

TABLE OF CONTENTS

ITEM 31 MAYORAL MINUTE2

ANNEXURE ITEMS

ITEM 31 - MAYORAL MINUTE

REPORT IN BRIEF

Reason For Report	Seeking Council's endorsement following the Mayor's authorisation of a variation to Council policy.
Policy Implications	Nil
Budget Implications	Nil
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\SEWERAGE AND DRAINAGE\DESIGN AND CONSTRUCTION\FOUR TOWNS SEWERAGE SCHEME - 434064

RECOMMENDATION

THAT Council endorse the actions of the Mayor in varying Council's Purchasing and Procurement Policy in relation to the acceptance of quotations for the electricity supply for Yeoval & Cumnock Sewerage Treatment Plants.

MAYORAL MINUTE

On 1st November 2012 I received a request from the Director of Engineering & Technical Services to approve a variation to Council's policy in relation to advertising for quotations where the amount of the works exceeds \$20,000.

Council's staff had obtained three quotations for the supply of a 100kva transformer, pole and wires for electricity supply to the Yeoval and Cumnock sewerage treatment plants, however had not advertised seeking quotations as required by Council's policy.

On the basis of the tight timeframe and the fact that there are a limited number of companies in this field of work in the area, I authorised a one-off variation of the policy to enable the preferred and lowest quotations for the two lots of work to be accepted, these being:

1. Active Energy in the amount of \$39,850 (GST inclusive) for Cumnock;
2. JLE in the amount of \$48,699 (GST inclusive) for Yeoval.

I now seek Council's endorsement of my actions.