development standards of the clause. Whilst the proposed portion to be subdivided is only 154m², the parcel of land that it will be consolidated with (ie Council land) will meet the minimum lot size. In addition, the remaining land of Lot 12 will also be in excess of the minimum lot size of 900m².

Part 5 – Miscellaneous provisions

Clause 5.10 Heritage conservation

The objectives of this clause are as follows:

- (a) To conserve the environmental heritage of Cabonne;
- (b) To conserve the heritage significance of heritage items and heritage conservation areas, including associated fabric, settings, views;
- (c) To conserve archaeological sites;
- (d) To conserve Aboriginal objects and Aboriginal places of heritage significance

Development consent is required for subdividing land on which a heritage item is located or that is within a heritage conservation area.

Before granting consent under Clause 5.10, in respect of a heritage item, Council must consider the effect of the proposed development on the heritage significance of the area concerned.

The identified heritage item is i122 shops (former)(museum) and the proposed subdivision is to facilitate extensions and more appropriate access to the adjoining museum building. Subdivision of Lot 12 (subject application) is not

considered to have any adverse impacts to the heritage significance of the site and development complies with the provisions of the clause.

Part 6 – Additional local provisions

Clause 6.1 Flood planning

The objectives of this clause are as follows:

- (a) To minimize the flood risk to life and property associated with the use of the land,
- (b) To allow development on land that is compatible with the land's flood hazard, taking into account projected changes as a result of climate change,
- (c) To avoid significant adverse impacts on flood behavior and the environment.

The proposal has been assessed by Development Engineering and is not considered to imperil the safety of any persons in the event of the land being inundated with flood waters nor is it considered to aggravate the consequences of flood waters on adjacent land.

REGIONAL ENVIRONMENTAL PLANS

There are no Regional Environmental Plans that apply to the subject land.

STATE ENVIRONMENTAL PLANNING POLICIES

There are no State and Environmental Planning Policies applicable to the site.

PROVISIONS OF ANY DRAFT ENVIRONMENTAL PLANNING INSTRUMENT THAT HAS BEEN PLACED ON EXHIBITION s79C(1)(a)(ii)

There are no draft environmental plans that relate to the subject land or proposed development.

PROVISIONS OF ANY DEVELOPMENT CONTROL PLAN s79C(1)(a)(iii)

Development Control Plan 16 – *Interim Guidelines for Flood Prone Land in Eugowra* applies to the land.

The proposal relates to the division of land and subsequent consolidation of adjoining land owned by Council. Approval has been granted for additions to the existing building, with the impact of flooding assessed at that time. No further changes to any structures are proposed as a result of the subdivision and subsequent consolidation.

PROVISIONS PRESCRIBED BY THE REGULATIONS s79C(1)(a)(iv)

The proposal does not contravene the relevant provisions of the regulations.

THE LIKELY IMPACTS OF THE DEVELOPMENT s79C(1)(b)

Lot size and shape

The proposed subdivision and further consolidation of the land will result in a more functional use of the land.

Visual amenity

The proposal is for the division and consolidation of land. Negligible visual impact as a result of the development.

Heritage

Whilst the site is not identified as an item of environmental heritage, the adjoining site to the east is identified in Schedule 5 of CLEP 2012. The proposed development has negligible impacts on the adjoining site.

Access and traffic

Existing access is satisfactory for the proposed development. No upgrade is required.

THE SUITABILITY OF THE SITE s79C(1)(c)

Physical Attributes and Hazards

The subject land is affected by flooding. An assessment of the impact of the development has been carried out and is deemed to be satisfactory as the development relates to the transfer of land from one owner to another and consolidation of that land. No changes to any structures are proposed as a result of the subdivision and subsequent consolidation.

DEVELOPMENT CONTRIBUTIONS

No contributions apply to the development.

ANY SUBMISSIONS MADE IN ACCORDANCE WITH THE ACT s79C(1)(d)

The proposed development was not required to be neighbor notified or advertised.

PUBLIC INTEREST s79C(1)(e)

The proposed development is considered to be of minor interest to the wider public due to the relatively localised nature of potential impacts.

CONCLUSION

The proposed development is permissible with the consent of Council. The development complies with the relevant aims, objectives and provisions of the LEP. A section 79C assessment of the development indicates that the development is acceptable in this instance. Attached is a draft Notice of Approval outlining a range of conditions considered appropriate to ensure that the development proceeds in an acceptable manner.

ITEM 5 - BUSINESS PAPER ITEMS FOR NOTING

REPORT IN BRIEF

Reason For Report	Provides an opportunity for Councillors to call items for noting for discussion and recommends remainder to be noted.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.f - Code of Meeting Practice adopted and implemented.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\\GOVERNANCE\\COUNCIL MEETINGS\\PROCEDURES - 476425

RECOMMENDATION

THAT:

1. Councillors call any items they wish to further consider.
2. The balance of the items be noted.

GENERAL MANAGER'S REPORT

In the second part of the Committee Business Paper are items included for the Committee's information.

In accordance with Council's format for its Business Paper, Councillors wishing to discuss any item are requested to call that item.

DRAFT CONDITIONS 2013/170

1. DEVELOPMENT IN ACCORDANCE WITH PLANS

Objective

To ensure the development proceeds in the manner assessed by Council.

Performance

Development is to take place in accordance with the attached stamped plans (Ref No 2013/170) and documentation submitted with the application and subject to the conditions below, to ensure the development is consistent with Council's consent. NOTE: Any alterations to the approved development application plans must be clearly identified **WITH THE APPLICATION FOR A CONSTRUCTION CERTIFICATE.**

The Principal Certifying Authority for the project may request an application for modification of this consent or a new application in the event that changes to the approved plans are subsequently made. An application to modify the development consent under s96 of the Environmental Planning and Assessment Act, 1979, as amended and will be subject to a separate fee.

2. APPLICATION FOR CERTIFICATION

Objective

To satisfy the post-consent requirements of this Development Consent, and to comply with S.109 of the Environmental Planning and Assessment Act 1979, as amended.

Performance

The person having the benefit of this consent is required to apply for a:

SUBDIVISION CERTIFICATE

3. REGISTRATION OF PLAN OF SUBDIVISION

Objective

To ensure compliance with s109C(1)(9) of the Environmental Planning and Assessment Act 1979, as amended.

Performance

An application for a Subdivision Certificate is to include five (5) copies of an original Plan of Subdivision prepared by a Registered Surveyor to be lodged at the Land Titles Office.

4. PROVISION OF SERVICES

Objective

To ensure equitable provision of adequate services.

Performance

Any adjustments to existing utility services that are necessary by this development proceeding are to be at the full cost of the developer.

5. COMPLIANCE WITH CONDITIONS OF CONSENT

Objective

To ensure the development proceeds in the manner as determined by Council.

Performance

All conditions of this consent are to be complied with to the standards specified **prior** to any occupation.

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ITEM 1 - CABONNE HERITAGE STRATEGY ANNUAL REPORT 2012/13

REPORT IN BRIEF

Reason For Report	For the information of the committee.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.3 - Beautiful towns and villages with historic assets cared for and preserved.
Annexures	1. Heritage Strategy Annual Report 2012 -13
File Number	\OFFICIAL RECORDS LIBRARY\DEVELOPMENT AND BUILDING CONTROLS\MEETINGS\HERITAGE COMMITTEE MEETINGS - 476415

DIRECTOR OF ENVIRONMENTAL SERVICES' REPORT

As required by the terms of Council's funding agreement with the NSW Department of Planning (Heritage Branch) an annual report must be provided for the heritage advisory service and the heritage grants program. A copy of the draft annual report for the 2012-2013 period is attached and summarises the heritage outcomes for the past year.

The annual report is provided to the committee for its information.

ITEM 2 - HERITAGE ADVISOR'S REPORT - MAY 2013

REPORT IN BRIEF

Reason For Report	Providing Councillors with a copy of the Heritage Advisor's report for May 2013.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.3 - Beautiful towns and villages with historic assets cared for and preserved.
Annexures	1. Heritage Advisor's Report
File Number	\OFFICIAL RECORDS LIBRARY\DEVELOPMENT AND BUILDING CONTROLS\REPORTS\HERITAGE - 474107

DIRECTOR OF ENVIRONMENTAL SERVICES' REPORT

A copy of the Heritage Advisor's Report for May 2013 is attached for the information of the committee.

NSW Heritage Grants Local Government Heritage Management Program

Template for Heritage Strategy Annual Report 2012–13

Background

A requirement of the NSW Heritage Grants Local Government Heritage Management Program is that each council must prepare, adopt and implement a three-year heritage strategy for 2011–12 to 2013–14. This strategy must be based on *Recommendations for local government on heritage management* (Office of Environment and Heritage and the Heritage Council of NSW 2011).

As part of the funding agreement for each council's heritage advisor, the council must prepare and submit an annual report on the implementation of their heritage strategy to the Heritage Council by 15 May each year. Generally, this report will be prepared by the council's heritage advisor and heritage officer.

The outcomes and indicators in the Heritage Strategy Annual Report 2012–13 template are based on a standardised heritage strategy developed from *Recommendations for local government on heritage management*.

Councils must use this reporting template to summarise their achievements throughout the year.

Please complete this template electronically by inserting responses as follows:

1. Fill in the key performance indicator data in the **grey areas** for each heritage strategy recommendation.
2. Using this data, complete the **grey areas** for all four evaluation questions for each outcome.
3. If you would like to include extra information about and for your council, please add your comments in the 'optional comments' **grey area**.

The Heritage Council will include this data in their annual report on the NSW Heritage Grants Local Government Heritage Management Program. This report will be made available on the [Office of Environment and Heritage's \(OEH's\) website](#).

Lodging your heritage strategy annual report for 2012–13

As per the heritage advisor agreement, a copy of this annual report must be:

1. lodged with your council for adoption
2. lodged with the Heritage Council.

Your council name: Cabonne

I confirm that the total expenditure for the heritage advisor service during 2012–13 (which includes an estimate for the June 2013 visit) was \$ 11,880 ex GST.

Reporting on recommendations and outcomes

Recommendation 1: Establish a heritage committee to deal with heritage matters in your area

Outcome 1: Caring for our heritage – increased community participation, awareness and appreciation of heritage in the local area

Key performance indicators

Heritage committee established	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Heritage committee constituted under s. 377 of the <i>Local Government Act 2009</i>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
	Optional comments:
Heritage policy written and adopted by the council	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
	Date completed: 2005
	Date/s reviewed and updated: May 2011
	Optional comments: The 3 year strategy and policies are due for review in 2014.
Heritage committee advice/input to council decision making	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
	#10 of pieces of advice/input to council decision making
	Optional comments: The advice referred to above is the reporting cycle of the Heritage Committee and advisor visits: February to June.
Local heritage consultants directory established	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
	Optional comments: A regional directory is in use which covers the full Bathurst and orange region.
(Optional) Council website link provided to the OEH website Heritage Consultants Directory	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
	Optional comments: Council prefers to consult individually with enquirers so that the appropriate device may be provided and so the web site offers free heritage consultations through the advisory service.
Local services and suppliers directory established	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
	Optional comments: A regional directory is in use which offers contacts across the Bathurst and Orange region.

(Optional) Council website link provided to the OEH website Services and Suppliers Directory	<p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>Optional comments: While the Bathurst service is available online, Council prefers to target the most appropriate and up to date advice to enquirers via individual contacts.</p>
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Evaluation: (social, environmental, economic impacts)

Please add your commentary after each question

1. What do the KPIs show about this outcome?
The Committee meets regularly and contributes to heritage debate, main street issues and interpretation options for the seven villages.
2. What were the key results or achievements for this year?
The Heritage Advisor meets property owners on site and provides free and monthly advice to property owners. The Canowindra community made a good submission for funding to Council for an interpretation programme which has been approved and is underway, with similar projects for Cumnock and Eugowra to follow.
3. Were there any challenges or disappointments that had a major effect on results? Briefly describe what actions have been taken to address these.
The Heritage Committee has been unable to take up initiatives such as the major projects within the 3 year strategy. An alternative utilising project based working groups has been mooted for 2013/14.
4. What will you do next year?
Target individuals and small active groups in each of the communities with the capacity and interest to implement heritage projects.

Recommendation 2: Identify the heritage items in your area and list them in your local environmental plan (LEP).

Outcome 2: Knowing and valuing our heritage – increased knowledge and proactive management of heritage in your local area

Key performance indicators

Community based heritage study completed	<p>Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p> <p>Date completed: 2007 Date/s reviewed and updated: 2011-2012 # 317 of heritage items recommended for inclusion in your LEP heritage schedule Optional comments: The SHI remains a work in progress with many sites having insufficient detail for inclusion on the current LEP schedule.</p>
Aboriginal heritage study completed	<p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>Date completed: N/A Date/s reviewed and updated: N/A Optional comments: There is no initiative in the</p>

	Cabonne Shire currently related to aboriginal heritage.
Number of heritage items included in the existing LEP's heritage schedule	# 317of heritage items included in LEP heritage schedule Date completed: 2013 Date/s reviewed and updated: 2007-2010,2013 Optional comments: The SHI for Cabonne remains a work in progress with many places nominated having insufficient detail for inclusion on the LEP and insufficient resources to complete the tasks.
The council has gazetted a principal LEP with model heritage provisions in accordance with the Standard Instrument (LEPs) Order	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Date gazetted: 18/1/2013 Optional comments:
Statement of significance for all heritage items in the existing LEP	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Date completed: 2011 Date/s reviewed and updated: 2011 Optional comments: Further information has been provided during the consultation period and from heritage groups and this will be added to the SHI over time.

Evaluation: (social, environmental, economic impacts)

Please add your commentary after each question

1. What do the KPIs show about this outcome?
The inventory remains a work in progress with insufficient information on many places for inclusion in the LEP schedule however sufficient work has been done to nominate the 317 places.
2. What were the key results or achievements for this year?
Consolidation of public submissions and information from heritage groups on the LEP items.
3. Were there any challenges or disappointments that had a major effect on results? Briefly describe what actions have been taken to address these.
Insufficient time and resources to complete the tasks, in particular the research of additional nominated items.
4. What will you do next year?
Follow up with the historical societies and heritage groups via the working group strategy outlined above, across the seven villages to supplement the data and update the inventory.

Recommendation 3: Appoint a heritage and urban design advisor to assist the council, the community and owners of listed heritage items

Outcome 3: Caring for our heritage – increased community participation, and proactive heritage and urban design management in your local area

Key performance indicators

Site visits	Number 27 of heritage site visits undertaken Optional comments: The same level of activity as the previous year 2011-2012.
Heritage/urban design advisements given	Number 36 of heritage/urban design advisements given Optional comments: A slight increase on the level of activity provided in the previous year.
Pre development application (DA) advice given on heritage/urban design issues	Number 1 of pre DA advice given on heritage/urban design issues Optional comments: Similar to the previous year.
Advisements on council DAs provided on heritage/urban design projects	Number 11 of advisements on council DAs provided on heritage/urban design projects Optional comments: A 50% increase on the previous year owing to the increase in the work related to the conservation area and listed items in the shire.

Evaluation: (social, environmental, economic impacts)

Please add your commentary after each question

1. What do the KPIs show about this outcome?
A typical year with an increase in the level of advice provided.
2. What were the key results or achievements for this year?
All the enquiries were satisfied.
3. Were there any challenges or disappointments that had a major effect on your results?
Briefly describe what actions have been taken to address these.
Ensuring the advice is implemented is difficult given the separate processing and inspection of works during the CC stage (particularly where Council may not be the appointed certifier).
4. What will you do next year?
Monitor and review the level of compliance during construction and continue to liaise with Council's building officer and where possible private certifiers.

Recommendation 4: Manage local heritage in a positive manner

Outcome 4: Caring for our heritage – proactive heritage and urban design management in your local area

Key performance indicators

Heritage development control plan (DCP) prepared by the council	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Date completed: 1991 Date/s reviewed and updated: 2012-2013 Optional comments: Guidelines for signage within conservation areas – DCPs for both Molong and Canowindra and a comprehensive DCP – Heritage or Heritage Clauses within a single DCP.
Urban design DCP prepared by the council	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Date completed: N/A Date/s reviewed and updated: N/A Optional comments: The new DCP should include guidelines and controls for urban design given the two conservation areas within the Council area.
Waive or reduce development application fees	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Optional comments: These are valued by the community and property owners.
Adopt a flexible approach to planning and building requirements	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Optional comments: A good relationship exists between planning and building staff.

Evaluation: (social, environmental, economic impacts)

Please add your commentary after each question

1. What do the KPIs show about this outcome?
The new LEP 2012 and proposed DCP with current heritage clauses will provide integrated consistent advice across the seven villages.
2. What were the key results or achievements for this year?
The LEP operates well and heritage matters generally do not hinge on the LEP but more on the DCP and heritage advice provided to each property owner.
3. Were there any challenges or disappointments that had a major effect on your results?
Briefly describe what actions have been taken to address these.
Minimal change in the conservation areas of the villages due to the depressed rural economy. Several changes and works occurred in the conservation area which are inconsistent with the heritage character and several changes instituted by other arms of Council without good coordination and these have been reviewed and discussed.
4. What will you do next year?
Improve the approach by increasing the level of communication with Council works staff and property owners.

Recommendation 5: Introduce a local heritage incentives fund to provide small grants to encourage local heritage projects

Outcome 5: Caring for our heritage – increased community participation and proactive conservation and management of heritage in your local area

Key performance indicators

Local heritage fund operational	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Optional comments:
Heritage projects funded with this year's funding	# 0 of heritage projects funded this financial year
Total project value	Total \$ xxx project value
Total local heritage fund contribution	Total \$ xxx contributed by local heritage fund
Total owner contribution to project	Total \$ xxx contributed by local heritage owner to heritage project
**Heritage projects that contribute to local tourism	# 0 of heritage projects that contribute to local tourism Optional comments:
**Projects that create paid employment	# 0 of jobs created Optional comments:
**Projects that create volunteer opportunities	# 0 of volunteer hours contributed Optional comments:

** These indicators are important NSW Government indicators related to tourism, jobs and employment creation and **must** be completed.

Evaluation: (social, environmental, economic impacts)

Please add your commentary after each question

1. What do the KPIs show about this outcome?
2. What were the key results or achievements for this year?
3. Were there any challenges or disappointments that had a major effect on your results?
Briefly describe what actions have been taken to address these.
A small take-up of the local grants and the usual difficulties getting local trades to perform hindered progress and completions.
4. What will you do next year?
Identify and target key projects that profile sound heritage conservation principles.

Recommendation 6: Run a heritage main street program

Outcome 6: Caring for our heritage – councils, owners and the community actively participate in attractive and well managed heritage main streets

Key performance indicators

Heritage main street committee operational	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Optional comments: Molong & Canowindra Heritage studies were completed in the 1990s.
Heritage main street study completed	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Date completed: mid 1990s Date/s reviewed and updated: Engineering and works produced civil works plans without any heritage input. Optional comments: No major works proceeded other than some curbing and road surfaces.
Heritage main street study recommendations implemented	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Date completed: N/A Optional comments: Council, in November 2012 identified need for main street study at Canowindra followed by Molong to provide a sound framework for Council and community engagement in establishing a main street program.
Heritage main street program expanded to other main streets in the local government area	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Optional comments: The remaining five villages adopt a piecemeal approach when dealing with the various Council departments and this shown in the mixed results of streetscape presentation.

Evaluation (social, environmental, economic impacts)

Please add your commentary after each question

- What do the KPIs show about this outcome?
The main streets of the seven villages require specific programmes which integrate engineering works with heritage, tourism, urban design and interpretation and in particular incentives for the property owners.
- What were the key results or achievements for this year?
Some minor main street works completed in Molong & Canowindra.
- Were there any challenges or disappointments that had a major effect on your results?
Briefly describe what actions have been taken to address these.
Lack of integrated approach from Council is evident to the community and reflected in the results achieved.

4. What will you do next year?

Pursue interpretation programmes independently with the people with the village communities keen on making things happen and pursue standard main street studies initially for Canowindra in response to a specific request from the local community.

Recommendation 7: Present educational and promotional programs

Outcome 7: Valuing our heritage – increased awareness and appreciation of heritage by the council, owners and the community in your local area

Key performance indicators

Heritage information available for local government area, e.g. brochures, website, guidelines

Yes ☒ No ☐

Date/s originally set up: 1999

Date/s reviewed and updated: Nil

Optional comments: The web based information provided by the Heritage Branch is generally sufficient in combination with council resources.

Heritage promotional events held (e.g. National Trust Heritage Festival, local heritage festivals, heritage awards scheme, main street festivals)

3 of heritage events held in last financial year

Optional comments: A shire wide event was contracted out to the Yeoval community and met with success. Canowindra & Eugowra also hosted heritage festivals and event.

Local/regional heritage tourism strategy completed

Yes ☐ No ☒

Date completed: 2011. General promotional documents cover the villages and museums.

Date/s reviewed and updated: Opportunities exist through the local and regional tourism and heritage strategies and through joint project with the alliance of Council's – Blayney, Wellington and Cabonne although resources are not available currently to pursue them.

The council has a local/regional tourist information centre

Yes ☐ No ☒

Optional comments: Range of informal visitor information centres throughout the shire. Regional centres, web information enhance promotion. Cabonne is supported well by regional activity and projects.

Heritage trail completed

Yes ☒ No ☐

Date completed: A set of works in progress

Date/s reviewed and updated:

Optional comments: Part of Gold Trail, Eastern Heritage Trail, Central West Museum Trail, Bushranger Trail, Mining Trail.

Heritage training for staff	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	# 3 staff attended training Optional comments: SHI operations.
Heritage training for councillors	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	#N/A councillors attended training Optional comments: The new Councillors may benefit from an induction on key heritage issued across the shire. Councillor workshop 2012 – review of heritage study and heritage provisions from Standard Instrument LEP.
Heritage training/workshops for heritage owners	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	# N/A of owners attended training Optional comments: Community opportunity to participate in Central West Heritage Network meetings.
Heritage training/workshops for local professionals	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	# N/A of local professionals attended training Optional comments: Participated in Central West Heritage Network meetings.

Evaluation: (social, environmental, economic impacts)

Please add your commentary after each question

1. What do the KPIs show about this outcome?
The Cabonne shire tourism strategy uses heritage as a general theme only and does not specify heritage places or sites. The district events and projects show that excellent opportunities exist to integrate heritage with specific events.
2. What were the key results or achievements for this year?
Minimal change to heritage tourism in the area.
3. Were there any challenges or disappointments that had a major effect on your results?
Briefly describe what actions have been taken to address these.
Greater staff contacts to link tourism and heritage activity.
4. What will you do next year?
Recommend greater focus on integrated heritage tourism activity. Encourage attendance at regional activities and events in Orange and Bathurst. Encourage greater integration between Council's heritage and tourism/economic development programs with a focus on museums.

Recommendation 8: Set a good example to the community by properly managing places owned or operated by the council

Outcome 8: Caring for our heritage – a council proactively conserves and manages its heritage assets

Key performance indicators

Council has an asset management plan	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
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with action plans for heritage assets	Optional comments: asset plans are generally the responsibility of Cabone engineering & technical staff.
Council management plans (CMPs) and council management strategies (CMSs) prepared for state significant heritage assets	Number 0 of CMPs/CMSs prepared for state significant items this financial year Optional comments: Works are initiated on an as required basis often related to available funding.
Annual works budget secured for heritage asset maintenance and repairs	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Optional comments: As above works are completed on an as required basis.

Evaluation (social, environmental, economic impacts)

Please add your commentary after each question

1. What do the KPIs tell you about this outcome?
Increased liaison would benefit the level of maintenance for heritage places.
2. What were the key results or achievements for this year?
Contract and minor works on two heritage places in need of stabilisation in Molong.
3. Were there any challenges or disappointments that had a major effect on your results?
Briefly describe what actions have been taken to address these.
Increased consultation and awareness of building issues.
4. What will you do next year?
Improve contacts between the related departments.

Recommendation 9: Promote sustainable development as a tool for heritage conservation

Outcome 9: Caring for our heritage – proactive heritage and sustainable development in your local area

Key performance indicators

Heritage development application (DA) approvals for adaptive reuse works	Number 11 of adaptive reuse DA approvals Optional comments: A higher level of activity than the previous year.
DA approvals for regeneration and urban design works	Number 3 of urban design /regeneration DA approvals Optional comments: A slightly higher level of activity than last year.
Heritage DA approvals for infill and additions works	Number 9 of infill/additions DA approvals Optional comments: A slightly higher level of activity this year.
Pre-DA advice and advice given on sustainable and energy efficient modifications (power, water, waste, carbon neutral)	Number 1 of pre-DA advice and advice given on sustainable and energy efficient modifications Optional comments: Generally this is

	incorporated into all advice provided.
Sustainability and heritage awareness courses for councillors, council staff, heritage owners and community	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Number N/A of people who attended training Optional comments:

Evaluation (social, environmental, economic impacts)

Please add your commentary after each question

1. What do the KPIs show about this outcome?
Sustainability advice has become mainstream.
2. What were the key results or achievements for this year?
Re-use of the existing is always an initial recommended option and is well received due to the usually lower cost options being preferred provided the capital cost is well balanced.
3. Were there any challenges or disappointments that had a major effect on your results?
Briefly describe what actions have been taken to address these.
The level of community and volunteer support remains low.
4. What will you do next year?
Increase the level of communication and work through the initiating community groups.

David Scobie Architects

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Northbridge,
NSW 2063
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Heritage

Cabonne Shire Council
Via email
Attn: Ms. Heather Nicholls &
Amanda Rasmussen

REPORT: May 2013

Visit: 07/05/2013

1.0 Information provided to the Heritage Advisor

- 1.1 Heritage Committee Meeting:
 - 1.1.1 Current issues: Items addressed below
- 1.2 Heritage Advisor appointments –
 - Each of the Tuesday visits is listed below
 - June 4th
 - July 2nd
 - August 6th
 - September 4th
 - October 15th

2.0 Follow Up required

- ❖ Bank Street western stores and awning
- ❖ Molong Bakery – verandah reinstatement
- ❖ Canowindra Club - landscape
- ❖ Canowindra Main Street – crossings
- ❖ Canowindra – Main Street Study
- ❖ Sale of Boree Nyrang Homestead
- ❖ Ophir Trust

The following notes apply to site visits and requests for advice

The intention is that the notes are passed to the Property Owner/Enquirer/DA Applicant:

3.0 Ophir

David Scobie and Kate Blackwood attended a site meeting at The Ophir reserve to discuss issues related to future developments with Councillor Janelle Culverson and Denis.

The following is a summary of the key issues:

- The Reserve is a place with a high degree of historic, aesthetic and archaeological significance. The Site is managed by Volunteers and the Trustees and funds have been raised with grants for a range of upgrading and improvement projects in recent times;

- Council maintains an Inventory form documenting what is known about the site. Council would value any comments that the Trustees may have to offer and add;
- The site is listed on the Local Environmental Plan (LEP) as a Heritage item;
- Cabonne Shire Council is the statutory authority responsible for planning and development issues on the site;
- Listing as a Heritage item on the LEP requires that all development which could affect the heritage significance requires the Consent of Council. Minor works may not require a development application given their scale and impact while the majority of construction works will require a development application (DA);
- The objective of this control process is to ensure that development and change is orderly and does not detract from the heritage significance of the place;
 - Council recommends that a Master Plan or Conservation Management Strategy (CMS) is prepared for the site. Preparation normally involves the Trustees as key stakeholders, the Crown as property owner and Council as the Statutory Authority.
 - The CMS will prove useful in raising funds, applying for & winning Grants and simplifying the consent process.
 - Conservation works would generally be eligible for funding support from council's Local heritage assistance fund by application.
- **The next steps:**
 - The Trustees to prepare simple notes and sketches for the final concept of the Interpretive shelter;
 - The Heritage Advisor to assist and advise as required and liaise with Alison Russell as required on the Interpretation;
 - The Trustees to resolve with council any outstanding documentation for a building certificate for the structure
 - Council and the Trustees to agree on the appropriate process: new DA etc for the Interpretation area;
 - The Trustees and the Heritage advisor to meet and agree the issues & concepts to form the basis of the CMS
 - The CMS and master Plan to be developed and reviewed;
 - Council and the Crown to evaluate and agree on the CMS principles and implementation.

4.0 Canowindra & District Historical Society – Plaques Project
Attention: Heather, Amanda & Kate

- **Details of the following to the C&DHS**

The heritage Advisor was pleased to attend the Society and discuss progress on the plaques project.

The advisor reported that the previously agreed funding would remain available through Council on the basis that the project was completed as soon as is reasonably possible. This would then enable other communities to participate in similar programmes.

The following is a summary of the issues and conclusions:

- Dorothy has completed a broad range of research on the subject properties sufficient to prepare 20 plaques;
- The plaque design will follow the oval format and include the Council logo with approximately 3 lines of text so as to fit and remain legible;
- Dorothy will commence next week on preparing the final text for the 20 plaques;

- The drafts will be provided to the Society for checking followed by Council for review;
- The society will review the Property owner's letter prior to distribution;
- The letter will include a copy of the plaque design for the subject property and a request for a \$250 contribution towards the cost of the plaque and installation.
- The initial batch of 5 plaques would be completed by Phoenix Foundry and unveiled during the forthcoming Bushranger event.
- The following 15 would be completed progressively.
- Council would fund the Society on completion of the plaques for the balance (minus the owner contribution).

It is recommended that the Society keep in close contact with Kate Blackwood at Council and Kate will liaise with David Scobie Heritage Advisor. Council will assist wherever possible so that the project runs smoothly.

5.0 Site: Walkers hardware/Western Stores (former) Canowindra

**Attention: Heather, Amanda & Kate
For the attention of the Building owner**

Significance: the site has heritage significance for Canowindra in Historic and aesthetic terms

Condition: The tiles are falling off selected areas of the front wall as noted in the following photographs.



Note previous ad-hoc repairs where cement render was substituted for tiles. This is a 1st resort should imperial tiles not be available via johnsons.



Standard corner tiles are available for protecting these corners and these can be seen on the ends of the building.



A detail view. Remedial work to consolidate the base brickwork will be required before a scratch coat of render and then use of contemporary tile adhesive for the tiles followed by grouting.



A General View illustrating the shopfront layout and general positions where the tiles have come away.

There are approximately **120 replacement tiles required**should none of the those which have fallen off be available.

The tiles are standard square gloss black in 4" square format and the originals were laid with cement with small 2mm close joints.

Proposal: seek second hand tiles of matching size and colour from the following sources amongst others;

- Santa maria tiles Joe and carole – 029399 6368
196 Avoca street, Randwick
- Discontinued tiles 029534 6308

New similar tiles are supplied by the following:

The Olde English Tile Co. 029519 4333
• **Price Tiles – importers of Johnsons imperial English tiles 029560 6022**

Purcell tiles 029439 8800

Comments:

The works are definitely worth doing while the majority of the wall tiles remain in a sound condition

Funding

The cost of the materials and the tiles would be eligible for funding assistance under the local heritage Grants Programme by application.

6.0 The Cobley's Building, Gaskill Street, Canowindra
Contact: Dr. Kumar and Tharon – 02 6344 1350 and drkumar@internode.on.net
Attention: Heather, Amanda and Kate

Significance: The site is a Heritage item in the LEP and is within the Gaskill Street Conservation Area.

Proposal:

The painting of the facade was provided with a grant under the local fund
Stage One of the Project is now complete
Elements of the work remain to be completed when the trades are again available.

The heritage advisor will liaise with the practice to monitor programme and quality control.

Recommendations

The work is substantially complete as illustrated in the following photographs and the grant allocation should be paid.



Typical side Elevation



The prominent street corner



The whole side elevation

In relation to continuing the works, the following names of painters in the region are offered as contacts. The practice will need to arrange their own checks including visits and quotes and review the availability and related experience of the trades.

Anton Hartley
0409626809

PJ Brooking
0400736754

TJ Allcorn Painting – Molong
0448702617

Wayne Wilson
6363 1745

7.0 Cabonne Shire Council – Proposed Grants Applications 2013 - 2015

Attention: Heather, Amanda and Kate

Note : Closing date: June 3

- An application needs to be completed for the Heritage Advisors Programme
- An application needs to be completed for the local heritage places grants for \$8,500
- An application needs to be completed under local government heritage planning studies for a Main Street study for the Canowindra Gaskill Street Conservation Area

The following notes are provided to assist with the Application:

Background

A limited study was prepared in the 1990's and formed the basis for the creation of the Canowindra urban conservation Area designed to protect the streetscape of Gaskill Street.

The study by Perumal Murphy was limited to identifying the area and significance. It did not provide guidelines for conservation and assistance has been provided through the Heritage Advisory Programme.

In 2008 the community requested assistance in preparing guidance for improvements within the town centre and in particular for properties within Gaskill Street. David Scobie utilised the SHI format to identify the key contributory buildings within the two streetscapes however the study was not advanced due to a lack of funds at that time.

In discussions with the community through the new Business Chamber in 2012, David Scobie prepared a fee proposal for the community. The brief included a community basis for the study and guidelines for individual properties. Stakeholders in the proposed Study would include the Property owners, the Canowindra Community, the Canowindra & District Historical society who have wide range of records and photographs and Cabonne Shire Council.

A copy of the proposal is included. Under the current LGA Heritage management study guidelines, dollar for dollar grant funding is available for up to \$10,000

The project would generally be consistent with the Heritage Information series: How to undertake a Heritage Main Street Study, Heritage Branch, revised July 2011.

It is estimated that the study would be completed within the 12 month timeframe after confirmation of the funding.

- Council may also apply for dollar for dollar funds to prepare a Heritage DCP Studies for Clauses to accompany the recent LEP and associated heritage schedule.

8.0 Heritage Grants: major works to State Heritage listed Properties in Cabonne

The following précis is the basis of a simple letter to be sent to the owners of properties which could be eligible for funding assistance under the current round of grants.

Cabonne Shire includes 11 properties on the State Heritage Register and the subject property is included on the SHR as a Heritage item.

The funding is in two separate categories: Funded works and heritage reports.

- *The grants provide for major works for conservation, maintenance and adaptive re-use with grants between \$40,000 and \$150,000 for minimum projects of \$80,000.*
- *Heritage reports for the preparation of a range of documents and reports to assist the conservation and management of SHR items with minimum grants of \$10,000 for \$10,000+ projects.*

A copy of the guidelines and application forms are included with this letter and they are also available on the Heritage Branch website.

Council invites property owners and managers to consider an Application and offers assistance to complete the process. The initial step is to discuss a project with Shikha Jhaldiyal 02 9873 8545 (Mon/Wed/Thur) or Miriam Stacy 02 9873 8576 followed by Cabonne Shire. It is recommended that a letter of support be provided from Cabonne Council's Heritage Advisor and this can be arranged by calling for an appointment.

9.0 Annual Heritage Strategy checklist

1	Heritage Committee	Advice to Council	1	10
		Consultant Directory		
		Services & trades Directory		
2	Heritage Study	Aboriginal Study		
		Statements of significance		
3	Heritage Advice	Site visits	3	27
		Heritage advice	7	36
		Urban design advice		3
		Pre-DA advice		1
		Advice on DA's	2	11
4	Pro-active Management	Heritage DCP		
		Urban design DCP		
		DA fee relief		
		Flexible Planning & building		
5	Local Heritage Fund	Funded projects		
		Project value		
		Heritage fund value		
		Owner contribution		
		Tourism projects	1	3
		Paid employment		
		Volunteer hours		
6	Main Street	Committee		
		Study		
		Implementation		
		Expanded main street		
7	Education & promotion	Brochures, web, plaques, panels		1
		Events		
		Tourism strategy		
		Trails		
		Training		
8	Council assets	Asset management plans	1	2
		CMP and CMS		1
		Works budgets		1
9	Sustainability	Adaptive re-use		
		Restoration		1
		Reinstatement		
		Landscape		
		Water		